MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JANUARY 19, 2021

I. CALL TO ORDER

The Monroe County Board of Commissioners held a regular meeting regular meeting on Tuesday, January 19, 2021 by electronic video/teleconference via Zoom Meeting pursuant to the Michigan Public Health Department's orders. Chairman Brant called the meeting to order at 5:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT		ABSENT
David Hoffman	Sharon Lemasters	
Mark Brant	David Swartout	
Dawn Asper	Greg Moore, Jr.	
George Jondro	Henry Lievens	
Randy Richardville		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Moore led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lemasters, supported by Commissioner Hoffman to approve the January 19, 2021 agenda as presented.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

VI. APPROVAL OF MINUTES (01/05/2021 Organizational Meeting Minutes)

Motion by Commissioner Lievens, supported by Commissioner Jondro to approve the minutes of the January 5, 2021 Organizational Meeting as presented and waive the reading thereof.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

VII. PUBLIC COMMENT—

1. Chairman Brant read an email from Gail Keane of Temperance regarding the statue of James Monroe in favor of leaving it where it is.
2. Chairman Brant read a letter from Bill Saul of LaSalle regarding the statue of James Monroe in favor of leaving it where it is.
3. Katybeth Davis of Monroe commented that she is in favor of moving the James Monroe statue to somewhere other than in front of the Courthouse.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATIONS

1. Resolution Supporting London Township's Grant Application to State of Michigan for Funding to Extend City of Monroe Water Service to the Township.

   Chairman Brant explained the Resolution.

   Motion by Commissioner Swartout, seconded by Commissioner Hoffman to adopt the Resolution Supporting London Township's Grant Application to State of Michigan for Funding to Extend City of Monroe Water Service to the Township.

   Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried. Resolution adopted.

IX. FINANCE MATTERS

1. Approval of the 01/20/2021 Accounts Payable Current Claims Report in the amount of $863,046.46

   Motion by Commissioner Hoffman, seconded by Commissioner Lemasters to accept the 01/20/2021 Accounts Payable Current Claims Report for $863,046.46.

   Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

   Motion carried.

2. Letter dated January 19, 2021 from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting the recommended Budget Calendar for development of the 2022-2023 County of Monroe Annual Line Item Budget.

   Chairman Brant explained the request.

   Motion by Commissioner Moore, seconded by Commissioner Asper, to accept the communication, place it on file, and approve the Budget Calendar for development of the 2022-2023 County of Monroe Annual Line Item Budget.

   Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

   Motion carried.

3. Letter dated January 19, 2021 from Mr. Michael Bosanac, County Administrator/Chief Financial Officer recommending a supplemental appropriation to purchase a Sheriff's Office patrol boat. Included is correspondence dated January 13, 2021 from Sheriff

Goodnough outlining the request. The boat cost of $126,025 is to be funded from General Fund unreserved fund balance and offset with up to $50,000 from proceeds of the sale of unused Sheriff's Office assets.

Chairman Brant read the request into the record.

Discussion commenced.

Motion by Commissioner Lievens, seconded by Commissioner Swartout to accept the communication, place on file and approve the supplemental appropriation to purchase a Sheriff's Office patrol boat in the amount of $126,025 with funding from General Fund unreserved fund balance.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
    a. Check Register dated 01/08/2021 in the amount of $498,095.60
    b. Check Register dated 01/15/2021 in the amount of $663,883.38

Motion by Commissioner Lemasters, seconded by Commissioner Swartout to approve the Consent Agenda as presented.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated January 11, 2021 from Mr. Jeff McBee, Director, Community Planning & Engagement Department, requesting approval to accept a grant award up to $2,000 from the Michigan Department of Natural Resources 2021 Community Forestry Grant program. There is a $2,000 in-kind match required.

   Chairman Brant read the request into the record.

   Motion by Commissioner Lievens, seconded by Commissioner Moore to accept the communication, place it on file, and approve the request to accept a grant award up to $2,000 from the Michigan Department of Natural Resources 2021 Community Forestry Grant program with a $2,000 in-kind match and authorize staff to execute the required grant agreement.

   Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

   Motion carried.

2. Letter dated January 11, 2021 from Mr. Jeff McBee, Director, Community Planning & Engagement, submitting a Farmland/Open Space review/recommendation for application to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) located in London Township.

   Chairman Brant explained the request.

   Motion by Commissioner Hoffman, seconded by Commissioner Swartout to accept the communication along with the Summary of Farmland review/recommendation for application to the Farmland and Open Space Preservation program for property in London Township, place on file and approve the application.

   Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			

Randy Richardville				

Motion carried.

3. Letter dated January 11, 2021 from Mr. Jeff McBee, Director, Community Planning & Engagement, submitting an updated master plan for the Village of Dundee along with staff analysis and recommendation.

   Click here for proposed plan.

   Chairman Brant explained the request.

   Motion by Commissioner Hoffman, seconded by Commissioner Asper to accept the communication along with the updated master plan for the Village of Dundee, place on file and authorize staff to communicate the staff's analysis and comments to Village of Dundee.

   Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

   Motion carried.

4. Letter dated January 14, 2021 from Ms. Aundrea Armstrong, Human Resources Director recommending approval of the tentative collective bargaining agreement between the First District Court for the County of Monroe and the First District Court Employees Association (Unit II). The new collective bargaining agreement replaces the agreement set to expire December 31, 2022 and the new Agreement is for a period of four (4) years expiring December 31, 2024.

   Chairman Brant read the request into the record.

   Motion by Commissioner Swartout, seconded by Commissioner Lemasters to accept the communication, place it on file and approve the tentative collective bargaining agreement between the First District Court for the County of Monroe and the First District Court Employees Association (Unit II) for a four (4) year agreement through December 31, 2024 and authorize the Chairman to execute the agreement on behalf of the County.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

5. Letter dated January 14, 2021 from Ms. Aundrea Armstrong, Human Resources Director recommending approval of the tentative collective bargaining agreement between the First District Court for the County of Monroe and the First District Court Employees Association (Unit I). The new collective bargaining agreement replaces the agreement set to expire December 31, 2022 and the new Agreement is for a period of four (4) years expiring December 31, 2024.

   Chairman Brant read the request into the record.

   Motion by Commissioner Jondro, seconded by Commissioner Asper to accept the communication, place it on file and approve the tentative collective bargaining agreement between the First District Court for the County of Monroe and the First District Court Employees Association (Unit I) for a four (4) year agreement through December 31, 2024 and authorize the Chairman to execute the agreement on behalf of the County.

   Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

   Motion carried.

6. Letter dated January 14, 2021 from Ms. Aundrea Armstrong, Human Resources Director recommending approval of the tentative collective bargaining agreement between the 38th Judicial Circuit Court and the International Union, United Automobile, Aerospace and Agricultural Implement Workers of America, U.A.W. and its Local Union 723. The new collective bargaining agreement replaces the agreement set to expire December 31, 2022 and the new Agreement is for a period of four (4) years expiring December 31, 2024.

Chairman Brant read the request into the record.

Motion by Commissioner Lievens, seconded by Commissioner Lemasters to accept, place it on file and approve the tentative collective bargaining agreement between the 38th Judicial Circuit Court and the International Union, United Automobile, Aerospace and Agricultural Implement Workers of America, U.A.W. and its Local Union 723 for a four (4) year agreement through December 31, 2024 and authorize the Chairman to execute the agreement on behalf of the County.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

7. Letter dated January 19, 2021 from Mr. Mark Brant, Chairman, Board of Commissioners providing the 2021 Board of Commissioners Committee appointments.

Motion by Commissioner Swartout, seconded by Commissioner Asper to accept the Chairman's communication and place on file as a permanent record of the 2021 Committee appointments.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

After the vote, Commissioner Hoffman asked if someone else would like to be the appointee on the Area Agency for Aging 1-B, as he does not know if he will be able to attend the meetings. Commissioner Asper volunteered.

Motion by Commissioner Swartout, seconded by Commissioner Hoffman to accept the Chairman's communication and place on file as a permanent record of the 2021 Committee appointments as amended.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

8. Letter dated January 19, 2021 from Mr. Mark Brant, Chairman, Board of Commissioners recommending the appointment to the vacant unexpired term on the Retiree Health Care Trust Board.

   Chairman Brant read the request into the record.

   Motion by Commissioner Asper, seconded by Commissioner Moore to accept the Chairman's communication, place on file and confirm the appointment of Ms. Sue Maier, Director of Fiscal Services to the Retiree Health Care Trust Board to fill the unexpired term ending July 31, 2022.

   Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

   Motion carried.

9. Letter dated January 19, 2021 from Mr. Mark Brant Chairman, Board of Commissioners and Sheriff Troy Goodnough, Sheriff's Office submitting a letter for approval regarding memorial recognition of Sheriff's Office Animal Control Officer Darrian Young.

   Chairman Brant explained the request.

Motion by Commissioner Swartout, seconded by Commissioner Hoffman to accept the communication, place on file and approve the plan submitted for memorial recognition of Sheriff's Office Animal Control Officer Darrian Young.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

XII. PUBLIC HEARING—None

XIII. OLD BUSINESS

1. Update on County Response to COVID-19 Pandemic Emergency

Public Health

Ms. Kim Comerzan, Public Health Director gave an overview of the Health Department's role and response to the COVID-19 Pandemic Emergency.

- Average is 38 cases per day.
- Matrix from the State of positivity rate is 8.6% which is moving down
- Inpatient hospital=12 total patients. 3 Covid patients are on ventilators
- Vaccine update: Ramping up vaccine clinics. To date, 2039 people have received the first dose of the vaccine in Monroe County.
- Discussion commenced about the overload issues with the phone and website and vaccine appointments. IT is working with the Health Department to fix the issues.

Jail & Law Enforcement Operations

Ms. Julie Massingill, Jail Administrator, Monroe County Sheriff's Office discussed the Sheriff's Office's response to the Covid-19 Pandemic Emergency.

- Jail & Dorm are maintaining sanitation efforts by making sure everything is cleaned multiple times a day
- New Kaivac cleaning machine acquired through a grant allows them to have one at each facility
- 1 inmate in quarantine

County Operations

Mr. Michael Bosanac, Administrator/Chief Financial Officer discussed County's response to the COVID-19 Pandemic.

- Things are still going well

- Plenty of supplies
- Sanitation within the facilities is being maintained
- Health Department and Human Resources are providing guidance to department heads who have questions

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—

1. Mr. Jesse Stanford, Monroe County Treasurer said that things are going well in the Treasurer's Office and he has a great staff. He will have a report at the next meeting.

2. Azia Hawthorne wanted to say thank you for making this meeting accessible for the public.

XVI. ANNOUNCEMENTS—

1. Resolution from Bedford Township Board of Trustees Establishing a Commercial Rehabilitation District within Bedford Township.

   Chairman Brant and Mr. Tom Graham, Legal Counsel explained the Resolution and said no action was required from the Commissioners unless they had an objection.

XVII. MEMBERS TIME

Commissioner Jondro—Good meeting. Congratulations to our new Chairman; you are doing a great job.

Commissioner Lemasters—Pass

Commissioner Moore—I'd like to publically say thanks to Sheriff Goodnough and his staff for the updates.

Commissioner Lievens—Pass

Commissioner. Hoffman—We need to stand strong on this statue thing. Our courthouse is historic and we are named after President Monroe. That is part of our history.

Commissioner Asper-Thank you to Commissioner Moore and Mr. Bosanac for helping me clarifying the function of the space bar during a Zoom meeting. Everyone had great updates. Amazed at how well the Sheriff's Office has done through all of this. Thank you to Kim.

Commissioner Swartout—Thank you to our newly elected Sheriff. You are doing a great job. Thank you Kim. Let us know if you ever need anything.

Commissioner Richardville—Pass

Commissioner Brant—Asked Kim when this is all said and done what are you going to do with your time? She said she's looking forward to operations getting back to normal. I am looking forward to that for you too.

XVIII. ADJOURNMENT—Motion by Commissioner Moore, seconded by Commissioner Lemasters to adjourn. With no further business to conduct, Chairman Brant adjourned the meeting at 5:54 p.m.