

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
FEBRUARY 16, 2021

I. CALL TO ORDER

The Monroe County Board of Commissioners held a regular meeting regular meeting on Tuesday, February 16, 2021 by electronic video/teleconference via Zoom Meeting pursuant to the Michigan Public Health Department's orders. Chairman Brant called the meeting to order at 5:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT		ABSENT
David Hoffman	Sharon Lemasters	
Mark Brant	David Swartout	
Dawn Asper	Greg Moore, Jr.	
George Jondro	Henry Lievens	
Randy Richardville		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Moore led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lievens, supported by Commissioner Lemasters to approve the February 16, 2021 agenda as presented.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

VI. APPROVAL OF MINUTES (02/02/2021 Regular Meeting Minutes)

Motion by Commissioner Lievens, supported by Commissioner Jondro to approve the minutes of the February 2, 2021 Regular Meeting as presented and waive the reading thereof.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATIONS

1. Demonstration of the County's Geographic Information System (GIS) Property Data Exchange by Mr. Jeff McBee, Director, Planning & Community Engagement Department. Mr. McBee showed how the [website](#) is accessed and how to utilize it for various inquiries. Discussion and questions commenced.

IX. FINANCE MATTERS

1. Approval of the 02/17/2021 Accounts Payable Current Claims Report in the amount of \$633,795.44

Motion by Commissioner Asper, seconded by Commissioner Hoffman to accept the 02/17/2021 Accounts Payable Current Claims Report for \$633,795.44.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 02/05/2021 in the amount of \$479,032.02

- b. Check Register dated 02/12/2021 in the amount of \$550,253.08

Motion by Commissioner Swartout, seconded by Commissioner Lemasters to approve the Consent Agenda as presented. Commissioner Asper asked for a friendly amendment to separate the Non-Claim reports from the Operations Committee items. Both Commissioner Swartout and Commissioner Lemasters agreed to the amendment to approve the Non-Claim report for the amounts as listed.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

2. Chairman of the Operations Committee, Randy Richardville, gave a report on each of the items below and explained that the Operations Committee unanimously approved the items at the 02/08/2021 meeting. Discussion and questions commenced.
- a. Letter dated January 6, 2021 from Ms. Kim Comerzan, Health Officer/Director requesting approval to add/fill a full time Public Health Technician position with funding from the 2021 Health Department budget. The position is currently filled through Southeastern Michigan Health Association (SEMHA).
 - b. Letter dated February 1, 2021 from Sheriff Troy Goodnough, Monroe County Sheriff's Office outlining 2021 reorganization plan for Sheriff's Office with the following: (i) transitioning the majority of police officers from eight (8) hour shifts to twelve (12) hour shifts, (ii) creating 3 command officer positions at the rank of Lieutenant with no backfill of 1 Sergeant and 2 deputy positions; the number of funded positions and certified officers remain the same.
 - c. Letter dated January 28, 2021, from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting eight (8) updated County policies for consideration and approval. Includes a summary matrix of the policies recommended and the suggested updates for each policy.
 - i. Policy 101-Organization and Structure of County Policies
 - ii. Policy 201-Preparation of Agendas for Board of Commissioners Meetings
 - iii. Policy 202-Preparation & Distribution of Agendas for County Boards & Commissions (New Policy)

- iv. Policy 203-County Resolutions, Special Tributes and Certificates
- v. Policy 204-Conflicts of Interest
- vi. Policy 302-Claims Against the County
- vii. Policy 307-Employee Expense Reimbursement
- viii. Policy 608-Drugs, Narcotics & Alcohol

Motion by Commissioner Swartout, seconded by Commissioner Jondro to approve the Operations Committee recommendations as presented.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated February 8, 2021, from Sergeant David Buchko, Monroe County Sheriff's Office, requesting approval to apply for the Fiscal Year 2021 Marine Safety Grant to the Michigan Department of Natural Resources in the amount of \$29,739.

Chairman Brant read the request into the record.

Motion by Commissioner Hoffman, seconded by Commissioner Swartout to approve the request to apply for the Fiscal Year 2021 Marine Safety Grant in the amount of \$29,739 from the Michigan Department of Natural Resources.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

XII. PUBLIC HEARING—None

XIII. OLD BUSINESS

1. Update on County Response to COVID-19 Pandemic Emergency

Public Health

Ms. Kim Comerzan, Public Health Director gave an overview of the Health Department's role and response to the COVID-19 Pandemic Emergency.

- Average is 16.7 cases per day
- Positivity rate is 4.5%. We are in a 40 day downward trend
- October 21, 2020 there were 445 tests/day. Currently there are 457 tests/day
- During her weekly call with the hospital there were 0 Covid cases in the hospital
- Had to cancel vaccination clinic today because of the inclement weather but people scheduled will be seen at the next clinic. Little or no complaints about the vaccination process because people are happy to be on the list to receive a vaccine.

Jail & Law Enforcement Operations

Captain Julie Massengill, Jail Administrator, Monroe County Sheriff's Office discussed the Sheriff's Office's response to the Covid-19 Pandemic Emergency.

- Currently 3 Corrections Officers and 1 Deputy have tested positive for Covid
- 1 inmate has tested positive and has mild symptoms
- Most of the staff has received the vaccine
- Still following all CDC guidelines for safety protocols

County Operations

Mr. Michael Bosanac, Administrator/Chief Financial Officer discussed County's response to the COVID-19 Pandemic.

- Phone lines have been adjusted to accommodate the Health Department's needs to schedule vaccinations
- Would like to see more employees coming back to work in the office.
- Safety protocols are standard operating procedure for most employees.

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—

Ms. Katybeth Davis, 15277 LaPlaisance Rd., Monroe, followed up on her request to have the President Monroe statue removed/moved from in front of the Courthouse and wants this item added to the Board of Commissioners future agenda. She expressed her disappointment that Monroe County Museum is not doing anything for Black History Month. Invited the Commissioners to a panel discussion on racism sponsored by the Monroe County Community College this Thursday at 5:30 p.m. via Zoom.

XVI. ANNOUNCEMENTS—None

XVII. MEMBERS TIME

Commissioner Jondro—Pass

Commissioner. Asper—I just love working with all of you.

Commissioner Swartout—I saw the GIS presentation at the Zoning & Planning event, which was more detailed due to having more time. It's really a great tool for our County. Kudos to you Jeff. Went out early this morning and the roads were pretty good. Road Commission & MDOT's contractor are doing a great job and I think the roads are better this year than last year.

Commissioner Lievens—GIS system is great and I use it in my practice.

Commissioner Hoffman—Sheriff's reorganization plan is outstanding and will be beneficial to both the citizens and officers. Thank you to Jeff McBee for the GIS system.

Commissioner Moore—Great presentation Jeff. GIS is such a great tool and so many professions can benefit from it. Showing today in Newport and the roads were pretty good from Bedford to Newport. Sheriff's reorg will get more coverage and will be saving on overtime.

Commissioner Lemasters—Thank you Jeff for GIS presentation. I used it many times in the County Clerk's office. Thank you to Kim for the smooth operation for vaccinations.

Commissioner Richardville—Asked Commissioner Lievens the location of his new office for the ribbon cutting ceremony that he invited them to earlier. (8113 Secor Rd.) Thank you to Mike Bosanac and his team for helping him out with his schedule with the calendar. Echo all other Commissioners' comments.

Commissioner Brant—Public Safety has always been our #1 goal. Sheriff Goodnough's reorganization plan is going to be good for the officers and the citizens. The Board's investment in the Monroe County Link Plan has been a step in the right direction for Economic Development. We need to continue to back Economic Development so we can continue have successes. Shout out to the MDOT contractor for the roads being clear at midnight last night when he was coming home from the airport.

Mr. Michael Bosanac, Administrator/Chief Financial Officer commented on the County's credit rating from Moody's, which is Aa2 which means high quality credit worthiness. \$100,000 commitment from the Board to the Monroe Link Plan has enabled many projects such as the GIS mapping to go forward. Sheriff's Reorganization Plan will require updated contracts with some partnerships due to the staffing reorganization.

XVIII. ADJOURNMENT—With no further business to conduct, Chairman Brant adjourned the meeting at 5:56 p.m.