

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
APRIL 6, 2021

I. CALL TO ORDER

The Monroe County Board of Commissioners held a regular meeting on Tuesday, April 6, 2021 by electronic video/teleconference via Zoom Meeting pursuant to the County of Monroe's State of Emergency Declaration. Chairman Brant called the meeting to order at 5:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT		ABSENT
David Hoffman	Sharon Lemasters	
Mark Brant	David Swartout	
Dawn Asper (arrived at 5:27 due to technical difficulties)	Greg Moore, Jr.	
George Jondro	Henry Lievens	
Randy Richardville (arrived at 5:20 due to technical difficulties)		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Moore led the Pledge of Allegiance.

IV. OPENING PRAYER

In lieu of the Opening Prayer, Chairman Brant asked for a moment of silence in memory of the life of Michigan State Trooper Herman Brown

V. APPROVAL OF AGENDA

Motion by Commissioner Hoffman, supported by Commissioner Swartout to approve the April 6, 2021 agenda as presented.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout		Dawn Asper	
Mark Brant	Greg Moore, Jr.		Randy Richardville	
George Jondro	Henry Lievens			
Sharon Lemasters				

Motion carried.

VI. APPROVAL OF MINUTES (03/16/2021 Regular Meeting Minutes)

Motion by Commissioner Lievens, supported by Commissioner Jondro to approve the minutes of the March 16, 2021 Regular Meeting as presented and waive the reading thereof.
Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout		Dawn Asper	
Mark Brant	Greg Moore, Jr.		Randy Richardville	
George Jondro	Henry Lievens			
Sharon Lemasters				

Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION

1. Resolution to Authorize Annual Setting of Surcharge Rate for Central Dispatch 9-1-1
 - a. Resolution to establish the 2021-2022 Surcharge Rate for Central Dispatch 9-1-1 at \$2.00 per line, per month.
 - b. Letter dated April 1, 2021 from Mr. Michael Bosanac, Administrator/Chief Financial Officer, recommending approval of the Resolution to establish the surcharge at \$2.00 per line, per month

Chairman Brant explained the Resolution.

Motion by Commissioner Hoffman, seconded by Commissioner Moore to approve the Resolution to establish the 2021-2022 Surcharge Rate for Central Dispatch 9-1-1 at \$2.00 per line, per month.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout		Dawn Asper	
Mark Brant	Greg Moore, Jr.		Randy Richardville	
George Jondro	Henry Lievens			
Sharon Lemasters				

Motion carried.

IX. FINANCE MATTERS

1. Approval of the 04/07/2021 Accounts Payable Current Claims Report in the amount of \$1,160,969.13

Motion by Commissioner Lemasters, seconded by Commissioner Swartout to accept the 04/07/2021 Accounts Payable Current Claims Report for \$1,160,969.13

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout		Dawn Asper	
Mark Brant	Greg Moore, Jr.		Randy Richardville	
George Jondro	Henry Lievens			
Sharon Lemasters				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 03/19/2021 in the amount of \$638,628.68
 - b. Check Register dated 03/26/2021 in the amount of \$157,960.60
 - c. Check Register dated 04/02/2021 in the amount of \$420,644.04

Motion by Commissioner Jondro, seconded by Commissioner Swartout to approve the Non-Claim payments as presented for the dates and amounts listed.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout		Dawn Asper	
Mark Brant	Greg Moore, Jr.		Randy Richardville	
George Jondro	Henry Lievens			
Sharon Lemasters				

Motion carried.

2. The Operations Committee recommends to the Full Board the following from the 04/01/2021 committee meeting:
 - A. Letter dated March 26, 2021 from Ms. Colleen Hinzmann, IT Director Health Officer/Director outlining 2021 reorganization plan for Information Technology Department. Reorganization eliminates the Programmer position and creates a Network and Systems Engineer position with funding included the 2021 Information Technology budget.
 - B. Letter dated March 29, 2021, from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting two (2) updated County policies for consideration and approval. Includes a summary matrix of the policies recommended and the suggested updates for each policy.
 - i. Policy 303-Credit Card Authorization
 - ii. Policy 310-Equipment Leasing

Chairman Brant gave a brief overview of the Operations Committee's recommendations in the absence of Vice-Chairman Richardville.

Motion by Commissioner Swartout, seconded by Commissioner Lemasters to approve the Operations Committee's recommendations as presented above.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout		Dawn Asper	
Mark Brant	Greg Moore, Jr.		Randy Richardville	
George Jondro	Henry Lievens			
Sharon Lemasters				

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated March 31, 2021 from Mr. Mark Hammond, Director, Monroe County Emergency Management requesting approval to accept the Stafford Act, Public Assistance funds and the allocation of \$31,001.62 additional funding for the ongoing April 7, 2021 through September 30, 2021 Coronavirus operational period.

Chairman Brant read the request into the record.

Motion by Commissioner Hoffman, seconded by Commissioner Moore to accept the communication, place it on file and approve the request to accept the Stafford Act, Public Assistance funds and the allocation of \$31,001.62 additional funding for the ongoing April 7, 2021 through September 30, 2021 Coronavirus operational period.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout		Dawn Asper	
Mark Brant	Greg Moore, Jr.		Randy Richardville	
George Jondro	Henry Lievens			
Sharon Lemasters				

Motion carried.

2. Letter dated March 29, 2021 from Mr. Jeff McBee, Community Planning & Engagement Director submitting a Summary of two (2) 2020 Farmland/Open Space review/recommendation for application to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) in Exeter Township.

No action taken after consulting with Mr. McBee.

3. Letter dated March 31, 2021 from Ms. Aundrea Armstrong, Human Resources Director recommending approval of the tentative collective bargaining agreement between the County of Monroe, the Monroe County Sheriff and the Command Officers Association (COAM). The new collective bargaining agreement replaces the former agreement that expired on December 31, 2020 and the new Agreement is for a period of four (4) years expiring December 31, 2024.

Ms. Armstrong gave a brief overview of the tentative agreement.

Motion by Commissioner Moore, seconded by Commissioner Swartout to accept the communication, place it on file and approve the tentative collective bargaining agreement between the County of Monroe, the Monroe County Sheriff and the Command Officers Association (COAM) for a four-year agreement through December 31, 2024 and authorized the Chairman to execute the agreement on behalf of the County.

4. Reappointments and Appointments of Board/Commission members
 - A. Monroe County Emergency Medical Authority
 - i. Letter dated March 30, 2021 from Mr. David Brown, Chairman, Monroe County Emergency Medical Authority requesting the appointment of Ms. Sara Kandler to fill a vacant seat on the Monroe County Emergency Medical Authority with a term ending December 31, 2022
 - ii. Monroe County Emergency Medical Authority Roster

Chairman Brant read the request into the record.

Motion by Commissioner Hoffman, seconded by Commissioner Lemasters to accept the communication, place it on file and approve the appointment of Ms. Sara Kandler to fill a vacant seat with a term ending December 31, 2022 to the Monroe County Emergency Medical Authority.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout		Dawn Asper	
Mark Brant	Greg Moore, Jr.		Randy Richardville	
George Jondro	Henry Lievens			
Sharon Lemasters				

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS

1. Update on County Response to COVID-19 Pandemic Emergency

Public Health

Ms. Kim Comerzan, Public Health Director gave an overview of the Health Department's role and response to the COVID-19 Pandemic Emergency.

- Cases are rising across the State of Michigan
- All 3 variant strains are in Michigan. Only 1 is in Monroe County at this time.
- Vaccination clinics are continuing.
- Hospital cases of COVID-19 are increasing. Most patients are not on ventilators and tend to be the younger population.
- Cases appear to be a milder strain.
- 15% of the county residents have been fully vaccinated and 27% have received their first dose.

Jail & Law Enforcement Operations

Sheriff Troy Goodnough discussed the Sheriffs Office's response to the Covid-19 Pandemic Emergency.

- Nothing has changed since the last report
- Still using mitigating protocols

County Operations

Mr. Michael Bosanac, Administrator/Chief Financial Officer discussed County's response to the COVID-19 Pandemic.

- Vaccination clinic was held here yesterday and about 240 people attended.

XIV. NEW BUSINESS

1. Consideration of Extending Local State of Emergency

- a. Letter dated March 30, 2021 from Mr. Mark Hammond, Director Emergency Management Division and Mr. Michael Bosanac, Administrator/Chief Financial Officer outlining recommendation of Local State of Emergency
- b. Declaration of Local State of Emergency dated March 31, 2021

Chairman Brant explained the reason for the current Declaration of Local State of Emergency dated March 31, 2021. As Chairman, he can only declare a State of Emergency for the County for seven (7) days. Discussion commenced about extending the Local State of Emergency.

Motion by Commissioner Hoffman, seconded by Commissioner Swartout to extend the Local State of Emergency for ninety (90) days.

Roll call by Clerk as follows:

AYE	NAY	EXCUSED	ABSTAIN
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David Hoffman	Sharon Lemasters		Dawn Asper	
Mark Brant	David Swartout			
George Jondro	Greg Moore, Jr.			
Randy Richardville (arrived at 5:20)	Henry Lievens			

Motion carried.

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS—

Mr. Michael Bosanac, Administrator/Chief Financial Officer reminded the Commissioners of the InSite visit on April 30 at 11:00 a.m. No guests are invited to attend.

At the recent Monroe Charter Township Planning Meeting, the area on LaPlaisance Road formerly used as a golf course, was re-zoned for Light Industrial use.

XVII. MEMBERS TIME—

Commissioner Swartout—I received my first Covid shot yesterday. I don't have a sore arm or any side effects. Great job Kim and her team, Aundrea and her team for how the clinic was run in an orderly fashion.

Commissioner Jondro—Glad to hear all the numbers and the great job everyone is doing.

Commissioner Lemasters—I had both doses of the vaccine and I had no side effects. I have a question regarding the LaPlaisance Road overpass and the slow traffic through there.

Michael Bosanac, Administrator/Chief Financial Officer said he would contact Dori Hawkins-Freelain of the Road Commission and follow up with Commissioner Lemasters.

Commissioner Lievens—Pass

Commissioner Moore—Good job to the Sheriff's Office on that drug stop with the mail scanner. Thank you to Mike for your Administrator's Report. I really appreciate them.

Commissioner Hoffman—Kudos to everybody. Everybody stay healthy.

Commissioner Richardville—I apologize for my tardiness. I was having technical difficulties getting on. I got my vaccination yesterday and I have a very sore arm. He commended everyone who helped with the vaccination clinic. Kim Comerzan said it is typical to have a sore arm.

Commissioner Brant—I'm getting my second dose of the vaccine tomorrow.

Discussion commenced with Kim Comerzan about people who have had Covid and whether or not they are immune and/or need to get a vaccine. If you get the virus, you should move around at least once an hour even though you may be very tired and breathe in and out so you don't get pneumonia.

Commissioner Asper—I apologize for being late. I too, had technical difficulties with my computer. Regarding the vaccine, I choose to remain in the control group.

XVIII. ADJOURNMENT

With no further business to discuss, Chairman Brant adjourned the meeting at 5:39 p.m.