

AGENDA
MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY, MAY 18, 2021 – 5:00 P.M.
ELECTRONIC VIDEO/TELECONFERENCE VIA ZOOM MEETING

Pursuant to County of Monroe's Declaration of Emergency, this meeting will be held using remote participation via Zoom Meeting.

Meeting link for the Public is [here](#) Password is boc

Telephone access: 1-312-626-6799. Webinar ID: 874 9553 4564 Passcode: 056173

Public Comments may be submitted to the Board of Commissioners Deputy Clerk at lisa_sanders@monroemi.org until 3:00 p.m. on Tuesday, May 18, 2021 to be included as part of the public record for this meeting. Click [here](#) for the required format.

ASL Interpreters are available by request. Please click [here](#) to request an accommodation. Requests for accommodation must be submitted by 8:00 a.m. on Monday, May 17, 2021.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
Led by Commissioner Asper
- IV. OPENING PRAYER
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF MINUTES (05/04/2021 Regular Meeting)
- VII. PUBLIC COMMENT
- VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION
 1. Presentation by Ms. Stephanie Kasprzak, Executive Director of MCOP, highlighting accomplishments of MCOP over the past year.
 2. Presentation by Ms. Melissa Strong, Director of Juvenile Services/Probate Court Administrator and Mr. Jim Risinger, Youth Center Director, regarding a new community-based program at the Youth Center called Enhancing Strengths & Supports (ESS).
 3. Presentation by Mr. Jeff McBee, Director, Community Planning & Engagement, regarding the Commission on Aging Annual Report.

IX. FINANCE MATTERS

1. Approval of the 05/19/2021 Accounts Payable Current Claims Report in the amount of \$781,471.30.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 05/07/2021 in the amount of \$914,517.54
 - b. Check Register dated 05/14/2021 in the amount of \$418,941.26
2. The Operations Committee recommends to the Full Board the following from the 05/13/2021 committee meeting:
 - A. Letter dated April 30, 2021 from Mr. Jim Risinger, outlining a 2021 reorganization plan for Monroe County Youth Center. The Reorganization plan includes reclassifying two (2) Group Leader positions and two (2) Juvenile Detention Specialist positions into two (2) to Program Development Leader positions and two (2) Youth Development Specialist positions. No additional appropriation is needed. The cost of the reorganization is included in the Youth Center 2021 budget.
 - B. Letter dated May 10, 2021, from Ms. Aundrea Armstrong, Human Resources Director submitting one (1) updated County policy for consideration and approval.
 - i. Policy #601 replaces policy #417, Equal Employment Opportunity

XI. COMMUNICATIONS

Board Action:

1. Letter dated May 7, 2021 from Mr. Michael Roehrig, Prosecuting Attorney requesting approval to apply for a Michigan Coronavirus Emergency Supplemental Funding (CESF) Program grant in the amount of \$29,958.46 with a county match of \$2,479. The grant is for a part-time, temporary employee to assist with a coronavirus-related backlog of cases. The match amount will be funded from the Prosecuting Attorney's 2021 budget. The grant application was due on May 14, 2021 and the request is to confirm the grant's submission.
2. Letter dated May 11, 2021 from Chief Deputy David Buchko, Monroe County Sheriff's Office requesting approval to accept an award in the amount of \$14,000 for the FY2021 Marine Slow No Wake Zone Enforcement Grant from the Michigan Department of Natural Resources, with no County match.
3. Letter dated May 10, 2021 from Chief Deputy David Buchko, Monroe County Sheriff's Office, requesting approval to submit a grant application to the Michigan Commission on Law Enforcement Standards for funding of Justice Training Grant programs for FY2022 in the amount of \$18,613.19 with a minimum 25% match

from the County in the amount of \$4,733.99. The match will be funded from within the Sheriff's Office budget.

4. Letter dated April 12, 2021 from Mr. Jeff McBee, Community Planning & Engagement Director submitting a Summary of three (3) 2021 Farmland/Open Space reviews/recommendations for application to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) in Whiteford Township.
5. Letter dated May 12, 2021 from Mr. Michael Bosanac, County Administrator/Chief Financial Officer regarding the Government Finance Officers Association Award of the Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ended December 31, 2019.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS

1. Update on County Response to COVID-19 Pandemic Emergency
 - a. Public Health-Health Officer Kim Comerzan
 - b. Jail & Law Enforcement Operations-Captain/Jail Administrator Julie Massengill
 - c. County Operations-Administrator/CFO Michael Bosanac

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

XVI. ANNOUNCEMENTS

XVII. MEMBERS TIME

XVIII. ADJOURNMENT

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
MAY 4, 2021

I. CALL TO ORDER

The Monroe County Board of Commissioners held a regular meeting on Tuesday, May 4, 2021 by electronic video/teleconference via Zoom Meeting pursuant to the County of Monroe's State of Emergency Declaration. Chairman Brant called the meeting to order at 5:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT		ABSENT
David Hoffman	Sharon Lemasters	
Mark Brant	David Swartout	
Dawn Asper	Greg Moore, Jr.	
George Jondro	Henry Lievens	
Randy Richardville		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Asper led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders, led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Hoffman, supported by Commissioner Lemasters to approve the May 4, 2021 agenda as presented.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

VI. APPROVAL OF MINUTES (04/20/2021 Regular Meeting Minutes)

Motion by Commissioner Swartout, supported by Commissioner Jondro to approve the minutes of the April 20, 2021 Regular Meeting as presented and waive the reading thereof.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

VII. PUBLIC COMMENT—

1. Mr. Bob Nichols, 22 W. 3rd Street, Monroe, Michigan thanked the Commissioners for supporting the Technology Millage.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION

1. Resolution to Declare May 9-15, 2021 as Police Week in Monroe County, Michigan

Motion by Commissioner Lievens, seconded by Commissioner Swartout to approve the Resolution to Declare May 9-15, 2021 as Police Week in Monroe County, Michigan.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

Clerk will provide a copy to all Police Chiefs in the County.

IX. FINANCE MATTERS

1. Approval of the 05/05/2021 Accounts Payable Current Claims Report in the amount of \$656,368.30.

Motion by Commissioner Hoffman, seconded by Commissioner Swartout to accept the 05/05/2021 Accounts Payable Current Claims Report for \$656,368.30.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

2. Letter dated April 29, 2021 from Mr. Jesse Stanford, County Treasurer enclosing the Thirty-Ninth Annual Report of moneys on deposit in the Monroe County Probate Court Escheat Account.

Mr. Stanford commented on the report.

Motion by Commissioner Asper, seconded by Commissioner Swartout to accept the Treasurer's 39th Annual Report of moneys on deposit in the Monroe County Probate Court Escheat Account and place on file as a permanent record.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

3. Letter dated April 29, 2021 from Mr. Jesse Stanford, Monroe County Treasurer transmitting the Cash and Investment Report for the quarter ending March 31, 2021.

Mr. Stanford explained the report and commented that interest rates are very low.

Motion by Commissioner Swartout, seconded by Commissioner Asper to accept and place on file the March 31, 2021 Cash and Investment Report from the Monroe County Treasurer.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			

Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 04/23/2021 in the amount of \$456,439.77
 - b. Check Register dated 04/30/2021 in the amount of \$883,012.18

Motion by Commissioner Jondro, seconded by Commissioner Asper to approve the Non-Claim payments as presented for the dates and amounts listed.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated April 20, 2021 from Ms. Holly Flint, Community Corrections Coordinator requesting approval to submit application for the 2022 Community Corrections Grant in the amount of \$304,265 with a County match of approximately \$116,271 subject to final grant.

Chairman Brant read the request into the record.

Motion by Commissioner Hoffman, seconded by Commissioner Jondro to accept the communication, place it on file and approve submitting the application for the fiscal year 2022 Community Corrections grant in the amount of \$304,265 with County matching funds of \$116,271 subject to final grant award.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			

George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

- Letter dated April 27, 2021 from Chief Deputy David Buchko, Monroe County Sheriff's Office requesting approval to accept the FY2021 Marine Safety grant from the Michigan Department of Natural Resources in the amount of \$20,500 with a local match of \$9,239 which is in the Sheriff's Office 2021 budget.

Chairman Brant read the request into the record.

Motion by Commissioner Lemasters, seconded by Commissioner Hoffman to accept the communication, place it on file and approve the acceptance of the FY2021 Marine Safety grant from the Michigan Department of Natural Resources in the amount of \$20,500 with a local match of \$9,239 which is in the Sheriff's Office 2021 budget.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

- Letter dated April 29, 2021 from Mr. Brett Raymo, Director Animal Control Division, Monroe County Sheriff's Office, requesting approval to apply for the 2021 Two Seven Oh! Spay and Neuter Grant in the amount of \$5,000. This grant would provide spaying and neutering of stray dogs and cats that are housed at Monroe County Animal Control, thereby, encouraging adoptions. There is no matching fund requirement for this grant.

Chairman Brant read the request into the record.

Motion by Commissioner Swartout, seconded by Commissioner Lievens to accept the communication, place it on file and approve the request to apply for the 2021 Two Seven Oh! Spay and Neuter Grant in the amount of \$5,000. This grant would provide spaying and neutering of stray dogs and cats that are housed at Monroe County Animal Control, thereby, encouraging adoptions. There is no matching fund requirement for this grant.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

- Letter dated April 29, 2021 from Mr. Brett Raymo, Director Animal Control Division, Monroe County Sheriff's Office, requesting approval to apply for a 2021 Two Seven Oh! Grant in the amount of \$5,000 to be used towards a project which would allow Monroe County Animal Control to purchase supplies and equipment that would benefit the animals, staff and public. There is no matching fund requirement for this grant.

Chairman Brant read the request into the record.

Motion by Commissioner Jondro, seconded by Commissioner Lemasters to accept the communication, place it on file and approve/not approve the request to apply for a 2021 Two Seven Oh! Grant in the amount of \$5,000 to be used towards a project which would allow Monroe County Animal Control to purchase supplies and equipment that would benefit the animals, staff and public. There is no matching fund requirement for this grant.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

- Letter dated April 27, 2021 Mr. Jeff McBee, Director, Monroe County Community Planning & Engagement Department, providing the Commission on Aging's recommendation on millage rates for the Senior Millage.

Chairman Brant read the request into the record and Mr. McBee explained the Senior Millage rates.

Motion by Commissioner Hoffman, seconded by Commissioner Jondro to accept the communication and place on file and approve the recommendation on millage rates for the Senior Millage.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

- Letter dated April 22, 2021 from Mr. Michael Woolford, Equalization Director regarding 2021 County Millage Rates and recommending the Board's approval for these rates.

Mr. Woolford explained the request and the 2021 County Millage Rates.

Motion by Commissioner Swartout, seconded by Commissioner Asper to accept the communication, place on file and approve/not approve the 2021 County Millage Rates as follows:

County General	4.7952
Senior Citizen	.4650
Fairview	.1250
Museum	.1000
Veterans	.0020

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

- Letter dated April 21, 2021 from Hon. Michael Weipert, Hon. Daniel White and Hon. Mark Braunlich recommending Mr. Rob Kull and Ms. Mary Kay Thayer for

appointments to the Monroe County Jury Board to replace Ms. Aleta Jackson and Ms. Geri Allen.

Chairman Brant read the request into the record.

Motion by Commissioner Jondro, seconded by Commissioner Asper to accept the communication, place it on file and approve the recommended appointments of Mr. Rob Kull and Ms. Mary Kay Thayer to the Monroe County Jury Board to replace Ms. Aleta Jackson and Ms. Geri Allen.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

8. Letter dated April 26, 2021 from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting the Fiscal Year 2022 Michigan Indigent Defense Commission compliance plan and grant application in the total amount of \$1,180,257 with the County's local share cost in the amount of \$213,883.

Mr. Bosanac explained the request.

Motion by Commissioner Jondro, seconded by Commissioner Lemasters to accept the communication and confirm the grant application submission and subject to full funding of the grant amount of \$1,180,257 and the County's local share cost of \$213,883 for fiscal year 2022.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

9. Letter dated April 20, 2021 from Mr. Michael Bosanac, Administrator/Chief Financial Officer recommending Ms. Dori Hawkins-Freelain, Managing Director, Road Commission be appointed to the Monroe County Bicycle and Pedestrian Advisory Panel to fill an unexpired term ending August 31, 2021.

Chairman Brant read the request into the record.

Motion by Commissioner Hoffman, seconded by Commissioner Swartout to accept the communication, place it on file and approve the recommendation to appoint Ms. Dori Hawkins-Freelain, Managing Director, Road Commission be appointed to the Monroe County Bicycle and Pedestrian Advisory Panel to fill an unexpired term ending August 31, 2021.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

10. Letter dated April 28, 2021 from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting the recommendation of Mr. David Rever's reappointment to the Monroe County Retiree Health Care Trust Board for a three (3) year term of office commencing August 1, 2021 through July 31, 2024.

Chairman Brant read the request into the record.

Motion by Commissioner Asper, seconded by Commissioner Swartout to accept the communication, place it on file and approve the recommendation to re-appoint Mr. David Rever to the Monroe County Retiree Health Care Trust Board for a three (3) year term commencing 8/1/2021 and ending July 31, 2024.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS

1. Update on County Response to COVID-19 Pandemic Emergency

Public Health

Ms. Kim Comerzan, Public Health Director gave an overview of the Health Department's role and response to the COVID-19 Pandemic Emergency.

- Numbers of positive cases are looking better
- 11.4% positivity rate
- Looking for other alternative locations to hold the vaccination clinics
- In Monroe County 38% have had the 1st shot & 28% have had the 2nd shot
- In Michigan 50.4% have had the 1st shot & 38.9 have had the 2nd shot.
- In the age group 16-19, 19.8% have had the 1st shot and 6.4% have had the 2nd shot.

Discussion commenced regarding Monroe County residents who have received the vaccine in Ohio (or any other state besides Michigan).

Jail & Law Enforcement Operations

Captain Julie Massengill discussed the Sheriff's Office's response to the Covid-19 Pandemic Emergency.

- Things are still going well
- Supplies are adequate
- Staff is healthy

County Operations

Mr. Michael Bosanac, Administrator/Chief Financial Officer discussed County's response to the COVID-19 Pandemic.

- Ditto what Julie said

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS—None

XVII. MEMBERS TIME—

Commissioner Jondro—Commented on various activities and accolades of the Sheriff. Sheriff's. As a long-time member of the pension board he announced that as of March, the fund total is at the highest it's ever been.

Commissioner Asper—Retiree Health Care recently passed a big milestone as well. She is glad that David Rever was reappointed to the RHC Board. She is very concerned about businesses,

children, mental health and the handling of Covid by our governor. We need to protect the civil liberties of the residents of our county.

Commissioner Hoffman—Pass

Commissioner Lievens—Pass

Commissioner Swartout—Tag off what Commissioner Asper said about businesses. OSHA extended their orders. What will businesses have to deal with when things get “back to normal” from Covid. Got my 2nd shot on Monday and everything was well organized and I was in and out quickly.

Commissioner Moore—Pass

Commissioner Richardville—Got my second shot on Monday as well. Look forward to sitting in my Commissioner seat when we can meet again in person.

Chairman Brant announced that he will be giving Mr. Bosanac, Administrator/Chief Financial Officer, time to make a comment during this time of the meeting. Mr. Bosanac, commented on the tour of the InSite facility in Frenchtown Township. Dan, from InSite said that Monroe is a location with an awful lot of interest from developers and that we just need to be patient. Commissioner Asper commented on the immenseness of the facility.

Commissioner Lemasters—Pass

Commissioner Brant—Pass

XVIII. ADJOURNMENT

With no further business to discuss, Chairman Brant adjourned the meeting at 5:50 p.m.

ENHANCING STRENGTHS & SUPPORTS



Presentation for the Monroe County Board of Commissioners
MAY 2021



New community -based program

EXISTING SERVICES

- Juvenile probation services
- Secure detention
- Secure residential treatment



NEW!

Community-based non-secure programming will provide a missing piece of our service continuum!



Why is community - based programming necessary?



1. Removing kids from home interferes with their ability to nurture health relationships.
1. Decreases the likelihood of high school completion and impacts future career opportunities.
1. It's expensive to lock kids up!



THE OBJECTIVE

- ➡ Targets youth who have demonstrated that they are at-risk of becoming delinquent.
- ➡ Provides an alternative to other interventions (school suspension or delinquency petition.)
- ➡ Provides services to both the family and the youth to help strengthen the family's connection to the community.



FUNDING AND PARTNERSHIPS

- ➡ Funding through Child Care Fund which is a 5050 partnership between the state and the county.
- ➡ Airport schools selected as initial partners because of their outstanding work with restorative justice.
- ➡ CMH is a partner and has received a federal block grant to provide screening and services.



THE PROGRAM

Youth are screened and accepted to the program if they meet criteria.

The program runs from 7:00 am- 7:00 pm, Monday through Friday. ESS staff will transport youth to the site and return them home each day.

Daily programming will involve school, life skill activities, individual and family counseling, and physical recreation activities. All meals will be provided onsite.

Maximum number of youth is 8. Ages between 14-17.

The length of the program will be between 90- 180 days.



GOALS AND OUTCOMES

Short Term:

1. Stabilize familial relationships
2. Increase youth's confidence and interest in education
3. Highlight existing strengths in family and youth to increase prosocial choices

Intermediate:

1. Improve familial relationships
2. Improve academic performance and effort
3. Avoid introduction to juvenile court system

Long Term:

1. Sustained positive familial relationships
2. Eliminate police contact and involvement with the court system
3. Completion of high school diploma / GED



QUESTIONS?

Jim Risinger-

Director of the Monroe County Youth Center 240-3237

Melissa Strong-

Director of Juvenile Services/Probate Court Administrator
240-7350



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

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Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Pam LaPan
Secretary

Larry Gramlich

Wayne Meehean

Kathy Vanderbush

Cynthia McIlvain

Paul Simonton

Mary Ann
Wertenberger

May 11, 2021

Mr. Mark Brant, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, Michigan 48161

Re: Commission on Aging Annual Report

Dear Chairman Brant and Board Members:

Please find the enclosed 2020 Monroe County Commission on Aging Annual Report. This report is intended to provide interested parties information regarding the services funded by the Monroe County Senior Millages in 2020.

The first ten pages of the report are dedicated to providing summary information regarding the following:

- The History, Mission, and Vision of the Commission on Aging
- 2020 Funded Services, Board Members, Contracted Service Providers, and Staff
- The Senior Millage and Supplemental Senior Millage Ballot Language
- A Message from the Director providing the year's highlights and accomplishments
- An Overall Financial Summary
- An Expenditure Summary by Program/Account
- A Revenue Summary by Source
- A Fund Balance Summary
- A Service Summary by Program

The remainder of the report is dedicated to providing a detailed snapshot of the 31 programs funded by the Senior Millage in 2020 including:

- A description of each program
- The "service unit" assigned to each program
- The rate paid for each service unit provided
- The amount of funding budgeted for use
- The actual amount of funding provided
- The number of unduplicated clients served
- The average cost per senior citizen served
- The total number of service units provided
- A breakdown of funding by age group
- A breakdown of senior citizens served by geographic location



Commission On Aging

www.co.monroe.mi.us/commonaging

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Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Pam LaPan
Secretary

Larry Gramlich

Wayne Meehean

Kathy Vanderbush

Cynthia McIlvain

Paul Simonton

Mary Ann
Wertenberger

We respectfully request that the report be submitted for review by the Board of Commissioners in their May 18, 2021 regular meeting packet.

Sincerely,

Jeff McBee, Director
Monroe County Community Planning
& Engagement Department

Enclosure

Monroe County

Commission On Aging



Annual Report

2020

May 11, 2021

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History of the Monroe County Commission on Aging

On June 26, 1973, a nine-member steering committee to organize guidelines for setting up a County Commission on Aging was appointed by the Chairman of the Monroe County Board of Commissioners. The Monroe County Commission on Aging was officially established on November 28, 1973. The original Commission on Aging consisted of eleven (11) members, which corresponded to the number of County Commissioners who represented eleven (11) districts. However, due to action of the Apportionment Committee to reduce the Board of Commissioners districts' to nine (9), The Commission on Aging was likewise automatically decreased to nine (9) members, effective December 31, 1982. Terms of office were established to be the same as the elected members of the Board of Commissioners.

Mission

The Monroe County Commission on Aging is charged with recommending the prudent spending of public dollars to promote the health, dignity and independence of Monroe County residents sixty years of age and older.

Vision

The Monroe County Commission on Aging will strive to provide services to positively impact the quality of life for all residents of Monroe County sixty years of age and older.

2020 Funded Services

- Adult Day Services
- Emergency Needs
- Home Chore
- Resource Advocacy
- Counseling & Behavioral Healthcare
- Homebound Meals
- Transportation Services
- Multi-Purpose Senior Centers
- Utility Assistance
- Home Care
- Home Injury Control
- Legal Services
- Senior Citizen Groups
- Supplemental Food Program
- Congregate Meals
- Volunteer Services
- Residential Ramps
- Enhanced Fitness

2020 Commission on Aging Board Members

Chair, Cheryl Rivard- District 3

Vice-Chair, Martin Kaufman- District 4

Secretary, Pam LaPan - District 7

Mary Ann Wertenberger- District 1

Larry Gramlich- District 2

Paul Simonton- District 5

Kathy Vanderbush- District 6

Wayne Meehean- District 8

Cynthia McIlvain- District 9

2020 Commission on Aging Contracted Service Providers

Area Agency on Aging 1-B

Memory Lane Care Services

Ash Senior Citizens

Milan Seniors for Healthy Living

Bedford Senior Community Center

Monroe Center for Healthy Aging

Berlin Senior Citizens

Monroe County Opportunity Program

Dundee Area Senior Citizens Center

Monroe County Senior Legal Services

Frenchtown Center for Active Adults

Monroe Family YMCA

The Health Van

Retired & Senior Volunteer Program

Lake Erie Transit

Self & Family Behavioral Health Care

Living Independence for Everyone

United Way Project Ramp

2020 Commission on Aging Staff

Jeff McBee, Director

Vicky Terrasi, Assistant

**The 2016 Monroe County
Senior Millage Ballot Language**



**Monroe County, Michigan
Senior Citizen Millage *Renewal***

Shall the 0.50 mill Senior Citizen Millage expiring in 2016 be renewed in accordance with the limitations imposed under ARTICLE IX, Section 6 of the Michigan Constitution, such that the County of Monroe be authorized to levy up to 0.50 mills (\$0.50 per \$1,000.00 of taxable value), upon the taxable real and tangible personal property within the County of Monroe, Michigan, for a period of four (4) years, commencing in 2017 and continuing through 2020, for the sole and exclusive purpose of providing funds for senior citizen services to the residents (sixty years of age and older) of Monroe County? The estimated revenue for the first year of the levy, if the renewal proposition is approved, shall be approximately \$2,832,080.00.

**Monroe County, Michigan
Supplemental Senior Citizen Millage**

Shall the Senior Citizen Millage be supplemented, and shall the annual tax rate limitation imposed under Section 6 of ARTICLE IX of the Michigan Constitution be increased, such that the County of Monroe be authorized to levy an additional millage of up to 0.25 mills, (\$0.25 per \$1,000.00 of taxable value), upon the taxable real and tangible personal property within the County of Monroe, Michigan, for a period of four (4) years, commencing in 2017 and continuing through 2020, for the sole and exclusive purpose of providing funds for senior citizen services to the residents (sixty years of age and older) of Monroe County? The estimated revenue for the first year of the levy, if the proposition is approved, shall be approximately \$1,416,040.00.

From the Director

I am pleased to present the *Monroe County Commission on Aging 2020 Annual Report*. This report is intended to provide all interested parties detailed information regarding the services funded by the Monroe County Senior Citizen Millages in 2020. I would also like to take this opportunity to present some of 2020's highlights and accomplishments:

- Over 7,500 Monroe County residents age 60 and over received services funded by the Senior Millage in 2020. Due to the pandemic, this is the first reduction in seniors served in several years. However, based on the 2019 American Community Survey population estimates, this is still over 20% of the County's 60 and over population (37,211).
- The Commission on Aging demonstrated its continued commitment to serving those most in need by funding services provided to 44% of County residents 85 years of age and above (1,314 of the 2019 American Community Survey's estimated 3,015). This was actually a 5% increase over 2019 service levels.
- In 2020, the Senior Millage provided Commission on Aging administered funding for 31 different programs that were operated by 18 different organizations. While the total number of seniors receiving millage funded services understandably decreased in 2020, they did remain high as the senior population continued to increase, due to the commitment and dedication of the Commission on Aging Board, service providers, staff, and partners. A high number of Monroe County senior citizens benefiting from Senior Millage services remains an established pattern:

Seniors Served through the Senior Millages

2020: 7,574

2019: 8,267

2018: 7,932

2017: 7,648

2016: 7,557

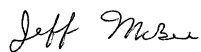
2015: 7,307

- Unfortunately, services that revolved around socialization and group activities were severely limited if not completely brought to a halt in 2020. In the true spirit of service to older adults, many of Monroe County's Senior Millage funded senior centers quickly adapted and developed carry-out meal programs that allowed for the continued nutritious meals that older adults have become accustomed to due to the County's congregate meal programs.
- Individualized services provided with Senior Millage funding needed to adapt to the struggles of operating in a pandemic as well. The creative use of technology allowed for the necessary continuation of legal assistance, mental health counseling, and senior resource advocacy, among other services that allow Monroe County's older adults to remain in their homes despite facing difficult barriers.

- As both Michigan and the United States continue to face extreme shortages of direct care workers for older adults, the reorganization of the Senior Millage funded in-home care program allowed for the continuation of services for all participants without the development of a wait list. This collaborative effort involving the Area Agency on Aging 1-B and the Monroe County Opportunity program, has not only resulted in cost-savings to the County going forward, it has also improved the efficiency with which caregivers are assigned to local older adults.
- With more and more residents reaching the eligibility age of Medicare, the Commission on Aging has seen a steady increase in the need for enrollment assistance. Thanks to a partnership between the Commission on Aging, the Area Agency on Aging 1-B, and the Retired & Senior Volunteer Program, the highly trained Medicaid/Medicare Assistance Program volunteer assigned to the Commission on Aging was able to assist 181 local seniors in over 230 hours of service.
- An ongoing primary goal of the Commission on Aging is to maintain continuous operations of programs without waitlists. All funded programs are required to report waitlists to the Commission on Aging staff on a monthly basis. At year-end, all programs were able to achieve this goal. This is particularly significant due to the fact that most counties in southeast Michigan maintain considerable waitlists for even the most prioritized services, including in-home care and home delivered meals. As of March 17, 2021, the Area Agency on Aging 1-B reported the following wait lists:
 - Livingston County – 78
 - Macomb County – 372
 - Oakland County – 722
 - St. Clair - 23
 - Washtenaw County - 166
- For the first time 20 years, the Commission on Aging Board saw a change at its highest leadership level in 2020. After serving in both Secretary and Vice-Chair roles, Cheryl Rivard was selected by the Board to serve as the Chair at the January organizational meeting. Long-time Chair, Martin Kaufman, graciously accepted the role of Vice-Chair, providing a strong level of stability.

For more information regarding the Monroe County Commission on Aging, please visit our website at www.co.monroe.mi.us/commonaging or call us at (734) 240-3290.

Sincerely,



Jeff McBee
Director, Monroe County Community Planning & Engagement Department

2020 Monroe County Commission on Aging Financial Summary*

2020 Total Revenue:	<u>\$4,084,321.86</u>
2020 Total Expenditures:	<u>\$3,287,872.23</u>
2020 Operating Surplus	\$796,449.63

2020 Expenditure Summary by Program/Account

Area Agency on Aging 1-B Administrative Match	\$10,933.00
Area Agency on Aging 1-B Community Living Program	\$275,800.00
Ash Senior Citizens	\$9,225.04
Bedford Senior Community Center	\$213,300.00
Berlin Township Senior Citizens Group	\$4,054.96
Commission on Aging	\$203,689.83
County of Monroe Central Services	\$23,370.00
Dundee Area Senior Citizens Center	\$181,796.00
Frenchtown Senior Center ~ Adult Day Services	\$24,166.00
Frenchtown Senior Center	\$209,208.79
The Health Van	\$54,636.00
Lake Erie Transit	\$222,647.00
Living Independence for Everyone	\$413,237.00
Memory Lane Care Services	\$4,455.00
Milan Seniors for Healthy Living	\$44,098.63
Milan Seniors for Healthy Living – Transportation	\$11,880.00
Milan Seniors for Healthy Living – Resource Advocacy	\$13,760.00
Milan Seniors for Healthy Living – Meals on Wheels	\$9,679.00
Monroe Center for Healthy Aging	\$358,568.00
MCOP ~ Food Assistance	\$102,000.00
MCOP ~ Home Care	\$109,007.00
MCOP ~ Home Chore	\$81,589.80
MCOP ~ Home Injury Control	\$6,500.00
MCOP ~ Opportunity Center at ALCC	\$54,000.00
MCOP ~ Resource Advocacy	\$154,947.00
MCOP ~ Specialized Transportation	\$136,000.00
MCOP ~ Unmet Emergency Needs	\$4,013.83
MCOP ~ Utility Assistance	\$9,291.59
MCOP ~Volunteer Caregiver	\$3,000.00
Monroe County Senior Legal Services	\$210,593.00
Retired & Senior Volunteer Program	\$42,311.57
Self and Family Behavioral Healthcare	\$10,150.00
United Way Project Ramp	\$38,169.43
YMCA~ Enhance Fitness	\$37,794.76
Total Expenditures	\$3,287,872.23

*All reported figures are unaudited.

2020 Monroe County Commission on Aging Financial Summary*

2020 Revenue Summary by Source

Source	Amount
Current Year Property Taxes	3,915,942.95
Prior Year Tax Adjustments	(876.25)
Delinquent Personal Property Taxes	3,110.23
Other Taxes- Payment In Lieu Of Tax	9,793.21
Industrial Facility Tax	12,173.16
Taxes- Penalties & Interest On Taxes	147.33
Personal Property Tax Reimbursement	135,617.79
Interest Income	5,160.88
Special Revenue- Reimbursement	3,252.56
Total Revenue	\$4,084,321.86

2020 Fund Balance Summary

Beginning Fund Balance (audited)	647,707.00
Fund Balance Budgeted for Use	0
Actual Fund Balance Utilized	0
Operating Surplus	796,449.63
Fund Balance at Year End (unaudited)	\$1,444,156.63

*All reported figures are unaudited unless otherwise indicated.

2020 Monroe County Commission on Aging Service Summary

Program	Unduplicated Seniors Served	Millage Funded Units of Service*
Area Agency on Aging 1-B	207	12,080.60
Ash Senior Citizens	70	968.00
Bedford Senior Community Center	814	20,283.77
Berlin Township Senior Citizens Group	105	728.00
Dundee Area Senior Citizens Center	407	15,062.75
Frenchtown Senior Center ~ Adult Day Services	17	2,133.57
Frenchtown Senior Center	977	12,915.50
The Health Van	104	2,035.00
Lake Erie Transit	496	11,578.00
Living Independence for Everyone	1,173	140,080.34
Memory Lane Care Services	3	62.50
Milan Seniors for Healthy Living	152	1,950.50
Milan Seniors for Healthy Living ~ Meals on Wheels	31	2,582.06
Milan Seniors for Healthy Living ~ Resource Advocacy	152	860.00
Milan Seniors for Healthy Living ~ Transportation	17	584.00
Monroe Center for Healthy Aging	1,478	44,014.75
Monroe County RSVP	253	43,131.36
MCOP ~ Food Assistance	1,522	309,078.18
MCOP ~ Home Care	111	6,175.96
MCOP ~ Home Chore	402	3,577.25
MCOP ~ Home Injury Control	84	6,500.00
MCOP ~ Resource Advocacy	2,040	9,425.00
MCOP ~ Specialized Transportation	162	6,831.00
MCOP ~ The Opportunity Program at ALCC	78	7,200.00
MCOP ~ Unmet Emergency Needs	9	4,013.83
MCOP ~ Utility Assistance	20	9,291.59
MCOP ~ Volunteer Caregiver	5	375.00
Monroe County Senior Legal Services	680	1,594.90
Self and Family Behavioral Healthcare	34	145.00
United Way Project Ramp	20	37,118.43
YMCA~ Enhance Fitness	151	917.97
Cumulative Total	11,774	673,694.81

*Units of service are the measure by which services are reported and reimbursed. Typical examples of units of service include Hours, One-Way Rides, and Meals.

2020 Individual Program Details

Provider: Area Agency on Aging 1-B

Program: Community Living Program

Program Description- Provision of Personal Care, Medication Management, Transportation, Homemaking, Personal Emergency Response System, and Respite Services.

Service Unit: One hour of care

Rate per Service Unit: \$22.83

COA Designated Funding: \$275,800.00

COA Funds Expended: \$275,800.00

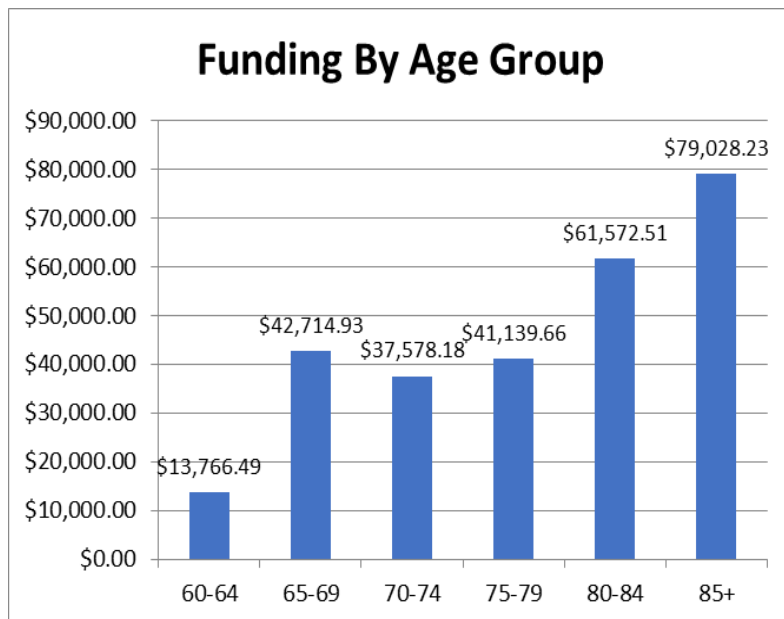
Millage Funded Unduplicated Clients: 207

Cost per Unduplicated Client: \$1,332.37

Millage Funded Units Served: 12,080.40

Client Age Data

Age	Clients	Units	Total
60-64	6	603.00	\$13,766.49
65-69	29	1,871.00	\$42,714.93
70-74	32	1,646.00	\$37,578.18
75-79	37	1,802.00	\$41,139.66
80-84	41	2,697.00	\$61,572.51
85+	62	3,461.60	\$79,028.23
Total	207	12,080.60	\$275,800.00



Client Geographic Data

Belleville	1	Luna Pier	4	Temperance	42
Carleton	12	Maybee	2	Willis	
Dundee	7	Milan	4	Ridgeway	
Erie	8	Monroe	88	Deerfield	
Flat Rock	2	New Boston		Ottawa Lake	5
Ida	3	Newport	10	Petersburg	5
Lambertville	7	Samaria		Riga	
LaSalle	4	South Rockwood	3		

2020 Individual Program Details

Provider: Ash Senior Citizens Group

Program: Senior Citizens Group

Program Description- Senior citizens in the community that gather for meals, socialization, and activities for older adults.

Service Unit: One meal

Rate per Service Unit: \$9.53

COA Designated Funding: \$22,425.00

COA Funds Expended: \$9,225.04

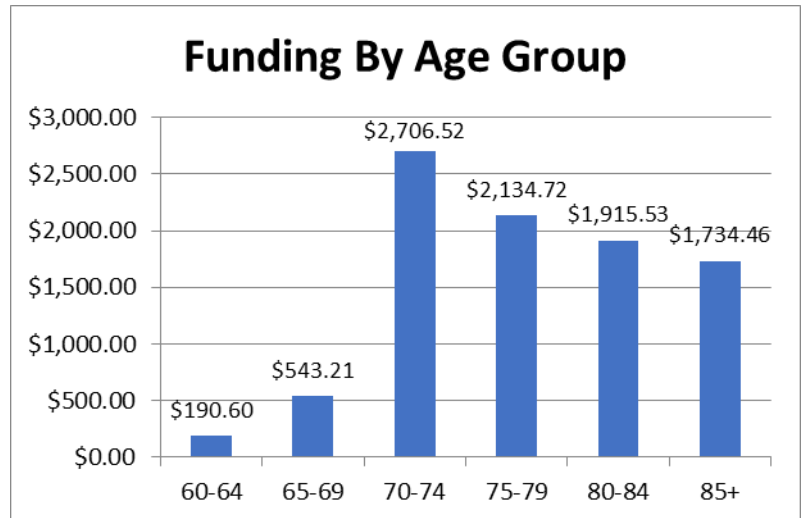
Millage Funded Unduplicated Clients: 70

Cost per Unduplicated Client: \$131.77

Millage Funded Units Served: 968.00

Client Age Data

Age	Clients	Units	Total
60-64	2	20.00	\$190.60
65-69	4	57.00	\$543.21
70-74	22	284.00	\$2,706.52
75-79	12	224.00	\$2,134.72
80-84	15	201.00	\$1,915.53
85+	15	182.00	\$1,734.46
Total	70	968.00	\$9,225.04



Client Geographic Data

Belleville		Luna Pier		Temperance	
Carleton	50	Maybee	1	Willis	
Dundee		Milan		Ridgeway	
Erie		Monroe	7	Deerfield	
Flat Rock	3	New Boston		Ottawa Lake	
Ida		Newport	5	Petersburg	
Lambertville		Samaria		Riga	
LaSalle	1	South Rockwood	3		

2020 Individual Program Details

Provider: Bedford Senior Community Center

Program: Senior Activity Center

Program Description- Multi-purpose activity center where individuals gather for activities, congregate meals, meals on wheels, health related activities, information and referral and access to services.

Service Unit: One hour of attendance

Rate per Service Unit: \$10.52

COA Designated Funding: \$213,000.00

COA Funds Expended: \$213,300.00

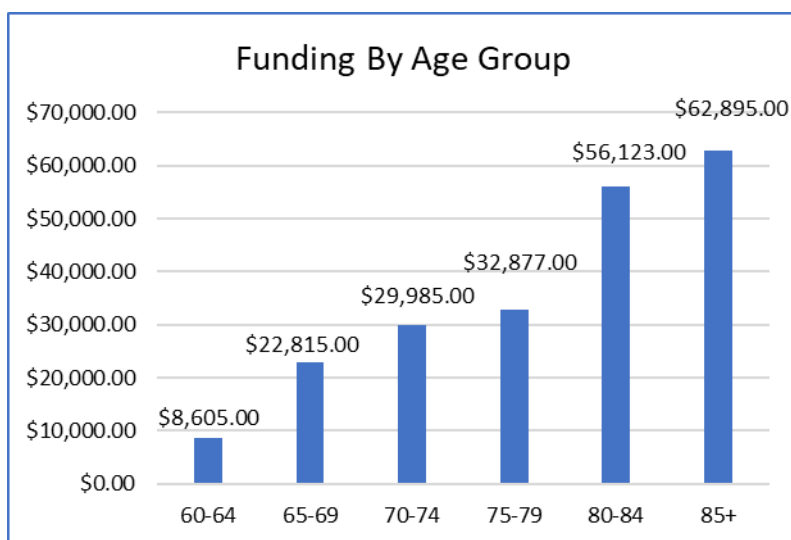
Millage Funded Unduplicated Clients: 814

Cost per Unduplicated Client: \$262.04

Millage Funded Units Served: 20,283.77

Client Age Data

Age	Clients	Units	Total
60-64	45	818.25	\$8,605.00
65-69	120	2,169.60	\$22,815.00
70-74	139	2,851.41	\$29,985.00
75-79	154	3,126.50	\$32,877.00
80-84	160	5,337.01	\$56,123.00
85+	196	5,981.00	\$62,895.00
Total	814	20,283.77	\$213,300.00



Client Geographic Data

Belleville		Luna Pier	5	Temperance	485
Carleton	2	Maybee		Willis	
Dundee	1	Milan	1	Ridgeway	
Erie	26	Monroe	12	Deerfield	
Flat Rock		New Boston		Ottawa Lake	30
Ida	12	Newport		Petersburg	20
Lambertville	207	Samaria	8	Riga	1
LaSalle	3	South Rockwood	1		

2020 Individual Program Details

Provider: Berlin Senior Citizens Group

Program: Senior Citizens Group

Program Description- Senior citizens in the community that gather for meals, socialization, and activities for older adults.

Service Unit: One meal

Rate per Service Unit: \$5.57

COA Designated Funding: \$27,516.00

COA Funds Expended: \$4,054.96

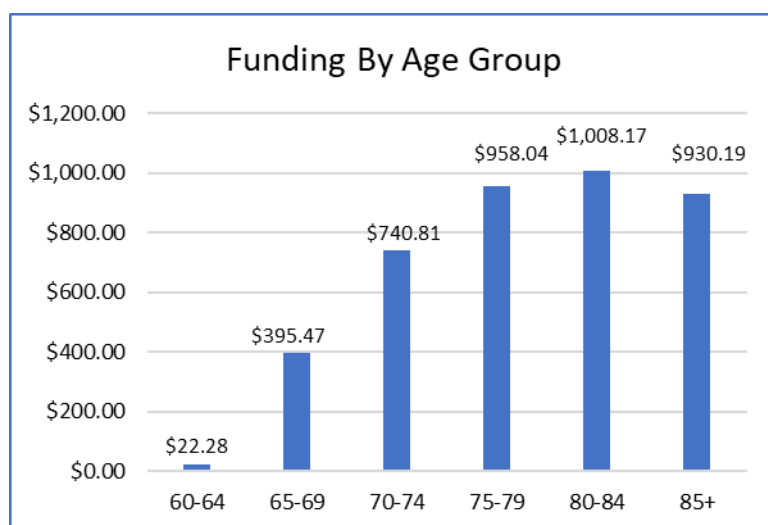
Millage Funded Unduplicated Clients: 105

Cost per Unduplicated Client: \$38.62

Millage Funded Units Served: 728.00

Client Age Data

Age	Clients	Units	Total
60-64	1	4.00	\$22.28
65-69	12	71.00	\$395.47
70-74	21	133.00	\$740.81
75-79	23	172.00	\$958.04
80-84	22	181.00	\$1,008.17
85+	26	167.00	\$930.19
Total	105	728.00	\$4,054.96



Client Geographic Data

Belleville		Luna Pier		Temperance	1
Carleton	24	Maybee		Willis	
Dundee		Milan		Ridgeway	
Erie		Monroe	9	Deerfield	
Flat Rock	4	New Boston		Ottawa Lake	
Ida		Newport	35	Petersburg	
Lambertville		Samaria		Riga	
LaSalle		South Rockwood	32		

2020 Individual Program Details

Provider: Dundee Area Senior Citizens Center

Program: Senior Activity Center

Program Description- Multi-purpose activity center where individuals gather for activities, meals, health related activities, information and referral and access to services.

Service Unit: One hour of attendance

Rate per Service Unit: \$12.07

COA Designated Funding: \$181,796.00

COA Funds Expended: \$181,796.00

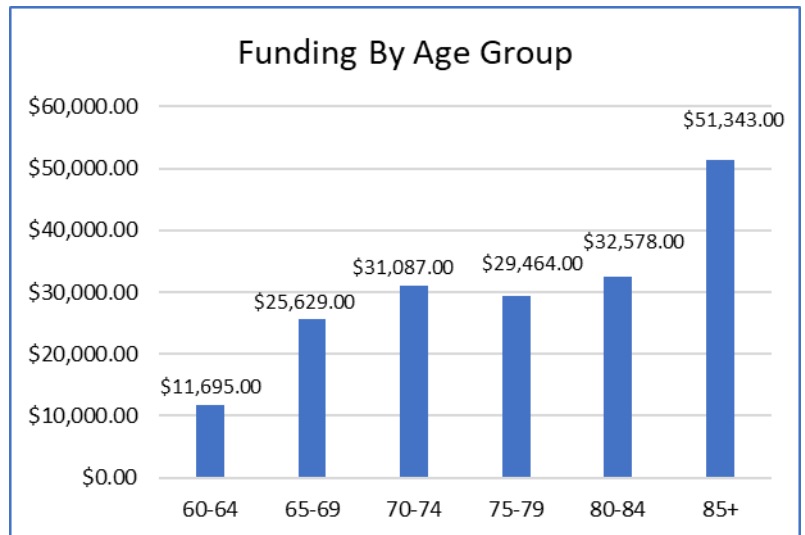
Millage Funded Unduplicated Clients: 407

Cost per Unduplicated Client: \$446.67

Millage Funded Units Served: 15,062.75

Client Age Data

Age	Clients	Units	Total
60-64	27	\$11,695.00	969.00
65-69	64	\$25,629.00	2123.50
70-74	70	\$31,087.00	2575.75
75-79	77	\$29,464.00	2441.25
80-84	76	\$32,578.00	2699.25
85+	93	\$51,343.00	4254.00
Total	407	15,062.75	\$181,796.00



Client Geographic Data

Belleville		Luna Pier		Temperance	11
Carleton	1	Maybee	12	Willis	
Dundee	221	Milan	7	Ridgeway	
Erie	1	Monroe	30	Deerfield	1
Flat Rock		New Boston		Ottawa Lake	
Ida	54	Newport		Petersburg	65
Lambertville	2	Samaria	2	Riga	
LaSalle		South Rockwood			

2020 Individual Program Details

Provider: Frenchtown Senior Center

Program: Senior Activity Center

Program Description: Multi-purpose activity center where individuals gather for activities, meals, and health related activities, information, referral, and access to services.

Service Unit: One hour of attendance

Rate per Service Unit: \$16.20

COA Designated Funding: \$255,964.00

COA Funds Expended: \$209,208.79

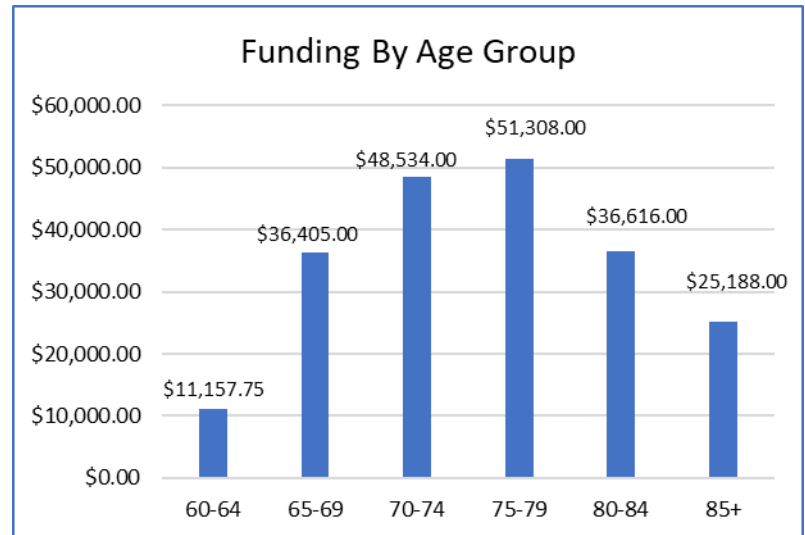
Millage Funded Unduplicated Clients: 977

Cost per Unduplicated Client: \$214.13

Millage Funded Units Served: 12,915.50

Client Age Data

Age	Clients	Units	Total
60-64	64	688.75	\$11,157.75
65-69	184	2,247.50	\$36,405.00
70-74	231	2,996.25	\$48,534.00
75-79	176	3,167.50	\$51,308.00
80-84	151	2,260.50	\$36,616.00
85+	171	1,555.00	\$25,188.00
Total	977	12,915.50	\$209,208.75



Client Geographic Data

Belleville		Luna Pier		Temperance	8
Carleton	47	Maybee	8	Willis	
Dundee	5	Milan	2	Ridgeway	
Erie	7	Monroe	725	Deerfield	
Flat Rock	5	New Boston		Ottawa Lake	
Ida	6	Newport	113	Petersburg	6
Lambertville	2	Samaria		Riga	
LaSalle	26	South Rockwood	17		

2020 Individual Program Details

Provider: Frenchtown Senior Center

Program: Adult Day Services

Program Description: Daytime care for a period of 12 hours or less for a functionally or cognitively impaired older individual conducted in a structured manner providing social, rehabilitative and/or maintenance of care services in a supported group setting outside of the client's home.

Service Unit: One hour of attendance

Rate per Service Unit: \$11.33

COA Designated Funding: \$24,166.00

COA Funds Expended: \$24,166.00

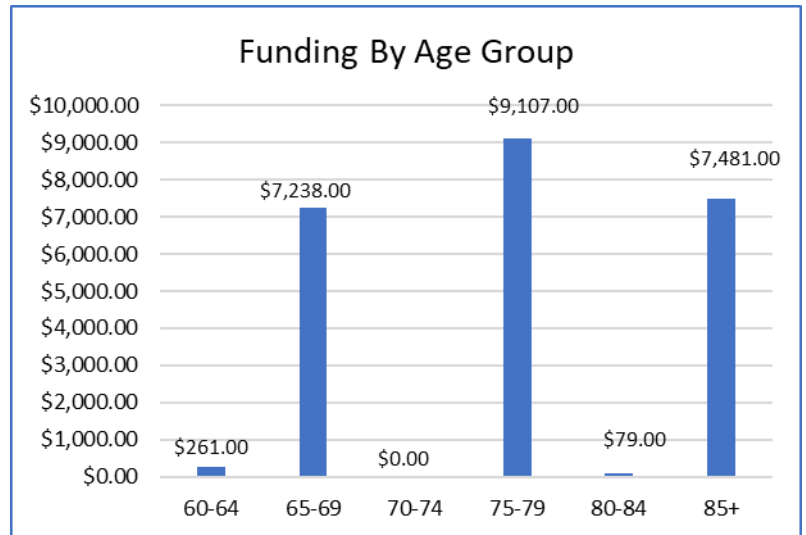
Millage Funded Unduplicated Clients: 18

Cost per Unduplicated Client: \$1,342.56

Millage Funded Units Served: 2,133.57

Client Age Data

Age	Clients	Units	Total
60-64	1	23.00	\$261.00
65-69	4	639.07	\$7,238.00
70-74	0	0.00	\$0.00
75-79	6	804.00	\$9,107.00
80-84	1	7.00	\$79.00
85+	6	660.50	\$7,481.00
Total	18	2,133.57	\$24,166.00



Client Geographic Data

Belleville		Luna Pier		Temperance	
Carleton	1	Maybee		Willis	
Dundee		Milan		Ridgeway	
Erie		Monroe	15	Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida		Newport	1	Petersburg	
Lambertville		Samaria		Riga	
LaSalle		South Rockwood	1		

2020 Individual Program Details

Provider: The Health Van

Program: Specialized Transportation

Program Description- The use of wheelchair lift-equipped vehicles to provide transportation to and from non-emergency medical appointments.

Service Unit: One one-way trip

Rate per Service Unit: \$26.85

COA Designated Funding: \$54,635.00

COA Funds Expended: \$54,636.00

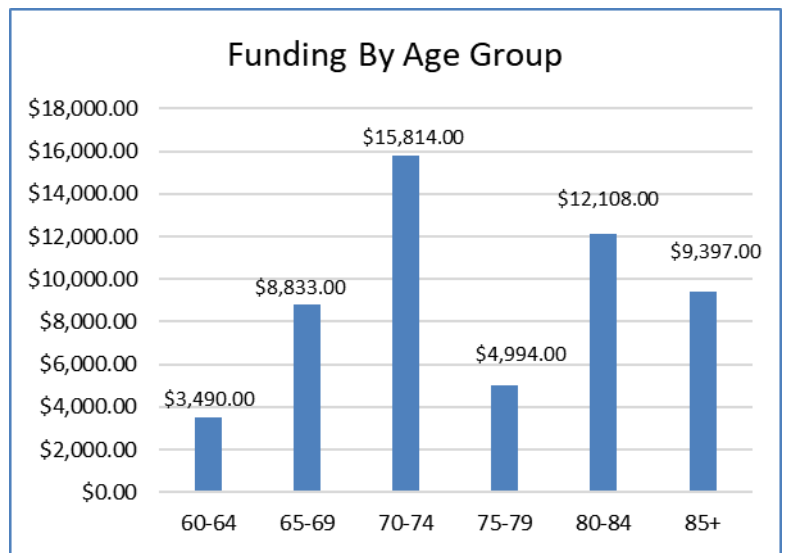
Millage Funded Unduplicated Clients: 104

Cost per Unduplicated Client: \$525.35

Millage Funded Units Served: 2,035.00

Client Age Data

Age	Clients	Units	Total
60-64	5	130	\$3,490.00
65-69	14	329	\$8,833.00
70-74	21	589	\$15,814.00
75-79	17	186	\$4,994.00
80-84	24	451	\$12,108.00
85+	23	350	\$9,397.00
Total	104	2,035.00	\$54,636.00



Client Geographic Data

Belleville		Luna Pier		Temperance	45
Carleton	2	Maybee	1	Willis	
Dundee	4	Milan	1	Ridgeway	
Erie	7	Monroe	25	Deerfield	
Flat Rock		New Boston		Ottawa Lake	2
Ida		Newport		Petersburg	2
Lambertville	15	Samaria		Riga	
LaSalle		South Rockwood			

2020 Individual Program Details

Provider: Lake Erie Transit

Program: Essential Transit Service

Program Description- The use of wheelchair lift-equipped vehicles to provide transportation to and from non-emergency appointments.

Service Unit: One one-way trip

Rate per Service Unit: \$19.23

COA Designated Funding: \$250,000.00

COA Funds Expended: \$222,647.00

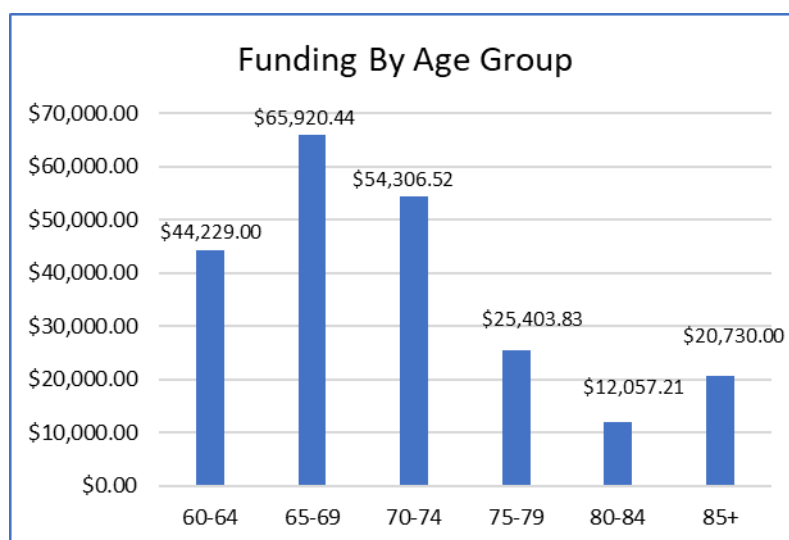
Millage Funded Unduplicated Clients: 496

Cost per Unduplicated Client: \$448.89

Millage Funded Units Served: 11,578.00

Client Age Data

Age	Clients	Units	Total
60-64	100	2,300.00	\$44,229.00
65-69	132	3,428.00	\$65,920.44
70-74	118	2,824.00	\$54,306.52
75-79	62	1,321.00	\$25,403.83
80-84	33	627.00	\$12,057.21
85+	51	1,078.00	\$20,730.00
Total	496	11,578.00	\$222,647.00



Client Geographic Data

Belleville		Luna Pier	8	Temperance	8
Carleton		Maybee	1	Willis	
Dundee	5	Milan		Ridgeway	
Erie	2	Monroe	446	Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida		Newport	23	Petersburg	
Lambertville	2	Samaria		Riga	
LaSalle	1	South Rockwood			

2020 Individual Program Details

Provider: Living Independence for Everyone

Program: Congregate & Home
Delivered Meals

Program Description- Congregate Meals: The provision of a nutritious meal in a community setting.

Homebound Meals: The provision of a nutritious meal in an individual's home or two cans of Ensure Plus.

Service Unit: One Meal

Rate per Service Unit: \$2.95

COA Designated Funding: \$413,237.00

COA Funds Expended: \$413,237.00

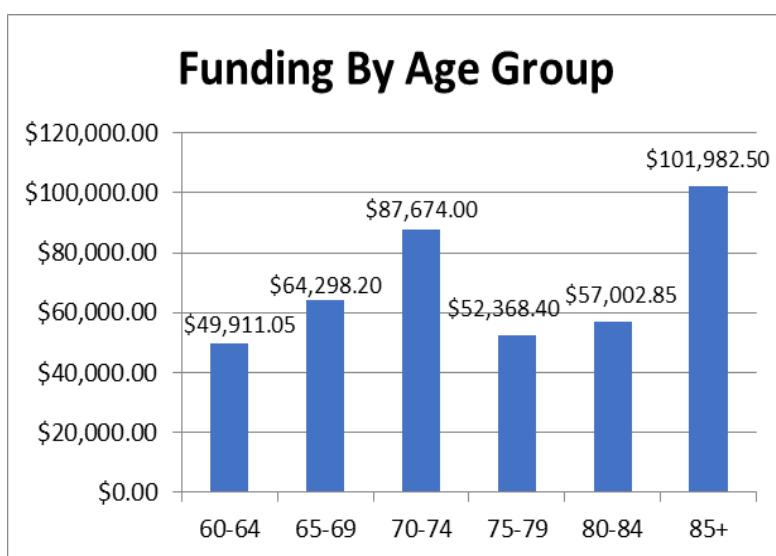
Millage Funded Unduplicated Clients: 1,173

Cost per Unduplicated Client: \$352.29

Millage Funded Units Served: 451,080.34

Client Age Data

Age	Clients	Units	Total
60-64	141	16,919.00	\$49,911.05
65-69	172	21,796.00	\$64,298.20
70-74	186	29,720.00	\$87,674.00
75-79	159	17,752.00	\$52,368.40
80-84	176	19,323.00	\$57,002.85
85+	339	345,570.34	\$101,982.50
Total	1,173	451,080.34	\$413,237.00



Client Geographic Data

Belleville		Luna Pier	25	Temperance	112
Carleton	56	Maybee	26	Willis	2
Dundee	38	Milan	15	Ridgeway	
Erie	40	Monroe	635	Deerfield	
Flat Rock	1	New Boston		Ottawa Lake	15
Ida	22	Newport	60	Petersburg	17
Lambertville	41	Samaria	2	Riga	1
LaSalle	42	South Rockwood	23		

2020 Individual Program Details

Provider: Memory Lane Care Services

Program: Adult Day Services

Program Description- Daytime care for a period of 12 hours or less for a functionally or cognitively impaired older individual conducted in a structured manner providing social, rehabilitative and/or maintenance of care services in a supported group setting outside of the client's home.

Service Unit: One day of care

Rate per Service Unit: \$66.00

COA Designated Funding: \$8,000.00

COA Funds Expended: \$4,455.00

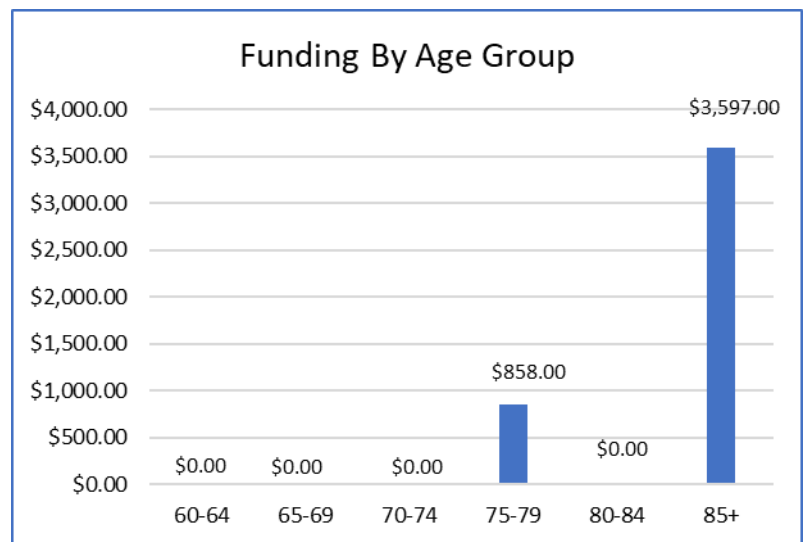
Millage Funded Unduplicated Clients: 3

Cost per Unduplicated Client: \$1,485.00

Millage Funded Units Served: 67.50

Client Age Data

Age	Clients	Units	Total
60-64	0	0.00	0.00
65-69	0	0.00	0.00
70-74	0	0.00	0.00
75-79	1	13.00	\$858.00
80-84	0	0.00	0.00
85+	2	54.50	\$3,597.00
Total	3	62.50	\$4,455.00



Client Geographic Data

Belleville		Luna Pier		Temperance	2
Carleton		Maybee		Willis	
Dundee		Milan		Ridgeway	
Erie		Monroe		Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida		Newport		Petersburg	1
Lambertville		Samaria		Riga	
LaSalle		South Rockwood			

2020 Individual Program Details

Provider: Milan Seniors for Healthy Living

Program: Senior Activity Center

Program Description- Multi-purpose activity center where individuals gather for activities, meals, health related activities, information and referral and access to services.

Service Unit: One hour of attendance

Rate per Service Unit: \$22.61

COA Designated Funding: \$47,530.00

COA Funds Expended: \$44,098.63

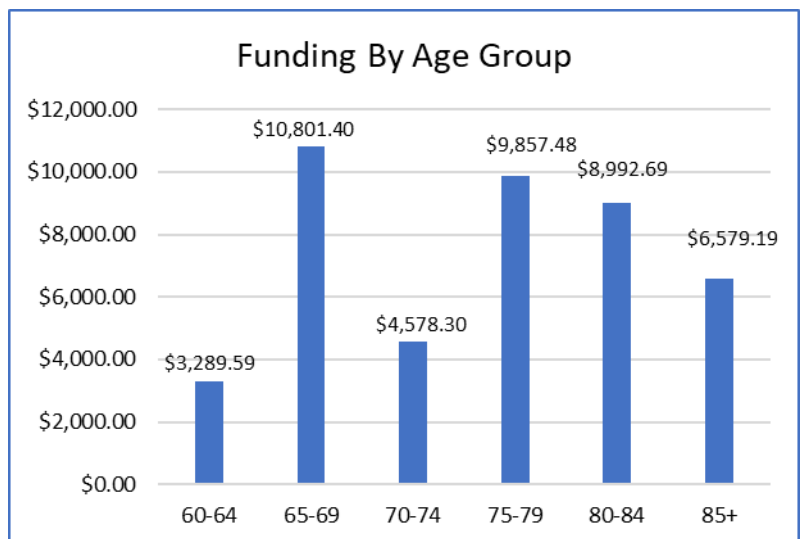
Millage Funded Unduplicated Clients: 152

Cost per Unduplicated Client: \$290.12

Millage Funded Units Served: 1,950.50

Client Age Data

Age	Clients	Units	Total
60-64	16	145.50	\$3,289.59
65-69	23	477.75	\$10,801.40
70-74	22	202.50	\$4,578.30
75-79	40	436.00	\$9,857.48
80-84	29	397.75	\$8,992.69
85+	22	291.00	\$6,579.19
Total	152	1,950.50	\$44,098.63



Client Geographic Data

Belleville		Luna Pier		Temperance	
Carleton	2	Maybee	5	Willis	1
Dundee	7	Milan	135	Ridgeway	
Erie		Monroe		Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida	1	Newport		Petersburg	
Lambertville	1	Samaria		Riga	
LaSalle		South Rockwood			

2020 Individual Program Details

Provider: Milan Seniors for Healthy Living

Program: Meals on Wheels

Program Description- The provision of a nutritious meal in an individual's home.

Service Unit: One Meal

Rate per Service Unit: \$3.75

COA Designated Funding: \$9,79.00

COA Funds Expended: \$9,679.00

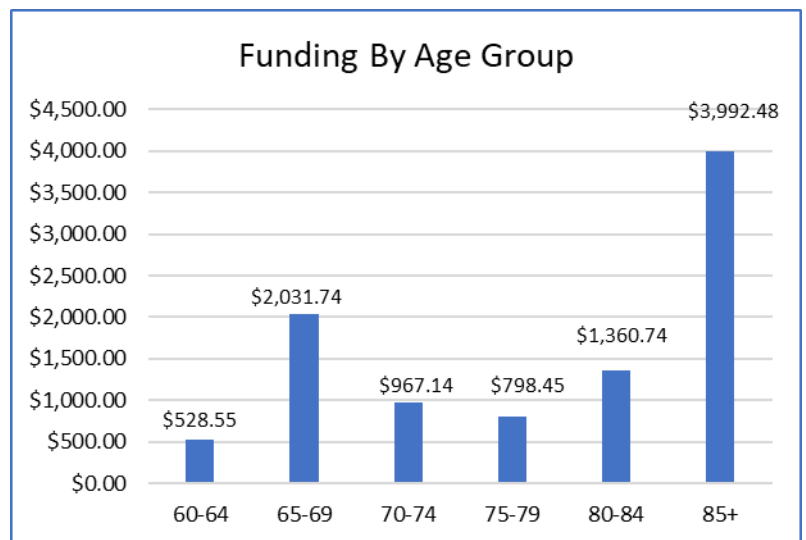
Millage Funded Unduplicated Clients: 31

Cost per Unduplicated Client: \$312.23

Millage Funded Units Served: 2,582.06

Client Age Data

Age	Clients	Units	Total
60-64	2	141.00	\$528.55
65-69	2	542.00	\$2,031.74
70-74	2	258.00	\$967.14
75-79	7	213.00	\$798.45
80-84	8	363.00	\$1,360.74
85+	10	1,065.06	\$3,992.48
Total	31	2,582.06	\$9,679.00



Client Geographic Data

Belleville		Luna Pier		Temperance	
Carleton	1	Maybee		Willis	
Dundee		Milan	30	Ridgeway	
Erie		Monroe		Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida		Newport		Petersburg	
Lambertville		Samaria		Riga	
LaSalle		South Rockwood			

2020 Individual Program Details

Provider: Milan Seniors for Healthy Living

Program: Resource Advocacy

Program Description- To provide a continuum of support and access to local services: to advocate for the individual needs of older adults.

Service Unit: One-hour

Rate per Service Unit: \$16.00

COA Designated Funding: \$13,760.00

COA Funds Expended: \$13,760.00

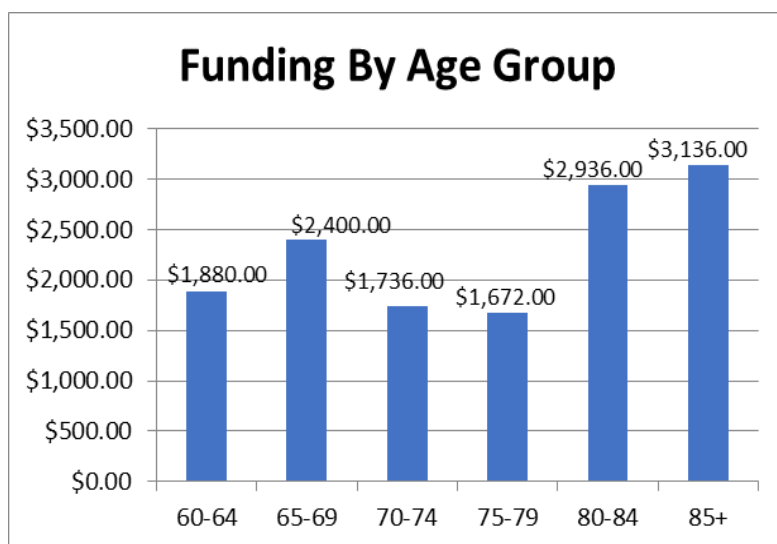
Millage Funded Unduplicated Clients: 141

Cost per Unduplicated Client: \$97.59

Millage Funded Units Served: 860

Client Age Data

Age	Clients	Units	Total
60-64	14	117.50	\$1,880.00
65-69	22	150.00	\$2,400.00
70-74	23	108.50	\$1,736.00
75-79	36	104.50	\$1,672.00
80-84	29	183.50	\$2,936.00
85+	28	196.00	\$3,136.00
Total	152	860.00	\$13,760.00



Client Geographic Data

Belleville		Luna Pier		Temperance	1
Carleton		Maybee	6	Willis	
Dundee	6	Milan	135	Ridgeway	
Erie		Monroe	2	Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida		Newport		Petersburg	
Lambertville	2	Samaria		Riga	
LaSalle		South Rockwood			

2020 Individual Program Details

Provider: Milan Seniors for Healthy Living

Program: Transportation

Program Description- The use of wheelchair lift-equipped vehicles to provide transportation to and from non-emergency appointments.

Service Unit: One one-way trip

Rate per Service Unit: \$20.34

COA Designated Funding: \$11,880.00

COA Funds Expended: \$11,880.00

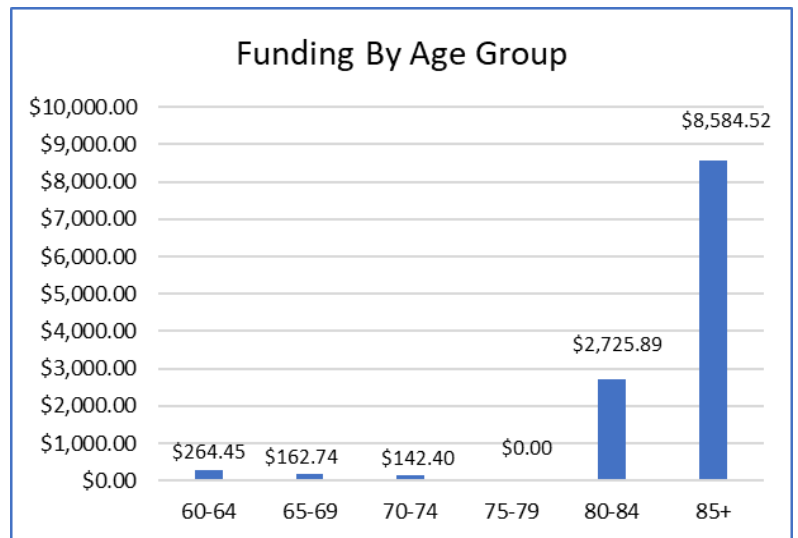
Millage Funded Unduplicated Clients: 17

Cost per Unduplicated Client: \$698.82

Millage Funded Units Served: 584.00

Client Age Data

Age	Clients	Units	Total
60-64	2	13.00	\$264.45
65-69	3	8.00	\$162.74
70-74	2	7.00	\$142.40
75-79	0	0.00	\$0.00
80-84	4	134.00	\$2,725.89
85+	6	422.00	\$8,584.52
Total	3	584.00	\$11,880.00



Client Geographic Data

Belleville		Luna Pier		Temperance	
Carleton		Maybee		Willis	
Dundee		Milan	17	Ridgeway	
Erie		Monroe		Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida		Newport		Petersburg	
Lambertville		Samaria		Riga	
LaSalle		South Rockwood			

2020 Individual Program Details

Provider: Monroe Center for Healthy Aging

Program: Senior Activity Center

Program Description- Multi-purpose activity center where individuals gather for activities, meals, health related activities, information and referral and access to services.

Service Unit: One hour of attendance

Rate per Service Unit: \$8.15

COA Designated Funding: \$358,568.00

COA Funds Expended: \$358,568.00

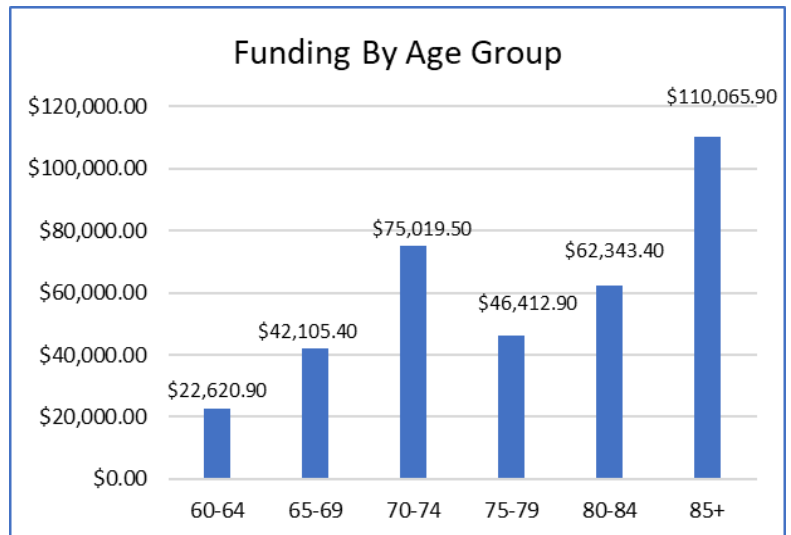
Millage Funded Unduplicated Clients: 1,478

Cost per Unduplicated Client: \$242.60

Millage Funded Units Served: 44,014.75

Client Age Data

Age	Clients	Units	Total
60-64	91	2,776.75	\$22,620.90
65-69	239	5,168.50	\$42,105.40
70-74	349	9,208.75	\$75,019.50
75-79	263	5,697.25	\$46,412.90
80-84	251	7,652.75	\$62,343.40
85+	285	13,510.75	\$110,065.90
Total	1,478	44,014.75	\$358,568.00



Client Geographic Data

Belleville		Luna Pier	10	Temperance	33
Carleton	46	Maybee	9	Willis	
Dundee	12	Milan		Ridgeway	
Erie	42	Monroe	1140	Deerfield	
Flat Rock	2	New Boston		Ottawa Lake	
Ida	18	Newport	51	Petersburg	18
Lambertville	7	Samaria	2	Riga	2
LaSalle	83	South Rockwood	3		

2020 Individual Program Details

Provider: Monroe County RSVP

Program: Retired Senior Volunteer Program

Program Description- Provision of service by seniors to community related events and programs.

Service Unit: One-hour

Rate per Service Unit: \$0.98

COA Designated Funding: \$73,000.00

COA Funds Expended: \$42,324.00

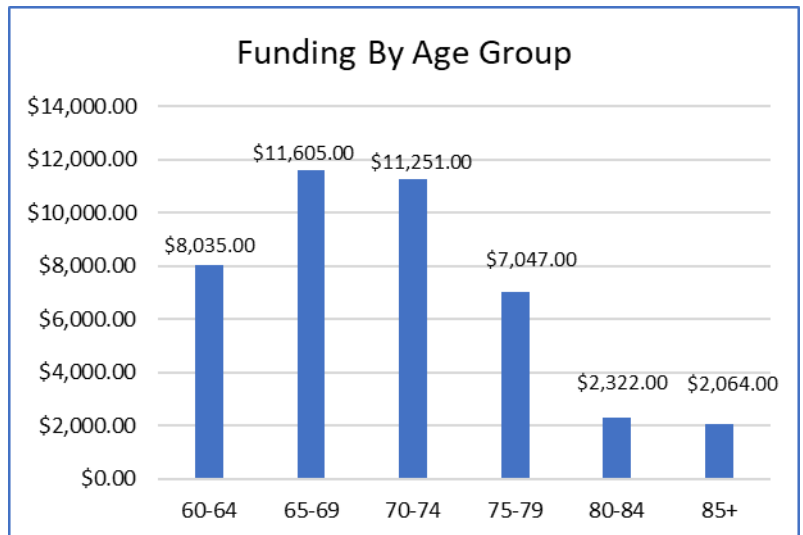
Millage Funded Unduplicated Clients: 253

Cost per Unduplicated Client: \$167.29

Millage Funded Units Served: 43,131.36

Client Age Data

Age	Clients	Units	Total
60-64	22	8,188.17	\$8,035.00
65-69	63	11,826.47	\$11,605.00
70-74	67	11,465.16	\$11,251.00
75-79	61	7,181.31	\$7,047.00
80-84	25	2,366.50	\$2,322.00
85+	15	2,103.75	\$2,064.00
Total	253	43,131.36	\$42,324.00



Client Geographic Data

Belleville		Luna Pier	2	Temperance	39
Carleton	8	Maybee	2	Willis	
Dundee	2	Milan		Ridgeway	
Erie	7	Monroe	136	Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida	5	Newport	10	Petersburg	6
Lambertville	25	Samaria	2	Riga	
LaSalle	6	South Rockwood	2		

2020 Individual Program Details

Provider: Monroe County Opportunity Program

Program: Food Program

Program Description- The distribution of USDA and other commodities to income eligible senior citizens.

Service Unit: One Pound of Food

Rate per Service Unit: \$0.33

COA Designated Funding: \$102,000.00

COA Funds Expended: \$102,000.00

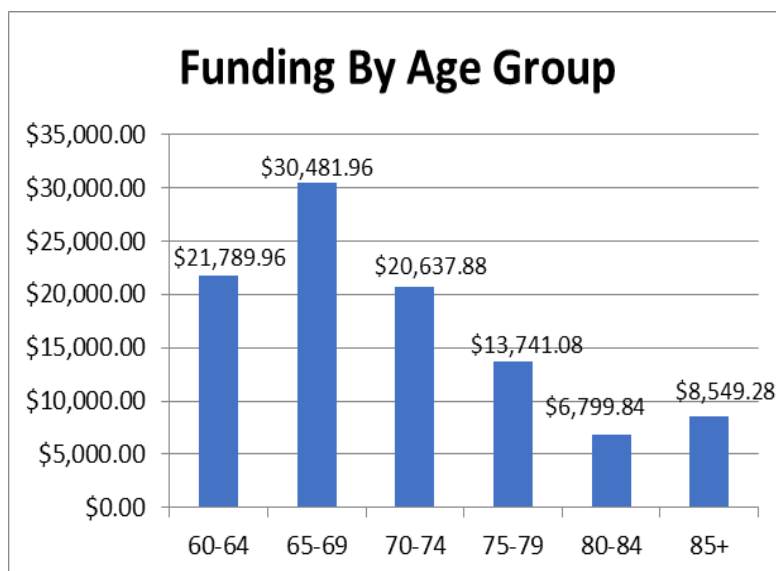
Millage Funded Unduplicated Clients: 1,522

Cost per Unduplicated Client: \$67.02

Millage Funded Units Served: 309,078.18

Client Age Data

Age	Clients	Units	Total
60-64	371	66,027.25	\$21,789.96
65-69	431	92,365.75	\$30,481.96
70-74	289	62,536.00	\$20,637.88
75-79	202	41,637.75	\$13,741.08
80-84	108	20,605.18	\$6,799.84
85+	121	25,906.25	\$8,549.28
Total	1,522	309,078.18	\$102,000.00



Client Geographic Data

Belleville		Luna Pier	48	Temperance	151
Carleton	97	Maybee	25	Willis	1
Dundee	50	Milan	15	Ridgeway	
Erie	70	Monroe	857	Deerfield	
Flat Rock	3	New Boston		Ottawa Lake	17
Ida	17	Newport	93	Petersburg	12
Lambertville	33	Samaria	2	Riga	1
LaSalle	24	South Rockwood	6		

2020 Individual Program Details

Provider: Monroe County Opportunity Program

Program: Home Care

Program Description- Direct service to clients performing non-skilled assistance in the forms of light house cleaning, errands, linen changes, vacuuming, floor cleaning, grocery shopping, laundry, cooking, cleaning, Respite Care, and Personal Care.

Service Unit: One hour of direct client contact

Rate per Service Unit: \$17.65

COA Designated Funding: \$109,007.00

COA Funds Expended: \$109,007.00

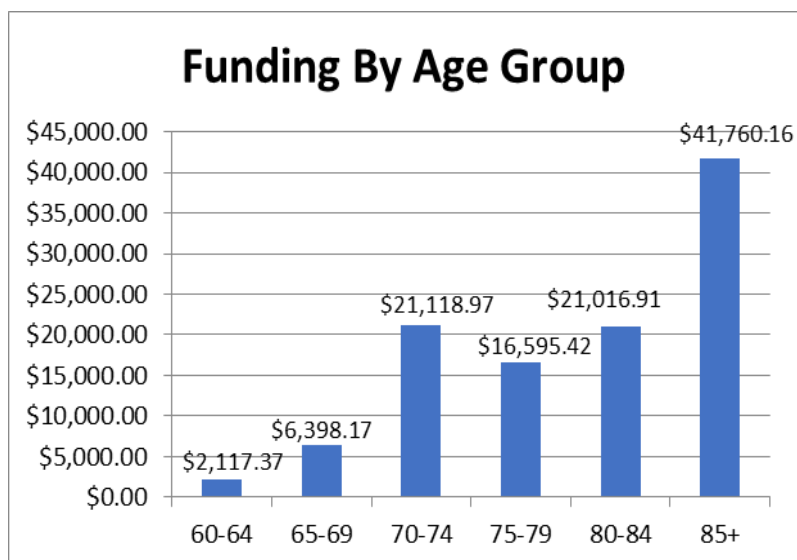
Millage Funded Unduplicated Clients: 111

Cost per Unduplicated Client: \$982.05

Millage Funded Units Served: 6,175.96

Client Age Data

Age	Clients	Units	Total
60-64	8	119.96	\$2,117.37
65-69	12	362.50	\$6,398.17
70-74	13	1,196.50	\$21,118.97
75-79	21	940.25	\$16,595.42
80-84	22	1,190.75	\$21,016.91
85+	35	2,366.00	\$41,760.16
Total	111	6,175.96	\$109,007.00



Client Geographic Data

Belleville		Luna Pier		Temperance	17
Carleton	3	Maybee		Willis	
Dundee	9	Milan	1	Ridgeway	
Erie	6	Monroe	55	Deerfield	1
Flat Rock		New Boston		Ottawa Lake	1
Ida	3	Newport		Petersburg	5
Lambertville	8	Samaria		Riga	
LaSalle	2	South Rockwood			

2020 Individual Program Details

Provider: Monroe County Opportunity Program

Program: Home Chore

Program Description- Provision of household tasks such as: grass mowing, leaf raking or snow removal intended to increase the safety of the individual living at home.

Service Unit: One-hour

Rate per Service Unit: \$22.81

COA Designated Funding: \$100,001.00

COA Funds Expended: \$81,589.80

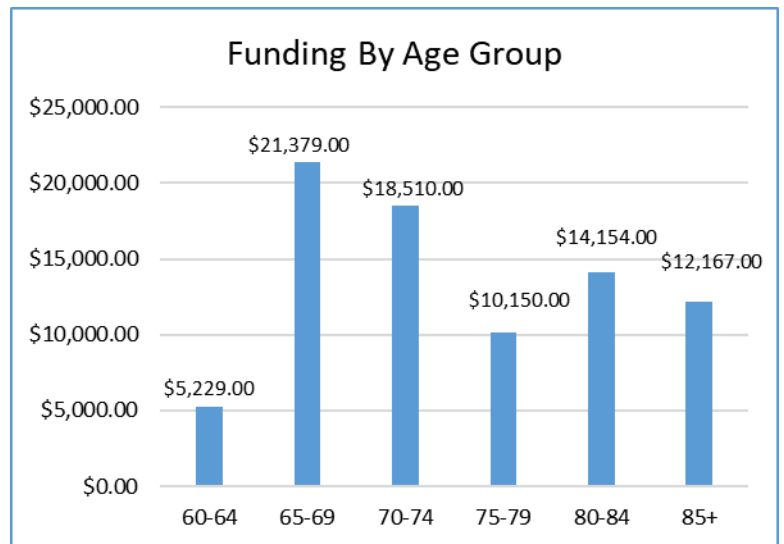
Millage Funded Unduplicated Clients: 402

Cost per Unduplicated Client: \$202.96

Millage Funded Units Served: 3,577.25

Client Age Data

Age	Clients	Units	Total
60-64	35	229.25	\$5,229.00
65-69	96	937.25	\$21,379.00
70-74	87	811.50	\$18,510.00
75-79	59	445.00	\$10,150.00
80-84	64	620.50	\$14,154.00
85+	61	533.42	\$12,167.00
Total	402	3,576.92	\$81,589.00



Client Geographic Data

Belleville		Luna Pier	2	Temperance	25
Carleton	22	Maybee	2	Willis	1
Dundee	1	Milan	8	Ridgeway	
Erie	15	Monroe	260	Deerfield	
Flat Rock	1	New Boston		Ottawa Lake	1
Ida	5	Newport	16	Petersburg	4
Lambertville	17	Samaria		Riga	
LaSalle	18	South Rockwood	4		

2020 Individual Program Details

Provider: Monroe County Opportunity Program

Program: Home Injury Control

Program Description- Installation of home safety modifications that prevent serious injuries and falls and enable individuals to remain safely in their homes.

Service Unit: \$1.00 towards the actual cost

Rate per Service Unit: \$1.00

COA Designated Funding: \$6,500.00

COA Funds Expended: \$6,500.00

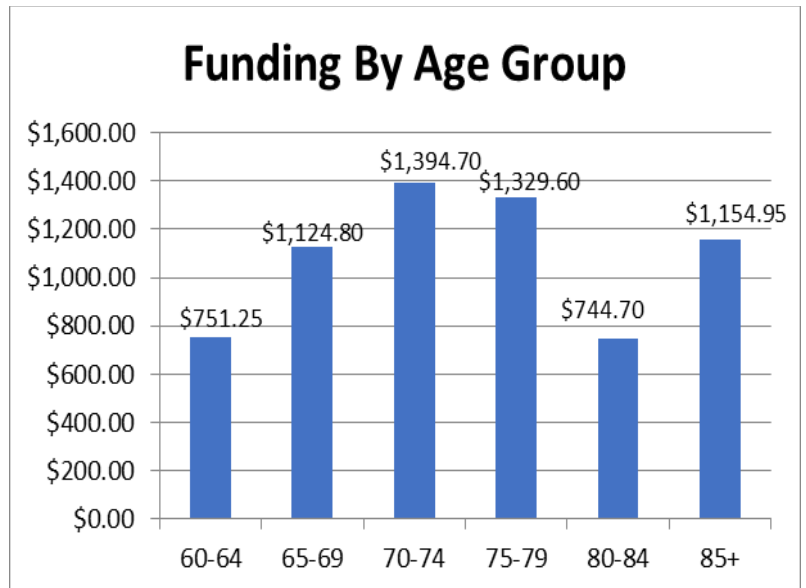
Millage Funded Unduplicated Clients: 84

Cost per Unduplicated Client: \$77.38

Millage Funded Units Served: 6,500.00

Client Age Data

Age	Clients	Units	Total
60-64	10	751.25	\$751.25
65-69	15	1,124.80	\$1,124.80
70-74	20	1,394.70	\$1,394.70
75-79	16	1,329.60	\$1,329.60
80-84	9	744.70	\$744.70
85+	14	1,154.95	\$1,154.95
Total	84	6,500.00	\$6,500.00



Client Geographic Data

Belleville		Luna Pier	1	Temperance	16
Carleton		Maybee	1	Willis	
Dundee	4	Milan		Ridgeway	
Erie	7	Monroe	39	Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida	3	Newport	5	Petersburg	1
Lambertville	2	Samaria		Riga	
LaSalle	5	South Rockwood			

2020 Individual Program Details

Provider: Monroe County Opportunity Program

Program: Resource Advocacy

Program Description- To provide a continuum of support and access to local services: to advocate for the individual needs of older adults.

Service Unit: One-hour

Rate per Service Unit: \$16.44

COA Designated Funding: \$154,947.00

COA Funds Expended: \$159,947.00

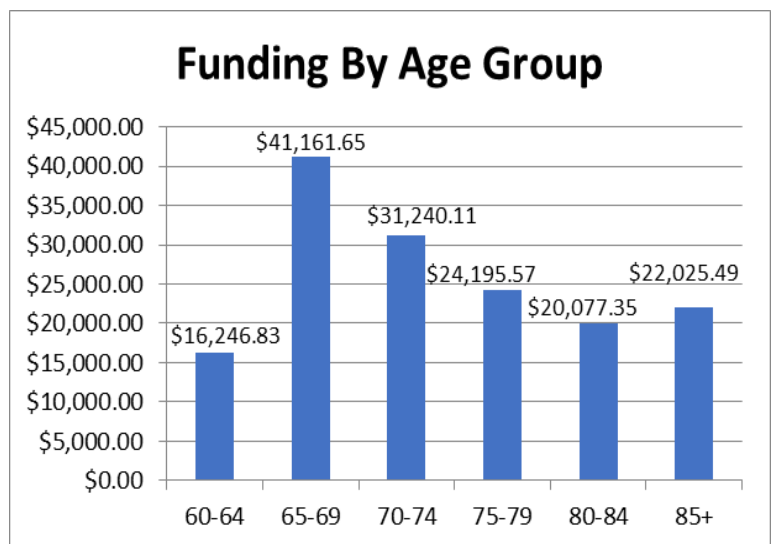
Millage Funded Unduplicated Clients: 2,040

Cost per Unduplicated Client: \$78.41

Millage Funded Units Served: 9,425.00

Client Age Data

Age	Clients	Units	Total
60-64	227	988.25	\$16,246.83
65-69	542	2,503.75	\$41,161.65
70-74	409	1,900.25	\$31,240.11
75-79	306	1,471.75	\$24,195.57
80-84	257	1,221.25	\$20,077.35
85+	299	1,339.75	\$22,025.49
Total	2,040	9,425.00	\$154,947.00



Client Geographic Data

Belleville	1	Luna Pier	37	Temperance	189
Carleton	101	Maybee	21	Willis	2
Dundee	85	Milan	22	Ridgeway	
Erie	65	Monroe	1212	Deerfield	1
Flat Rock	6	New Boston		Ottawa Lake	13
Ida	22	Newport	103	Petersburg	35
Lambertville	47	Samaria	2	Riga	1
LaSalle	65	South Rockwood	10		

2020 Individual Program Details

Provider: Monroe County Opportunity Program

Program: Specialized Transportation

Program Description- The use of wheelchair lift-equipped vehicles to provide transportation to and from non-emergency medical appointments.

Service Unit: One one-way-trip

Rate per Service Unit: \$19.91

COA Designated Funding: \$136,000.00

COA Funds Expended: \$136,000.00

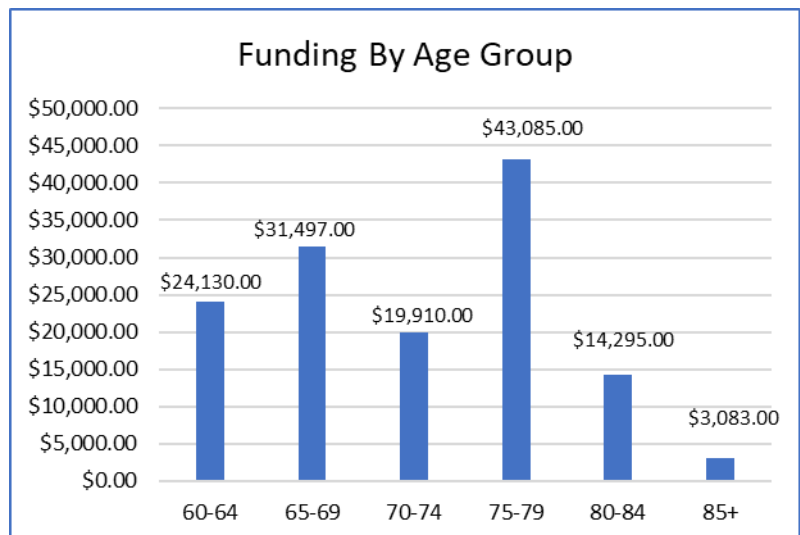
Millage Funded Unduplicated Clients: 162

Cost per Unduplicated Client: \$839.51

Millage Funded Units Served: 6,831.00

Client Age Data

Age	Clients	Units	Total
60-64	33	1,212.00	\$24,130.00
65-69	39	1,582.00	\$31,497.00
70-74	22	1,000.00	\$19,910.00
75-79	28	2,164.00	\$43,085.00
80-84	17	718.00	\$14,295.00
85+	23	155.00	\$3,083.00
Total	162	6,831.00	\$136,000.00



Client Geographic Data

Belleville		Luna Pier	4	Temperance	6
Carleton	11	Maybee	3	Willis	
Dundee	7	Milan		Ridgeway	
Eric	2	Monroe	109	Deerfield	
Flat Rock		New Boston		Ottawa Lake	3
Ida	2	Newport	11	Petersburg	
Lambertville	2	Samaria		Riga	
LaSalle	2	South Rockwood			

2020 Individual Program Details

Provider: MCOP ~ The Opportunity Center at ALCC

Program: Senior Activity Center

Program Description- Multi-purpose activity center where individuals gather for activities, meals, health related activities, information and referral and access to services.

Service Unit: One hour of attendance

Rate per Service Unit: \$7.50

COA Designated Funding: \$54,000.20

COA Funds Expended: \$54,000.00

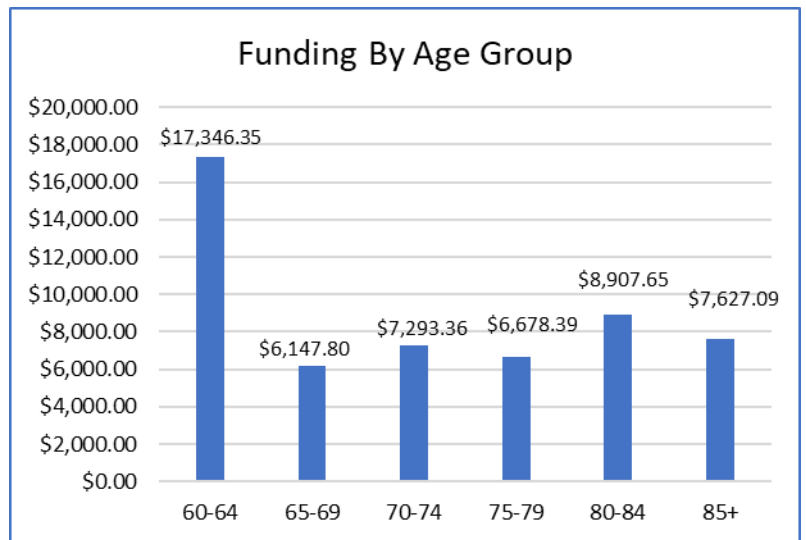
Millage Funded Unduplicated Clients: 78

Cost per Unduplicated Client: \$692.31

Millage Funded Units Served: 7,200.47

Client Age Data

Age	Clients	Units	Total
60-64	29	2,312.97	\$17,346.35
65-69	17	819.75	\$6,147.80
70-74	8	972.50	\$7,293.36
75-79	10	890.50	\$6,678.39
80-84	7	1,187.75	\$8,907.65
85+	7	1,017.00	\$7,627.09
Total	78	7,200.47	\$54,000.00



Client Geographic Data

Belleville		Luna Pier		Temperance	
Carleton	1	Maybee		Willis	
Dundee	1	Milan		Ridgeway	
Erie		Monroe	75	Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida		Newport	1	Petersburg	
Lambertville		Samaria		Riga	
LaSalle		South Rockwood			

2020 Individual Program Details

Provider: Monroe County Opportunity Program

Program: Unmet Emergency Needs

Program Description- Provision of direct cash assistance to individuals to maintain their independence at home.

Service Unit: \$1.00 towards the actual cost

Rate per Service Unit: \$1.00

COA Designated Funding: \$8,500.00

COA Funds Expended: \$4,013.83

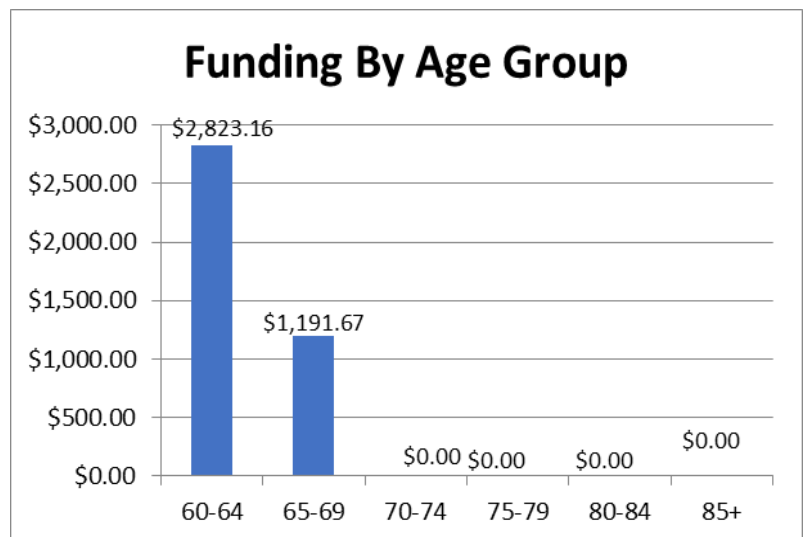
Millage Funded Unduplicated Clients: 9

Cost per Unduplicated Client: \$445.98

Millage Funded Units Served: 4,013.83

Client Age Data

Age	Clients	Units	Total
60-64	6	2,823.16	\$2,823.16
65-69	3	1,190.67	\$1,191.67
70-74	0	0.00	\$0.00
75-79	0	0.00	\$0.00
80-84	0	0.00	\$0.00
85+	0	0.00	\$0.00
Total	9	4,013.83	\$4,014.83



Client Geographic Data

Belleville		Luna Pier		Temperance	
Carleton	1	Maybee		Willis	
Dundee	1	Milan		Ridgeway	
Erie		Monroe	5	Deerfield	
Flat Rock	1	New Boston		Ottawa Lake	
Ida		Newport	1	Petersburg	
Lambertville		Samaria		Riga	
LaSalle		South Rockwood			

2020 Individual Program Details

Provider: Monroe County Opportunity Program

Program: Utility Assistance

Program Description- Provision of cash assistance for water, electricity, natural gas, telephone service, and other essential utilities.

Service Unit: \$1.00 towards the actual cost

Rate per Service Unit: \$1.00

COA Designated Funding: \$15,000.00

COA Funds Expended: \$9,291.59

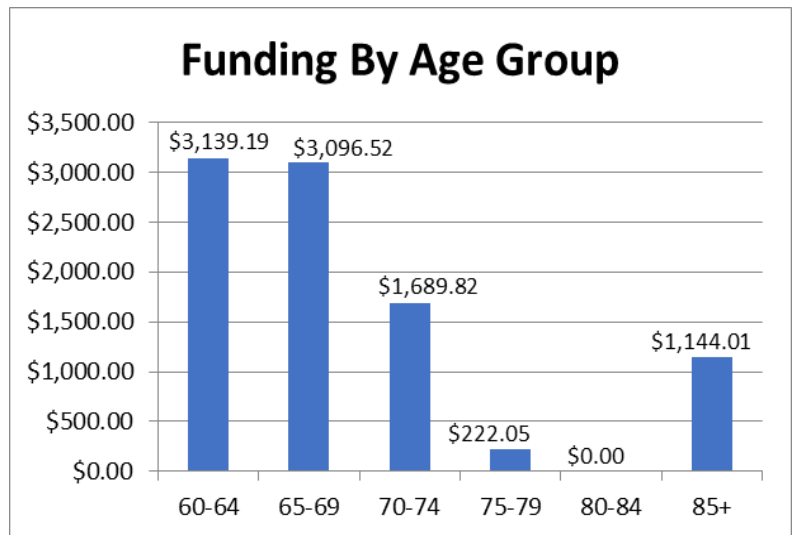
Millage Funded Unduplicated Clients: 20

Cost per Unduplicated Client: \$464.58

Millage Funded Units Served: 9,291.59

Client Age Data

Age	Clients	Units	Total
60-64	5	3,139.19	\$3,139.19
65-69	7	3,096.52	\$3,096.52
70-74	5	1,689.82	\$1,689.82
75-79	1	222.05	\$222.05
80-84	0	0.00	\$0.00
85+	2	1,144.01	\$1,144.01
Total	20	9,291.59	\$9,291.59



Client Geographic Data

Belleville		Luna Pier		Temperance	1
Carleton	2	Maybee		Willis	
Dundee		Milan	1	Ridgeway	
Erie		Monroe	14	Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida		Newport	1	Petersburg	
Lambertville	1	Samaria		Riga	
LaSalle		South Rockwood			

2020 Individual Program Details

Provider: Monroe County Opportunity Program

Program: Volunteer Caregiver Program

Program Description- Arrangement and Coordination of volunteer service by adults 60 years of age and above.

Service Unit: 1- hour of volunteer service provided by a senior. **Rate per Service Unit:** \$8.00

COA Designated Funding: \$3,000.00

COA Funds Expended: \$3,000.00

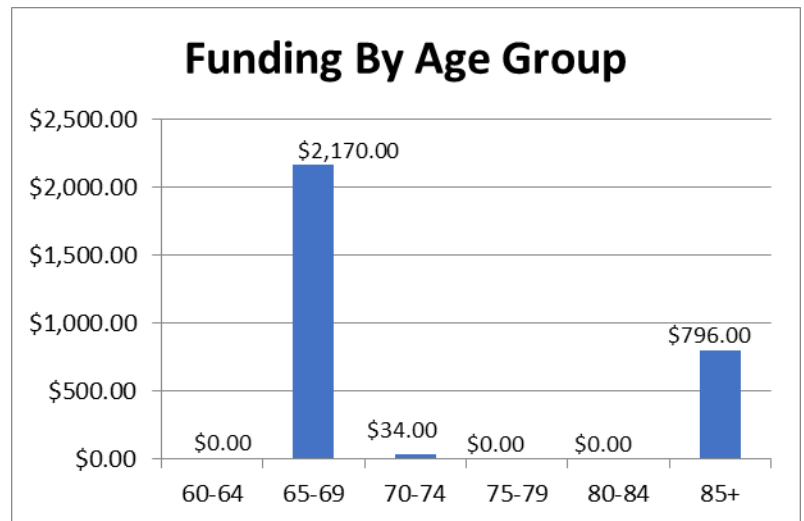
Millage Funded Unduplicated Clients: 5

Cost per Unduplicated Client: \$600.00

Millage Funded Units Served: 375.00

Client Age Data

Age	Clients	Units	Total
60-64	0	0.00	\$0.00
65-69	3	271.25	\$2,170.00
70-74	1	4.25	\$34.00
75-79	0	0.00	\$0.00
80-84	0	0.00	\$0.00
85+	1	99.50	\$796.00
Total	5	375.00	\$3,000.00



Client Geographic Data

Belleville		Luna Pier		Temperance	1
Carleton		Maybee		Willis	
Dundee		Milan		Ridgeway	
Erie		Monroe	3	Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida		Newport		Petersburg	
Lambertville		Samaria		Riga	
LaSalle	1	South Rockwood			

2020 Individual Program Details

Provider: Monroe County Senior Legal Services

Program: Legal Assistance

Program Description- The provision of legal counsel to older individuals through counsel, advice, court representation, legal research, document preparation, and general advocacy on an individual's behalf.

Service Unit: One-hour

Rate per Service Unit: \$132.04

COA Designated Funding: \$210,593.00

COA Funds Expended: \$210,593.00

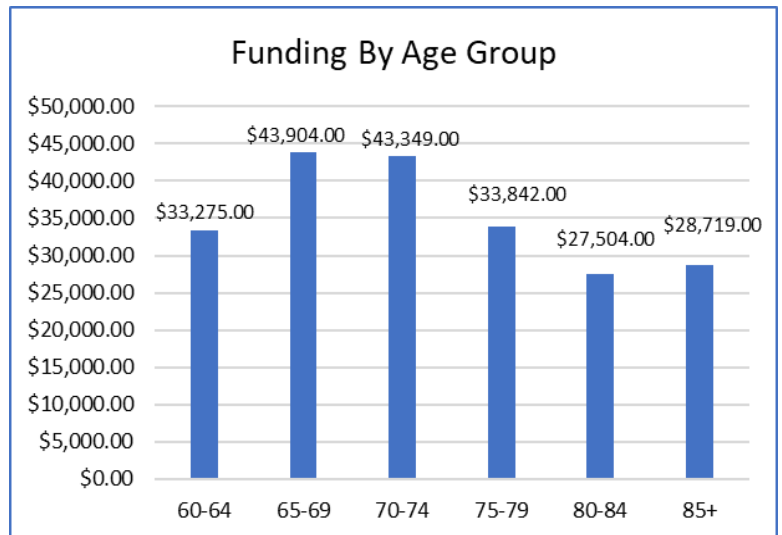
Millage Funded Unduplicated Clients: 680

Cost per Unduplicated Client: \$309.70

Millage Funded Units Served: 1,594.90

Client Age Data

Age	Clients	Units	Total
60-64	106	252.00	\$33,275.00
65-69	140	332.5	\$43,904.00
70-74	144	328.3	\$43,349.00
75-79	111	256.3	\$33,842.00
80-84	80	208.3	\$27,504.00
85+	99	217.5	\$28,719.00
Total	680	1,594.90	\$210,593.00



Client Geographic Data

Belleville		Luna Pier	23	Temperance	82
Carleton	36	Maybee	5	Willis	1
Dundee	22	Milan	8	Ridgeway	
Erie	24	Monroe	364	Deerfield	
Flat Rock	2	New Boston		Ottawa Lake	4
Ida	8	Newport	26	Petersburg	16
Lambertville	25	Samaria		Riga	
LaSalle	24	South Rockwood	10		

2020 Individual Program Details

Provider: Monroe Family YMCA

Program: Enhance Fitness

Program Description- A service program that provides information and support to older adults with the intent to assist them in avoiding illness and improving health status.

Service Unit: One hour of direct client service

Rate per Service Unit: \$41.17

COA Designated Funding: \$37,795.00

COA Funds Expended: \$37,794.76

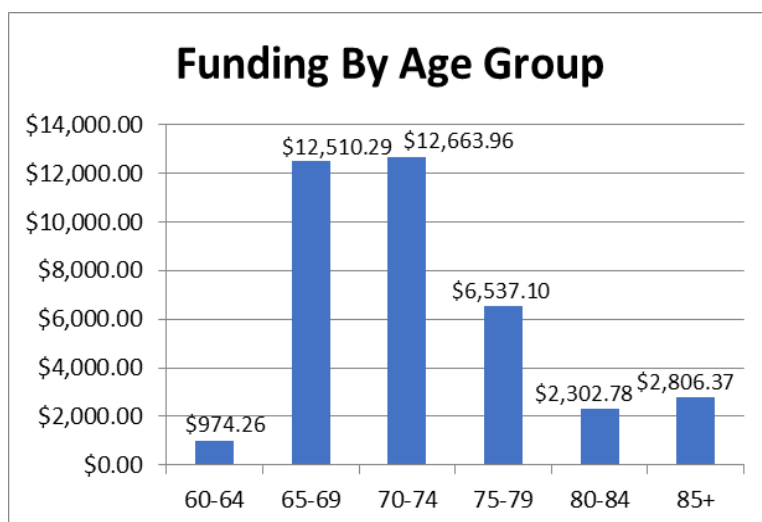
Millage Funded Unduplicated Clients: 151

Cost per Unduplicated Client: \$250.30

Millage Funded Units Served: 917.97

Client Age Data

Age	Clients	Units	Total
60-64	11	23.66	\$974.26
65-69	43	303.86	\$12,510.29
70-74	45	307.59	\$12,663.96
75-79	32	158.77	\$6,537.10
80-84	12	55.93	\$2,302.78
85+	8	68.16	\$2,806.37
Total	151	917.97	\$37,794.76



Client Geographic Data

Belleville		Luna Pier	2	Temperance	34
Carleton	6	Maybee		Willis	
Dundee	7	Milan		Ridgeway	
Erie	3	Monroe	54	Deerfield	1
Flat Rock		New Boston		Ottawa Lake	
Ida	2	Newport	3	Petersburg	22
Lambertville	14	Samaria		Riga	
LaSalle	3	South Rockwood			

2020 Individual Program Details

Provider: Self & Family Behavioral Health Care

Program: Elder Counseling

Program Description- Activity designed to develop or strengthen individual's health and well-being conducted either individually or in-group setting.

Service Unit: One 60-minute counseling session

Rate per Service Unit: \$70.00

COA Designated Funding: \$10,150.00

COA Funds Expended: \$10,150.00

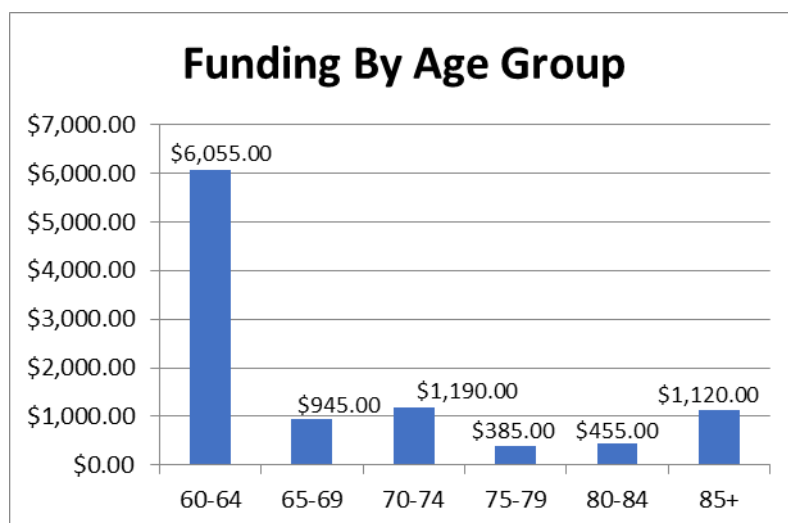
Millage Funded Unduplicated Clients: 34

Cost per Unduplicated Client: \$298.53

Millage Funded Units Served: 145.00

Client Age Data

Age	Clients	Units	Total
60-64	15	86.50	\$6,055.00
65-69	3	13.50	\$945.00
70-74	6	17.00	\$1,190.00
75-79	4	5.50	\$385.00
80-84	2	6.50	\$455.00
85+	4	16.00	\$1,120.00
Total	34	145.00	\$10,150.00



Client Geographic Data

Belleville		Luna Pier		Temperance	2
Carleton	1	Maybee		Willis	
Dundee	1	Milan		Ridgeway	
Erie	2	Monroe	22	Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida		Newport	3	Petersburg	
Lambertville		Samaria		Riga	
LaSalle	2	South Rockwood	1		

2020 Individual Program Details

Provider: United Way of Monroe/Lenawee Counties

Program: Barrier Free Access Ramp Program

Program Description- Installation of an external ramp system for an eligible senior.

Service Unit: \$1.00 towards the actual cost

Rate per Service Unit: \$1.00

COA Designated Funding: \$98,285.00

COA Funds Expended: \$38,169.43

Unit Reimbursement: \$37,118.43

Equipment Purchases: \$1,051.00

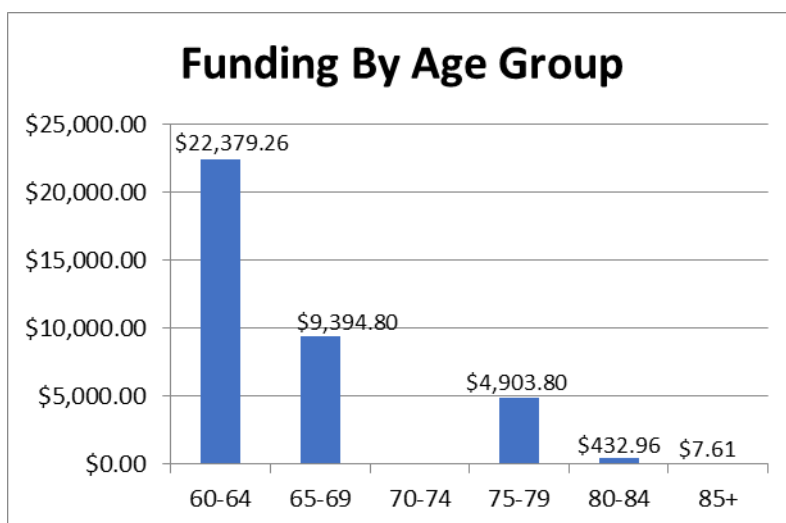
Millage Funded Unduplicated Clients: 20

Cost per Unduplicated Client: \$1,908.47

Millage Funded Units Served: 37,118.43

Client Age Data

Age	Clients	Units	Total
60-64	10	22,379.26	\$22,379.26
65-69	4	9,394.80	\$9,394.80
70-74	0	0.00	\$0.00
75-79	4	4,903.80	\$4,903.80
80-84	1	432.96	\$432.96
85+	1	7.61	\$7.61
Total	20	37,118.43	\$37,118.43



Client Geographic Data

Belleville		Luna Pier		Temperance	2
Carleton	2	Maybee	1	Willis	
Dundee	2	Milan	1	Ridgeway	
Erie	1	Monroe	5	Deerfield	
Flat Rock		New Boston		Ottawa Lake	
Ida		Newport	5	Petersburg	2
Lambertville		Samaria		Riga	
LaSalle		South Rockwood			

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OFFICE: 001

OPTIMUM PAYMENTS SUMMARY

RUN: 004817 PAYMENT DATE: 05/19/21 PAY-THROUGH DATE: 05/11/21

Vendor Name Amount Count

000000010345	FIRST ADVANTAGE BACKGROUND SER	621.06	1
000000010618	NAVIGATE360, LLC	7411.16	1
000000010670	ADVANCED DRAINAGE SYSTEMS, INC	3422.46	1
000000010706	ADVANCED CORRECTIONAL HEALTHCA	73735.79	2
000000010849	ALLIE BROS. INC.	614.91	1
000000012816	RED AUSTIN'S FUNERAL COACH SER	2213.00	1
000000020004	B & L OFFICE MACHINES	40.00	1
000000020005	BS&A SOFTWARE	2665.00	1
000000020070	BOB BARKER COMPANY, INC.	1105.03	4
000000020072	BAKER'S GAS & WELDING SUPPLIES	419.93	4
000000020180	BATTERY WHOLESALE	10.44	1
000000020405	BEDFORD TOWNSHIP SEWER O & M	40.00	1
000000020600	RELX INC. DBA LEXIS NEXIS	375.00	1
000000020877	BIZSTREAM	1680.00	1
000000021010	BOILERS, CONTROLS & EQUIPMENT	1279.38	3
000000030009	CDW GOVERNMENT INC.	956.52	4
000000030309	CAPITAL ALLIANCE LEASING	2400.00	1
000000031159	COMMUNICATION INFRASTRUCTURE R	325.00	1
000000031179	COMPASSIONATE COMPANIONS, INC.	17916.67	1
000000031357	CONCIERGE CORRECTIONS LLC	3678.42	2
000000031823	CASA	9473.24	1
000000031830	COUNTY AGENCY ADMINISTRATIVE	496.01	2
000000031844	CORRECTIONAL HEALTHCARE COMPAN	6019.89	2
000000031899	CRIMINAL DEFENSE ATTORNEYS OF	240.00	1
000000031950	CULLIGAN WATER CONDITIONING	11.00	1
000000042380	DYKEMA GOSSETT PLLC	7600.00	1
000000050011	ELECTIONSOURCE	30.00	1
000000050031	ECOLAB	376.05	1
000000050596	EVERBRIDGE, INC.	63.14	1
000000060215	FIGUREGROUND PRODUCTIONS	3401.07	1
000000060435	FLINT CLINICAL PATHOLOGISTS, P	96.00	1
000000060761	4 SEASONS LAWN CARE AND LANDSC	1545.00	1
000000060790	FRAME'S PEST CONTROL, INC.	127.00	2
000000070009	GALL'S INC.	1497.00	7
000000070045	GAYLORD BROS.	181.02	2
000000070100	GEMPLER'S, INC.	149.99	1
000000070261	GERWECK NISSAN	496.03	3
000000070351	GORDON FOOD SERVICE INC	458.62	2
000000070501	GRAINGER	112.34	3
000000070954	GUARDIAN RFID	10113.25	1
000000080017	HABITAT FOR HUMANITY OF MONROE	1000.00	1
000000080034	HART INTERCIVIC, INC.	1900.00	1
000000080094	HD SUPPLY FACILITIES MAINTENAN	65.32	1
000000080350	HERKIMER RADIO SERVICE	3434.50	5
000000080922	HR STAFFING TEAM, LLC	10691.54	5
000000090199	ICLE	247.00	2
000000100050	JACK'S LAWN SERVICE	867.63	2
000000100182	JENSEN BRIDGE & SUPPLY CO.	22863.52	4
000000100601	JUSTICE CLEARINGHOUSE, LLC	447.00	1

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OPTIMUM PAYMENTS SUMMARY

RUN: 004817 PAYMENT DATE: 05/19/21 PAY-THROUGH DATE: 05/11/21

Vendor	Name	Amount	Count
000000120600	LECKLER'S, INC.	291.25	1
000000120771	LEXISNEXIS RISK SOLUTIONS	50.00	1
000000120986	LOWE'S COMPANIES INC	348.01	1
000000121003	LOWERY CORP	3811.06	4
000000130185	MANNIK & SMITH GROUP INC	1661.72	1
000000130307	MASSERANT'S FEED & GRAIN INC	625.22	2
000000130700	MELLOCRAFT	1038.97	4
000000130960	T-MOBILE USA, INC.	60.00	1
000000131710	MIDAS AUTO	803.50	2
000000132169	MONROE AUTO PARTS, INC	2.99	1
000000132520	MONROE CO.INTERMEDIATE SCHOOL	150.00	1
000000132850	MONROE NEWS	540.00	3
000000133050	MONROE INDUSTRIAL SUPPLY CO.	120.00	1
000000133600	MONROE VETERINARY CLINIC	191.10	1
000000140390	NOEL LAWN SERVICE	3753.60	3
000000140400	SELKING INTERNATIONAL & IDEALE	12616.69	2
000000140480	NORTH AMERICAN RESCUE LLC	561.75	1
000000150244	ONIX NETWORKING CORP.	37425.00	1
000000160075	PADNOS	18388.52	1
000000160300	PENGAD COMPANIES, INC.	640.75	1
000000161030	POMP'S TIRE SERVICE, INC.	7000.00	4
000000161380	PRINTING SYSTEMS	308.72	1
000000170300	QUILL CORPORATION	1184.04	4
000000180310	MCKESSON MEDICAL-SURGICAL	547.12	1
000000180674	REHMANN ROBSON	22850.00	2
000000180774	RESOLUTE INTERPRETING, LLC	320.00	2
000000180860	RNA OF ANN ARBOR	14070.00	3
000000180866	ROBERTS SECURITY & INVESTIGATI	50.36	1
000000181001	ROSE PEST SOLUTIONS	63.00	1
000000190240	SALENBIEN WELDING SERVICE	160.00	1
000000190405	ST. PIERRE ACE HARDWARE	21.46	1
000000191250	S.E.MICH.HEALTH ASSOCIATION	46656.90	1
000000191336	SENTINEL TECHNOLOGIES INC	3672.00	1
000000191600	SIEB PLUMBING & HEATING	1543.64	4
000000191803	JOHNSON CONTROLS FIRE PROTECTI	910.00	1
000000191900	SIRCHIE FINGER PRINT LABORATOR	737.90	2
000000192210	SNOWS NURSERY INC.	480.00	3
000000192299	SOUTH COUNTY WATER SYSTEM	100.00	1
000000192421	STAPLES BUSINESS ADVANTAGE	1123.20	12
000000192422	STAPLES CREDIT PLAN	119.54	2
000000192708	STATE OF MICHIGAN	164.00	2
000000192730	STATE OF MICHIGAN	6.00	1
000000192848	STERICYCLE	95.33	1
000000192892	STEVENS DISPOSAL	3004.60	2
000000193038	SUPERIOR BUSINESS FORMS, INC.	423.91	1
000000193070	SUPPLYDEN INC.	851.62	2
000000200169	TELE-RAD, INC.	268510.50	1
000000200751	TOLEDO BLADE COMPANY	684.00	1
000000201525	TRANSUNION RISK & ALTERNATIVE	83.80	1

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OFFICE: 001

OPTIMUM PAYMENTS SUMMARY

RUN: 004817 PAYMENT DATE: 05/19/21 PAY-THROUGH DATE: 05/11/21

Vendor Name Amount Count

000000210100	UNDERGROUND SECURITY COMPANY	1844.10	1
000000221200	VOSS LIGHTING	862.59	3
000000230385	WEST MARINE/PORT SUPPLY	5196.18	1
000000230401	THOMSON REUTERS	3847.79	5
000000230868	WORLDWIDE INTERPRETERS INC	140.00	1
000000250015	YINGER PHARMACY SHOPPE	496.96	1
000000400150	CITY OF LUNA PIER	291.65	2
000000400170	CITY OF MONROE	548.56	1
000000400220	ERIE TOWNSHIP TREASURER	248.16	1
000000400226	EXETER TOWNSHIP TREASURER	750.00	1
000000400356	VILLAGE OF DUNDEE TREASURER	1808.86	7
000000400370	VILLAGE OF SOUTH ROCKWOOD	1431.00	5
000000501333	MONROE COMM.MENTAL HEALTH AUTH	4205.85	1
000000509850	JAMES RISINGER	122.65	1
000000509855	LAURA PAPENHAGEN	183.29	1
000000708066	SUZANNE ROCHOWIAK	1393.55	1
000000720104	JOHN ARAIZA	300.00	1
000000720301	GLENN EDWARD CROSS	300.00	1
000000720374	FLORAL CITY GLASS COMPANY	1470.00	2
000000721040	ROBERT JUSTICE	360.00	1
000000721602	LEE PAPOCCHIA	300.00	1
000000721603	PATRICIA MONTEMURRI COMMUNICAT	200.00	1
000000721620	M HANIF PERACHA, MD, PC	145.00	1
000000721903	MARGARET ANN SCHILLING	1335.00	1
000000721951	SPARTAN AGRICULTURAL CONSULTIN	2750.00	1
000000721963	TARA ANN ST. AUBIN	300.00	1
000000722355	WM CONSULTING LLC	325.00	1
000000750000	CHRISTOPHER ALEXANDER	824.00	6
000000750021	JAMES BARTLETT	2346.00	3
000000750028	RONALD J BENORE, JR	3456.00	42
000000750036	ARIEL MICHELLE BERGER	1448.00	8
000000750077	RONALD BRUCE	2336.00	5
000000750085	LAW OFFICE OF PATRICK M. CARMO	138.00	1
000000750089	LESLIE CARR	876.00	12
000000750250	PETER K. FALES	210.00	2
000000750269	MARY GANTZOS	2950.00	15
000000750325	JOHN GONTA	9666.00	50
000000750335	DAVID GRENN	680.00	2
000000750368	CHRISTINA D HILLS	576.00	5
000000750420	STEVEN TODD JEDINAK	6358.00	41
000000750422	BILLY R. JEFFERS	2734.00	31
000000750439	KASTL LAW, PLC	3666.00	26
000000750442	JASON KACZMAREK	864.00	5
000000750446	KERSHAW, VITITOE & JEDINAK, PL	1192.00	9
000000750497	TIMOTHY LAITUR	3380.00	15
000000750507	LENNARD, GRAHAM & GOLDSMITH	7765.00	1
000000750591	TINA MARIE MULLINS	474.00	3
000000750645	BRETT C PERELMAN	4266.00	15
000000750703	JESSICA M. PALADINO	680.00	2

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OPTIMUM PAYMENTS SUMMARY

RUN: 004817 PAYMENT DATE: 05/19/21 PAY-THROUGH DATE: 05/11/21

Vendor Name Amount Count

000000750714	THOMAS RICHARD RUDDY	3150.00	22
000000750724	MICHAEL A. ROTH	4575.00	8
000000750742	ISAAC ANTHONY SKAGGS	4880.00	37
000000750749	MICHAEL A SMITH	7554.00	25
000000750833	LINO ALESSANDRO TAORMINA	3374.00	33
000000821091	LINDSAY PATRICK	18.70	1
000000821175	LACIE BRADEN	60.00	1
000000821812	STEPHANIE CLARK	18.70	1
000000822396	BONNIE DEAN	45.36	1
000000822630	CAROLEE GOODNOUGH	47.71	1
000000822775	JAMIE EATHORNE	29.12	1
000000822840	CINTHIA EYLER	36.96	1
000000823087	NICOLE FLYNN	63.84	1
000000823218	BRIAN FRANCISCO	272.92	3
000000824275	DONNA HUDKINS	150.64	1
000000824645	ROBERT JONES	124.95	1
000000826434	MADONNA OSBORNE	73.36	1
000000826919	DAWN RAFKO	31.36	1
000000827455	KAREN ANN SIMMONS	127.12	1
000000827645	MELINDA STADLER	80.49	2
000000828438	STACIE WEBB	60.00	1
000000828536	CHRISTOPHER WESTOVER	87.74	1
000000903104	LAMBERTVILLE TRUE VALUE HARD.	8.79	1
000000903135	LOWE'S COMPANIES, INC.	4.35	1
000000903175	MASSERANT FEED & GRAIN	95.00	1
000000903181	MENARDS	239.94	1
000000903213	STONECO, INC.	270.13	2
000000903239	MONROE COUNTY ENTERPRISE FUND	3195.24	4
000000903811	START'S AUTO PARTS	19.99	1
CTY HEALTH	Bryan Roberts	200.00	1
CTY HEALTH	Michael McDonald	200.00	1
CTY HEALTH	Henry Banas	125.00	1
CTY HEALTH	Katybeth David	200.00	1
CTY HEALTH	Mark Kurfess	275.00	1

**** TOTALS: 781471.30 688

NON-CLAIM RUN 05/07/21

[RAP215]

Company 01 County of Monroe

PAYMENT REGISTER -

05/06/21

PAGE 1

PARAMETERS FOR PAYMENT RUN NUMBER 004815

Company code 01
Office code 001
Discount type A
Run schedule A
Priorities 000 TO 000
Select type
Type codes
Bank code
Checks? Y
Transfers? Y
BACS? Y
Drafts? Y
Manuals? Y
Others? Y
Vendor

NON-CLAIM RUN 05/07/21

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks		05/06/21		PAGE 2	
Office 001	Main	Bank	BNK001	National City Bank		Run 004815	Payment Date 05/07/21	Pay-thru Date 05/05/21			
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number			
AT&T MOBILITY	000000010043	613919002	5226184	05/05/21	149.99 149.99	0.00 0.00	149.99 149.99	000000550756			
THE ASU GROUP	000000010200	04302021	5226153	05/05/21	5298.85 5298.85	0.00 0.00	5298.85 5298.85	000000550757			
ALLSTAR ALARM LLC	000000010825	309352	5226161	05/05/21	201.00 201.00	0.00 0.00	201.00 201.00	000000550758			
B & L OFFICE MACHINE	000000020004	10204449 10204450	5226163 5226164	05/05/21 05/05/21	119.17 85.00 204.17	0.00 0.00 0.00	119.17 85.00 204.17	000000550759			
REPUBLIC SERVICE OF	000000020010	259-3083468	5226152	05/05/21	7885.34 7885.34	0.00 0.00	7885.34 7885.34	000000550760			
BERLIN SENIOR CITIZE	000000020750	10505063026	5226195	05/05/21	1997.28 1997.28	0.00 0.00	1997.28 1997.28	000000550761			
CARTER LUMBER	000000030526	123456785	5226201	05/05/21	1851.72 1851.72	0.00 0.00	1851.72 1851.72	000000550762			
CHARTER COMMUNICATIO	000000030566	13408042221	5226142	05/04/21	132.95 132.95	0.00 0.00	132.95 132.95	000000550763			
CONSUMERS ENERGY	000000031502	050421 DUE05202021	5226148 5226186	05/04/21 05/05/21	132.91 442.99 575.90	0.00 0.00 0.00	132.91 442.99 575.90	000000550764			
CONTINENTAL SERVICES	000000031545	RC07315	5226143	05/04/21	6717.87 6717.87	0.00 0.00	6717.87 6717.87	000000550765			
D & P CABLE INC	000000040009	10072426	5226144	05/04/21	129.90 129.90	0.00 0.00	129.90 129.90	000000550766			
DTE ENERGY	000000040601	90341406	5226185	05/05/21	310.23 310.23	0.00 0.00	310.23 310.23	000000550767			
DTE ENERGY	000000040603	1531#1 1531#2 1531#3 1531#4 1539U#6 DUE05182021 DUE05192021 05192021B 05192021C	5226173 5226174 5226175 5226176 5226177 5226187 5226188 5226189 5226190	05/05/21 05/05/21 05/05/21 05/05/21 05/05/21 05/05/21 05/05/21 05/05/21 05/05/21	41.00 88.06 108.11 333.09 33.05 90.10 41.62 67.41 18.20	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	41.00 88.06 108.11 333.09 33.05 90.10 41.62 67.41 18.20				

NON-CLAIM RUN 05/07/21

[RAP215]		PAYMENT REGISTER - Checks				05/06/21	PAGE	3
Company 01 County of Monroe								
Office 001 Main	Bank	BNK001	National City Bank	Run 004815	Payment Date 05/07/21	Pay-thru Date 05/05/21		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
DTE ENERGY	000000040603	05192021D	5226191	05/05/21	25.84 846.48	0.00 0.00	25.84 846.48	000000550768
LITTLE CAESAR ENTERP	000000120965	0005179	5226156	05/05/21	36.00 36.00	0.00 0.00	36.00 36.00	000000550769
MICHIGAN GAS UTILITI	000000131350	1525 1527 1531A 1531C 1531D 1529U#4 DUE05172021	5226166 5226167 5226168 5226169 5226170 5226172 5226193	05/05/21 05/05/21 05/05/21 05/05/21 05/05/21 05/05/21 05/05/21	43.49 272.19 146.38 32.82 117.23 80.49 380.85 1073.45	0.00 0.00 0.00 0.00 0.00 0.00 0.00	43.49 272.19 146.38 32.82 117.23 80.49 380.85 1073.45	000000550770
MONROE FAMILY YMCA	000000132435	10505064838	5226194	05/05/21	3173.60 3173.60	0.00 0.00	3173.60 3173.60	000000550771
PERFECTION BAKERIES,	000000160355	2103119171	5226159	05/05/21	28.40 28.40	0.00 0.00	28.40 28.40	000000550772
PRAIRIE FARMS DAIRY,	000000161170	9012030 7731327	5226157 5226158	05/05/21 05/05/21	65.35 35.41 100.76	0.00 0.00 0.00	65.35 35.41 100.76	000000550773
STAPLES CREDIT PLAN	000000192422	9830461964 9830451901 9904516918 9831223077 9830977487	5226179 5226180 5226181 5226182 5226183	05/05/21 05/05/21 05/05/21 05/05/21 05/05/21	20.51 17.99 9.38 30.16 347.54 425.58	0.00 0.00 0.00 0.00 0.00 0.00	20.51 17.99 9.38 30.16 347.54 425.58	000000550774
STATE OF MICHIGAN	000000192620	551-586297	5226171	05/05/21	930.00 930.00	0.00 0.00	930.00 930.00	000000550775
STATE OF MICHIGAN	000000192705	APRIL 2021	5226199	05/05/21	37839.44 37839.44	0.00 0.00	37839.44 37839.44	000000550776
THE HARTFORD	000000200415	23779484995 82427508198	5226154 5226155	05/05/21 05/05/21	3286.74 28184.55 31471.29	0.00 0.00 0.00	3286.74 28184.55 31471.29	000000550777
TRIPLE A MANAGEMENT	000000201553	519	5226165	05/05/21	8588.33 8588.33	0.00 0.00	8588.33 8588.33	000000550778
VERIZON WIRELESS	000000220156	9878311811	5226192	05/05/21	72.02 72.02	0.00 0.00	72.02 72.02	000000550779
WEX BANK	000000230425	71590272	5226145	05/04/21	13706.28	0.00	13706.28	

NON-CLAIM RUN 05/07/21

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks			05/06/21		PAGE	4
Office 001	Main	Bank	BNK001	National City Bank		Run 004815	Payment Date	05/07/21	Pay-thru Date	05/05/21		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number				
					13706.28	0.00	13706.28	000000550780				
MONROE COUNTY FINANC	000000500251	3868	5226178	05/05/21	239.76	0.00	239.76	000000550781				
					239.76	0.00	239.76					
MONROE CO.MENTAL HEA	000000501330	MAY2021	5226160	05/05/21	83150.25	0.00	83150.25	000000550782				
					83150.25	0.00	83150.25					
GREAT-WEST LIFE & AN	000000550280	050721 GWE	5226151	05/04/21	3694.00	0.00	3694.00	000000550783				
					3694.00	0.00	3694.00					
STATE OF MICHIGAN	000000601950	APRIL 2021	5226200	05/05/21	24.00	0.00	24.00	000000550784				
					24.00	0.00	24.00					
HEANEY GENERAL CONTR	000000902716	PAY APP #27	5226139	05/04/21	654454.89	0.00	654454.89	000000550785				
					654454.89	0.00	654454.89					
THE HUNTINGTON NATIO	000000902723	33450	5226149	05/04/21	500.00	0.00	500.00	000000550786				
					500.00	0.00	500.00					
SCHUMAKER BROTHERS	000000903819	050421	5226147	05/04/21	18000.00	0.00	18000.00	000000550787				
					18000.00	0.00	18000.00					
SPICER GROUP	000000903829	206450	5226140	05/04/21	855.75	0.00	855.75	000000550788				
		206455	5226141	05/04/21	27212.75	0.00	27212.75					
					28068.50	0.00	28068.50					
RACHEL BOYD	ANIMAL CNTL	16106	5226146	05/04/21	25.00	0.00	25.00	000000550789				
					25.00	0.00	25.00					
MAKAYLA SOSTAKAS	PARKS & REC	04302021	5226197	05/05/21	60.00	0.00	60.00	000000550790				
					60.00	0.00	60.00					
PRIMARY TITLE AGENCY	TREASURER	119957M	5226135	04/30/21	61.17	0.00	61.17	000000550791				
					61.17	0.00	61.17					
CORELOGIC, INC.	TREASURER	119978M	5226136	05/03/21	1314.70	0.00	1314.70	000000550792				
					1314.70	0.00	1314.70					
MARSHALL & DOROTHY V	TREASURER	120069M	5226137	05/03/21	26.00	0.00	26.00	000000550793				
					26.00	0.00	26.00					
SHAWN & STEVEN COWEL	TREASURER	120071M	5226138	05/03/21	306.98	0.00	306.98	000000550794				
					306.98	0.00	306.98					
DANNY & TARA HALL	TREASURER	20 J-21	5226150	05/04/21	845.46	0.00	845.46	000000550795				
					845.46	0.00	845.46					
BANK BNK001 - TOTAL					914517.54	0.00	914517.54	*				
OFFICE 001 - TOTAL					914517.54	0.00	914517.54	**				

NON CLAIM RUN 05/14/21

[RAP215]

Company 01 County of Monroe

PAYMENT REGISTER -

05/13/21

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PARAMETERS FOR PAYMENT RUN NUMBER 004819

Company code 01
Office code 001
Discount type A
Run schedule A
Priorities 000 TO 000
Select type
Type codes
Bank code
Checks? Y
Transfers? Y
BACS? Y
Drafts? Y
Manuals? Y
Others? Y
Vendor

NON CLAIM RUN 05/14/21

[RAP215]		PAYMENT REGISTER - Checks				05/13/21	PAGE	2
Company 01 County of Monroe								
Office 001 Main	Bank	BNK001	National City Bank	Run 004819	Payment Date 05/14/21	Pay-thru Date 05/12/21		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
AT & T	000000010000	5/4-6/3 05012021	5226289 5226347	05/10/21 05/12/21	2231.04 221.87 2452.91	0.00 0.00 0.00	2231.04 221.87 2452.91	000000550796
AREA AGENCY ON AGING	000000012654	10512060715	5226329	05/12/21	993.83 993.83	0.00 0.00	993.83 993.83	000000550797
ASH SENIOR CITIZEN C	000000012750	1051206051B	5226330	05/12/21	2242.50 2242.50	0.00 0.00	2242.50 2242.50	000000550798
AUTOMATIC DATA PROCE	000000012850	579888090	5226314	05/12/21	133.00 133.00	0.00 0.00	133.00 133.00	000000550799
BEDFORD SENIOR CITIZ	000000020400	1051007230B	5226337	05/12/21	12987.00 12987.00	0.00 0.00	12987.00 12987.00	000000550800
CHARTER COMMUNICATIO	000000030566	01580380501 00286360501 00260060501 00492300501	5226351 5226352 5226356 5226357	05/12/21 05/12/21 05/12/21 05/12/21	214.98 292.19 127.45 124.23 758.85	0.00 0.00 0.00 0.00 0.00	214.98 292.19 127.45 124.23 758.85	000000550801
COMCAST CABLEVISION	000000031085	0092098	5226284	05/10/21	424.69 424.69	0.00 0.00	424.69 424.69	000000550802
CONSUMERS ENERGY	000000031502	4/8-5/6/21 DUE06012021 DUE05252021	5226315 5226343 5226358	05/12/21 05/12/21 05/12/21	6896.20 453.18 253.01 7602.39	0.00 0.00 0.00 0.00	6896.20 453.18 253.01 7602.39	000000550803
CONTINENTAL SERVICES	000000031545	RC07394	5226290	05/10/21	6717.87 6717.87	0.00 0.00	6717.87 6717.87	000000550804
CRYSTAL FLASH LIMITE	000000031933	4897100 4897140 4897110 4897130 4897120	5226209 5226210 5226211 5226212 5226213	05/07/21 05/07/21 05/07/21 05/07/21 05/07/21	703.68 636.33 765.86 826.23 679.72 3611.82	0.00 0.00 0.00 0.00 0.00 0.00	703.68 636.33 765.86 826.23 679.72 3611.82	000000550805
DTE ENERGY	000000040603	92000480154 DUE05282021 DUE06012021	5226285 5226344 5226359	05/10/21 05/12/21 05/12/21	170.89 15.44 91.10 277.43	0.00 0.00 0.00 0.00	170.89 15.44 91.10 277.43	000000550806
DUNDEE SENIOR CITIZE	000000042250	1051102312B	5226338	05/12/21	18180.00 18180.00	0.00 0.00	18180.00 18180.00	000000550807
FRENCHTOWN SENIOR CI	000000061050	1050506463B	5226341	05/12/21	11051.55	0.00	11051.55	

NON CLAIM RUN 05/14/21

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Company 01 County of Monroe		PAYMENT REGISTER - Checks				05/13/21		PAGE	3
Office 001 Main	Bank	BNK001	National City Bank		Run 004819	Payment Date 05/14/21	Pay-thru Date 05/12/21		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number	
FRENCHTOWN SENIOR CI	000000061050	1050506452B	5226342	05/12/21	4306.13 15357.68	0.00 0.00	4306.13 15357.68	000000550808	
GLOBAL COMPLIANCE NE	000000070322	10948	5226419	05/12/21	400.00 400.00	0.00 0.00	400.00 400.00	000000550809	
AARON JOHN ADAMS	000000120490	2074	5226298	05/11/21	285.00 285.00	0.00 0.00	285.00 285.00	000000550810	
LIVING INDEPENDENCE	000000120967	10510074612 10510074613	5226339 5226340	05/12/21 05/12/21	32847.12 5908.16 38755.28	0.00 0.00 0.00	32847.12 5908.16 38755.28	000000550811	
MICHIGAN GAS UTILITI	000000131350	0615717003	5226286	05/10/21	92.47 92.47	0.00 0.00	92.47 92.47	000000550812	
SYSKO DETROIT LLC	000000131804	358859514 358859512 358859511 358859513 358859510	5226307 5226308 5226309 5226310 5226311	05/12/21 05/12/21 05/12/21 05/12/21 05/12/21	55.28 235.28 63.37 1227.27 965.74 2546.94	0.00 0.00 0.00 0.00 0.00 0.00	55.28 235.28 63.37 1227.27 965.74 2546.94	000000550813	
MILAN SENIORS FOR HE	000000131835	10505064764 10505074041 105506473B	5226333 5226334 5226335	05/12/21 05/12/21 05/12/21	1067.73 4655.00 810.00 6532.73	0.00 0.00 0.00 0.00	1067.73 4655.00 810.00 6532.73	000000550814	
MONROE COUNTY DENTAL	000000132420	051421 554 051421 565	5226362 5226363	05/12/21 05/12/21	34.98 653.98 688.96	0.00 0.00 0.00	34.98 653.98 688.96	000000550815	
MONROE FAMILY YMCA	000000132435	051421 YMC	5226364	05/12/21	599.25 599.25	0.00 0.00	599.25 599.25	000000550816	
MONROE CO.HEALTH INS	000000132450	051421 565M 051421 554M 051421 554V 051421 565V	5226365 5226366 5226367 5226368	05/12/21 05/12/21 05/12/21 05/12/21	10950.82 622.40 4.61 79.28 11657.11	0.00 0.00 0.00 0.00 0.00	10950.82 622.40 4.61 79.28 11657.11	000000550817	
MONROE COUNTY LEGAL	000000132550	1051007511B	5226336	05/12/21	23261.30 23261.30	0.00 0.00	23261.30 23261.30	000000550818	
MONROE CO. OPPORTUNI	000000132600	10512040312	5226331	05/12/21	12141.57 12141.57	0.00 0.00	12141.57 12141.57	000000550819	
MONROE SENIOR CITIZE	000000133450	1051108021B	5226332	05/12/21	40852.00	0.00	40852.00		

NON CLAIM RUN 05/14/21

[RAP215]		PAYMENT REGISTER - Checks				05/13/21	PAGE	4
Company 01 County of Monroe								
Office 001 Main	Bank	BNK001	National City Bank	Run	004819	Payment Date	05/14/21	Pay-thru Date 05/12/21
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					40852.00	0.00	40852.00	000000550820
PERFECTION BAKERIES,	000000160355	2103124111	5226313	05/12/21	27.90	0.00	27.90	000000550821
					27.90	0.00	27.90	
PITNEY BOWES INC	000000160948	1017983144	5226306	05/12/21	492.98	0.00	492.98	000000550822
					492.98	0.00	492.98	
PITNEY BOWES	000000160952	05312021	5226305	05/12/21	20167.00	0.00	20167.00	000000550823
					20167.00	0.00	20167.00	
PRAIRIE FARMS DAIRY,	000000161170	9022644	5226304	05/12/21	89.21	0.00	89.21	
		9012031	5226312	05/12/21	42.95	0.00	42.95	
					132.16	0.00	132.16	000000550824
UNITED PARCEL SERVIC	000000210200	5R74X1181	5226264	05/10/21	11.88	0.00	11.88	000000550825
					11.88	0.00	11.88	
VERIZON WIRELESS	000000220156	9878799369	5226297	05/11/21	714.39	0.00	714.39	000000550826
					714.39	0.00	714.39	
WEX BANK	000000230425	71575183	5226287	05/10/21	763.48	0.00	763.48	000000550827
					763.48	0.00	763.48	
WEX BANK	000000230425	71630920	5226360	05/12/21	1092.24	0.00	1092.24	000000550828
					1092.24	0.00	1092.24	
SHELLY ALEXANDER	000000300121	17-243372FH	5226214	05/10/21	930.00	0.00	930.00	000000550829
					930.00	0.00	930.00	
TRACY LEE ANDERSON	000000300164	17-243979FH	5226215	05/10/21	80.00	0.00	80.00	000000550830
					80.00	0.00	80.00	
AT&T, ASSET PROTECTI	000000300183	13-40662-FH	5226239	05/10/21	60.00	0.00	60.00	000000550831
					60.00	0.00	60.00	
ROSEMARIE BAUER	000000300217	17-243383FH	5226216	05/10/21	200.00	0.00	200.00	000000550832
					200.00	0.00	200.00	
ARNOLD BREDSCHNEIDER	000000300319	15-242057FH	5226217	05/10/21	94.81	0.00	94.81	000000550833
					94.81	0.00	94.81	
LENNY BOOKS	000000300323	15-41895-FH	5226218	05/10/21	100.00	0.00	100.00	000000550834
					100.00	0.00	100.00	
DAVE & MARGARET BURT	000000300462	17-243774FH	5226219	05/10/21	100.00	0.00	100.00	000000550835
					100.00	0.00	100.00	
JOHN DECOCKER	000000300465	19-245013FH	5226240	05/10/21	90.00	0.00	90.00	

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[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks			05/13/21		PAGE	5
Office 001	Main	Bank	BNK001	National City Bank		Run 004819	Payment Date	05/14/21	Pay-thru Date	05/12/21		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number				
					90.00	0.00	90.00	000000550836				
CJ & PATRICIA DIXON	000000300469	17-243774FJ	5226220	05/10/21	100.00	0.00	100.00	000000550837				
					100.00	0.00	100.00					
CHARLES DAVIDSON	000000300474	13-40288-FH	5226221	05/10/21	201.43	0.00	201.43	000000550838				
					201.43	0.00	201.43					
DAVID DUVAL	000000300501	20-245828FH	5226222	05/10/21	50.00	0.00	50.00	000000550839				
					50.00	0.00	50.00					
FARM BUREAU INSURANC	000000300610	10-38399-FH	5226241	05/10/21	158.56	0.00	158.56	000000550840				
					158.56	0.00	158.56					
LATITUDE SUBROGATION	000000300663	10-38732-FH	5226242	05/10/21	247.18	0.00	247.18	000000550841				
					247.18	0.00	247.18					
FRANKENMUTH INSURANC	000000300664	17-243757FH	5226243	05/10/21	100.00	0.00	100.00	000000550842				
					100.00	0.00	100.00					
JUDITH GABLE	000000300699	19-245540FH	5226223	05/10/21	360.00	0.00	360.00	000000550843				
					360.00	0.00	360.00					
JOHN GERWECK	000000300713	13-40525-FH	5226224	05/10/21	55.00	0.00	55.00	000000550844				
					55.00	0.00	55.00					
RON GEORGE	000000300724	11-39298-FH	5226225	05/10/21	20.00	0.00	20.00	000000550845				
					20.00	0.00	20.00					
MICHELLE HILEMAN	000000300871	18-244194FH	5226226	05/10/21	180.00	0.00	180.00	000000550846				
					180.00	0.00	180.00					
JEFFREY & VERA JOHNS	000000300986	16-243098FH	5226227	05/10/21	50.00	0.00	50.00	000000550847				
					50.00	0.00	50.00					
KEY BANK	000000301038	19-244988FC	5226244	05/10/21	120.06	0.00	120.06	000000550848				
					120.06	0.00	120.06					
LATITUDE SUBROGATION	000000301111	16-242840FH	5226245	05/10/21	200.00	0.00	200.00	000000550849				
					200.00	0.00	200.00					
TAMMY LEACH	000000301119	03-32958-FC	5226228	05/10/21	108.32	0.00	108.32	000000550850				
					108.32	0.00	108.32					
SCOTT LIDDELL	000000301136	06-35545-FC	5226229	05/10/21	62.50	0.00	62.50	000000550851				
					62.50	0.00	62.50					
MEEMIC INSURANCE	000000301233	10-38401-FH	5226246	05/10/21	158.54	0.00	158.54					

NON CLAIM RUN 05/14/21

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks		05/13/21		PAGE	6
Office 001	Main	Bank	BNK001	National City Bank		Run 004819	Payment Date	05/14/21	Pay-thru Date	05/12/21	
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number			
					158.54	0.00	158.54	000000550852			
ANNIE RUIZ	000000301252	03-33202-FH	5226230	05/10/21	125.00	0.00	125.00				
					125.00	0.00	125.00	000000550853			
MICHIGAN STATE POLIC	000000301255	20-245636FH	5226247	05/10/21	100.00	0.00	100.00				
					100.00	0.00	100.00	000000550854			
MONROE CITY POLICE	000000301272	17-243656FH	5226248	05/10/21	60.87	0.00	60.87				
		12-40037FH	5226249	05/10/21	105.62	0.00	105.62				
					166.49	0.00	166.49	000000550855			
MONROE COUNTY FRIEND	000000301280	14-40908-FH	5226250	05/10/21	3.64	0.00	3.64				
					3.64	0.00	3.64	000000550856			
MONROE CO SHERIFF	000000301290	19-245559FH	5226251	05/10/21	110.00	0.00	110.00				
					110.00	0.00	110.00	000000550857			
TERRY & ELAINE MILLE	000000301296	17-243774FK	5226231	05/10/21	135.00	0.00	135.00				
					135.00	0.00	135.00	000000550858			
DANIEL & JANICE MOSS	000000301302	17-243989FH	5226232	05/10/21	20.00	0.00	20.00				
					20.00	0.00	20.00	000000550859			
MANTIS	000000301500	04-33655-FH	5226252	05/10/21	150.00	0.00	150.00				
		02-31916-FH	5226253	05/10/21	575.00	0.00	575.00				
					725.00	0.00	725.00	000000550860			
COZEN & O'CONNER	000000301504	16-242548FH	5226254	05/10/21	625.00	0.00	625.00				
					625.00	0.00	625.00	000000550861			
JONATHON PENINGTON	000000301618	17-243643FC	5226233	05/10/21	24.39	0.00	24.39				
					24.39	0.00	24.39	000000550862			
LANIS PILON	000000301641	17-243774FG	5226234	05/10/21	100.00	0.00	100.00				
					100.00	0.00	100.00	000000550863			
CYNTHIA PLUMMER	000000301643	19-245174FH	5226235	05/10/21	100.00	0.00	100.00				
					100.00	0.00	100.00	000000550864			
PRIMUS BUILDERS INC	000000301678	17-243990FH	5226255	05/10/21	20.00	0.00	20.00				
					20.00	0.00	20.00	000000550865			
PROGRESSIVE INSURANC	000000301682	18-244662FH	5226256	05/10/21	932.54	0.00	932.54				
		301682	5226257	05/10/21	25.00	0.00	25.00				
					957.54	0.00	957.54	000000550866			
CINDY RAKER	000000301705	16-242763FH	5226236	05/10/21	50.00	0.00	50.00				

NON CLAIM RUN 05/14/21

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks		05/13/21		PAGE	7
Office 001	Main	Bank	BNK001	National City Bank	Run 004819	Payment Date 05/14/21	Pay-thru Date 05/12/21				
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number			
					50.00	0.00	50.00	000000550867			
KORY REDMOND	000000301727	17-243336FH	5226237	05/10/21	734.90	0.00	734.90				
					734.90	0.00	734.90	000000550868			
MICHAEL AND LISA SPE	000000301852	13-40558-FH	5226238	05/10/21	30.00	0.00	30.00				
					30.00	0.00	30.00	000000550869			
KIMBERLY STUNDON	000000301926	18-244274FH	5226265	05/10/21	400.00	0.00	400.00				
					400.00	0.00	400.00	000000550870			
JOYCE & RANDALL TURN	000000302192	19-245157FH	5226266	05/10/21	250.84	0.00	250.84				
					250.84	0.00	250.84	000000550871			
WAY STATION	000000302317	17-243805FH	5226258	05/10/21	50.00	0.00	50.00				
					50.00	0.00	50.00	000000550872			
JULIE WALENTOWSKI	000000302326	11-39304-FH	5226267	05/10/21	20.00	0.00	20.00				
					20.00	0.00	20.00	000000550873			
JOSHUA WANDT	000000302367	18-244375FH	5226268	05/10/21	18.38	0.00	18.38				
					18.38	0.00	18.38	000000550874			
ASH TOWNSHIP TREASUR	000000400201	APRIL 2021	5226349	05/12/21	48.26	0.00	48.26				
					48.26	0.00	48.26	000000550875			
BEDFORD TOWNSHIP TRE	000000400206	APRIL 2021	5226354	05/12/21	493.58	0.00	493.58				
					493.58	0.00	493.58	000000550876			
LASALLE TOWNSHIP TRE	000000400241	APRIL 2021	5226348	05/12/21	57.38	0.00	57.38				
					57.38	0.00	57.38	000000550877			
MONROE CHARTER TOWNS	000000400256	APRIL 2021	5226346	05/12/21	284.51	0.00	284.51				
					284.51	0.00	284.51	000000550878			
MONROE COUNTY	000000500002	051421 DPR	5226369	05/12/21	556.23	0.00	556.23				
		051421 MPR	5226370	05/12/21	27495.07	0.00	27495.07				
		051421 VPR	5226371	05/12/21	72.65	0.00	72.65				
					28123.95	0.00	28123.95	000000550879			
MONROE COUNTY	000000500003	051421 565	5226372	05/12/21	97.06	0.00	97.06				
		051421 554	5226373	05/12/21	3.65	0.00	3.65				
					100.71	0.00	100.71	000000550880			
MONROE CO CLERK/REG	000000500175	06-34988-FC	5226260	05/10/21	90.96	0.00	90.96				
					90.96	0.00	90.96	000000550881			
MONROE CO CLERK/REG	000000500175	16-242691FH	5226259	05/10/21	202.70	0.00	202.70				

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Office 001	Main	Bank	BNK001	National City Bank		Run 004819	Payment Date 05/14/21	Pay-thru Date 05/12/21			
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number			
					202.70	0.00	202.70	000000550882			
MONROE COUNTY GENERA	000000501100	051421 554	5226374	05/12/21	32.70	0.00	32.70	000000550883			
					32.70	0.00	32.70				
BEDFORD TOWNSHIP	000000510201	APRIL 2021	5226322	05/12/21	1436.82	0.00	1436.82	000000550884			
					1436.82	0.00	1436.82				
ERIE TOWNSHIP	000000510204	APRIL 2021	5226323	05/12/21	2461.45	0.00	2461.45	000000550885			
					2461.45	0.00	2461.45				
FRENCHTOWN TOWNSHIP	000000510206	APRIL 2021	5226324	05/12/21	425.70	0.00	425.70	000000550886			
					425.70	0.00	425.70				
SUMMERFIELD TOWNSHIP	000000510213	APRIL 2021	5226325	05/12/21	52.47	0.00	52.47	000000550887			
					52.47	0.00	52.47				
WHITEFORD TOWNSHIP	000000510214	APRIL 2021	5226345	05/12/21	207.46	0.00	207.46	000000550888			
					207.46	0.00	207.46				
LUNA PIER CITY	000000510300	APRIL 2021	5226321	05/12/21	1174.80	0.00	1174.80	000000550889			
					1174.80	0.00	1174.80				
MONROE CITY	000000510302	APRIL 2021	5226320	05/12/21	3844.83	0.00	3844.83	000000550890			
					3844.83	0.00	3844.83				
CARLETON VILLAGE	000000510400	APRIL 2021	5226326	05/12/21	339.90	0.00	339.90	000000550891			
					339.90	0.00	339.90				
DUNDEE VILLAGE	000000510401	APRIL 2021	5226327	05/12/21	12291.20	0.00	12291.20	000000550892			
					12291.20	0.00	12291.20				
SO. ROCKWOOD VILLAGE	000000510404	APRIL 2021	5226328	05/12/21	7931.33	0.00	7931.33	000000550893			
					7931.33	0.00	7931.33				
MONROE SCHOOL DISTRI	000000510512	APRIL 2021	5226355	05/12/21	1310.01	0.00	1310.01	000000550894			
					1310.01	0.00	1310.01				
WHITEFORD AGRICULTUR	000000510514	APRIL-2021	5226353	05/12/21	1397.63	0.00	1397.63	000000550895			
					1397.63	0.00	1397.63				
MONROE COUNTY	000000510725	051421 554	5226375	05/12/21	585.72	0.00	585.72	000000550896			
					585.72	0.00	585.72				
MONROE CO. EMP. RETI	000000550200	051421 565	5226376	05/12/21	21998.08	0.00	21998.08				
		051421 PST	5226377	05/12/21	180.81	0.00	180.81				
		051421 RCO	5226378	05/12/21	157.23	0.00	157.23				

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Office 001	Main	Bank	BNK001	National City Bank		Run 004819	Payment Date 05/14/21	Pay-thru Date 05/12/21				
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number				
MONROE CO. EMP. RETI	000000550200	051421 RET	5226379	05/12/21	17957.00	0.00	17957.00					
		051421 RTC	5226380	05/12/21	1880.57	0.00	1880.57					
		051421 RTD	5226381	05/12/21	1723.36	0.00	1723.36					
		051421 RTS	5226382	05/12/21	12061.33	0.00	12061.33					
					55958.38	0.00	55958.38			000000550897		
AIG VALIC	000000550207	051421 AIG	5226383	05/12/21	75.00	0.00	75.00					
					75.00	0.00	75.00			000000550898		
ING, INVESTMENT SERV	000000550209	052114 PJL	5226384	05/12/21	333.82	0.00	333.82					
		051421 RPJ	5226385	05/12/21	920.21	0.00	920.21					
					1254.03	0.00	1254.03			000000550899		
UNITED WAY OF MONROE	000000550215	051421 UW	5226386	05/12/21	146.00	0.00	146.00					
					146.00	0.00	146.00			000000550900		
POLICE OFFICERS ASSN	000000550231	051421 U01	5226387	05/12/21	3053.84	0.00	3053.84					
		051421 U07	5226388	05/12/21	310.10	0.00	310.10					
		051421 U08	5226389	05/12/21	512.22	0.00	512.22					
		051421 U09	5226390	05/12/21	414.08	0.00	414.08					
		051421 U10	5226391	05/12/21	2426.70	0.00	2426.70					
		051421 U12	5226392	05/12/21	435.82	0.00	435.82					
		051421 U14	5226393	05/12/21	613.36	0.00	613.36					
		051421 U16	5226394	05/12/21	349.50	0.00	349.50					
		051421 U17	5226395	05/12/21	442.00	0.00	442.00					
		051421 U18	5226396	05/12/21	186.00	0.00	186.00					
					8743.62	0.00	8743.62			000000550901		
MONROE COUNTY COMMAN	000000550241	051421 9A	5226397	05/12/21	80.00	0.00	80.00					
					80.00	0.00	80.00			000000550902		
TPOAM	000000550243	051421 U03	5226398	05/12/21	200.00	0.00	200.00					
		051421 U04	5226399	05/12/21	2573.00	0.00	2573.00					
		051421 U11	5226400	05/12/21	186.00	0.00	186.00					
		051421 U13	5226401	05/12/21	124.00	0.00	124.00					
					3083.00	0.00	3083.00			000000550903		
MONROE CO DEPUTY SHE	000000550244	051421 1A	5226402	05/12/21	500.00	0.00	500.00					
					500.00	0.00	500.00			000000550904		
MO CO CORRECTION OFF	000000550248	051421 10A	5226403	05/12/21	521.80	0.00	521.80					
					521.80	0.00	521.80			000000550905		
LOCAL 517, UTILITY W	000000550250	051421 U02	5226404	05/12/21	690.00	0.00	690.00					
					690.00	0.00	690.00			000000550906		
MONROE CO CORRECTION	000000550252	051421 17A	5226405	05/12/21	106.25	0.00	106.25					

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Company 01 County of Monroe									
Office 001 Main	Bank	BNK001	National City Bank		Run 004819	Payment Date 05/14/21	Pay-thru Date 05/12/21		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number	
					106.25	0.00	106.25	000000550907	
UAW LOCAL 723	000000550270	051421 U06	5226406	05/12/21	461.17	0.00	461.17		
					461.17	0.00	461.17	000000550908	
MONROE COUNTY ASSIST	000000550274	051421 14A	5226407	05/12/21	165.00	0.00	165.00		
					165.00	0.00	165.00	000000550909	
GREAT-WEST LIFE & AN	000000550280	051421 GWE	5226408	05/12/21	7109.00	0.00	7109.00		
					7109.00	0.00	7109.00	000000550910	
AXA EQUITABLE	000000550285	051421 EQU	5226409	05/12/21	875.00	0.00	875.00		
					875.00	0.00	875.00	000000550911	
MONROE CO.UNEMPLOYME	000000550310	051421 565	5226410	05/12/21	62.63	0.00	62.63		
		051421 554	5226411	05/12/21	1.92	0.00	1.92		
					64.55	0.00	64.55	000000550912	
MONROE COUNTY WORKER	000000550315	051421 554	5226412	05/12/21	1.06	0.00	1.06		
					1.06	0.00	1.06	000000550913	
MONROE CO.LONG TERM	000000550320	051421 565	5226413	05/12/21	510.53	0.00	510.53		
		051421 554	5226414	05/12/21	17.63	0.00	17.63		
					528.16	0.00	528.16	000000550914	
MONROE CO.RETIREE HE	000000550325	051421 CRH	5226415	05/12/21	761.85	0.00	761.85		
		051421 DRH	5226416	05/12/21	457.48	0.00	457.48		
		051421 RHC	5226417	05/12/21	6728.74	0.00	6728.74		
		051421 SRH	5226418	05/12/21	4786.65	0.00	4786.65		
					12734.72	0.00	12734.72	000000550915	
BRIAN HOPPERT	000000710124	050321	5226202	05/06/21	5.54	0.00	5.54		
					5.54	0.00	5.54	000000550916	
KRISTY HENRY	000000720766	SEPT 2020	5226361	05/12/21	1550.00	0.00	1550.00		
					1550.00	0.00	1550.00	000000550917	
DARLENE HAGEWOOD	000000730475	5816RST	5226301	05/12/21	100.00	0.00	100.00		
					100.00	0.00	100.00	000000550918	
TODD AND LISA JONES	000000730705	5815RST	5226300	05/12/21	50.00	0.00	50.00		
					50.00	0.00	50.00	000000550919	
SHELLY JOHNSON	000000824585	APR. 2021	5226299	05/12/21	16.80	0.00	16.80		
					16.80	0.00	16.80	000000550920	
CHEVRETTE GRADALL SE	000000902208	051121	5226296	05/11/21	10000.00	0.00	10000.00		

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Company 01 County of Monroe								
Office 001 Main	Bank	BNK001	National City Bank	Run 004819	Payment Date 05/14/21	Pay-thru Date 05/12/21		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					10000.00	0.00	10000.00	000000550921
DETROIT EDISON	000000902307	050721A	5226203	05/07/21	807.04	0.00	807.04	
		050721B	5226204	05/07/21	846.09	0.00	846.09	
		050721C	5226205	05/07/21	398.40	0.00	398.40	
		50721D	5226206	05/07/21	184.18	0.00	184.18	
		050721E	5226207	05/07/21	52.13	0.00	52.13	
		051121A	5226291	05/11/21	620.46	0.00	620.46	
		051121B	5226292	05/11/21	33.22	0.00	33.22	
		051121C	5226293	05/11/21	403.48	0.00	403.48	
		051121D	5226294	05/11/21	541.78	0.00	541.78	
					3886.78	0.00	3886.78	000000550922
WEX BANK	000000904205	71616807	5226208	05/07/21	705.52	0.00	705.52	000000550923
					705.52	0.00	705.52	
CAROLYN BELL	ANIMAL CNTL	15124	5226316	05/12/21	25.00	0.00	25.00	000000550924
					25.00	0.00	25.00	
CONNER LAKATOS	ANIMAL CNTL	15163	5226317	05/12/21	25.00	0.00	25.00	000000550925
					25.00	0.00	25.00	
MACEY SMITH	ANIMAL CNTL	15569	5226318	05/12/21	25.00	0.00	25.00	000000550926
					25.00	0.00	25.00	
REBECCA WILLE	ANIMAL CNTL	16198	5226319	05/12/21	25.00	0.00	25.00	000000550927
					25.00	0.00	25.00	
FIFTH THIRD BANK	CLERK/REGIST	01-31759-FC	5226273	05/10/21	120.00	0.00	120.00	000000550928
					120.00	0.00	120.00	
MATT MILLER	CLERK/REGIST	02-31981-FH	5226279	05/10/21	6.50	0.00	6.50	000000550929
					6.50	0.00	6.50	
EXPERT LINK INC	CLERK/REGIST	08-37167-FH	5226263	05/10/21	349.70	0.00	349.70	000000550930
					349.70	0.00	349.70	
ESTATE OF MATTHEW SY	CLERK/REGIST	10-38435-FH	5226272	05/10/21	10.00	0.00	10.00	000000550931
					10.00	0.00	10.00	
WESTFIELD INSURANCE	CLERK/REGIST	11-38834-FH	5226282	05/10/21	157.52	0.00	157.52	000000550932
					157.52	0.00	157.52	
DAVID ALLYN MCMULLIN	CLERK/REGIST	13-40651-FH	5226271	05/10/21	129.17	0.00	129.17	000000550933
					129.17	0.00	129.17	
BRIAN BURNS	CLERK/REGIST	14-41150-FH	5226269	05/10/21	120.00	0.00	120.00	

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[RAP215]		PAYMENT REGISTER - Checks				05/13/21	PAGE	12
Company 01 County of Monroe								
Office 001 Main	Bank	BNK001	National City Bank	Run 004819	Payment Date 05/14/21	Pay-thru Date 05/12/21		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					120.00	0.00	120.00	000000550934
RAILROAD RETIREMENT	CLERK/REGIST	15-242294FH	5226281	05/10/21	110.00	0.00	110.00	
					110.00	0.00	110.00	000000550935
KRISTA BOUDRIE	CLERK/REGIST	15-41763-FH	5226277	05/10/21	250.00	0.00	250.00	
					250.00	0.00	250.00	000000550936
PAMELA WILLIAMSON	CLERK/REGIST	17-243991FH	5226280	05/10/21	20.00	0.00	20.00	
					20.00	0.00	20.00	000000550937
ZAKARY MARCELLUS	CLERK/REGIST	19-245076FH	5226283	05/10/21	43.80	0.00	43.80	
					43.80	0.00	43.80	000000550938
BRUCE & BETH SPINALE	CLERK/REGIST	19-245231FH	5226270	05/10/21	200.00	0.00	200.00	
					200.00	0.00	200.00	000000550939
JOSH DANIELS	CLERK/REGIST	19-245301FH	5226276	05/10/21	195.40	0.00	195.40	
					195.40	0.00	195.40	000000550940
BEAUMONT HOSPITAL	CLERK/REGIST	19-245458FC	5226261	05/10/21	2191.04	0.00	2191.04	
					2191.04	0.00	2191.04	000000550941
JOSEPH MORRISON	CLERK/REGIST	19-245458FG	5226275	05/10/21	80.00	0.00	80.00	
					80.00	0.00	80.00	000000550942
DR HARRIS BIRKHILL &	CLERK/REGIST	19-245458FJ	5226262	05/10/21	361.00	0.00	361.00	
					361.00	0.00	361.00	000000550943
JANINEH PLASTIC SURG	CLERK/REGIST	19-245458FK	5226274	05/10/21	490.00	0.00	490.00	
					490.00	0.00	490.00	000000550944
LANDINGS AT CEDAR CR	CLERK/REGIST	20-245787FH	5226278	05/10/21	150.00	0.00	150.00	
					150.00	0.00	150.00	000000550945
LORI THORNE	TREASURER	120209M	5226288	05/10/21	4.49	0.00	4.49	
					4.49	0.00	4.49	000000550946
BANK BNK001 - TOTAL					418941.26	0.00	418941.26	*
OFFICE 001 - TOTAL					418941.26	0.00	418941.26	**



MONROE COUNTY YOUTH CENTER

LEARN. GROW. LIVE

April 30, 2021

Mr. Randy Richardville, Chairman
Monroe County Board of Commissioners Operations Committee
125 E. Second Street
Monroe, MI 48161

Re: Monroe County Youth Center Reorganization Proposal

Dear Chairman Richardville and Committee Members:

Over the past several years, research and data has led to significant changes in criminal justice reform. This reform, specifically in the juvenile justice field, has placed a higher priority on creating and using community-based options for juveniles involved with the court rather than secure residential placement.

In order to align our focus and skills to meet the needs of our community and the changing landscape of the juvenile justice field, we will be piloting a community-based program called Enhancing Strengths & Supports (ESS) at the Youth Center. The ESS program is an educational and behavioral support program that is administered through a partnership with the Monroe County Family Court, Monroe County Community Mental Health, and Airport School District. The educational part of the program is supported through partnerships with local school districts. Youth retain their enrollment in their home school district while enrolled in the ESS program. The program operates between the hours of 7 am and 7 pm, Monday through Friday. This is a voluntary program that is offered to youth and families who meet the admission criteria as an alternative to more restrictive interventions such as secure detention.

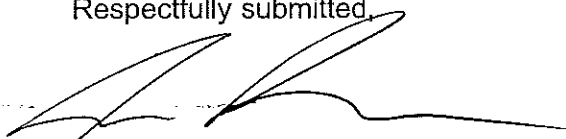
In order to accomplish this we propose to reclassify two (2) Group Leader positions (Grade 9) and two (2) Juvenile Detention Specialist positions (Grade 7) into two (2) Program Development Leader positions (Grade 9) and two (2) Youth Development Specialist (Grade 7) positions for the ESS program. This reclassification would allow us to safely and effectively staff and implement the new pilot program while still maintaining safe and effective staffing of the detention and treatment programs at the Youth Center.

Attached to this communication are the following documents:

- ESS Program Description
- Job descriptions for the new Program Development Leader classification
- Job descriptions for the new Youth Development Specialist classification
- Point factoring for the new positions
- Cost analysis sheet

In summary, this proposal better aligns our resources and staffing to meet the changing needs of the community and provide effective, evidence-based programming to youth and their families involved with the court or who are at great risk of becoming involved with the court. This plan is fully funded within the 2021 Youth Center budget and no additional funds are required.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jim Risinger', with a long horizontal flourish extending to the right.

Jim Risinger
Director, Monroe County Youth Center



ESS PROGRAM

The ESS (Enhancing Strengths and Supports) program is a community-based program designed to support youth and families through education, mental health services, enhancing life skills and improving emotional wellbeing.

**A
COMMUNITY
COLLABORATIVE**

PROGRAM DESCRIPTION:

The ESS program is operated within the Monroe County Youth Center. It is an educational and behavioral support program that is administered through a partnership with the Monroe County Family Court and Airport School District. Monroe County Community Mental Health is also a partner in this collaborative. The educational part of the program is supported through partnerships with local school districts. Youth retain their enrollment in their home school district while enrolled in the ESS program. The program operates between the hours of 7 am and 7 pm, Monday through Friday. This is a voluntary program that is offered to youth and families who meet the admission criteria as an alternative to more restrictive interventions.

ESS OBJECTIVES:

1. Prevent youth who have demonstrated that they are at-risk of becoming delinquent from becoming involved with the juvenile court.
2. Identify youth who are struggling in school and provide proactive support through an alternative learning environment.
3. Assist youth in transitioning back to their school with a renewed goal of obtaining a high school diploma or equivalent.
4. Assist youth and families with developing healthy coping skills and mental and emotional wellbeing in order to strengthen their prosocial connection to their community.

LENGTH OF PROGRAM:

Minimum of 90 days. Maximum of 180 days.

MAXIMUM NUMBER OF YOUTH:

8

CRITERIA FOR ACCEPTANCE TO ESS PROGRAM:

To be eligible for consideration of acceptance to the ESS program, youth and families must meet 2 of the 5 criteria listed below:

1. Youth have been identified by the juvenile court, DHHS or community mental health as being at risk for delinquent behavior OR;
2. Youth have faced school disciplinary action because of chronic truancy or behavioral issues OR;
3. The police have had contact with the youth and/or family in their home within the past 8 months OR;
4. A parent(s) has been in jail within the past year OR;

5. One or more of the following is true:
- a. There is evidence of substance abuse issues in the home;
 - b. There is evidence of domestic violence in the home;
 - c. There is evidence of lack of basic needs in the home.

REFERRAL PROCESS:

Referrals are made to the ESS program supervisor. Referrals may be submitted by the juvenile court, DHHS, Community Mental Health or school officials. Referrals will be reviewed within 72 hours of being submitted.

All youth and families referred to the ESS program will be interviewed by ESS staff. The interview is completed in order to determine if the family and youth are a “good fit” for the program. Because the program is voluntary and is not court-ordered, it is essential that the family and the youth are committed to the same goals and outcomes identified by the ESS staff.

A JIFF (Juvenile Inventory for Functioning) assessment will be completed after a youth has been accepted to the program in order to get an understanding of how the youth is functioning in 10 different measured domains of life.

DESIRED OUTCOMES:

- 1. Demonstrable improvement in grades.
- 2. Demonstrable improvement in completion of assignments.
- 3. Reported improvement in family dynamics.
- 4. Reported improvement in life skill activities.

MEASUREMENT OF OUTCOMES:

- 1. Participation of youth and parents will be evaluated every two weeks. *Youth are expected to attend 4 of 5 days of programming each week. Parents are expected to actively engage with programming (in-person, phone calls, Zoom meetings, etc.) two times weekly.*
- 2. A formal written review will be conducted every 30 days. *The review will be written by facility staff and input from the school/mental health or juvenile probation department will be solicited. The report will be shared with the youth and the family in order to receive input and feedback.*
- 3. The JIFF assessment will be re-administered after 90 days.
- 4. Surveys will be developed to measure parents and youth’s perceptions of the benefits of the program.

ASSESSMENTS UTILIZED:

All youth will be assessed by the JIFF (juvenile inventory for functioning). Other assessments may be conducted as needed.

EDUCATIONAL MATERIALS AND CURRICULUM:

All educational material and curriculum will be provided to students by Airport Community Schools. A representative of Airport school will evaluate and grade each student's work.

[need more here for specifics about education]

LIFE SKILLS AND RECREATION:

All life skills and recreational activities are designed to help students build confidence and self-esteem, improve social relationships and acquire independence. Activities are geared to the following specific areas*:

1. Self-awareness
2. Empathy and sympathy
3. Decision-making
4. Critical thinking
5. Creative thinking
6. Problem-solving
7. Interpersonal relationships
8. Effective communication
9. Stress management
10. Coping with emotion

*The world health organization (WHO) identify these 10 skills as being core life skills.

EXPECTATIONS FOR STUDENTS:

ESS PROGRAM AGREEMENTS:

- Use appropriate language and not profanity.
- Show respect for yourselves and others.
- Respect personal space.
- Follow staff directions.
- Tobacco, vapes, drugs, alcohol and weapons are prohibited.
- Be respectful of ESS facilities and property; do not cause intentional damage.
- Play fairly and be honest.
- Applaud the efforts of others.
- Dress appropriately.
- Follow cell phone guidelines.

- Resolve disagreements in a positive and respectful manner.
- No bullying or putting others down.
- Be respectful of others' ideas.
- Keep everyone safe from sexual abuse or harassment, and immediately report any misconduct.
- No physical altercations.
- When upset, utilize a break or calming technique.

PERSONAL BELONGINGS, LOST, STOLEN AND DAMAGED ITEMS:

All belongings brought to the ESS program are the responsibility of that youth. The ESS program is not responsible for lost, damaged or stolen items. Youth are encouraged not to bring any belongings that are not necessary. Each youth will be assigned a cubby to keep their belongings that are not needed for daily program activities.

USE OF CELL PHONES:

Youth are allowed to bring their cell phones into the ESS program and use them with the following agreements:

- Youth are only allowed to use their cell phones during breaks from school or programming.
- Youth are not allowed to record or take photos while inside the facility without special permissions.
- Cell phone use must not be disruptive to programming or other youth.
- Staff may ask youth to put away cell phones at any time.

DRESS CODE:

- Clothing shall not be disruptive, suggestive or immodest.
- Length of clothing (slacks, shorts, skirts, dresses) must be fingertip length.
- Strapless, see-through, and tops baring midriff, sides, breasts, or back are prohibited.
- Undergarments must not be seen, and female youth must wear a bra.
- Slacks or shorts must be worn at the waist at all times and cannot sag.
- Clothing, buttons, or pins advertising drugs, tobacco, or alcoholic beverages must not be worn. Clothing, buttons, or pins containing obscene or abusive descriptions, pictures or language is prohibited. Clothing, buttons, or pins containing discriminative words, signs or pictures, libelous saying or phrases, are prohibited.
- Youth must have appropriate tennis shoes for the gym.

SEXUAL HARASSMENT:

The ESS program has a zero tolerance policy for any type of sexual abuse or sexual harassment. Zero tolerance means that any type of abuse, harassment or behavior exhibited by a youth or a staff member will be dealt with immediately. Some examples of the types of behavior that will not be tolerated are: flirting, sexually suggestive talk, sexual gestures, any type of touching, or any sexual act.

You must tell a staff member or trusted adult in the facility right away if you feel you have been sexually abused or harassed or if you observe this occurring to another youth or staff. You may report this through writing or just by having a private conversation with a staff member.

If you do not feel comfortable speaking with a staff member, you can also inform your parents/guardians or trusted adult outside the program.

CORRECTIVE ACTION FOR STUDENT BEHAVIOR:

If youth cannot follow the above agreements, staff may send a youth home for the day. If youth are sent home they are not to return to the program until a meeting has been had with ESS staff, youth, parent/guardian, family advocate, and restorative practices coordinator. This meeting will work to create a corrective action plan and reinstate youth into the program as soon as possible. The ESS program and youth have the right to end programming at any time if agreements cannot be met.

INFORMATION FOR PARENTS:

MEDICATION:

Youth are encouraged to leave medication at home unless it has to be taken during program hours. Parents must fill out a medication for stating the medication and time it should be taken. Youth must lock up medication (in the proper prescription bottles) in the medication locker upon arrival to the youth center. When it is time to take medication staff will supervise youth as they take their own medication. Medication will be returned to youth at the end of each day. Youth may carry inhalers with them at all times.

MEDICAL EMERGENCIES:

The ESS program strives to maintain a safe and secure environment. In the event of a medical emergency staff will phone 911 immediately and then call parents or guardians. The ESS program is not responsible for any costs that are associated with medical care and does NOT provide medical insurance for youth.

TRANSPORTATION:

Transportation to and from home to the ESS Program will be provided by the ESS staff; if there is a need for transportation.

DAILY SCHEDULE:

8:00 – 9:00 AM	STUDENT PICK UP
9:00 – 9:30 AM	BREAKFAST/MEET AND GREET/PLAN DAY
9:30 – 10:30 AM	SCHOOL
10:30 – 10:45 AM	SNACK/BREAK
10:45 – 11:30 AM	SCHOOL
11:30 – 12:15 PM	LUNCH/PLAN FOR AFTERNOON
12:15 – 1:15 PM	RECREATION
1:15 – 1:30 PM	SNACK/SET AGREEMENTS FOR ACTIVITIES
1:30 – 2:15 PM	LIFE SKILL ACTIVITY AND REFLECTION
2:15 – 3:00 PM	“ME TIME”
3:00 – 4:00 PM	LIFE SKILL ACTIVITY/RECREATION
4:00 – 5:00 PM	RECREATION/LIFE SKILL ACTIVITY
5:00 – 5:45 PM	DINNER/DAILY REFLECTION
6:00 – 7:00 PM	TRANSPORT HOME

HIRING REVIEW FORM

Department: Youth Center

Vacancy Job Title: Reclassify 2 Group Leader positions to Program Development Leader positions

Brief Job Description:

Performs a variety of functions related to case coordination of youth. Works in conjunction with the youth's support team and acts as a liaison between court personnel, families & various social & educational providers to provide information & collaboratively plan for youth's individual treatment plan.

Budgeted Position:

☐ YES

If YES, are Funds Available?

☒

YES

* Must be verified by Finance/HR

☐

NO

*Must provide Funding Plan, verified by

☒ NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

In order to better align our resources and skills to meet the needs of our community and the changing landscape of the juvenile justice field, we will be piloting a community-based program. This program will allow youth and families involved with the juvenile court or at great risk of becoming involved with the court to receive intensive services without removing them from the community, their family, or natural support systems.

Completed By: Jim Risinger

DATE: 04/30/2021

Human Resources/ Finance Use:

Conclusion:

Finance: No additional appropriation is needed. The cost of the reclassification is included in the Youth Center 2021 budget.

Human Resources: Memorandum of Understanding (MOU) will be entered into with the union regarding the trial program. Positions will be filled in compliance with Collective Bargaining Agreement.

Finance Reviewer: Sue Maier

DATE: 04/30/2021

HR Reviewer: Aundrea Armstrong

DATE: 04/30/2021

APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

HIRING REVIEW FORM

Department: Youth Center

Vacancy Job Title: Reclassify 2 Group Leader positions to Program Development Leader positions

Brief Job Description:

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Budgeted Position:

☐ YES

If YES, are Funds Available?

☒

YES * Must be verified by Finance/HR

☐

NO *Must provide Funding Plan, verified by

☒ NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

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Finance Reviewer: Sue Maier

DATE: 04/30/2021

HR Reviewer: Aundrea Armstrong

DATE: 04/30/2021

APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

Point Factor Analysis

Job Title/ Factors	Education & Experience	Ed/ Ex #	Judgment & Independence	Internal and External Relations	Supervision	Sup #	Job Complexity	Responsibility for the Rights of Others	Technology	Impact on Programs, Services & Operations	Document Concentration	Work Environment	Total Points	Grade	Grade Point Parameters
Program Development Leader	295	d1	310	240	5	a1	310	90	70	275	40	30	1665	9	1601-1750
Youth Development Specialist	243	c1	250	200	-	-	250	60	60	225	20	40	1348	7	1301-1450

Monroe County Youth Center

Program Development Leader

Department: Youth Center

Wage Grade: 9

FLSA Status: Non-Exempt

Affiliation: POAM

General Summary:

The Enhancing Strengths and Supports (ESS) program is a community-based program designed to support youth and families through education, mental health services, enhancing life skills and emotional wellbeing. Under the general supervision of the Lead Supervisor, performs a variety of functions related to case coordination of youth. This position works in conjunction with the youth's support team and acts as a liaison between court personnel, families and various social and educational providers to provide information and collaboratively plan for youth's individual treatment programs and transition plan for continued services. Responsible for the safety, welfare and security of youth, staff, visitors and the facility, and conducts routine duties associated with daily supervision and interventions with youth. Regularly performs duties associated with Youth Development Specialist position.

Essential Functions: *[An employee in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.]*

- Assists in the development of goals as part of the ESS Team, by identifying problem areas based on information obtained from youth, family and assessment tools.
- Works closely with the ESS team, families and/or probation department to assist in the coordination of services and resources needed to reach their full potential as productive, caring and responsible citizens.
- Facilitates communication between youth and their parents/guardians, court representatives and any other approved personnel.
- Attends and participates in team meetings and serves as an advocate for youth as it relates to their progress, and assesses the need for continued services.
- Plans, organizes and directs participation in group recreational activities, physical education activities, life skills, games, and outdoor activities.
- Assists administration and supervisors in directing the workforce in regard to training, programming and daily activities and events.

- Acts as a positive role model and builds professional rapport while counseling youth on decision making. Discusses various matters of concern with youth and serves as an empathetic listener on topics such as family problems, court hearings, school work, and general interpersonal relationships.
- Prepares and maintains progress reports, behavioral summaries, and other records associated with a youth's progress in the program.
- Assists youth with completing school work and offers encouragement within the educational setting. Checks youth's progress and completion of school work while communicating with school liaisons.
- Transports youth daily and accompanies youth to and from the ESS program and approved educational activities.
- Anticipates potential problems using logic and creativity to prevent them or mitigate their effects.

This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time.

Employment Qualifications:

Education and Experience: Bachelor's Degree from an accredited college in the field of Criminal Justice, Social Work, Psychology or related Human Service field.

In lieu of a bachelor's degree, a candidate must possess a minimum of two (2) years of college (equivalent 60 credit hours) in one of the above mentioned fields and two (2) years work experience in a detention/treatment institutional setting working with at risk youth.

Other Requirements:

- Pass a pre-employment drug screen and background check including but not limited to state/national criminal history check, DHS central registry check and professional references.
- Possession of a valid driver's license.
- Must complete Crisis Prevention Intervention (CPI) techniques training within 6 months of employment to prevent serious injury to a youth, self-injury or injury of others after all other means of less restrictive techniques have been exhausted.

Knowledge, Skills, and Abilities:

Knowledge of:

- Youth physical and psychological, and emotional needs;
- Principles and practices of human behavior and performance, individual differences in ability, personality, and interests;

- Group behavior and dynamics, differences in ethnicity, and cultures;
- Basic computer applications related to the job;
- Oral and written English language skills.

Skill in:

- Establishing and maintaining effective working relationships with those contacted in the course of the position;
- Talking/listening to others to convey information effectively;
- Creativity, logic and reasoning to identify barriers to youth success in the community and determine sound solutions;
- Performing effectively under stress;
- Using good reasoning abilities. Sound judgment;
- Monitoring/assessing performance of youth to make recommendations for treatment needs;
- Verbal de-escalation, physical intervention techniques

Ability to:

- Work overtime when necessary;
- Communicate effectively through written and oral communication;
- Observe and understand human behavior;
- Organize and develop appropriate programming and services for youth;
- Work well under pressure, meeting multiple and sometimes conflicting deadlines;
- Work with limited supervision and high motivation.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements: *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

- Visual acuity sufficient to read reports and documents and provide visual supervision of youth.
- Hearing ability to use the telephone and other communications systems.
- Ability to drive a county or personal vehicle in the course of the work.
- Sufficient mobility to reach, bend, and stoop to perform security checks and other tasks.
- Ability to walk for extended periods of time throughout the facility.
- Ability to physically intervene with youth, including the ability to pull weight of 75 lbs to 200 lbs when physically intervening to maintain a safe environment.
- Ability to move furniture and/or step on elevated surfaces to perform security checks.

Working Conditions:

- Exposure to physical assault by youth, families, or others.
- Exposure to youth with various states of cleanliness and hygiene – including exposure to communicable diseases and/or bodily fluids.

**Monroe County Youth Center
Youth Development Specialist**

Department: Youth Center

Wage Grade: 7

FLSA Status: Non-Exempt

Affiliation: POAM

General Summary:

The Enhancing Strengths and Supports (ESS) program is a community-based program designed to support youth and families through education, mental health services, enhancing life skills and emotional wellbeing. Under the general supervision of the ESS Lead Supervisor, proactively supports youth involved in the community-based program. Develops trusting, professional and encouraging relationships with youth in efforts to help them achieve educational and personal goals to succeed within the community.

Essential Functions: *[An employee in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.]*

- Case management responsibilities that include assessing strengths and areas of need for youth; developing, monitoring and evaluating progress on agreed upon goals and objectives.
- Fosters an environment in which youth feel safe, respected and supported in achieving goals.
- Organizes and implements a range of activities that are fun, instructional, and purposeful while incorporating life skills, improve social relationships, build confidence, self-esteem and acquire independence to function successfully in the community.
- Documents youth participation, struggles, achievements and behaviors in daily progress reports.
- Transports youth daily and accompanies youth to and from the ESS program and approved educational activities.
- Models appropriate behavior, attitude, ethics and morals to provide a framework for expected behaviors of youth.
- Participates in the development of training and programming modules for youth enrichment activities. Presents materials through a variety of methods including written, verbal or visual exercises or activities.
- Assists youth completing school work and offers encouragement within the educational setting. Checks youth's progress and completion of school work while communicating with school liaisons.
- Implements de-escalation strategies, along with mediation and problem solving skills to address conflict or struggles.

- Anticipate potential problems using logic and creativity to prevent them or mitigate their effects.

This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time.

Employment Qualifications:

Education and Experience: Minimum of 30 credit hours from an accredited college in the field of Criminal Justice, Social Work, Psychology or related Human Service field.

Other Requirements:

- Must complete Crisis Prevention Intervention (CPI) techniques training within 6 months of employment to prevent serious injury to a youth, self-injury or injury of others after all other means of less restrictive techniques have been exhausted.
- Pass a pre-employment drug screen and background check including but not limited to state/national criminal history check, DHS central registry check and professional references.
- Possession of a valid driver's license.

Knowledge, Skills, and Abilities:

Knowledge of:

- Group dynamics and the ability to establish trust and cooperation with youth while maintaining an appropriate level of professionalism, assertiveness and leadership;
- Principles and practices of human behavior and performance, individual differences in ability, personality, and interests;
- Group behavior and dynamics, differences in ethnicity, and cultures;
- Basic computer applications related to the job;
- Oral and written English language skills.

Skill in:

- Talking/listening to others to convey information effectively;
- Performing effectively under stress;
- Using good reasoning abilities. Sound judgment;
- Verbal de-escalation, physical intervention techniques;
- Innovative and creative thinking

Ability to:

- Work overtime when necessary;
- Be highly accountable, reliable and prompt with a strong work ethic;
- Communicate effectively through written and oral communication;
- Recognize and observe abnormal behaviors and follow the proper reporting procedures;
- Supervise appropriate programming and services for youth.
- Demonstrate creative, organizational, and project management skills.
- Demonstrate ability to build professional relationships working with youth and their families.
- Deal effectively with youth, including disciplinary action.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements: *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

- Visual acuity sufficient to read reports and documents and provide visual supervision of youth.
- Hearing ability to use the telephone and other communications systems.
- Ability to drive a county or personal vehicle in the course of the work.
- Sufficient mobility to reach, bend, and stoop to perform security checks and other tasks.
- Ability to walk for extended periods of time throughout the facility.
- Ability to physically intervene with youth, including the ability to pull weight of 75 lbs to 200 lbs when physically intervening to maintain a safe environment.
- Ability to move furniture and/or step on elevated surfaces to perform security checks.

Working Conditions:

- Exposure to physical assault by youth, families, or others.
- Exposure to youth with various states of cleanliness and hygiene – including exposure to communicable diseases and/or bodily fluids.

ITEM	DATE	Department	Union	Grade	Step	Classification	WAGES	FRINGES	TOTAL
ANNUAL BUDGET	2021	35610	8	9	9	GROUP LEADER	\$ 48,329	\$ 66,208	\$114,537
ANNUAL BUDGET	2021	35610	8	9	9	GROUP LEADER	\$ 48,329	\$ 63,693	\$112,022
ANNUAL BUDGET	2021	35610	8	7	9	JUVENILE DETENTION SPECIALIST	\$ 41,764	\$ 54,364	\$ 96,128
ANNUAL BUDGET	2021	35610	8	7	9	JUVENILE DETENTION SPECIALIST	\$ 41,764	\$ 54,364	\$ 96,128
						TOTAL BUDGET	\$180,186	\$ 238,629	\$418,815
PROPOSED	2021	35610	8	9	9	PROGRAM DEVELOPMENT LEADER	\$ 48,329	\$ 66,208	\$114,537
PROPOSED	2021	35610	8	9	9	PROGRAM DEVELOPMENT LEADER	\$ 48,329	\$ 63,693	\$112,022
PROPOSED	2021	35610	8	7	9	YOUTH DEVELOPMENT SPECIALIST	\$ 41,764	\$ 54,364	\$ 96,128
PROPOSED	2021	35610	8	7	9	YOUTH DEVELOPMENT SPECIALIST	\$ 41,764	\$ 54,364	\$ 96,128
						TOTAL PROPOSED	\$180,186	\$ 238,629	\$418,815
						TOTAL COST/(SAVINGS)	\$ -	\$ -	\$ -
FINANCE CONCLUSION:									
NO ADDITIONAL APPROPRIATION IS NECESSARY; COST OF RECLASSIFICATIONS ARE INCLUDED IN BUDGET.									



MONROE COUNTY
HUMAN RESOURCES DEPARTMENT

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May 10, 2021

Mr. Randy Richardville, Chairman
Board of Commissioners Operations Committee
125 East Second Street
Monroe, MI 48161

Re: Recommended Policy for Update

Dear Chairman Richardville and Committee Members:

As we continue, our ongoing effort to update current policies, we submit to you Policy #601, Equal Employment Opportunity for consideration by the Committee and subsequently a recommendation to the full Board of Commissioners for approval. This policy replaces existing Policy #417, Equal Employment Opportunity that was last updated in 1999. The proposed amendments are in compliance with the law and covers all protected characteristics under federal and state law.

The updated policy has been drafted in consultation with our labor counsel. We recommend the committee approve the policy as drafted.

Sincerely,

Aundrea Armstrong
HR Director

Section Name: Employee Relations Effective Date: March 23, 1999
Section Number: 400 Date of Revision:
Policy Number: 417
Page: 1 of 2

Subject: Equal Employment Opportunity

1. Purpose: The purpose of this policy is to provide equal opportunity in employment to all employees and applicants for employment.
2. Statement of Policy:
 - 2.1 Discrimination against any person in recruitment, examination, appointment, training, promotion, discipline, retention, or any other aspect of personnel administration because of age, sex, marital status, race, color, height, weight, disability, religion, national origin, or political affiliation, except as otherwise provided by State or Federal law is prohibited.
 - 2.2 This policy applies to all terms, conditions, and privileges of employment and all policies of the County, including hiring, probationary period, training, promotion, transfer, compensation, benefits, layoff and recall, termination, and retirement.
 - 2.3 The County, if required by law, will establish a written affirmative action program to achieve prompt and full utilization at all levels and in all segments of the work force of minorities, the disabled, Vietnam-era or disabled veterans, and women. The results of the program should be reviewed annually and modified as necessary to achieve its objectives.
3. Definitions: None
4. Application: This policy shall apply to all departments and administrative units of Monroe County government.
5. Responsibility: The County Administrator/Chief Financial Officer and the Human Resources Director will have the responsibility of formulating, implementing, coordinating, and monitoring all efforts in the area of equal opportunity.
6. Administrative Procedure: The Human Resource Director's duties include:
 - (a) Assisting management in collecting and analyzing employment data;
 - (b) Developing policy statements, required affirmative action programs, and recruitment techniques designed to comply with the equal employment policies of the County;
 - (c) Complying with various statutory recordkeeping and notice requirements of employment-related statutes and regulations;

- (d) Preparing, if required by state or federal law, an annual review and summary of the County's affirmative action programs and submitting the results achieved under these program to the County Administrator/Chief Financial Officer;
- (e) Assisting supervisory personnel in arriving at solutions to specific personnel problems;
- (f) Serving as liaison between the County and government agencies, equal employment opportunity organizations, and other community groups; and
- (g) Keeping management informed of the latest equal employment opportunity developments.

7. Legislative History of Authority for Creation or Revision:

Adopted pursuant to action of the Monroe County Board of Commissioners, dated March 23, 1999.

Revised pursuant to action of the Monroe County Board of Commissioners, dated_____,_____.

Section Name: ~~Employee Relations~~

Effective Date: March 23, 1999

Section Number: ~~400~~ 600

Date of Revision: **May 18, 2021**

Policy Number: ~~417~~ 601

Page: ~~1~~ of 2

Subject: Equal Employment Opportunity

Overview:

The County of Monroe is committed to fostering an inclusive workplace where people are treated with dignity and respect.

Purpose:

The purpose of this policy is to provide equal opportunity in employment to all employees and applicants for employment.

Scope:

- A. This policy applies to all applicants for employment and employees of the County of Monroe.
- B. This policy applies to all terms, conditions, and privileges of employment and all policies of the County, including hiring, compensation, benefits, training, promotion, transfer, layoff and recall, termination, and retirement.

Statement of Policy:

It is the County of Monroe's policy to recruit, hire, compensate, train and promote the most qualified individuals based on merit, qualifications, abilities, and other legitimate, non-discriminatory factor, as determined by management.

- A. No employee or applicant will be discriminated based on one's race, color, religion, national origin, sex, disability or handicap, age, height, weight, veteran status, genetic information, gender identity or expression, sexual orientation, or any other legally protected characteristic.
- B. The County complies with the Americans with Disability Act (ADA), as amended by the ADA Amendments Act (ADAAA), and all applicable state and local fair employment practices law. The County will make reasonable accommodations for qualified individuals with known disabilities unless doing so would impose undue hardship. Individuals with disabilities must make their disability known to the County of Monroe Human Resources department by completing the [Request for Reasonable Accommodation Form](#). Under Michigan law, a written request for accommodation must be submitted within 182 days after the employee knew or should have known that an accommodation is needed.
- C. Any applicant for employment or employees who believe that they have been subject to discrimination, should, and are encouraged to, bring the matter to the attention of the

Human Resources department, by completing the [Discrimination/Harassment Complaint Form](#). The County will promptly investigate the complaints and take appropriate corrective action.

- D. Retaliation against an employee or potential employee who in good faith, makes a complaint or report of discrimination or participates in an investigation of such a complaint or report is prohibited. Incidents of retaliation shall be reported to the Human Resources department.

~~The County of Monroe Discrimination against any person in recruitment, examination, appointment, training, promotion, discipline, retention, or any other aspect of personnel administration because of age, sex, marital status, race, color, height, weight, disability, religion, national origin, or political affiliation, except as otherwise provided by State or Federal law is prohibited.~~

~~The County, if required by law, will establish a written affirmative action program to achieve prompt and full utilization at all levels and in all segments of the work force of minorities, the disabled, Vietnam era or disabled veterans, and women. The results of the program should be reviewed annually and modified as necessary to achieve its objectives.~~

Definitions:

- A. **Discrimination**- Treating an individual adversely in employment based on one's race, color, religion, national origin, sex, disability or handicap, age, height, weight, veteran status, genetic information, gender identity or expression, sexual orientation, or any other legally protected characteristic.

Policy Compliance:

A. **Responsibility**

1. **Employee**: Each employee has the responsibility and obligation to report any act(s) of discrimination.
2. **Elected Officials/Judges/Department Heads**: Shall make all reasonable efforts to ensure no employee is subjected to conduct that constitutes discrimination.
3. **Human Resources**: The Human Resources Director along with every Department Head/ Elected Official/Judge shall have the responsibility for overseeing and implementing this policy.

~~Application: This policy shall apply to all departments and administrative units of Monroe County government.~~

~~Responsibility: The County Administrator/Chief Financial Officer and the Human Resources Director will have the responsibility of formulating, implementing, coordinating, and monitoring all efforts in the area of equal opportunity.~~

Administrative Procedure: None

The Human Resource Director's duties include:

- (a) ~~Assisting management in collecting and analyzing employment data;~~
- (b) ~~Developing policy statements, required affirmative action programs, and recruitment techniques designed to comply with the equal employment policies of the County;~~
- (c) ~~Complying with various statutory recordkeeping and notice requirements of employment-related statutes and regulations;~~
- (d) ~~Preparing, if required by state or federal law, an annual review and summary of the County's affirmative action programs and submitting the results achieved under these program to the County Administrator/Chief Financial Officer;~~
- (e) ~~Assisting supervisory personnel in arriving at solutions to specific personnel problems;~~
- (f) ~~Serving as liaison between the County and government agencies, equal employment opportunity organizations, and other community groups; and~~
- (g) ~~Keeping management informed of the latest equal employment opportunity developments.~~

Legislative History of Authority for Creation or Revision:

Adopted pursuant to action of the Monroe County Board of Commissioners, dated March 23, 1999.

Revised pursuant to action of the Monroe County Board of Commissioners, dated May 18, 2021.

Section Name: Employee Relations

Effective Date: March 23, 1999

Section Number: 600

Date of Revision: May 18, 2021

Policy Number: 601

Subject: Equal Employment Opportunity

Overview:

The County of Monroe is committed to fostering an inclusive workplace where people are treated with dignity and respect.

Purpose:

The purpose of this policy is to provide equal opportunity in employment to all employees and applicants for employment.

Scope:

- A. This policy applies to all applicants for employment and employees of the County of Monroe.
- B. This policy applies to all terms, conditions, and privileges of employment and all policies of the County, including hiring, compensation, benefits, training, promotion, transfer, layoff and recall, termination, and retirement.

Statement of Policy:

It is the County of Monroe's policy to recruit, hire, compensate, train and promote the most qualified individuals based on merit, qualifications, abilities, and other legitimate, non-discriminatory factors, as determined by management.

- A. No employee or applicant will be discriminated against based on race, color, religion, national origin, sex, disability or handicap, age, height, weight, veteran status, genetic information, gender identity or expression, sexual orientation, or any other legally protected characteristic.
- B. The County complies with the Americans with Disability Act (ADA), as amended by the ADA Amendments Act (ADAAA), and all applicable state and local fair employment practices law. The County will make reasonable accommodations for qualified individuals with known disabilities unless doing so would impose an undue hardship. Individuals with disabilities must make their disability and need for assistance known to the County of Monroe Human Resources department by completing the [Request for Reasonable Accommodation Form](#). Under Michigan law, a written request for accommodation must be submitted within 182 days after the employee knew or should have known that an accommodation is needed.

- C. Any applicants for employment or employees who believe that they have been subjected to discrimination, should, and are encouraged to, bring the matter to the attention of the Human Resources department, by completing the [Discrimination/Harassment Complaint Form](#). The County will promptly investigate the complaints and take appropriate corrective action.
- D. Retaliation against an employee or potential employee who in good faith, makes a complaint or report of discrimination or participates in an investigation of such a complaint or report is prohibited. Incidents of retaliation shall be reported to the Human Resources department.

Definitions:

- A. Discrimination- Treating an individual adversely in employment based on one's race, color, religion, national origin, sex, disability or handicap, age, height, weight, veteran status, genetic information, gender identity or expression, sexual orientation, or any other legally protected characteristic.

Policy Compliance:

A. Responsibility

- 1. Employee: Each employee has the responsibility and obligation to report any act(s) of discrimination.
- 2. Elected Officials/Judges/Department Heads: Shall make all reasonable efforts to ensure no employee is subjected to conduct that constitutes discrimination.
- 3. Human Resources: The Human Resources Director along with every Department Head/ Elected Official/Judge shall have the responsibility for overseeing and implementing this policy.

Legislative History of Authority for Creation or Revision:

Adopted pursuant to action of the Monroe County Board of Commissioners, dated March 23, 1999.

Revised pursuant to action of the Monroe County Board of Commissioners, dated May 18, 2021.



OFFICE OF THE PROSECUTING ATTORNEY

Monroe County Courthouse • Third Floor
125 East Second Street
Monroe, Michigan 48161-2193

Mr. Mark Brant
Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, Michigan 48161

May 7, 2021

RE: Notice of CESF Grant Application and Board Agenda

Chairman Brant,

I am writing to inform you of a grant opportunity to assist in responding to coronavirus issues under the Michigan Coronavirus Emergency Supplemental Funding (CESF) Program. The grant application is due on May 14 and will be accepted, reviewed, and awarded on a rolling basis. Therefore, with Mr. Bosanac's approval and support, I submitted our application as soon as practical, even before Board acceptance.

A new round of the CESF Program recently opened exclusively to County Prosecutor offices. We can receive up to \$50,000 for hourly wages (between June 1, 2021 and December 31, 2021) for a contractual employee to help tackle the coronavirus-related backlogs. At least in the short term, this grant will help us meet the challenges presented by the ominously large and growing backlogs of pre- and post-charge cases.

By way of background, the Prosecutor's Office has been an active partner in the County's CDC-informed, Health Department-approved *COVID Preparedness & Response Plan*, an action plan to help reduce the spread of the coronavirus. Since March 2020, COVID-related restrictions have forced us to significantly reduce the number of cases we authorize and 'push through' to the court system. For the most part, we have limited our charging to in-custody cases involving high severity felonies and a few misdemeanor offenses (like drunk driving, domestic assaults, and stalking), plus a limited selection of non-custodial felony and misdemeanor cases. This has created a backlog of nearly 1,100 cases awaiting authorization review/processing and approximately 2,500 cases in warrant status. For cases already in the court system, trials have been all but eliminated during these 14 months¹, creating a ready-made issue on appeal. Unfortunately, since January of 2019 – more than a year *before* the onset of the pandemic – Monroe County has experienced a pronounced and disturbing increase in crime, particularly violent crime. For example, we currently have a pending total of 24 life offense/homicide cases, most of which will require an enormous amount of preparation, an involved preliminary examination, motion work, and a lengthy trial – with two prosecutors. Likewise, the number of pending lesser felony, misdemeanor, and civil infraction cases is growing daily, with an estimated backlog in District Court of approximately 1,200 cases. In Circuit Court, there are 273 open felony cases, plus another 677 pending felony warrants.

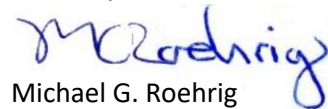
TELEPHONE (734) 240-7600 • FACSIMILE (734) 240-7626

These backlogged cases are, of course, worsening the already existing understaffing crisis in the Prosecutor's Office. CESF funding will allow us to hire a contract employee to help (for up to seven months) with authorizations, dockets, motion work and other duties, thereby allowing the assistant prosecutors more time to prepare for and try cases. It's a temporary solution, but worthwhile because there is no county matchⁱⁱ, nor any cost associated with the grant application or administration. The only real limitation is that the expenditures must be directly related to the hiring of contractual personnel to address the coronavirus-related backlog, including hourly wages and technology for the contractual employee. Reimbursement will be made after budget items are purchased or payment for services has been made and a reimbursement request (with proper documentation) is submitted and approved.

I have set the hourly rate at \$29.01, which reflects our APA II, Step 1 level on the Wage Schedule of the current collective bargaining agreement with the Monroe County Assistant Prosecutor's Association. This figure allows us to hire a somewhat more qualified candidate *and* maximize the benefit of the grant funding. Due to certain limitations, the employee will be limited to 29 hours per week. At 29 hours per week from June 1 to December 31, 2021, the employee will work up to 899 hours, for a total of \$26,079.99 in hourly wages. I also have included a \$3,878.47 request for technology for the contractual employee to do the job. This includes a laptop computer (\$1,600), wireless keyboard/mouse (\$50), and a printer (\$500), as well as a user license (\$1,450) and prorated yearly maintenance fee (\$103.47) for On-Base (our electronic case management software), Google license (\$60), and ADP license (\$115). The total grant fund request is \$29,958.46.

I trust my request for the CESF grant will meet with the Board's approval. I respectfully request that this item be placed on the agenda for approval at the next regularly scheduled meeting of the Board of Commissioners. I appreciate your anticipated cooperation. In the interim, please do not hesitate to contact me if you have any questions.

Sincerely,



Michael G. Roehrig
Prosecuting Attorney

Attch: FY 2021 CESF Application Form Revised

cc: Jahn Landis, Chief Assistant
Brooke Bozynski, Office Manager
Michael Bosanac, Chief Financial Officer
Susan Maier, Director of Fiscal Services
Lisa Sanders

ⁱ We tried two cases in late summer of 2020 (a two-defendant murder and a sexual assault). There have been no other trials since early March, 2020.

ⁱⁱ We will incur up to \$2,479 in fringe payments (Social Security, Workers Comp, Unemployment, and general liability) which are not covered by the grant. Funding for these items will be transferred from one or more other operational accounts and will not affect our overall budget.

FY 2021 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF)

This application is due to the MSP/GCSD no later than 12 p.m. (noon) EST on May 14, 2021. Late submissions and/or incomplete applications will not be accepted. Submission must be made electronically to mssp-cesf@michigan.gov.

☐ Our agency chooses not to apply for this funding.				
I. Applicant Information				
Agency Name ⓘ Monroe County Prosecutor's Office		Agency Address (Street, City, State, and Zip) 125 E. Second Street, Monroe, Michigan 48161		
Date of Application 5-6-2021		Project Start Date June 1, 2021		Project End Date December 31, 2021
Agency's SIGMA Vendor ID ⓘ VC 0048076	Agency's SIGMA Address ID 003	Federal Tax Identification Number 38-6004873	DUNS Number ⓘ 020280947	
II. Geographic Data				
Population of Geographic Area Served 150,500		County(ies) Served Monroe County (Michigan)		
Political Districts ⓘ				
U.S. Congressional District 7th	State House District 17th and 56th	State Senate District 17th		
III. Funding Disclosure				
Is your jurisdiction also applying for other grant or foundation dollars (Federal, State, or Private) that will be used to pay for the budget items in this application? Yes ☐ No ☒				
If yes , please explain.				
IV. Project Information				
Grant Summary				
Describe your agency's efforts for preventing, preparing for, and/or responding to the coronavirus in four sentences or less (a maximum of 400 characters). This brief summary will be used for a short description of your agency's efforts for press notification. Be sure this description accurately represents what has been completed as well as future plans.				
Monroe County, including the Prosecutor's Office, has implemented a CDC-informed, Health Department-approved, action plan to reduce the spread of the coronavirus. The plan has resulted in reduced in-person staffing, greatly reduced visitor/attorney traffic, increased use of technology, and increased electronic discovery and appearances. Situation monitored in anticipation of easing restrictions.				
Program Narrative				
Describe the impacts of the coronavirus on your agency's caseload backlog, including number of cases, warrants, etc. in backlog. Then, describe how this funding will assist in resolving the backlog issues specific to your agency. (A maximum of 2,000 characters is allowed for this section). CASES: We have significantly reduced the number of cases we authorize and 'push through' to the court system, charging only in-custody cases involving high severity felonies and selected misdemeanor offenses (ex. drunk driving, domestic assaults and stalking) and a limited number of non-custodial felony and misdemeanor cases. This has created an ominously large backlog. For example, we have 1048 cases awaiting authorization review/processing. There are approximately 2,500 cases in warrant status in District Court, plus another 677 pending criminal warrants in Circuit Court. Likewise, lesser felony, misdemeanor, and civil infraction cases are similarly situated, with an estimated backlog in District Court of approximately 1,200 cases. In Circuit Court, there are 273 open felony cases. TRIALS: Trials have been all but eliminated since March 2020. Unfortunately, since the beginning of 2019, we have experienced a significant escalation in crime, particularly violent crime, yielding a present total of 24 life offense/homicide cases. The COVID-19 restrictions, coupled with the rise in crime, has exacerbated an already existing understaffing crisis. GRANT: CESF funding will allow us to hire a contract employee to help with authorizations, dockets, motion work and other duties, thereby allowing the assistant prosecutors more time to prepare for and try the cases.				
V. Designation of Grant Officials ⓘ				

Authorized Official This individual is authorized to enter into binding contracts for the jurisdiction receiving funds (this is normally the mayor, city manager, county administrator, etc.).		
Authorized Official Name and Title Michael Bosanac, Chief Financial Officer	Agency County of Monroe, Michigan (Finance Department)	Phone Number 734-240-7267
Address 125 E. Second Street, Monroe, Michigan 48161		Email Address michael_bosanac@monroemi.org
Project Director This individual is designated by the agency to be directly responsible for all grant activities, including reporting, and is the main contact.		
Project Director Name and Title Michael G. Roehrig, Prosecuting Attorney	Agency Monroe County Prosecutor's Office	Phone Number 734-240-7617
Address 125 E. Second Street, Monroe, Michigan 48161		Email Address michael_roehrig@monroemi.org
Financial Officer This individual has detailed knowledge of the grant budgeting and accounting practices of the agency. The financial officer will be responsible for all financials regarding the reimbursement of grant funds.		
Financial Officer Name and Title Susan Maier, Director of Fiscal Services	Agency County of Monroe, Michigan (Finance Department)	Phone Number 734-240-7259
Address 125 E. Second Street, Monroe, Michigan 48161		Email Address susan_maier@monroemi.org
VI. Budget Information All budget items must be directly related to the hiring of a contractual employee to address coronavirus-related backlog.		
Agency CESF Allocation (Provided by the MSP/GCSD):		
Contractual Expenses Provide a description of wage-related expenses for the contractual employee. Include the hourly rate and estimated number of hours to be worked during the grant performance period. Fringe benefits are not eligible for reimbursement. \$29.01 per hour (APA 2/Step 1), 29 hours per week, June 1 to December 31, 2021 (31 weeks) (899 hours) Total Contractual Grant Funds: \$26,079.99		
Supplies and Materials Expenses Provide a description of all Supply and Material expenses directly related to the work of the contractual employee. Include the budget item and the grant funds allocated toward each item. Laptop computer (\$1,600), wireless keyboard/mouse (\$50), printer (\$500), On-Base license (\$1,450) and prorated yearly maintenance fee (\$103.47) for On-Base (electronic case management software), Google license (\$60) and ADP license (\$115) Total Supplies and Materials Grant Funds: \$3,878.47		
Grant Funds Grand Total: \$29,958.46		
VII. Certification ☒ I certify, to the best of my knowledge, that the above information is true, complete, and accurate.		



MONROE COUNTY SHERIFF'S OFFICE

Troy Goodnough, Sheriff

100 East Second Street, Monroe, MI 48161-2163

Telephone: (734) 240-7400 • Fax: (734) 240-7480

May 11, 2021

Mr. Mark Brant, Chairman
Monroe County Board of Commissioners
125 E Second Street
Monroe, MI 48161

Re: FY2021 Marine Slow No Wake Zone Enforcement Grant Application

Dear Chairman Brant and Members of the Board:

On Tuesday, March 16, 2021 the Monroe County Board of Commissioners approved submission of the FY2021 Marine Slow No Wake Zone Enforcement Grant Application. On May 7, 2021 the Michigan Department of Natural Resources notified the Monroe County Sheriff's Office of a \$14,000 award.

This award will help the Sheriff's Office Marine Division conduct additional patrols in the Slow No Wake Zones within Monroe County. There are no match funds required for this grant. The Sheriff's Office recommends that the Board of Commissioners accept this award.

Regards,

Chief Deputy David Buchko



MARINE SAFETY SLOW-NO WAKE GRANT PROGRAM GRANT AGREEMENT

Required by authority of 1994 PA 451, as amended, and 1972 PA 227.

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and MONROE COUNTY ("GRANTEE").

1. The GRANTEE has been approved by the DEPARTMENT to receive Marine Safety Slow-No Wake program funding for a sum of money equal to One Hundred Percent (100%) of the total cost of marine slow-no wake eligible expenses, which shall not in any event exceed **Fourteen Thousand Dollars and Zero Cents (\$14,000.00)**. There is no local match requirement for this reimbursement.

Salaries, Wages and Benefits for:

- Marine Safety Slow-No Wake Law Enforcement and Related Activities;
 - Salary and Wages are reimbursable to the GRANTEE at the employees' hourly rate. Overtime is only eligible if the employee worked in excess of 80 hours for full time employees and 40 hours for part time employees in a pay period on Marine Safety related duties. This includes the employees marine related activities in their annual operating grant and their slow-no wake enforcement activities.

Operating Expenses for:

- Purchase of fuel, oil, parts and maintenance for patrol vehicles, watercraft, and trailers directly related to slow-no wake enforcement activities.

The Agreement period for state funding is January 1, 2021 through December 31, 2021.

5. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted directly to the DEPARTMENT unless otherwise instructed by the DEPARTMENT.
6. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE.
7. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.
8. The GRANTEE shall display valid and proper state of Michigan registration on all vessels and comply with the state of Michigan life jacket regulations.
9. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual Agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
10. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
11. The GRANTEE agrees to follow the DEPARTMENT procedure policy:
 - a. The GRANTEE will openly advertise and seek written bids for contracts for purchase or services with a value equal to or greater than \$50,000.00 and accept the lowest qualified bid.

- b. The GRANTEE will solicit three (3) written quotes for contracts with purchases or services between \$5,000.00 and \$50,000.00.

12. The Agreement may be executed separately by the parties. This Agreement is not effective until:

- a. The GRANTEE has signed it and returned it, and
- b. The DEPARTMENT has signed it.

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure that the terms of the Agreement are fulfilled.

GRANTEE

SIGNED:

By: _____

Printed Name: _____

Title: _____

Date: _____

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED:

By: _____

Section Manager

Title: Manager, Grants Management

Date: _____



MONROE COUNTY SHERIFF'S OFFICE

Troy Goodnough, Sheriff

100 East Second Street, Monroe, MI 48161-2163

Telephone: (734) 240-7400 • Fax: (734) 240-7480

May 10, 2021

Mr. Mark Brant, Chairman
Monroe County Board of Commissioners
125 E Second Street
Monroe, MI 48161

Re: FY2022 MCOLES Justice Training Grant Application

Dear Chairman Brant and Members of the Board:

The Monroe County Sheriff's Office is requesting approval to submit the FY2022 MCOLES Justice Training Grant application. The total project has a proposed cost of \$18,613.19. There is a minimum 25% match required for this grant. If awarded, the grant share will be \$13,879.20 and the match portion will be \$4,733.99. The match will be funded from within the Sheriff's Office budget.

The Michigan Commission on Law Enforcement Standards will make award notifications in the fall 2021. The training will take place in 2022.

If you have any questions please contact Chief Deputy David Buchko at 240-7716.

Regards,

Chief Deputy David Buchko

MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS

****Enter Your Applicant Name and Grant Title Here****

2022 Proposed Budget Detail

Personnel	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ 1,264.19	\$ -	\$ 1,264.19	

Contractual	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ -	\$ -	\$ -	

Tuition	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ 9,240.00	\$ 7,392.00	\$ 1,848.00	

Travel-Employee	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ -	\$ -	\$ -	

Travel-Contractor	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ -	\$ -	\$ -	

Travel-Trainee	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ -	\$ -	\$ -	

Supplies & Operating	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ 8,109.00	\$ 6,487.20	\$ 1,621.80	

Equipment	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ -	\$ -	\$ -	

GRANT TOTALS	<i>Total Costs</i>	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	\$ 18,613.19	\$ 13,879.20	\$ 4,733.99	

Percentage of Total Costs	<i>Grant Share</i>	<i>Match Share</i>	<i>Comments:</i>
	74.57%	25.43%	



Monroe County Community Planning & Engagement Department
Planning Division

125 East Second Street, Monroe, Michigan 48161

Telephone: 734-240-7375 • Fax: 734-240-7385 • www.co.monroe.mi.us/planning

May 11, 2021

Mr. Mark Brant, Chairman
Monroe County Board of Commissioners
125 E. Second Street
Monroe, MI 48161

RE: Farmland and Open Space Preservation Application Reviews

Dear Chairman Brant and Members of the Board:

Please find the attached reviews/recommendations from our County Planner for three applications to the Farmland and Open Space Preservation program (Part 361 of the Natural Resources and Environmental Protection Act). The Act calls for allowing local governing bodies receiving notice of these applications the opportunity to "review, comment, and make recommendations." Any comments or recommendations by the Board of Commissioners will be forwarded to the Township Board prior to their final approval.

Sincerely,

A handwritten signature in cursive script, reading "Jeff McBee".

Jeff McBee
Community Planning & Engagement Director

2021

FARMLAND / OPEN SPACE REVIEW

Monroe County, Michigan

MEMORANDUM**DATE:** May 18, 2021**TO:** Monroe County Board of Commissioners**FROM:** Staff**SUBJECT:** Case #200.4-5-21-5**TOWNSHIP:** Whiteford**OWNER:** J. Governo**SECTION/P.C.:** 7**TOWN/RANGE:** T8S R6E**AERIAL PHOTO:** #2020

LOCATION OF PROPERTY

The property consists of a parcel totaling approximately 40 acres in size. It is located along Stone Quarry Road between U.S. 223 and Samaria Road.

RELATIONSHIP TO PUBLIC PLANS

The property does not have access to either public water service or to public sewer service. The Monroe County Comprehensive Plan designates the property as Agricultural Preservation. The Whiteford Township Master Plan designates the property as Agricultural, as well. The property is not located in the 100-year flood zone.

EXISTING CHARACTERISTICS

Of the 40 acres of the property, 36.3 acres are in cultivation. As the farm is 40 acres or greater in size, it is eligible for the Farmland Preservation Program.

PLANNING ANALYSIS

The primary soils on this farm are Hoytville and Nappanee soils that are capable of producing between 110 and 126 bushels of corn per acre. The applicant is requesting a 10-year agreement for the property. Staff believes that this property should be included in the Farmland Preservation Program, as it is designated as Agricultural Preservation in the Monroe County Comprehensive Plan.

RECOMMENDATION

Staff recommends that this application should be approved for inclusion in the Farmland and Open Space Preservation Program because it is consistent with the intentions of Part 361 of Public Act 451 of 1994 (more commonly known as PA 116), and for the other reasons stated above.

RS



Farmland & Open Space Agreement

Monroe County Planning Commission

CASE#: 200.4-5-21-5
TOWNSHIP: Whiteford

DATE: 5/18/2021
OWNER: J. Governo

2021

FARMLAND / OPEN SPACE REVIEW

Monroe County, Michigan

MEMORANDUM**DATE:** May 18, 2021**TO:** Monroe County Board of Commissioners**FROM:** Staff**SUBJECT:** Case #200.4-5-21-6**TOWNSHIP:** Whiteford**OWNER:** J. Governo**SECTION/P.C.:** 9**TOWN/RANGE:** T8S R6E**AERIAL PHOTO:** #2020

LOCATION OF PROPERTY

The property consists of a parcel totaling approximately 26.23 acres in size. It is located at the southwest corner of U.S. 223 and Turk Road.

RELATIONSHIP TO PUBLIC PLANS

The property does not have access to either public water service or to public sewer service. The Monroe County Comprehensive Plan designates the property as Agricultural Preservation. The Whiteford Township Master Plan designates the property as Agricultural, as well. The property is not located in the 100-year flood zone.

EXISTING CHARACTERISTICS

Of the 26.23 acres of the property, 23.5 acres are in cultivation. As the farm is between 5 and 40 acres in size, it needs to earn an average gross annual income of at least \$200 per acre for two of the last three years to be eligible for the Farmland Preservation Program. As the property earned an average of \$545 per acre, it is eligible for the Program.

PLANNING ANALYSIS

The primary soils on this farm are Pewamo and Selfridge soils that are capable of producing between 90 and 125 bushels of corn per acre. The applicant is requesting a 10-year agreement for the property. Staff believes that this property should be included in the Farmland Preservation Program, as it is designated as Agricultural Preservation in the Monroe County Comprehensive Plan.

RECOMMENDATION

Staff recommends that this application should be approved for inclusion in the Farmland and Open Space Preservation Program because it is consistent with the intentions of Part 361 of Public Act 451 of 1994 (more commonly known as PA 116), and for the other reasons stated above.

RS



Farmland & Open Space Agreement

Monroe County Planning Commission

CASE#: 200.4-5-21-6
TOWNSHIP: Whiteford

DATE: 5/18/2021
OWNER: J. Governo

2021

FARMLAND / OPEN SPACE REVIEW

Monroe County, Michigan

MEMORANDUM**DATE:** May 18, 2021**TO:** Monroe County Board of Commissioners**FROM:** Staff**SUBJECT:** Case #200.4-5-21-7**TOWNSHIP:** Whiteford**OWNER:** J. Gust**SECTION/P.C.:** 28**TOWN/RANGE:** T8S R6E**AERIAL PHOTO:** #2020

LOCATION OF PROPERTY

The property consists of a parcel totaling approximately 23 acres in size. It is located on the west side of Sylvania-Petersburg Road north of Sterns Road.

RELATIONSHIP TO PUBLIC PLANS

The property does not currently have access to either public water service or to public sewer service. The Monroe County Comprehensive Plan designates the property as Agricultural Preservation. The Whiteford Township Master Plan designates the property as Agricultural, as well. The majority of the property is located in the 100-year flood zone.

EXISTING CHARACTERISTICS

Of the 23 acres of the property, all 23 of the acres would be available for cultivation, as the property is not currently farmed. As the farm is between 5 and 40 acres in size, it needs to earn an average gross annual income of at least \$200 per acre for two of the last three years to be eligible for the Farmland Preservation Program. The property is not currently farmed, but the owner expects the farm to earn \$500 per acre.

PLANNING ANALYSIS

The primary soil on this farm is a Hoytville silty clay loam soil that is capable of producing approximately 126 bushels of corn per acre. The applicant is requesting a 40-year agreement for the property.

It is unclear whether this farm meets the requirements of the Farmland and Open Space Preservation Program, as it is not currently farmed by the applicant, and the language in the application form states that the farm must have earned an average of \$200 per acre in two of the last three years in order to qualify for the program. However, if the State of Michigan feels that this farm does meet the requirements of the Farmland Preservation Program, then Staff believes that this property should be included in the program, as it is designated as Agricultural Preservation in the Monroe County Comprehensive Plan.

RECOMMENDATION

Staff recommends that this application should be approved for inclusion in the Farmland and Open Space Preservation Program because it is consistent with the intentions of Part 361 of Public Act 451 of 1994 (more commonly known as PA 116), and for the other reasons stated above.

RS



Farmland & Open Space Agreement

Monroe County Planning Commission

CASE#: 200.4-5-21-7
TOWNSHIP: Whiteford

DATE: 5/18/2021
OWNER: J. Gust



MONROE COUNTY

FINANCE DEPARTMENT

125 East Second Street · Monroe, Michigan 48161-2197

Telephone: (734) 240-7250 · Fax (734) 240-7266

May 12, 2021

Mr. Mark Brant, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI. 48161

Re: Government Finance Officers Association Award for Certificate of Achievement for Excellence in Financial Reporting-Fiscal Year Ended December 31, 2019

Dear Chairman Brant and Members of the Board:

On behalf of the Finance Office, I am pleased to inform the Board of Commissioners the County received the enclosed certificate from the Government Finance Officers Association. The certificate and correspondence is notification of the Association's award to the County of Monroe of its highest form of recognition for governmental accounting and financial reporting for the fiscal year ended December 31, 2019. The achievement of this certificate represents a significant accomplishment by our employees and management of the County. Since 1994, the County has obtained this award 24 out of the past 26 years reflecting the enduring integrity of the governing board and staff to this high standard of compliance and performance. Additionally, for twenty (20) consecutive years the County achieved this recognition.

In addition, you will note that when the Certificate of Achievement is awarded to the County, an accompanying award of Financial Reporting Achievement is also presented to the individual(s) we designate as having primary responsibility for the County earning the certificate. For 2019, we acknowledge the efforts of Ms. Sue Maier, Director of Fiscal Services as our key preparer of our award winning Comprehensive Annual Financial Report (CAFR). It is also proper to identify Ms. Crystal Comer, Accountant who participated directly in drafting the report.

We prominently display this award in ensuing CAFR's and make sure financial rating agencies and other stakeholders are informed of the award thereby demonstrating our commitment to the highest standards of governmental accounting and financial reporting.

Finally, the support and cooperation of the judiciary, elected officials, user departments and Board of Commissioners allows us to seek and obtain this important award on behalf of the organization and the community we serve.

Sincerely,

A handwritten signature in cursive script, reading "Michael G. Bosanac".

Michael G. Bosanac
Administrator/Chief Financial Officer



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**County of Monroe
Michigan**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

December 31, 2019

Christopher P. Morrell

Executive Director/CEO