

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JULY 20, 2021

I. CALL TO ORDER

The Monroe County Board of Commissioners held a regular meeting in the Board Chambers in the City of Monroe on Tuesday, July 20, 2021. Chairman Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT		ABSENT
David Hoffman	Sharon Lemasters	
Mark Brant	David Swartout	
Dawn Asper	Greg Moore, Jr.	
George Jondro	Henry Lievens	
Randy Richardville		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Chairman Hoffman led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

Chairman Brant asked for a moment of silence for Commissioner Hoffman's brother James Hoffman who passed away last week.

V. APPROVAL OF AMENDED AGENDA

Motion by Commissioner Lemasters, supported by Commissioner Moore to approve the July 20, 2021 amended agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (06/15/2021 Regular Meeting Minutes)

Motion by Commissioner Jondro, supported by Commissioner Hoffman to approve the minutes of the June 15, 2021 Regular Meeting as presented and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—

1. Mr. Brian Egen, 720 Obrien St., Monroe, MI who is Chairman of the Monroe County Museum System Board of Trustees advised of two awards that the Monroe County Museum System has received. Hermes Platinum Award and a dotcom Platinum Award for the film, “This is Where” that was done as a promotion for the Museum System.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION

1. Special Tribute recognizing Mr. & Mrs. Richard Sieb for their financial donation to purchase 42 bullet proof vests for law enforcement officers throughout Monroe County’s police agencies. Special Tribute was offered by Chairman Brant and Supported by Vice-Chairman Richardville.

Chairman Brant read the Special Tribute into the record and presented it to the Sieb family who attended the meeting. Several members of law enforcement came to the podium and thanked the Sieb family for their donation and expressed how it has benefited their departments and loved ones.

2. Presentation by Ms. Katie Wendel, Senior Manager and Ms. Maggie Ouellette, Director of Clinical Operations on Area Agency on Aging 1-B’s FY 2023-2025 Multi Year Plan and requesting adoption of a resolution for approval for the [plan](#).

Motion by Commissioner Moore, seconded by Commissioner Jondro to approve the FY 2022 Area Implementation Plan of the Area Agency on Aging 1-B, for the purpose of conveying such support to the Area Agency on Aging 1-B and the Michigan Aging and Adult Services Agency.

Voice vote taken. Motion carried.

IX. FINANCE MATTERS

1. Approval of the 07/21/2021 Accounts Payable Current Claims Report in the amount of \$478,160.27

Motion by Commissioner Swartout, seconded by Commissioner Hoffman to accept the 07/21/2021 Accounts Payable Current Claims Report for \$478,160.27.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

2. Revenues, expenditures and cash balance report for 2nd quarter ending June 30, 2021.

Mr. Michael Bosanac, Administrator/Chief Financial Officer explained the reports. This is for information only and no action was taken.

3. Letter dated June 30, 2021 from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting reports filed with the Michigan Department of Treasury in compliance with Public Act 202 of 2017 regarding the Monroe County defined benefit pension and retiree health care trust funds.

Mr. Bosanac explained the purpose of the reports and that the County is in compliance with Public Act 202 of 2017.

Motion by Commissioner Lievens, seconded by Commissioner Asper to accept the communication, place it on file, and acknowledge the governing board's action in receiving the reports in the official meeting minutes as recommended.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 06/18/2021 in the amount of \$478,319.47
 - b. Check Register dated 06/25/2021 in the amount of \$695,347.30
 - c. Check Register dated 07/02/2021 in the amount of \$690,349.01
 - d. Check Register dated 07/09/2021 in the amount of \$617,762.20
 - e. Check Register dated 07/16/2021 in the amount of \$709,092.02

Motion by Commissioner Moore, seconded by Commissioner Lievens to approve the Consent Agenda as presented.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			

Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated July 13, 2021 from Ms. Alana Horkey, Victim Rights Coordinator, requesting approval to accept a grant award of \$205,426 from the Michigan Department of Health and Human Services to provide Crime Victim Rights services for the period of October 1, 2021 through September 30, 2022. The grant requires a County match of \$48,154. Of this total, \$12,038 is required for 2021 and is included in the budget; the balance of \$36,116 is requested for inclusion in the 2022 budget.

Ms. Horkey explained the request.

Motion by Commissioner Lievens, seconded by Commissioner Lemasters to accept and place on file the communication and support support accepting the Crime Victim Services grant as outlined. And approve the required 2021 match from the current budget and refer the 2022 County match to the Administrator for the inclusion in the 2022 budget.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

2. Letter dated July 15, 2021 from Chief Deputy David Buchko, Monroe County Sheriff's Office, requesting approval to submit the grant application and accept the allocation of \$11,173 from the Edward Byrne Memorial Justice Assistance Grant Program (JAG) FY2021 Local Solicitation from the Bureau of Justice Assistance with no local match funds required.

Undersheriff Jeff Pauli explained the request.

Motion by Commissioner Lemasters, seconded by Commissioner Jondro to accept the communication, place it on file and approve the request to submit the grant application and accept the allocation from the Edward Byrne Memorial Justice Assistance Grant

(JAG) FY2021 Local Solicitation from the Bureau of Justice Assistance in the amount of \$11,173 with no local match funds required.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

- Letter dated July 14, 2021 from Chief Deputy David Buchko, Monroe County Sheriff's Office, requesting approval to submit a grant application and accept the award from the Office of Highway Safety Planning for the Traffic Enforcement Grant for Fiscal Year 2022 in the amount of \$62,864 to conduct impaired driving and seat belt enforcement. There are no matching funds required for this grant program.

Undersheriff Jeff Pauli explained the request.

Motion by Commissioner Swartout, seconded by Commissioner Lemasters to accept the communication, place it on file, and approve the request to submit a grant application to accept the award from the Office of Highway Safety Planning for the Traffic Enforcement Grant for Fiscal Year 2022 in the amount of \$62,864 to conduct impaired driving and seat belt enforcement with no matching funds required.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

- Letter dated July 15, 2021 from Mr. Brett Raymo, Monroe County Sheriff's Office, Director, Animal Control Division requesting approval to accept the \$5,000 reimbursement grant from the Two Seven Oh, Inc. to be used to provide spay/neuter and vaccination services to shelter animals in preparation for adoption from the Monroe County Animal Shelter.

Director Raymo explained the request.

Motion by Commissioner Lievens, seconded by Commissioner Asper to accept the communication, place it on file and approve acceptance of the \$5,000 reimbursement grant from the Two Seven Oh, Inc. used to provide spay/neuter and vaccination services to shelter animals in preparation for adoption from the Monroe County Animal Shelter.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

5. Letter dated July 15, 2021 from Mr. Brett Raymo, Monroe County Sheriff's Office, Director, Animal Control Division requesting approval to accept the \$8,958.68 reimbursement grant from the Two Seven Oh, Inc. to be used for the RFID project at Monroe County Animal Control.

Director Raymo explained the request.

Motion by Commissioner Lievens, seconded by Commissioner Moore to accept the communication, place it on file and approve the acceptance of the \$8,958.68 reimbursement grant from the Two Seven Oh, Inc. used for the RFID project at Monroe County Animal Control.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

6. Letter dated June 30, 2021 from Mr. Jesse Stanford, Monroe County Treasurer, presenting the report on the restricted account in the property foreclosure fund after the 2019 auctions.

Mr. Stanford explained the report and answered questions from Commissioners. Discussion commenced.

Motion by Commissioner Swartout, seconded by Commissioner Asper to accept the report from the Monroe County Treasurer regarding the restricted account in the property foreclosure fund after the 2019 auctions and place it on file.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

- Letter dated July 15, 2021 from Mr. Andrew Clark, Director Monroe County Museums submitting a Memorandum of Understanding between the County of Monroe and the Monroe County Historical Society formalizing the ownership, maintenance, programming and owner succession of the Eby Cabin located on County property leased to the Monroe County Fair Association.

Chairman Brant read the request into the record. Discussion commenced.

Motion by Commissioner Hoffman, seconded by Commissioner Asper to accept the communication, place it on file and approve the Memorandum of Understanding and the execution of the agreement by the County.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

- Letter dated June 10, 2021 from Mr. Mark Cochran, Chairman CMHPSM Oversight Policy Board recommending Ms. Kim Comerzan be reappointed to the Substance Use

Disorder Oversight Policy Board of the Community Mental Health Partnership of Southeast Michigan for a three (3) year term ending September 30, 2024.

Chairman Brant read the request into the record.

Motion by Commissioner Richardville, seconded by Commissioner Lemasters to accept the communication, place it on file and approve the request to reappoint Ms. Kim Comerzan to the policy Substance Use Disorder Oversight Policy Board of the Community Mental Health Partnership of Southeast Michigan for a three (3) year term ending September 30, 2024.

Voice vote taken. Motion carried.

9. Letter dated July 12, 2021 from Ms. Florence Buchanan, Chairwoman of the Monroe County Bicycle and Pedestrian Advisory Panel requesting approval of the reappointment of Dori Hawkins-Freelain, Dale DeSloover and Ryan Simmons whose terms ending August 31, 2021. New terms will begin September 1, 2021 and end on August 31, 2024.

Chairman Brant read the request into the record.

Motion by Commissioner Moore, seconded by Commissioner Swartout to accept the communication, place it on file and approve the reappointment Dori Hawkins-Freelain, Dale DeSloover and Ryan Simmons whose terms end August 31, 2021 for three-year terms ending on August 31, 2024.

Voice vote taken. Motion carried.

10. Letter dated July 13, 2021 from Mr. Michael Bosanac, Administrator/Chief Financial Officer recommending a transfer from General Fund's unreserved fund balance in the amount of \$2,030,000 into the Capital Improvement Fund, to fund projects offering improved public service delivery, operational efficiency and cost savings.

Mr. Bosanac shared a PowerPoint presentation to further explain the recommendation. Discussion commenced.

Motion by Commissioner Jondro, seconded by Commissioner Swartout to accept the communication, place it on file, and approve the recommendation as outlined to transfer \$2,030,000 from unreserved fund balance within General Fund into the Capital Improvement Fund.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			

Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

11. Letter dated July 19, 2021 from Mr. Brett Raymo, Monroe County Sheriff's Office, Director, Animal Control Division requesting approval to waive the \$10 application fee to adopt an animal, for the first 20 Veterans and the first 20 Senior Citizens on the Veterans Day and Senior Citizen Day at Animal Control in conjunction with the Monroe County Fair Veterans and Senior Citizen Days.

Director Raymo explained the request.

Motion by Commissioner Lievens, seconded by Commissioner Lemasters to accept the communication, place it on file and approve the request to waive the \$10 application fee to adopt an animal for the all Veterans and the all Senior Citizens on the Veterans Day and Senior Citizen Day at Animal Control in conjunction with the Monroe County Fair Veterans and Senior Citizen Days.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Sharon Lemasters			
Mark Brant	David Swartout			
Dawn Asper	Greg Moore, Jr.			
George Jondro	Henry Lievens			
Randy Richardville				

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS—None

XVII. MEMBERS TIME

Commissioner Jondro—Congratulate the Museum on their awards. Mr. Sieb has been a pillar of the community for years. Thank you to the Area Agency on Aging 1-B. We are blessed to be in a county to have such leaders that work together

Commissioner Hoffman—Thankful that our county has go getters for grants, especially the Sheriff's Office. The deal with the Eby Cabin was a battle but I am glad to see them on the same page now.

Commissioner Lemasters—Echo Commissioner Jondro and Commissioner Hoffman and I'd like to congratulate Kim on her reappointment.

Commissioner Moore—Hi to Bill Saul. I visited him at his home the last time we had a big project and he gave me a hot dog and a Coke. I look forward to visiting him again and talking about the Eby Cabin.

Commissioner Lievens—Regarding the Special Tribute to the Sieb family, I echo Chief Ansel who said "generosity beyond measure" to describe the good things Dick Sieb does in the county. Further, I echo all the Commissioners.

Commissioner Asper—It seems that the best is yet to come when near octogenarians are doing so much for our community. Thank you for getting the Eby Cabin agreement together. Mr. Saul, I always hear stories about what you are doing in the community. Congratulations to Kim and thank you for all the work you have done this past year. I want to bring something up now because I'm going to be working on this with schools in the future. Our community is so united and I have been noticing over the past couple of months that an element of critical race theory that is being introduced into our schools. Mr. Bosanac always finds the right projects that need to be done. Thank you to Commissioner Jondro to continue to serve the community and give us the confidence that we are going in the right direction.

Commissioner Swartout—Echo the other Commissioners. Congratulations to everyone on all the great presentations and great job you are doing.

Commissioner Richardville—I've had the opportunity to talk about the Monroe County Fair around the state and I believe it's the single, biggest attended fair in the state. I'm really looking forward to it.

Mr. Bosanac—Regarding grants--sometimes they make an allocation and you have to apply and accept at the same time. A lot of time and effort went into the Historical Society/Museum's agreement on the Eby Cabin. Well over \$50,000 was spend to restore it. Museum will do the programming in the Eby Cabin during the Fair. Great collaborative effort across the county. Brian and Bill great job.

Chairman Brant—I've known Dick Sieb for many years and I was glad to give him the Special Tribute tonight. I've never known anyone to do so much for our community and everything he does is positive. I appreciated the opportunity to say thanks to Dick.

XVIII. ADJOURNMENT

With no further business to discuss, Chairman Brant adjourned the meeting at 7:13 p.m.