

AGENDA
MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY, SEPTEMBER 20, 2022 – 6:00 P.M.
125 EAST SECOND STREET
MONROE, MI 48161
(734) 240-7003

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
Led by Commissioner Richardville
- IV. OPENING PRAYER
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF MINUTES (09/06/2022 Regular Meeting)
- VII. PUBLIC COMMENT
- VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION
- IX. FINANCE MATTERS
 - 1. Approval of the 09/21/2022 Accounts Payable Current Claims Report in the amount of \$691,867.34
- X. CONSENT AGENDA
 - 1. Approval of Non-Claims
 - a. Check Register dated 09/09/2022 in the amount of \$706,844.10
 - b. Check Register dated 09/16/2022 in the amount of \$1,714,390.45
 - 2. Report of Chairman, Operations Committee from the 09/08/2022 Meeting held at 3:00 p.m.:
 - A. Letter dated August 30, 2022 from Mr. Andrew Clark, Monroe County Museum System Director, requesting approval to transition a part-time Registrar position to a full-time position in the Monroe County Museum System.
 - B. Letter dated August 10, 2022 from Mr. James Risinger, Monroe County Youth Center Director, requesting approval for the Youth Center Reorganization Plan.

C. Letter dated September 2, 2022 from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting the following new and updated policies for consideration and approval.

- a. Policy #315 Capital Planning (New)
- b. Policy #447 Educational Reimbursement (Updated)
- c. Policy #307 Employee Expense Reimbursement (Updated)
- d. Policy #431 Intern and Co-op Employees (Updated)
- e. Policy #206 Legal Advisor/General Counsel (Replaces Policy# 202)

XI. COMMUNICATIONS

Board Action:

1. Letter dated September 7, 2022 from Mr. John Conlin, Director, Monroe County Emergency Management Division requesting approval to apply for the FY2023 Emergency Management Performance Grant (EMPG) between the Michigan State Police Emergency Management, Homeland Security Division and the Monroe County Emergency Management Division, which provides up to 50% of the salary and fringe benefits of the Monroe County Emergency Management director.
2. Letter dated September 12, 2022 from Mr. Michael Bosanac, Administrator/Chief Financial Officer requesting approval to accept a grant from the Michigan Indigent Defense Commission in the amount of total amount of \$1,076,424.94 with the County's local share match cost match amount of \$217,687.41 for a total program cost of \$1,294,111.35. The County match is included in the 2022 budget for the period October 1-December 31, 2022. The balance of the state fiscal year match January 1-September 30, 2023 will be included in the 2023 County budget.
3. Letter dated September 15, 2022, from Michael Brown, Chief Judge, 1st District Court and Mark Braunlich, Chief Judge, 38th Judicial Circuit Court, requesting additional funding of \$44,000 and \$36,000 respectively, to cover the additional expenses for electronic monitoring services.
4. Presentation of the County of Monroe's Annual Comprehensive Financial Report (ACFR) for year ended December 31, 2021, by the County's Administrator/Chief Financial Officer and independent auditor from Rehmann Robson, Mr. Daniel Clark, Principal.

Click [here](#) for the 2021 ACFR.

Click [here](#) for the 2021 Single Audit Act Compliance Report

5. Letter dated September 14, 2022 from Ms. Susan Maier, Fiscal Services Director presenting management's response and transmittal of the independent auditor's communication with those charged with governance dated June 30, 2022 regarding the 2021 audit.

- XII. PUBLIC HEARINGS—None
- XIII. OLD BUSINESS
- XIV. NEW BUSINESS
- XV. PUBLIC COMMENT
- XVI. ANNOUNCEMENTS
 - 1. Copies of any Tributes or Certificates issued since September 6, 2022 meeting:
Special Tribute Recognizing Monroe County's 4-H As It Celebrates 100 Years
- XVII. MEMBERS TIME
- XVIII. ADJOURNMENT

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
SEPTEMBER 6, 2022

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, September 6, 2022. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
David Hoffman	George Jondro	David Swartout	J. Henry Lievens
Mark Brant	Randy Richardville	Greg Moore, Jr.	
Dawn Asper	David Vensel		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Hoffman led the Pledge of Allegiance.

IV. OPENING PRAYER

Chairman Brant asked for a moment of silence in honor of Glenda Kennon, Commissioner Richardville's mother, who recently passed away.

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Hoffman, supported by Commissioner Jondro to approve the September 6, 2022 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (08/16/2022 Regular Meeting)

Motion by Commissioner Moore, supported by Commissioner Swartout to approve the minutes as presented for the August 16, 2022 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—

Attorney C.J. Horkey introduced himself and announced that he is running for the seat that Judge Jack Vitale is vacating.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—None

IX. FINANCE MATTERS

1. Approval of the 09/07/2022 Accounts Payable Current Claims Report in the amount of \$669,284.47

Motion by Commissioner Hoffman supported by Commissioner Asper to accept the 09/07/2022 Accounts Payable Current Claims Report for \$669,284.47

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout		J. Henry Lievens	
Mark Brant	Randy Richardville	Greg Moore, Jr			
Dawn Asper	David Vensel				

2. Letter dated August 30, 2022 from Mr. Jesse Stanford, Monroe County Treasurer transmitting the Cash and Investment Report for the quarter ending June 30, 2022.

Mr. Stanford explained the Report and answered questions.

Motion by Commissioner Asper, supported by Commissioner Swartout to accept and place on file the June 30, 2022 Cash and Investment Report from the Monroe County Treasurer.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout		J. Henry Lievens	
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 08/19/2022 in the amount of \$576,068.38
 - b. Check Register dated 08/26/2022 in the amount of \$385,634.04
 - c. Check Register dated 09/02/2022 in the amount of \$1,100,903.98

Motion by Commissioner Moore, supported by Commissioner Swartout, to approve the Consent Agenda as presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout		J. Henry Lievens	
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel				

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated August 30, 2022 from Mr. Jeff McBee, Community Planning & Engagement Director submitting a Summary of a Farmland/Open Space review/recommendation from the County Planner and to approve the application to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) for property in Milan Township.

Chairman Brant read the request into the record and Mr. McBee answered questions of Commissioners.

Motion by Commissioner Asper, supported by Commissioner Jondro to accept the communication along with the Summary of Farmland review/recommendation to approve the application to the Farmland and Open Space Preservation program for property in Milan Township, place on file and approve the recommendation of the County Planner.

Voice vote taken. Motion carried.

2. Letter dated September 1, 2022 from Sheriff Troy Goodnough requesting approval to enter into an agreement with the Monroe County Intermediate School District (MCISD) to employ a Sergeant School Resource Officer with the cost of the officer funded by the MCISD.

Chairman Brant read the request into the record and Mr. Bosanac, Administrator/Chief Financial Officer elaborated on it. Sheriff Goodnough answered questions of Commissioners.

Motion by Commissioner Swartout, supported by Commissioner Hoffman to accept the communication, place it on file, and approve the request and authorize the Chairman to execute the Sergeant School Resource Officer agreement with the Monroe County Intermediate School District with the cost of the officer funded by the MCISD.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout		J. Henry Lievens	
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel				

Motion carried.

3. Letter dated August 30, 2022 from Mr. Michael Bosanac, Administrator/Chief Financial Officer recommending the compensation for elected non-judicial officials for 2023 and 2024 along with supporting resolutions.

Chairman Brant explained the recommendations on the record.

Motion by Commissioner Richardville, supported by Commissioner Moore to accept the communication, place on file, and approve and adopt the Resolution approving compensation amounts for elected non-judicial officials for 2023 and 2024.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout		J. Henry Lievens	
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel				

Motion carried.

Motion by Commissioner Swartout, supported by Commissioner Asper to accept the communication, place on file, and approve and adopt the Resolution approving compensation amounts for elected County Board of Commissioners for 2023 and 2024.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout		J. Henry Lievens	
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel				

Motion carried.

Motion by Commissioner Asper, supported by Commissioner Moore to accept the communication, place on file, and approve and adopt the Resolution approving compensation amounts for appointed County Board of Road Commissioners for 2023 and 2024.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	George Jondro	David Swartout		J. Henry Lievens	
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel				

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—

1. Erika Brodie would like the Board of Commissioners to investigate 5G towers and possibly do a Resolution to stop them from coming into Monroe County.

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since August 16, 2022 meeting: None

XVIII. MEMBERS TIME

Commissioner Jondro—Pass

Commissioner Moore—Pass

Commissioner Asper—The biggest thing with 5G as I understand it is that the Legislature had overridden local authorities. We may not have any authority to do anything. We may be able to do a Resolution to cause the Legislature to revisit that legislation.

Commissioner Hoffman—Commend the Sheriff and his people who took care of a situation in my neck of the woods. Thank-you to Dori from the Road Commission for attending; the Road Commission is doing a great job. Perhaps we can look into doing a study regarding what our citizen who spoke at Public Comment was talking about to make sure our community is safe.

Commissioner Swartout—Pass

Commissioner Vensel—Thank you to the Board for the warm welcome and to Mike, Aundrea and Lisa for their help getting me up to speed.

Commissioner Richardville—Thank you for your kind words of condolences on the passing of my mom. She will be missed.

Commissioner Lievens—Excused

Commissioner Brant—Explained how the Road Commissioner appointment process will work and how there will be advertising for other Boards & Commissions with terms expiring (12/31/2022 or before or prior to 12/31/2023). This is an opportunity for citizens with an interest in serving the community to do so.

Mr. Bosanac —We are working on getting the mixer that controls the sound/microphones in the Board Chambers fixed. Operations Meeting this Thursday at 3:00 p.m. MSU Extension will be at the next meeting.

- XIX. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:47 p.m. with no further business to conduct.

Respectfully submitted by:

Lisa E. Sanders

Lisa E. Sanders

Deputy Clerk

Monroe County Board of Commissioners

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OPTIMUM PAYMENTS SUMMARY

RUN: 005099 PAYMENT DATE: 09/21/22 PAY-THROUGH DATE: 09/13/22

Vendor	Name	Amount	Count
000000010042	8X8 INC	1555.98	1
000000010170	A-1 AUTO CENTER INC.	170.40	1
000000010339	ACCUSHRED LLC	850.00	1
000000010345	FIRST ADVANTAGE BACKGROUND SER	536.95	1
000000010734	AGUA DULCE COFFEE&TEA,FRENCHTO	354.00	1
000000010845	STANFORD ALLEN CHEVROLET CADIL	841.90	1
000000011040	ALTURA COMMUNICATION SOLUTIONS	48925.00	2
000000011855	AMERICAN PROFICIENCY INSTITUTE	941.00	1
000000012398	ARBOR INSPECTION SERVICES, LLC	320.00	1
000000012482	ANTIBUS SCALES & SYSTEMS	400.00	1
000000012510	APEX SOFTWARE	905.00	1
000000012816	RED AUSTIN'S FUNERAL COACH SER	2276.00	1
000000012950	AVENTIS PASTEUR	4779.47	17
000000020039	BANAS BUILDING CENTER	652.82	4
000000020070	BOB BARKER COMPANY, INC.	4894.94	4
000000020072	BAKER'S GAS & WELDING SUPPLIES	503.29	8
000000020180	BATTERY WHOLESALE	161.49	1
000000020405	BEDFORD TOWNSHIP SEWER O & M	516.80	4
000000020554	BELLE TIRE DISTRIBUTORS, INC.	994.60	5
000000020600	RELX INC. DBA LEXIS NEXIS	375.00	1
000000020877	BIZSTREAM	1680.00	1
000000020949	BLUE CROSS BLUE SHIELD OF MICH	1574.93	1
000000021010	BOILERS, CONTROLS & EQUIPMENT	334.23	1
000000021040	BEYONDTRUST CORPORATION	4688.02	1
000000021200	BRENT'S LOCKSMITH	18.60	1
000000030009	CDW GOVERNMENT INC.	6335.74	3
000000031179	COMPASSIONATE COMPANIONS, INC.	19788.00	1
000000031823	CASA	5544.90	1
000000031830	COUNTY AGENCY ADMINISTRATIVE	36303.69	50
000000031933	CRYSTAL FLASH LIMITED PARTNERS	549.80	1
000000040206	DEAF & HEARING INTERPRETING SV	375.70	2
000000050439	ELITE DOOR & SECURITY LLC	200.00	1
000000050508	ENERSPECT MEDICAL SOLUTIONS LL	2391.45	1
000000050531	ENVIRONMENTAL ENTERPRISES, INC	21416.71	1
000000050598	4IMPRINT, INC.	2004.34	1
000000060009	FAMILY COUNSELING SERVICE	690.00	1
000000060151	FASTSIGNS OF MONROE, MI	90.05	1
000000060761	4 SEASONS LAWN CARE AND LANDSC	2845.00	9
000000060790	FRAME'S PEST CONTROL, INC.	210.00	3
000000061065	FRIENDLY FORD INC	449.47	1
000000070009	GALL'S INC.	1554.21	11
000000070013	GANNETT HOLDINGS LLC	390.00	1
000000070044	GARCIA CLINICAL LABORATORY, IN	242.00	2
000000070050	GEAL ELECTRIC COMPANY	3959.00	2
000000070200	GENERAL LINEN/UNIFORM SERVICE	15.00	1
000000070351	GORDON FOOD SERVICE INC	124.30	1
000000070501	GRAINGER	2496.72	8
000000070920	GROULX AUTOMOTIVE, INC.	2903.83	1
000000080017	HABITAT FOR HUMANITY OF MONROE	1000.00	1

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OPTIMUM PAYMENTS SUMMARY

RUN: 005099 PAYMENT DATE: 09/21/22 PAY-THROUGH DATE: 09/13/22

Vendor Name Amount Count

000000080087	HAYES PRECISION, INC	36.00	1
000000080122	HEDGEROW SOFTWARE US, INC.	5500.00	1
000000080350	HERKIMER RADIO SERVICE	45.00	1
000000080836	HOME DEPOT USA INC	1062.30	1
000000080904	HOUSE ARREST SERVICES, INC.	127.50	1
000000080922	HR STAFFING TEAM, LLC	9027.20	4
000000080924	HUMANE OHIO	2803.00	6
000000100013	J L MECHANICAL SERVICES INC	1733.00	2
000000100050	JACK'S LAWN SERVICE	3537.06	1
000000100250	JETSCREEN PRINTING	66.25	1
000000120011	LABELCITY, INC.	209.19	1
000000120600	LECKLER'S, INC.	97.72	1
000000120771	LEXISNEXIS RISK SOLUTIONS	50.00	1
000000120986	LOWE'S COMPANIES INC	18.38	1
000000121003	LOWERY CORP	11174.00	2
000000130130	ALLIED EAGLE SUPPLY	3173.98	10
000000130185	MANNIK & SMITH GROUP INC	658.83	1
000000130218	MARKS PLUMBING PARTS	867.07	2
000000130307	MASSERANT'S FEED & GRAIN INC	200.81	1
000000130450	McKESSON GENERAL MEDICAL CORP	109.50	1
000000130851	MERCK HUMAN HEALTH	8568.86	3
000000130899	MERCY MEMORIAL HOSPITAL CORPOR	800.00	1
000000130915	MESSINA CONCRETE INC	665.00	1
000000131005	MGT OF AMERICA CONSULTING, LLC	2712.00	1
000000131275	MICHIGAN EMERGENCY MANAGEMENT	800.00	2
000000131365	MICHIGAN LAUNDRY MACHINERY SER	182.42	1
000000131394	MICH MUNICIPAL RISK MGMT AUTH	150.00	1
000000131406	MICHIGAN RECYCLING COALITION	200.00	1
000000131788	MIDWEST VETERINARY SUPPLY, INC	207.39	2
000000132159	SYMPHONY DIAGNOSTIC SERVICES N	62.00	1
000000132169	MONROE AUTO PARTS, INC	315.44	2
000000132435	MONROE FAMILY YMCA	304.80	1
000000132850	GATEHOUSE MEDIA MICHIGAN HOLDI	375.00	1
000000133600	MONROE VETERINARY CLINIC	2506.22	14
000000133890	MOTOROLA SOLUTIONS, INC.	8318.00	1
000000134252	MULTI-HEALTH SYSTEMS INC.	652.00	1
000000140311	NATIONAL REGISTRY OF FOOD SAFE	261.00	1
000000140390	NOEL LAWN SERVICE	3835.20	5
000000140499	NORTHERN CONCRETE PIPE, INC.	1747.34	1
000000160001	PAAM	40.00	1
000000160012	PSYBUS P.C.	5265.00	5
000000160143	PANCONI'S SERVICE CENTER	38.69	1
000000160251	PEERLESS SUPPLY CO.	710.82	2
000000161384	PRIORITY ONE EMERGENCY INC	338.95	1
000000170300	QUILL CORPORATION	1089.78	5
000000180000	R & S PHARMACEUTICALS	122.50	3
000000180860	RNA OF ANN ARBOR	14773.50	3
000000180866	ROBERTS SECURITY & INVESTIGATI	36.92	1
000000181001	ROSE PEST SOLUTIONS	694.00	3

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OPTIMUM PAYMENTS SUMMARY

RUN: 005099 PAYMENT DATE: 09/21/22 PAY-THROUGH DATE: 09/13/22

Vendor Name Amount Count

000000181030	ROTO ROOTER SEWER CLEANING	303.75	1
000000190013	SILVER STAR BAR	285.00	1
000000190110	SAFETY SYSTEMS, INC.	105.00	1
000000190200	SALAMANDER TECHNOLOGIES	3564.00	1
000000190240	SALENBIEN WELDING SERVICE	1060.00	1
000000190405	ST. PIERRE ACE HARDWARE	936.00	11
000000190900	SCHINDLER ELEVATOR CORP.	1657.42	1
000000191250	S.E.MICH.HEALTH ASSOCIATION	28965.21	1
000000191336	SENTINEL TECHNOLOGIES INC	2000.00	1
000000191600	SIEB PLUMBING & HEATING	19102.95	6
000000192121	GLAXOSMITHKLINE PHARMACEUTICAL	388.56	1
000000192421	STAPLES BUSINESS ADVANTAGE	1737.64	9
000000192731	STATE OF MICHIGAN	10.00	1
000000192892	STEVENS DISPOSAL	3024.60	1
000000192984	SUBURBAN ANIMAL CLINIC OF MONR	368.72	4
000000193070	SUPPLYDEN INC.	2100.64	1
000000200042	TARGET INFORMATION MANAGEMENT,	909.00	1
000000201525	TRANSUNION RISK & ALTERNATIVE	161.80	1
000000201560	TRIAD TECHNOLOGIES LLC	161.47	1
000000201600	TROUTS YACHT BASIN	188.65	1
000000210260	U.S. FOODSERVICE INC	799.36	1
000000221200	VOSS LIGHTING	6651.15	2
000000230110	WASHTENAW COMMUNITY COLLEGE	900.00	1
000000230138	WAYNE CO MEDICAL EXAMINERS OFF	39200.00	63
000000230401	THOMSON REUTERS	4142.68	5
000000230887	WYANDOTTE ALARM	149.00	1
000000230891	WYANDOTTE ELECTRIC SUPPLY CO.	398.93	2
000000250015	YINGER PHARMACY SHOPPE	503.74	2
000000260040	TRITECH SOFTWARE SYSTEMS	27865.28	1
000000400170	CITY OF MONROE	17218.23	5
000000400370	VILLAGE OF SOUTH ROCKWOOD	738.00	3
000000500175	MONROE CO CLERK/REG OF DEEDS	10.00	1
000000501333	MONROE COMM.MENTAL HEALTH AUTH	4376.00	1
000000509850	JAMES RISINGER	91.57	1
000000509855	LAURA PAPENHAGEN	111.13	1
000000509871	TROY GOODNOUGH	90.03	1
000000511000	MONROE COUNTY LAND BANK	10000.00	1
000000720159	MARIA BELLESTRI	30.00	1
000000720218	BRAIN EMPOWERMENT, LLC	1600.00	1
000000720223	TERRENCE P. BRONSON	1402.60	1
000000720309	JOSEPH A COSTELLO, JR	428.80	1
000000720374	FLORAL CITY GLASS COMPANY	318.66	1
000000720376	CIVICPLUS, LLC	38660.19	2
000000720763	HURON STREET GALLERY AND STUDI	2125.00	1
000000720793	JAMES S. JACOBS ARCHITECTS, PL	1892.50	2
000000721126	SANDRA KURTANSKY	1895.00	1
000000721254	LAWSON'S LIFESAVERS LLC	100.00	1
000000721361	ZUBIN J MISTRY & ASSOCIATES	1500.00	1
000000721599	ERANDY PACHECO	284.00	1

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OPTIMUM PAYMENTS SUMMARY

RUN: 005099 PAYMENT DATE: 09/21/22 PAY-THROUGH DATE: 09/13/22

Vendor Name Amount Count

000000721602	LEE PAPOCCHIA	920.00	3
000000721903	MARGARET ANN SCHILLING	1626.00	1
000000721908	SHM TOLEDO BEACH, LLC	9.99	1
000000721934	SMILE ZONE DENTAL	979.00	1
000000721945	BRUCE R SMITH	249.00	1
000000721951	SPARTAN AGRICULTURAL CONSULTIN	2750.00	1
000000721963	TARA ANN ST. AUBIN	290.00	1
000000722090	TREE BY THE SEA COUNSELING LLC	240.00	2
000000722231	US SIGNAL COMPANY, LLC	686.78	1
000000722304	WALLACE PSYCHSERVICES LLC	75.00	1
000000722330	MEGHAN WALKER	270.00	1
000000722332	TERESA WILKINSON	310.00	1
000000750000	CHRISTOPHER ALEXANDER	1317.50	6
000000750021	JAMES BARTLETT	2315.93	5
000000750028	RONALD J BENORE, JR	4037.50	36
000000750034	THE BOORA LAW GROUP, P.L.C.	3176.16	12
000000750036	ARIEL MICHELLE BERGER	408.00	1
000000750077	RONALD BRUCE	11390.00	23
000000750088	ANTHONY BRYCE CAPSER	1555.58	7
000000750089	LESLIE CARR	1638.00	19
000000750240	FAHEY SCHULTZ BURZYCH RHODES P	51.00	1
000000750250	PETER K. FALES	437.50	1
000000750269	MARY GANTZOS	14500.91	71
000000750274	LOGAN FRANCISCO	1193.50	11
000000750323	GONEK & BELCHER LAW, P.C.	3967.02	25
000000750325	JOHN GONTA	10217.10	27
000000750335	DAVID GRENN	1963.50	4
000000750368	CHRISTINA D HILLS	931.00	7
000000750420	STEVEN TODD JEDINAK	6384.50	49
000000750422	BILLY R. JEFFERS	189.00	1
000000750439	RURKA LAW, PLC	5926.00	16
000000750442	JASON KACZMAREK	1295.00	12
000000750446	KERSHAW, VITITOE & JEDINAK, PL	229.50	4
000000750497	TIMOTHY LAITUR	2970.26	15
000000750507	LENNARD, GRAHAM & GOLDSMITH	8125.00	3
000000750591	TINA MARIE MULLINS	308.00	2
000000750617	MCFADDEN LAW OFFICE PLLC	70.00	1
000000750621	JOLEA ANN MULL	1284.94	8
000000750703	JESSICA M. PALADINO	15461.50	25
000000750714	THOMAS RICHARD RUDDY	6335.00	37
000000750724	MICHAEL A. ROTH	9806.14	32
000000750742	ISAAC ANTHONY SKAGGS	8572.00	70
000000750749	MICHAEL A SMITH	14427.50	50
000000821048	DAWN COLEMAN	15.30	2
000000821800	H. ANDREW CLARK	23.96	1
000000822346	PATRICK B DAVISON	140.67	1
000000822367	STEVE DUNHAM	21.88	1
000000822398	JAMIE DEAN	18.50	1
000000822630	CAROLEE GOODNOUGH	77.00	1

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OPTIMUM PAYMENTS SUMMARY

RUN: 005099 PAYMENT DATE: 09/21/22 PAY-THROUGH DATE: 09/13/22

Vendor	Name	Amount	Count
000000822673	JEFFREY DUSSEAU	272.25	1
000000822775	JAMIE EATHORNE	95.22	2
000000822817	JACQUELINE ELLIS	67.56	1
000000823362	CHARLES GALLOWAY	85.34	1
000000824195	WENDY HOEVEMEYER	23.50	1
000000824365	BRIDGET HUSS	108.18	1
000000825638	BROOKE FENDER	82.50	1
000000825796	MITCHELL A. McFADDEN	168.63	1
000000826435	ANNAMARIE OSMENT	338.76	1
000000826642	AUDREY PETREE	238.69	1
000000826883	JEFFREY PRZEWOZNIAK	230.46	1
000000827102	BRIAN A ROCHOWAIK	190.00	1
000000827215	MICHELLE WEISBECKER	50.00	1
000000827815	MICHAEL SWIERCZ	220.96	1
000000828311	WENDY VANTIEM	60.50	1
000000828424	JASON WATTERSON	83.07	1
000000828528	KIRRA WERSTEIN	45.59	1
000000828536	CHRISTOPHER WESTOVER	628.92	1
000000828559	AUSTIN WICKENHEISER	277.50	1
000000828716	MICHAEL WOOLFORD	317.88	1
000000902007	AGRI PARTS SUPPLY	39.99	1
000000902121	BUCK & KNOBBY EQUIP CO INC	1571.70	4
000000903135	LOWE'S COMPANIES, INC.	35.58	1
000000903175	MASSERANT FEED & GRAIN	5400.00	1
000000903181	MENARDS	37.80	1
000000903213	STONECO, INC.	272.16	1
000000903227	MONROE COUNTY TREASURER	7.99	1
000000903239	MONROE COUNTY ENTERPRISE FUND	13346.78	4
000000903814	STEVENSON BUILDING & SUPPLY CO	470.00	1
**** TOTALS:		691867.34	1064

NON CLAIM RUN 09/09/22

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Company 01 County of Monroe

PAYMENT REGISTER -

09/08/22

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PARAMETERS FOR PAYMENT RUN NUMBER 005097

Company code 01
Office code 001
Discount type A
Run schedule A
Priorities 000 TO 000
Select type
Type codes
Bank code
Checks? Y
Transfers? Y
BACS? Y
Drafts? Y
Manuals? Y
Others? Y
Vendor

NON CLAIM RUN 09/09/22

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PAYMENT REGISTER - Checks

09/08/22

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Company 01 County of Monroe								
Office 001	Main	Bank	BNK001	National City Bank	Run 005097	Payment Date 09/09/22	Pay-thru Date 09/07/22	
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
ALZHEIMER'S & DEMENT	000000011076	20902102708	5236062	09/02/22	68.00 68.00	0.00 0.00	68.00 68.00	000000562927
AREA AGENCY ON AGING	000000012654	20901102009	5236063	09/02/22	1039.00 1039.00	0.00 0.00	1039.00 1039.00	000000562928
ASH SENIOR CITIZEN C	000000012750	20901101608	5236064	09/02/22	2534.98 2534.98	0.00 0.00	2534.98 2534.98	000000562929
B & L OFFICE MACHINE	000000020004	19775 19777	5236090 5236091	09/06/22 09/06/22	86.67 83.30 169.97	0.00 0.00 0.00	86.67 83.30 169.97	000000562930
REPUBLIC SERVICE OF	000000020010	02590033820	5236066	09/06/22	10452.54 10452.54	0.00 0.00	10452.54 10452.54	000000562931
BERLIN SENIOR CITIZE	000000020750	20902085007	5236065	09/02/22	1921.36 1921.36	0.00 0.00	1921.36 1921.36	000000562932
CARAHSOFT TECHNOLOGY	000000030315	1221917	5236081	09/06/22	10.00 10.00	0.00 0.00	10.00 10.00	000000562933
COMCAST CABLEVISION	000000031085	AUG25-SEP24	5236089	09/06/22	159.95 159.95	0.00 0.00	159.95 159.95	000000562934
CONSUMERS ENERGY	000000031502	08/29/22	5236103	09/07/22	308.59 308.59	0.00 0.00	308.59 308.59	000000562935
CONTINENTAL SERVICES	000000031545	RC09766	5236111	09/07/22	11192.50 11192.50	0.00 0.00	11192.50 11192.50	000000562936
D & P CABLE INC	000000040009	10239433	5236112	09/07/22	129.90 129.90	0.00 0.00	129.90 129.90	000000562937
DELTA DENTAL PLAN OF	000000040250	08282022	5236176	09/07/22	7149.85 7149.85	0.00 0.00	7149.85 7149.85	000000562938
DTE ENERGY	000000040603	090722A 090722B 090722C 090722D 090722E 08/31/22	5236093 5236094 5236095 5236096 5236097 5236104	09/07/22 09/07/22 09/07/22 09/07/22 09/07/22 09/07/22	24.74 144.43 105.71 298.27 215.74 91.56 880.45	0.00 0.00 0.00 0.00 0.00 0.00 0.00	24.74 144.43 105.71 298.27 215.74 91.56 880.45	000000562939
JETS PIZZA	000000100240	1007-090122	5236077	09/06/22	492.07 492.07	0.00 0.00	492.07 492.07	000000562940
LAKE ERIE TRANSIT CO	000000120125	631	5236082	09/06/22	300.00	0.00	300.00	

NON CLAIM RUN 09/09/22

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks		09/08/22		PAGE 3	
Office 001	Main	Bank	BNK001	National City Bank		Run 005097	Payment Date 09/09/22	Pay-thru Date 09/07/22			
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number			
					300.00	0.00	300.00	000000562941			
MICHIGAN GAS UTILITI	000000131350	09142022	5236072	09/06/22	42.00	0.00	42.00				
		1531D 0822	5236084	09/06/22	38.12	0.00	38.12				
		1539#4 0822	5236085	09/06/22	38.12	0.00	38.12				
		1531C 0822	5236086	09/06/22	12.82	0.00	12.82				
		1531B 0822	5236087	09/06/22	40.66	0.00	40.66				
		1531A 0822	5236088	09/06/22	38.12	0.00	38.12				
		08/29/22	5236105	09/07/22	55.50	0.00	55.50				
					265.34	0.00	265.34	000000562942			
SYSCO DETROIT LLC	000000131804	458766457	5236068	09/06/22	2134.78	0.00	2134.78				
		458780918	5236069	09/06/22	909.50	0.00	909.50				
		458766455	5236070	09/06/22	1397.13	0.00	1397.13				
					4441.41	0.00	4441.41	000000562943			
MONROE DODGE CHRYSLE	000000132750	238801	5236106	09/07/22	3373.18	0.00	3373.18				
					3373.18	0.00	3373.18	000000562944			
MONROE WATER DEPT.	000000133650	0916226391	5236074	09/06/22	9.33	0.00	9.33				
		0916223160	5236075	09/06/22	104.52	0.00	104.52				
					113.85	0.00	113.85	000000562945			
PRAIRIE FARMS DAIRY,	000000161170	9052835	5236071	09/06/22	225.75	0.00	225.75				
					225.75	0.00	225.75	000000562946			
VARIPRO	000000161454	OCT 2022	5236174	09/07/22	124085.10	0.00	124085.10				
					124085.10	0.00	124085.10	000000562947			
STAPLES CREDIT PLAN	000000192422	3120725061	5236092	09/06/22	93.51	0.00	93.51				
					93.51	0.00	93.51	000000562948			
TRIPLE A MANAGEMENT	000000201553	659	5236083	09/06/22	8588.33	0.00	8588.33				
					8588.33	0.00	8588.33	000000562949			
U.S. BANCORP EQUIPME	000000209970	480336411	5236067	09/06/22	377.82	0.00	377.82				
					377.82	0.00	377.82	000000562950			
UNITED PARCEL SERVIC	000000210200	EY9780352	5236113	09/07/22	17.43	0.00	17.43				
					17.43	0.00	17.43	000000562951			
WEX BANK	000000230425	83468873	5236079	09/06/22	2303.77	0.00	2303.77				
					2303.77	0.00	2303.77	000000562952			
WEX BANK	000000230425	83468861	5236114	09/07/22	25003.51	0.00	25003.51				
					25003.51	0.00	25003.51	000000562953			
BERLIN CHARTER TOWNS	000000400211	AUGUST 2022	5236080	09/06/22	24.53	0.00	24.53				

NON CLAIM RUN 09/09/22

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Company 01 County of Monroe

PAYMENT REGISTER - Checks

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Office 001	Main	Bank	BNK001	National City Bank	Run 005097	Payment Date 09/09/22	Pay-thru Date 09/07/22	
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
BERLIN CHARTER TOWNS	000000400211	95871	5236107	09/07/22	849.47 874.00	0.00 0.00	849.47 874.00	000000562954
MONROE CO.MENTAL HEA	000000501330	SEPT2022	5236078	09/06/22	83150.25 83150.25	0.00 0.00	83150.25 83150.25	000000562955
WHITEFORD TOWNSHIP	000000510214	95871	5236108	09/07/22	305.04 305.04	0.00 0.00	305.04 305.04	000000562956
PETERSBURG CITY	000000510303	95871	5236109	09/07/22	1381.82 1381.82	0.00 0.00	1381.82 1381.82	000000562957
MICHIGAN DEPARTMENT	000000600002	FILING FEE	5236058	09/01/22	100.00 100.00	0.00 0.00	100.00 100.00	000000562958
CHEVRETTE GRADALL SE	000000902208	090722	5236098	09/07/22	10000.00 10000.00	0.00 0.00	10000.00 10000.00	000000562959
SCHUMAKER BROTHERS	000000903819	090722	5236099	09/07/22	28543.60 28543.60	0.00 0.00	28543.60 28543.60	000000562960
JIMMIE COLE JR	JURY NICHOLS	1037	5236122	09/07/22	37.20 37.20	0.00 0.00	37.20 37.20	000000562961
JAMIE RAYMO	JURY NICHOLS	1215	5236151	09/07/22	30.40 30.40	0.00 0.00	30.40 30.40	000000562962
EDNA FLOOD	JURY NICHOLS	1285	5236130	09/07/22	18.40 18.40	0.00 0.00	18.40 18.40	000000562963
ROBERT STECKMEYER	JURY NICHOLS	1329	5236158	09/07/22	18.20 18.20	0.00 0.00	18.20 18.20	000000562964
DANIELLE SLACK	JURY NICHOLS	2127	5236156	09/07/22	31.00 31.00	0.00 0.00	31.00 31.00	000000562965
PAMELA MEINERT	JURY NICHOLS	219	5236147	09/07/22	38.40 38.40	0.00 0.00	38.40 38.40	000000562966
SANDRA GRIFFIN	JURY NICHOLS	2221	5236134	09/07/22	23.40 23.40	0.00 0.00	23.40 23.40	000000562967
SANDRA GABRIEL	JURY NICHOLS	2226	5236131	09/07/22	32.80 32.80	0.00 0.00	32.80 32.80	000000562968
DONNA HWANG	JURY NICHOLS	2357	5236138	09/07/22	16.40 16.40	0.00 0.00	16.40 16.40	000000562969
LANCE LANOUR	JURY NICHOLS	2430	5236141	09/07/22	33.60	0.00	33.60	

NON CLAIM RUN 09/09/22

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks			09/08/22		PAGE	5
Office 001	Main	Bank	BNK001	National City Bank		Run 005097	Payment Date	09/09/22	Pay-thru Date	09/07/22		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number				
					33.60	0.00	33.60	000000562970				
JULIE BELLESTRI	JURY NICHOLS	2695	5236117	09/07/22	16.60	0.00	16.60	000000562971				
					16.60	0.00	16.60					
LISA BISCHOFF	JURY NICHOLS	2765	5236118	09/07/22	36.40	0.00	36.40	000000562972				
					36.40	0.00	36.40					
KENDRA ENGLAND	JURY NICHOLS	295	5236129	09/07/22	18.00	0.00	18.00	000000562973				
					18.00	0.00	18.00					
TRAVIS HAVENS	JURY NICHOLS	3216	5236135	09/07/22	21.00	0.00	21.00	000000562974				
					21.00	0.00	21.00					
RONALD SILVEIRA	JURY NICHOLS	3423	5236155	09/07/22	21.80	0.00	21.80	000000562975				
					21.80	0.00	21.80					
MICHA SMITH	JURY NICHOLS	3483	5236157	09/07/22	32.40	0.00	32.40	000000562976				
					32.40	0.00	32.40					
DEREK KLUCZYNSKI	JURY NICHOLS	3523	5236140	09/07/22	22.20	0.00	22.20	000000562977				
					22.20	0.00	22.20					
DANIEL MASSINGILL	JURY NICHOLS	3808	5236145	09/07/22	37.40	0.00	37.40	000000562978				
					37.40	0.00	37.40					
BARBARA BONKOSKI	JURY NICHOLS	3865	5236119	09/07/22	17.60	0.00	17.60	000000562979				
					17.60	0.00	17.60					
WILLIAM HENSLEY	JURY NICHOLS	3983	5236136	09/07/22	21.80	0.00	21.80	000000562980				
					21.80	0.00	21.80					
ROGER LEWIS	JURY NICHOLS	4201	5236142	09/07/22	20.40	0.00	20.40	000000562981				
					20.40	0.00	20.40					
JONATHAN MONTGOMERY	JURY NICHOLS	4354	5236149	09/07/22	21.00	0.00	21.00	000000562982				
					21.00	0.00	21.00					
JEANINNE JOHNSON	JURY NICHOLS	4430	5236139	09/07/22	20.20	0.00	20.20	000000562983				
					20.20	0.00	20.20					
MICHAEL WICHOWSKI	JURY NICHOLS	4702	5236165	09/07/22	15.40	0.00	15.40	000000562984				
					15.40	0.00	15.40					
JAMES SALYER	JURY NICHOLS	4715	5236153	09/07/22	15.80	0.00	15.80	000000562985				
					15.80	0.00	15.80					
BRUCE BACHMAN	JURY NICHOLS	4718	5236116	09/07/22	31.40	0.00	31.40					

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[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks		09/08/22		PAGE	6
Office 001	Main	Bank	BNK001	National City Bank	Run 005097	Payment Date	09/09/22	Pay-thru Date	09/07/22		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts		Net Amount	Payment Number		
					31.40	0.00		31.40	000000562986		
JOSEPH COUTCHER	JURY NICHOLS	4890	5236126	09/07/22	22.20	0.00		22.20			
					22.20	0.00		22.20	000000562987		
SHYLYN SUCHARSKI	JURY NICHOLS	4902	5236160	09/07/22	21.00	0.00		21.00			
					21.00	0.00		21.00	000000562988		
KELLY COMBS	JURY NICHOLS	5253	5236123	09/07/22	21.20	0.00		21.20			
					21.20	0.00		21.20	000000562989		
THOMAS LOE	JURY NICHOLS	5406	5236143	09/07/22	36.80	0.00		36.80			
					36.80	0.00		36.80	000000562990		
KIMBERLEY BROOKS	JURY NICHOLS	5759	5236120	09/07/22	15.80	0.00		15.80			
					15.80	0.00		15.80	000000562991		
TRENT REAGAN	JURY NICHOLS	5838	5236152	09/07/22	18.60	0.00		18.60			
					18.60	0.00		18.60	000000562992		
MARGARET DIONNE	JURY NICHOLS	5917	5236128	09/07/22	30.40	0.00		30.40			
					30.40	0.00		30.40	000000562993		
ZACHARY STEIN	JURY NICHOLS	66	5236159	09/07/22	15.60	0.00		15.60			
					15.60	0.00		15.60	000000562994		
KATHERINE COX	JURY NICHOLS	6999	5236127	09/07/22	15.40	0.00		15.40			
					15.40	0.00		15.40	000000562995		
KAY GELVIN	JURY NICHOLS	72	5236132	09/07/22	18.20	0.00		18.20			
					18.20	0.00		18.20	000000562996		
BENJAMIN HILL	JURY NICHOLS	7454	5236137	09/07/22	20.40	0.00		20.40			
					20.40	0.00		20.40	000000562997		
BENJAMIN ABRAMS	JURY NICHOLS	7558	5236115	09/07/22	16.00	0.00		16.00			
					16.00	0.00		16.00	000000562998		
LARRY SCOTT	JURY NICHOLS	7621	5236154	09/07/22	23.80	0.00		23.80			
					23.80	0.00		23.80	000000562999		
MATTHEW MARTINEZ	JURY NICHOLS	763	5236144	09/07/22	16.00	0.00		16.00			
					16.00	0.00		16.00	000000563000		
SARAH CORLISS	JURY NICHOLS	773	5236124	09/07/22	22.60	0.00		22.60			
					22.60	0.00		22.60	000000563001		
BRIGETTE TRINKLE	JURY NICHOLS	8107	5236162	09/07/22	23.00	0.00		23.00			

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Office 001	Main	Bank	BNK001	National City Bank		Run 005097	Payment Date	09/09/22	Pay-thru Date	09/07/22		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number				
					23.00	0.00	23.00	000000563002				
HOLLY GOSSETT	JURY NICHOLS	8148	5236133	09/07/22	20.80	0.00	20.80	000000563003				
					20.80	0.00	20.80					
FRANCIS WATTERS	JURY NICHOLS	8425	5236163	09/07/22	16.60	0.00	16.60	000000563004				
					16.60	0.00	16.60					
VIVIAN CASE	JURY NICHOLS	8753	5236121	09/07/22	36.00	0.00	36.00	000000563005				
					36.00	0.00	36.00					
KEVIN OCONNOR	JURY NICHOLS	8789	5236150	09/07/22	21.00	0.00	21.00	000000563006				
					21.00	0.00	21.00					
AMY TENNANT	JURY NICHOLS	9190	5236161	09/07/22	21.00	0.00	21.00	000000563007				
					21.00	0.00	21.00					
CHARLES WENTE	JURY NICHOLS	9267	5236164	09/07/22	23.40	0.00	23.40	000000563008				
					23.40	0.00	23.40					
JENIECE CORWIN	JURY NICHOLS	9453	5236125	09/07/22	21.80	0.00	21.80	000000563009				
					21.80	0.00	21.80					
DIANE MEYER	JURY NICHOLS	9482	5236148	09/07/22	23.00	0.00	23.00	000000563010				
					23.00	0.00	23.00					
NICOLE WITTMAN	JURY NICHOLS	9505	5236166	09/07/22	22.20	0.00	22.20	000000563011				
					22.20	0.00	22.20					
TRACY MCLEAN	JURY NICHOLS	984	5236146	09/07/22	15.40	0.00	15.40	000000563012				
					15.40	0.00	15.40					
TROTT LAW	TREASURER	95811	5236061	09/01/22	202500.00	0.00	202500.00	000000563013				
					202500.00	0.00	202500.00					
BROCK & SCOTT	TREASURER	95810	5236060	09/01/22	149732.33	0.00	149732.33	000000563014				
					149732.33	0.00	149732.33					
JEFFREY L STACKHOUSE	TREASURER	19-21 PRE	5236172	09/07/22	6588.78	0.00	6588.78	000000563015				
					6588.78	0.00	6588.78					
ROBERT & MARCUS BACH	TREASURER	2021 PRE	5236169	09/07/22	70.55	0.00	70.55	000000563016				
					70.55	0.00	70.55					
ANGELA JONES & GREGG	TREASURER	2021 PRE	5236168	09/07/22	403.40	0.00	403.40	000000563017				
					403.40	0.00	403.40					
GWYNN M HARRIS	TREASURER	21/20 PRE	5236167	09/07/22	3469.67	0.00	3469.67					

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[RAP215]	Company 01 County of Monroe				PAYMENT REGISTER - Checks		09/08/22	PAGE	8
Office 001 Main	Bank	BNK001	National City Bank	Run 005097	Payment Date 09/09/22	Pay-thru Date 09/07/22			
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number	
					3469.67	0.00	3469.67	000000563018	
CHRISTOPHER P WYLIE	TREASURER	4204045200	5236175	09/07/22	9197.47	0.00	9197.47		
					9197.47	0.00	9197.47	000000563019	
ANNETTE GAYNIER	TREASURER	PRE 20/21	5236171	09/07/22	1973.43	0.00	1973.43		
					1973.43	0.00	1973.43	000000563020	
GERALD P SHANKIE	TREASURER	PRE 2021	5236170	09/07/22	1648.20	0.00	1648.20		
					1648.20	0.00	1648.20	000000563021	
BANK BNK001 - TOTAL					706844.10	0.00	706844.10	*	
OFFICE 001 - TOTAL					706844.10	0.00	706844.10	**	

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Company 01 County of Monroe

PAYMENT REGISTER -

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PARAMETERS FOR PAYMENT RUN NUMBER 005101

Company code 01
Office code 001
Discount type A
Run schedule A
Priorities 000 TO 000
Select type
Type codes
Bank code
Checks? Y
Transfers? Y
BACS? Y
Drafts? Y
Manuals? Y
Others? Y
Vendor

NON CLAIM RUN 09/16/22

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks			09/15/22		PAGE 2	
Office 001	Main	Bank	BNK001	National City Bank		Run 005101	Payment Date	09/16/22	Pay-thru Date	09/14/22		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number				
AT & T	000000010000	73424228350	5236234	09/14/22	4415.35 4415.35	0.00 0.00	4415.35 4415.35	000000563022				
THE ASU GROUP	000000010200	AUG 2022	5236293	09/14/22	20229.35 20229.35	0.00 0.00	20229.35 20229.35	000000563023				
BEDFORD SENIOR CITIZ	000000020400	20907104610	5236216	09/13/22	28050.00 28050.00	0.00 0.00	28050.00 28050.00	000000563024				
CHARTER COMMUNICATIO	000000030566	09/01/22 09/01/22 .09/01/22 .09/01/22	5236191 5236192 5236193 5236194	09/09/22 09/09/22 09/09/22 09/09/22	297.03 124.09 219.98 125.41 766.51	0.00 0.00 0.00 0.00 0.00	297.03 124.09 219.98 125.41 766.51	000000563025				
CONSUMERS ENERGY	000000031502	09/05/22 091222 091222B 091222C 091222D 091222E 91222E 20652468773	5236195 5236208 5236209 5236210 5236211 5236212 5236213 5236235	09/09/22 09/12/22 09/12/22 09/12/22 09/12/22 09/12/22 09/12/22 09/14/22	533.85 40.34 40.34 67.20 31.75 31.35 29.27 8845.38 9619.48	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	533.85 40.34 40.34 67.20 31.75 31.35 29.27 8845.38 9619.48	000000563026				
CONTINENTAL SERVICES	000000031545	RC09780	5236236	09/14/22	11155.36 11155.36	0.00 0.00	11155.36 11155.36	000000563027				
DELTA DENTAL PLAN OF	000000040250	1057459 OCT2022	5236238 5236304	09/14/22 09/14/22	7582.65 2853.84 10436.49	0.00 0.00 0.00	7582.65 2853.84 10436.49	000000563028				
DTE ENERGY	000000040603	091222A 091222B 091222C 091222D 92000480154 1531#10822 1531#20822 1531#30822 0531#40822 1531#60822 09/08/22 09/06/22	5236204 5236205 5236206 5236207 5236228 5236272 5236277 5236283 5236286 5236294 5236305 5236306	09/12/22 09/12/22 09/12/22 09/12/22 09/13/22 09/14/22 09/14/22 09/14/22 09/14/22 09/14/22 09/14/22 09/14/22	272.81 49.37 193.93 187.18 412.23 88.48 142.47 165.41 515.05 56.52 490.29 17.37 2591.11	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	272.81 49.37 193.93 187.18 412.23 88.48 142.47 165.41 515.05 56.52 490.29 17.37 2591.11	000000563029				
FED EX	000000060180	7-875-64211	5236297	09/14/22	99.25	0.00	99.25					

NON CLAIM RUN 09/16/22

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks			09/15/22		PAGE 3	
Office 001	Main	Bank	BNK001	National City Bank		Run 005101	Payment Date 09/16/22	Pay-thru Date 09/14/22				
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number				
					99.25	0.00	99.25	000000563030				
INMATE CALLING SOLUT	000000090396	087213	5236226	09/13/22	12423.81	0.00	12423.81	000000563031				
					12423.81	0.00	12423.81					
LITTLE CAESAR ENTERP	000000120965	0006677	5236268	09/14/22	51.96	0.00	51.96					
		0006676	5236271	09/14/22	52.97	0.00	52.97					
					104.93	0.00	104.93	000000563032				
MCI RESIDENTIAL SERV	000000130016	8/3-9/2/22	5236233	09/14/22	14.51	0.00	14.51					
					14.51	0.00	14.51	000000563033				
MICHIGAN GAS UTILITI	000000131350	0615717003	5236229	09/13/22	41.93	0.00	41.93					
		1531D0822	5236298	09/14/22	38.12	0.00	38.12					
					80.05	0.00	80.05	000000563034				
SYSO DETROIT LLC	000000131804	458796698	5236250	09/14/22	870.20	0.00	870.20					
		458775776	5236262	09/14/22	101.62	0.00	101.62					
		458796699	5236265	09/14/22	1863.08	0.00	1863.08					
					2834.90	0.00	2834.90	000000563035				
MILAN SENIORS FOR HE	000000131835	20908025611	5236218	09/13/22	2965.00	0.00	2965.00					
		20908025712	5236219	09/13/22	1534.50	0.00	1534.50					
		20908025713	5236220	09/13/22	1215.00	0.00	1215.00					
					5714.50	0.00	5714.50	000000563036				
MONROE COUNTY DENTAL	000000132420	091622 565	5236242	09/14/22	660.25	0.00	660.25					
		091622 554	5236243	09/14/22	43.27	0.00	43.27					
					703.52	0.00	703.52	000000563037				
MONROE FAMILY YMCA	000000132435	20913084710	5236224	09/13/22	2888.50	0.00	2888.50					
		091622 YMC	5236244	09/14/22	665.60	0.00	665.60					
					3554.10	0.00	3554.10	000000563038				
MONROE CO.HEALTH INS	000000132450	091622 554M	5236246	09/14/22	677.99	0.00	677.99					
		091622 565M	5236247	09/14/22	10451.22	0.00	10451.22					
		091622 554V	5236248	09/14/22	4.77	0.00	4.77					
		091622 565V	5236249	09/14/22	74.01	0.00	74.01					
		SEPT 2022	5236292	09/14/22	124085.10	0.00	124085.10					
					135293.09	0.00	135293.09	000000563039				
MONROE COUNTY LEGAL	000000132550	20907034813	5236223	09/13/22	30975.30	0.00	30975.30					
					30975.30	0.00	30975.30	000000563040				
MONROE CO. OPPORTUNI	000000132600	20913095411	5236221	09/13/22	10387.00	0.00	10387.00					
					10387.00	0.00	10387.00	000000563041				
MONROE SENIOR CITIZE	000000133450	20902030410	5236222	09/13/22	43614.43	0.00	43614.43					

NON CLAIM RUN 09/16/22

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks			09/15/22		PAGE 4	
Office 001	Main	Bank	BNK001	National City Bank		Run 005101	Payment Date 09/16/22	Pay-thru Date 09/14/22				
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number				
					43614.43	0.00	43614.43	000000563042				
PRAIRIE FARMS DAIRY,	000000161170	9078983	5236237	09/14/22	74.04	0.00	74.04					
		9071116	5236241	09/14/22	218.47	0.00	218.47					
					292.51	0.00	292.51	000000563043				
SELF AND FAMILY BEHA	000000191274	20908014509	5236225	09/13/22	525.00	0.00	525.00	000000563044				
					525.00	0.00	525.00					
STATE OF MICHIGAN	000000192620	551-604988	5236227	09/13/22	90.00	0.00	90.00	000000563045				
					90.00	0.00	90.00					
STATE OF MICHIGAN	000000192705	AUGUST 2022	5236180	09/09/22	31801.51	0.00	31801.51	000000563046				
					31801.51	0.00	31801.51					
TELNET WORLDWIDE, IN	000000200250	255250	5236291	09/14/22	1987.95	0.00	1987.95	000000563047				
					1987.95	0.00	1987.95					
THE HARTFORD	000000200415	35071117555	5236240	09/14/22	457.97	0.00	457.97	000000563048				
					457.97	0.00	457.97					
ULINE	000000210006	152809522	5236231	09/13/22	340.82	0.00	340.82	000000563049				
					340.82	0.00	340.82					
VERIZON WIRELESS	000000220156	9914812262	5236214	09/13/22	662.38	0.00	662.38	000000563050				
					662.38	0.00	662.38					
WEX BANK	000000230425	83468748	5236230	09/13/22	1048.46	0.00	1048.46	000000563051				
					1048.46	0.00	1048.46					
CITY OF LUNA PIER TR	000000400151	AUGUST 2022	5236183	09/09/22	669.90	0.00	669.90	000000563052				
					669.90	0.00	669.90					
DUNDEE TOWNSHIP TREA	000000400216	AUGUST 2022	5236185	09/09/22	938.15	0.00	938.15	000000563053				
					938.15	0.00	938.15					
BEDFORD PUBLIC SCHOO	000000450250	20907095708	5236217	09/13/22	5626.72	0.00	5626.72	000000563054				
					5626.72	0.00	5626.72					
MONROE COUNTY	000000500002	091622 DPR	5236251	09/14/22	596.17	0.00	596.17					
		091622 MPR	5236252	09/14/22	28882.93	0.00	28882.93					
		091622 VPR	5236253	09/14/22	644.93	0.00	644.93					
					30124.03	0.00	30124.03	000000563055				
MONROE COUNTY	000000500003	091622 565	5236254	09/14/22	86.87	0.00	86.87					
		091622 554	5236255	09/14/22	3.65	0.00	3.65					
					90.52	0.00	90.52	000000563056				
MONROE COUNTY FINANC	000000500251	4132	5236302	09/14/22	2476.36	0.00	2476.36					

NON CLAIM RUN 09/16/22

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks			09/15/22		PAGE	5
Office 001	Main	Bank	BNK001	National City Bank		Run	005101	Payment Date	09/16/22	Pay-thru Date	09/14/22	
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date		Gross Amount	Deduction Amounts		Net Amount	Payment Number		
						2476.36	0.00		2476.36	000000563057		
MONROE COUNTY GENERA	000000501100	091622 554	5236257	09/14/22		34.39	0.00		34.39			
						34.39	0.00		34.39	000000563058		
MONROE CO PROSECUTOR	000000501675	MTS-110-21	5236232	09/13/22		251.80	0.00		251.80			
						251.80	0.00		251.80	000000563059		
BEDFORD TOWNSHIP	000000510201	AUGUST 2022	5236184	09/09/22		970.53	0.00		970.53			
						970.53	0.00		970.53	000000563060		
FRENCHTOWN TOWNSHIP	000000510206	AUGUST 2022	5236186	09/09/22		767.24	0.00		767.24			
						767.24	0.00		767.24	000000563061		
SUMMERFIELD TOWNSHIP	000000510213	AUGUST 2022	5236187	09/09/22		33.00	0.00		33.00			
						33.00	0.00		33.00	000000563062		
MONROE CITY	000000510302	AUGUST 2022	5236182	09/09/22		2419.70	0.00		2419.70			
						2419.70	0.00		2419.70	000000563063		
CARLETON VILLAGE	000000510400	AUGUST 2022	5236188	09/09/22		173.25	0.00		173.25			
						173.25	0.00		173.25	000000563064		
DUNDEE VILLAGE	000000510401	AUGUST 2022	5236189	09/09/22		5917.30	0.00		5917.30			
						5917.30	0.00		5917.30	000000563065		
SO. ROCKWOOD VILLAGE	000000510404	AUGUST 2022	5236190	09/09/22		4216.91	0.00		4216.91			
						4216.91	0.00		4216.91	000000563066		
MONROE COUNTY	000000510725	091622 554	5236258	09/14/22		617.32	0.00		617.32			
						617.32	0.00		617.32	000000563067		
MONROE CO. EMP. RETI	000000550200	091622 PST	5236259	09/14/22		88.94	0.00		88.94			
		091622 RCO	5236260	09/14/22		64.36	0.00		64.36			
		091622 RET	5236261	09/14/22		21213.49	0.00		21213.49			
		091622 RTC	5236263	09/14/22		2473.64	0.00		2473.64			
		091622 RTD	5236264	09/14/22		1683.72	0.00		1683.72			
		091622 RTS	5236266	09/14/22		16547.64	0.00		16547.64			
						42071.79	0.00		42071.79	000000563068		
AIG VALIC	000000550207	091622 AIG	5236269	09/14/22		75.00	0.00		75.00			
						75.00	0.00		75.00	000000563069		
UNITED WAY OF MONROE	000000550215	091622 UW	5236267	09/14/22		48.00	0.00		48.00			
						48.00	0.00		48.00	000000563070		
HEALTHEQUITY, INC.	000000550234	SEPT 2022	5236295	09/14/22		23.70	0.00		23.70			

NON CLAIM RUN 09/16/22

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks			09/15/22		PAGE 6	
Office 001	Main	Bank	BNK001	National City Bank		Run 005101	Payment Date 09/16/22	Pay-thru Date 09/14/22				
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number				
					23.70	0.00	23.70	000000563071				
GREAT-WEST LIFE & AN	000000550280	091622 GWE	5236270	09/14/22	5545.00	0.00	5545.00	000000563072				
					5545.00	0.00	5545.00					
AXA EQUITABLE	000000550285	091622 EQU	5236273	09/14/22	1075.00	0.00	1075.00	000000563073				
					1075.00	0.00	1075.00					
MONROE CO.UNEMPLOYME	000000550310	091622 565	5236274	09/14/22	65.93	0.00	65.93					
		091622 554	5236275	09/14/22	2.02	0.00	2.02					
					67.95	0.00	67.95	000000563074				
MONROE COUNTY WORKER	000000550315	091622 554	5236276	09/14/22	1.30	0.00	1.30	000000563075				
					1.30	0.00	1.30					
MONROE CO.LONG TERM	000000550320	091622 565	5236278	09/14/22	503.40	0.00	503.40					
		091622 554	5236279	09/14/22	18.54	0.00	18.54					
					521.94	0.00	521.94	000000563076				
MONROE CO.RETIREE HE	000000550325	091622 CRH	5236280	09/14/22	698.55	0.00	698.55					
		091622 DRH	5236281	09/14/22	360.30	0.00	360.30					
		091622 RHC	5236282	09/14/22	5993.20	0.00	5993.20					
		091622 SRH	5236284	09/14/22	4533.80	0.00	4533.80					
					11585.85	0.00	11585.85	000000563077				
STATE OF MICHIGAN	000000601950	AUGUST 2022	5236181	09/09/22	40.00	0.00	40.00	000000563078				
					40.00	0.00	40.00					
STATE OF MICHIGAN	000000602054	551-604538	5236215	09/13/22	9224.00	0.00	9224.00	000000563079				
					9224.00	0.00	9224.00					
STATE OF MICH-DEPT O	000000602058	AUGUST 2022	5236177	09/08/22	12374.97	0.00	12374.97	000000563080				
					12374.97	0.00	12374.97					
KEVIN'S CAR SERVICE	000000721108	13532	5236245	09/14/22	30.00	0.00	30.00	000000563081				
					30.00	0.00	30.00					
CARL J. SCHMIDT	000000721904	8/28-9/10	5236196	09/12/22	2736.45	0.00	2736.45					
		8/1-8/27/22	5236197	09/12/22	1539.24	0.00	1539.24					
					4275.69	0.00	4275.69	000000563082				
JIM'S TOWING	000000730636	5946RST	5236285	09/14/22	20.00	0.00	20.00	000000563083				
					20.00	0.00	20.00					
TODD AND LISA JONES	000000730705	5944RST	5236287	09/14/22	75.00	0.00	75.00	000000563084				
					75.00	0.00	75.00					
MONROE DODGE CHRYSLER	000000731296	5947RST	5236288	09/14/22	200.00	0.00	200.00					

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[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks		09/15/22		PAGE 7	
Office 001	Main	Bank	BNK001	National City Bank		Run 005101	Payment Date 09/16/22	Pay-thru Date 09/14/22			
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number			
					200.00	0.00	200.00	000000563085			
STATE FARM INSURANCE	000000731965	5943RST	5236289	09/14/22	25.00	0.00	25.00	000000563086			
					25.00	0.00	25.00				
ELLA THOMAS	000000732037	5945RST	5236290	09/14/22	1322.00	0.00	1322.00	000000563087			
					1322.00	0.00	1322.00				
STACEY GOANS	000000823525	0822	5236303	09/14/22	28.75	0.00	28.75	000000563088			
					28.75	0.00	28.75				
CARI GRAHL	000000823645	09072022	5236300	09/14/22	53.13	0.00	53.13	000000563089			
					53.13	0.00	53.13				
SHELLY JOHNSON	000000824585	092022	5236301	09/14/22	26.25	0.00	26.25	000000563090			
					26.25	0.00	26.25				
DAVID MORGAN	000000826083	09092022	5236239	09/14/22	32194.61	0.00	32194.61	000000563091			
					32194.61	0.00	32194.61				
THE HUNTINGTON NATIO	000000902723	48164	5236202	09/12/22	500.00	0.00	500.00	000000563092			
					500.00	0.00	500.00				
AT & T	000000903800	091222	5236203	09/12/22	98.67	0.00	98.67	000000563093			
					98.67	0.00	98.67				
SALENBIEN TRUCKING &	000000903817	PAY APP#8	5236199	09/12/22	123513.29	0.00	123513.29				
		PAY APP #10	5236200	09/12/22	847522.55	0.00	847522.55				
					971035.84	0.00	971035.84	000000563094			
GRANITE INLINER, LLC	000000920618	PAY APP#8	5236201	09/12/22	159079.75	0.00	159079.75	000000563095			
					159079.75	0.00	159079.75				
BRITNI MARTIN	CLERK/REGIST	20-143308PH	5236198	09/12/22	500.00	0.00	500.00	000000563096			
					500.00	0.00	500.00				
MANDI PURNELL	PARKS & REC	09082022	5236296	09/14/22	30.00	0.00	30.00	000000563097			
					30.00	0.00	30.00				
TROTT LAW	TREASURER	95881	5236178	09/08/22	36644.50	0.00	36644.50	000000563098			
					36644.50	0.00	36644.50				
BANK BNK001 - TOTAL					1714390.45	0.00	1714390.45	*			
OFFICE 001 - TOTAL					1714390.45	0.00	1714390.45	**			



August 30, 2022

Mr. Randy Richardville, Chairman
Operations Committee
Monroe County Board of Commissioners
125 E. Second Street
Monroe, Michigan 48161

Re: Request to transition part-time position to a full-time position

Chairman Richardville and Committee Members:

SUMMARY

In order to maintain continuity and obligations across our multiple sites and to aid in the care and maintenance of our historical collections, I am requesting that our part-time Registrar (Tier 2, Grade 7, Step 2) be converted to a full-time position.

REASONING

The Registrar works in our Local History Division, which is responsible for the intake, processing, and long-term care of the MCMS's growing collection of artifacts and archival materials distributed across our five sites (County Museum, County Archives, Territorial Park, Vietnam Veterans Museum and Memorial, and Third Street Storage Facility). The Registrar is considered an integral position and is responsible for ensuring the proper stewardship of historical assets and the maintenance of our PastPerfect database. Additionally, they play a crucial role in assisting our visitors with research inquiries, are involved in all phases of the exhibit development process, and support the general operational and programmatic efforts of the MCMS. As we maintain a collection of nearly 30,000 artifacts, approximately 40,300 photographs, nearly 2,100 linear feet of archival materials, 400 linear feet of obituaries, and 1,440 cubic feet of bound and unbound newspapers, there is a large amount to manage and requires an investment in staff that is typically disproportionate to other positions in the museum. By adding a second full-time staffer in the Local History Division, we better insulate ourselves against the loss of institutional knowledge that generally accompanies the departure of collections staff. Besides their standard duties enumerated above, converting the position to full-time will also aid in digital collections

initiatives which will ultimately make our holdings more accessible to the public.

IMPLEMENTATION TIMELINE

If approved, the Registrar position would be filled as soon as possible following the county's hiring protocols.

CLOSING

Thank you for your time and the consideration of my request. If it is approved, it will be the first wholly new full-time staff positions at the MCMS in over a decade and increase our current full-time positions from three to four and reduce our overall dependency on part-time staff. If you have any questions or concerns, please do not hesitate to contact me at 734.240.7781 or andy_clark@monroemi.org.

Regards,

A handwritten signature in blue ink, appearing to read 'Clark', with a stylized flourish at the end.

Andrew Clark
Monroe County Museum System
Director

HIRING REVIEW FORM

Department: Monroe County Museum System

Vacancy Job Title: Registrar (convert part-time position to full-time)

Brief Job Description:

Part of our Local History Division, the Registrar is principally responsible for all accession and de-accession paperwork; incoming donation paperwork; incoming and outgoing loans; loan renewals; and for obtaining insurance for loans when required. Maintains on and off-site backups of the PastPerfect database. Processes incoming collections. Helps researchers with requests.

Budgeted Position:

☐ YES

If YES, are Funds Available?

☒ YES

* Must be verified by Finance/HR

☐ NO

*Must provide Funding Plan, verified by

☒ NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

Perhaps more than other divisions within the museum, the local history staff have the greatest amount of institutional knowledge as they are the caretakers of the museum system's collections. Due to the quantity of our growing collection of artifacts and archival holdings and to have a divisional succession plan, the transition from a part-time to full-time registrar would be very beneficial to the MCMS. In the museum field, the registrar is considered a core position for access and care of a museum's collections.

Completed By: Andrew Clark, Director DATE: 7.27.2022

Human Resources/ Finance Use:

Conclusion:

Finance: No additional cost to the 2022 budget. Museum fund has sufficient fund balance to absorb the anticipated cost.

HR: Aligns staffing to meet the changing needs of the community and the vision of the Museum. Transition will be completed in compliance with CBA and County policy.

Finance Reviewer: Sue Maier

DATE: 09/01/2022

HR Reviewer: Aundrea Armstrong

DATE: 09/01/2022

APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

ITEM	DATE	Department	Union	Grade	Step	Classification	WAGES	FRINGES	TOTAL
ANNUAL BUDGET	2022	80300	Union_04G	RYE07	2	PART TIME REGISTRAR	\$23,631	\$ 2,248	\$25,879
ACTUAL COST	THROUGH 9/11/22	80300	Union_04G	RYE07	2	PART TIME REGISTRAR	\$17,204	\$ 1,637	\$18,841
						REMAINING BUDGET	\$ 6,427	\$ 611	\$ 7,038
PROPOSED	FULL TIME-EFF. 9/12/22	80300	Union_04G	RYE07	2	REGISTRAR	\$11,174	\$ 3,271	\$14,445
						TOTAL COST/(SAVINGS)	\$ 4,747	\$ 2,660	\$ 7,407
FINANCE CONCLUSION:									
FUND HAS SUFFICIENT FUND BALANCE TO ABSORB ANTICIPATED COST.									
ANNUAL PROPOSED	2022	80300	Union_04G	RYE07	2	REGISTRAR	\$37,318	\$ 22,578	\$59,896



MONROE COUNTY YOUTH CENTER

LEARN. GROW. LIVE.

August 10, 2022

Mr. Randy Richardville, Chairman
Operations Committee
Monroe County Board of Commissioners
125 E. Second Street
Monroe, MI 48161

Re: Monroe County Youth Center Reorganization Proposal

Dear Chairman Richardville and Committee Members:

In June of 2021, we created a new community based program called Enhancing Strengths and Supports (ESS). This program allows the Probate Court, through the Youth Center, to provide extensive services to juveniles who are in danger of becoming involved in the juvenile court or are at the early stages of involvement with the court. This program was fully funded through the Youth Center's 2021 budget through restructuring personnel and program resources previously approved by the Board.

In that restructuring, four (4) line staff positions and 1 (one) supervisor position were reassigned to staff the ESS program. The creation of this new program allows the county to focus on juveniles and their families at the "front end" rather than waiting for crimes to be committed in order to offer support and services at the "back end". This program has met our initial goals as demonstrated through our assessments measured on program participants at the start and end of the program. Further example of the initial success of the program is that we needed a "waiting list" due to the high demand from referral sources.

The reassignment of staff at initiation of the program, along with specific challenges of staffing a 24-hour facility (per licensing requirements), has identified a need to adjust some of our staffing. We are incurring a high level of overtime that is exceeding our 2022 budget. In order to meet our staffing schedule while limiting staff working excessive hours that can lead to burnout and poor judgment, we propose creating two (2) new positions.

We propose to reclassify a Secretary position (Grade 6), that is vacant and will be eliminated, into a Group Leader position (Grade 9). Additionally, we would create an additional Shift Supervisor position (Grade 12) to restore our four (4) supervisors assigned to the 24-hour facility. These two (2) new positions will help us create a sustainable workforce that mitigates excessive overtime while providing resources to operate a successful community based program that supports at-risk juveniles.

In the current year, the elimination of the secretarial position into the Group Leader position, and the additional Shift Supervisor are funded within the 2022 budget. A portion of the savings from vacant positions will be used to offset the additional overtime costs incurred year to date. The estimated cost of the restructuring in 2023 of \$81,836 will be funded 50/50 between the General Fund and the Child Care Fund minus the prior noted expected overtime that will be avoided by the creation of the additional Supervisor position.

In summary, we are continuing to strive to better align our resources and staffing to meet the changing needs of the community. This includes our objectives to provide effective, evidence-based programming to youth and their families involved with the court or who are at great risk of becoming involved with the Court. In order to accomplish our goals, we request the Committee recommend to the Full Board the approval of the changes outlined above.

I will be in attendance at the committee meeting to outline our proposal and answer any questions you or the committee members may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Risinger". The signature is fluid and cursive, with the first name "Jim" and last name "Risinger" clearly distinguishable.

Jim Risinger
Director, Monroe County Youth Center

HIRING REVIEW FORM

Department: Youth Center

Vacancy Job Title: 2022 Reorganization/ Shift Supervisor and Group Leader

Brief Job Description:

Shift Supv: Responsible for ensuring the safety, welfare and security of youth center staff, residents, visitors, and grounds. Ensure compliance of all policies, procedures, programming goals and treatment objectives. Group Leader:

Budgeted Position:

☐ YES

If YES, are Funds Available?

☐ YES

* Must be verified by Finance/HR

☐ NO

*Must provide Funding Plan, verified by

☒ NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

We propose to reclassify a Secretary position (Grade 6), that is vacant and will be eliminated, into a Group Leader position (Grade 9). Additionally, we would create an additional Shift Supervisor position (Grade 12) to restore our (4) supervisors assigned to the 24- hours facility. These two (2) new positions will help us create a sustainable workforce that mitigates excessive overtime while providing resources to operate a successful community-based program that supports at-risk juveniles.

Completed By: Jim Risinger

DATE: 08/15/2022

Human Resources/ Finance Use:

Conclusion:

Finance: No additional cost to the 2022 budget. Additional cost in 2023 budget will be split 50/50 between general fund and child care fund. Cost further finance by expected reduction in overtime that has been occurring due to limited staffing.

HR: Reorganization better aligns staffing to meet the changing needs of the community.

Finance Reviewer: Sue Maier

DATE: 08/15/2022

HR Reviewer: Aundrea Armstrong

DATE: 08/15/2022

APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

ITEM	DATE	Department	Union	Grade	Classification	WAGES	FRINGES	TOTAL					
ANNUAL BUDGET	2022	14821	Union_08	RYE07	YOUTH DEVELOPMENT SPECIALIST	\$ 42,742	\$ 14,378	\$ 57,120					
ANNUAL BUDGET	2022	14821	Union_08	RYE09	PROGRAM DEVELOPMENT LEADER	\$ 45,125	\$ 9,841	\$ 54,966					
ANNUAL BUDGET	2022	14821	Union_08	RYE07	YOUTH DEVELOPMENT SPECIALIST	\$ 37,232	\$ 8,155	\$ 45,387					
ANNUAL BUDGET	2022	35610	Union_08	RYE06	SECRETARY	\$ 34,043	\$ 21,357	\$ 55,400					
					TOTAL BUDGET	\$ 159,142	\$ 53,731	\$ 212,872					
ACTUAL COST	THROUGH 091122	14821	Union_08	RYE07	YOUTH DEVELOPMENT SPECIALIST	\$ 27,743	\$ 9,478	\$ 37,220					
ACTUAL COST	THROUGH 091122	14821	Union_08	RYE09	PROGRAM DEVELOPMENT LEADER	\$ 29,581	\$ 5,833	\$ 35,414					
ACTUAL COST	THROUGH 091122	14821	Union_08	RYE07	YOUTH DEVELOPMENT SPECIALIST	\$ 23,978	\$ 4,726	\$ 28,704					
					TOTAL ACTUAL	\$ 81,302	\$ 20,037	\$ 101,338					
					REMAINING BUDGET	\$ 77,840	\$ 33,694	\$ 111,534					
PROPOSED	PROMO DATE: 091222	35610	Union_08	RYE09	GROUP LEADER-YC	\$ 13,356	\$ 3,561	\$ 16,918					
PROPOSED	DOH: 091222	14821	Union_08	RYE07	YOUTH DEVELOPMENT SPECIALIST	\$ 10,857	\$ 4,637	\$ 15,494					
PROPOSED	PROMO DATE: 091222	14821	Union_08	RYE09	PROGRAM DEVELOPMENT LEADER	\$ 12,615	\$ 2,643	\$ 15,258					
PROPOSED	DOH: 091222	14821	Union_08	RYE07	YOUTH DEVELOPMENT SPECIALIST	\$ 10,857	\$ 4,637	\$ 15,494					
PROPOSED	PROMO DATE: 091222	35610	Union_13	RYE12	SHIFT SUPERVISOR	\$ 15,864	\$ 3,280	\$ 19,144					
					TOTAL PROPOSED	\$ 63,549	\$ 18,757	\$ 82,307					
					REORG COST/(SAVINGS)	\$ (14,291)	\$ (14,937)	\$ (29,227)					
					2022 OVERTIME BUDGET OVERAGE			\$ 29,227					
					TOTAL COST/(SAVINGS)			\$ (0)					
FINANCE CONCLUSION:													
NO ADDITIONAL APPROPRIATION IS NECESSARY; COST OF POSITIONS INCLUDED IN BUDGET IN 2022. ESTIMATED COST IN 2023 OF \$81,836													
SPLIT 50/50 BETWEEN GENERAL FUND AND CHILD CARE FUND. COST FURTHER FINANCED BY EXPECTED REDUCTION IN OVERTIME THAT HAD BEEN INCURRED DUE TO LIMITED STAFF POSITIONS.													
ANNUAL PROPOSED	2022	35610	Union_08	RYE09	GROUP LEADER-YC	\$ 44,965	\$ 14,815	\$ 59,780					
ANNUAL PROPOSED	2022	14821	Union_08	RYE07	YOUTH DEVELOPMENT SPECIALIST	\$ 36,551	\$ 22,801	\$ 59,352					
ANNUAL PROPOSED	2022	14821	Union_08	RYE09	PROGRAM DEVELOPMENT LEADER	\$ 42,468	\$ 9,335	\$ 51,803					
ANNUAL PROPOSED	2022	14821	Union_08	RYE07	YOUTH DEVELOPMENT SPECIALIST	\$ 36,551	\$ 22,801	\$ 59,352					
ANNUAL PROPOSED	2022	35610	Union_13	RYE12	SHIFT SUPERVISOR	\$ 52,982	\$ 11,440	\$ 64,422					
					TOTAL ANNUAL PROPOSED COST	\$ 213,518	\$ 81,191	\$ 294,709					



MONROE COUNTY

FINANCE DEPARTMENT

125 East Second Street · Monroe, Michigan 48161-2197
Telephone: (734) 240-7250 · Fax (734) 240-7266

September 2, 2022

Mr. Randy Richardville, Chairman
Board of Commissioners Operations Committee
125 East Second Street
Monroe, MI 48161

Re: Recommended Policies for Update

Dear Chairman Richardville and Committee Members:

Enclosed are five (5) policies for consideration by the Committee and subsequently a recommendation to the full Board of Commissioners. The policies are as follows:

- Capital Planning (New)
- Educational Reimbursement (Updated)
- Employee Expense Reimbursement (Updated)
- Intern and Coop Employees (Updated)
- Legal Advisor/General Counsel (Updated)

The policy manual update work continues our efforts to meet compliance with external entities where applicable, align operations with policies and address new and emerging opportunities/challenges within our policies.

We attach is a matrix of the policies that are included for this meeting providing a summary overview of each policy for consideration, the type or area of operation, its number, name, specific content that was reviewed and subsequently amended and any other supplemental comments for further understanding.

We will briefly review each policy with the committee, respond to questions and look for your support and approval.

Sincerely,

A handwritten signature in cursive script, appearing to read "Michael Bosanac".

Michael Bosanac
Administrator/Chief Financial Officer

Enclosures

COUNTY OF MONROE
PROGRESS TRACKING OF UPDATED POLICIES
POLICY ORGANIZATION AND GOVERNANCE-2022
OPERATIONS COMMITTEE MEETING SEPTEMBER 8, 2022

Section	Old Policy #	New Policy #	Policy Name	Content Review	Supplemental Comments
Financial Management	N/A	315	Capital Planning	New policy addresses a need as part of credit rating process to include clarity on County 2 year budget and 5 year plans for facility and IT capital projects	Drafted policy includes input from Public Financial Management who has served as financial advisor to County on debt issues and financing matters.
Employee Relations	447	447	Educational Reimbursement	Extensive update of policy. Provides clearer objectives and value of policy and goals of enhancing formal education of workforce where retention, promotion and succession planning are important outcomes.	Includes new details on procedure and forms and applications for initial approval and upon completion of course for qualifying reimbursement.
Employee Relations	307	307	Employee Expense Reimbursement	Policy was updated in February 2021 and since then we have identified need to make further clarifications to policy. Changes also include increasing standard lodging rates as costs have increased and costs are more the norm and avoids regular policy exception approval.	Clarifies in better language eligible items for reimbursement and guidelines.
Employee Relations	431	431	Intern and Coop Employees	Update provides for clarity of policy, application and use and procedure.	Includes stronger policy statement on outcomes, adds compliance for minimum wage law and expands definitions used in policy.
Governance	202	206	Legal Advisor/General Counsel	Changes policy number and order in policy manual and expands policy name.	Updates overall policy and procedure along with responsibility to administer and act within policy. Policy review and draft includes input from Legal Advisor(s)



Monroe County

Emergency Management Division

987 S. Raisinville Road • Monroe, Michigan 48161-9700
Telephone: 734.240.3135 • Fax: 734.241.7136

September 7, 2022

Mark Brant, Chairman
Monroe County Board of Commissioners
125 E. Second Street
Monroe, Michigan 48161

RE: 2023 EMPG Initial Work Agreement

Dear Chairman Brant:

As part of our annual compliance with Public Act 390, the Emergency Management Act, State, and local emergency management officials draft a work agreement to provide services for the Emergency Management Performance Grant (EMPG) funding.

The attached work agreement is used as the State of Michigan fiscal year 2023 reporting document between Michigan State Police, Emergency Management and Homeland Security Division (MSP-EMHSD), and the Monroe County Emergency Management Division. The form is divided into fourteen emergency management program elements that are identified to provide a successful local emergency management program in Michigan.

This Work Agreement is tailored specifically for the needs of Monroe County and the District 2S Coordinator for MSP-EMHSD. The EMPG 2023 work agreement which preceeds the EMPG grant provides up to 50% of the salary and fringes of the Emergency Manager totaling \$45,362 for fiscal year 2023. The remaining cost share is currently allocated to the Emergency Management annual budget.

I respectfully submit the FY 2023 Initial Work Agreement for your approval signature. Please sign the form on the top of the first page under the area "Signature of Chief Elected Official."

If you have, any questions feel free to contact me anytime.

Sincerely,
John Conlin
John Conlin
Director, Monroe County Emergency Management



MONROE COUNTY

FINANCE DEPARTMENT

125 East Second Street · Monroe, Michigan 48161-2197

Telephone: (734) 240-7250 · Fax (734) 240-7266

September 12, 2022

Mr. Mark Brant, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI. 48161

Re: Fiscal Year 2023 Michigan Indigent Defense Commission Grant Award

Dear Chairman Brant and Members of the Board:

At the May 3, 2022 Board of Commissioners regular meeting, the Board confirmed submitting an application for Fiscal Year 2023 grant funding to the Michigan Indigent Defense Commission (MIDC).

Our application including the plan and cost analysis has been approved by the MIDC. Enclosed you will find an email communication confirming the same and the grant contract for fiscal year 2023.

A summary of the plan's cost is as follows:

<u>Fiscal Year</u>	<u>Total Plan Cost</u>	<u>State Share</u>	<u>County Share</u>
FY2023	\$1,294,111	\$1,076,424	\$217,687
FY2022	\$1,180,258	\$966,375	\$213,883

For the County share of the FY2023 program this amount has been included in the 2022-2023 budgets.

It is requested the Board accept the communications, place them on file and accept the grant funding consistent with the County Plan and authorize the receipt of grant revenues and program expenditures.

If you have any questions or desire any further information with respect to this grant, please contact me.

Sincerely,

Michael G. Bosanac
Administrator/Chief Financial Officer

Enclosures



Michael Bosanac <michael_bosanac@monroemi.org>

(no subject)

1 message

Michael Bosanac <michael_bosanac@monroemi.org>
To: Michael Bosanac <michael_bosanac@monroemi.org>

Tue, Sep 13, 2022 at 9:42 AM

From: <egrams@egrams-mi.com>
Date: Thu, Sep 1, 2022 at 4:04 PM
Subject: MIDC Agreement Proposal Status - CPA-23 Compliance Plan and Cost Analysis Renewal - FY 2023
To: <melanie_young@monroemi.org>

Dear Melanie Young:

Your proposal for CPA-23 - Compliance Plan and Cost Analysis Renewal - FY 2023 with the Michigan Indigent Defense Commission (MIDC) has been approved. Congratulations on your grant award.

Next Steps

To accept and electronically sign your agreement in EGrAMS, please do the following:

1. Access EGrAMS by using the URL: <https://egrams-mi.com/midc/>
2. Have the **Authorized Official** login to EGrAMS using the URL: <https://egrams-mi.com/midc>
3. Select 'Grantee -> Project Director ->Application Status' from the menu
4. Select the CPA-23 - Compliance Plan and Cost Analysis Renewal - FY 2023 program and click the "Find" button.
5. View the agreement by clicking the "View Contract" button.
6. Accept the agreement by clicking the "Sign Contract" button to electronically sign the agreement.

If you have questions on how to sign your agreement, please contact me by phone at (517) 657-3066 or by email at MackR2@michigan.gov.

Thank you for your cooperation and support.

Sincerely,
Rebecca Mack
Grant Manager
Michigan Indigent Defense Commission



MONROE COUNTY COURTS

106 East First Street • Monroe, Michigan 48161-2197

Hon. Mark S. Braunlich, Chief Judge 38th Judicial Circuit Court

Hon. Michael C. Brown, Chief Judge 1st District Court

Hon. Cheryl E. Lohmeyer, Chief Judge Monroe County Probate Court

September 15th, 2022

Monroe County Board of Commissioners
125 East Second Street
Monroe, Michigan 48161

Attn: Chairman Mark Brant

RE: EMS Funding – 2022

Honorable Chairman Brant:

The 1st District and 38th Circuit Courts will have exhausted the budgets for Electronic Monitoring (EMS) of indigent defendants appearing before the Court awaiting disposition of their cases, before the end of 2022. EMS is ordered in lieu of incarcerating individuals, to monitor their whereabouts, ensure compliance with bond conditions, protect alleged victims, and to help alleviate jail overcrowding.

Based on past monthly expenditures, District Court has a shortfall of \$44,000 and Circuit Court has a shortfall of \$36,000. We would respectfully ask the Board to consider funding these amounts respectively through the end of the year.

Respectfully,

Honorable Michael C. Brown
Chief Judge of the 1st Judicial District Court

Honorable Mark S. Braunlich
Chief Judge of the 38th Circuit Court



MONROE COUNTY

FINANCE DEPARTMENT

125 East Second Street · Monroe, Michigan 48161-2197

Telephone: (734) 240-7250 · Fax (734) 240-7266

September 14, 2022

Mr. Mark Brant, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: 2021 Annual Comprehensive Financial Report & Audit Findings

Dear Chairman Brant and Commissioners:

In their communication dated June 30, 2022 with those charged with governance, Rehmann Robson, independent auditor, refers to the Schedule of Findings and Questioned Costs, detected as part of their 2021 audit work for the County of Monroe, the details of which begin on page 14 of the year ended December 31, 2021 Single Audit Act Compliance. On behalf of management, we have listed the item noted along with a short summary response to the governing board as follows:

Material Weakness in Internal Control over Financial Reporting:

2021-001 Employment and Training and Homeland Security Grant Accounting (Repeat).

The County had not reconciled the general ledger to ensure grant revenues did not exceed the related expenditures. While progress has been made, more progress has to occur.

Page 15 of the same document provides the corrective action plan for the above.

We appreciate the work of our auditors to assist and help strengthen our internal controls and procedures related to the financial management of the County.

Sincerely,

Susan E. Maier
Director of Fiscal Services



SPECIAL TRIBUTE RECOGNIZING MONROE COUNTY'S 4-H AS IT CELEBRATES 100 YEARS

WHEREAS, the Monroe County 4-H has been a key partner for communities in creating safe environments where young people learn new skills, develop meaningful relationships with peers and adults, and take on leadership roles for their own development; and

WHEREAS, we want to thank the 4-H for mentoring our future leaders and contributing to help make Monroe County one of the best in Michigan; and

WHEREAS, 4-H is growing current and future leaders: growing kids who are confident and strong, curious enough to ask questions and capable enough to find the answers; and

WHEREAS, we want to encourage the Monroe County 4-H to continue developing responsible young adults in our ever-changing world; and

WHEREAS, the Monroe County 4-H impacts other youth in the community through key partnerships with local governments, schools, churches and businesses; and

WHEREAS, on June 14, 2022, the Monroe County 4-H celebrated its Centennial year at the Monroe County Expo Center.

NOW, THEREFORE on this 20th day of September 2022, the Monroe County Board of Commissioners hereby presents this Special Tribute recognizing the 4-H in the County of Monroe on its 100th Anniversary and encourages our fellow citizens to join us in recognizing and celebrating the contributions of the 4-H's past, the innovations of its present programming and its continuing commitment to the future of our community's young people.

Special Tribute Offered by Commissioner David Swartout

Special Tribute Supported by Commissioner David Hoffman

Mark Brant
Chairman
District 2

Randy Richardville
Vice-Chairman
District 5

David C. Hoffman
District 1

Dawn A. Asper
District 3

George L. Jondro
District 4

David P. Vensel
District 6

David G. Swartout
District 7

Greg Moore, Jr.
District 8

J. Henry Lievens
District 9