

AGENDA
MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY, APRIL 18, 2023 – 6:00 P.M.
125 EAST SECOND STREET
MONROE, MI 48161
(734) 240-7003

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
Led by Commissioner Richardville
- IV. OPENING PRAYER
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF MINUTES (04/04/2023 Regular Meeting)
- VII. PUBLIC COMMENT
- VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION
- IX. FINANCE MATTERS
 - 1. Approval of the 04/19/2023 Accounts Payable Current Claims Report in the amount of \$1,318,113.03
 - 2. Revenues, expenditures and cash balance report for 1st quarter ending March 31, 2023.
- X. CONSENT AGENDA
 - 1. Approval of Non-Claims
 - a. Check Register dated 04/07/2023 in the amount of \$423,758.48
 - b. Check Register dated 04/14/2023 in the amount of \$874,814.96
 - 2. Operations Committee-Report of Committee Chairman from 04/12/2023 meeting:
Link to Operations Committee 04/12/2023 Agenda Packet: [HERE](#)
 - a. Letter dated March 31, 2023, from Chief Judge Mark Braunlich and Judge William Paul Nichols, 38th Circuit Court, requesting approval to create a part-time Adult Drug Treatment Court Coordinator position in the Adult Drug Treatment Court. Funding is included in the grant budget.
 - b. Letter dated March 31, 2023, from Ms. Annamarie Osment, Monroe County Clerk-Register of Deeds requesting approval to re-organize the Vital Records/ Elections Division of the County Clerk's office.

- c. Letter dated March 28, 2023, from Ms. Jessica Paladino, Monroe County Indigent Defense Managing Attorney, requesting approval to transition the part-time Coordinator position to a full-time position effective upon approval of the County and MIDC with funding in the FY23 grant. Additionally, request approval of the County to create a part-time Secretary position and include this position in next grant application for FY24 to Michigan Indigent Defense Commission.
- d. Letter dated March 21, 2023, from Ms. Kim Comerzan, Health Officer submitting a succession and staffing plan for the Public Health Department.

XI. COMMUNICATIONS

Board Action:

1. Letter dated April 13, 2023 from Mr. Michael Bosanac, Administrator/Chief Financial Officer confirming support of the leadership succession plan for the Public Health Officer/Director and outlining the need for the Board Chairman to send a letter to the State of Michigan's Department of Health and Human Services submitting the name and credentials of Ms. Jamie Dean as Public Health Officer/Director and authorizing this action.
2. Letter dated April 18, 2023 from Ms. Holly Flint, Community Corrections Coordinator, requesting approval to submit an application for the FY2024 Community Corrections Grant in the amount of \$402,200 with a County match of \$28,092. Historically, the General Fund has contributed approximately 25%, subject to final grant approval. Upon approval from the State, the grant may provide funding for associated administrative costs (not to exceed 30%) and seven (7) felony offender programs.
3. Letter dated April 11, 2023 from Ms. Olivia Webb, Director, Animal Control Division, Sheriff's Office, requesting approval to submit a grant application to the organization Two Seven Oh, Inc., in the amount of \$10,000 with no matching funds required. The grant would provide funding for spay and neutering of stray dogs and cats as well as vaccinations prior to their adoptions.
4. Letter dated April 13, 2023 from Ms. Jessica Paladino, Managing Attorney, Monroe County Indigent Defense, submitting the Fiscal Year 2024 Michigan Indigent Defense Commission compliance plan, cost analysis and grant application in the total amount of \$2,986,589.76 with the County's local share match cost match amount of \$217,687.41 for a total program cost of \$3,204,277.17. The County match is included in the 2023 budget for the period October 1-December 31, 2023. The balance of the state fiscal year match January 1-September 30, 2024 will be included in the 2024 County budget.
5. Letter dated April 12, 2023 from Undersheriff Jeff Pauli, Sheriff's Office, submitting a request to approve a School Resource Officer agreement with the Summerfield school district for law enforcement services at their schools for the beginning of the 2023-2024 school year. The school district would cover 66.6% of

the overall employee costs for the school year and the County of Monroe would cover the remaining share of 33.4%. The maximum cost to the County for the balance of 2023 is \$15,352 with the cost to be charged to the Sheriff's Office budget subject to a possible supplemental appropriation to cover any remaining shortfall in the 2023 budget.

6. Letter dated April 12, 2023 from Mr. Jeff McBee, Community Planning & Engagement Director submitting a Summary of a Farmland/Open Space review/recommendation from the County Planner and to approve the application to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) for property in Whiteford Township.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the April 4, 2023 meeting:
None

XVII. MEMBERS TIME

XVIII. ADJOURNMENT

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
APRIL 4, 2023

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, April 4, 2023. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by County Clerk, Annamarie Osment, as follows:

PRESENT			ABSENT
Mark Brant	Randy Richardville	Greg Moore, Jr.	David Hoffman
Dawn Asper	David Vensel	J. Henry Lievens	
Jay Heinzerling	David Swartout		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Asper led the Pledge of Allegiance.

IV. OPENING PRAYER

County Clerk, Annamarie Osment led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lievens, supported by Commissioner Moore to approve the April 4, 2023 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (03/21/2023 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Moore to approve the minutes as presented for the March 21, 2023 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—

1. Presentation of Sheriff's Office 2022 Annual Report by Sheriff Troy Goodnough.
Click [Here](#) for the 2022 Annual Report.
2. Presentation of Central Dispatch 2022 Annual Report by Ms. Donna Kuti, Central Dispatch Director.
Click [Here](#) for the 2022 Annual Report.

3. Resolution to Establish Monthly Surcharge Rate for Central Dispatch 9-1-1 System Funding:
 - a. Letter dated March 29, 2023 from Mr. Michael Bosanac, Administrator/Chief Financial Officer, recommending approval of the Resolution to establish the surcharge at \$2.00 per line, per month.
 - b. Letter dated March 28, 2023 from Ms. Donna Kuti, Director, Central Dispatch providing recommendation from 9-1-1 District Authority Board for the 2023-2024 9-1-1 Surcharge.

Motion by Commissioner Lievens, supported by Commissioner Richardville to approve the Resolution to establish the 2023-2024 Surcharge Rate for Central Dispatch 9-1-1 at \$2.00 per line, per month.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

IX. FINANCE MATTERS—None

1. Approval of the 04/05/2023 Accounts Payable Current Claims Report in the amount of \$1,110,099.12

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to accept the 04/05/2023 Accounts Payable Current Claims Report for \$1,110,099.12 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 03/24/2023 in the amount of \$1,140,444.60
 - b. Check Register dated 03/31/2023 in the amount of \$819,355.64

Motion by Commissioner Asper, supported by Commissioner Swartout to confirm the Non-Claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			

Jay Heinzerling	David Swartout				
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Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated March 23, 2023 from Sheriff Troy Goodnough requesting approval to adopt the updated Animal Control Ordinance.

Chairman Brant read the request into the record.

Motion by Commissioner Heinzerling, supported by Commissioner Swartout to accept the communication, place it on file and approve the request to adopt the updated Animal Control Ordinance.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

2. Letter dated March 28, 2023 from Mr. Michael Woolford, Equalization Director submitting the 2023 Monroe County Equalization Report with a state equalized value of \$9,036,529,269.

Chairman Brant read the request into the record. Mr. Woolford explained the report and answered questions.

Click [Here](#) for 2023 Equalization Report.

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to accept the communication, place it on file and approve the 2023 Monroe County Equalization Report as submitted and authorize the Board Chairman and County Clerk to sign Form L-4037 and Form L-4024 and transmit the same to the Michigan Department of Treasury.

Roll Call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

3. Letter dated March 29, 2023 from Mr. Jeff McBee, Community Planning & Engagement Director, submitting the proposed updates to the City of Monroe's Master Plan for review and approval of the County Planner's recommendations.

Chairman Brant explained the request and answered questions.

- Orchard East Subarea Plan (Link to full plan:
<https://www.monroemi.gov/cms/One.aspx?portalId=10126595&pageId=18658213>)
- River Raisin Heritage Corridor East Master Plan (Link to full plan:
<https://www.monroemi.gov/cms/one.aspx?portalId=10126595&pageId=16104870>)
- City of Monroe Parks, Trails, and Recreation Master Plan and Bicycle and Pedestrian Master Plan (Link to full plan:
<https://www.monroemi.gov/cms/one.aspx?portalId=10126595&pageId=14898969>)

Motion by Commissioner Heinzerling, supported by Commissioner Swartout to accept the communication, place it on file, and approve the recommendations of the County Planner and transmit the recommendations to the City of Monroe.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

4. Letter dated March 29, 2023 from Ms. Donna Kuti, Central Dispatch Director, requesting Mr. Arthur Bronson to serve as the Alternate Citizen-at-Large on the 9-1-1 District Board for the remainder of the 2022-2023 9-1-1 District Board term.

Chairman Brant read the request into the record.

Motion by Commissioner Asper, supported by Commissioner Heinzerling to approve to accept the communication, place it on file and approve Mr. Arthur Bronson to serve as the Alternate Citizen-at-Large on the 9-1-1 District Board for the remainder of the 2022-2023 9-1-1 District Board term.

Voice vote taken. Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the March 21, 2023 meeting: None

XVII. MEMBERS TIME

Commissioner Swartout— Pass

Commissioner Heinzerling—Thank you to everyone who made a presentation. They were wonderful.

Commissioner Vensel—Pass

Commissioner Lievens—Pass

Commissioner Asper—Congratulations to the new Chief Deputy. Happy Resurrection Day and I hope you have a wonderful time with your families while reflecting on our Savior.

Commissioner Moore—I always like the thorough work that Mike Woolford and his department do. Talking about chasing sales took me back a few years when we had a former commissioner on this Board questioning that. The state law is very specific on what you can and cannot charge as well as uncapping. It happened to me this year when I added a garage and it increased the value but it was capped and manageable. I appreciate that.

Commissioner Hoffman—Excused

Mr. Bosanac—Thank you Ms. Osment for filling in for us. She's always a reliable person. The 9-1-1 Surcharge is being used to pay for over 1,000 public safety radios for first responders throughout the county. Two days after Easter we will give the State of the County address. We do it in a team approach with Chief Judge Brown, Sheriff Goodnough, Stacey Goans and the Deputy Administrator and I participating.

Commissioner Richardville—Pass

Commissioner Brant—Pass

XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:35 p.m. with no further business to conduct.

Respectfully submitted by:

Lisa E. Sanders

Lisa E. Sanders

Deputy Clerk/Administrative Assistant

Monroe County Board of Commissioners

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OPTIMUM PAYMENTS SUMMARY

RUN: 005219 PAYMENT DATE: 04/19/23 PAY-THROUGH DATE: 04/11/23
Vendor Name Amount Count

000000010042	8X8 INC	1546.06	1
000000010345	FIRST ADVANTAGE BACKGROUND SER	1002.85	1
000000012816	RED AUSTIN'S FUNERAL COACH SER	2677.00	1
000000012824	AUTO-CHLOR SYSTEM	125.86	1
000000012950	AVENTIS PASTEUR	1319.24	1
000000020004	B & L OFFICE MACHINES	140.00	1
000000020039	BANAS BUILDING CENTER	131.33	1
000000020070	BOB BARKER COMPANY, INC.	411.80	3
000000020072	BAKER'S GAS & WELDING SUPPLIES	705.29	11
000000020180	BATTERY WHOLESALE	34.18	1
000000020405	BEDFORD TOWNSHIP SEWER O & M	250.00	2
000000020554	BELLE TIRE DISTRIBUTORS, INC.	963.92	7
000000020600	RELX INC. DBA LEXIS NEXIS	375.00	1
000000020877	BIZSTREAM	1680.00	1
000000020946	BLUE LINE CUSTOMS, LLC	114.00	1
000000021010	BOILERS, CONTROLS & EQUIPMENT	2713.65	1
000000021195	BRAVO COMPANY USA, INC	51480.00	1
000000030009	CDW GOVERNMENT INC.	1810.37	2
000000030080	CALIBRE PRESS, INC.	358.00	1
000000030310	CAPITAL TIRE INC	1711.04	1
000000030451	CATHOLIC CHARITIES OF SOUTHEAS	1500.00	1
000000031830	COUNTY AGENCY ADMINISTRATIVE	4229.79	2
000000032150	CXTEC INC	376.47	1
000000040245	DELL MARKETING L.P.	34868.92	3
000000050508	ENERSPECT MEDICAL SOLUTIONS LL	13519.62	1
000000060790	FRAME'S PEST CONTROL, INC.	145.00	2
000000061065	FRIENDLY FORD INC	321.43	1
000000070009	GALL'S INC.	42.93	1
000000070044	GARCIA CLINICAL LABORATORY, IN	244.00	1
000000070050	GEAL ELECTRIC COMPANY	4672.00	1
000000070200	GENERAL LINEN/UNIFORM SERVICE	15.00	1
000000070326	GLOBAL EQUIPMENT COMPANY	595.10	2
000000070330	GOVERNMENT MANAGEMENT INFORMAT	200.00	1
000000070351	GORDON FOOD SERVICE INC	86.27	2
000000070501	GRAINGER	1502.44	2
000000070954	GUARDIAN RFID	2890.00	1
000000080148	HERITAGE ANIMAL HOSPITAL, DUND	156.49	1
000000080350	HERKIMER RADIO SERVICE	270.00	8
000000080543	HI-TECH BUSINESS FORMS, INC	1505.02	1
000000080922	HR STAFFING TEAM, LLC	4940.80	2
000000080924	HUMANE OHIO	1108.00	2
000000090190	ISC	1245.00	1
000000090326	IMAGE SOFT, INC.	1063.75	1
000000100300	JIM'S TOWING	375.00	1
000000100451	JOHNSON CONTROLS, INC.	4497.00	1
000000100611	JUSTICE WORKS LLC	50.00	1
000000110450	KIESLER POLICE SUPPLY INC	4720.00	1
000000120250	LAMOUR PRINTING LLC	1860.00	2
000000120771	LEXISNEXIS RISK SOLUTIONS	50.00	1

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OPTIMUM PAYMENTS SUMMARY

RUN: 005219 PAYMENT DATE: 04/19/23 PAY-THROUGH DATE: 04/11/23

Vendor Name Amount Count

000000120986	LOWE'S COMPANIES INC	127.86	2
000000121003	LOWERY CORP	2320.33	2
000000130012	MCELHENY LOCKSMITHS INC.	212.50	1
000000130130	ALLIED EAGLE	5267.33	13
000000130307	MASSERANT'S FEED & GRAIN INC	167.91	2
000000130425	MCLAREN MEDICAL CENTER-MACOMB	24.00	1
000000130450	McKESSON GENERAL MEDICAL CORP	11.78	2
000000130897	PMRH EDUCATION DEPARTMENT	153.00	1
000000130899	MERCY MEMORIAL HOSPITAL CORPOR	800.00	1
000000131365	MICHIGAN LAUNDRY MACHINERY SER	381.14	1
000000131376	MICHIGAN SHERIFFS' ASSOCIATION	619.85	2
000000131394	MICH MUNICIPAL RISK MGMT AUTH	127038.50	1
000000131399	MICHIGAN PROBATE JUDGES ASSOC.	550.00	2
000000131496	MICHIGAN STATE POLICE - CASHIE	300.00	1
000000131807	MIKE ANTHONY FORENSIC POLYGRAP	850.00	1
000000132050	MILLCRAFT PAPER COMPANY	3988.86	2
000000132159	SYMPHONY DIAGNOSTIC SERVICES N	384.00	2
000000132169	MONROE AUTO PARTS, INC	100.25	2
000000132619	MONROE COUNTY SALVATION ARMY	11135.00	2
000000132620	MONROE CONSERVATION DISTRICT	10000.00	1
000000132850	GATEHOUSE MEDIA MICHIGAN HOLDI	485.16	1
000000134147	MUIR PRINT & MARKETING	8092.53	1
000000140132	NATL ASSOC OF COUNTY & CITY HE	377.00	1
000000140141	NASRO	550.00	1
000000140405	NORDMANN ROOFING CO., INC.	1783.10	3
000000140507	NORTH SKYE LLC	2083.50	1
000000150020	OAKLAND COMMUNITY COLLEGE	225.00	1
000000150244	ONIX NETWORKING CORP.	120.00	1
000000160251	PEERLESS SUPPLY CO.	1093.51	3
000000160948	PITNEY BOWES INC	82.99	1
000000160951	PIVOT POINT PARTNERS LLC	2852.00	1
000000161384	PRIORITY ONE EMERGENCY INC	786.85	2
000000161703	PROQUEST LLC	1275.20	1
000000170300	QUILL CORPORATION	172.29	2
000000180313	REDFORD LOCK COMPANY, INC	339.00	1
000000180674	REHMANN ROBSON	19250.00	1
000000180792	RESTAURANT SUPPLY, LLC	4861.30	1
000000181001	ROSE PEST SOLUTIONS	125.00	1
000000190240	SALENBIEN WELDING SERVICE	75.00	1
000000190405	ST. PIERRE ACE HARDWARE	278.34	6
000000190900	SCHINDLER ELEVATOR CORP.	14489.74	3
000000191500	SHERWIN WILLIAMS	1037.00	3
000000191600	SIEB PLUMBING & HEATING	165.00	1
000000192121	GLAXOSMITHKLINE PHARMACEUTICAL	4545.68	1
000000192421	STAPLES BUSINESS ADVANTAGE	431.95	4
000000192609	STATE OF MICHIGAN	571993.43	1
000000192612	STATE OF MICHIGAN	431.00	1
000000192848	STERICYCLE	172.87	2
000000192984	SUBURBAN ANIMAL CLINIC OF MONR	552.68	4

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OPTIMUM PAYMENTS SUMMARY

RUN: 005219 PAYMENT DATE: 04/19/23 PAY-THROUGH DATE: 04/11/23

Vendor Name Amount Count

000000193185	SWANK MOTION PICTURES, INC.	848.00	1
000000200042	TARGET INFORMATION MANAGEMENT,	875.32	1
000000200409	TERRY CREQUE EXCAVATING LLC	31700.00	2
000000200880	PROMEDICA CPR TRAINING	180.00	1
000000201525	TRANSUNION RISK & ALTERNATIVE	194.90	1
000000210006	ULINE	3340.92	1
000000210260	U.S. FOODSERVICE INC	1517.75	1
000000220162	VERIZON WIRELESS	100.00	1
000000230401	THOMSON REUTERS	683.87	1
000000230847	WOLVERINE RENTAL & SUPPLY, INC	97000.00	1
000000230891	WYANDOTTE ELECTRIC SUPPLY CO.	389.42	4
000000250015	YINGER PHARMACY SHOPPE	121.61	1
000000501333	MONROE COMM.MENTAL HEALTH AUTH	3963.42	1
000000509850	JAMES RISINGER	194.78	1
000000509855	LAURA PAPENHAGEN	54.95	1
000000509871	TROY GOODNOUGH	27.85	1
000000700499	AMY L BOISVENUE	5.70	1
000000700515	TERRY A ELINSKI	12.30	1
000000700690	NICOLE L. LINDSAY	285.85	3
000000708070	STEPHANIE MARIE ROSINSKI	89.30	1
000000720142	DR. MELANIE BLAISDELL	120.00	2
000000720383	CHARTER COMMUNICATIONS	50.00	1
000000720389	SAMI FARHAT	7050.00	4
000000720766	KRISTY HENRY	7745.00	2
000000721101	KNRCONTROL, LLC	1100.00	1
000000721126	SANDRA KURTANSKY	1665.00	1
000000721341	MEDVET ASSOCIATES, LLC	1245.55	2
000000721347	WILLIAM J. MEDICK, PH.D.	600.00	1
000000721365	BRIAN C. MENGE	850.00	1
000000721418	BRIAN NAREWSKI	265.00	1
000000721620	M HANIF PERACHA, MD, PC	145.00	1
000000721686	RNA MICHIGAN HOLDINGS, LLC	14773.50	3
000000721687	THE ROSSOW GROUP	2765.00	2
000000721903	MARGARET ANN SCHILLING	711.00	1
000000721951	SPARTAN AGRICULTURAL CONSULTIN	2750.00	1
000000722231	US SIGNAL COMPANY, LLC	831.82	1
000000722232	GREGORY J. URWIN	1533.88	1
000000750000	CHRISTOPHER ALEXANDER	807.50	4
000000750021	JAMES BARTLETT	5104.25	3
000000750028	RONALD J BENORE, JR	331.50	3
000000750037	DAVID MICHAEL BOGARD	6693.75	3
000000750077	RONALD BRUCE	9109.50	18
000000750088	ANTHONY BRYCE CAPSER	340.00	3
000000750089	LESLIE CARR	2507.50	15
000000750240	FAHEY SCHULTZ BURZYCH RHODES P	260.00	1
000000750269	MARY GANTZOS	10455.50	46
000000750274	LOGAN FRANCISCO	2312.00	17
000000750325	JOHN GONTA	14372.24	37
000000750335	DAVID GRENN	1772.00	9

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OPTIMUM PAYMENTS SUMMARY

RUN: 005219 PAYMENT DATE: 04/19/23 PAY-THROUGH DATE: 04/11/23

Vendor Name Amount Count

000000750368	CHRISTINA D HILLS	170.00	4
000000750420	STEVEN TODD JEDINAK	8487.13	36
000000750422	BILLY R. JEFFERS	187.00	1
000000750438	MICHAEL ANTHONY KARMAN	713.75	4
000000750439	RURKA LAW, PLC	4275.50	9
000000750446	KERSHAW, VITITOE & JEDINAK, PL	592.00	4
000000750497	TIMOTHY LAITUR	3144.00	17
000000750507	LENNARD, GRAHAM & GOLDSMITH	7822.18	2
000000750591	TINA MARIE MULLINS	127.50	1
000000750621	JOLEA ANN MULL	6653.34	7
000000750645	BRETT C PERELMAN	1705.66	2
000000750724	MICHAEL A. ROTH	9234.32	28
000000750731	OMAR SHABAN	90.00	1
000000750749	MICHAEL A SMITH	8707.00	24
000000820026	GREGORY ABOOD	246.49	1
000000820726	BAILEY BERGQUIST	51.63	1
000000821128	JULIE BOUDRIE	30.00	1
000000821148	JENNIFER BOWLER	44.00	1
000000821259	MICHAEL BROWN	257.36	1
000000821379	SCOTT BURKEY	38.88	1
000000822328	SHARON DART	204.45	1
000000822630	CAROLEE GOODNOUGH	37.99	1
000000822775	JAMIE EATHORNE	217.27	1
000000822809	AMANDA EICHER	221.12	1
000000822827	EMMA-LEE ELYA	136.49	1
000000823378	STEPHANIE GARRETT	246.28	1
000000823935	MARJORY POPE	21.63	1
000000824195	WENDY HOEVEMEYER	20.15	1
000000824248	ALANA HORKEY	23.38	1
000000824300	ERICA HUERTA	33.21	1
000000824992	SAM KOWALSKI	45.85	1
000000825384	JAMES LIEDEL	124.12	1
000000825526	ROBERT LUTY	102.92	1
000000825796	MITCHELL A. McFADDEN	138.99	1
000000826036	LAUREN HANUS	123.36	1
000000826146	JUNAID MUMTAZ	18.34	1
000000826270	ERIN NEDDO	88.43	1
000000826377	KELSEY NUSSBAUM	95.37	1
000000826470	JESSICA PALADINO	125.00	1
000000826585	JORDAN PENKAVA	70.34	1
000000826861	SAMANTHA HENRY	62.88	1
000000826883	JEFFREY PRZEWOZNIAK	50.69	2
000000826942	LYNN MW REAUME	73.96	1
000000826946	RACHEL REAUME	85.96	1
000000827102	BRIAN A ROCHOWAIK	130.35	1
000000827215	MICHELLE WEISBECKER	72.05	1
000000827349	NICOLE SHAHEEN	52.28	1
000000827416	MEGAN SHOTWELL	79.29	1
000000828311	WENDY VANTIEM	125.78	1

[RAP205]

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OFFICE: 001

OPTIMUM PAYMENTS SUMMARY

RUN: 005219 PAYMENT DATE: 04/19/23 PAY-THROUGH DATE: 04/11/23

Vendor	Name	Amount	Count
000000828536	CHRISTOPHER WESTOVER	280.00	1
000000828680	CEILIA WODARSKI	480.92	2
000000902007	AGRI PARTS SUPPLY	67.99	1
000000902116	THE BANK OF NEW YORK MELLON	250.00	1
000000902208	CHEVRETTE GRADALL SERVICE	10000.00	1
000000902906	JACK'S LAWN SERVICE	275.00	1
000000903213	STONECO, INC.	273.15	1
000000903239	MONROE COUNTY ENTERPRISE FUND	16468.82	4
000000903819	SCHUMAKER BROTHERS	35000.00	1
**** TOTALS:		1318113.03	579

INDIVIDUAL REVENUE LINE ITEMS LESS THAN 25.00% AT 03/31/23

Department	Account #	Description	Amended Budget	Receipts	% Coll
CIRCUIT COURT	101-13100-576010	JUROR COMP REIMBURSEMENT	\$ (20,000.00)	\$ -	0.00%
CIRCUIT COURT	101-13100-611000	ATTORNEY FEE REIMBURSEMENT	\$ (102,000.00)	\$ (7,775.59)	7.62%
DISTRICT COURT	101-13600-544000	STATE AID-CASEFLOW ASSISTANCE	\$ (28,000.00)	\$ -	0.00%
DISTRICT COURT	101-13600-601000	CHARGES FOR SERV-COURT COSTS	\$ (1,620,000.00)	\$ (294,773.32)	18.20%
DISTRICT COURT	101-13600-611000	ATTORNEY FEE REIMBURSEMENT	\$ (35,000.00)	\$ (1,745.37)	4.99%
DISTRICT COURT	101-13600-615020	CH FOR SERV-CIVIL COURT FEES	\$ (260,000.00)	\$ (54,798.00)	21.08%
DISTRICT COURT	101-13600-615060	CHARGE FOR SERVICE-INS FEE	\$ (20,000.00)	\$ (3,700.00)	18.50%
DISTRICT COURT	101-13600-616000	CHARGE FOR SERVICE-FEES	\$ (34,000.00)	\$ (2,147.70)	6.32%
DISTRICT COURT	101-13600-621000	PROBATION OVERSIGHT COST	\$ (150,000.00)	\$ (32,305.72)	21.54%
DISTRICT COURT	101-13600-654020	WARRANT RECALL FEES	\$ (75,000.00)	\$ (12,314.45)	16.42%
VETERANS COURT GRANT	101-13650-569000	STATE GRANT	\$ (31,127.00)	\$ -	0.00%
MENTAL HEALTH RECOVERY COURT	101-13660-569000	STATE GRANT	\$ (132,601.00)	\$ -	0.00%
PROBATE COURT	101-14800-540000	STATE GRANT-JUDGES SALARY	\$ (340,000.00)	\$ (84,379.72)	24.82%
PROBATE COURT	101-14800-540030	STATE GRANT-COUNTY JUV OFFICER	\$ (78,389.00)	\$ 19,597.26	-25.00%
PROBATE COURT	101-14800-611000	ATTORNEY FEE REIMBURSEMENT	\$ (14,000.00)	\$ (449.13)	3.21%
PROBATE COURT	101-14800-612000	CHARGE FOR SERV-GUARDIAN FEES	\$ (24,000.00)	\$ (5,498.75)	22.91%
CHILD/PARENT LEGAL REP	101-14805-529000	FEDERAL GRANT	\$ (21,327.00)	\$ 6,466.37	-30.32%
FINANCE DEPARTMENT	101-19101-676000	OTHER REVENUE-REIMBURSEMENT	\$ (96,500.00)	\$ (1,343.78)	1.39%
COUNTY CLERK/REGISTER OF DEEDS	101-21500-601000	CHARGES FOR SERV-COURT COSTS	\$ (75,000.00)	\$ (12,169.22)	16.23%
COUNTY CLERK/REGISTER OF DEEDS	101-21500-614020	CHARGE FOR SERV-CERTIFIED COPY	\$ (135,000.00)	\$ (29,962.75)	22.19%
COUNTY CLERK/REGISTER OF DEEDS	101-21500-614035	CHARGE FOR SERV-CLERKS SERVICE	\$ (50,000.00)	\$ (6,684.80)	13.37%
INFORMATION TECHNOLOGY	101-22800-676001	OTH REV-PC TECH REIMBURSEMENT	\$ (24,000.00)	\$ -	0.00%
REMONUMENTATION	101-24500-570000	STATE GRANT-REMONUMENTATION	\$ (87,711.00)	\$ -	0.00%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-402000	CURRENT PROPERTY TAXES	\$ (33,449,068.00)	\$ (564,946.81)	1.69%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-420000	DELINQUENT PERSONAL PROP TAXES	\$ (20,000.00)	\$ (32.37)	0.16%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-439020	COBO HALL FACILITY TAX	\$ (363,575.00)	\$ (55,105.00)	15.16%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-547010	ST GRT-COURT EQUITY FD-PA 374	\$ (550,000.00)	\$ -	0.00%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-573000	LC STABIL SHARE TAX 2014 PA80	\$ (450,000.00)	\$ -	0.00%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-575000	STATE GRANT-REVENUE SHARING	\$ (2,888,323.00)	\$ (433,179.00)	15.00%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-575001	STATE GRANT-INCENTIVE PROGRAM	\$ (620,841.00)	\$ (103,457.00)	16.66%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-676002	OTH REV/REIMB-CITY SHARE-JAIL	\$ (55,000.00)	\$ -	0.00%
COUNTY TREASURER	101-25300-620020	CH FOR SERV-HIST & SEARCH FEES	\$ (20,000.00)	\$ (2,022.80)	10.11%
COUNTY TREASURER	101-25300-620050	CHARGE FOR SERV-TAX CERT FEES	\$ (18,500.00)	\$ (3,685.00)	19.92%
ELECTIONS	101-26200-616000	CHARGE FOR SERVICE-FEES	\$ (15,000.00)	\$ -	0.00%
COUNTY PROSECUTOR	101-26700-629000	CFS-LOCAL UNIT PROSECUTION	\$ (50,000.00)	\$ (12,350.00)	24.70%
CESF-2021-08	101-26719-529000	FEDERAL GRANT	\$ (29,783.00)	\$ 7,067.87	-23.73%
CRIME VICTIM SERVICES GRANT	101-26750-543020	STATE GRANT-PUBLIC SAFETY-VR	\$ (219,477.00)	\$ (33,972.60)	15.48%
REGISTER OF DEEDS	101-26800-614005	CHARGE FOR SERV-INTERNET FEES	\$ (270,000.00)	\$ (54,476.75)	20.18%
REGISTER OF DEEDS	101-26800-616000	CHARGE FOR SERVICE-FEES	\$ (550,000.00)	\$ (92,743.40)	16.86%
DRAIN COMMISSION-COUNTY AGENCY	101-27500-581020	CONTRIBUTIONS FROM LOCAL UNITS	\$ (68,826.00)	\$ (2,519.43)	3.66%
GENERAL COUNTY EXPENSE	101-29000-679020	GEN COST ALLOCATION-CO HEALTH	\$ (259,896.00)	\$ -	0.00%
GENERAL COUNTY EXPENSE	101-29000-679040	COST ALLOCATION REVENUE-OTHERS	\$ (1,020,300.00)	\$ (37,528.59)	3.68%
SHERIFF-ADMINISTRATION	101-30100-452000	BUS LIC & PERM-LIQUOR LIC FEES	\$ (16,000.00)	\$ -	0.00%

INDIVIDUAL REVENUE LINE ITEMS LESS THAN 25.00% AT 03/31/23

Department	Account #	Description	Amended Budget	Receipts	% Coll
SHERIFF-ADMINISTRATION	101-30100-673000	SALE OF FIXED ASSETS	\$ (25,000.00)	\$ (426.54)	1.71%
SHERIFF-ADMINISTRATION	101-30100-676000	OTHER REVENUE-REIMBURSEMENT	\$ (15,878.00)	\$ (2,307.04)	14.53%
SHERIFF-ADMINISTRATION	101-30100-677000	OTHER REVENUE-MISCELLANEOUS	\$ (25,000.00)	\$ (2,468.00)	9.87%
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-582010	PUBLIC SAFETY CONTRIB-CITIES	\$ (98,705.00)	\$ -	0.00%
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-582030	PUBLIC SAFETY CONTRIB-TWNSHPS	\$ (1,974,089.00)	\$ -	0.00%
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-582060	PUB SAFETY CONTRIB-BEACH AUTH	\$ (197,409.00)	\$ -	0.00%
SHER-CONTRACTUAL-SCHOOLS	101-30111-582020	PUBLIC SAFETY CONTRIB-SCHOOLS	\$ (959,253.00)	\$ -	0.00%
SHERIFF-SECONDARY ROAD PATROL	101-31600-543000	STATE GRANT-PUBLIC SAFETY	\$ (242,810.00)	\$ -	0.00%
SHERIFF-SPECIAL CONTRACTUAL	101-31700-581020	CONTRIBUTIONS FROM LOCAL UNITS	\$ (68,454.00)	\$ (2,424.31)	3.54%
TRAFFIC ENFORCEMENT PT-23-17	101-32142-505000	FEDERAL GRANT-PUBLIC SAFETY	\$ (49,777.00)	\$ (7,133.00)	14.33%
2023 MI JUSTICE TRAINING GRANT	101-32169-569000	STATE GRANT	\$ (18,029.00)	\$ -	0.00%
CORRECTIONS DEPARTMENT-JAIL	101-35100-613030	INMATE BOOKING	\$ (30,000.00)	\$ (5,984.15)	19.95%
CORRECTIONS DEPARTMENT-JAIL	101-35100-613070	INMATE HOUSING-US MARSHALL	\$ (83,220.00)	\$ (15,891.52)	19.10%
CORRECTIONS DEPARTMENT-JAIL	101-35100-626050	HOUSING OUT OF COUNTY INMATES	\$ (10,000.00)	\$ (2,205.00)	22.05%
CORRECTIONS DEPARTMENT-JAIL	101-35100-687351	SOCIAL SECURITY INCENTIVE PROG	\$ (10,000.00)	\$ (800.00)	8.00%
COMMUNITY SERVICES	101-35140-543000	STATE GRANT-PUBLIC SAFETY	\$ (318,435.00)	\$ (4,261.81)	1.34%
EMERGENCY MANAGEMENT	101-42600-505000	FEDERAL GRANT-PUBLIC SAFETY	\$ (35,500.00)	\$ -	0.00%
2020 UASI	101-42680-505000	FEDERAL GRANT-PUBLIC SAFETY	\$ (124,845.00)	\$ -	0.00%
2021 UASI	101-42681-505000	FEDERAL GRANT-PUBLIC SAFETY	\$ (274,425.00)	\$ -	0.00%
ANIMAL CONTROL	101-43000-607200	CHARGES FOR SERV-POUND FEES	\$ (20,000.00)	\$ (4,369.00)	21.85%
TRANSFER IN & OTHER SOURCES	101-95000-699280	TRANSFER IN - SENIOR CITIZENS	\$ (171,319.00)	\$ -	0.00%
TRANSFER IN & OTHER SOURCES	101-95000-699516	TRANSFER IN-DELINQUENT TAX	\$ (725,000.00)	\$ -	0.00%
FRIEND OF THE COURT	215-14100-528000	FEDERAL GRANT-CRP PROGRAM	\$ (1,800,000.00)	\$ -	0.00%
FRIEND OF THE COURT	215-14100-614031	NON IV-D JUDGMENT FEE	\$ (45,000.00)	\$ (9,840.00)	21.87%
FRIEND OF THE COURT	215-14100-614040	CH FOR SERV-MEDICAL INCENTIVES	\$ (30,000.00)	\$ (6,995.52)	23.32%
FRIEND OF THE COURT	215-14100-623000	FOC PROCESSING FEES	\$ (15,000.00)	\$ (3,391.59)	22.61%
FRIEND OF THE COURT	215-14100-625000	COURT COSTS AND FEES	\$ (20,000.00)	\$ (2,295.50)	11.48%
HEARING	221-60103-630040	CHARGE FOR SERVICE-MEDICAID	\$ (24,000.00)	\$ (9.20)	0.04%
ENVIRONMENTAL HEALTH	221-60104-452020	BUSINESS LIC & PERM-ENVIR HLTH	\$ (350,000.00)	\$ (77,526.00)	22.15%
ENVIRONMENTAL HEALTH	221-60104-556020	STATE REVENUE-HEALTH	\$ (12,000.00)	\$ -	0.00%
ENVIRONMENTAL HEALTH	221-60104-676000	OTHER REVENUE-REIMBURSEMENT	\$ (10,000.00)	\$ (318.00)	3.18%
COMMUNICABLE DISEASE	221-60105-630040	CHARGE FOR SERVICE-MEDICAID	\$ (35,000.00)	\$ (481.16)	1.37%
SCRAP TIRE GRANT	221-60108-556050	STATE REVENUE-OTH HEALTH GRANT	\$ (20,000.00)	\$ -	0.00%
LOCAL MATERNAL & CHILD HEALTH	221-60109-556010	STATE CATEGORICAL GRANT-HEALTH	\$ (62,493.00)	\$ (14,314.90)	22.91%
WIC PEER COUNSELOR	221-60110-556010	STATE CATEGORICAL GRANT-HEALTH	\$ (66,956.00)	\$ (7,463.69)	11.15%
VISION	221-60111-630040	CHARGE FOR SERVICE-MEDICAID	\$ (24,000.00)	\$ -	0.00%
FAMILY PLANNING	221-60112-615060	CHARGE FOR SERVICE-INS FEE	\$ (20,000.00)	\$ (3,004.17)	15.02%
WIC PROGRAM	221-60113-556010	STATE CATEGORICAL GRANT-HEALTH	\$ (589,477.00)	\$ (110,875.70)	18.81%
C.S.H.C.S. OUTREACH & ADVOCACY	221-60115-556010	STATE CATEGORICAL GRANT-HEALTH	\$ (82,640.00)	\$ (1,425.80)	1.73%
C.S.H.C.S. OUTREACH & ADVOCACY	221-60115-556020	STATE REVENUE-HEALTH	\$ (40,000.00)	\$ 8,022.79	-20.06%
C.S.H.C.S. OUTREACH & ADVOCACY	221-60115-556050	STATE REVENUE-OTH HEALTH GRANT	\$ (20,000.00)	\$ -	0.00%
MATERNAL SUPPORT SERVICES	221-60117-630070	CHARGE FOR SERVICE-MSSP	\$ (50,000.00)	\$ (2,969.13)	5.94%
MATERNAL SUPPORT SERVICES	221-60117-630080	CHARGE FOR SERVICE-ISSP	\$ (50,000.00)	\$ (11,226.51)	22.45%

INDIVIDUAL REVENUE LINE ITEMS LESS THAN 25.00% AT 03/31/23

Department	Account #	Description	Amended Budget	Receipts	% Coll
EMERGENCY PREPAREDNESS-GEN 02	221-60121-556010	STATE CATEGORICAL GRANT-HEALTH	\$ (65,440.00)	\$ -	0.00%
MEDICAID OUTREACH & ADVOCACY	221-60127-630040	CHARGE FOR SERVICE-MEDICAID	\$ (20,000.00)	\$ (3,622.00)	18.11%
NON-COMMUNITY WATER SUPPLY	221-60129-552011	ST GRT-SANITATION-NONCOM WATER	\$ (27,278.00)	\$ (3,419.75)	12.54%
NON-COMMUNITY WATER SUPPLY	221-60129-676000	OTHER REVENUE-REIMBURSEMENT	\$ (70,000.00)	\$ (2,270.25)	3.24%
SOLID WASTE ORDINANCE	221-60130-607100	FEES-SOLID WASTE RES REC ORD	\$ (400,000.00)	\$ (88,901.70)	22.23%
IMMUNIZATION ASSESSMENT	221-60132-529000	FEDERAL GRANT	\$ (190,000.00)	\$ -	0.00%
IMMUNIZATION ASSESSMENT	221-60132-615060	CHARGE FOR SERVICE-INS FEE	\$ (100,000.00)	\$ (21,645.11)	21.65%
IMMUNIZATION ASSESSMENT	221-60132-630040	CHARGE FOR SERVICE-MEDICAID	\$ (150,000.00)	\$ (6,644.60)	4.43%
IMMUNIZATION ASSESSMENT	221-60132-676000	OTHER REVENUE-REIMBURSEMENT	\$ (25,000.00)	\$ (678.00)	2.71%
CLEAN SWEEP PROGRAM	221-60136-529000	FEDERAL GRANT	\$ (20,000.00)	\$ -	0.00%
COVID-19	221-60140-556010	STATE CATEGORICAL GRANT-HEALTH	\$ (15,000.00)	\$ (1,052.00)	7.01%
MEDICAL MARIHUANA EDUCATION	221-60142-556010	STATE CATEGORICAL GRANT-HEALTH	\$ (54,530.00)	\$ -	0.00%
PH COVID WORKFORCE DEVELOPMENT	221-60155-556010	STATE CATEGORICAL GRANT-HEALTH	\$ (164,304.00)	\$ 62,185.56	-37.85%
COVID IMMUNIZATIONS	221-60162-556010	STATE CATEGORICAL GRANT-HEALTH	\$ (242,954.00)	\$ (1,574.00)	0.65%
COVID ELC CT & WRAP AROUND	221-60167-556010	STATE CATEGORICAL GRANT-HEALTH	\$ (507,683.00)	\$ (17,663.00)	3.48%
SUBSTANCE ABUSE	221-63100-556000	STATE GRANT-HEALTH	\$ (329,143.00)	\$ (55,105.00)	16.74%
CORRECTIONS-JAIL DORMITORY	251-35102-613040	IMMIG HOUSING-COPS ENHANCEMENT	\$ (1,067,056.00)	\$ -	0.00%
CORRECTIONS-JAIL DORMITORY	251-35102-613070	INMATE HOUSING-US MARSHALL	\$ (437,766.00)	\$ (59,293.36)	13.54%
CORRECTIONS-JAIL DORMITORY	251-35102-613071	INMATE TRANSPORT-US MARSHALL	\$ (15,000.00)	\$ (1,134.60)	7.56%
ESS PROGRAM	292-14821-569000	STATE GRANT	\$ (245,655.00)	\$ (18,017.71)	7.33%
INTENSIVE PROBATION/RE-ENTRY	292-14830-569000	STATE GRANT	\$ (118,944.00)	\$ (2,583.84)	2.17%
COURT APPOINTED SPEC ADVOCATE	292-16792-569000	STATE GRANT	\$ (60,250.00)	\$ (9,709.78)	16.12%
COURT APPOINTED SPEC ADVOCATE	292-16792-675000	CONTRIB/DONATIONS	\$ (60,250.00)	\$ -	0.00%
YOUTH CENTER	292-35610-563010	ST GRANT-ADDED OPER SHARING	\$ (1,216,977.00)	\$ (87,145.02)	7.16%
YOUTH CENTER	292-35610-563030	STATE GRANT-REIMBURSEMENT FOOD	\$ (40,000.00)	\$ (6,325.81)	15.81%
YOUTH CENTER	292-35610-679292	CCF CENTRAL SERVICES	\$ (336,365.00)	\$ (37,528.59)	11.16%
PURCHASING & PROPERTY MAINT.	492-26510-676000	OTHER REVENUE-REIMBURSEMENT	\$ (12,500.00)	\$ -	0.00%

Included funds:

General fund (Fund 101)

Special Revenue funds receiving General Fund appropriation (101-97500-999XXX)
(ie: Funds 210, 215, 216, etc)

Check appropriations report & only include those with amended budget amount

Excluded from < 50.00% Calculation:

-Line Items Where Budget<\$10,000

June = 50.00% of Fiscal Year

Individual Expenditure Line Items Spent Greater than 25.00% at 03/31/23

Department	Account #	Description	Amended Budget	Committed	Encumbered	Expenditures	% Exp	Dept Total	Comment
CIRCUIT COURT	101-13100-728000	OFFICE SUPPLIES	\$ 4,100.00	\$ -	\$ 121.60	\$ 1,382.20	36.68%		
CIRCUIT COURT	101-13100-729000	PRINTING AND IMAGING	\$ 1,000.00	\$ -	\$ -	\$ 678.50	67.85%		
CIRCUIT COURT	101-13100-730000	POSTAGE AND MAILING FE	\$ 2,000.00	\$ -	\$ -	\$ 696.70	34.84%		
CIRCUIT COURT	101-13100-813000	TRANSCRIPTS OF RECORDS	\$ 18,200.00	\$ -	\$ -	\$ 4,834.15	26.56%		
CIRCUIT COURT	101-13100-830000	ASSOCIATION & MEMBERSH	\$ 2,000.00	\$ -	\$ -	\$ 825.00	41.25%		
CIRCUIT COURT	101-13100-851000	TELEPHONE	\$ 2,500.00	\$ -	\$ -	\$ 1,573.01	62.92%		
CIRCUIT COURT	101-13100-933000	MAINT-OFFICE EQUIP AND	\$ 2,500.00	\$ -	\$ -	\$ 2,385.00	95.40%		
CIRCUIT COURT	101-13100-943000	COMPUTER EXP/LEASES	\$ -	\$ -	\$ -	\$ 6,625.39	Zero Budget		
CIRCUIT COURT Total								24.81%	
DISTRICT COURT	101-13600-711100	OVERTIME-TIME AND 1/2	\$ 1,500.00	\$ -	\$ -	\$ 655.34	43.69%		
DISTRICT COURT	101-13600-729000	PRINTING AND IMAGING	\$ 9,500.00	\$ -	\$ -	\$ 4,767.85	50.19%		
DISTRICT COURT	101-13600-730000	POSTAGE AND MAILING FE	\$ 27,000.00	\$ -	\$ -	\$ 8,666.97	32.10%		
DISTRICT COURT	101-13600-731010	URINE TEST/LAB KITS	\$ 8,500.00	\$ -	\$ -	\$ 2,873.50	33.81%		
DISTRICT COURT	101-13600-747000	BOOKS	\$ 2,500.00	\$ -	\$ -	\$ 661.42	26.46%		
DISTRICT COURT	101-13600-801000	PROFESSIONAL/CONTRACTU	\$ 5,000.00	\$ -	\$ -	\$ 1,629.19	32.58%		
DISTRICT COURT	101-13600-814015	SOFTWARE LICENSE FEE	\$ 6,689.00	\$ -	\$ -	\$ 3,181.52	47.56%		
DISTRICT COURT	101-13600-825000	BANK SERVICE FEES	\$ 1,000.00	\$ -	\$ -	\$ 905.39	90.54%		
DISTRICT COURT	101-13600-830000	ASSOCIATION & MEMBERSH	\$ 1,075.00	\$ -	\$ -	\$ 825.00	76.74%		
DISTRICT COURT	101-13600-851000	TELEPHONE	\$ 10,500.00	\$ -	\$ -	\$ 5,354.95	51.00%		
DISTRICT COURT	101-13600-853000	CABLE SERVICES	\$ 3,500.00	\$ -	\$ -	\$ 889.29	25.41%		
DISTRICT COURT	101-13600-861000	TRAVEL	\$ 1,864.00	\$ -	\$ -	\$ 1,209.87	64.91%		
DISTRICT COURT	101-13600-943000	COMPUTER EXP/LEASES	\$ 92,300.00	\$ -	\$ -	\$ 51,381.94	55.67%		
DISTRICT COURT Total								25.48%	
VETERANS COURT GRANT	101-13650-707100	PART TIME EMPLOYEES	\$ 9,278.00	\$ -	\$ -	\$ 3,438.80	37.06%		
VETERANS COURT GRANT	101-13650-958000	TRAINING AND SEMINARS	\$ 955.00	\$ -	\$ -	\$ 732.52	76.70%		
VETERANS COURT GRANT Total								21.31%	
MENTAL HEALTH RECOVERY COURT	101-13660-741084	OP SUP-INCENTIVES	\$ 1,125.00	\$ -	\$ -	\$ 1,000.00	88.89%		
MENTAL HEALTH RECOVERY COURT	101-13660-817000	COURT APPOINTED ATTORN	\$ 6,300.00	\$ -	\$ -	\$ 1,800.00	28.57%		
MENTAL HEALTH RECOVERY COURT	101-13660-849010	PART TRAVEL-PUBLIC TRA	\$ 810.00	\$ -	\$ -	\$ 720.00	88.89%		
MENTAL HEALTH RECOVERY COURT	101-13660-958000	TRAINING AND SEMINARS	\$ 1,220.00	\$ -	\$ -	\$ 1,820.04	149.18%		
MENTAL HEALTH RECOVERY COURT Total								14.98%	
PROBATE COURT	101-14800-704500	CALL IN PAY	\$ 7,800.00	\$ -	\$ -	\$ 3,018.00	38.69%		
PROBATE COURT	101-14800-705000	SALARIES AND WAGES	\$ 893,991.00	\$ -	\$ -	\$ 242,536.85	27.13%		
PROBATE COURT	101-14800-728000	OFFICE SUPPLIES	\$ 9,000.00	\$ -	\$ -	\$ 2,740.86	30.45%		
PROBATE COURT	101-14800-811000	JURY FEES	\$ 1,010.00	\$ -	\$ -	\$ 962.40	95.29%		
PROBATE COURT	101-14800-830000	ASSOCIATION & MEMBERSH	\$ 1,500.00	\$ -	\$ -	\$ 1,172.48	78.17%		
PROBATE COURT	101-14800-835124	MEDICAL EXAMS-CLIENT/P	\$ 2,000.00	\$ -	\$ -	\$ 800.00	40.00%		
PROBATE COURT	101-14800-851000	TELEPHONE	\$ 6,067.00	\$ -	\$ -	\$ 3,399.99	56.04%		
PROBATE COURT	101-14800-942000	COPIER EXPENSE/LEASE	\$ 7,000.00	\$ -	\$ -	\$ 2,061.36	29.45%		
PROBATE COURT	101-14800-943000	COMPUTER EXP/LEASES	\$ 50,000.00	\$ -	\$ -	\$ 36,958.10	73.92%		
PROBATE COURT	101-14800-958000	TRAINING AND SEMINARS	\$ 2,000.00	\$ -	\$ -	\$ 510.00	25.50%		
PROBATE COURT Total								25.88%	
CHILD/PARENT LEGAL REP	101-14805-817000	COURT APPOINTED ATTORN	\$ 19,327.00	\$ -	\$ -	\$ 6,117.00	31.65%		
CHILD/PARENT LEGAL REP Total								30.08%	
COUNTY GUARDIAN	101-14900-731000	COMPUTER & DATA PROC S	\$ 2,131.00	\$ -	\$ 2,131.00	\$ -	100.00%		
COUNTY GUARDIAN	101-14900-801101	CONTRACTUAL SERV-CONSU	\$ 262,500.00	\$ -	\$ -	\$ 84,166.64	32.06%		
COUNTY GUARDIAN Total								32.61%	
ADULT PROBATION	101-15100-729000	PRINTING AND IMAGING	\$ 800.00	\$ -	\$ -	\$ 264.15	33.02%		
ADULT PROBATION	101-15100-851000	TELEPHONE	\$ 4,320.00	\$ -	\$ -	\$ 2,203.41	51.00%		
ADULT PROBATION Total								23.47%	
ADMINISTRATOR/CFO	101-17200-705000	SALARIES AND WAGES	\$ 238,566.00	\$ -	\$ -	\$ 66,877.68	28.03%		
ADMINISTRATOR/CFO	101-17200-830000	ASSOCIATION & MEMBERSH	\$ 525.00	\$ -	\$ -	\$ 210.00	40.00%		
ADMINISTRATOR/CFO Total								27.86%	
FINANCE DEPARTMENT	101-19101-729000	PRINTING AND IMAGING	\$ 6,000.00	\$ -	\$ -	\$ 1,639.00	27.32%		

Individual Expenditure Line Items Spent Greater than 25.00% at 03/31/23

Department	Account #	Description	Amended Budget	Committed	Encumbered	Expenditures	% Exp	Dept Total	Comment
FINANCE DEPARTMENT	101-19101-730000	POSTAGE AND MAILING FE	\$ 5,000.00	\$ -	\$ -	\$ 1,337.33	26.75%		
FINANCE DEPARTMENT	101-19101-814016	PAYROLL SERVICES	\$ 2,000.00	\$ -	\$ -	\$ 4,997.19	249.86%		
FINANCE DEPARTMENT	101-19101-851000	TELEPHONE	\$ 1,564.00	\$ -	\$ -	\$ 644.14	41.19%		
FINANCE DEPARTMENT	101-19101-958000	TRAINING AND SEMINARS	\$ 7,000.00	\$ -	\$ -	\$ 2,084.32	29.78%		
FINANCE DEPARTMENT Total								18.30%	
COUNTY CLERK/REGISTER OF DEEDS	101-21500-758000	STORAGE OF MICROFILM	\$ 2,800.00	\$ -	\$ -	\$ 2,117.10	75.61%		
COUNTY CLERK/REGISTER OF DEEDS	101-21500-803000	PRE-EMPLOYMENT PHYSICA	\$ -	\$ -	\$ -	\$ 1,153.45	Zero Budget		
COUNTY CLERK/REGISTER OF DEEDS	101-21500-830000	ASSOCIATION & MEMBERSH	\$ 750.00	\$ -	\$ -	\$ 1,155.00	154.00%		
COUNTY CLERK/REGISTER OF DEEDS	101-21500-851000	TELEPHONE	\$ 4,530.00	\$ -	\$ -	\$ 2,137.83	47.19%		
COUNTY CLERK/REGISTER OF DEEDS	101-21500-861000	TRAVEL	\$ 850.00	\$ -	\$ -	\$ 349.78	41.15%		
COUNTY CLERK/REGISTER OF DEEDS	101-21500-942000	COPIER EXPENSE/LEASE	\$ 5,000.00	\$ -	\$ -	\$ 1,658.21	33.16%		
COUNTY CLERK/REGISTER OF DEEDS	101-21500-958000	TRAINING AND SEMINARS	\$ 1,400.00	\$ -	\$ -	\$ 410.00	29.29%		
COUNTY CLERK/REGISTER OF DEEDS Total								23.31%	
INFORMATION TECHNOLOGY	101-22800-830000	ASSOCIATION & MEMBERSH	\$ 950.00	\$ -	\$ -	\$ 750.00	78.95%		
INFORMATION TECHNOLOGY	101-22800-852000	INTERNET SERVICES	\$ 39,500.00	\$ -	\$ -	\$ 22,711.95	57.50%		
INFORMATION TECHNOLOGY	101-22800-943020	COMPUTER REPAIRS/PARTS	\$ 4,293.00	\$ -	\$ -	\$ 2,053.45	47.83%		
INFORMATION TECHNOLOGY Total								26.91%	
TREASURER	101-25300-758000	STORAGE OF MICROFILM	\$ 700.00	\$ -	\$ -	\$ 576.75	82.39%		
TREASURER	101-25300-825000	BANK SERVICE FEES	\$ 37,000.00	\$ -	\$ -	\$ 35,109.67	94.89%		
TREASURER	101-25300-830000	ASSOCIATION & MEMBERSH	\$ 700.00	\$ -	\$ -	\$ 584.00	83.43%		
TREASURER	101-25300-851000	TELEPHONE	\$ 1,457.00	\$ -	\$ -	\$ 781.01	53.60%		
TREASURER	101-25300-933010	MAINTENANCE-COMPUTER R	\$ 12,500.00	\$ -	\$ -	\$ 10,491.52	83.93%		
TREASURER Total								30.94%	
COUNTY EQUALIZATION	101-25701-851000	TELEPHONE	\$ 1,825.00	\$ -	\$ -	\$ 684.08	37.48%		
COUNTY EQUALIZATION	101-25701-861000	TRAVEL	\$ 1,500.00	\$ -	\$ -	\$ 685.28	45.69%		
COUNTY EQUALIZATION	101-25701-933010	MAINTENANCE-COMPUTER R	\$ -	\$ -	\$ -	\$ 8,414.75	Zero Budget		
COUNTY EQUALIZATION Total								27.34%	
EXTENSION	101-26105-806004	CONTRACTUAL SERVICES-E	\$ 267,680.00	\$ -	\$ -	\$ 121,058.00	45.22%		
EXTENSION	101-26105-851000	TELEPHONE	\$ 1,591.00	\$ -	\$ -	\$ 972.25	61.11%		
EXTENSION	101-26105-921000	ELECTRICITY	\$ 3,000.00	\$ -	\$ -	\$ 1,120.22	37.34%		
EXTENSION	101-26105-923000	HEATING FUEL	\$ 2,300.00	\$ -	\$ -	\$ 621.14	27.01%		
EXTENSION Total								45.01%	
ELECTIONS	101-26200-728000	OFFICE SUPPLIES	\$ -	\$ -	\$ -	\$ 558.68	Zero Budget		
ELECTIONS	101-26200-943000	COMPUTER EXP/LEASES	\$ 6,015.00	\$ -	\$ -	\$ 6,015.00	100.00%		
ELECTIONS Total								9.79%	
PURCHASING & PROPERTY MAINT.	101-26510-711100	OVERTIME-TIME AND 1/2	\$ 6,500.00	\$ -	\$ -	\$ 6,193.03	95.28%		
PURCHASING & PROPERTY MAINT.	101-26510-729000	PRINTING AND IMAGING	\$ 1,200.00	\$ -	\$ -	\$ 1,518.38	126.53%		
PURCHASING & PROPERTY MAINT.	101-26510-851000	TELEPHONE	\$ 3,152.00	\$ -	\$ -	\$ 2,265.98	71.89%		
PURCHASING & PROPERTY MAINT.	101-26510-921000	ELECTRICITY	\$ 190,000.00	\$ -	\$ -	\$ 47,875.31	25.20%		
PURCHASING & PROPERTY MAINT.	101-26510-923000	HEATING FUEL	\$ 48,000.00	\$ -	\$ -	\$ 21,807.88	45.43%		
PURCHASING & PROPERTY MAINT.	101-26510-934000	MAINTENANCE-EQUIPMENT	\$ 2,500.00	\$ -	\$ -	\$ 2,842.03	113.68%		
PURCHASING & PROPERTY MAINT. Total								23.71%	
COUNTY PROSECUTOR	101-26700-704500	CALL IN PAY	\$ 14,600.00	\$ -	\$ -	\$ 5,589.94	38.29%		
COUNTY PROSECUTOR	101-26700-707100	PART TIME EMPLOYEES	\$ 5,032.00	\$ -	\$ -	\$ 3,596.76	71.48%		
COUNTY PROSECUTOR	101-26700-731000	COMPUTER & DATA PROC S	\$ 2,317.00	\$ -	\$ -	\$ 672.61	29.03%		
COUNTY PROSECUTOR	101-26700-813000	TRANSCRIPTS OF RECORDS	\$ 750.00	\$ -	\$ -	\$ 752.15	100.29%		
COUNTY PROSECUTOR	101-26700-830000	ASSOCIATION & MEMBERSH	\$ 14,000.00	\$ -	\$ -	\$ 11,791.00	84.22%		
COUNTY PROSECUTOR	101-26700-851000	TELEPHONE	\$ 6,000.00	\$ -	\$ -	\$ 2,094.31	34.91%		
COUNTY PROSECUTOR	101-26700-861100	EXTRADITION-TRAVEL EXP	\$ 7,000.00	\$ -	\$ -	\$ 4,195.64	59.94%		
COUNTY PROSECUTOR	101-26700-864000	CONFERENCE AND CONVENT	\$ 4,000.00	\$ -	\$ -	\$ 1,300.00	32.50%		
COUNTY PROSECUTOR	101-26700-933010	MAINTENANCE-COMPUTER R	\$ 65,000.00	\$ -	\$ -	\$ 46,678.41	71.81%		
COUNTY PROSECUTOR Total								26.79%	
CRIME VICTIM SERVICES GRANT	101-26750-728000	OFFICE SUPPLIES	\$ 750.00	\$ -	\$ -	\$ 277.58	37.01%		
CRIME VICTIM SERVICES GRANT	101-26750-730000	POSTAGE AND MAILING FE	\$ 2,000.00	\$ -	\$ -	\$ 613.13	30.66%		

Individual Expenditure Line Items Spent Greater than 25.00% at 03/31/23

Department	Account #	Description	Amended Budget	Committed	Encumbered	Expenditures	% Exp	Dept Total	Comment
CRIME VICTIM SERVICES GRANT	101-26750-814015	SOFTWARE LICENSE FEE	\$ 1,700.00	\$ -	\$ 50.00	\$ 1,760.42	106.50%		
CRIME VICTIM SERVICES GRANT Total								25.46%	
HUMAN RESOURCES	101-27000-728000	OFFICE SUPPLIES	\$ 2,270.00	\$ -	\$ -	\$ 1,135.83	50.04%		
HUMAN RESOURCES	101-27000-830000	ASSOCIATION & MEMBERSH	\$ 950.00	\$ -	\$ -	\$ 458.00	48.21%		
HUMAN RESOURCES	101-27000-958000	TRAINING AND SEMINARS	\$ 54,500.00	\$ -	\$ -	\$ 20,636.96	37.87%		
HUMAN RESOURCES Total								23.73%	
DRAIN COMMISSION-COUNTY AGENCY	101-27500-703000	ELECTED OFFICIAL	\$ 87,557.00	\$ -	\$ -	\$ 26,803.84	30.61%		
DRAIN COMMISSION-COUNTY AGENCY	101-27500-705000	SALARIES AND WAGES	\$ 96,084.00	\$ -	\$ -	\$ 29,723.85	30.94%		
DRAIN COMMISSION-COUNTY AGENCY	101-27500-728000	OFFICE SUPPLIES	\$ 2,373.00	\$ -	\$ -	\$ 654.60	27.59%		
DRAIN COMMISSION-COUNTY AGENCY	101-27500-830000	ASSOCIATION & MEMBERSH	\$ 750.00	\$ -	\$ -	\$ 450.00	60.00%		
DRAIN COMMISSION-COUNTY AGENCY	101-27500-851000	TELEPHONE	\$ 3,600.00	\$ -	\$ -	\$ 1,809.19	50.26%		
DRAIN COMMISSION-COUNTY AGENCY	101-27500-861000	TRAVEL	\$ 1,000.00	\$ -	\$ -	\$ 493.56	49.36%		
DRAIN COMMISSION-COUNTY AGENCY	101-27500-864000	CONFERENCE AND CONVENT	\$ 890.00	\$ -	\$ -	\$ 1,430.70	160.75%		
DRAIN COMMISSION-COUNTY AGENCY	101-27500-933010	MAINTENANCE-COMPUTER R	\$ 1,000.00	\$ -	\$ -	\$ 300.00	30.00%		
DRAIN COMMISSION-COUNTY AGENCY	101-27500-942000	COPIER EXPENSE/LEASE	\$ 4,500.00	\$ -	\$ -	\$ 2,147.94	47.73%		
DRAIN COMMISSION-COUNTY AGENCY	101-27500-958025	LICENSE/PERMIT FEES	\$ 3,000.00	\$ -	\$ -	\$ 3,190.00	106.33%		
DRAIN COMMISSION-COUNTY AGENCY Total								27.17%	
SOIL EROSION	101-27520-851000	TELEPHONE	\$ 1,420.00	\$ -	\$ -	\$ 1,106.78	77.94%		
SOIL EROSION Total								26.23%	
GENERAL COUNTY EXPENSE	101-29000-852040	SUBSCRIPTION SERVICES	\$ 18,000.00	\$ -	\$ -	\$ 6,172.05	34.29%		
GENERAL COUNTY EXPENSE Total								11.45%	
SHERIFF-ADMINISTRATION	101-30100-708000	DUTY DISABILITY	\$ -	\$ -	\$ -	\$ 788.48	Zero Budget		
SHERIFF-ADMINISTRATION	101-30100-710000	HOLIDAY PAY-STRAIGHT T	\$ 7,800.00	\$ -	\$ -	\$ 7,062.64	90.55%		
SHERIFF-ADMINISTRATION	101-30100-711100	OVERTIME-TIME AND 1/2	\$ 3,000.00	\$ -	\$ -	\$ 4,002.18	133.41%		
SHERIFF-ADMINISTRATION	101-30100-728000	OFFICE SUPPLIES	\$ 4,000.00	\$ -	\$ -	\$ 4,705.59	117.64%		
SHERIFF-ADMINISTRATION	101-30100-729000	PRINTING AND IMAGING	\$ 3,000.00	\$ -	\$ -	\$ 800.00	26.67%		
SHERIFF-ADMINISTRATION	101-30100-730000	POSTAGE AND MAILING FE	\$ 3,500.00	\$ -	\$ -	\$ 980.15	28.00%		
SHERIFF-ADMINISTRATION	101-30100-741000	OPERATING SUPPLIES	\$ 70,000.00	\$ -	\$ 14,594.87	\$ 7,230.96	31.18%		
SHERIFF-ADMINISTRATION	101-30100-741020	AMMUNITION	\$ 22,571.00	\$ -	\$ 9,752.10	\$ 5,831.75	69.04%		
SHERIFF-ADMINISTRATION	101-30100-744000	UNIFORMS & CLOTHING	\$ 46,936.00	\$ -	\$ -	\$ 16,768.84	35.73%		
SHERIFF-ADMINISTRATION	101-30100-814015	SOFTWARE LICENSE FEE	\$ 36,671.00	\$ -	\$ -	\$ 15,878.18	43.30%		
SHERIFF-ADMINISTRATION	101-30100-826000	LEGAL AND PROFESSIONAL	\$ 4,000.00	\$ -	\$ -	\$ 4,765.34	119.13%		
SHERIFF-ADMINISTRATION	101-30100-830000	ASSOCIATION & MEMBERSH	\$ 1,200.00	\$ -	\$ -	\$ 1,375.00	114.58%		
SHERIFF-ADMINISTRATION	101-30100-851000	TELEPHONE	\$ 8,500.00	\$ -	\$ -	\$ 3,832.37	45.09%		
SHERIFF-ADMINISTRATION	101-30100-851010	CELLULAR TELEPHONE	\$ 44,000.00	\$ -	\$ -	\$ 12,344.73	28.06%		
SHERIFF-ADMINISTRATION	101-30100-853000	CABLE SERVICES	\$ -	\$ -	\$ -	\$ 659.94	Zero Budget		
SHERIFF-ADMINISTRATION	101-30100-932000	MAINTENANCE-VEHICLE	\$ 60,000.00	\$ -	\$ -	\$ 21,886.47	36.48%		
SHERIFF-ADMINISTRATION	101-30100-942000	COPIER EXPENSE/LEASE	\$ 8,000.00	\$ -	\$ -	\$ 2,893.85	36.17%		
SHERIFF-ADMINISTRATION	101-30100-958000	TRAINING AND SEMINARS	\$ 15,474.00	\$ -	\$ -	\$ 6,915.11	44.69%		
SHERIFF-ADMINISTRATION	101-30100-977001	C.O.-RADIOS/EQUIP-GUN/	\$ 71,429.00	\$ -	\$ 56,200.00	\$ 15,221.00	99.99%		
SHERIFF-ADMINISTRATION	101-30100-977300	C.O.-VIDEO AND RELATED	\$ 15,000.00	\$ -	\$ 12,737.50	\$ -	84.92%		
SHERIFF-ADMINISTRATION	101-30100-981200	C.O.-AUTOS/TRUCKS/ACCE	\$ 380,000.00	\$ -	\$ 25,601.00	\$ 293,050.11	83.86%		
SHERIFF-ADMINISTRATION Total								35.88%	
DETECTIVE BUREAU	101-30101-705300	WAGES-DEPUTIES	\$ 556,770.00	\$ -	\$ -	\$ 159,627.13	28.67%		
DETECTIVE BUREAU	101-30101-710000	HOLIDAY PAY-STRAIGHT T	\$ 6,300.00	\$ -	\$ -	\$ 5,011.68	79.55%		
DETECTIVE BUREAU	101-30101-711100	OVERTIME-TIME AND 1/2	\$ 21,000.00	\$ -	\$ -	\$ 6,576.63	31.32%		
DETECTIVE BUREAU	101-30101-744000	UNIFORMS & CLOTHING	\$ 5,400.00	\$ -	\$ -	\$ 5,400.00	100.00%		
DETECTIVE BUREAU	101-30101-814016	PAYROLL SERVICES	\$ 1,743.00	\$ -	\$ -	\$ 444.16	25.48%		
DETECTIVE BUREAU Total								28.66%	
COUNTY FUNDED ROAD PATROL	101-30103-705000	SALARIES AND WAGES	\$ 668,555.00	\$ -	\$ -	\$ 204,028.79	30.52%		
COUNTY FUNDED ROAD PATROL	101-30103-705300	WAGES-DEPUTIES	\$ 2,254,565.00	\$ -	\$ -	\$ 624,160.23	27.68%		
COUNTY FUNDED ROAD PATROL	101-30103-710000	HOLIDAY PAY-STRAIGHT T	\$ 37,500.00	\$ -	\$ -	\$ 49,041.36	130.78%		
COUNTY FUNDED ROAD PATROL	101-30103-712100	COURT TIME-TIME AND 1/	\$ 20,000.00	\$ -	\$ -	\$ 7,649.82	38.25%		
COUNTY FUNDED ROAD PATROL	101-30103-714000	SHIFT PREMIUM	\$ 8,000.00	\$ -	\$ -	\$ 2,608.14	32.60%		

Individual Expenditure Line Items Spent Greater than 25.00% at 03/31/23

Department	Account #	Description	Amended Budget	Committed	Encumbered	Expenditures	% Exp	Dept Total	Comment
COUNTY FUNDED ROAD PATROL	101-30103-744000	UNIFORMS & CLOTHING	\$ 32,300.00	\$ -	\$ -	\$ 21,289.48	65.91%		
COUNTY FUNDED ROAD PATROL	101-30103-803000	PRE-EMPLOYMENT PHYSICA	\$ 5,000.00	\$ -	\$ -	\$ 2,261.00	45.22%		
COUNTY FUNDED ROAD PATROL Total								27.14%	
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-710000	HOLIDAY PAY-STRAIGHT T	\$ 23,000.00	\$ -	\$ -	\$ 30,102.72	130.88%		
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-711100	OVERTIME-TIME AND 1/2	\$ 8,000.00	\$ -	\$ -	\$ 2,268.32	28.35%		
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-744000	UNIFORMS & CLOTHING	\$ 14,850.00	\$ -	\$ -	\$ 14,850.00	100.00%		
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-814016	PAYROLL SERVICES	\$ 4,600.00	\$ -	\$ -	\$ 1,201.97	26.13%		
SHER-CONTRACTUAL-LOCAL UNITS Total								24.82%	
SHER-CONTRACTUAL-SCHOOLS	101-30111-705000	SALARIES AND WAGES	\$ 77,649.00	\$ -	\$ -	\$ 22,966.20	29.58%		
SHER-CONTRACTUAL-SCHOOLS	101-30111-705300	WAGES-DEPUTIES	\$ 609,732.00	\$ -	\$ -	\$ 172,116.40	28.23%		
SHER-CONTRACTUAL-SCHOOLS	101-30111-710000	HOLIDAY PAY-STRAIGHT T	\$ 1,000.00	\$ -	\$ -	\$ 5,921.04	592.10%		
SHER-CONTRACTUAL-SCHOOLS	101-30111-744000	UNIFORMS & CLOTHING	\$ 6,775.00	\$ -	\$ -	\$ 6,775.00	100.00%		
SHER-CONTRACTUAL-SCHOOLS	101-30111-814016	PAYROLL SERVICES	\$ 1,500.00	\$ -	\$ -	\$ 555.20	37.01%		
SHER-CONTRACTUAL-SCHOOLS Total								27.96%	
SPECIAL RESPONSE TEAM (SRT)	101-30200-741020	AMMUNITION	\$ 13,898.00	\$ -	\$ 1,684.30	\$ 5,831.75	54.08%		
SPECIAL RESPONSE TEAM (SRT) Total								19.62%	
SHERIFF-SECONDARY ROAD PATROL	101-31600-744000	UNIFORMS & CLOTHING	\$ 2,025.00	\$ -	\$ -	\$ 1,350.00	66.67%		
SHERIFF-SECONDARY ROAD PATROL Total								16.44%	
TRAFFIC ENFORCEMENT PT-23-17	101-32142-711100	OVERTIME-TIME AND 1/2	\$ 23,429.00	\$ -	\$ -	\$ 7,113.12	30.36%		
TRAFFIC ENFORCEMENT PT-23-17 Total								22.36%	
2023 MI JUSTICE TRAINING GRANT	101-32169-741110	TRAINING SUPPLIES	\$ 22,514.00	\$ -	\$ -	\$ 12,535.57	55.68%		
2023 MI JUSTICE TRAINING GRANT Total								52.14%	
SHERIFF-MARINE SAFETY	101-33100-741010	OPERATING SUPPLIES-DIV	\$ 6,000.00	\$ -	\$ -	\$ 2,255.31	37.59%		
SHERIFF-MARINE SAFETY	101-33100-932100	MAINT BOATS & MARINE E	\$ 2,500.00	\$ -	\$ -	\$ 699.02	27.96%		
SHERIFF-MARINE SAFETY	101-33100-944060	RENTAL-BOAT DOCKAGE/ST	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	100.00%		
SHERIFF-MARINE SAFETY Total								9.61%	
CORRECTIONS DEPARTMENT-JAIL	101-35100-705000	SALARIES AND WAGES	\$ 2,490,900.00	\$ -	\$ -	\$ 671,339.31	26.95%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-707100	PART TIME EMPLOYEES	\$ -	\$ -	\$ -	\$ 6,082.56	Zero Budget		
CORRECTIONS DEPARTMENT-JAIL	101-35100-708000	DUTY DISABILITY	\$ -	\$ -	\$ -	\$ 2,757.48	Zero Budget		
CORRECTIONS DEPARTMENT-JAIL	101-35100-710000	HOLIDAY PAY-STRAIGHT T	\$ 70,000.00	\$ -	\$ -	\$ 34,916.15	49.88%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-710100	HOLIDAY PAY-TIME AND 1	\$ 5,000.00	\$ -	\$ -	\$ 2,024.02	40.48%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-711100	OVERTIME-TIME AND 1/2	\$ 90,000.00	\$ -	\$ -	\$ 58,367.33	64.85%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-744000	UNIFORMS & CLOTHING	\$ 27,000.00	\$ -	\$ -	\$ 18,987.50	70.32%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-746010	LAUNDRY AND CLEANING	\$ 3,000.00	\$ -	\$ -	\$ 1,044.46	34.82%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-750000	PROVISIONS-GROCERIES A	\$ 388,109.00	\$ -	\$ -	\$ 100,951.24	26.01%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-801600	CONTRACT SERVICES-OTHE	\$ 5,100.00	\$ -	\$ -	\$ 7,250.00	142.16%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-803000	PRE-EMPLOYMENT PHYSICA	\$ 12,000.00	\$ -	\$ -	\$ 4,368.00	36.40%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-814015	SOFTWARE LICENSE FEE	\$ 3,400.00	\$ -	\$ -	\$ 37,046.86	89.61%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-851000	TELEPHONE	\$ 13,000.00	\$ -	\$ -	\$ 6,334.26	48.73%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-921000	ELECTRICITY	\$ 175,000.00	\$ -	\$ -	\$ 46,058.56	26.32%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-923000	HEATING FUEL	\$ 60,000.00	\$ -	\$ -	\$ 20,339.08	33.90%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-931000	MAINT-BUILDING AND FIX	\$ 188,000.00	\$ -	\$ -	\$ 48,725.05	25.92%		
CORRECTIONS DEPARTMENT-JAIL Total								27.38%	
CORRECTIONS-MEDICAL SERVICES	101-35105-835110	HEALTH SERVICES-PHYSIC	\$ 471,689.00	\$ -	\$ -	\$ 152,459.89	32.32%		
CORRECTIONS-MEDICAL SERVICES Total								26.18%	
COMMUNITY SERVICES	101-35140-851000	TELEPHONE	\$ 900.00	\$ -	\$ -	\$ 255.18	28.35%		
COMMUNITY SERVICES Total								19.31%	
EMERGENCY MANAGEMENT	101-42600-729000	PRINTING AND IMAGING	\$ 700.00	\$ -	\$ -	\$ 541.20	77.31%		
EMERGENCY MANAGEMENT	101-42600-748000	FUEL, GAS & OIL	\$ 850.00	\$ -	\$ -	\$ 295.33	34.74%		
EMERGENCY MANAGEMENT	101-42600-801600	CONTRACT SERVICES-OTHE	\$ -	\$ -	\$ -	\$ 2,095.00	Zero Budget		
EMERGENCY MANAGEMENT	101-42600-814015	SOFTWARE LICENSE FEE	\$ 8,375.00	\$ -	\$ 1,199.92	\$ 5,098.92	75.21%		
EMERGENCY MANAGEMENT	101-42600-851000	TELEPHONE	\$ 15,000.00	\$ -	\$ -	\$ 7,413.16	49.42%		
EMERGENCY MANAGEMENT	101-42600-864000	CONFERENCE AND CONVENT	\$ 1,000.00	\$ -	\$ -	\$ 273.70	27.37%		
EMERGENCY MANAGEMENT	101-42600-922000	WATER AND SEWAGE	\$ 1,200.00	\$ -	\$ -	\$ 517.10	43.09%		

Individual Expenditure Line Items Spent Greater than 25.00% at 03/31/23

Department	Account #	Description	Amended Budget	Committed	Encumbered	Expenditures	% Exp	Dept Total	Comment
EMERGENCY MANAGEMENT	101-42600-923000	HEATING FUEL	\$ 2,500.00	\$ -	\$ -	\$ 820.84	32.83%		
EMERGENCY MANAGEMENT	101-42600-931000	MAINT-BUILDING AND FIX	\$ 1,511.00	\$ -	\$ -	\$ 533.85	35.33%		
EMERGENCY MANAGEMENT Total								28.86%	
2020 UASI	101-42680-801000	PROFESSIONAL/CONTRACTU	\$ 15,887.00	\$ -	\$ -	\$ 8,052.68	50.69%		
2020 UASI	101-42680-958000	TRAINING AND SEMINARS	\$ 1,378.00	\$ -	\$ -	\$ 5,000.00	362.84%		
2020 UASI Total								22.51%	
2021 UASI	101-42681-741000	OPERATING SUPPLIES	\$ 74,769.00	\$ 14,067.42	\$ -	\$ 53,563.98	90.45%		
2021 UASI	101-42681-958000	TRAINING AND SEMINARS	\$ 8,000.00	\$ -	\$ -	\$ 2,400.00	30.00%		
2021 UASI Total								3.67%	
ANIMAL CONTROL	101-43000-728000	OFFICE SUPPLIES	\$ 750.00	\$ -	\$ -	\$ 387.01	51.60%		
ANIMAL CONTROL	101-43000-729000	PRINTING AND IMAGING	\$ 1,000.00	\$ -	\$ -	\$ 325.00	32.50%		
ANIMAL CONTROL	101-43000-744000	UNIFORMS & CLOTHING	\$ 1,400.00	\$ -	\$ -	\$ 903.35	64.53%		
ANIMAL CONTROL	101-43000-756000	ANIMAL-DOG FOOD & PROV	\$ 4,000.00	\$ -	\$ -	\$ 1,823.25	45.58%		
ANIMAL CONTROL	101-43000-801600	CONTRACT SERVICES-OTHE	\$ 2,500.00	\$ -	\$ -	\$ 1,595.00	63.80%		
ANIMAL CONTROL	101-43000-818010	VETERINARIAN SERVICE	\$ 28,000.00	\$ -	\$ -	\$ 15,348.65	54.82%		
ANIMAL CONTROL	101-43000-818020	REFUSE HAULING & JANIT	\$ 800.00	\$ -	\$ -	\$ 255.00	31.88%		
ANIMAL CONTROL	101-43000-851000	TELEPHONE	\$ 1,483.00	\$ -	\$ -	\$ 784.65	52.91%		
ANIMAL CONTROL	101-43000-921000	ELECTRICITY	\$ 11,000.00	\$ -	\$ -	\$ 3,253.18	29.57%		
ANIMAL CONTROL	101-43000-923000	HEATING FUEL	\$ 13,000.00	\$ -	\$ -	\$ 5,173.28	39.79%		
ANIMAL CONTROL	101-43000-931000	MAINT-BUILDING AND FIX	\$ 8,350.00	\$ -	\$ -	\$ 5,233.61	62.68%		
ANIMAL CONTROL	101-43000-943000	COMPUTER EXP/LEASES	\$ -	\$ -	\$ -	\$ 843.32	Zero Budget		
ANIMAL CONTROL Total								22.59%	
TWO SEVEN OH GRANT	101-43002-741000	OPERATING SUPPLIES	\$ -	\$ -	\$ -	\$ 3,607.85	Zero Budget		
TWO SEVEN OH GRANT Total								36.08%	
MEDICAL EXAMINER	101-64800-705000	SALARIES AND WAGES	\$ 13,822.00	\$ -	\$ -	\$ 7,262.74	52.54%		
MEDICAL EXAMINER	101-64800-835128	AUTOPSIES	\$ 125,000.00	\$ -	\$ -	\$ 33,608.11	26.89%		
MEDICAL EXAMINER Total								28.94%	
COMMISSION ON AGING	101-67200-814015	SOFTWARE LICENSE FEE	\$ 20,651.00	\$ -	\$ -	\$ 19,226.13	93.10%		
COMMISSION ON AGING	101-67200-814016	PAYROLL SERVICES	\$ 897.00	\$ -	\$ -	\$ 271.53	30.27%		
COMMISSION ON AGING	101-67200-851000	TELEPHONE	\$ 515.00	\$ -	\$ -	\$ 259.13	50.32%		
COMMISSION ON AGING	101-67200-921000	ELECTRICITY	\$ 1,500.00	\$ -	\$ -	\$ 560.12	37.34%		
COMMISSION ON AGING	101-67200-923000	HEATING FUEL	\$ 600.00	\$ -	\$ -	\$ 200.18	33.36%		
COMMISSION ON AGING Total								34.51%	
VETERANS AFFAIRS	101-68200-921000	ELECTRICITY	\$ 850.00	\$ -	\$ -	\$ 336.07	39.54%		
VETERANS AFFAIRS Total								22.24%	
COMMUNITY PLANNING/ENGAGEMENT	101-72100-705000	SALARIES AND WAGES	\$ 184,648.00	\$ -	\$ -	\$ 51,199.86	27.73%		
COMMUNITY PLANNING/ENGAGEMENT	101-72100-814015	SOFTWARE LICENSE FEE	\$ 34,824.00	\$ -	\$ -	\$ 34,659.07	99.53%		
COMMUNITY PLANNING/ENGAGEMENT	101-72100-830000	ASSOCIATION & MEMBERSH	\$ 3,930.00	\$ -	\$ -	\$ 3,848.00	97.91%		
COMMUNITY PLANNING/ENGAGEMENT	101-72100-851000	TELEPHONE	\$ 1,745.00	\$ -	\$ -	\$ 846.19	48.49%		
COMMUNITY PLANNING/ENGAGEMENT Total								30.06%	
PARKS & RECREATION	101-75100-711100	OVERTIME-TIME AND 1/2	\$ 3,000.00	\$ -	\$ -	\$ 958.41	31.95%		
PARKS & RECREATION	101-75100-801600	CONTRACT SERVICES-OTHE	\$ 58,000.00	\$ -	\$ -	\$ 15,145.00	26.11%		
PARKS & RECREATION	101-75100-851000	TELEPHONE	\$ 975.00	\$ -	\$ -	\$ 337.44	34.61%		
PARKS & RECREATION Total								18.70%	
SPECIAL EXP/REV-OTHER AGENCIES	101-97000-965010	DRAINS AT LARGE	\$ 169,211.00	\$ -	\$ -	\$ 169,210.82	100.00%		
SPECIAL EXP/REV-OTHER AGENCIES	101-97000-965050	RIVER RAISIN WATERSHED	\$ 1,710.00	\$ -	\$ -	\$ 500.00	29.24%		
SPECIAL EXP/REV-OTHER AGENCIES	101-97000-965060	AREA WIDE WATER QUALIT	\$ 7,100.00	\$ -	\$ -	\$ 33,790.50	475.92%		
SPECIAL EXP/REV-OTHER AGENCIES	101-97000-965089	MI ASSOC OF COUNTIES D	\$ 19,200.00	\$ -	\$ -	\$ 18,110.49	94.33%		
SPECIAL EXP/REV-OTHER AGENCIES Total								35.89%	
SPECIAL APPROP TO OTHER FUNDS	101-97500-999251	TRANS OUT-NEW JAIL FAC	\$ 3,315,656.00	\$ -	\$ -	\$ 889,471.25	26.83%		
SPECIAL APPROP TO OTHER FUNDS Total								25.73%	
TRAIL LOOP PROJECT	208-75119-801000	PROFESSIONAL/CONTRACTU	\$ -	\$ -	\$ -	\$ 47,467.12	Zero Budget		
TRAIL LOOP PROJECT Total								0.00%	
FRIEND OF THE COURT	215-14100-707100	PART TIME EMPLOYEES	\$ 23,909.00	\$ -	\$ -	\$ 12,095.76	50.59%		

Individual Expenditure Line Items Spent Greater than 25.00% at 03/31/23

Department	Account #	Description	Amended Budget	Committed	Encumbered	Expenditures	% Exp	Dept Total	Comment
FRIEND OF THE COURT	215-14100-729000	PRINTING AND IMAGING	\$ 3,000.00	\$ -	\$ -	\$ 1,238.00	41.27%		
FRIEND OF THE COURT	215-14100-730000	POSTAGE AND MAILING FE	\$ 20,000.00	\$ -	\$ -	\$ 6,475.79	32.38%		
FRIEND OF THE COURT	215-14100-731000	COMPUTER & DATA PROC S	\$ -	\$ -	\$ -	\$ 2,595.86	Zero Budget		
FRIEND OF THE COURT	215-14100-851000	TELEPHONE	\$ 8,100.00	\$ -	\$ -	\$ 4,295.33	53.03%		
FRIEND OF THE COURT	215-14100-933000	MAINT-OFFICE EQUIP AND	\$ 25,000.00	\$ -	\$ -	\$ 20,965.94	83.86%		
FRIEND OF THE COURT	215-14100-958000	TRAINING AND SEMINARS	\$ 4,500.00	\$ -	\$ -	\$ 1,920.00	42.67%		
FRIEND OF THE COURT Total								24.56%	
HEALTH DEPARTMENT-ADMIN	221-60101-705000	SALARIES AND WAGES	\$ 206,254.00	\$ -	\$ -	\$ 71,043.97	34.44%		
HEALTH DEPARTMENT-ADMIN	221-60101-729000	PRINTING AND IMAGING	\$ 1,800.00	\$ -	\$ -	\$ 1,260.00	70.00%		
HEALTH DEPARTMENT-ADMIN	221-60101-742000	JANITORIAL & CLEANING	\$ 3,564.00	\$ -	\$ 105.05	\$ 918.32	28.71%		
HEALTH DEPARTMENT-ADMIN	221-60101-801600	CONTRACT SERVICES-OTHE	\$ 14,000.00	\$ -	\$ -	\$ 5,202.88	37.16%		
HEALTH DEPARTMENT-ADMIN	221-60101-803000	PRE-EMPLOYMENT PHYSICA	\$ -	\$ -	\$ -	\$ 507.05	Zero Budget		
HEALTH DEPARTMENT-ADMIN	221-60101-814016	PAYROLL SERVICES	\$ 5,998.00	\$ -	\$ -	\$ 1,871.31	31.20%		
HEALTH DEPARTMENT-ADMIN	221-60101-830000	ASSOCIATION & MEMBERSH	\$ 1,700.00	\$ -	\$ -	\$ 960.00	56.47%		
HEALTH DEPARTMENT-ADMIN	221-60101-830050	MALPH ANNUAL MEMBERSHI	\$ 4,725.00	\$ -	\$ -	\$ 3,486.50	73.79%		
HEALTH DEPARTMENT-ADMIN	221-60101-921000	ELECTRICITY	\$ 28,000.00	\$ -	\$ -	\$ 10,653.89	38.05%		
HEALTH DEPARTMENT-ADMIN	221-60101-922000	WATER AND SEWAGE	\$ 1,800.00	\$ -	\$ -	\$ 710.89	39.49%		
HEALTH DEPARTMENT-ADMIN	221-60101-923000	HEATING FUEL	\$ 11,500.00	\$ -	\$ -	\$ 2,916.96	25.36%		
HEALTH DEPARTMENT-ADMIN	221-60101-942000	COPIER EXPENSE/LEASE	\$ 1,500.00	\$ -	\$ -	\$ 1,009.22	67.28%		
HEALTH DEPARTMENT-ADMIN Total								20.02%	
LEAD TESTING	221-60102-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 1,000.96	Zero Budget		
LEAD TESTING	221-60102-707100	PART TIME EMPLOYEES	\$ -	\$ -	\$ -	\$ 849.60	Zero Budget		
LEAD TESTING Total								56.53%	
HEARING	221-60103-814016	PAYROLL SERVICES	\$ 510.00	\$ -	\$ -	\$ 149.50	29.31%		
HEARING	221-60103-861000	TRAVEL	\$ 1,750.00	\$ -	\$ -	\$ 1,209.36	69.11%		
HEARING Total								16.33%	
ENVIRONMENTAL HEALTH	221-60104-705000	SALARIES AND WAGES	\$ 268,383.00	\$ -	\$ -	\$ 105,847.41	39.44%		
ENVIRONMENTAL HEALTH	221-60104-711100	OVERTIME-TIME AND 1/2	\$ 1,000.00	\$ -	\$ -	\$ 579.56	57.96%		
ENVIRONMENTAL HEALTH	221-60104-730000	POSTAGE AND MAILING FE	\$ 2,500.00	\$ -	\$ -	\$ 768.97	30.76%		
ENVIRONMENTAL HEALTH	221-60104-814015	SOFTWARE LICENSE FEE	\$ 24,000.00	\$ -	\$ -	\$ 11,000.00	45.83%		
ENVIRONMENTAL HEALTH	221-60104-851000	TELEPHONE	\$ 2,527.00	\$ -	\$ -	\$ 953.20	37.72%		
ENVIRONMENTAL HEALTH	221-60104-958000	TRAINING AND SEMINARS	\$ 1,500.00	\$ -	\$ -	\$ 795.00	53.00%		
ENVIRONMENTAL HEALTH Total								36.46%	
COMMUNICABLE DISEASE	221-60105-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 27,125.04	Zero Budget		
COMMUNICABLE DISEASE	221-60105-801600	CONTRACT SERVICES-OTHE	\$ 750.00	\$ -	\$ -	\$ 263.12	35.08%		
COMMUNICABLE DISEASE	221-60105-851000	TELEPHONE	\$ 2,675.00	\$ -	\$ -	\$ 859.01	32.11%		
COMMUNICABLE DISEASE Total								50.94%	
INFORMATION TECHNOLOGY	221-60107-814015	SOFTWARE LICENSE FEE	\$ 74,000.00	\$ -	\$ -	\$ 80,504.39	108.79%		
INFORMATION TECHNOLOGY Total								51.77%	
LOCAL MATERNAL & CHILD HEALTH	221-60109-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 9,884.42	Zero Budget		
LOCAL MATERNAL & CHILD HEALTH Total								368.34%	
WIC PEER COUNSELOR	221-60110-707100	PART TIME EMPLOYEES	\$ -	\$ -	\$ -	\$ 6,475.89	Zero Budget		
WIC PEER COUNSELOR	221-60110-729000	PRINTING AND IMAGING	\$ 1,000.00	\$ -	\$ -	\$ 362.50	36.25%		
WIC PEER COUNSELOR Total								12.48%	
VISION	221-60111-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 6,559.34	Zero Budget		
VISION	221-60111-861000	TRAVEL	\$ 1,750.00	\$ -	\$ -	\$ 573.47	32.77%		
VISION Total								46.17%	
FAMILY PLANNING	221-60112-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 20,136.85	Zero Budget		
FAMILY PLANNING	221-60112-851000	TELEPHONE	\$ 2,245.00	\$ -	\$ -	\$ 779.19	34.71%		
FAMILY PLANNING Total								29.20%	
WIC PROGRAM	221-60113-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 67,848.20	Zero Budget		
WIC PROGRAM	221-60113-707100	PART TIME EMPLOYEES	\$ 68,857.00	\$ -	\$ -	\$ 25,927.36	37.65%		
WIC PROGRAM	221-60113-730000	POSTAGE AND MAILING FE	\$ 600.00	\$ -	\$ -	\$ 545.75	90.96%		
WIC PROGRAM	221-60113-851000	TELEPHONE	\$ 3,447.00	\$ -	\$ -	\$ 1,587.91	46.07%		

Individual Expenditure Line Items Spent Greater than 25.00% at 03/31/23

Department	Account #	Description	Amended Budget	Committed	Encumbered	Expenditures	% Exp	Dept Total	Comment
WIC PROGRAM Total									
C.S.H.C.S. OUTREACH & ADVOCACY	221-60115-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 15,680.07	Zero Budget		
C.S.H.C.S. OUTREACH & ADVOCACY	221-60115-851000	TELEPHONE	\$ 1,735.00	\$ -	\$ -	\$ 627.45	36.16%		
C.S.H.C.S. OUTREACH & ADVOCACY Total								77.06%	
COMMUNITY EDUCATION/PREVENTION	221-60116-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 9,039.99	Zero Budget		
COMMUNITY EDUCATION/PREVENTION Total								44.94%	
MATERNAL SUPPORT SERVICES	221-60117-705000	SALARIES AND WAGES	\$ 59,094.00	\$ -	\$ -	\$ 39,166.92	66.28%		
MATERNAL SUPPORT SERVICES	221-60117-707100	PART TIME EMPLOYEES	\$ 37,423.00	\$ -	\$ -	\$ 11,604.64	31.01%		
MATERNAL SUPPORT SERVICES	221-60117-801600	CONTRACT SERVICES-OTHE	\$ 1,025.00	\$ -	\$ -	\$ 375.90	36.67%		
MATERNAL SUPPORT SERVICES	221-60117-851000	TELEPHONE	\$ 2,188.00	\$ -	\$ -	\$ 1,251.52	57.20%		
MATERNAL SUPPORT SERVICES Total								43.58%	
HIV PREVENTION	221-60118-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 2,031.90	Zero Budget		
HIV PREVENTION Total								453.56%	
EMERGENCY PREPAREDNESS-GEN 01	221-60120-705000	SALARIES AND WAGES	\$ 4,083.00	\$ -	\$ -	\$ 16,174.59	396.14%		
EMERGENCY PREPAREDNESS-GEN 01	221-60120-707100	PART TIME EMPLOYEES	\$ 17,002.00	\$ -	\$ -	\$ 9,547.58	56.16%		
EMERGENCY PREPAREDNESS-GEN 01	221-60120-958000	TRAINING AND SEMINARS	\$ -	\$ -	\$ -	\$ 692.00	Zero Budget		
EMERGENCY PREPAREDNESS-GEN 01 Total								35.62%	
MEDICAID OUTREACH & ADVOCACY	221-60127-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 3,601.15	Zero Budget		
MEDICAID OUTREACH & ADVOCACY Total								419.74%	
NON-COMMUNITY WATER SUPPLY	221-60129-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 4,411.02	Zero Budget		
NON-COMMUNITY WATER SUPPLY Total								19.40%	
SOLID WASTE ORDINANCE	221-60130-705000	SALARIES AND WAGES	\$ 53,802.00	\$ -	\$ -	\$ 15,031.00	27.94%		
SOLID WASTE ORDINANCE	221-60130-730000	POSTAGE AND MAILING FE	\$ 25,000.00	\$ -	\$ -	\$ 13,867.83	55.47%		
SOLID WASTE ORDINANCE	221-60130-814015	SOFTWARE LICENSE FEE	\$ -	\$ -	\$ -	\$ 3,005.00	Zero Budget		
SOLID WASTE ORDINANCE	221-60130-818053	PAPER RECYCLING	\$ 6,000.00	\$ -	\$ -	\$ 4,249.80	70.83%		
SOLID WASTE ORDINANCE Total								13.80%	
IMMUNIZATION ASSESSMENT	221-60132-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 39,433.52	Zero Budget		
IMMUNIZATION ASSESSMENT	221-60132-801600	CONTRACT SERVICES-OTHE	\$ 625.00	\$ -	\$ -	\$ 225.54	36.09%		
IMMUNIZATION ASSESSMENT	221-60132-851000	TELEPHONE	\$ 1,166.00	\$ -	\$ -	\$ 580.20	49.76%		
IMMUNIZATION ASSESSMENT Total								18.93%	
VACCINE QA PROGRAM	221-60134-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 1,514.27	Zero Budget		
VACCINE QA PROGRAM Total								368.85%	
CIAS CALL CENTER	221-60141-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 2,188.70	Zero Budget		
CIAS CALL CENTER Total								29.51%	
PH COVID WORKFORCE DEVELOPMENT	221-60155-707100	PART TIME EMPLOYEES	\$ -	\$ -	\$ -	\$ 16,399.10	Zero Budget		
PH COVID WORKFORCE DEVELOPMENT Total								10.94%	
COVID ELC CT & WRAP AROUND	221-60167-705000	SALARIES AND WAGES	\$ -	\$ -	\$ -	\$ 7,803.06	Zero Budget		
COVID ELC CT & WRAP AROUND	221-60167-707100	PART TIME EMPLOYEES	\$ -	\$ -	\$ -	\$ 4,188.64	Zero Budget		
COVID ELC CT & WRAP AROUND Total								7.19%	
GENERAL COUNTY EXPENSE	247-29000-814015	SOFTWARE LICENSE FEE	\$ 173,670.00	\$ -	\$ 29,446.64	\$ 38,493.82	39.12%		
GENERAL COUNTY EXPENSE	247-29000-933015	MAINTENANCE AGREEMENTS	\$ 11,000.00	\$ -	\$ -	\$ 12,374.36	112.49%		
GENERAL COUNTY EXPENSE	247-29000-991000	PRINCIPAL PAYMENT	\$ 143,009.00	\$ -	\$ -	\$ 143,008.97	100.00%		
GENERAL COUNTY EXPENSE Total								42.27%	
SPECIAL APPROP TO OTHER FUNDS	247-97500-999001	APPROPRIATION-TRANSFER	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS Total								100.00%	
CORRECTIONS-JAIL DORMITORY	251-35102-710000	HOLIDAY PAY-STRAIGHT T	\$ 49,252.00	\$ -	\$ -	\$ 23,737.45	48.20%		
CORRECTIONS-JAIL DORMITORY	251-35102-710100	HOLIDAY PAY-TIME AND 1	\$ 3,000.00	\$ -	\$ -	\$ 1,047.38	34.91%		
CORRECTIONS-JAIL DORMITORY	251-35102-711100	OVERTIME-TIME AND 1/2	\$ 45,000.00	\$ -	\$ -	\$ 36,286.65	80.64%		
CORRECTIONS-JAIL DORMITORY	251-35102-728000	OFFICE SUPPLIES	\$ 1,100.00	\$ -	\$ -	\$ 503.04	45.73%		
CORRECTIONS-JAIL DORMITORY	251-35102-744000	UNIFORMS & CLOTHING	\$ 12,000.00	\$ -	\$ -	\$ 10,374.47	86.45%		
CORRECTIONS-JAIL DORMITORY	251-35102-801600	CONTRACT SERVICES-OTHE	\$ 7,500.00	\$ -	\$ -	\$ 7,000.00	93.33%		
CORRECTIONS-JAIL DORMITORY	251-35102-814015	SOFTWARE LICENSE FEE	\$ 11,142.00	\$ -	\$ -	\$ 24,645.99	221.20%		
CORRECTIONS-JAIL DORMITORY	251-35102-835110	HEALTH SERVICES-PHYSIC	\$ 641,310.00	\$ -	\$ -	\$ 210,539.81	32.83%		
CORRECTIONS-JAIL DORMITORY	251-35102-851000	TELEPHONE	\$ 30,000.00	\$ -	\$ -	\$ 18,318.25	61.06%		

Individual Expenditure Line Items Spent Greater than 25.00% at 03/31/23

Department	Account #	Description	Amended Budget	Committed	Encumbered	Expenditures	% Exp	Dept Total	Comment
CORRECTIONS-JAIL DORMITORY	251-35102-923000	HEATING FUEL	\$ 22,000.00	\$ -	\$ -	\$ 6,612.12	30.06%		
CORRECTIONS-JAIL DORMITORY Total								22.73%	
TRIAL COURTS	259-28100-705000	SALARIES AND WAGES	\$ 87,760.00	\$ -	\$ -	\$ 24,602.40	28.03%		
TRIAL COURTS	259-28100-707100	PART TIME EMPLOYEES	\$ 32,284.00	\$ -	\$ -	\$ 9,163.59	28.38%		
TRIAL COURTS	259-28100-813000	TRANSCRIPTS OF RECORDS	\$ 800.00	\$ -	\$ -	\$ 1,000.50	125.06%		
TRIAL COURTS	259-28100-815050	EXPERT WITNESS FEES	\$ 12,500.00	\$ -	\$ -	\$ 10,610.00	84.88%		
TRIAL COURTS	259-28100-826259	INVESTIGATION SERVICES	\$ 12,500.00	\$ -	\$ -	\$ 5,314.00	42.51%		
TRIAL COURTS	259-28100-830000	ASSOCIATION & MEMBERSH	\$ 2,530.00	\$ -	\$ -	\$ 750.00	29.64%		
TRIAL COURTS	259-28100-958000	TRAINING AND SEMINARS	\$ 10,158.00	\$ -	\$ -	\$ 4,387.82	43.20%		
TRIAL COURTS Total								17.45%	
ESS PROGRAM	292-14821-705000	SALARIES AND WAGES	\$ 244,013.00	\$ -	\$ -	\$ 67,643.28	27.72%		
ESS PROGRAM	292-14821-731000	COMPUTER & DATA PROC S	\$ 1,000.00	\$ 1,059.00	\$ -	\$ -	105.90%		
ESS PROGRAM	292-14821-741000	OPERATING SUPPLIES	\$ 2,000.00	\$ -	\$ -	\$ 710.75	35.54%		
ESS PROGRAM	292-14821-814016	PAYROLL SERVICES	\$ 840.00	\$ -	\$ -	\$ 425.60	50.67%		
ESS PROGRAM	292-14821-851000	TELEPHONE	\$ 1,000.00	\$ -	\$ -	\$ 378.64	37.86%		
ESS PROGRAM	292-14821-941000	RENT-BUILDING AND LAND	\$ 2,500.00	\$ -	\$ -	\$ 3,750.00	150.00%		
ESS PROGRAM Total								24.35%	
INTENSIVE PROBATION/RE-ENTRY	292-14830-741000	OPERATING SUPPLIES	\$ 1,500.00	\$ -	\$ -	\$ 405.00	27.00%		
INTENSIVE PROBATION/RE-ENTRY Total								20.14%	
YOUTH CENTER	292-35610-705000	SALARIES AND WAGES	\$ 1,314,664.00	\$ -	\$ -	\$ 354,991.62	27.00%		
YOUTH CENTER	292-35610-707100	PART TIME EMPLOYEES	\$ 134,151.00	\$ -	\$ -	\$ 55,968.74	41.72%		
YOUTH CENTER	292-35610-710000	HOLIDAY PAY-STRAIGHT T	\$ 26,500.00	\$ -	\$ -	\$ 14,288.88	53.92%		
YOUTH CENTER	292-35610-711100	OVERTIME-TIME AND 1/2	\$ 34,500.00	\$ -	\$ -	\$ 14,580.98	42.26%		
YOUTH CENTER	292-35610-729000	PRINTING AND IMAGING	\$ 900.00	\$ -	\$ -	\$ 277.63	30.85%		
YOUTH CENTER	292-35610-741000	OPERATING SUPPLIES	\$ 4,000.00	\$ -	\$ -	\$ 1,052.67	26.32%		
YOUTH CENTER	292-35610-741060	OPER SUP-RESIDENT PERS	\$ 800.00	\$ -	\$ -	\$ 214.95	26.87%		
YOUTH CENTER	292-35610-741170	OPER SUPPLIES-TOKEN EC	\$ 3,000.00	\$ -	\$ -	\$ 1,460.70	48.69%		
YOUTH CENTER	292-35610-742000	JANITORIAL & CLEANING	\$ 8,000.00	\$ -	\$ -	\$ 4,084.86	51.06%		
YOUTH CENTER	292-35610-745010	RESIDENTS CLOTHING	\$ 3,000.00	\$ -	\$ -	\$ 1,297.35	43.25%		
YOUTH CENTER	292-35610-750000	PROVISIONS-GROCERIES A	\$ 60,000.00	\$ -	\$ -	\$ 16,447.51	27.41%		
YOUTH CENTER	292-35610-752000	KITCHEN SUP-POTS, PANS	\$ 5,000.00	\$ -	\$ -	\$ 1,352.20	27.04%		
YOUTH CENTER	292-35610-761015	MEDICAL SUPPLIES-PSYCH	\$ 3,000.00	\$ -	\$ -	\$ 2,539.50	84.65%		
YOUTH CENTER	292-35610-801600	CONTRACT SERVICES-OTHE	\$ 2,840.00	\$ -	\$ -	\$ 1,970.00	69.37%		
YOUTH CENTER	292-35610-814016	PAYROLL SERVICES	\$ 7,000.00	\$ -	\$ -	\$ 2,234.18	31.92%		
YOUTH CENTER	292-35610-835110	HEALTH SERVICES-PHYSIC	\$ 82,070.00	\$ -	\$ -	\$ 30,569.48	37.25%		
YOUTH CENTER	292-35610-851000	TELEPHONE	\$ 4,500.00	\$ -	\$ -	\$ 1,895.36	42.12%		
YOUTH CENTER	292-35610-861000	TRAVEL	\$ 2,500.00	\$ -	\$ -	\$ 1,200.69	48.03%		
YOUTH CENTER	292-35610-921000	ELECTRICITY	\$ 38,000.00	\$ -	\$ -	\$ 10,972.69	28.88%		
YOUTH CENTER	292-35610-922000	WATER AND SEWAGE	\$ 7,500.00	\$ -	\$ -	\$ 2,093.97	27.92%		
YOUTH CENTER	292-35610-923000	HEATING FUEL	\$ 12,000.00	\$ -	\$ -	\$ 3,592.78	29.94%		
YOUTH CENTER	292-35610-931000	MAINT-BUILDING AND FIX	\$ 16,000.00	\$ -	\$ -	\$ 6,337.94	39.61%		
YOUTH CENTER	292-35610-934000	MAINTENANCE-EQUIPMENT	\$ 1,620.00	\$ -	\$ -	\$ 1,507.40	93.05%		
YOUTH CENTER	292-35610-958000	TRAINING AND SEMINARS	\$ 4,500.00	\$ -	\$ -	\$ 1,963.10	43.62%		
YOUTH CENTER Total								26.48%	
PURCHASING & PROPERTY MAINT.	492-26510-975000	C.O.-BUILDING IMPROVEM	\$ 15,025.00	\$ -	\$ -	\$ 5,525.00	36.77%		
PURCHASING & PROPERTY MAINT.	492-26510-977000	C.O.-MACHINERY AND EQU	\$ 15,531.00	\$ -	\$ (18,758.00)	\$ 34,289.00	100.00%		
PURCHASING & PROPERTY MAINT.	492-26510-981600	C.O.-FIXTURES,FURNITUR	\$ -	\$ -	\$ (15,551.25)	\$ 15,551.25	Zero Budget		
PURCHASING & PROPERTY MAINT. Total								3.37%	
ANIMAL CONTROL	492-43000-977000	C.O.-MACHINERY AND EQU	\$ 220,495.00	\$ -	\$ 94,087.70	\$ 94,381.60	85.48%		
ANIMAL CONTROL Total								85.48%	
Grand Total								3732.61%	

Included funds:

General fund (Fund 101)

Special Revenue funds receiving General Fund appropriation (101-97500-999XXX)
(ie: Funds 210, 215, 216, etc)

Check appropriations report & only include those with amended budget amount

Excluded from > 25.00% Calculation:

All expended amounts of \$500 or less(for the items with zero budget)

All items with an amended budget amount of \$500 or less

Excluded line items:

-Fringes acct 715000-725000

-General Liability Insurance acct 911000

-Central services acct 963000

Mar = 25.00% of Fiscal Year

7 pays through Mar 31 = 26.92%

Account #	Description	Balance
101-00000-001000	CASH	\$ (16,738,809.12)
101-00000-003000	CERTIFICATES OF DEPOSIT	\$ 18,500,000.00
101-00000-015010	INVESTMENTS	\$ 9,561,546.48
208-00000-001000	CASH	\$ (31,474.29)
210-00000-001000	CASH	\$ 1,858.92
215-00000-001000	CASH	\$ (15,378.48)
221-00000-001000	CASH	\$ 7,476,522.50
223-00000-001000	CASH	\$ 1,062,588.62
230-00000-001000	CASH	\$ 89,060.53
247-00000-001000	CASH	\$ 927,306.96
251-00000-001000	CASH	\$ 720,773.54
252-00000-001000	CASH	\$ 118,132.29
255-00000-001000	CASH	\$ 18,038.99
256-00000-001000	CASH	\$ 51,958.28
257-00000-001000	CASH	\$ 826,980.75
257-00000-003000	CERTIFICATES OF DEPOSIT	\$ 900,000.00
257-00000-015010	INVESTMENTS	\$ 1,024,080.51
259-00000-001000	CASH	\$ (20,404.97)
260-00000-001000	CASH	\$ 277,773.50
261-00000-001000	CASH	\$ 210,967.36
262-00000-001000	CASH	\$ 17,029.98
263-00000-001000	CASH	\$ 116,570.98
269-00000-001000	CASH	\$ 42,958.57
278-00000-001106	CASH-WELFARE TO WORK/WORK 1ST	\$ 18,356.81
278-00000-001107	CASH-EMPLOYMENT SERVICES	\$ (17,442.62)
278-00000-001108	CASH-TRAINING AND PLACEMENT	\$ (69.63)
278-00000-001109	CASH-MINI CORRECTIONS	\$ (30.84)
278-00000-001720	CASH-BRES	\$ (150.01)
278-00000-001723	CASH-FOODSTAMPS SUPPORTIVE SER	\$ (81.09)
278-00000-001724	CASH-OPEN ETD	\$ (162.69)
278-00000-001725	CASH-HEALTHY MICHIGAN PLAN	\$ 5,314.64
278-00000-001726	CASH-TSS	\$ (650.00)
278-00000-001727	CASH-CLOSING THE SKILL GAP-BSR	\$ (924.75)
278-00000-001728	CASH-CLOSING THE SKILLS GAP	\$ (921.69)
278-00000-001735	CASH - ARRA DISLOCATED WORKER	\$ 0.52
278-00000-001742	CASH - AGING WORKERS	\$ 70.25
278-00000-001744	CASH-MILEAP	\$ (1,766.57)
278-00000-001745	CASH-FOOD STAMPS	\$ (29,716.71)
278-00000-001746	CASH-TAA/NAFTA	\$ 1,431.41
278-00000-001747	CASH-PATH DIRECT	\$ (42,107.83)
278-00000-001749	CASH-EMPLOY SERV WAGNER PEYSER	\$ (25,548.40)
279-00000-001000	CASH	\$ 13,930.48
279-00000-001729	CASH-PENALTY & INTEREST	\$ 5,774.40
279-00000-001730	CASH-BUSINESS SERVICES	\$ (118,094.34)
279-00000-001731	CASH-1 WORKFORCE INDUSTRYINFIN	\$ (6,280.78)
279-00000-001732	CASH-CATALYST	\$ 374.73
279-00000-001733	CASH-GENERAL FUND/GENERAL PURP	\$ (4,092.21)
279-00000-001734	CASH-TRADE CASH MANAGEMENT	\$ (1,913.97)
279-00000-001736	CASH - ESA EMPLOYEES	\$ (671.06)
279-00000-001737	CASH - WIA DISPLACED HOMEMAKER	\$ 91,104.01
279-00000-001738	CASH - WIOA ADULT PROGRAM	\$ (8,942.09)
279-00000-001739	CASH-WIOA DISLOCATED WORK-PROG	\$ (29,265.20)
279-00000-001740	CASH-PATH SUPPORTIVE SERV DHHS	\$ (978.71)
279-00000-001741	CASH-RESEA	\$ 44,049.08
279-00000-001743	CASH-OFFENDER SUCCESS P/R	\$ (15,108.16)
279-00000-001748	CASH-ET COMMUNITY CORRECTIONS	\$ (15,841.17)
279-00000-001752	CASH-PENALTY & INTEREST	\$ (3,862.51)

Account #	Description	Balance
279-00000-001760	CASH-BUSINESS SERVICES	\$ (31,730.76)
280-00000-001000	CASH	\$ 2,072,222.35
280-00000-003000	CERTIFICATES OF DEPOSIT	\$ 1,000,000.00
280-00000-015010	INVESTMENTS	\$ 707,285.21
282-00000-001000	CASH	\$ 10,757.90
282-00000-015010	INVESTMENTS	\$ 721,426.17
283-00000-001000	CASH	\$ 830,929.70
283-00000-015010	INVESTMENTS	\$ 204,912.08
285-00000-001000	CASH	\$ 49,027.82
287-00000-001000	CASH	\$ (381,234.23)
287-00000-003000	CERTIFICATES OF DEPOSIT	\$ 5,300,000.00
287-00000-015010	INVESTMENTS	\$ 21,245,496.50
290-00000-001102	CASH-STATE-SOCIAL SERVICES	\$ 10,030.57
290-00000-001202	CASH-COUNTY-SOCIAL SERVICES	\$ 187.16
291-00000-001000	CASH	\$ 536,427.37
291-00000-015010	INVESTMENTS	\$ 830,609.63
292-00000-001000	CASH	\$ 547,976.10
293-00000-001000	CASH	\$ 6,329.44
293-00000-015010	INVESTMENTS	\$ 150,959.76
296-00000-001000	CASH	\$ 14,971.11
392-00000-001000	CASH	\$ 51,563.12
409-00000-001000	CASH	\$ 76,027.36
492-00000-001000	CASH	\$ 2,716,368.03
516-00000-001000	CASH	\$ 2,924,298.45
516-00000-003000	CERTIFICATES OF DEPOSIT	\$ 4,750,000.00
516-00000-015010	INVESTMENTS	\$ 16,319,789.20
574-00000-001000	CASH	\$ 0.55
575-00000-001000	CASH	\$ 427,440.00
576-00000-001000	CASH	\$ 11,510.05
595-00000-001000	CASH	\$ 238,209.14
661-00000-001000	CASH	\$ 34,260.60
664-00000-001000	CASH	\$ 254,392.76
668-00000-001000	CASH	\$ 151,385.04
670-00000-001000	CASH	\$ 6,456.68
675-00000-001000	CASH	\$ 37,764.57
676-00000-001000	CASH	\$ 78,260.90
677-00000-001000	CASH	\$ 4,360,292.27
677-00000-015010	INVESTMENTS	\$ 49,188.72
678-00000-001000	CASH	\$ 52,321.02
678-00000-015010	INVESTMENTS	\$ 351,014.82
679-00000-001000	CASH	\$ 221,353.43
680-00000-001000	CASH	\$ 158,913.17
701-00000-001000	CASH	\$ 718,642.44
701-00000-001011	CASH-DISTRICT COURT BOND ACCT	\$ 121,484.17
701-00000-001135	CASH-ERIE DIST CT. UNDIST. REC	\$ 52,463.98
701-00000-001136	CASH-DISTRICT CT. UNDIST. REC.	\$ 249,902.26
701-00000-001351	CASH-SHERIFF DEPT INMATE ACCT	\$ 52,028.47
701-00000-003000	CERTIFICATES OF DEPOSIT	\$ 500,000.00
721-00000-001000	CASH	\$ 6,963.54
801-00000-001000	CASH	\$ 1,297,441.02
801-00000-003000	CERTIFICATES OF DEPOSIT	\$ 1,000,000.00
801-00000-015010	INVESTMENTS	\$ 3,064,188.51
802-00000-001000	CASH	\$ (2,124,700.68)
805-00000-001000	CASH	\$ 2,139,368.25
805-00000-003000	CERTIFICATES OF DEPOSIT	\$ 2,000,000.00
805-00000-015010	INVESTMENTS	\$ 1,270,830.66
	Total General Bank Account (County)	\$ 102,439,871.58

NON CLAIM RUN 04/07/23

[RAP215]

Company 01 County of Monroe

PAYMENT REGISTER -

04/06/23

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PARAMETERS FOR PAYMENT RUN NUMBER 005217

Company code 01
Office code 001
Discount type A
Run schedule A
Priorities 000 TO 000
Select type
Type codes
Bank code
Checks? Y
Transfers? Y
BACS? Y
Drafts? Y
Manuals? Y
Others? Y
Vendor

NON CLAIM RUN 04/07/23

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks		04/06/23		PAGE 2	
Office 001	Main	Bank	BNK001	National City Bank		Run 005217	Payment Date 04/07/23	Pay-thru Date 04/05/23			
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number			
THE ASU GROUP	000000010200	03312023	5240335	04/05/23	22519.54 22519.54	0.00 0.00	22519.54 22519.54	000000568357			
AREA AGENCY ON AGING	000000012654	30403025908	5240265	04/04/23	1101.33 1101.33	0.00 0.00	1101.33 1101.33	000000568358			
ASH SENIOR CITIZEN C	000000012750	30403033109	5240263	04/04/23	2344.38 2344.38	0.00 0.00	2344.38 2344.38	000000568359			
BEDFORD SENIOR CITIZ	000000020400	30403041312	5240266	04/04/23	28770.83 28770.83	0.00 0.00	28770.83 28770.83	000000568360			
BERLIN SENIOR CITIZE	000000020750	30403022407	5240264	04/04/23	2276.35 2276.35	0.00 0.00	2276.35 2276.35	000000568361			
CARAHSOFT TECHNOLOGY	000000030315	IN1357444	5240340	04/05/23	10.00 10.00	0.00 0.00	10.00 10.00	000000568362			
CHARTER COMMUNICATIO	000000030566	13408032223	5240312	04/05/23	197.95 197.95	0.00 0.00	197.95 197.95	000000568363			
COMCAST CABLEVISION	000000031085	MAR25-APR24	5240342	04/05/23	169.95 169.95	0.00 0.00	169.95 169.95	000000568364			
CONSUMERS ENERGY	000000031502	040323 03/28/23	5240253 5240275	04/03/23 04/04/23	130.20 476.77 606.97	0.00 0.00 0.00	130.20 476.77 606.97	000000568365			
CONTINENTAL SERVICES	000000031545	RC10746	5240310	04/05/23	10380.90 10380.90	0.00 0.00	10380.90 10380.90	000000568366			
D & P CABLE INC	000000040009	10313025	5240313	04/05/23	129.90 129.90	0.00 0.00	129.90 129.90	000000568367			
DELTA DENTAL PLAN OF	000000040250	1220893	5240309	04/05/23	10750.21 10750.21	0.00 0.00	10750.21 10750.21	000000568368			
DTE ENERGY	000000040603	03/27/23 03/27/23. 03/27/23 .03/27/23 92000480154 040423A 040423B 040423C 03/31/23 1531#1 0323	5240276 5240277 5240278 5240279 5240294 5240298 5240299 5240300 5240327 5240332	04/04/23 04/04/23 04/04/23 04/04/23 04/04/23 04/04/23 04/04/23 04/04/23 04/05/23 04/05/23	20.67 26.40 24.13 21.93 215.83 220.15 90.03 549.00 110.66 93.72	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	20.67 26.40 24.13 21.93 215.83 220.15 90.03 549.00 110.66 93.72				

NON CLAIM RUN 04/07/23

[RAP215]

PAYMENT REGISTER - Checks

04/06/23

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Company 01 County of Monroe								
Office 001	Main	Bank	BNK001	National City Bank	Run 005217	Payment Date 04/07/23	Pay-thru Date 04/05/23	
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
DTE ENERGY	000000040603	1539 0323	5240333	04/05/23	58.91	0.00	58.91	
		1531D 0323	5240334	04/05/23	96.57	0.00	96.57	
		1531#2 0323	5240336	04/05/23	101.13	0.00	101.13	
		1531#3 0323	5240338	04/05/23	109.66	0.00	109.66	
		1531#4 0323	5240339	04/05/23	343.62	0.00	343.62	
					2082.41	0.00	2082.41	000000568369
JETS PIZZA	000000100240	2003	5240317	04/05/23	127.66	0.00	127.66	
					127.66	0.00	127.66	000000568370
LAKE ERIE TRANSIT CO	000000120125	638	5240341	04/05/23	300.00	0.00	300.00	
					300.00	0.00	300.00	000000568371
MICHIGAN GAS UTILITI	000000131350	0502681374-	5240270	04/04/23	1089.48	0.00	1089.48	
		03/28/23	5240280	04/04/23	1136.93	0.00	1136.93	
		.03/28/23	5240281	04/04/23	342.13	0.00	342.13	
		0615717003	5240295	04/04/23	250.34	0.00	250.34	
		1527 0323	5240324	04/05/23	218.80	0.00	218.80	
		1531E 0323	5240325	04/05/23	73.87	0.00	73.87	
		1531C 0323	5240326	04/05/23	196.32	0.00	196.32	
		1531D 0323	5240329	04/05/23	141.50	0.00	141.50	
		1531A 0323	5240330	04/05/23	237.07	0.00	237.07	
		1539#4 0323	5240331	04/05/23	134.18	0.00	134.18	
					3820.62	0.00	3820.62	000000568372
SYSCO DETROIT LLC	000000131804	558223666	5240271	04/04/23	1532.88	0.00	1532.88	
		558223667	5240272	04/04/23	94.81	0.00	94.81	
		558213578	5240307	04/05/23	13.69	0.00	13.69	
					1641.38	0.00	1641.38	000000568373
MONROE COUNTY BUSINE	000000132249	APR-JUN2023	5240301	04/05/23	42468.50	0.00	42468.50	
					42468.50	0.00	42468.50	000000568374
MONROE SENIOR CITIZE	000000133450	30403035410	5240267	04/04/23	39458.45	0.00	39458.45	
					39458.45	0.00	39458.45	000000568375
MONROE WATER DEPT.	000000133650	03/31/23	5240282	04/04/23	158.52	0.00	158.52	
		03/31/23	5240283	04/04/23	3312.94	0.00	3312.94	
		03/31/23	5240284	04/04/23	771.48	0.00	771.48	
		03/31/23	5240285	04/04/23	52.90	0.00	52.90	
		.03/31/23	5240286	04/04/23	1237.26	0.00	1237.26	
		.03/31/23	5240287	04/04/23	18.02	0.00	18.02	
		.03/31/23	5240288	04/04/23	960.25	0.00	960.25	
		3/31/23	5240289	04/04/23	256.70	0.00	256.70	
		3/31/23	5240290	04/04/23	345.54	0.00	345.54	
		3/31/23	5240291	04/04/23	16.33	0.00	16.33	
		...03/31/23	5240292	04/04/23	377.57	0.00	377.57	

NON CLAIM RUN 04/07/23

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks			04/06/23		PAGE 4	
Office 001	Main	Bank	BNK001	National City Bank		Run 005217	Payment Date 04/07/23	Pay-thru Date 04/05/23				
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number				
MONROE WATER DEPT.	000000133650	4/21/2023	5240311	04/05/23	2665.39	0.00	2665.39	000000568376				
		03.31.23	5240328	04/05/23	134.22	0.00	134.22					
					10307.12	0.00	10307.12					
POSTMASTER	000000161100	20230880839	5240308	04/05/23	305.59	0.00	305.59	000000568377				
					305.59	0.00	305.59					
PRAIRIE FARMS DAIRY,	000000161170	9000456	5240306	04/05/23	139.80	0.00	139.80	000000568378				
		90000457	5240318	04/05/23	219.71	0.00	219.71					
		9093469	5240319	04/05/23	234.15	0.00	234.15					
					593.66	0.00	593.66					
STAPLES CREDIT PLAN	000000192422	3504_0323	5240343	04/05/23	194.95	0.00	194.95	000000568379				
					194.95	0.00	194.95					
STATE OF MICHIGAN	000000192705	MARCH 2023	5240322	04/05/23	36953.00	0.00	36953.00	000000568380				
					36953.00	0.00	36953.00					
THE HARTFORD	000000200415	82427402041	5240273	04/04/23	30928.38	0.00	30928.38	000000568381				
					30928.38	0.00	30928.38					
TRIPLE A MANAGEMENT	000000201553	780	5240344	04/05/23	8588.33	0.00	8588.33	000000568382				
					8588.33	0.00	8588.33					
UNITED PARCEL SERVIC	000000210200	4X8119113	5240274	04/04/23	22.31	0.00	22.31	000000568383				
		EY9780123	5240315	04/05/23	11.86	0.00	11.86					
					34.17	0.00	34.17					
VERIZON WIRELESS	000000220156	9930862078	5240293	04/04/23	72.02	0.00	72.02	000000568384				
					72.02	0.00	72.02					
WEX BANK	000000230425	88219753	5240296	04/04/23	586.18	0.00	586.18	000000568385				
					586.18	0.00	586.18					
WEX BANK	000000230425	88217561	5240316	04/05/23	19752.80	0.00	19752.80	000000568386				
					19752.80	0.00	19752.80					
WEX BANK	000000230425	88267634	5240337	04/05/23	2769.32	0.00	2769.32	000000568387				
					2769.32	0.00	2769.32					
DUNDEE TOWNSHIP TREA	000000400216	MARCH 2023	5240250	03/30/23	1086.53	0.00	1086.53	000000568388				
					1086.53	0.00	1086.53					
MONROE CO.MENTAL HEA	000000501330	APRIL 2023	5240305	04/05/23	83150.25	0.00	83150.25	000000568389				
					83150.25	0.00	83150.25					
JOSHUA DOROW	000000509820	27-36	5240297	04/04/23	904.50	0.00	904.50					

NON CLAIM RUN 04/07/23

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks		04/06/23		PAGE 5	
Office 001	Main	Bank	BNK001	National City Bank		Run 005217	Payment Date	04/07/23	Pay-thru Date	04/05/23	
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number			
					904.50	0.00	904.50	000000568390			
STATE OF MICHIGAN	000000601950	MARCH 2023	5240323	04/05/23	42.00	0.00	42.00	000000568391			
					42.00	0.00	42.00				
JOHN FISHER	000000730410	5997-RST	5240302	04/05/23	25.00	0.00	25.00	000000568392			
					25.00	0.00	25.00				
HUNTINGTON BANK	000000730544	5996-RST	5240303	04/05/23	35.00	0.00	35.00	000000568393			
					35.00	0.00	35.00				
TODD AND LISA JONES	000000730705	5998-RST	5240304	04/05/23	25.00	0.00	25.00	000000568394			
					25.00	0.00	25.00				
SPICER GROUP	000000903829	218728	5240268	04/04/23	5894.00	0.00	5894.00	000000568395			
		218731	5240269	04/04/23	27690.25	0.00	27690.25				
					33584.25	0.00	33584.25				
TIMOTHY SHEELER	TREASURER	131374M	5240252	03/31/23	30.12	0.00	30.12	000000568396			
					30.12	0.00	30.12				
JOHN HATALA & DANA M	TREASURER	2022 PRE	5240260	04/03/23	2518.20	0.00	2518.20	000000568397			
					2518.20	0.00	2518.20				
RON SPOTTS	TREASURER	20-22 PRE	5240257	04/03/23	1043.62	0.00	1043.62	000000568398			
					1043.62	0.00	1043.62				
MIKE M ARISS	TREASURER	2020 PRE	5240254	04/03/23	1150.38	0.00	1150.38	000000568399			
					1150.38	0.00	1150.38				
RACHEL SCHEICH FAMIL	TREASURER	21&22 PRE	5240259	04/03/23	3580.30	0.00	3580.30	000000568400			
					3580.30	0.00	3580.30				
CHRISTOPHER ANTALEK	TREASURER	22 PRE	5240256	04/03/23	2097.98	0.00	2097.98	000000568401			
					2097.98	0.00	2097.98				
SUKHMANI LLC	TREASURER	22-000512	5240262	04/03/23	6339.75	0.00	6339.75	000000568402			
					6339.75	0.00	6339.75				
THORNE ANN DECARLO	TREASURER	PRE 20-22	5240258	04/03/23	4059.49	0.00	4059.49	000000568403			
					4059.49	0.00	4059.49				
JOSHUA & CHELSEA HIC	TREASURER	PRE 2022	5240255	04/03/23	1085.35	0.00	1085.35	000000568404			
					1085.35	0.00	1085.35				
KENNETH GIBSON & JAD	TREASURER	PRE 21&22	5240261	04/03/23	2757.91	0.00	2757.91	000000568405			
					2757.91	0.00	2757.91				
BANK BNK001 - TOTAL					423758.48	0.00	423758.48	*			
OFFICE 001 - TOTAL					423758.48	0.00	423758.48	**			

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PARAMETERS FOR PAYMENT RUN NUMBER 005221

Company code 01
Office code 001
Discount type A
Run schedule A
Priorities 000 TO 000
Select type
Type codes
Bank code
Checks? Y
Transfers? Y
BACS? Y
Drafts? Y
Manuals? Y
Others? Y
Vendor

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Company 01 County of Monroe		Bank		National City Bank		Run 005221	Payment Date 04/14/23	Pay-thru Date 04/12/23		
Office 001	Main	Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
AT & T		000000010000	04/01/23	5240359	04/10/23	223.92	0.00	223.92		
			73424228350	5240406	04/12/23	5937.89	0.00	5937.89		
			734R0110210	5240449	04/12/23	224.00	0.00	224.00		
						6385.81	0.00	6385.81		000000568406
AUTOMATIC DATA PROCE		000000012850	630553033	5240390	04/12/23	133.00	0.00	133.00		
						133.00	0.00	133.00		000000568407
REPUBLIC SERVICE OF		000000020010	003506406	5240373	04/11/23	9315.90	0.00	9315.90		
						9315.90	0.00	9315.90		000000568408
CHARTER COMMUNICATIO		000000030566	04/01/23	5240360	04/10/23	295.12	0.00	295.12		
			04/01/23	5240361	04/10/23	219.98	0.00	219.98		
			04/01/23	5240362	04/10/23	128.79	0.00	128.79		
						643.89	0.00	643.89		000000568409
CONSUMERS ENERGY		000000031502	04/02/23	5240363	04/10/23	234.77	0.00	234.77		
						234.77	0.00	234.77		000000568410
DELTA DENTAL PLAN OF		000000040250	1224763	5240383	04/12/23	2887.68	0.00	2887.68		
			1223140	5240388	04/12/23	10753.05	0.00	10753.05		
						13640.73	0.00	13640.73		000000568411
DTE ENERGY		000000040603	041023A	5240349	04/10/23	93.91	0.00	93.91		
			41023A	5240350	04/10/23	861.06	0.00	861.06		
			041023B	5240351	04/10/23	643.04	0.00	643.04		
			041023C	5240352	04/10/23	804.18	0.00	804.18		
			041023D	5240353	04/10/23	906.79	0.00	906.79		
			041023E	5240354	04/10/23	899.23	0.00	899.23		
						4208.21	0.00	4208.21		000000568412
FRENCHTOWN SENIOR CI		000000061050	30406030913	5240365	04/11/23	44645.08	0.00	44645.08		
			30406031015	5240366	04/11/23	5546.02	0.00	5546.02		
						50191.10	0.00	50191.10		000000568413
FRENCHTOWN WATER		000000061055	1525_0323	5240469	04/12/23	63.93	0.00	63.93		
			1531A_0323	5240470	04/12/23	33.45	0.00	33.45		
			1531B_0323	5240471	04/12/23	86.79	0.00	86.79		
			1531C_0323	5240472	04/12/23	124.89	0.00	124.89		
			1531D_0323	5240473	04/12/23	56.31	0.00	56.31		
			1539#6_0323	5240474	04/12/23	41.07	0.00	41.07		
						406.44	0.00	406.44		000000568414
SYSCO DETROIT LLC		000000131804	558240403	5240381	04/12/23	2657.41	0.00	2657.41		
						2657.41	0.00	2657.41		000000568415
MILAN SENIORS FOR HE		000000131835	30406020211	5240367	04/11/23	1908.50	0.00	1908.50		

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Company 01 County of Monroe		Bank		BNK001	National City Bank	Run 005221	Payment Date 04/14/23	Pay-thru Date 04/12/23	
Office 001 Main									
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number	
MILAN SENIORS FOR HE	000000131835	30406013109 30406014710	5240368 5240369	04/11/23 04/11/23	3995.03 2028.00 7931.53	0.00 0.00 0.00	3995.03 2028.00 7931.53	000000568416	
MONROE COUNTY BUSINE	000000132249	1107	5240467	04/12/23	1922.93 1922.93	0.00 0.00	1922.93 1922.93	000000568417	
MONROE COUNTY DENTAL	000000132420	041423 554 041423 565	5240447 5240448	04/12/23 04/12/23	41.05 680.31 721.36	0.00 0.00 0.00	41.05 680.31 721.36	000000568418	
MONROE FAMILY YMCA	000000132435	041423 YMC	5240396	04/12/23	850.30 850.30	0.00 0.00	850.30 850.30	000000568419	
MONROE CO.HEALTH INS	000000132450	041423 554M 041423 565M 041423 554V 041423 565V	5240450 5240451 5240452 5240453	04/12/23 04/12/23 04/12/23 04/12/23	710.09 12043.47 5.10 89.27 12847.93	0.00 0.00 0.00 0.00 0.00	710.09 12043.47 5.10 89.27 12847.93	000000568420	
MONROE COUNTY LEGAL	000000132550	30411082807	5240370	04/11/23	38211.62 38211.62	0.00 0.00	38211.62 38211.62	000000568421	
MONROE WATER DEPT.	000000133650	0412233160 0421236391 042123	5240385 5240387 5240413	04/12/23 04/12/23 04/12/23	104.52 9.33 483.77 597.62	0.00 0.00 0.00 0.00	104.52 9.33 483.77 597.62	000000568422	
PITNEY BOWES	000000160952	DUE05012023	5240393	04/12/23	20033.82 20033.82	0.00 0.00	20033.82 20033.82	000000568423	
PRAIRIE FARMS DAIRY,	000000161170	9007931 9007932	5240380 5240395	04/12/23 04/12/23	165.70 200.61 366.31	0.00 0.00 0.00	165.70 200.61 366.31	000000568424	
VARIPRO	000000161454	MAY2023	5240392	04/12/23	129409.40 129409.40	0.00 0.00	129409.40 129409.40	000000568425	
THE HARTFORD	000000200415	35071965595 23779992668	5240384 5240389	04/12/23 04/12/23	827.87 4676.79 5504.66	0.00 0.00 0.00	827.87 4676.79 5504.66	000000568426	
UNITED PARCEL SERVIC	000000210200	X1113	5240376	04/11/23	14.76 14.76	0.00 0.00	14.76 14.76	000000568427	
VERIZON WIRELESS	000000220156	9931500680	5240372	04/11/23	709.83 709.83	0.00 0.00	709.83 709.83	000000568428	
CITY OF LUNA PIER TR	000000400151	MARCH 2023	5240437	04/12/23	551.10	0.00	551.10		

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Company 01 County of Monroe		Bank		BNK001	National City Bank	Run 005221	Payment Date 04/14/23	Pay-thru Date 04/12/23		
Office 001	Main	Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
CITY OF LUNA PIER TR		000000400151	MAR 2023	5240479	04/12/23		15.62 566.72	0.00 0.00	15.62 566.72	000000568429
MONROE CITY TREASURE		000000400171	MARCH 2023 MAR 23	5240436 5240480	04/12/23 04/12/23		3543.87 177.14 3721.01	0.00 0.00 0.00	3543.87 177.14 3721.01	000000568430
DUNDEE TOWNSHIP TREA		000000400216	MARCH 2023	5240477	04/12/23		104.80 104.80	0.00 0.00	104.80 104.80	000000568431
IDA TOWNSHIP TREASUR		000000400236	MARCH 2023	5240478	04/12/23		23.00 23.00	0.00 0.00	23.00 23.00	000000568432
VILLAGE OF DUNDEE TR		000000400356	MARCH 23	5240481	04/12/23		47.79 47.79	0.00 0.00	47.79 47.79	000000568433
VILLAGE OF MAYBEE TR		000000400366	MARCH 23	5240482	04/12/23		92.43 92.43	0.00 0.00	92.43 92.43	000000568434
BEDFORD PUBLIC SCHOO		000000450250	30406080607	5240364	04/11/23		4940.36 4940.36	0.00 0.00	4940.36 4940.36	000000568435
MONROE COUNTY		000000500002	041423 DPR 041423 MPR 041423 VPR	5240397 5240398 5240399	04/12/23 04/12/23 04/12/23		567.59 31176.07 87.37 31831.03	0.00 0.00 0.00 0.00	567.59 31176.07 87.37 31831.03	000000568436
MONROE COUNTY		000000500003	041423 554 041423 565	5240454 5240456	04/12/23 04/12/23		3.65 94.16 97.81	0.00 0.00 0.00	3.65 94.16 97.81	000000568437
MONROE COUNTY FINANC		000000500251	4264	5240465	04/12/23		162.65 162.65	0.00 0.00	162.65 162.65	000000568438
MONROE CO.FRIEND OF		000000500660	23-247363FH	5240348	04/10/23		3443.00 3443.00	0.00 0.00	3443.00 3443.00	000000568439
MONROE COUNTY GENERA		000000501100	041423 554	5240457	04/12/23		36.13 36.13	0.00 0.00	36.13 36.13	000000568440
BEDFORD TOWNSHIP		000000510201	MARCH 2023	5240439	04/12/23		1989.90 1989.90	0.00 0.00	1989.90 1989.90	000000568441
ERIE TOWNSHIP		000000510204	MARCH 2023	5240440	04/12/23		1085.11 1085.11	0.00 0.00	1085.11 1085.11	000000568442
FRENCHTOWN TOWNSHIP		000000510206	MARCH 2023	5240441	04/12/23		840.84	0.00	840.84	

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Company 01 County of Monroe		Bank		BNK001	National City Bank	Run 005221	Payment Date 04/14/23	Pay-thru Date 04/12/23
Office 001 Main								
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					840.84	0.00	840.84	000000568443
MONROE TOWNSHIP	000000510211	MARCH 2023	5240442	04/12/23	33.00	0.00	33.00	
					33.00	0.00	33.00	000000568444
SUMMERFIELD TOWNSHIP	000000510213	MARCH 2023	5240443	04/12/23	52.80	0.00	52.80	
					52.80	0.00	52.80	000000568445
PETERSBURG CITY	000000510303	MARCH 2023	5240438	04/12/23	118.80	0.00	118.80	
					118.80	0.00	118.80	000000568446
CARLETON VILLAGE	000000510400	MARCH 2023	5240444	04/12/23	1311.75	0.00	1311.75	
					1311.75	0.00	1311.75	000000568447
DUNDEE VILLAGE	000000510401	MARCH 2023	5240445	04/12/23	7607.10	0.00	7607.10	
					7607.10	0.00	7607.10	000000568448
SO. ROCKWOOD VILLAGE	000000510404	MARCH 2023	5240446	04/12/23	3009.83	0.00	3009.83	
					3009.83	0.00	3009.83	000000568449
IDA SCHOOL DISTRICT	000000510508	MARCH 2023	5240476	04/12/23	1685.58	0.00	1685.58	
					1685.58	0.00	1685.58	000000568450
MONROE SCHOOL DISTRI	000000510512	MARCH 2023	5240475	04/12/23	2240.79	0.00	2240.79	
					2240.79	0.00	2240.79	000000568451
MONROE COUNTY	000000510725	041423 554	5240458	04/12/23	688.74	0.00	688.74	
					688.74	0.00	688.74	000000568452
MONROE CO. EMP. RETI	000000550200	041423 RET	5240400	04/12/23	21631.03	0.00	21631.03	
		041423 RTC	5240401	04/12/23	2581.72	0.00	2581.72	
		041423 RTD	5240402	04/12/23	1474.85	0.00	1474.85	
		041423 RTS	5240403	04/12/23	14285.46	0.00	14285.46	
					39973.06	0.00	39973.06	000000568453
AIG VALIC	000000550207	041423 AIG	5240408	04/12/23	75.00	0.00	75.00	
					75.00	0.00	75.00	000000568454
UNITED WAY OF MONROE	000000550215	041423 UW	5240412	04/12/23	93.00	0.00	93.00	
					93.00	0.00	93.00	000000568455
POLICE OFFICERS ASSN	000000550231	041423 U01	5240415	04/12/23	3974.40	0.00	3974.40	
		041423 U07	5240418	04/12/23	310.00	0.00	310.00	
		041423 U08	5240420	04/12/23	613.26	0.00	613.26	
		041423 U09	5240423	04/12/23	607.20	0.00	607.20	
		041423 U10	5240424	04/12/23	2261.68	0.00	2261.68	
		041423 U12	5240427	04/12/23	495.00	0.00	495.00	

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Company 01 County of Monroe		Bank		BNK001 National City Bank		Run 005221	Payment Date 04/14/23	Pay-thru Date 04/12/23	
Office 001 Main	Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
POLICE OFFICERS ASSN	000000550231	041423 U14	5240429	04/12/23	624.17	0.00	624.17		
		041423 U16	5240431	04/12/23	349.50	0.00	349.50		
		041423 U17	5240433	04/12/23	444.96	0.00	444.96		
		041423 U18	5240435	04/12/23	186.00	0.00	186.00		
					9866.17	0.00	9866.17		000000568456
HEALTHEQUITY, INC.	000000550234	APRIL 2023	5240394	04/12/23	23.70	0.00	23.70		
					23.70	0.00	23.70		000000568457
MONROE COUNTY COMMAN	000000550241	041423 9A	5240404	04/12/23	110.00	0.00	110.00		
					110.00	0.00	110.00		000000568458
TPOAM	000000550243	041423 U03	5240405	04/12/23	231.00	0.00	231.00		
		041423 U04	5240407	04/12/23	2480.00	0.00	2480.00		
		041423 U11	5240409	04/12/23	155.00	0.00	155.00		
		041423 U13	5240410	04/12/23	124.00	0.00	124.00		
					2990.00	0.00	2990.00		000000568459
MONROE CO DEPUTY SHE	000000550244	041423 1A	5240414	04/12/23	710.00	0.00	710.00		
					710.00	0.00	710.00		000000568460
MO CO CORRECTION OFF	000000550248	041423 10A	5240416	04/12/23	380.10	0.00	380.10		
					380.10	0.00	380.10		000000568461
LOCAL 517, UTILITY W	000000550250	041423 U02	5240417	04/12/23	700.00	0.00	700.00		
					700.00	0.00	700.00		000000568462
MONROE CO CORRECTION	000000550252	041423 17A	5240419	04/12/23	95.00	0.00	95.00		
					95.00	0.00	95.00		000000568463
UAW LOCAL 723	000000550270	041423 U06	5240421	04/12/23	411.29	0.00	411.29		
					411.29	0.00	411.29		000000568464
MONROE COUNTY ASSIST	000000550274	041423 14A	5240422	04/12/23	150.00	0.00	150.00		
					150.00	0.00	150.00		000000568465
GREAT-WEST LIFE & AN	000000550280	041423 GWE	5240425	04/12/23	7057.27	0.00	7057.27		
					7057.27	0.00	7057.27		000000568466
AXA EQUITABLE	000000550285	041423 EQU	5240426	04/12/23	1075.00	0.00	1075.00		
					1075.00	0.00	1075.00		000000568467
MONROE CO.UNEMPLOYME	000000550310	041423 554	5240459	04/12/23	2.13	0.00	2.13		
		041423 565	5240460	04/12/23	67.98	0.00	67.98		
					70.11	0.00	70.11		000000568468
MONROE COUNTY WORKER	000000550315	041423 554	5240461	04/12/23	1.59	0.00	1.59		

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Office 001 Main Bank BNK001 National City Bank Run 005221 Payment Date 04/14/23 Pay-thru Date 04/12/23

Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					1.59	0.00	1.59	000000568469
MONROE CO.LONG TERM	000000550320	041423 554	5240462	04/12/23	20.50	0.00	20.50	
		041423 565	5240463	04/12/23	585.84	0.00	585.84	
					606.34	0.00	606.34	000000568470
MONROE CO.RETIREE HE	000000550325	041423 CRH	5240428	04/12/23	717.44	0.00	717.44	
		041423 DRH	5240430	04/12/23	467.02	0.00	467.02	
		041423 RHC	5240432	04/12/23	5848.72	0.00	5848.72	
		041423 SRH	5240434	04/12/23	4248.17	0.00	4248.17	
					11281.35	0.00	11281.35	000000568471
STATE OF MICHIGAN	000000601403	MARCH2023	5240347	04/10/23	27409.36	0.00	27409.36	
					27409.36	0.00	27409.36	000000568472
STATE OF MICHIGAN	000000602057	MARCH 2023	5240346	04/06/23	16169.76	0.00	16169.76	
					16169.76	0.00	16169.76	000000568473
STATE OF MICH-DEPT O	000000602058	MARCH2023	5240378	04/12/23	20247.12	0.00	20247.12	
					20247.12	0.00	20247.12	000000568474
KIMBERLY DONAHEY	000000720388	25	5240466	04/12/23	4930.00	0.00	4930.00	
					4930.00	0.00	4930.00	000000568475
CARL J. SCHMIDT	000000721904	3/26-4/8/23	5240375	04/11/23	2736.45	0.00	2736.45	
					2736.45	0.00	2736.45	000000568476
DENNIS BAKER	000000730087	6000RST	5240358	04/10/23	25.00	0.00	25.00	
					25.00	0.00	25.00	000000568477
SAMANTHA BIJJARO	000000730191	6001RST	5240357	04/10/23	100.00	0.00	100.00	
					100.00	0.00	100.00	000000568478
SCOTT GOOCHER	000000730449	5999RST	5240374	04/11/23	20.00	0.00	20.00	
					20.00	0.00	20.00	000000568479
LINDA BETZ	000000820746	032023	5240468	04/12/23	249.21	0.00	249.21	
					249.21	0.00	249.21	000000568480
STACEY GOANS	000000823525	0323	5240455	04/12/23	36.68	0.00	36.68	
					36.68	0.00	36.68	000000568481
CARI GRAHL	000000823645	0323	5240464	04/12/23	47.82	0.00	47.82	
					47.82	0.00	47.82	000000568482
THE HUNTINGTON NATIO	000000902723	51864	5240377	04/11/23	500.00	0.00	500.00	
					500.00	0.00	500.00	000000568483
AT & T	000000903800	041023	5240355	04/10/23	124.45	0.00	124.45	

NON CLAIM RUN 04/14/23

[RAP215] Company 01 County of Monroe PAYMENT REGISTER - Checks 04/13/23 PAGE 8

Office 001	Main	Bank	BNK001	National City Bank	Run 005221	Payment Date 04/14/23	Pay-thru Date 04/12/23	
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					124.45	0.00	124.45	000000568484
SALENBIEN TRUCKING &	000000903817	PAY APP#15	5240356	04/10/23	351977.28	0.00	351977.28	
					351977.28	0.00	351977.28	000000568485
SAMIRA SADRI	CLERK/REGIST	3770REFUND	5240371	04/11/23	260.00	0.00	260.00	
					260.00	0.00	260.00	000000568486
COMERICA	HMN RESOURCE	04112023	5240382	04/12/23	6.48	0.00	6.48	
					6.48	0.00	6.48	000000568487
CORELOGIC	TREASURER	128688M	5240345	04/06/23	1636.07	0.00	1636.07	
					1636.07	0.00	1636.07	000000568488
BANK BNK001 - TOTAL					874814.96	0.00	874814.96	*
OFFICE 001 - TOTAL					874814.96	0.00	874814.96	**



State of Michigan

HONORABLE MARK S. BRAUNLICH
38TH JUDICIAL CIRCUIT COURT JUDGE
COUNTY OF MONROE

March 31, 2023

Chairman Randy Richardville
Monroe County Board of Commissioner-
Operations Committee
125 E. Second Street
Monroe, Michigan 48161

Re: 38th Circuit Court Request to Hire Adult Drug Treatment Court Coordinator

The 38th Circuit Court is requesting approval from the Monroe County Operations Committee to hire a coordinator to assist in the formation and administration of our community's first Adult Drug Treatment Court.

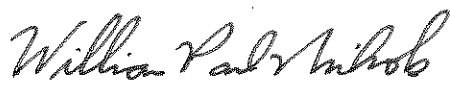
The State Court Administrative Office previously awarded a grant in the amount of \$20,000.00 for the fiscal year running from October 1, 2022 through September 30, 2023. Since most of the initial planning phase has been completed, we intend to hire a Coordinator to assist with finalizing the policies and procedures for this program. Additionally, the Coordinator will be responsible for data collection and entry into the Drug Court Case Management Information System.

Accordingly, the 38th Circuit Court respectfully requests to appear before the Operations Committee at your next scheduled meeting on April 12, 2023 to seek formal approval to proceed with the hiring process.

In the interim, please contact us if you require any additional information.

Respectfully,


Hon. Mark S. Braunlich
Chief Judge 38th Circuit Court


Hon. William Paul Nichols
38th Circuit Court,
Adult Drug Treatment Court Judge

HIRING REVIEW FORM

Department: 38th Circuit Court

Vacancy Job Title: Adult Drug Treatment Court

Brief Job Description:

Under the direction of the Adult Drug Court Judge, coordinates policy, procedure and programming for the ADTC. Responsible for data collection and entry into the Drug Court Case Management System.

Budgeted Position:

☐ YES

If YES, are Funds Available?

☐ YES

* Must be verified by Finance/HR

☐ NO

*Must provide Funding Plan, verified by

☒ NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

The 38th Circuit Court obtained grant funding for the Adult Drug Treatment Court for the period running from October 1, 2022 through September 30, 2023. During the first two quarters of the budget cycle most of the planning phase has been completed and we now seek to hire someone to fill the vacant Coordinator position. Hiring someone is extremely important for the future of the Adult Drug Court since funding will not likely be available in the next grant cycle if the current grant funds are not expended or if there is no viable plan in place to move forward with the ADTC.

Completed By: Hon. William Paul Nichols DATE: March 31, 2023

Human Resources/ Finance Use:

Conclusion:

Finance: No additional appropriation is necessary. Cost of position is included in grant budget.

Human Resources: Position will be hired in accordance to County policies.

Finance Reviewer: Sue Maier

DATE: 04/04/2023

HR Reviewer: Aundrea Armstrong

DATE: 04/04/2023

APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

ADULT DRUG TREATMENT COURT COORDINATOR

Department: 38TH Circuit Court

Wage Grade: Rye-11

FLSA Status: Non-Exempt

Affiliation: Non-Union

Overview:

Under the direction of the Adult Drug Treatment Court (ADTC) Judge, the Coordinator will interact with treatment providers, defense counsel, jail administration, court personnel and relevant county agencies to coordinate the intake and progress of participants in the program. Provides administration, coordination and training materials for ADTC team members requiring independent judgment and decision-making. Responsible for maintaining the policy, procedure and programming for the ADTC and will collect data in compliance with SCAO minimum standards. Responsible for data entry into the Drug Court Case Management Information System (DCCMIS) and the Drug Case Analysis System (DCAS) as well as submitting financial reports and annual grant.

Essential Functions: *[An employee in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily]*

- Serve as the primary point of contact for all participants and treatment team members.
- Serve as the initial point of contact for all new referrals to the ADTC. Including coordinating the completion of the application process for prospective participants such as the ADTC referral forms, screening and interviewing the participant, and executing the participation agreements, criminal justice consent to release information forms, ADTC referral forms, and Advice of Rights forms. May be required to go to Monroe County Jail to interview participants.
- Maintain a policy and procedure handbook for both participants and team members in compliance with any statewide guidelines, generally accepted best practices and special needs and resources of the local jurisdiction.
- Collect and submit data in compliance with SCAO tracking requirements, including the DCCMIS.
- Ensure the accreditation of the ADTC, including a comprehensive overview of the certification process and compliance with SCAO site visits. May develop statistical reports using the DCAS.
- Schedule and attend all treatment team meetings and necessary court review sessions.
- Compile information on participant compliance with conditions of the ADTC participation and ensure it is accurately communicated to and considered in the treatment team meetings, including preparation of case compliance and progress summaries for the ADTC hearings.
- Responsible for drafting all grant applications, preparing regular reports in the management of the grant and providing accurate record keeping.
- Prepares the budget for the ADTC, with assistance from the Judge, including all contracts with treatment providers and vendors, and/or any needs from the local funding unit and maintaining the annual grant budget, including quarterly reimbursements requests.
- Periodically organize meetings of community stakeholders to identify new participant resources.
- Work closely with the probation officer to ensure participant compliance and progress.

- May facilitate understanding and resolution of conflicts that may arise in operations of the ADTC.
- Organize graduation ceremony for participants that have successfully completed the ADTC program.
- Promote the ADTC by education public officials, relevant professional organizations, the media and the community at large.
- Member of the Michigan Association of Treatment Court Professionals (MATCP).
- Attend MATCP annual conference and other relevant trainings.
- Identify training resources and educational events for all members of the ADTC.
- Ensure compliance with all Federal confidentiality policies and procedures (i.e. HIPPA).
- All other duties as directed by the ADTC Judge.

EMPLOYMENT QUALIFICATIONS: *[The qualifications listed below are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.]*

Education & Experience:

An associate's degree in business administration, criminal justice, public administration, public policy, or a related field with five years of experience working in a trial court or government agency or a bachelor's degree in business administration, criminal justice, public administration, public policy, or a related field. Bachelor's degree preferred.

Other Requirements:

- Must sign a Monroe County Court Employee model code of conduct.
- Valid driver's license

Knowledge of:

- Structure of the Michigan Trial Court System and criminal justice system
- Michigan Court Rules and local, state and federal laws
- Advanced computer applications
- Basic accounting skills
- Grant writing and reporting
- Best practices in Substance Abuse
- Monroe County resources available and necessary to the specific needs or persons in an Adult Drug Treatment Court
- Human behavior and performance, individual differences in ability, personality and interests; learning and motivation abilities, basic assessment of behavioral and affective disorders
- Relevant equipment, court/county policies, procedures and strategies to promote effective local operations for the protection of people, data, property and institutions
- The structure and content of the English language including the meaning and spelling of words, rules of composition and grammar

Preference for knowledge of:

- Judicial Information System (JIS)
- State grant coordination and management(WebGrants)
- Drug Court Case Management System (DCCMIS)
- Drug Court Analysis System (DCAS)

Skill in:

- Accurate data collection and active listening with court users and/or employees
- Communicating the order of the Court and conveying the importance of compliance to established procedures
- Attention to detail and persistence in follow-up matters with court users and/or employees
- Training others in established workflows

Ability to:

- Apply and combine pieces of information to form general rules or conclusions to produce answers that makes sense
- Handle confidential information with great sensitivity
- Work well under pressure, meeting multiple and sometimes conflicting deadlines
- Communicate information and recommendations in writing so others will understand
- Recognize issues that interfere with the ability to meet and maintain performance expectations and address them
- Recognize the needs and concerns of the Court when dealing with court users, employees or others
- Communicate effectively both orally and in writing
- Work independently and set priorities to meet deadlines and to also work well in a team environment
- Understand and follow oral and written instructions

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards but as a general guideline that should be considered along with other job related selections or promotional criteria.

Physical Requirements: *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

- Ability to access departmental files.
- Ability to enter and retrieve information from a computer
- Ability to access all areas of the Courthouse.
- Vision to read printed materials and a computer screen
- Hearing and speech sufficient to communicate in person or over the telephone
- Ability to climb, bend, stoop, lift 20 lbs, carry, push a cart and work in a normal office setting and use standard office equipment including a computer
- Possession of a valid driver's license
- May need to drive a County or personal vehicle in the course of the work

Working Conditions:

- Works in office conditions
- May be in regular contact with persons charged and/or convicted of criminal offenses
- May have occupational exposure during the performance of job duties

Point Factor Analysis

Job Title/ Factors	Education & Experience	Ed/ Ex #	Judgment & Independence	Internal and External Relations	Supervision	Sup #	Job Complexity	Responsibility for the Rights of Others	Technology	Impact on Programs, Services & Operations	Document Concentration	Work Environment	Total Points	Grade	Grade Point Parameters
Position															
Treatment Court Coordinator	313	c4	370	300	-	-	370	100	80	325	40	10	1908	11	1901-2050

ITEM	DATE	DEPT	UN#	JOBGR	ST	CLASSIFICATION	WAGES	FRINGES	TOTAL
PROPOSED	5/1/23-9/30/23	13101	PART-TIME			PT-DRUG COURT COORDINATOR	\$ 8,286	\$ 914	\$ 9,200
						TOTAL COST/(SAVINGS)	\$ 8,286	\$ 914	\$ 9,200
FINANCE CONCLUSION:									
NO ADDITIONAL APPROPRIATION IS NECESSARY; COST OF POSITION IS INCLUDED IN GRANT BUDGET.									
ANNUAL PROPOSED*	5/1/23-9/30/23	13101	PART-TIME			PT-DRUG COURT COORDINATOR	\$ 8,286	\$ 914	\$ 9,200
*STATE GRANT WHICH ENDS 9/30/23									



ANNAMARIE OSMENT

Monroe County Clerk/Register of Deeds

Monroe County Courthouse • 106 East First Street • Monroe, Michigan 48161-2185

Telephone:

Clerk: (734) 240-7020

Deeds: (734) 240-7390

Fax:

(734) 240-7045

Email:

annamarie_osment@monroemi.org

March 31, 2023

Mr. Randy Richardville, Chairman
Operations Committee
Monroe County Board of Commissioners
125 E Second Street
Monroe, MI 48161

RE: Vital Records/Elections division Re-Organization

Dear Chairman Richardville and Committee members:

The recent constitutional amendments made by the passing of Proposal 22-2 significantly affect our elections. These changes will require more forward thinking, collaboration, and significantly much more effort. We are still unclear to what extent the Clerk's Office will be effected. We do know for all Federal and State elections there is a requirement for nine (9) days of early voting. This change will require additional work and responsibility in the Elections Division of our office. We are asking for your consideration to change the structure of our elections division from one (1) staff to two (2) and the addition of a temporary employee in order to meet the new demands.

The Elections Coordinator position that was vacated due to retirement, is being filled from within our office staff. We are requesting the vacant position, Vital Records Grade 5, be replaced with a Vital Records/Elections Specialist position Grade 6. We would also request to add a temporary position to have the retired Elections Coordinator return on a temporary basis to assist during elections cycles and continue to assist with the transition of the new Elections Coordinator. These changes are well within our budget to implement.

Attached is the proposed organizational chart, job description, point-factoring, and cost analysis for the proposed changes. We would appreciate your support in our vision to improve services to our community and request the Operations Committee recommend approval of these changes to the County Clerk's Office.

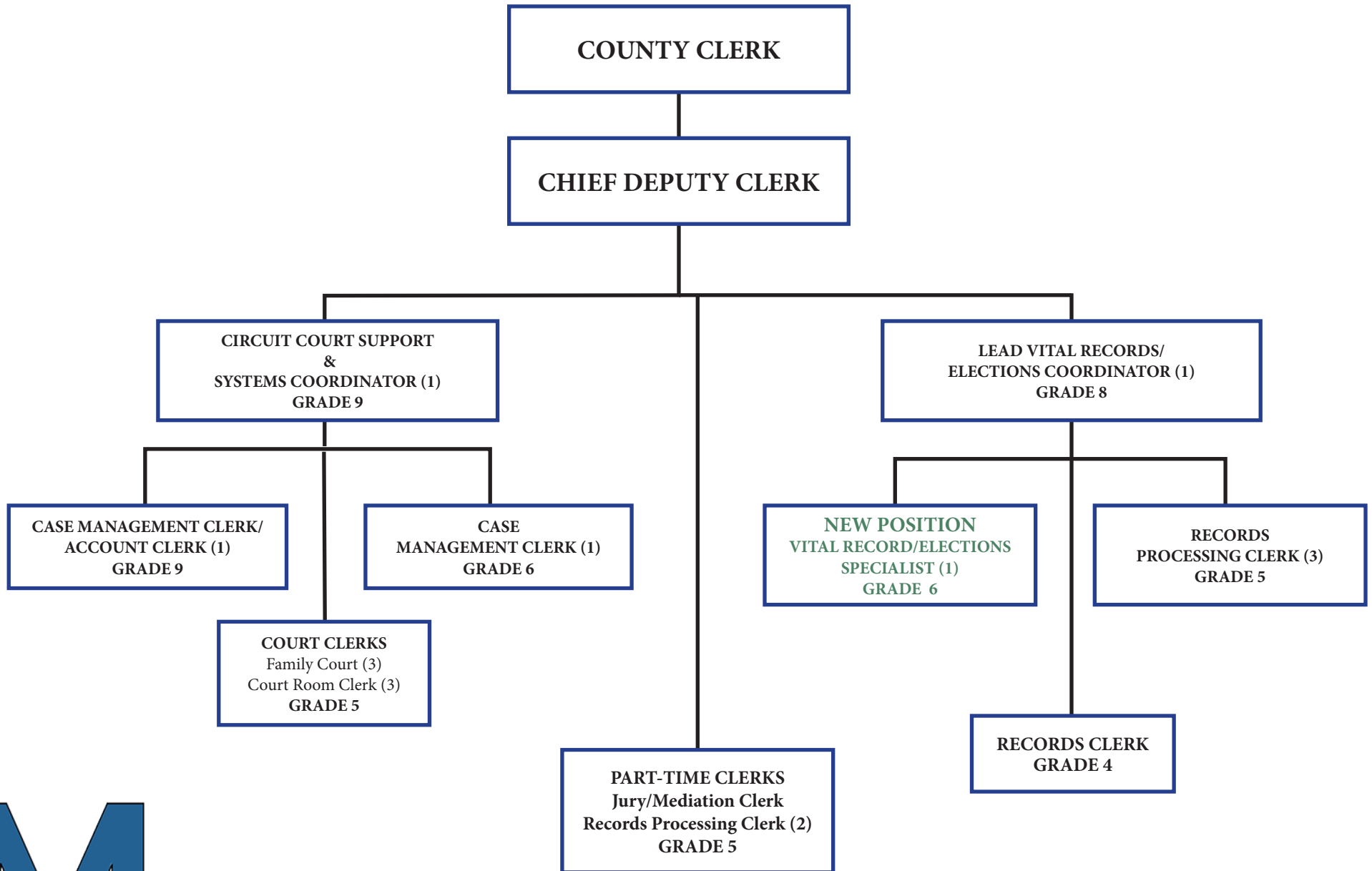
Respectfully,

A handwritten signature in black ink, appearing to read "Annamarie Osment", with a stylized, looping flourish at the end.

Annamarie Osment
County Clerk/Register of Deeds

MONROE COUNTY CLERK

Organizational Chart



HIRING REVIEW FORM

Department: County Clerk

Vacancy Job Title: Vital Records/Elections Specialist

Brief Job Description:

Assists the Elections Coordinator in the conduct of all elections in the County. Assists as liaison to the State Elections Bureau, city, township, and village clerks and to any candidate for office in the County of Monroe. Also serves the public at the vital records window.

Budgeted Position:

☐

YES

If YES, are Funds Available?

☐

YES

* Must be verified by Finance/HR

☐

NO

*Must provide Funding Plan, verified by

☒

NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

This position is crucial due to the additional requirements due to the constitutional changes to election law from Proposal 22-2. The additional assistance is needed to meet the requirements and deadlines imposed by these and further legislative changes.

Completed By: Annamarie Osment DATE: 03/29/2023

Human Resources/ Finance Use:

Conclusion:

Finance: No budget adjustment is necessary. Cost of position is included in the 2023 budget.

Human Resources: Position will be filled in accordance to the Collective Bargaining Agreement and County policy.

Finance Reviewer: Sue Maier DATE: 03/31/2023

HR Reviewer: Aundrea Armstrong DATE: 03/31/2023

APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

**MONROE COUNTY
VITAL RECORDS / ELECTIONS SPECIALIST**

<u>Department:</u>	<u>County Clerk</u>	<u>Wage Grade:</u>	<u>6</u>
<u>FLSA Status:</u>	<u>Non-Exempt</u>	<u>Affiliation:</u>	<u>TPOAM- General</u>

GENERAL SUMMARY:

Under the general supervision of the Vital Records Lead/Elections Coordinator, is assigned to the Vital Records division and Elections division of the Clerk's Office. Is responsible for assisting in all aspects of the general coordination of all Federal, State, and local Elections in Monroe County ensuring compliance with State and Federal Election and campaign finance laws. Assists the Elections Coordinator as liason to the State Elections Bureau, city, township and village clerks and to any candidate for office in the County of Monroe. Also helps serve the public at the vital records window.

ESSENTIAL FUNCTIONS: *[An employee in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.]*

- Serve the public at the vital records window which includes preparation of birth, marriage and death certificates, accepting payments for fines/costs, processing gun permit applications, fingerprinting, D/B/A applications, VitalCheck requests for birth, death, marriage and divorce records.
- Handles mail received for birth, death, marriage and divorce records and voter registrations.
- Assists in the activities of elections within Monroe County, insuring accuracy, efficiency and compliance of State and Federal Election laws.
- Assists with the preparation of ballots for a 64 jurisdictions and multiple ballot styles in the County of Monroe for all elections, distributes voter registrations to local clerks, and prepares required state reports.
- May prepare memory cards and device accessories for every precinct for election. Provides election support to applicable jurisdictions leading up to every election on Election Day, uploads election night results from all Monroe County jurisdictions into the Election System to compile Unofficial and Official results and distributes those as needed.
- Assists with accepting annual campaign finance reports, Statement of Organization forms, late contribution reports, and post-election campaign finance compliance statements.
- Assists with collecting nominating petitions for candidates and enters all signatures into the Qualified Voter File (QVF) to verify that enough valid signatures have been obtained to place candidate on ballot.

- May assist with Campaign Finance and candidate disclosure and reporting requirements. Provides necessary forms, assesses fines, and prepares relative correspondence.
- Works with County Election Commission to review and approve ballot content for offices, candidates, and proposal language.
- Assist with recall by accepting petition language filing, qualifying petition signatures, and coordinating the recall election ballots.
- Inputs voter registration totals in the election computer, prepares the “Statement of Votes Cast” report for the State of Michigan on Election Day, and completes the on-line reporting system on election day, operates election computer to receive election results uploads results from AccuVote Memory Cards, prepares final election report for State of Michigan and Board of Canvassers.
- Assists the Board of Canvassers to certify election results and provides certified results to townships, cities, villages and schools.
- Monitors election law updates daily through the Bureau of Elections and provides assistance with updates monthly to the County Clerk’s Association.
- May serve as the point of contact for all jurisdictions with problems they may have regarding elections and on Election Day.
- Must maintain accreditation every two years through Bureau of Elections.

This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time.

EMPLOYMENT QUALIFICATIONS:

Education:

High school graduate or equivalent

Experience:

Election administration experience preferred

One year general clerical experience

Other Requirements:

Knowledge of:

- Clerical procedures and systems such as word processing, use of computers and computer software (MS Word/MS Excel, AS400, FASBE)
- Election software including QVF, AutoMark System, Accuvote, or any current State Election Systems
- Principles and process for providing customer and personal service
- Some knowledge of election law

Skill in:

- Prioritizing and meeting required deadlines
- Handling interruptions without losing on-the-job effectiveness
- Being proactive with improvements and concerns related to job duties
- Using sound, independent judgment within established policy and procedural guidelines
- Using technology appropriate to the position held
- Establishing and maintaining effective working relationships with those contacted in the course of the work
- Talking to others to convey information effectively

Ability to:

- Recognize the needs and concerns of people and to maintain constructive relationships in dealing with them
- Follow through until task is completely finished
- Review priorities and adapt them to changing circumstances
- Meet and maintain performance expectations and address any issues therewith

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements: *[This job may require the ability to perform any of the essential functions contained in this description. These may include, but are not limited to, the following requirements. Specific requirements for a job will be identified at the time of employment. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

- Ability to access department files
- Ability to enter and retrieve information from computer
- Mobility to climb, bend, stoop, lift 30 lbs, carry, push a cart and work in a normal office setting and use standard office equipment including a computer
- Vision to read printed materials and a computer screen
- Hearing and speech sufficient to communicate in person or over the telephone

Working Conditions:

Works in office conditions

Required to work election evenings. Longer hours will occur during state and federal elections.

Point Factor Analysis

Job Title/ Factors	Educatio n & Experien ce	Ed/ Ex #	Judgment & Independe nce	Internal and External Relations	Supervision	Sup #	Job Complexity	Responsibility for the Rights of Others	Technolo gy	Impact on Programs, Services & Operations	Documen t Concentr ation	Work Environ ment	Total Points	Grade	Grade Point Parameters
<u>Proposed New Position</u>															
Vital Records/Elections Specialist	173	a2	220	180	-	-	190	50	80	200	60	5	1158	6	1151-1300

HIRING REVIEW FORM

Department: County Clerk

Vacancy Job Title: Temporary Elections Coordinator Assistant

Brief Job Description:

Assist Elections Coordinator in the conduct of all elections in the County. Assists as liaison to the State Elections Bureau, city, township, and village clerks and to any candidate for office in the County of Monroe. This position will only be utilized on a limited basis during election cycles.

Budgeted Position:

☐ YES

If YES, are Funds Available?

☐ YES

* Must be verified by Finance/HR

☐ NO

*Must provide Funding Plan, verified by

☒ NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

This position is crucial due to the additional requirements due to the constitutional changes to election law from Proposal 22-2. The additional assistance is needed to meet the requirements and deadlines imposed by these and further legislative changes.

Completed By: Annamarie Osment

DATE: 3-27-2023

Human Resources/ Finance Use:

Conclusion:

Finance: No budget adjustment is necessary. Cost of position is included in the 2023 budget.

Human Resources: Retiree will transition to temporary position in accordance with county policies.

Finance Reviewer: Sue Maier

DATE: 03/31/2023

HR Reviewer: Aundrea Armstrong

DATE: 03/31/2023

APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

ITEM	DATE	Department	Union	Grade		WAGES	FRINGES	TOTAL
ANNUAL BUDGET	2023	21500	union_04G	RYE05	RECORDS PROCESSING CLERK	\$ 40,602	\$ 37,959	\$ 78,561
ANNUAL BUDGET	2023	21500	union_04G	RYE08	VITAL RECORDS/ELECTIONS COORD	\$ 51,230	\$ 41,724	\$ 92,954
					TOTAL BUDGET	\$ 91,832	\$ 79,683	\$171,515
ACTUAL COST	THROUGH 3/12/23	21500	union_04G	RYE05	RECORDS PROCESSING CLERK	\$ 9,259	\$ 7,445	\$ 16,704
ACTUAL COST	THROUGH 3/13/23	21500	union_04G	RYE08	VITAL RECORDS/ELECTIONS COORD	\$ 12,825	\$ 8,475	\$ 21,300
					TOTAL ACTUAL	\$ 22,084	\$ 15,920	\$ 38,004
					AVAILABLE BUDGET	\$ 69,748	\$ 63,763	\$133,511
PROPOSED-NEW HIRE	DOH: 4/24/22 STEP 1	21500	union_04G	RYE06	VITAL RECORDS/ELECTIONS SPEC	\$ 24,100	\$ 11,116	\$ 35,216
PROPOSED	PROMOTION EFFECTIVE 3/13/23	21500	union_04G	RYE08	VITAL RECORDS/ELECTIONS COORD	\$ 32,904	\$ 31,231	\$ 64,135
PROPOSED	100 HOURS	21500	union_04G	TEMP	TEMP HELP	\$ 2,463	\$ 235	\$ 2,698
					TOTAL COST-STEP 1 NEW HIRE	\$ 59,467	\$ 42,581	\$102,048
					TOTAL COST/(SAVINGS)-STEP 1	\$ (10,281)	\$ (21,182)	\$ (31,462)
PROPOSED-TRANSFER	TRANS EFF 4/24/23 STEP 9	21500	union_04G	RYE06	VITAL RECORDS/ELECTIONS SPEC	\$ 30,143	\$ 24,397	\$ 54,540
PROPOSED	PROMOTION EFFECTIVE 3/13/23	21500	union_04G	RYE08	VITAL RECORDS/ELECTIONS COORD	\$ 32,904	\$ 31,231	\$ 64,135
PROPOSED	100 HOURS	21500	union_04G	TEMP	TEMP HELP	\$ 2,463	\$ 235	\$ 2,698
					TOTAL COST-STEP 9 TRANSFER	\$ 65,510	\$ 55,863	\$121,373
					TOTAL COST/(SAVINGS)-STEP 9	\$ (4,238)	\$ (7,900)	\$ (12,138)
					REMAINING EMPLOYER RETIREE HEALTH CARE CONTRIBUTION TO BE TRANSFERRED:	\$ 19,460		
FINANCE CONCLUSION:								
NO BUDGET ADJUSTMENT IS NECESSARY; COST OF POSITION IS INCLUDED IN BUDGET.								
ANNUAL PROPOSED-NEW HIRE	2023	21500	union_04G	RYE06	VITAL RECORDS/ELECTIONS SPEC	\$ 35,093	\$ 22,699	\$ 57,792
ANNUAL PROPOSED-TRANSFER	2023	21500	union_04G	RYE06	VITAL RECORDS/ELECTIONS SPEC	\$ 43,888	\$ 36,000	\$ 79,888
ANNUAL PROPOSED	2023	21500	union_04G	RYE08	VITAL RECORDS/ELECTIONS COORD	\$ 41,021	\$ 38,166	\$ 79,187
ANNUAL PROPOSED	2023	21500	union_04G	TEMP	TEMP HELP	\$ 2,463	\$ 235	\$ 2,698

MONROE COUNTY INDIGENT DEFENSE

Managing Attorney
Jessica M. Paladino

Indigent Defense Coordinator
Melanie Young



District Court Attorneys
James Bartlett
Alec Chabalowski
David Michael Bogard

125 E. Second Street
Monroe, MI 48161-2197
734.240.7634 FAX: 734.240.7385

March 28, 2023

Mr. Randy Richardville, Chairman
Operations Committee
Monroe County Board of Commissioners
125 E. Second Street
Monroe, Michigan 48161

Re: Request to move part-time Indigent Defense Coordinator to full-time status and the addition of a part-time Secretary position

Dear Chairman and Members of the Operations Committee,

In December 2019, the County hired a part-time Grant Coordinator for the Indigent Defense Department. Since then, the workload of the Indigent Defense Coordinator has increased significantly. The Indigent Defense Coordinator is responsible for assigning cases, tracking assigned cases, and gathering data for reporting to the Michigan Indigent Defense Commission (MIDC) including submitting quarterly reports. In addition, this employee is responsible for receiving invoices from roster attorneys and processing those invoices for payment through the Finance Office, fielding phone calls from indigent defendants and their family members, and performing general administrative tasks. The Coordinator is utilizing the maximum hours allotted as a part-time employee. There are often times when she is not able to complete tasks due to her hours being exceeded. There is a need for her to be in the office on a full-time basis to perform the work assigned, which is not able to be done at this current time in an efficient manner. In 2020, 1,791 cases were assigned through our system, as opposed to 2,521 in 2022.

We are requesting this change now as opposed to the next state fiscal year and our grant year. We have identified funds that are available from the FY 2023 Grant award and there would be no additional cost for this request from either the state or County share amount of the grant. In our FY 2024 Grant application, we requested funding to move this position from part-time to full-time based on the outline above. The Grant Application will be submitted in late April and we anticipate that it will be approved. We are requesting the approval of the Operations Committee on this matter and a recommendation to the full board.

Additionally, we are requesting to add a part-time Secretarial Position. In May of 2022, the County hired a full-time Managing Attorney. This attorney is responsible for the Administrative functions of our office as well as carrying a caseload of indigent defendant clients. The support of a Secretary would be beneficial to both the Managing Attorney and Coordinator. The Secretary will provide secretarial services for the

Managing Attorney along with general secretarial functions for the Department. These general functions include reviewing dockets to ensure coverage, maintaining an office calendar, answering telephone calls, inputting data into defender data, maintaining files, and maintaining office supplies, among other support tasks.

We are requesting this change for the next fiscal state year and our grant year (FY 2024). In our FY 2024 Grant Application, we requested funding for this position. The Grant Application will be submitted in late April and we anticipate that it will be approved. No additional appropriation is required, the cost is included in the grant. We are requesting the approval of the Operations Committee on this matter and a recommendation to the full board.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to be 'JMP', written in a cursive style.

Jessica M. Paladino
Monroe County Indigent Defense Department
Managing Attorney

HIRING REVIEW FORM

Department: Indigent Defese Department

Vacancy Job Title: Indigent Defense Coordinator (Change from part-time to full-time status)

Brief Job Description:

The Indigent Defense Coordinator is responsible for assigning cases, tracking assigned cases, gathering data for reporting to MIDC, submitting quarterly reports to the MIDC, receiving invoices from roster attorneys and processing those invoices with finance, fielding phone calls from indigent defendants and their family members, and performing general administrative tasks.

Budgeted Position: ☒ YES

If YES, are Funds Available?

☒ YES

* Must be verified by Finance/HR

☐ NO

*Must provide Funding Plan, verified by

☐ NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

This position is currently a part-time position. The Coordinator is utilizing the maximum hours allotted as a part time employee consistently every pay period. There are often times when she is not able to complete tasks due to her hours being exceeded. There is a need for her to be in the office on a full time basis to perform the work assigned, which is not able to be done at this current time in an efficient manner.

Completed By: Jessica Paladino

DATE: 03/16/2023

Human Resources/ Finance Use:

Conclusion:

Finance: No additional appropriation is necessary; cost of position is included in grant. \$12,005 of cost will be covered in current grant and \$9,686 cost will be requested in next grant cycle 10/1-12/31. Additional cost does not affect general fund cost share.

Human Resources: The employee will transition into full-time status in accordance with county policies.

Finance Reviewer: Sue Maier

DATE: 03/17/23

HR Reviewer: Aundrea Armstrong

DATE: 03/17/23

APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

HIRING REVIEW FORM

Department: Indigent Defense Department

Vacancy Job Title: Indigent Defense Department Part-time Secretary

Brief Job Description:

Under the supervision of the Indigent Defense Managing Attorney performs tasks within the Indigent Defense Department providing a variety of secretarial and clerical support functions and operates as the main point of contact for the department.

Budgeted Position: ☐ YES

If YES, are Funds Available?

☐ YES

* Must be verified by Finance/HR

☐ NO

*Must provide Funding Plan, verified by

☒

NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

The Indigent Defense Department currently does not have secretarial staff to support the Managing Attorney/ A secretary is needed to direct calls, greet clients who walk into the office, and perform basic secretarial duties to support the Managing Attorney and the Indigent Defense Coordinator. The Indigent Defense Department did not have a Managing Attorney until May of 2022 and the need for secretarial support staff has become prevalent since then.

Completed By: Jessica Paladino

DATE: 03/28/2023

Human Resources/ Finance Use:

Conclusion:

Finance: Cost will be requested in next grant cycle. Additional cost 10/1-12/31 of \$4,641 does not affect general fund cost share.

Human Resources: Employee will be hired in accordance with county policies.

Finance Reviewer: Sue Maier

DATE: 03/29/2023

HR Reviewer: Aundrea Armstrong

DATE: 03/29/2023

APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

SECRETARY- INDIGENT DEFENSE DEPARTMENT

Department: Monroe County Indigent Defense

Wage Grade: 6

FLSA Status: Non-Exempt

Affiliation: Non-Union-Part-time

GENERAL SUMMARY:

Under the direction of the Indigent Defense Managing Attorney, performs tasks within the Indigent Defense Department providing a variety of secretarial and clerical support functions and operates as the main point of contact for the Department.

ESSENTIAL FUNCTIONS: *[An employee in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily. This list may not be inclusive of the total scope of job functions to be performed. [Duties and responsibilities may be added, deleted or modified at any time]*

- Responds to inquiries by defendants, court staff, etc. including answering telephone calls relating to departmental procedures, schedules, non-confidential case information, and other matters.
- Prepares written communication to clients regarding discovery, court dates, case status, etc.
- Prepares written communication to local agencies and/or courts as needed.
- Prepares and files appearances and other non-complex pleadings with the court and/or local agencies.
- Maintains office calendar ensure appearance in court. Reviews court dockets to ensure coverage is provided.
- Schedules appointments, interviews and hearings and maintains scheduled appointments in an electronic calendar system.
- Inputs data into Defender Data or other document management systems.
- Maintains office filing system, including periodically purging file materials.
- Responsible for maintaining office supplies within the department.
- Access AS400 and Defender Data in order to gather case information
- Gather information from individuals in order to determine indigency and prepare the appropriate paperwork for an appointment to be made.

- Performs a variety of other support tasks including maintaining and updating manuals, making travel and lodging arrangements, organizing and distributing mailings and related tasks.

EMPLOYMENT QUALIFICATIONS: *[The qualifications listed below are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.]*

Education: High School Diploma or equivalent, preference to advance coursework in data processing.

Experience: Two years of experience in a court or law office setting.

The County, at its discretion, may consider an alternative combination of formal education and work experience.

Knowledge of:

- The principles and practices of court proceedings or demonstrated record of attaining requisite knowledge of other proceedings from work history.
- The structure and content of the English language including the meaning and spelling of words, rules of composition and grammar.
- Legal terminology and applicable law.
- Use of office equipment and technology, including Microsoft Suite applications and the ability to learn data base software utilized in court administration.

Skill in:

- Writing correspondence and non-complex pleadings.
- Effectively communicating ideas and concepts orally and in writing.
- Managing files and records.
- Using sound, independent judgment.
- Being proactive with improvements and concerns related to job duties.
- Interpersonal analytical, writing and communication skills.
- Establishing and maintain effective working relationships with those contacted in the court of job duties.

Ability to:

- Work compassionately and respectfully with clients.
- Work well under pressure, prioritizing daily needs.
- Utilize computers
- Maintain confidentiality with highly sensitive information.
- Accept direction and follow office policies and procedures.
- Work independently as well as collaboratively in a legal services team atmosphere.
- Work with people of all social strata and the capacity to do so with tolerance, sympathy, and objectivity.
- Appreciate the desires, needs and rights of others.

- Present information both verbally and in writing.
- Communicate effectively with clients, attorneys, and court personnel.
- Read and comprehend written material.
- Maintain good interpersonal relationships.
- Establish effective working relationships and use good judgment, initiative and resourcefulness when dealing with County employees, contracted criminal defense attorneys to the County, representatives of other governmental units and the courts, professional contacts, elected officials, and the public.
- Assess situations, solve problems, work effectively under stress, and within deadlines.
- Work independently and set priorities to meet deadlines and to also work well in a team environment.
- Utilize and apply critical thinking.
- Establish and maintain a good working relationship with a wide variety of individuals.
- Attend work regularly and work under stressful conditions.

Physical Demands and Work Environment: *[The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions]*

- Ability to access departmental files.
- Ability to enter and retrieve information from a computer.
- Ability to generate various documents from computer system.
- Vision to read printed materials and a computer screen.
- Hearing and speech sufficient to communicate in person or over the telephone.
- Ability to climb, bend, stoop, lift 15 pounds, carry, push a cart and work in a normal office setting and use standard office equipment including a computer.
- Work with individuals in crisis. These individuals may suffer from mental or emotional illness, have violent tendencies, or be unconcerned with their physical safety and hygiene.

Working Conditions:

- Works in office conditions.
- Exposure to persons charged with and/or convicted of criminal offenses.

Point Factor Analysis

Job Title/ Factors	Education & Experience	Ed/ Ex #	Judgment & Independence	Internal and External Relations	Supervision	Sup #	Job Complexity	Responsibility for the Rights of Others	Technology	Impact on Programs, Services & Operations	Document Concentration	Work Environment	Total Points	Grade	Grade Point Parameters
<u>Position</u>															
Secretary	197	a2	220	180	-	-	220	40	80	200	60	5	1202	6	1151-1300

ITEM	DATE	Department	Union	Grade	Classification	WAGES	FRINGES	TOTAL
ANNUAL BUDGET	2023	28100	union_00	RYE10	PT-INDIGENT DEFENSE COORDINATOR	\$ 32,284	\$ 3,075	\$ 35,359
ACTUAL COST	THROUGH 4/2/23	28100	union_00	RYE10	PT-INDIGENT DEFENSE COORDINATOR	\$ 9,771	\$ 931	\$ 10,701
					REMAINING BUDGET	\$ 22,513	\$ 2,144	\$ 24,657
PROPOSED	FULL TIME EFFECTIVE 4/3/23	28100	union_00	RYE10	FT-INDIGENT DEFENSE COORDINATOR	\$ 37,661	\$ 8,687	\$ 46,349
PROPOSED	DOH: 10/1/23	28100	PART-TIME	RYE6	PT-SECRETARY	\$ 4,237	\$ 404	\$ 4,641
					TOTAL PROPOSED	\$ 41,898	\$ 9,091	\$ 50,989
					TOTAL COST/(SAVINGS)	\$ 19,385	\$ 6,947	\$ 26,332
FINANCE CONCLUSION:								
NO ADDITIONAL APPROPRIATION IS NECESSARY; COST OF POSITION IS INCLUDED IN GRANT.								
<i>NOTE: THIS IS A STATE GRANT WHICH ENDS 9/30/23. ADDITIONAL COST DOES NOT AFFECT GENERAL FUND COST SHARE</i>								
<i>\$12,005 OF COST WILL BE COVERED IN CURRENT GRANT AND \$14,327 COST 10/1-12/31 WILL BE REQUESTED IN NEXT GRANT CYCLE</i>								
ANNUAL PROPOSED	2023	28100	union_00	RYE10	FT-INDIGENT DEFENSE COORDINATOR	\$ 50,590	\$ 11,648	\$ 62,237
ANNUAL PROPOSED	2023	28100	PART-TIME	RYE6	PT-SECRETARY	\$ 19,067	\$ 1,816	\$ 20,883

March 21, 2023

Mr. Randy Richardville, Chairman
Operations Committee
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

RE: Succession Plan for Public Health Department

Dear Mr. Richardville and Committee Members:

The Public Health Department is requesting approval of the attached succession plan related to the top leadership of the agency. In order to maintain continuity of operations in the most effective manner it is important to identify and develop action plans to achieve the best outcomes. Creating an environment that supports growth within the team and offers areas for advancement will ensure dedicated and engaged leaders.

The Monroe County Health Department has developed a top leadership succession plan that we believe will ensure effective and efficient continuity of departmental operations. Our process for the succession plan is to first identify and assess critical positions within the agency, identify potential vacancies and develop action plans for chosen individuals to assume those positions. This will strengthen the overall capability of the agency by ensuring that the right people are in the right positions.

The first position we are addressing in the plan is that of Public Health Officer/Director. This position is the top leadership role and sets the tone for the rest of the agency. The current Public Health Officer has been in the role for 11 years and retirement is imminent, thus the need to develop a planned transition of leadership. In order to assess the needs of that position, it is important to identify key competencies, skills and institutional knowledge that are necessary for success in the role.

Key competencies/skills:

- Excellent communication skills
- Strong leadership skills
- Problem-solving skills
- Decision-making skills
- Ability to plan, organize and coordinate multiple projects

- Interpretation of complex laws, policies and regulations
- Ability to negotiate and monitor contracts
- Data Analysis
- Willingness to develop relationships with a variety of community partners

Institutional knowledge of:

- Principles and practices of employee management
- Principles and practices of budget development and administration
- Department mission, vision, goals, and strategic plan
- Understand funding sources and community resources
- Functions and practices of policy-making boards and commissions
- Applicable laws, regulations, policies and procedures

Education:

- Possession of a Master's Degree in Public Health, Master of Science in Public Health, Master's Degree in Public Administration or a related field.

Experience:

- Seven years of responsible public health administrative and programmatic experience

Michigan Department of Health and Human Services (MDHHS) Requirements:

MDHHS has a statewide policy that identifies the minimum acceptable standards for the credentials of a candidate for health officer of a local health department. To meet criteria for Full Appointment Indefinite, the candidate must hold one of the following:

- Has an M.P.H. or M.S.P.H. degree and 3 years of full-time public health administrative experience
- Has a related graduate degree and 5 years of full-time public health administrative experience
- Has a bachelor's degree and 8 years of full-time public health experience, 5 years of which shall have been in the administration of a broad range of public health programs

Based on observation, performance evaluations and a direct working relationship, the best fit to succeed the current Public Health Officer/Director is the current Finance, Administration and Education Director. This individual has been an employee of Monroe County and the Public Health Department since 2000. Not only does this director possess the identified competencies and skills to be successful in the Public Health Officer role, she has a vast amount of institutional knowledge. Her experience in the department has been as Community Health Assessment Coordinator (2000 – 2003), Solid Waste Coordinator (2003 – 2015) and Finance, Administration and Education Director (2015 – present).

This position is held by Jamie R. Dean. Ms. Dean meets both the County of Monroe and MDHHS requirements to be awarded the position. Ms. Dean holds a Bachelor of Science degree as well as a Master's of Science and Education degree. Her current position as Finance, Administration and Education Director introduced her to the public health management team and enhanced her leadership role. Ms. Dean has developed an excellent understanding of the departmental budget, including grant management, balancing the budget, reporting and monitoring revenues and expenditures. Her

management of staff and programs has provided her with a solid understanding of policies, procedures and program requirements. Below is a list of additional activities that Ms. Dean is involved in:

- Serves on a number of committees that collaborate to improve the health of the community
- Completed a National Association of County and City Health Officials (NACCHO) Leadership Training Course
- Participant of MDHHS Local Health Department Workforce Development Learning Community
- Chairs the Building Healthy Communities Coalition
 - collaboration with the local hospital to complete the community health assessment and improvement plan for the last 8 years
- Successfully acquired various grants
- Participates in the Michigan Association of Local Public Health (MALPH) Administration Forum and is a past president
- Serves as the back-up for the MALPH Board of Directors, Local Health Officer group

Proposed Plan:

Recognizing that in order to achieve the best outcome for the department transition, we will need sufficient time for training and transitioning these leadership roles. We would like to move Ms. Dean into an Interim Public Health Officer role on May 1, 2023 and begin recruitment for the replacement of the Finance, Administration and Education Director beginning immediately. Currently there are no employees of the Monroe County Health Department who qualify for the position of Finance, Administration and Education Director, therefore outside recruitment will be necessary. Since there will be a learning curve, Ms. Dean would take the necessary time to train and transition the new Finance, Administration and Education Director into that role while also taking on additional responsibilities and training with the Public Health Officer. The expectation is that in August 2023, the Public Health Officer will move into retirement, Ms. Dean will have transitioned into the Public Health Officer role, and there will be a knowledgeable and competent Finance, Administration and Education Director in place.

Budget:

The costs to implement this plan as presented are within the current 2023 budget for the Health Department, therefore we are not requesting any additional funds to support this plan. This request will not require additional appropriation to the 2023 Health Department budget. The cost analysis is enclosed.

We are requesting approval and recommendation of the same to the full Board of Commissioners to move forward with the Leadership Succession Plan as presented.

Please reach out with any questions related to the implementation of the plan.

Sincerely,



Kim Comerzan
Public Health Officer/Director

HIRING REVIEW FORM

Department: Health Department

Vacancy Job Title: Succession Planning for Health Department Administration

Brief Job Description:

Transition Finance, Administration & Education Director (FAED) to train under Health Officer until current Health Officer retires 8/16/23, FAED will then assume position. Post and hire FAED replacement as soon as possible to allow time for recruitment and training.

Budgeted Position: ☒ YES

If YES, are Funds Available?

☒ YES

* Must be verified by Finance/HR

☐ NO

*Must provide Funding Plan, verified by

☐ NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

The succession plan allows time for Health Officer to provide mentorship to FAED prior to assuming the role solely. The plan allows time for the recruitment, hiring and training of the new FAED. The timeline establishes a successful transition of key leadership roles and are established positions within the 2023 budgets. Please refer to the accompanying letter for additional information.

Completed By: Kim Comerzan

DATE: 03/24/2023

Human Resources/ Finance Use:

Conclusion:

Finance: Fund has sufficient fund balance to absorb anticipated cost.

Human Resources: Positions will be filled in accordance to County policies.

Finance Reviewer: Sue Maier

DATE: 03/24/2023

HR Reviewer: Aundrea Armstrong

DATE: 03/24/2023

APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

ITEM	DATE	Department	Union	Grade	Step	Classification	WAGES	FRINGES	TOTAL
ANNUAL BUDGET	2023	60101	union_00	RYE18	9	HEALTH OFFICER	\$ 120,224	\$ 67,983	\$ 188,207
ANNUAL BUDGET	2023	60126	union_00	RYE15	7	FIN ADMIN & EDUCATION - PH DIVISION DIRECTOR	\$ 86,956	\$ 41,319	\$ 128,274
						TOTAL BUDGET	\$ 207,180	\$ 109,301	\$ 316,481
ACTUAL COST	THROUGH 8/16/23	60101	union_00	RYE18	9	HEALTH OFFICER	\$ 99,445	\$ 46,743	\$ 146,188
ACTUAL COST	THROUGH 4/30/23	60126	union_00	RYE15	7	FIN ADMIN & EDUCATION - PH DIVISION DIRECTOR	\$ 31,388	\$ 14,851	\$ 46,239
						TOTAL ACTUAL	\$ 130,833	\$ 61,595	\$ 192,427
						REMAINING BUDGET	\$ 76,347	\$ 47,707	\$ 124,053
PROPOSED	PROMO 5/1/23	60101	union_00	RYE18	1	HEALTH OFFICER	\$ 64,194	\$ 30,402	\$ 94,596
PROPOSED, STEP 1	DOH 5/15/23	60126	union_00	RYE15	1	FIN ADMIN & EDUCATION - PH DIVISION DIRECTOR	\$ 44,347	\$ 13,374	\$ 57,721
						TOTAL STEP 1 FIN ADMIN & EDUCATION	\$ 108,541	\$ 43,776	\$ 152,317
						TOTAL COST/(SAVINGS)-STEP 1	\$ 32,194	\$ (3,931)	\$ 28,264
PROPOSED	PROMO 5/1/23	60101	union_00	RYE18	1	HEALTH OFFICER	\$ 64,194	\$ 30,402	\$ 94,596
PROPOSED, STEP 5	DOH 5/15/23	60126	union_00	RYE15	5	FIN ADMIN & EDUCATION - PH DIVISION DIRECTOR	\$ 49,830	\$ 14,355	\$ 64,185
						TOTAL STEP 5 FIN ADMIN & EDUCATION	\$ 114,024	\$ 44,757	\$ 158,781
						TOTAL COST/(SAVINGS)-STEP 5	\$ 37,677	\$ (2,949)	\$ 34,728
FINANCE CONCLUSION:									
FUND HAS SUFFICIENT FUND BALANCE TO ABSORB ANTICIPATED COST.									
ANNUAL PROPOSED	2023	60101	union_00	RYE18	1	HEALTH OFFICER	\$ 96,167	\$ 45,547	\$ 141,714
ANNUAL PROPOSED	2023, STEP 1	60126	union_00	RYE15	1	FIN ADMIN & EDUCATION - PH DIVISION DIRECTOR	\$ 70,497	\$ 29,347	\$ 99,844
ANNUAL PROPOSED	2023, STEP 5	60126	union_00	RYE15	5	FIN ADMIN & EDUCATION - PH DIVISION DIRECTOR	\$ 79,213	\$ 30,959	\$ 110,171



MONROE COUNTY

FINANCE DEPARTMENT

125 East Second Street · Monroe, Michigan 48161-2197

Telephone: (734) 240-7250 · Fax (734) 240-7266

April 13, 2023

Mr. Mark Brant, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI. 48161

Re: Public Health Officer/Director

Dear Chairman Brant and Members of the Board:

At the Operations Committee meeting of April 12, 2023, the committee received a detailed presentation with supporting documents on a leadership succession plan proposed for the next Monroe County Public Health Officer/Director. The full plan is attached as part of the Board's April 18 meeting packet. This plan is in response to the planned retirement of the current Public Health Officer/Director in August of this year.

This letter confirms the support of County Administration for the leadership succession plan proposed and now recommended by the Operations Committee to the Board of Commissioners. Our office has worked closely with Ms. Comerzan and Ms. Dean on this plan's development over the past couple of months.

This letter also provides the Board with the additional action that must be taken to ensure the County has complied with rules and steps consistent with the employing a public health officer as required by the State of Michigan's Department of Health and Human Services.

Accordingly, upon the Board of Commissioners approving the recommended succession plan, the Chairman of the Board of Commissioners will send a written correspondence to the State of Michigan's Department of Health and Human Services. The correspondence will include the name of Ms. Jamie Dean as the employee candidate, date of appointment requested (August 1, 2023), the employee's resume and a copy of the employee's college academic transcripts.

Upon review of the submitted information and concurrence, the Michigan Department of Health and Human Services will issue a confirming letter the appointment of Ms. Dean.

We will assist in this task by drafting the subject correspondence for review by the Chairman and after signing we will transmit the same to the State.

Sincerely,

Michael Bosanac
Administrator/Chief Financial Officer

Monroe County Office Of Community Corrections

Holly Flint, Coordinator
125 E. 2nd, Monroe, MI 48161
Telephone: (734) 240-7115



Kim Faison, Assist. Coordinator
125 E. 2nd, Monroe, MI 48161
Telephone: (734) 240-7110

April 18, 2023

Mr. Mark Brant, Chairman
Monroe County Board Of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Community Corrections Fiscal Year (FY) 2024 Grant Application

Dear Chairman Brant and Members of the Board:

The Monroe County Community Corrections Advisory Board (CCAB) is requesting approval to submit the FY 2024 Community Corrections Grant Application to the State Office of Community Corrections (OCC). The CCAB is scheduled to meet and approve the grant application at noon, on April 18, 2023.

Upon approval from the State, the grant will provide funding for associated administrative costs (not to exceed 30%) and seven (7) felony offender programs and within the Monroe County Jail, Inmate Dormitory Facility and local community. Programming includes; Cognitive Behavioral Therapy, Intensive Outpatient Treatment, Hope, Healing and Recovery Dialectical Behavioral Therapy (DBT), Sex Offender Treatment, Employment Readiness Training, Trauma, Recovery and Empowerment Treatment and Pretrial Supervision.

The grant application request is for \$402,200.00, an increase of \$83,765.00. This increase has been made for consistency with other county grants that are considered by the Board. Approximately \$97,653.00 funding was provided by the County for the 2023 budget. The total cost of the program is \$430,292.00, with \$28,092 (6.5%) as a required County contribution. Historically, the General Fund has contributed approximately 25%, subject to final grant approval.

Please feel free to contact me with any questions or concerns. I intend to be in attendance at your scheduled meeting. Thank you for your continued support of Monroe County Community Corrections and for your consideration of this request.

Sincerely,

Holly Flint
Community Corrections Coordinator



Program Description

Administration

FY: 2024

CCAB: Monroe

Administration is defined as those activities and related costs that have been incurred for the overall executive and administrative functions of the local office or other expenses of a general nature that do not relate solely to the operation of a specific program as defined/approved within the local plan. They are costs, that by their nature, are administrative in support of the overall duties and functions of the local OCC. This category must also include its share of fringe benefits, costs, operations (utilities, office supplies, travel, etc.), and maintenance expenses and must be identified in the Budget Cost Descriptions.

NOTE:

- Staff time for completing Administration duties and responsibilities, including eligibility screening, must be billed for actual time worked. Duties billed to Administration cannot also be billed under individual program codes.
- A **SUPPLY** has a life expectancy of less than a year (paper, toner, folders, drug testing supplies, etc.) while **EQUIPMENT** has a life expectancy of more than a year (fax machine, PBT, computer).

1. Local/other contributions to Administrative functions per fiscal year: \$ 29,692.00, but historically the county contribution is approximately \$104,792.00 <i>*this amount must be reflected in your budget documents within the OCC Funding Application.</i>
2. How frequently are CCAB meetings held? Quarterly and as needed. What is included on CCAB meeting agendas? Roll call, prior meeting's minutes, expenditure reports, Grant, Quarterly Reports, Mid-Year Review and Year-End Report, State/County OMNI Data, Prison Commitment Rates and Trends, Program Utilization, Contractual Compliance Status, Budget, Local Felony COMPAS Data, JPIS Reports, Correspondences and Administrative Orders, Strategies, Objectives, Program Modifications and Key Performance Measures.
3. Describe how expenditure reports are processed and verified then forwarded to OCC in Lansing: Expenditure reports are completed by the finance department using monthly appropriation reports and a comparison of invoices and journal entries (if any) for the month. The finance accountant fills in the expenditure report each month and balances the appropriation report. The amounts on the expenditure report are taken from the FY report deducting amounts that are excluded or over budget. The report is sent to the Coordinator for approval. The Coordinator reviews and verifies the monthly invoices coincide with the expenditure report. The Monthly Expenditure report and the Summary of Monthly Expenditures are sent to the Office of Community Corrections via email.
4. When and how are utilization and expenditures monitored? CCIS and program utilization reports are ran on a monthly basis and compared to actual enrollment files and program invoices. Monthly invoices are received from Program Providers and sent to program facilitators to confirm program class dates and attendance. Attendance is verified through daily sign-in sheets. Expenditure reports are reviewed by the Coordinator on a monthly basis



Program Description

Administration

	and the CCAB on a quarterly basis. A running total of expenditures for each program is kept through the use of an excel worksheet. The file is maintained and updated on a monthly basis and discussed at Provider Meetings and reviewed quarterly at CCAB meetings.
5.	As a contractual requirement, how often does the CCAB manager meet with, visit, and evaluate contracted programs? Community Corrections, Program Providers, Adult Probation and Parole, District Court Probation and the Major of Jail Operations meet monthly and have daily contact via phone and email, as needed. Programs are reviewed at monthly meetings and evaluated once a year and/or as needed.
6.	How often does the CCAB manager meet with program referral sources? (probation supervisors/agents, prosecutor, defense attorney, judges, etc.)? Monthly, Quarterly and as needed Explain: Adult Probation and Parole attend monthly meetings with MCOCC and quarterly with the CCAB, along with Judges. Probation Agents are encouraged to attend the monthly provider meetings and have daily contact via phone and email, as needed.
7.	How often is program utilization reviewed? Explain: Program utilization reports and CCIS reports are ran on a monthly basis. Program waiting lists are compiled on a weekly basis for a projection of new enrollments. Utilization reports are compared to actual enrollment files and program invoices. Utilization is tracked through an excel worksheet and the data is reviewed by the coordinator, program providers on a monthly basis and quarterly at CCAB meetings.
8.	What actions are taken when programs are under or over-utilized? If a program is under-utilized, the coordinator creates a list of eligible offenders for the program through the use of imported BIRs and the jail's software. A list is sent to the judiciary and adult probation for possible program review and placement. Action plans are developed by the coordinator and program providers when program enrollment is lower than projected. If a program is over-utilized, a waiting list is developed and priority enrollment is given to specific court ordered felons with high risk/need scales, straddle cell offenders and violation of probation offenders.
9.	Describe when and how the comprehensive corrections plan is developed: The grant application is completed through the development of goals, objectives and strategies to promote local programming that will target felons; this process is on-going. Data entry, program assessment and revision and/or redirection of funds, analysis of state and local data and continuous reporting to the CCAB, sub-committees and the County Board of Commissioners requires constant vigilance. Duties performed on a daily basis are essential to program effectiveness and have the common goal of compliance with the comprehensive plan.
10.	Describe the involvement of other stakeholders or subcommittees in data analysis or comprehensive corrections plan/program development. Sub-committees including the Program/Policy committee, the Executive committee, the Finance committee and the Public Education committee meet on an "as-needed" basis throughout the year to make recommendations for revisions as required. The coordinator meets with Program Providers on a monthly basis to review strategies and discuss each program's progress toward reaching the plan's goals. The coordinator provides research information and technical support to assist in developing each program description. Program Providers review program descriptions. Program descriptions and the budget are reviewed by the CCAB. Local disposition data and available OMNI data is reviewed for entry into the application. The draft grant application is sent to the board for final corrections and approval then forwarded to the



Program Description

Administration

Board of Commissioners and the County Clerk for approval. The coordinator may be required to make a presentation to the commissioners and answer specific questions pertaining to the application. The Sheriff's Office, Adult Probation and Parole, Monroe County Employment and Training Department, the Learning Bank, Salvation Army Harbor Light and Catholic Charities all provide MCOCC with documentation for analysis to address needed program development.

11. What is your plan to provide orientation and to educate all stakeholders? Explain: MCOCC sends notification of the county's website containing PA 511's purpose and history, CCAB members and future meeting dates, all PA 511 programs, program descriptions, the County Jail Reimbursement Program and Probation Residential Services, program eligibility criteria and placement procedures. MCOCC puts together a new member packet, containing a Program Reference Guide which is available for all stakeholders and a laminated one page quick guide. All Stakeholders are welcome to attend open monthly providers meetings and quarterly CCAB meeting.

**A RESOLUTION APPROVING SUBMISSION OF THE MONROE COUNTY
APPLICATION FOR COMMUNITY CORRECTIONS ACT PA 511**

WHEREAS, The County of Monroe has formed a Community Corrections Advisory Board (CCAB) under Public Act 511 of 1988; and,

WHEREAS, The CCAB has completed an application for Community Corrections grant funds under the guidelines established by the Michigan Department of Corrections Office of Community Corrections; and,

WHEREAS, Inherent in such submission is the expectation that the meaningful alternatives to incarceration funded are controlled locally with contracts between the County and the service agencies; and,

WHEREAS, Alternative sanctions that are funded are expected to be linked to both prison diversion, recidivism and improved utilization of the Monroe County Jail.

NOW THEREFORE, BE IT RESOLVED, that the Monroe County Board of Commissioners supports the submission of the Fiscal Year 2024 Community Corrections grant application to the Michigan Department of Corrections to request State Community Corrections Act Funds.

Mark Brant, Chairman
Monroe County Board of Commissioners

Annamarie Osment, County Clerk Date _____



MONROE COUNTY SHERIFF'S OFFICE

Troy Goodnough, Sheriff

100 East Second Street, Monroe, MI 48161-2163
Telephone: (734) 240-7400 · Fax: (734) 240-7480

April 11, 2023

Mr. Mark Brant, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Two Seven Oh Inc. 2023 Grant Application Request

Dear Chairman Brant and Members of the Board,

The Animal Control Division of the Monroe County Sheriff's Office would like to apply for a grant from Two Seven Oh Inc. in the amount of \$10,000.00.

The grant funds will be utilized to continue our efforts to spay/neuter and vaccinate animals prior to their adoptions. This will include, but is not limited to the spay/neuter surgery, anesthesia, incision closure, pain control, rabies vaccination, DHPP vaccination, Leptospirosis vaccination, and Bordetella vaccination for dogs and spay/neuter surgery, anesthesia, incision closure, pain control, rabies vaccination, and FVRCP vaccination for cats.

The grant requires no matching funds from the County of Monroe. We have spoken with 2 local veterinary clinics who are willing to participate and have discussed pricing for the services requested. The estimate average cost is \$315.49 per dog and \$169.50 per cat, which will allow us to spay/neuter and vaccinate approximately 41 animals.

Monroe County Animal Control is requesting the Board of Commissioners approval to submit the required grant application, as we believe it is important to do our part in controlling the unwanted pet population and preventing the spread of animal diseases.

If you have any questions regarding our request, you may contact myself, Director Olivia Webb at 734-240-3128 or by email at olivia_webb@monroemi.org, or Sheriff Troy Goodnough who will be in attendance at your meeting to respond to any questions concerning the grant application request.

Thank you in advance for your consideration of this request.

Respectfully,
Olivia Webb, Director
Monroe County Animal Control



MONROE COUNTY SHERIFF'S OFFICE
Troy Goodnough, Sheriff

100 East Second Street, Monroe, MI 48161-2163
Telephone: (734) 240-7400 · Fax: (734) 240-7480

Madison Cregar
Two Seven Oh! Board
P. O. Box 1725
New Hudson, MI 48165

Dear Madison and the Board,

We feel extremely privileged to be asked to apply for another grant from Two Seven Oh!. The prior awards have improved our shelter and operations beyond our expectations.

With this grant opportunity, we will utilize veterinarians within our networking area to spay or neuter and vaccinate the shelter residents in order to facilitate more adoptions. This will also assist us in doing our part in controlling the unwanted pet population in our community. Preliminary discussions with some of the veterinarians have been more than favorable. The idea is to get a reasonable cost for the program in order to get as many animals altered and vaccinated.

The services requested will be:

Anesthesia, spay/neuter surgery, incision closure, pain control, and any/all vaccines required pre surgery for approximately 41 shelter cats and dogs. We project completion time within 6 months, totaling \$10,000.00.

We have discussed pricing with a few area veterinarians and did an average cost per animal. The consensus seems to be that \$315.49 per dog and \$169.50 per cat is a standard estimate. A couple of the veterinarians said that the final price could vary given circumstances. We currently have two (2) veterinary clinics, Heritage Animal Hospital and Humane Ohio, willing to participate, but the option to participate will be extended to other veterinary clinics if the grant is awarded to us.

Although, we currently have no donation funds for spay/neuter and vaccination, our volunteers do have a golf outing event planned for June 4th, which proceeds will be designated for spay/neuter and vaccinating.

-2023 Darrian Young Memorial Golf Outing- estimated donations raised \$12,000.00

We are excited as to the possibility of being awarded this grant. We feel that this can greatly improve our current success in combatting the over population of unwanted animals and preventing the spread of diseases.

Sincerely,
Olivia Webb, Director
Monroe County Animal Control

Two Seven Oh Inc.

Animal Welfare Survey

January 1 - December 31, 2022

Date: 4-4-23

Name of Organization: Monroe County Animal Control

Mailing Address: 911 S. Raisinville Rd.

City: Monroe State: MI Zip: 48161

County: Monroe EIN: 38-6004873

Contact Person: Olivia Webb Title: Director

Phone Number: 734-240-3128 E-mail Address: olivia-webb@monroemichigan.org

Please fill out the charts below for 2022. Please note for this survey, puppies and kittens are 6 months of age or younger

		Canine		Feline	
START:		Puppies	Dogs	Kittens	Cats
How many did you have in your care on January 1, 2022?					
END:		Puppies	Dogs	Kittens	Cats
How many did you have in your care on December 31, 2022?					

INTAKE:		Puppies	Dogs	Kittens	Cats
A	Transfers from Michigan Municipalities (County/City/Village ran Animal Control)				
B	Transfers from Michigan Nonprofit Organizations (Rescues & Nonprofit Shelters)				
C	Transfers from Out of State Organizations and Municipalities				
D	Total Transfers In (A + B + C)				
E	Strays				
F	Surrendered By Owner (Do Not Count request to Euthanize)				
G	Born In your Care (Any kittens or puppies that were born by pregnant animals already in your care)				
H	Returned Adoptions				
I	Owner Request to euthanize drop off				
J	Other Intake				
Total Admission (D + E + F + G + H + I + J)					

Two Seven Oh Inc.

Animal Welfare Survey
January 1 - December 31, 2022

	OUTTAKE:	Puppies	Dogs		Kittens	Cats
L	Total Adopted by Individuals					
M	Returned to Owner					
N	Transferred To Shelter/Rescue: (Do not includes transfers to euthanize)					
O	Euthanized for humane reasons (untreatable)					
P	Euthanized because insufficient funds (treatable)					
Q	Euthanized for temperament issues (un-adoptable)					
R	Euthanized because of limited space (adoptable)					
S	Euthanized at owner's request					
T	Euthanized for other reasons					
U	Total Euthanized (O + P + Q + R + S + T)					
V	Died (upon arrival or in your care)					
W	Other Outtake					
	Total Release (L + M + N + U + V + W)					

How many animals were not sterilized prior to adoption in 2022?

Puppies: _____ Dogs: _____ Kittens: _____ Cats: _____

How many of those animals listed above do you have proof that they were sterilized after adoption in 2022?

Puppies: _____ Dogs: _____ Kittens: _____ Cats: _____

Which organizations did you receive animals from in 2022? _____

Which organizations did you transfer animals to in 2022? _____

Do you have any additional funding sources for your proposed grant? If yes, please list sources and amounts. _____

MONROE COUNTY INDIGENT DEFENSE

Managing Attorney
Jessica M. Paladino

Indigent Defense Coordinator
Melanie Young



District Court Attorneys
James Bartlett
Alec Chabalowski
David Michael Bogard

125 E. Second Street
Monroe, MI 48161-2197
734.240.7634 FAX: 734.240.7385

April 13, 2023

Mr. Mark Brant, Chairman
Monroe County Board of Commissioners
125 E. Second Street
Monroe, Michigan 48161

Re: Fiscal Year 2024 Michigan Indigent Defense Commission Grant Application

Dear Chairman Brant and Members of the Board,

Enclosed please find our grant application (excluding attachments) including the compliance and cost analysis components for the Monroe County Criminal Indigent Defense Plan for fiscal year 2024. The application will be submitted to the Michigan Indigent Defense Commission (MIDC). The program plan for FY 2024 includes continued program compliance to standards 1-5 of the MIDC Act, as well as changes that assist our office with financial resources to comply with newly adopted Standard 8 covering legal defense to indigent criminal defendants. A summary of the plan changes and our application is as follows:

Standard #1: Training and Education

Annually, each court appointed attorney must complete 12 hours of training or continuing legal education. The grant includes the cost of training resources available to attorneys to meet this standard through several webinar, online training options, and in-person training seminars. This cost also includes mileage for attorneys to attend in person trainings, and meals & lodging for in person trainings.

The total cost for Training and Education is \$32,358.75.

Standard #2: Initial Interview

Upon assignment of a case by the County's Indigent Defense Department (IDD), the appointed attorney must conduct an initial interview with in-custody clients within three (3) business days and others within five (5) business days. The County IDD staff must track the compliance to this standard and make private meeting space available at the courthouse and the jail for in-custody

defendants. Standard 2 Audits are conducted by the IDD quarterly to ensure compliance with this Standard. In the jail, video conferencing allows initial and ongoing interviews to take place. The IDD works with the Sheriff's jail staff to ensure that these interviews are readily available between attorneys and their clients. There is no specific cost item for this standard, however, the cost of a zoom subscription is included in the cost analysis (\$1,660.00), along with the cost of attorney fees (see below for a breakdown of attorney fees).

Standard #3: Investigation and Experts

Services for expert defense witnesses and/or investigative services to assist in the defense are approved by the IDD Office. Previously, this was approved by the court. The professional services will be compensated pursuant to the fee schedule approved by the MIDC with various service providers as needed. Cost of this component of the plan is increased from \$25,000 to \$55,000. The reason for this increase is that the use of experts has increased in FY 2023, with more attorneys utilizing these services to best serve their client's needs.

The total cost for Investigation and Experts is \$55,000.00.

Standard #4: Counsel at First Appearance

Counsel shall be appointed to provide assistance as soon as the defendant's liberty is subject to restriction by a magistrate or judge. All persons determined to be eligible for indigent criminal defense services shall have appointed counsel at pre-trial proceedings, during plea negotiations and at other critical stages, whether in custody or not.

Qualified criminal defense attorneys who have met the education and training standard are assigned on a daily basis by the IDD Office to be in the Courthouse to respond to first appearances. A private office with computer, printer, video conferencing, etc., has been created in the facility to efficiently and effectively support these legal services.

Three (3) qualified attorneys have been assigned to each of the three (3) District courtrooms to manage the caseload. These specific services have been in place since October of 2022. Each attorney is paid approximately \$3,600.00 per week (based on \$120 an hour at 30 hours per week, in accordance with Standard 8). The total cost for the District Court Attorneys is \$561,000.

For weekend and holiday availability to handle bond hearings and arraignments, attorneys are assigned for this service and compensated at the rates of \$120 per hour, approximately \$960.00 for 2-day weekend, \$1,440.00 for 3-day weekend and \$1,920.00 for 4 day weekend. These rates must be paid hourly pursuant to Standard 8 as opposed to a flat rate as was previously done. The Total costs for Weekend and Holiday CAFA attorneys is \$56,160.00.

Total Budget for CAFA and weekend CAFA \$617,160.00

Standard #5: Independence from Judiciary

This standard went into effect on October 29, 2020 after Michigan LARA signed the new standard. This standard ensures that public defense attorneys are subject to judicial supervision only in the same manner and to the same extent as retained counsel or the prosecution. Since the initial County plan was approved and we began implementation in mid-2019, much has changed including assignment of counsel, managing the assigned counsel payments, overseeing the continuing legal education and reporting. In order to fully fulfill the management of the assigned counsel for criminal indigent cases, an attorney acts as the Managed Assigned Counsel Administrator. The costs of the salary of this is included in the compliance plan and cost analysis. This attorney also handles a workload of cases as part of the daily duties and works under the direction of the County Administrator/CFO. This attorney's wage is subject to Standard 8 Compliance, unlike other employees of the Indigent Defense Department.

Additionally, to assist in the program administration, we have sought the approval for the part-time Coordinator position to move to full time. This change was proposed to the Operations Committed on April 12, 2023 and is included on the consent agenda.

Lastly, at the operations committee meeting on April 12, 2023, the request was made to add a part time secretarial/administrative assistant position to act as secretary for the managing attorney and provide support for the Coordinator and the department in general. This change was proposed to the Operations Committed on April 12, 2023 and is included on the consent agenda.

The total Salary and Fringe Costs is \$230,869.42

Standard #8: Attorney Compensation

The MIDC approved Standard 8 on October 22, 2022 to become effective in FY 2024. This standard sets forth minimum hourly rates for assigned attorneys. At the MIDC Commission meeting in February of 2023, the commission approved the application of COLA to Standard 8 rates. Since Standard 8 was written by the commission in 2017 and not adopted until 2023, the rates in the language of Standard 8 increased with COLA being applied. In FY 2024, the minimum hourly rate for contract attorneys is set at \$118.21 for misdemeanors, \$130.03 for felonies, and \$141.82 for Life Offense. Our grant application sets the rates at \$120 for misdemeanors, \$135 for Felonies, and \$145 for Life Offense cases.

Cases involving felonies, conflict and serious misdemeanor cases will be assigned to appointed counsel at the rate of \$120/hour for misdemeanors, \$135/hour for felonies, and \$145/hour for capital cases.

Based on current caseloads, we estimate 1,000 felonies in FY 2024, paid at the Felony Standard 8 minimum rate of \$135 per hour for 10 hours per case. Some cases take less time, some may take more. This is widely accepted industry average. The total cost for felony cases is \$1,350,000.00.

Standard 8 requires payment to be different for Capital Cases as they require more attorney experience and expertise. The Standard 8 rate for these cases is \$145 per hour. Looking at case data, we anticipate around 200 capital cases. This total is based on 20 hours per case on average. Capital Cases are any case that has a potential 5 year or more sentence that also includes a Habitual 4th charge and any case that according to the statute, the sentence could be life. The total costs for these Capital Offense cases is \$580,000.00.

We have budgeted \$72,000 for an estimated 150 hours (at 4 hours per case at the rate of \$120 per hour) overflow and conflict misdemeanor cases. These are the cases that would need to be assigned out to roster attorneys that the District Court Attorneys would not be able to handle.

Included in our cost analysis is budgeted amounts for cases assigned prior to October of 2023, which will convert to Standard 8 rates in October of 2023. For felony cases, the cost analysis includes \$168,750.00 for carry over felony cases, factored at 250 cases at \$135/hour for 5 hours each. For Felony Capital Cases, the cost analysis includes \$54,375.00 for carry over Capital Cases, factored at 25 cases at \$145/hour for 15 hours each.

The total cost for Attorney Compensation at Standard 8 Rates is \$2,225,125.00

Other Costs

Included in the cost analysis are several other costs not included above. Most of these costs remains unchanged from the FY 2023 cost analysis. There are a few items that have been added, which will be outlined below.

Included in our cost analysis is an upgrade to the office security system for the Indigent Defense Department. The grant application includes a security system with keycard access, a video intercom system, and a panic alarm. ***This is a one-time cost of \$16,572.00.***

Additionally, included in our cost analysis is an upgrade to the conference room to allow for in house trainings. We modeled this upgrade after the newly upgraded Conference Room at the Sheriff's Office ***This is a one-time cost of \$2,500.00.***

The County's local share cost in FY 2023 was \$217,687 under PA 93 of 2013. In FY 2024, the County's share will be \$217,687.41. This amount is included in the 2023 budget and will be included in the 2024 preliminary budget to meet the County's financial obligation under this program.

April 13, 2023
FY 2024 MIDC Grant Application Cover Letter
Page 5

The grant includes funding for the annual indigent criminal defense legal services summarized as follows:

Total	\$3,204,277.17
(Less County Share)	<u>(\$217,687.41)</u>
State Grant	2,986,589.76

If you have any questions or desire any further information with respect to this grant application, please contact me.

Sincerely,



Jessica M. Paladino
Monroe County Indigent Defense Department
Managing Attorney



MONROE COUNTY SHERIFF'S OFFICE

Troy Goodnough, Sheriff

100 East Second Street, Monroe, MI 48161-2163

Telephone: (734) 240-7400 · Fax: (734) 240-7480

April 12, 2023

Mr. Mark Brant, Chairman
125 East Second Street
Monroe, MI 48161

Re: Request to add one (1) deputy sheriff school resource officer at Summerfield Schools

Dear Chairman Brant and Members of the Board:

Summerfield Schools is requesting to enter into an agreement with the County of Monroe and the Monroe County Sheriff's Office for law enforcement services at their schools. The addition of this deputy position will greatly enhance the safety of the student body, as well as staff and guests at the school district. The Monroe County Sheriff's Office supports entering into an agreement with Summerfield Schools and believes this is a responsible use of tax funds. The goal is to have staffing in place at the beginning of the 2023-2024 school year.

The funding to pay the costs associated with this school resource officer position would come from the school district covering 66.6% of the overall employee costs for the school year and the County of Monroe covering the remaining share of 33.4%. The 33.4% of the cost-sharing represents the time the deputy is available and assigned other duties exclusively under the responsibility of the Sheriff's Office and not related to school resource officer duties. We feel the current 2023 budget for the Sheriff's Office can cover the approximate maximum cost of \$15,352.00 for the County's share. However, due to other budget obligations and unforeseen future budget expenses, if there are insufficient funds to cover the additional officer at year-end, we request approval for a supplemental appropriation to be made to the Sheriff's Office budget to cover any projected cost center shortfall.

We appreciate the Board of Commissioner's favorable consideration of this matter and upon your approval requests the Board to authorize the agreement to be executed.

Sincerely,

Jeff Pauli
Undersheriff



MONROE COUNTY

FINANCE DEPARTMENT

125 East Second Street · Monroe, Michigan 48161-2197

Telephone: (734) 240-7250 · Fax (734) 240-7266

April 3, 2023

Mr. Scott Salow
Superintendent
Summerfield Schools
17555 Ida West Road
Petersburg, MI 49270

Re: Letter of Intent-Monroe County and Monroe County Sheriff's Office Contract for Summerfield Schools Resource Officer

Dear Mr. Salow:

Please accept this letter of the County's intent to enter into a contract providing one (1) School Resource Officer (SRO). The cost of the agreement is estimated using our preliminary budget figures. The County will calculate the contract price once the officer is selected for the assignment. While the 2023 County budget is set and all wage and applicable fringe costs are established, the contract stipulates the cost sharing will be based on the actual costs of the specific officer assigned to the school. The costs included herein are estimates, but not actual of what the contract price will be until we know who will be assigned.

The following outlines the minimum and maximum costs based on 2023 budgeted figures:

School Resource Officer Costs	Total Cost	Total School Cost	Overtime Rates
Minimum Employee Cost	\$83,889.24	\$57,546.34	\$49.69/hour
Maximum Employee Cost	\$146,663.33	\$100,608.11	\$76.72/hour

The objective of this communication is to outline the commitments of each party to what will be an agreement for law enforcement services as an additional SRO at Summerfield Schools. Until the agreement is reached and implemented, each party will rely on each other to prepare and put in place a number of actions.

County of Monroe:

1. Recruit and retain one (1) additional qualified officer to be added to the Sheriff's Office Deputy staffing levels to provide the necessary staffing to fill this position, assignment, and services under the agreement. The officer will become and remain an employee of the County of Monroe.
2. Prepare a final agreement when we know what officer will be assigned to the school including the cost of the officer for this calendar year. The County's cost share shall be 33.4% of the officer's cost.
3. Invoice the school on a quarterly basis for the cost of the Deputy Sheriff/SRO and other applicable costs per the local unit contract.

Sheriff's Office:

1. Prepare in consultation with the school, a plan to transition into the school a School Resource Officer. The parties mutually recognize sufficient time is required to recruit and ensure officers have completed police academy and field officer training to be able to back fill positions in the Sheriff's Office before an officer can be assigned to the school. At this time, we cannot confirm a certain date but will provide updates as the Sheriff's Office moves through the staffing process.
2. Select and otherwise assign a Deputy Sheriff to the contract for school resource officer in accordance with Sheriff's Office and County of Monroe policies and the collective bargaining unit covering Deputy Sheriffs.

Summerfield Schools:

1. Upon execution of this Letter of Intent, agree to reimburse the County for costs incurred by the County and/or Sheriff's Office that are specific to the school resource officer contract in preparing to provide services to the school. Costs include but are not limited to advertising for employment, pre-employment physicals and related examinations, costs of attending police academy for recruits, supplies and incidentals related to training and preparing the Deputy Sheriffs for assignment backfilling the force to allow for adding one (1) additional Deputy Sheriff and subsequent assignment to the school.
2. The above costs would only be assessed if, after executing this Letter of Intent, the school does not proceed with executing the school resource officer contract and implementing the contract between the parties.
3. Provide adequate space for the Deputy Sheriff at the school for the officer assigned to the contract to conduct operations on behalf of the school and Sheriff's Office.
- 4.

Letter of Intent-Summerfield Schools-Sheriff's Office

April 3, 2023

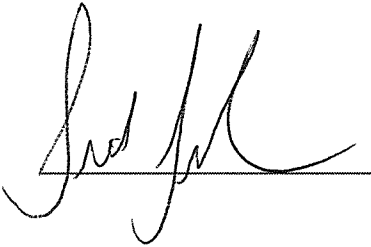
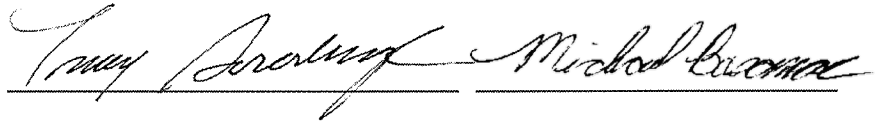
Page 3

In witness whereof, the parties have made and executed this Letter of Intent the 3rd day of
April 2023.

Summerfield Schools

Monroe County Sheriff's Office

County of Monroe

A handwritten signature in black ink, appearing to be "Jed J. H.", written over a horizontal line.Two handwritten signatures in black ink, "Trey Browning" and "Michael Browne", written over a horizontal line.

School Resource Officer Agreement Between Summerfield Schools, County of Monroe and Monroe County Sheriff

Whereas, the **Summerfield Schools** School District of Monroe County, Michigan, hereinafter referred to as (“School District”), desires the services of a Deputy Sheriff assigned to its School District for various school functions; and

Whereas, the County of Monroe, a Michigan Municipal Corporation, hereinafter referred to as (“County”), through its Sheriff, agrees to fund the County’s cost share amount of additional Deputy Sheriffs within the Monroe County Sheriff’s Office so as to provide law enforcement services to the School District through a School Resource Officer; and

Whereas, this Agreement is entered into by and between the County of Monroe, 125 East Second St. Monroe, Michigan 48161, the Monroe County Sheriff’s Office, 100 East Second St. Monroe, Michigan 48161, and the **Summerfield Schools, 17555 Ida West Road, Petersburg, Michigan 49270.**

Now, therefore, it is mutually agreed between the School District, County and the Sheriff that a school resource officer is provided to the School District under the following terms and conditions:

1. School Resource Officer Program

The County, through the Sheriff, shall assign to the School District one (1) Deputy Sheriff to implement the School Resource Program in accordance with such a schedule as the Sheriff, in consultation with the School District, shall determine to be appropriate during those days of the year when classes are scheduled and meet. During periods when school is not scheduled or when scheduled school sessions are canceled, the Deputy shall be reassigned to the Sheriff’s Office for regular duty.

2. Commencement and Duration of Agreement

This agreement shall commence on August 28, 2023 and shall continue thereafter for a minimum of three (3) consecutive school years, at which time the agreement will automatically renew, unless terminated by the School District, County and/or the Sheriff, in which case one hundred and eighty (180) days advance written notice of termination must be provided to all parties. The Sheriff shall reserve the right to re-assign the school resource officer at any time, during this agreement.

3. Cost

In consideration of the services to be provided herein, the School District agrees to pay 66.6% of the total cost of compensation of said deputy sheriff assigned as the school resource officer, including but not limited to wages, fringe benefits, as said costs shall be determined from time to time by the County and the provisions of the collective bargaining agreement covering the deputy sheriff. The County agrees to contribute and pay the remaining 33.4% of such total costs. The School District agrees to make payment of its share to the Monroe County Finance Department on a quarterly basis, within fourteen (14) days of receipt of written notification of said amount.

In addition to the School District's obligation to pay 66.6% of the total cost of the deputy sheriff's compensation, the School District agrees to pay the County on quarterly basis 3% of the School District's total cost share as administrative costs. The entire cost means the total compensation costs of the deputy sheriff.

4. Overtime

Any overtime incurred by the deputy sheriff at a school function as requested by the School District shall be fully borne by and paid by the School District. Overtime incurred at the request of the Sheriff shall be borne by the County. All overtime rates are to be paid in accordance with existing collective bargaining agreement terms, conditions and compensation rates in effect at the time the overtime is worked.

5. County Employee

The deputy sheriff assigned to the School District by the Monroe County Sheriff shall be considered an employee of the County, subject to the supervision and control of the Sheriff. When an emergency situation arises the deputy sheriff assigned may be reassigned to the Sheriff immediately until the emergency ceases. The School District reserves the right to replace the deputy sheriff assigned to the district with another deputy upon written request to the Sheriff.

6. Indemnification

The School District agrees to indemnify and hold harmless the County of Monroe, and the Monroe County Sheriff from any money losses, including legal expenses that may be sustained by the County of Monroe and/or Sheriff in excess of any existing insurance coverage that may arise out of the use of the deputy sheriff.

7. Entire Agreement

This Agreement contains all agreements between the parties and there are no representations, warranties, promises, agreements or understandings, oral, written or inferred, among the parties, unless reference is made thereto in this agreement.

8. Modification

This agreement may not be amended without prior written consent of all parties, and no amendments to the Agreement shall be binding upon any party until such amendment is placed in written form and executed by all parties hereto.

9. Binding Nature

This Agreement shall be binding upon the parties hereto and upon their respective successors and assigns.

10. Invalidity of Specific Provisions

If any clause, provision or section of the Agreement is ruled invalid or unenforceable by any court, the invalidity or unenforceability of such clause, provision or section shall not affect any of the remaining clauses, provisions or sections.

11. Execution in Counterparts

This Agreement may be executed in three (3) counterparts, one (1) for each of the three (3) parties, each of which shall be an original and all of which shall constitute but one (1) and the same instrument.

12. Governing Law

This Agreement shall be governed in all respects, whether as to validity, construction, performance or otherwise, by the laws of the State of Michigan.

In WITNESS WHEREOF, the School District, the County of Monroe and the Sheriff of Monroe County have executed this agreement.

Dated: _____, 2023

Summerfield Schools

By: _____
Superintendent

By: _____
President

By: _____
Secretary

Dated: _____, 2023

County of Monroe

By: _____
Mark Brant, Chairman

By: _____
Annamarie Osment, County Clerk

Dated: _____, 2023

Monroe County Sheriff

By: _____
Troy Goodnough, Sheriff



Monroe County Community Planning & Engagement Department

965 South Raisinville Road, Monroe, Michigan 48161

Telephone: 734-240-7375 • Fax: 734-240-3286 • www.co.monroe.mi.us/planning

April 12, 2023

Mr. Mark Brant, Chairman
Monroe County Board of Commissioners
125 E. Second Street
Monroe, MI 48161

RE: Farmland and Open Space Preservation Application Review

Dear Chairman Brant and Members of the Board:

Please find the attached review/recommendation from our County Planner for an application to the Farmland and Open Space Preservation program (Part 361 of the Natural Resources and Environmental Protection Act) for a property located in Whiteford Township. The Act calls for allowing local governing bodies receiving notice of these applications the opportunity to "review, comment, and make recommendations." Any comments or recommendations by the Board of Commissioners will be forwarded to the Township Board prior to their final approval.

Sincerely,

Jeff McBee
Community Planning & Engagement Director

2023

FARMLAND / OPEN SPACE REVIEW

Monroe County, Michigan

MEMORANDUM

DATE: April 18, 2023

TO: Monroe County Board of Commissioners

FROM: Staff

SUBJECT: Case #200.4-4-23-5

TOWNSHIP: Whiteford

OWNERS: Beck, W.

SECTION/P.C.: 21

TOWN/RANGE: T8S R6E

AERIAL PHOTO: #2020

LOCATION OF PROPERTY

The property consists of a parcel totaling approximately 5 acres in size. It is located on the west side of Sylvania-Petersburg Road south of Consear Road. The parcel is an addition to an existing PA 116 agreement for a 40-acre farm to the north on Consear Road between Sylvania-Petersburg Road and Turk Road.

RELATIONSHIP TO PUBLIC PLANS

The property is not served by public sewer service. The property is not presently served by public water service, but it will have access to public water in the near future. The Monroe County Comprehensive Plan designates the property as Open Space. The Whiteford Township Master Plan designates the property as Agricultural. The property is located in the 100-year flood zone of the Ottawa Lake Outlet.

EXISTING CHARACTERISTICS

After the addition of this 5-acre parcel, the property will total 45 acres in size. All 45 of the acres are cultivated. As the farm is at least 40 acres in size, it is eligible for the Farmland Preservation Program.

PLANNING ANALYSIS

The parcel consists of a Hoytville silty clay loam soil capable of producing 126 bushels of corn per acre. The applicant is requesting a 10-year agreement for the property.

Staff believes that this property should be included in the Farmland Preservation Program because it is part of the existing farm to the north that is already enrolled in a PA 116 agreement.

RECOMMENDATION

Staff recommends that this application should be approved for inclusion in the Farmland and Open Space Preservation Program because it is consistent with the intentions of Part 361 of Public Act 451 of 1994 (more commonly known as PA 116), and for the other reasons stated above.

RS



Farmland & Open Space Agreement

Monroe County Community Planning & Engagement

CASE#: 200.4-4-23-5
TOWNSHIP: Whiteford

DATE: 4/18/2023
OWNER: Beck, W.