

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JUNE 6, 2023

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, June 6, 2023. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
Mark Brant	Randy Richardville	Greg Moore, Jr.	David Hoffman
Dawn Asper	David Vensel	J. Henry Lievens	
Jay Heinzerling	David Swartout		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Moore led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lievens, supported by Commissioner Swartout to approve the June 6, 2023 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (05/16/2023 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to approve the minutes as presented for the May 16, 2023 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—

1. Jason Berry, Salvation Army Harbor Light—Wanted to update the Board on the progress of the Opioid Task Force. He has been the facilitator of the Task Force since February. He passed out two handouts to the Board and explained the Strategic Plan that includes the goals of Treatment, Harm Reduction, Support Services and Prevention.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION

1. Resolution Recognizing Whiteford Agricultural School District's Varsity Football Team on becoming Division 8 State Champions. Chairman Brant read the Resolution that was offered by Commissioner

Lievens and supported by Chairman Brant. Chairman Lievens presented the Resolution to Coach Thicken who thanked the Board. Pictures were taken with the Board and the team.

IX. FINANCE MATTERS

1. Approval of the 06/07/2023 Accounts Payable Current Claims Report in the amount of \$820,435.70

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to accept/not accept the 06/07/2023 Accounts Payable Current Claims Report for \$820,435.70 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

2. Letter dated June 1, 2023 from Mr. Michael Bosanac, Administrator/Chief Financial Officer regarding the Government Finance Officers Association Award of the Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ended December 31, 2021.

Mr. Bosanac explained the significance of receiving the Government Finance Officers Association Award of the Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year Ended December 31, 2021.

Motion by Commissioner Lievens, supported by Commissioner Asper to accept the communication and place it and the certificate on file.

Voice vote taken. Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 05/19/2023 in the amount of \$347,293.86
 - b. Check Register dated 05/26/2023 in the amount of \$2,717,850.21
 - c. Check Register dated 06/02/2023 in the amount of \$132,320.09

Motion by Commissioner Lievens, supported by Commissioner Swartout to confirm the Non-Claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated May 30, 2023 from Ms. Olivia Webb, Animal Control Division Director, Monroe County Sheriff's Office, requesting acceptance of a grant award in the amount of \$10,000 from Two Seven Oh Inc. The grant will provide funding for spaying/neutering and vaccinations of stray dogs and cats prior to their adoptions. No matching funds are required.

Chairman Brant read the request into the record.

Motion by Commissioner Heinzerling, supported by Commissioner Asper to accept the communication, place it on file and approve the request to accept a grant award in the amount of \$10,000 from Two Seven Oh Inc. with no matching funds required.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	Randy Richardville	Greg Moore, Jr.		David Hoffman	
Dawn Asper	David Vensel	J. Henry Lievens			
Jay Heinzerling	David Swartout				

Motion carried.

2. Letter dated May 22, 2023 from Mr. Jeff McBee, Community Planning & Engagement Director, submitting a Summary of a Farmland/Open Space review/recommendation from the County Planner and to approve two applications to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) for properties in Ash Township.

Chairman Brant read the request into the record.

Motion by Commissioner Asper, supported by Commissioner Lievens to accept the communication along with the Summary of Farmland review/recommendation to approve two applications to the Farmland and Open Space Preservation program for properties in Ash Township, place them on file and approve the recommendation of the County Planner.

Voice vote taken. Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS--None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the May 16, 2023 meeting: None

XVII. MEMBERS TIME

Commissioner Lievens—Thanked the Board for allowing him to bring the Resolution for the Whiteford Agricultural School District's Varsity Football Team in for their accolade. Finance team is wonderful.

Commissioner Asper—Since it's the last week of school, she would like to encourage everyone to get their kids involved in Vacation Bible School. We want to bring up this next generation to be great citizens and to know the Lord. Commend the 2nd Floor once again as they always make us look good.

All other Commissioners in attendance passed.

Commissioner Hoffman—Excused

Mr. Bosanac—Head's up that draft leases for the dental clinic at the Health Department will be on the next agenda as they will be expiring.

Commissioner Brant—He thinks that there should be a policy that the CFO should have a budget line item for a car/travel. Would like the Board to think about that.

XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:31 p.m. with no further business to conduct.

Respectfully submitted by:



Lisa E. Sanders

Deputy Clerk/Administrative Assistant

Monroe County Board of Commissioners