

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
AUGUST 15, 2023

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, August 15, 2023. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
Mark Brant	David Vensel	J. Henry Lievens	David Hoffman
Dawn Asper	David Swartout		Jay Heinzerling
Randy Richardville	Greg Moore, Jr.		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Asper led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Richardville, supported by Commissioner Lievens to approve the August 15, 2023 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (08/01/2023 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Moore to approve the minutes as presented for the August 1, 2023 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—

1. Presentation of the [MCOP Annual Report](#) Update by Ms. Stephanie Kasprzak, Executive Director, Monroe County Opportunity Program & The Opportunity Center @ ALCC.

IX. FINANCE MATTERS

1. Approval of the 08/16/2023 Accounts Payable Current Claims Report in the amount of \$1,155,715.57.

Motion by Commissioner Swartout, supported by Commissioner Asper, to accept the 08/16/2023 Accounts Payable Current Claims Report for \$1,155,715.57 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	David Vensel	J. Henry Lievens		David Hoffman	
Dawn Asper	David Swartout			Jay Heinzerling	
Randy Richardville	Greg Moore, Jr.				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims

- a. Check Register dated 08/04/2023 in the amount of \$367,054.17
- b. Check Register dated 08/11/2023 in the amount of \$548,012.38

Motion by Commissioner Lievens, supported by Commissioner Moore, to confirm the Non-Claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	David Vensel	J. Henry Lievens		David Hoffman	
Dawn Asper	David Swartout			Jay Heinzerling	
Randy Richardville	Greg Moore, Jr.				

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated August 7, 2023 from Ms. Tatyana Ivanova, Community Health & Public Health Preparedness Director, Monroe County Health Department, requesting approval to apply for and accept a Medical Reserve Corps State Territory and Tribal Nations, Representative Organizations for Next Generation (MRC-STTRONG) Grant from the Michigan Department of Health and Human Services in the amount of \$100,000. There is no match requirement for this grant during the award period of October 1, 2023 through May 31, 2025. This grant will allow the Monroe County Health Department to fund additional support to lead, train and update its MRC Unit.

Chairman Brant read the request into the record and Ms. Ivanova explained the grant further and answered questions.

Motion by Commissioner Lievens, supported by Commissioner Moore, to accept the communication, place it on file and approve the request to apply for and accept a Medical Reserve Corps State Territory and Tribal Nations, Representative Organizations for Next Generation (MRC-STTRONG) Grant from the Michigan Department of Health and Human Services in the amount of \$100,000 with no matching funds.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	David Vensel	J. Henry Lievens		David Hoffman	
Dawn Asper	David Swartout			Jay Heinzerling	
Randy Richardville	Greg Moore, Jr.				

Motion carried.

- Letter dated August 9, 2023 from Chief Deputy Chad Zeunen, Sheriff's Office, requesting authorization to apply for and accept a grant allocation award of \$15,791 from the U. S. Department of Justice, Bureau of Justice Assistance for a Byrne Justice Assistance Grant for community policing programs with no matching funds required.

Chairman Brant read the request into the record and Chief Deputy Zeunen answered questions.

Motion by Commissioner Lievens, supported by Commissioner Moore, to accept the communication, place it on file and approve the application and acceptance of the grant allocation for a Byrne Justice Assistance Grant in the amount of \$15,791 with no matching funds.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	David Vensel	J. Henry Lievens		David Hoffman	
Dawn Asper	David Swartout			Jay Heinzerling	
Randy Richardville	Greg Moore, Jr.				

Motion carried.

- Letter dated August 9, 2023 from Chief Deputy Chad Zeunen, Monroe County Sheriff's Office, requesting approval to apply for and accept a grant allocation from the Office of Highway Safety Planning in the amount of \$242,682 for the Secondary Road Patrol Grant and Traffic Accident Prevention Program for FY2024 with a local match of \$444,833 with \$111,208 of the local match included and funded in the 2023 Sheriff's Office budget and \$333,625 requested to be included in the Sheriff's 2024 budget.

Chairman Brant read the request into the record and Chief Deputy Zeunen answered questions.

Motion by Commissioner Swartout, supported by Commissioner Lievens, to accept the communication, place it on file and approve the request to apply for and accept a grant allocation from the Office of Highway Safety Planning in the amount of \$242,682 for the Secondary Road Patrol Grant and Traffic Accident Prevention Program for FY2024 with a match of \$444,833 with \$111,208 of the local match included and funded in the 2023 Sheriff's Office budget and \$333,625 requested to be included in the Sheriff's 2024 budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	David Vensel	J. Henry Lievens		David Hoffman	
Dawn Asper	David Swartout			Jay Heinzerling	
Randy Richardville	Greg Moore, Jr.				

Motion carried.

- Letter dated August 10, 2023 from Mr. Chris Westover, Environmental Health Director, Monroe County Health Department, requesting approval to submit a grant application for a Scrap Tire Clean-Up Grant in the amount of \$20,000 from the Michigan Department of Environment, Great Lakes, and Energy (EGLE). There is no match requirement for this grant.

Chairman Brant read the request into the record and Mr. Westover explained the grant further and the success of the Scrap Tire Clean-Up events.

Motion by Commissioner Lievens, supported by Commissioner Moore, to accept the communication, place it on file and approve the request to submit a grant application for a Scrap Tire Clean-Up Grant in the amount of \$20,000 from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) with no matching funds required.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	David Vensel	J. Henry Lievens		David Hoffman	
Dawn Asper	David Swartout			Jay Heinzerling	
Randy Richardville	Greg Moore, Jr.				

Motion carried.

- Letter dated August 8, 2023 from Mr. Jeff McBee, Human Resources Director, requesting approval to fill the Fairview Superintendent position at Step 5 on the non-union wage schedule with funding from the 2023 Fairview budget.

Motion by Commissioner Lievens, supported by Commissioner Asper, to accept the communication, place it on file and approve the request to fill the Fairview Superintendent position at Step 5 on the non-union wage schedule with funding from the 2023 Fairview budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Mark Brant	David Vensel	J. Henry Lievens		David Hoffman	
Dawn Asper	David Swartout			Jay Heinzerling	
Randy Richardville	Greg Moore, Jr.				

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the August 1, 2023 meeting: Special Tribute Recognizing Kim Comerzan for her Public Service to Monroe County and Retirement from the Monroe County Health Department.

XVII. MEMBERS TIME

Commissioner Heinzerling and Commissioner Hoffman—Excused

Commissioner Asper—Would like to congratulate the Fair and all the people that attended. I think this is the first year that we didn't have a "rain out" day. It was a wonderful event for the County.

Commissioner Lievens—This past week we lost a very important member of the community, Aaron Simonton. I would ask that you keep his family and his memory in your heart in the coming weeks.

Commissioner Swartout—Passed.

Commissioner Vensel—Wished Commissioner Richardville a Happy Birthday. He's been a friend of mine for the last 54 years. I hope he has many, many more.

Commissioner Moore—Congratulations to the Fair Board. This was the #1 attended in the history of the Fair.

Mr. Bosanac—Passed.

Commissioner Richardville—Passed.

Commissioner Brant—Passed.

XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:33 p.m. with no further business to conduct.

Respectfully submitted by:

Lisa E. Sanders

Lisa E. Sanders

Deputy Clerk/Administrative Assistant

Monroe County Board of Commissioners