

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
SEPTEMBER 19, 2023

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, September 19, 2023. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
David Hoffman	Jay Heinzerling	David Swartout	
Mark Brant	Randy Richardville	Greg Moore, Jr.	
Dawn Asper	David Vensel	J. Henry Lievens	

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Richardville led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Moore, supported by Commissioner Swartout to approve the September 19, 2023 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (08/15/2023 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Moore to approve the minutes as presented for the August 15, 2023 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—

1. Presentation of a six (6) month progress report on Monroe County Use of Funds Plan of Implementation-National Opioid Settlement by service providers delivering services under the Plan. [Link](#) to PowerPoint Presentation.

IX. FINANCE MATTERS

1. Approval of the 09/6/2023 Accounts Payable Current Claims Report in the amount of \$1,299,269.77.

Motion by Commissioner Richardville, supported by Commissioner Heinzerling to confirm the 09/06/2023 Accounts Payable Current Claims Report for \$1,299,269.77 and confirm the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

2. Approval of the 9/20/2023 Accounts Payable Current Claims Report in the amount of \$924,736.16 and approve the Claims for the date and amount presented.

Motion by Commissioner Lievens, supported by Commissioner Hoffman to confirm the 09/20/2023 Accounts Payable Current Claims Report for \$924,736.16 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried

3. Presentation of the County of Monroe's Annual Comprehensive Financial Report (ACFR) for year ended December 31, 2022, by Mr. Michael Bosanac, Administrator/Chief Financial Officer and Mr. Daniel Clark, Principal from independent auditor from Rehmann Robson.
[Link](#) to PowerPoint Presentation.

Brief highlight from the auditor:

- a. Overall, County's Finances are well managed.
- b. Good trend of positive GF results: 13 consecutive years with corresponding strong financial position.
- c. Overall, internal controls and financial reporting are accurate and compliant with good outcomes.
- d. Staff is small compared to other local units, but competent to handle the workload. Workload continues to increase with additional standards/complexity. ARPA financial management & program compliance is burdensome.
- e. Staff was responsive and engaging in all aspects of the audit and any follow up action.
- f. Continue addressing challenges of legacy benefit programs and cost control to create future financial stability. RHC is very good outcome & creates more financial stability with its funding ratio.
- g. No other concerns to report to the Governing Board.

Click [here](#) for the 2022 ACFR.

Click [here](#) for the 2022 Single Audit Act Compliance Report.

Motion by Commissioner Lievens, supported by Commissioner Hoffman to accept the County of Monroe's Annual Comprehensive Financial Report for the year-ended December 31, 2022 and retain an official copy on file.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

4. Letter dated September 11, 2023 from Mr. Jesse Stanford, Monroe County Treasurer presenting the report on the restricted account in the property foreclosure fund after the 2021 auctions reflecting the addition to the fund of \$234,072.92.

Mr. Stanford explained the report.

Motion by Commissioner Heinzerling, supported by Commissioner Lievens to accept the report from the Monroe County Treasurer regarding the restricted account in the property foreclosure fund after the 2021 auctions in the net amount of \$234,072.92 and place it on file.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims

- a. Check Register dated 08/18/2023 in the amount of \$298,868.11
- b. Check Register dated 08/25/2023 in the amount of \$202,098.48
- c. Check Register dated 09/01/2023 in the amount of \$389,376.86
- d. Check Register dated 09/08/2023 in the amount of \$460,542.38
- e. Check Register dated 09/15/2023 in the amount of \$610,139.51

Motion by Commissioner Lievens, supported by Commissioner Swartout, to confirm the Non-Claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated September 11, 2023 from Ms. Jamie Dean, Health Officer/Director, Monroe County Health Department, requesting approval to apply for and accept a grant from the Michigan Department of Health and Human Services (MDHHS) through the Strengthening PH Workforce and Infrastructure Grant. The total grant of \$704,738 covers four (4) years with annual allocations of \$176,184.50 through September 30, 2027. There is no additional matching grant amount. Chairman Brant read the request into the record.

Motion by Commissioner Lievens, supported by Commissioner Hoffman to accept the communication, place it on file and approve the request to apply for and accept a grant from the Michigan Department of Health and Human Services (MDHHS) through the Strengthening PH Workforce and Infrastructure grant of \$704,738 through September 30, 2027 with no matching funds required.

Discussion commenced about the annual allocations amount from the original letter and the dollar amount has been updated here to reflect the correct amount.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

2. Letter dated September 12, 2023 from Ms. Holly Flint, Community Corrections Coordinator, requesting approval to accept a fiscal year 2024 grant award and approve the \$313,658 contract from the State of Michigan Department of Corrections for the Monroe County Community Corrections. The grant requires a County match of \$111,834. The 2023 budget includes \$27,958.50 and \$83,875.50 is requested to be included in the 2024 budget.

Motion by Commissioner Lievens, supported by Commissioner Moore to accept the communication, place it on file and approve the request to accept the FY2024 grant award and approve the \$313,658 contract from the State of Michigan Department of Corrections for the Monroe County Community Corrections for the FY2024 with a required County match of \$111,834 of which \$27,958.50 is included in the current 2023 budget and \$83,875.50 is requested to be included in the 2024 budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

- Letter dated September 13, 2023 from Sheriff Troy Goodnough, Monroe County Sheriff submitting the updated Monroe County Animal Control Ordinance for Board consideration and adoption.

Chairman Brant read the request into the record. There was a motion on the floor but discussion commenced about some of the language in the Ordinance that needed to be updated or further defined. Sheriff Goodnough agreed to review and come back to the next meeting with an updated version.

Motion by Commissioner Lievens, supported by Commissioner Moore to postpone voting on this item and have it brought to the next meeting with an updated Ordinance.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

- Letter dated September 12, 2023 from Mr. Jeff McBee, Community Planning & Engagement Director, submitting a Summary of a Farmland/Open Space review/recommendation from the County Planner and to approve an application to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) for property in Dundee Township.

Chairman Brant read the request into the record. Commissioner Asper commenced discussion of some changes in part 361 of the Natural Resources and Environmental Protection Act that she does not agree with having to do with Solar Farms. Discussion continued.

Motion by Commissioner Hoffman, supported by Commissioner Heinzerling to accept the communication along with the Summary of Farmland review/recommendation to approve an application to the Farmland and Open Space Preservation program for property in Dundee Township, place it on file and approve the recommendation of the County Planner.

Voice vote taken. Commissioner Asper voted Nay. Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the August 15, 2023 meeting:
 - a. Special Tribute Recognizing the Center for Health Aging as a Nationally Accredited Senior Center.
 - b. Special Tribute Recognizing the Monroe Community Players 75th Anniversary.

XVII. MEMBERS TIME

Commissioner Lievens—When the Sheriff looks at the Animal Control Ordinance, I would be in favor of a 14-day hold instead of a 7-day hold for strays just in case someone is on vacation for a week.

Commissioner Moore—I'm impressed with Commissioner Asper and Commissioner Richardville for catching a couple math errors.

Commissioner Hoffman—It's exciting to be back.

Commissioner Asper—Thank you to the second floor for an amazing report. Department heads do so much to make us look good.

Commissioner Heinzerling—Passed.

Commissioner Swartout—Passed.

Commissioner Vensel—Passed.

Mr. Bosanac—Passed.

Commissioner Richardville—I'm just glad to have Commissioner Hoffman back next to me.

Commissioner Brant—Jason (Berry) and all the presenters, I appreciate the comprehensive report and we will see you back in six months.

XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 7:48 p.m. with no further business to conduct.

Respectfully submitted by:

Lisa E. Sanders

Lisa E. Sanders

Deputy Clerk/Administrative Assistant

Monroe County Board of Commissioners