

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
OCTOBER 17, 2023

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, October 17, 2023. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
David Hoffman	Jay Heinzerling	David Swartout	
Mark Brant	Randy Richardville	Greg Moore, Jr.	
Dawn Asper	David Vensel	J. Henry Lievens	

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Hoffman led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Hoffman, supported by Commissioner Heinzerling to approve the October 17, 2023 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (10/03/2023 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Swartout to approve the minutes as presented for the October 3, 2023 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—None

IX. FINANCE MATTERS

1. Approval of the 10/18/2023 Accounts Payable Current Claims Report in the amount of \$999,566.05.

Motion by Commissioner Heinzerling, supported by Commissioner Lievens to confirm the 10/18/2023 Accounts Payable Current Claims Report for \$999,566.05 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

2. Revenues, expenditures and cash balance report for the 3rd quarter ending September 30, 2023.

Mr. Michael Bosanac, Administrator/Chief Financial Officer discussed the reports.

No action required.

3. Update on status and development of 2024 Budget from Mr. Michael Bosanac, Administrator/Chief Financial Officer and Ms. Aundrea Armstrong, Deputy Administrator/Chief Financial Officer.

Mr. Bosanac and Ms. Armstrong explained the preliminary status on the development of the 2024 Budget and answered questions from Commissioners. At the November 7, 2023 meeting, there will be a Final Preliminary Budget Presentation and at the November 21, 2023 meeting, there will be the Public Hearing and Budget Presentation.

X. CONSENT AGENDA

1. Approval of Non-Claims

- a. Check Register dated 10/06/2023 in the amount of \$1,320,807.30
- b. Check Register dated 10/13/2023 in the amount of \$574,909.24

Motion by Commissioner Heinzerling, supported by Commissioner Swartout, to confirm the Non-Claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated October 10, 2023 from Mr. Jeff McBee, Community Planning & Engagement Director, requesting approval to apply for an AIB/CN Railway Grant up to the amount of \$25,000 from the non-profit organization America In Bloom (AIB). There is a 50% minimum match required and if approved, the matching amount will be funded from the 2024 Budget, subject to the final grant award. The purpose of the grant is to enhance landscapes in communities neighboring Canadian National (CN) rail lines.

Chairman Brant read the request into the record and Mr. McBee answered questions from Commissioners.

Motion by Commissioner Lievens, supported by Commissioner Hoffman to accept the communication, place it on file and approve the request to apply for an AIB/CN Railway Grant up to the amount of \$25,000 from America In Bloom (AIB) with a minimum match of 50% required, which is requested from the 2024 Budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

2. Letter dated October 11, 2023 from D/Lt. James Jarrett, Michigan State Police MANTIS, requesting approval to accept a FY2024 Byrne Justice Assistance Grant (JAG) in the amount of \$80,000 (a \$4,648 increase from what was applied for) from the Michigan State Police and U.S. Department of Justice. There are no matching funds required for this grant.

Chairman Brant read the request into the record.

Motion by Commissioner Heinzerling, supported by Commissioner Lievens to accept the communication, place it on file and approve the request to accept a FY2024 Byrne Justice Assistance Grant (JAG) in the amount of \$80,000 from the Michigan State Police and U.S. Department of Justice with no matching funds required.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the October 3, 2023 meeting: None

XVII. MEMBERS TIME

Commissioner Asper—I'm just grateful that we have really smart people on the 2nd floor that make us look good every year and I am looking forward to the final budget. Thank you so much.

Commissioner Moore—We have a TMACOG Board of Trustee meeting tomorrow so I will be attending because Drain Commissioner Thompson is not available. On the agenda is approval of the 2023 Congestion Mitigation and Air Quality and Carbon Reduction Program Scoring and Funding Recommendation and where to allocate \$12 million. Also, amending the By-laws. If anyone wants an update on that meeting just reach out to me.

Commissioner Hoffman—I want to tail on to what Dawn said about the 2nd floor. I was out on U.S. 23 and M 14 today and when you are out there driving, beware of the electric cars. If you have somebody that stops in front of you because they lose a charge, be careful.

Commissioner Heinzerling—I would like to look into the Broadband more with Mike (Bosanac) and see exactly where that's going.

Mr. Bosanac—Passed

Commissioner Lievens, Vensel, Swartout, Richardville, and Brant all passed.

XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:47 p.m. with no further business to conduct.

Respectfully submitted by:



Lisa E. Sanders

Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners