

MONROE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
NOVEMBER 21, 2023

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, November 21, 2023. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

| PRESENT       |                    |                  | ABSENT       |
|---------------|--------------------|------------------|--------------|
| David Hoffman | Jay Heinzerling    | Greg Moore, Jr.  | David Vensel |
| Mark Brant    | Randy Richardville | J. Henry Lievens |              |
| Dawn Asper    | David Swartout     |                  |              |

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Moore led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Swartout, supported by Commissioner Heinzerling to approve the November 21, 2023 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (11/07/2023 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to approve the minutes as presented for the November 7, 2023 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—None

IX. FINANCE MATTERS

1. Approval of the 11/22/2023 Accounts Payable Current Claims Report in the amount of \$1,172,462.09.

Motion by Commissioner Hoffman supported by Commissioner Heinzerling to accept the 11/22/2023 Accounts Payable Current Claims Report for \$1,172,462.09 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

| AYE           |                    |                  | NAY | EXCUSED      | ABSTAIN |
|---------------|--------------------|------------------|-----|--------------|---------|
| David Hoffman | Jay Heinzerling    | Greg Moore, Jr.  |     | David Vensel |         |
| Mark Brant    | Randy Richardville | J. Henry Lievens |     |              |         |
| Dawn Asper    | David Swartout     |                  |     |              |         |

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
  - a. Check Register dated 11/09/2023 in the amount of \$594,409.33
  - b. Check Register dated 11/17/2023 in the amount of \$506,808.12

Motion by Commissioner Lievens, supported by Commissioner Moore, to confirm the Non-Claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

| AYE           |                    |                  | NAY | EXCUSED      | ABSTAIN |
|---------------|--------------------|------------------|-----|--------------|---------|
| David Hoffman | Jay Heinzerling    | Greg Moore, Jr.  |     | David Vensel |         |
| Mark Brant    | Randy Richardville | J. Henry Lievens |     |              |         |
| Dawn Asper    | David Swartout     |                  |     |              |         |

Motion carried.

XI. COMMUNICATIONS—None

XII. PUBLIC HEARINGS—

1. Consideration of Recommended 2024-2025 County of Monroe Annual Line Item Budget Resolution.

Click [here](#) for the 2024-2025 Recommended Annual Line Item Budget, which is posted on the County website. County Administrator/Chief Financial Officer provided a summary overview of the Recommended Budget. Public Ad on Hearing & Recommended Budget available for public inspection on November 9 on the Website, Board & County Clerk's Offices. Notice published November 12 & 13-Monroe News. Click [here](#) for the PowerPoint presentation.

Chairman Brant made a few remarks on the Budget process.

Chairman Brant opened the Public Hearing at 6:27 p.m.

No Public Comments were made and the Clerk had not received any emails or other correspondence with regard to the Recommended 2024-2025 County of Monroe Annual Line Item Budget. Yes, the Budget has been available for review per the Public Hearing Notice.

Chairman Brant closed the Public Hearing at 6:28 p.m.

Legal Advisor, Tom Graham advised that he reviewed the Budget Resolution and issued a letter of approval. The Budget Resolution is in order for adoption.

Chairman Brant asked if there were any comments from the Commissioners and there were none.

Motion by Commissioner Lievens, supported by Commissioner Hoffman to accept the 2024-2025 Recommended Budget and approve the Resolution to Adopt the 2024-2025 Annual Line Item Budget as the General Appropriations Act of the County of Monroe.

Roll call by Clerk as follows:

| AYE           |                    |                  | NAY | EXCUSED      | ABSTAIN |
|---------------|--------------------|------------------|-----|--------------|---------|
| David Hoffman | Jay Heinzerling    | Greg Moore, Jr.  |     | David Vensel |         |
| Mark Brant    | Randy Richardville | J. Henry Lievens |     |              |         |
| Dawn Asper    | David Swartout     |                  |     |              |         |

Motion carried.

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the November 7, 2023 meeting: None

XVII. MEMBERS TIME

Commissioner Heinzerling—Happy Thanksgiving everyone and be safe.

Commissioner Lievens—It's one thing to say how efficient that last year that the budget is finally equal to and surpasses from when I started out almost 2 decades ago. At that time, we had about 600 employees and now we are at 423. There were times when there were layoffs, reduced budgets and tears. It's nice to have efficient governance to make Monroe County a nice place to live, work, raise a family and stay here.

Commissioner Asper—Commissioner Lievens just mentioned all the reasons why on Thanksgiving we should have grateful hearts. We are living in the greatest country in the world and the greatest county in the world. I am grateful for all of the people that make us look good. When they put these numbers together and they continue to inform us so well so we can make good decisions and I appreciate that.

Commissioner Hoffman—I think you said it all Mark when you spoke of all of us speaking with one voice. Henry you tied it up nice and tight for us. Our administration is doing a great job. I want to note that the Christmas lights out there look beyond pretty. I've never seen Christmas lights look so nice before in front of the Courthouse. Everybody have a nice holiday.

Commissioner Moore, Commissioner Swartout, Commissioner Richardville and Commissioner Brant all passed.

Commissioner Vensel—Excused

Mr. Bosanac passed.

XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:33 p.m. with no further business to conduct.

Respectfully submitted by:



Lisa E. Sanders

Deputy Clerk/Administrative Assistant  
Monroe County Board of Commissioners