# MONROE COUNTY BOARD OF COMMISSIONERS
# REGULAR MEETING MINUTES
# DECEMBER 5, 2023

## I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe on Tuesday, December 5, 2023. Chairman Mark Brant called the meeting to order at 6:00 p.m.

## II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

| PRESENT | | | ABSENT |
|---|---|---|---|
| David Hoffman | Jay Heinzerling | David Swartout | |
| Mark Brant | Randy Richardville | Greg Moore, Jr. | |
| Dawn Asper | David Vensel | J. Henry Lievens | |

A quorum being present, the Board proceeded to conduct business.

## III. PLEDGE OF ALLEGIANCE

Commissioner Swartout led the Pledge of Allegiance.

## IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

## V. APPROVAL OF AGENDA

Motion by Commissioner Lievens, supported by Commissioner Swartout to approve the December 5, 2023 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

## VI. APPROVAL OF MINUTES (11/21/2023 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to approve the minutes as presented for the November 21, 2023 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

## VII. PUBLIC COMMENT—None

## VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—None

## IX. FINANCE MATTERS

1. Approval of the 12/06/2023 Accounts Payable Current Claims Report in the amount of $551,465.98.

   Motion by Commissioner Hoffman supported by Commissioner Asper to accept the 12/06/2023 Accounts Payable Current Claims Report for $551,465.98 and approve the Claims for the date and amount presented.

   Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---|---|---|---|---|---|
| David Hoffman | Jay Heinzerling | David Swartout | | | |
| Mark Brant | Randy Richardville | Greg Moore, Jr. | | | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |

   Motion carried.

## X. CONSENT AGENDA

1. Approval of Non-Claims
   a. Check Register dated 11/22/2023 in the amount of $201,551.82
   b. Check Register dated 12/01/2023 in the amount of $221,351.69

   Motion by Commissioner Lievens, supported by Commissioner Moore, to confirm the Non-Claims payments as presented on the agenda for the dates and amounts listed.

   Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---|---|---|---|---|---|
| David Hoffman | Jay Heinzerling | David Swartout | | | |
| Mark Brant | Randy Richardville | Greg Moore, Jr. | | | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |

   Motion carried.

## XI. COMMUNICATIONS

Board Action:

1. Letter dated November 30, 2023 from Mr. Chad Zeunen, Chief Deputy, Sheriff's Office, requesting to accept a training grant award from the Michigan Commission on Law Enforcement Standards in the amount of $24,286.45 with a local match amount required of $8,096.00 with the local match funded in the 2024 Sheriff's Office budget.

   Chairman Brant read the request into the record. Chief Deputy Zeunen answered questions from Commissioners.

   Motion by Commissioner Lievens, supported by Commissioner Swartout to accept and place the communication on file and approve acceptance of the grant award from the Michigan Commission on Law Enforcement Standards in the amount of $24,286.45 with a local match amount required of $8,096.00 funded in the 2024 Sheriff's Office budget.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---|---|---|---|---|---|
| David Hoffman | Jay Heinzerling | David Swartout | | | |
| Mark Brant | Randy Richardville | Greg Moore, Jr. | | | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |

Motion carried.

2. Letter dated November 28, 2023 from Ms. Jamie Dean, Health Officer/Director, Health Department, requesting approval to apply for and accept a Medical Marihuana and Oversight Grant from the Michigan Department of Licensing and Regulatory Affairs (LARA) in the amount of $47,455.00 with no matching funds required.

   Chairman Brant read the request into the record.

   Motion by Commissioner Lievens, supported by Commissioner Hoffman to accept the communication, place it on file and approve the request to apply for and accept a Medical Marihuana and Oversight Grant from the Michigan Department of Licensing and Regulatory Affairs (LARA) in the amount of $47,455.00 with no matching funds required.

   Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---|---|---|---|---|---|
| David Hoffman | Jay Heinzerling | David Swartout | | | |
| Mark Brant | Randy Richardville | Greg Moore, Jr. | | | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |

Motion carried.

3. Letter dated November 28, 2023 from Mr. Jacob Perry, Director of Information Technology, requesting approval to submit a local consent agreement to the Michigan Department of Technology, Management & Budget (DTMB). The request is for an appropriation of FY2022 State and Local Cybersecurity Grant Program (SLCGP) funds provided to the State of Michigan by the Department of Homeland Security (DHS) and funded by the Infrastructure and Jobs Act (IIJA) in an amount to be determined.

   Chairman Brant read the request into the record.

   Motion by Commissioner Lievens, supported by Commissioner Asper to accept the communication, place it on file and approve the request to submit a local consent agreement to the Michigan Department of Technology, Management & Budget (DTMB) for an appropriation of FY2022 State and Local Cybersecurity Grant Program (SLCGP) funds provided to the State of Michigan by the Department of Homeland Security (DHS) and funded by the Infrastructure and Jobs Act (IIJA) in an amount to be determined.

Roll call by Clerk as follows:

| AYE | | | NAY | EXCUSED | ABSTAIN |
|---|---|---|---|---|---|
| David Hoffman | Jay Heinzerling | David Swartout | | | |
| Mark Brant | Randy Richardville | Greg Moore, Jr. | | | |
| Dawn Asper | David Vensel | J. Henry Lievens | | | |

Motion carried.

4. Appointments/Reappointments of Monroe County Board/Commission members.

   Motion by Commissioner Lievens, supported by Commissioner Swartout to confirm the Chairman's nominations to the Boards and Commissions and place the roster of appointments/reappointments communication on file.

   Voice vote taken. Motion carried.

5. Letter dated November 30, 2023 from Chairman Mark Brant, submitting the year-end 2023-progress report of the Monroe County Board of Commissioners 2023-2024 Goals.

   Link to Board of Commissioners 2023-2024 Goals progress report.

   Motion by Commissioner Heinzerling, supported by Commissioner Lievens to accept the communication with the accompanying report and place it on file.

   Voice vote taken. Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS
1. Copies of any Tributes or Certificates issued since the November 21, 2023 meeting: None

XVII. MEMBERS TIME
Commissioner Hoffman—Thank you to all the Directors and people who attended tonight. I know it was a fast, smooth meeting but that's the way we like it to be. Road Commission (Dave Leach), thank you for coming.

Commissioner Asper—Thank you to the entire team that presents all of this. We have our budget made, we are looking good as a county throughout the whole state, and I really appreciate all the hard work that goes behind that. We don't see most of it but I know it's a lot. I appreciate all the people that come in and attend our meetings that are heads of their departments. I really appreciate that our IT has been really excellent with what is going on across the nation with hacking and such. I wish that all of you have a wonderful Christmas and see you in the new year.

Commissioner Moore—Confirmed that there is a meeting scheduled on December 19.

Commissioner Lievens—Acknowledged the guests tonight. I had a chance to speak to some.

Commissioner Richardville—Thank you to those who volunteer to be on the Boards and Commissions. A good community is an involved community. Many people who served on the Boards and Commissions have been on them for several years and we appreciate them.

Commissioner Swartout, Commissioner Heinzerling, Commissioner Brant and Commissioner Vensel all passed.

Mr. Bosanac—On Thursday I am going to appoint Mr. Perry our IT Director to our advisory panel on the MMRMA. The panel specializes in cybersecurity. He will be working with a group of other IT Directors from across the state, which will be good for us. As Chairman Brant said, the quality of some of the applicants for Boards and Commissions were outstanding. As an example, Bruce (Kral) has been here for a number of meetings and he's going to be an outstanding member of the EMA with his background.

XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:15 p.m. with no further business to conduct.

Respectfully submitted by:
Lisa E. Sanders
Lisa E. Sanders
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners