MONROE COUNTY BOARD OF COMMISSIONERS
ORGANIZATIONAL MEETING MINUTES
JANUARY 9, 2024

I. CALL TO ORDER

The Monroe County Board of Commissioners held an Organizational Meeting in the City of Monroe on Tuesday, January 9, 2024. Monroe County Clerk, Annamarie Osment, called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
David Hoffman	Jay Heinzerling	David Swartout	
Mark Brant	Randy Richardville	Greg Moore, Jr.	
Dawn Asper	David Vensel	Henry Lievens	

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

County Clerk, Annamarie Osment led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer

V. ELECTION OF BOARD OF COMMISSIONERS CHAIRPERSON AND VICE-CHAIRPERSON

A. Election of Chairperson:

Clerk Annamarie Osment opened the floor for nominations for Chairperson.

Commissioner Richardville nominated Commissioner Brant for Chairman of the Monroe County Board of Commissioners.

No other nominations were offered. Clerk Annamarie Osment closed the nominations for Chairperson.

Motion by Commissioner Asper, supported by Commissioner Hoffman to elect Commissioner Mark Brant as Chairman of the Monroe County Board of Commissioners.

Roll call vote by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried and Chairman Brant presided over the meeting from this point forward.

B. Election of Vice-Chairperson:

Chairman Brant asked for nominations for Vice-Chairperson.

Commissioner Lievens nominated Commissioner Richardville for Vice-Chairman of the Monroe County Board of Commissioners.

No further nominations were offered. Chairman Brant closed the nominations for Vice-Chairman.

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to elect Commissioner Randy Richardville as Vice-Chairman of the Monroe County Board of Commissioners.

Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

VI. APPROVAL OF AGENDA

Motion by Commissioner Heinzerling, supported by Commissioner Swartout to approve the January 9, 2024 Organizational Agenda as presented.

Voice vote taken. Motion carried.

VII. APPROVAL OF MINUTES (12/19/2023 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Moore to approve the minutes as presented for the December 19, 2023 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VIII. NEW BUSINESS

A. Payment of Accounts Payable Current Claim Report

1. Payment of the 01/03/2024 Accounts Payable Current Claims Report in the amount of $1,134,274.91.

Motion by Commissioner Hoffman, supported by Commissioner Heinzerling to confirm the Accounts Payable Current Claims payment as presented on the agenda for the date and amount listed.

Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

2. Payment of Non-Claims
   a. Check Register dated 12/22/2023 in the amount of $803,026.39
   b. Check Register dated 12/29/2023 in the amount of $335,889.44
   c. Check Register dated 01/05/2024 in the amount of $334,256.08

Motion by Commissioner Moore, supported by Commissioner Swartout to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

B. Establish Date to Submit Proposed Changes to the Bylaws

Discussion commenced that any suggested amendments to the Board's Bylaws should be provided to Legal Counsel by February 12, 2024 and voted on at the second Board meeting in February (02/20/2024).

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to provide any suggested amendments to the Board's Bylaws to Legal Counsel by February 12, 2024 and voted on at the second Board meeting in February (02/20/2024).

Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

C. Board Action:

1. Letter dated December 28, 2023 from Mr. Jesse Stanford, County Treasurer submitting the County Treasurer bond for 2024.

   Chairman Brant read the information into the record.

   Motion by Commissioner Heinzerling, supported by Commissioner Hoffman to accept the communication and place it on file along with the blanket fidelity bond from County Treasurer for 2024.

   Voice vote taken. Motion carried.

2. Letter dated December 20, 2023 from Ms. Jamie Dean, Health Officer/Director, Monroe County Health Department, requesting approval confirmation submitting the Advancing Healthy Births Grant Funding from the Michigan Perinatal Quality Collaborative in the amount of $25,000. The submission deadline of the grant was January 8, 2024, and in order meet the deadline, the County Administrator approved the application, subject to the Board's confirmation. The objective of this funding is to improve equity, reduce disparate outcomes and ensure healthy birth outcomes for Michigan families. There are no matching funds required for this grant request.

   Chairman Brant read the request into the record.

   Motion by Commissioner Lievens, supported by Commissioner Hoffman to accept the communication, place it on file and approve the submitted application for Advancing Healthy Births Grant Funding from the Michigan Perinatal Quality Collaborative in the amount of $25,000 with no matching funds required.

   Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

3. Letter dated December 27, 2023 from Mr. Michael Woolford, Equalization Director submitting the 2023 Monroe County Equalization Study.

   Click here for complete 2023 Equalization Study.

   Mr. Woolford explained the Study.

   Motion by Commissioner Lievens, supported by Commissioner Heinzerling to accept the communication and place the study on file.

   Voice vote taken. Motion carried.

4. Letter dated January 4, 2024 from Ms. Aundrea Armstrong, Deputy Administrator/Chief Financial Officer submitting the Budget Calendar for development of the 2025-2026 Recommended County of Monroe Annual Line Item Budget.

   Chairman Brant read the information into the record.

   Motion by Commissioner Heinzerling, supported by Commissioner Asper to accept the communication, place it on file, and approve the Budget Calendar for development of the 2025-2026 Recommended County of Monroe Annual Line Item Budget.

   Voice vote taken. Motion carried.

IX. PUBLIC COMMENT—None

X. ANNOUNCEMENTS—

1. Click here for the Listing of Board and Commission Meetings publicly posted and on County Website
2. Copies of any Tributes or Certificates issued since the December 19, 2023 meeting: None

XI. MEMBERS TIME

Commissioner Hoffman—I want to thank everyone for coming out on this ugly night; we appreciate your support.

Commissioner Vensel—Pass

Commissioner Heinzerling—Pass

Commissioner Asper—Happy New Year and as a reminder that we don't rely on the year we rely on the one who makes all things new. Also, Hail to the Victors!

Commissioner Lievens—Congratulations to our newly elected leadership.

Commissioner Swartout—Pass.

Commissioner Moore—I hope everyone had a good Christmas and New Year and congratulations to the Chairman and Vice-Chairman.

Commissioner Richardville—Thank you everyone for your vote tonight. I'll do the best I can in the next year. Our meeting will be at a different venue next time.

Michael Bosanac, Administrator/CFO—You have the 2024 budget on your dais and it's posted on the website. Next meeting will be January 23 at the River Raisin National Battlefield Park. We will meet in the auditorium. We will have a table set up at the front just off the stage and you will conduct your normal business. The meeting will be posted here and at that location. Please join us at 5:00 p.m. for a networking hour in which there will be some light hors d'oeuvres. We will have members of our Economic Development team who helped write our new Economic Development Strategic Plan/Link 2.0. The members of each of those four pillar teams and the captains will be there which will be about 30-40 people for you to talk to. There will be a formal presentation that night of Link 2.0.

Commissioner Brant—Thank you all for your support and we hope to have another positive year like last year.

XII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:21 p.m. with no further business to conduct.

Respectfully submitted by:
Lisa E. Sanders
Lisa E. Sanders
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners