

MONROE COUNTY BOARD OF
COMMISSIONERS REGULAR
MEETING MINUTES
FEBRUARY 20, 2024

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, February 20, 2024. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
David Hoffman	Randy Richardville	Greg Moore, Jr.	Jay Heinzerling
Mark Brant	David Vensel	J. Henry Lievens	
Dawn Asper	David Swartout		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Swartout led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lievens, supported by Commissioner Hoffman to approve the February 20, 2024 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (02/06/2024 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Swartout to approve the minutes as presented for the February 6, 2024 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—

1. Dr. Arun Gupta, an addiction medicine practitioner, discussed his book, “The Preventable Epidemic”, and his thoughts on resolving the Opioid Crisis.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—None

IX. FINANCE MATTERS

1. Payment of the 02/21/2024 Accounts Payable Current Claims Report in the amount of \$1,376,124.40.

Motion by Commissioner Hoffman, supported by Commissioner Swartout, to accept the 02/21/2024 Accounts Payable Current Claims Report for \$1,376,124.40 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Randy Richardville	Greg Moore, Jr.		Jay Heinzerling	
Mark Brant	David Vensel	J. Henry Lievens			
Dawn Asper	David Swartout				

Motion carried.

2. Letter dated February 15, 2024 from Mr. Jesse Stanford, County Treasurer enclosing the 42nd Annual Report of monies on deposit in the Monroe County Probate Court Escheats Account.

Mr. Stanford explained the report.

Motion by Commissioner Hoffman, supported by Commissioner Asper to accept the Treasurer's 42nd Annual Report of moneys on deposit in the Monroe County Probate Court Escheats Account and place on file as a permanent record.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Randy Richardville	Greg Moore, Jr.		Jay Heinzerling	
Mark Brant	David Vensel	J. Henry Lievens			
Dawn Asper	David Swartout				

Motion carried.

3. Letter dated February 13, 2024 from Mr. Jesse Stanford, Monroe County Treasurer transmitting the Cash and Investment Report for the quarter ending December 31, 2023.

Mr. Stanford explained the Report.

Motion by Commissioner Swartout, supported by Commissioner Asper to accept and place on file the December 31, 2023 Cash and Investment Report from the Monroe County Treasurer.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Randy Richardville	Greg Moore, Jr.		Jay Heinzerling	
Mark Brant	David Vensel	J. Henry Lievens			
Dawn Asper	David Swartout				

Motion carried.

4. Letter dated February 13, 2024 from Ms. Aundrea Armstrong, Deputy Administrator/Chief Financial Officer submitting the audit engagement letter dated February 2, 2024 from auditor Rehmann, for professional services to be performed on the audit for the fiscal year ended December 31, 2023.

Ms. Armstrong discussed the audit engagement letter.

Motion by Commissioner Lievens, supported by Commissioner Asper to accept the communication and place it on file.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Randy Richardville	Greg Moore, Jr.		Jay Heinzerling	
Mark Brant	David Vensel	J. Henry Lievens			
Dawn Asper	David Swartout				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 02/09/2024 in the amount of \$485,730.25
 - b. Check Register dated 02/16/2024 in the amount of \$386,921.66

Motion by Commissioner Lievens, supported by Commissioner Swartout to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Randy Richardville	Greg Moore, Jr.		Jay Heinzerling	
Mark Brant	David Vensel	J. Henry Lievens			
Dawn Asper	David Swartout				

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated February 13, 2024 from Chief Deputy Chad Zeunen, Sheriff's Office, requesting approval to apply for the Fiscal Year 2024 Marine Safety Grant to the Michigan Department of Natural Resources in the amount up to \$69,084 that is included in the 2024 adopted budget.

Chairman Brant read the request into the record.

Motion by Commissioner Lievens, supported by Commissioner Swartout to accept the communication, place it on file and approve the request to apply for the Fiscal Year 2024 Marine Safety Grant to the Michigan Department of Natural Resources in the amount up to \$69,084.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Randy Richardville	Greg Moore, Jr.		Jay Heinzerling	
Mark Brant	David Vensel	J. Henry Lievens			
Dawn Asper	David Swartout				

Motion carried.

2. Letter dated February 9, 2024 from Mr. Jason Berry, Community Planning & Engagement Director, submitting a review/recommendation from the County Planner of an application to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) for property in London Township.

Chairman Brant read the request into the record.

Motion by Commissioner Lievens, supported by Commissioner Swartout to accept the communication along with the review/recommendation for an application to the Farmland and Open Space Preservation program for property in London Township, place it on file and submit the recommendation of the County Planner to the London Township Board.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Randy Richardville	Greg Moore, Jr.		Jay Heinzerling	
Mark Brant	David Vensel	J. Henry Lievens			
Dawn Asper	David Swartout				

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—

1. Draft Revision Summary of Amendments to Board of Commissioners Bylaws and Rules of Procedure. [Link to Draft.](#)

Discussion commenced that Deputy Clerk has all the changes from Legal Counsel to update the Bylaws and Rules of Procedure.

No action taken at this time.

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS—

1. Copies of any Tributes or Certificates issued since the February 6, 2024 meeting:
None

XVII. MEMBERS TIME

Commissioner Hoffman—Thank you to everyone for coming out tonight.

Commissioner Vensel—Thank you to Dr. Gupta for coming to speak to the Board and going on record his commitment to helping all of us in Monroe County with Opioid Use Disorder. It's a major problem and he's committed.

Commissioner Asper—Would like to publically thank the firefighters who came to our house on Saturday, February 10th and saved the house, my dog, my husband and my grandchildren. They are just very fine people and they even came from Exeter; it wasn't just Carleton. They are just the finest people. I just can't say enough about them so I just want to thank them publically. .

Michael Bosanac, Administrator/CFO—Passed

Commissioner Richardville—Dawn went through a difficult time but she called to see if any of the people at Oaks could use the slaughtered pig that was in her freezer that would have gone bad. In the midst of her tragedy she thought to call and see if anyone could use this. It was very much appreciated.

Commissioner Heinzerling—Excused

Commissioner Swartout, Commissioner Moore, Commissioner Lievens and Commissioner Brant all passed.

XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:18 p.m. with no further business to conduct.

Respectfully submitted by:

Lisa E. Sanders

Lisa E. Sanders

Deputy Clerk/Administrative Assistant

Monroe County Board of Commissioners