MONROE COUNTY BOARD OF COMMISSIONERS REGULAR MEETING MINUTES MARCH 5, 2024

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, March 5, 2024. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
David Hoffman	Jay Heinzerling	David Swartout	
Mark Brant	Randy Richardville	Greg Moore, Jr.	
Dawn Asper	David Vensel	J. Henry Lievens	

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Vensel led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Heinzerling, supported by Commissioner Swartout to approve the March 5, 2024 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (02/20/2024 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Hoffman to approve the minutes as presented for the February 20, 2024 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION

1. Presentation of the Year 2-Plan of Implementation National Opioid Settlement Funds. Mr. Michael Bosanac, Administrator/Chief Financial Officer gave the presentation.

Ms. Sarah Derigo, Sheriff Goodnough, Ms. Jamie Dean and Mr. Bosanac answered questions from Commissioners.

Motion by Commissioner Lievens, supported by Commissioner Swartout to approve Year 2-Plan of Implementation National Opioid Settlement Funds as presented with a request from Commissioner Lievens that he would like to see a more robust percentage going for prevention next year.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	Greg Moore, Jr.			
Mark Brant	David Vensel	J. Henry Lievens			Randy Richardville
Dawn Asper	David Swartout				

Motion carried.

IX. FINANCE MATTERS

1. Payment of the 03/06/2024 Accounts Payable Current Claims Report in the amount of $505,430.54.

Motion by Commissioner Heinzerling, supported by Commissioner Hoffman, to accept the 03/06/2024 Accounts Payable Current Claims Report for $505,430.54 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
   a. Check Register dated 02/23/2024 in the amount of $322,537.27
   b. Check Register dated 03/01/2024 in the amount of $301,801.60
   c. Check Register dated 03/01/2024 in the amount of $7000.00

Motion by Commissioner Heinzerling, supported by Commissioner Lievens to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated February 23, 2024 from Mr. John Conlin, Emergency Management Director, requesting approval to accept additional funds in the amount of $50,000 from the Southeastern Michigan Urban Area Security Initiative (UASI) Planning Board for Monroe County. This is in addition to the UASI FY2022 grant which was previously approved by the Board on November 7, 2023. This Regional funding of is used to support local UASI Solution Area Planners in Monroe County.

   Chairman Brant read the request into the record.

   Motion by Commissioner Lievens, supported by Commissioner Heinzerling to accept the communication, place it on file and approve the acceptance of additional funding of $50,000, from the Southeastern Michigan Urban Area Security Initiative (UASI) Planning Board for Monroe County for FY2022 with no matching funds required.

   Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS

1. Revisions and updates to the Monroe County Board of Commissioners By-Laws and Rules of Procedure. Link to 2024 By-Laws.

   Legal Advisor, Tom Graham answered questions from Commissioners. He would like to have the By-Laws reviewed at the end of the year once the Commissioners terms are changed from 2 years to 4 years.

Motion by Commissioner Lievens, supported by Commissioner Moore to approve the Monroe County Board of Commissioners By-Laws and Rules of Procedure as presented and adopt the accompanying Resolution.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS—

1. Copies of any Tributes or Certificates issued since the February 20, 2024 meeting: None

XVII. MEMBERS TIME

Commissioner Hoffman—We are on the right track with this Opioid Settlement Implementation and our Administrator is the man for the job. The Dundee Wrestling team are #1 again. Thank you to the appointees that we have for the Museum Board of Trustees. He mentioned that the County Museum's Historical Projects Fund made possible through the museum millage and how it has benefited the Old Mill Museum in Dundee; the most recent example being assistance with a roofing project.

Commissioner Vensel—Appreciate the work of the Opioid Task Force in keeping the settlement funding moving forward. Looking forward to honing the process. Maybe there could be an RFP process as suggested by the Michigan Association of Counties Toolkit. It could help develop a consistent process.

Commissioner Moore—I echo Commissioner Vensel. On another note, Darryl Diamond of the Monroe County Fairgrounds sent me an email showing all the off-season events that are held at the Fairgrounds. I look forward to checking them out.

Commissioner Asper—I appreciate that you were able to answer my questions about the Year 2-Plan of Implementation National Opioid Settlement Funds. I appreciate the evaluation of money use and it needs to be used properly. With regard to prevention, I would like to see parents get more involved in efforts so they recognize the signs of OUD in their children.

Michael Bosanac, Administrator/CFO—Maintenance Permits have been obtained for the I-75/Front Street exit. They cleaned up a lot of debris and tires from there recently. He and Legal Advisor, Tom Graham have had a discussion about reviewing the By-laws of the various Boards and Commissions to make sure there are no conflicts with the Board of Commissioners By-laws.

Commissioner Richardville—Explained the reason for his abstention vote for the Year 2-Plan of Implementation National Opioid Settlement Funds. He wants to eliminate any appearance of impropriety since there is funding for Oaks Village and he is the Executive Director. He thanked the Opioid Task Force and Steering Committee.

Commissioner Swartout, Commissioner Heinzerling, Commissioner Lievens and Commissioner Brant all passed.

XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:52 p.m. with no further business to conduct.

Respectfully submitted by:

Lisa E. Sanders

Lisa E. Sanders
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners