

AGENDA  
MONROE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
TUESDAY, APRIL 16, 2024 – 6:00 P.M.  
125 EAST SECOND STREET  
MONROE, MI 48161  
(734) 240-7003

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE  
Led by Commissioner Hoffman
- IV. OPENING PRAYER
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF MINUTES (04/02/2024 Regular Meeting)
- VII. PUBLIC COMMENT
- VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION
  1. Presentation of Central Dispatch [2023 Annual Report](#) by Ms. Donna Kuti, Central Dispatch Director.
- IX. FINANCE MATTERS
  1. Payment of the 04/17/2024 Accounts Payable Current Claims Report in the amount of \$1,543,436.32.
- X. CONSENT AGENDA
  1. Approval of Non-Claims
    - a. Check Register dated 04/05/2024 in the amount of \$413,602.30
    - b. Check Register dated 04/12/2024 in the amount of \$798,862.14
  2. Operations Committee-Report of Committee Chairman from 04/11/2024 meeting.  
Link to Operations Committee 04/11/2024 Agenda Packet: [HERE](#)
    - a. Letter dated March 22, 2024, from Ms. Donna Kuti, Director, Central Dispatch, requesting approval to add one (1) part-time 911 GIS Specialist position effective April 21, 2024. The position is funded through the Monroe County 911 surcharge.
    - b. Letter dated March 22, 2024, from Ms. Jessica Chaffin, Court Administrator, 1st District Court, requesting an additional allocation to the 1st

District Court's 2024 budget in the amount of \$12,904 to cover the additional hours and pay associated with the Magistrate weekend call-in pay.

c. Letter dated April 4, 2024 from Mr. Jacob Perry, Director of Information Technology, requesting approval of two (2) Information Technology policies as follows:

- i. Policy #802-System Authentication (Update to Existing Policy)
- ii. Policy #810-Multi-Factor Authentication (New Policy)

## XI. COMMUNICATIONS

### Board Action:

1. Letter dated April 3, 2024 from Sgt. Mike Preadmore, Sheriff's Office, requesting approval to accept a grant award from the Michigan Municipal Risk Management Authority for a Risk Avoidance Program (RAP) grant in the amount of \$81,000 to partially reimburse the cost of one hundred and sixty-two (162) T7 Basic Tasers.
2. Letter dated April 3, 2024 from Sgt. Mike Preadmore, Sheriff's Office, requesting approval to accept a grant award from the Michigan Municipal Risk Management Authority for a Risk Avoidance Program (RAP) grant in the amount of \$64,000 to partially reimburse the cost of one hundred and sixty (160) Axon Enterprise body worn cameras.
3. Letter dated April 9, 2024 from Sgt. Mike Preadmore, Sheriff's Office, requesting approval to submit a Community Policing Competitive Grant application in the amount of \$30,000 to the Michigan Commission on Law Enforcement Standards. This grant will to help fund the Monroe County Sheriff's Office Summer Engagement Program that was designed to identify at-risk students within our public schools. No match is required for this grant.
4. Letter dated April 9, 2024 from Mr. Chris Westover, Environmental Health Director, Health Department, providing a recommended outline of steps for the Board to follow related to the Materials Management Planning process. This process will ensure the County meets the requirements of Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451.
5. Letter dated April 10, 2024 from Mr. Michael Bosanac, Administrator/Chief Financial Officer, requesting concurrence to submit an Energy Efficiency and Conservation Block Grant (EECBG) Program Equipment Rebate application to the United States Department of Energy. The Equipment Rebate will provide funding up to \$80,090 to install new fixtures in the Courthouse facility with the entire cost of the project will be reimbursed with no match required other than staff time.
6. Letter dated April 16, 2024 from Ms. Holly Flint, Community Corrections Coordinator, requesting approval to submit an application for the FY2025

Community Corrections Grant in the amount of \$510,667 with a County match of \$127,667.

7. Letter dated April 12, 2024 from Ms. Jessica Paladino, Managing Attorney, Monroe County Indigent Defense, submitting the Fiscal Year 2025 Michigan Indigent Defense Commission Grant Application including compliance plan and cost analysis in the amount of \$3,163,251.43. The County's local cost share match \$217,687.41 providing a total program cost of \$3,380,938.84. The County match is included in the 2024 budget for the period October 1-December 31, 2024. The balance of the state fiscal year match January 1-September 30, 2025 will be included in the 2025 County budget.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the April 2, 2024 meeting:  
Special Tribute to the 2023-2024 Dundee Wrestling Team

XVII. MEMBERS TIME

XVIII. ADJOURNMENT

MONROE COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
APRIL 2, 2024

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, April 2, 2024. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

| PRESENT       |                    |                 | ABSENT           |
|---------------|--------------------|-----------------|------------------|
| David Hoffman | Randy Richardville | David Swartout  | Jay Heinzerling  |
| Mark Brant    | David Vensel       | Greg Moore, Jr. | J. Henry Lievens |
| Dawn Asper    |                    |                 |                  |

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Asper led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Swartout, supported by Commissioner Hoffman to approve the April 2, 2024 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (03/19/2024 Regular Meeting)

Motion by Commissioner Moore, supported by Commissioner Asper to approve the minutes as presented for the March 19, 2024 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION

1. Presentation on 2024 Farm Bureau Policy & Updates by Mr. Doug Darling, Monroe County Farm Bureau. Mr. Darling passed out 2024 Farm Bureau Policy Books and discussed the farming industry in Monroe County.

2. Presentation on Updates to the Michigan Materials Management Plan by Mr. Chris Westover, Environmental Health Director and Mr. Dan Rock, Recycling and Green Community Program Coordinator, Monroe County Health Department. Mr. Rock discussed Michigan's new Materials Management Laws that are a significant change in how we approach waste, with both opportunities and challenges ahead.
  - During the last few hours of lame duck in Dec. 2022, a significant package of legislation which included 8 bills passed through the legislature and would be the largest rewrite of our solid waste laws in two decades.  
<https://www.mlive.com/public-interest/2022/12/michigan-recycling-overhaul-passes-in-final-hours-of-lame-duck.html>
  - The legislation would modernize waste management in Michigan and increase recycling and composting by overhauling regulations in the solid waste law, known as Part 115 of the Natural Resources and Environmental Protection Act.
  - The changes aim to divert more recyclable material from landfills and develop inroads to the growing circular economy for recyclables and compostable organics.
  - BOC initiates action by submitting NOI and becoming the CAA – County Approval Agency
  - Counties have 180-days to file a Notice of Intent (NOI), which is required to be submitted by July 6, 2024. Within the NOI, each County must either accept or decline responsibilities as the County Approval Agency (CAA).
  - Once NOI is filed, another clock begins to appoint the DPA, MMPC, Draft a work program, have the MMPC and then EGLE approve the work plan, and then we're allowed to apply for the \$60K and begin drafting the MMP.
  - Before filing NOI in July and declaring the BOC to be the CAA, we need to send similar correspondence with the other adjacent counties acknowledging that we are each doing a single county plan.

Mr. Westover and Mr. Rock answered questions.

Mr. Westover updated the Board on the diesel leak in Whiteford Township.

3. Resolution to Establish Monthly Surcharge Rate for Central Dispatch 9-1-1 System Funding:
  - a. Letter dated March 22, 2024 from Mr. Michael Bosanac, Administrator/Chief Financial Officer, recommending approval of the Resolution to establish the surcharge at \$2.00 per line, per month.
  - b. Letter dated March 21, 2024 from Ms. Donna Kutí, Director, Central Dispatch providing recommendation from 9-1-1 District Authority Board for the 2024-2025 9-1-1 Surcharge.
  - c. Resolution to Establish Monthly Surcharge Rate for Central Dispatch 9-1-1 System Funding Effective July 1, 2024 through June 30, 2025.

Chairman Brant read the request into the record. Discussion commenced.

Motion by Commissioner Hoffman, supported by Commissioner Swartout to approve the Resolution to establish the Surcharge Rate for Central Dispatch 9-1-1 at \$2.00 per line, per month, effective July 1, 2024 through June 30, 2025.

Roll call by Clerk as follows:

| AYE           |                    |                 | NAY | EXCUSED          | ABSTAIN |
|---------------|--------------------|-----------------|-----|------------------|---------|
| David Hoffman | Randy Richardville | David Swartout  |     | Jay Heinzerling  |         |
| Mark Brant    | David Vensel       | Greg Moore, Jr. |     | J. Henry Lievens |         |
| Dawn Asper    |                    |                 |     |                  |         |

Motion carried.

#### IX. FINANCE MATTERS

1. Payment of the 04/03/2024 Accounts Payable Current Claims Report in the amount of \$392,655.55.

Motion by Commissioner Hoffman, supported by Commissioner Asper, to accept the 04/03/2024 Accounts Payable Current Claims Report for \$392,655.55 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

| AYE           |                    |                 | NAY | EXCUSED          | ABSTAIN |
|---------------|--------------------|-----------------|-----|------------------|---------|
| David Hoffman | Randy Richardville | David Swartout  |     | Jay Heinzerling  |         |
| Mark Brant    | David Vensel       | Greg Moore, Jr. |     | J. Henry Lievens |         |
| Dawn Asper    |                    |                 |     |                  |         |

Motion carried.

#### X. CONSENT AGENDA

1. Approval of Non-Claims
  - a. Check Register dated 03/22/2024 in the amount of \$181,077.17
  - b. Check Register dated 03/29/2024 in the amount of \$315,599.19

Motion by Commissioner Asper, supported by Commissioner Moore to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

| AYE           |                    |                 | NAY | EXCUSED          | ABSTAIN |
|---------------|--------------------|-----------------|-----|------------------|---------|
| David Hoffman | Randy Richardville | David Swartout  |     | Jay Heinzerling  |         |
| Mark Brant    | David Vensel       | Greg Moore, Jr. |     | J. Henry Lievens |         |
| Dawn Asper    |                    |                 |     |                  |         |

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated March 27, 2024 from Mr. Michael Woolford, Equalization Director submitting the 2024 Monroe County Equalization Report with an equalized value of \$9,823,891,990.

Click [here](#) to view the 2024 Equalization Report.

Mr. Woolford explained the report and answered questions.

Motion by Commissioner Moore, supported by Commissioner Swartout to accept the communication and approve the 2024 Monroe County Equalization Report as submitted and authorize the Board Chairman and County Clerk to sign Form L-4037 and Form L-4024 and transmit the same to the Michigan Department of Treasury.

Roll call by Clerk as follows:

| AYE           |                    |                 | NAY | EXCUSED          | ABSTAIN |
|---------------|--------------------|-----------------|-----|------------------|---------|
| David Hoffman | Randy Richardville | David Swartout  |     | Jay Heinzerling  |         |
| Mark Brant    | David Vensel       | Greg Moore, Jr. |     | J. Henry Lievens |         |
| Dawn Asper    |                    |                 |     |                  |         |

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS—

1. Copies of any Tributes or Certificates issued since the March 5, 2024 meeting:
  - a. CAN Council Child Abuse Awareness

XVII. MEMBERS TIME

Commissioner Moore—Thank you to Chris (Westover), Mike (Bosanac) and Chairman Brant for taking the appropriate steps regarding the diesel spillage. 5 years ago when we voted on the 9-1-1 Surcharge, I did vote yes. Next year if we are doing another \$2.00 per line, per month, I'd like to see a detailed plan of why that would be needed because my vote (5 years ago) was for the 1 initial deal for the radios and the price that we got at that time. I saw 2 things in the Administrator's Report that I'd like to mention. Our Sheriff and Mr. Bosanac were showing off our drone at the SEMCOG General Assembly and I think that's great. I'm excited to see the Loop Trail project is in the final stages and almost ready to be bid.

Commissioner Asper—Thank you for the presentation about the recyclables and such and it's very clear from the questions that I asked that you understand exactly what we are thinking and I appreciate that.

Commissioner Hoffman—Thank you to the 2 departments that presented tonight. Thank you to all the Directors and Department Heads for attending tonight.

Commissioner Lievens and Commissioner Heinzerling—Excused

Michael Bosanac, Administrator/CFO—Passed

Commissioner Swartout, Commissioner Vensel, Commissioner Richardville and Commissioner Brant all passed.

XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 7:05 p.m. with no further business to conduct.

Respectfully submitted by:

*Lisa E. Sanders*

Lisa E. Sanders

Deputy Clerk/Administrative Assistant

Monroe County Board of Commissioners

[RAP205]

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## OPTIMUM PAYMENTS SUMMARY

RUN: 005427 PAYMENT DATE: 04/17/24 PAY-THROUGH DATE: 04/09/24

Vendor Name Amount Count

|              |                                |          |    |
|--------------|--------------------------------|----------|----|
| 000000010335 | ACCESS & ALARM INC             | 1681.59  | 1  |
| 000000010670 | ADVANCED DRAINAGE SYSTEMS, INC | 28195.60 | 2  |
| 000000010849 | ALLIE BROS. INC.               | 2765.45  | 12 |
| 000000011522 | AMERICAN HEART ASSOCIATION INC | 115.83   | 1  |
| 000000012816 | RED AUSTIN'S FUNERAL COACH SER | 3075.00  | 1  |
| 000000020039 | BANAS BUILDING CENTER          | 55.96    | 1  |
| 000000020070 | BOB BARKER COMPANY, INC.       | 290.25   | 1  |
| 000000020072 | BAKER'S GAS & WELDING SUPPLIES | 631.79   | 15 |
| 000000020180 | BATTERY WHOLESALE              | 123.48   | 2  |
| 000000020405 | BEDFORD TOWNSHIP SEWER O & M   | 887.50   | 4  |
| 000000020554 | BELLE TIRE DISTRIBUTORS, INC.  | 3338.38  | 9  |
| 000000020600 | RELX INC. DBA LEXIS NEXIS      | 375.00   | 1  |
| 000000020770 | BIDDLE CONSULTING GROUP, INC.  | 509.00   | 1  |
| 000000020946 | BLUE LINE CUSTOMS, LLC         | 114.00   | 1  |
| 000000021010 | BOILERS, CONTROLS & EQUIPMENT  | 209.00   | 1  |
| 000000021400 | BUCK & KNOBBY                  | 521.97   | 1  |
| 000000030009 | CDW GOVERNMENT INC.            | 294.45   | 1  |
| 000000030080 | CALIBRE PRESS, INC.            | 279.00   | 1  |
| 000000030451 | CATHOLIC CHARITIES OF SOUTHEAS | 2363.45  | 2  |
| 000000031821 | CORRIGAN ENTERPRISES, INC.     | 250.00   | 1  |
| 000000031830 | COUNTY AGENCY ADMINISTRATIVE   | 23813.25 | 19 |
| 000000031955 | CUMMINS BRIDGEWAY, LLC         | 1702.43  | 1  |
| 000000040245 | DELL MARKETING L.P.            | 27843.00 | 1  |
| 000000040572 | DEWOLF & ASSOCIATES            | 3380.00  | 1  |
| 000000042181 | DUNDEE AUTO PARTS LLC          | 654.53   | 3  |
| 000000042200 | DUNDEE FIRE AND SAFETY         | 327.39   | 1  |
| 000000050004 | ESI ACQUISITION, INC           | 19800.00 | 1  |
| 000000050011 | ELECTIONSOURCE                 | 1475.00  | 1  |
| 000000050429 | GENERATORS PLUS COMPANY        | 470.00   | 1  |
| 000000050555 | EPIC TRANSLATIONS              | 1230.00  | 2  |
| 000000050578 | EUROOPTIC LTD                  | 11081.36 | 1  |
| 000000060010 | FAMILY FARM AND HOME           | 59.99    | 1  |
| 000000060208 | FIELDS OUTDOOR ADVENTURES, LLP | 17115.00 | 2  |
| 000000060790 | FRAME'S PEST CONTROL, INC.     | 156.24   | 2  |
| 000000070009 | GALL'S INC.                    | 236.08   | 2  |
| 000000070045 | GAYLORD BROS.                  | 638.75   | 1  |
| 000000070050 | GEAL ELECTRIC COMPANY          | 8656.00  | 2  |
| 000000070200 | GENERAL LINEN/UNIFORM SERVICE  | 45.00    | 3  |
| 000000070326 | GLOBAL EQUIPMENT COMPANY       | 1454.03  | 1  |
| 000000070330 | GOVERNMENT MANAGEMENT INFORMAT | 250.00   | 1  |
| 000000070501 | GRAINGER                       | 1905.07  | 3  |
| 000000080017 | HABITAT FOR HUMANITY OF MONROE | 1000.00  | 1  |
| 000000080836 | HOME DEPOT USA INC             | 709.28   | 1  |
| 000000080904 | HOUSE ARREST SERVICES, INC.    | 19126.65 | 3  |
| 000000080922 | HR STAFFING TEAM, LLC          | 4657.02  | 2  |
| 000000080923 | HUMANE SOCIETY OF MONROE COUNT | 12107.31 | 1  |
| 000000090190 | ISC                            | 1245.00  | 1  |
| 000000090320 | IMAGIN, INC.                   | 375.00   | 1  |
| 000000090326 | IMAGE SOFT, INC.               | 555.00   | 1  |

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## OPTIMUM PAYMENTS SUMMARY

RUN: 005427 PAYMENT DATE: 04/17/24 PAY-THROUGH DATE: 04/09/24

Vendor Name Amount Count

|              |                                |           |   |
|--------------|--------------------------------|-----------|---|
| 000000090361 | INE HOLDINGS, LLC              | 4726.32   | 1 |
| 000000100013 | J L MECHANICAL SERVICES INC    | 8238.75   | 1 |
| 000000100300 | JIM'S TOWING                   | 548.00    | 1 |
| 000000100611 | JUSTICE WORKS LLC              | 50.00     | 1 |
| 000000120250 | LAMOUR PRINTING LLC            | 360.00    | 1 |
| 000000120466 | LASER TECHNOLOGY INC           | 4390.00   | 1 |
| 000000120498 | LAWSON PRODUCTS                | 253.42    | 1 |
| 000000120771 | LEXISNEXIS RISK SOLUTIONS      | 50.00     | 1 |
| 000000120986 | LOWE'S COMPANIES INC           | 739.06    | 9 |
| 000000121003 | LOWERY CORP                    | 6139.83   | 2 |
| 000000130003 | MADCP                          | 2175.00   | 1 |
| 000000130130 | IMPERIAL DADE                  | 135.50    | 1 |
| 000000130450 | McKESSON GENERAL MEDICAL CORP  | 4897.87   | 3 |
| 000000130851 | MERCK HUMAN HEALTH             | 5433.25   | 3 |
| 000000130899 | MERCY MEMORIAL HOSPITAL CORPOR | 800.00    | 1 |
| 000000130902 | PROMEDICA 360HEALTH            | 1808.00   | 2 |
| 000000131050 | MICHIGAN ASSOC. OF COUNTIES    | 490.00    | 1 |
| 000000131376 | MICHIGAN SHERIFFS' ASSOCIATION | 64.60     | 1 |
| 000000132159 | SYMPHONY DIAGNOSTIC SERVICES N | 505.00    | 2 |
| 000000132169 | MONROE AUTO PARTS, INC         | 54.24     | 3 |
| 000000132206 | MONROE CHURCH OF NAZARENE      | 1250.00   | 1 |
| 000000132235 | MONROE COMMUNITY AMBULANCE     | 940.00    | 1 |
| 000000132400 | MONROE CO.COMMUNITY COLLEGE    | 1700.00   | 1 |
| 000000132402 | MONROE CO. CONVENTION & TOURIS | 6307.70   | 1 |
| 000000132600 | MONROE CO. OPPORTUNITY PROGRAM | 184072.54 | 1 |
| 000000132619 | MONROE COUNTY SALVATION ARMY   | 10705.00  | 2 |
| 000000132620 | MONROE CONSERVATION DISTRICT   | 10000.00  | 1 |
| 000000134147 | ARBOR PRESS LLC                | 8473.00   | 1 |
| 000000140094 | NAPA AUTO PARTS                | 79.56     | 2 |
| 000000140150 | NATIONAL BAND & TAG CO.        | 175.42    | 1 |
| 000000140507 | NORTH SKYE LLC                 | 120.00    | 1 |
| 000000140901 | OAKS VILLAGE                   | 5300.00   | 1 |
| 000000160251 | PEERLESS SUPPLY CO.            | 144.98    | 2 |
| 000000160996 | POINTCLICKCARE TECHNOLOGIES IN | 534.61    | 1 |
| 000000161380 | PRINTING SYSTEMS               | 586.50    | 1 |
| 000000161384 | PRIORITY ONE EMERGENCY INC     | 389.94    | 2 |
| 000000161457 | PROFESSIONAL SCUBA INSPECTORS, | 125.00    | 1 |
| 000000170300 | QUILL CORPORATION              | 528.59    | 4 |
| 000000180000 | R & S PHARMACEUTICALS          | 129.64    | 1 |
| 000000180674 | REHMANN ROBSON                 | 31687.00  | 2 |
| 000000180866 | ROBERTS SECURITY & INVESTIGATI | 32.03     | 1 |
| 000000181001 | ROSE PEST SOLUTIONS            | 90.00     | 1 |
| 000000181850 | SACKS FURNITURE CO             | 4880.00   | 1 |
| 000000190200 | SALAMANDER TECHNOLOGIES        | 6879.05   | 2 |
| 000000190240 | SALENBIEN WELDING SERVICE      | 228.00    | 1 |
| 000000190405 | ST. PIERRE ACE HARDWARE        | 87.08     | 4 |
| 000000190900 | SCHINDLER ELEVATOR CORP.       | 13363.47  | 2 |
| 000000191265 | SELECT STONE COMPANY LLC       | 95.94     | 1 |
| 000000191348 | SERVICE EXPRESS INC.           | 13268.52  | 1 |

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## OPTIMUM PAYMENTS SUMMARY

RUN: 005427 PAYMENT DATE: 04/17/24 PAY-THROUGH DATE: 04/09/24

Vendor Name Amount Count

|              |                                |          |    |
|--------------|--------------------------------|----------|----|
| 000000191600 | SIEB PLUMBING & HEATING        | 954.75   | 2  |
| 000000191803 | JOHNSON CONTROLS FIRE PROTECTI | 3300.00  | 1  |
| 000000192050 | SMILEMAKERS, INC.              | 266.43   | 1  |
| 000000192121 | GLAXOSMITHKLINE PHARMACEUTICAL | 3107.57  | 1  |
| 000000192290 | SOLID DESIGN SOFTWARE SOLUTION | 7350.00  | 1  |
| 000000192421 | STAPLES BUSINESS ADVANTAGE     | 1026.92  | 9  |
| 000000192848 | STERICYCLE                     | 162.07   | 2  |
| 000000192996 | SUMMIT FIRE PROTECTION CO.     | 2709.00  | 1  |
| 000000200046 | AXON ENTERPRISE INC            | 7731.96  | 2  |
| 000000200051 | TM&G SERVICE & MAINTENANCE     | 1837.00  | 2  |
| 000000200417 | THERMOWORKS, INC               | 81.91    | 1  |
| 000000200475 | TIGER QUILL IMAGES, LLC        | 275.00   | 1  |
| 000000200880 | PROMEDICA CPR TRAINING         | 20.00    | 1  |
| 000000201525 | TRANSUNION RISK & ALTERNATIVE  | 276.80   | 1  |
| 000000210402 | UPPER PENINSULA HEALTHCARE SOL | 150.00   | 1  |
| 000000230401 | THOMSON REUTERS                | 6217.92  | 7  |
| 000000230410 | WEST SHORE SERVICE, INC        | 808.71   | 1  |
| 000000230651 | WILLIAMS BROTHERS DUNDEE DODGE | 72.69    | 1  |
| 000000230868 | WORLDWIDE INTERPRETERS INC     | 870.00   | 2  |
| 000000230891 | WYANDOTTE ELECTRIC SUPPLY CO.  | 18.00    | 1  |
| 000000400170 | CITY OF MONROE                 | 3000.00  | 2  |
| 000000400356 | VILLAGE OF DUNDEE TREASURER    | 14760.00 | 1  |
| 000000509850 | JAMES RISINGER                 | 258.82   | 1  |
| 000000509855 | TEREY DESLISLE                 | 112.48   | 3  |
| 000000700100 | GERMAYN GORMAN                 | 724.95   | 2  |
| 000000700515 | TERRY A ELINSKI                | 172.20   | 2  |
| 000000700690 | NICOLE L. LINDSAY              | 239.85   | 2  |
| 000000708070 | STEPHANIE MARIE ROSINSKI       | 41.40    | 2  |
| 000000720125 | AVERTEST, LLC                  | 1190.10  | 2  |
| 000000720392 | DEWPOINT LLC                   | 946.00   | 1  |
| 000000720766 | KRISTEN D. HENRY               | 4270.00  | 2  |
| 000000720798 | ASHLEY NACOLE JAMES            | 170.00   | 1  |
| 000000721118 | JOHN D KOHLER\ARCHITECT PC     | 18702.27 | 3  |
| 000000721361 | ZUBIN J MISTRY & ASSOCIATES    | 3000.00  | 2  |
| 000000721374 | YOLANDA MORALES                | 300.00   | 1  |
| 000000721418 | BRIAN NAREWSKI                 | 570.00   | 1  |
| 000000721620 | M HANIF PERACHA, MD, PC        | 290.00   | 2  |
| 000000721686 | RNA MICHIGAN HOLDINGS, LLC     | 14873.50 | 4  |
| 000000721688 | RANDALL G-P ROSENBERGER        | 1300.00  | 2  |
| 000000721941 | SMART START MICHIGAN LLC       | 129.17   | 1  |
| 000000721951 | SPARTAN AGRICULTURAL CONSULTIN | 2750.00  | 1  |
| 000000722037 | THE DEV GROUP LLC              | 500.00   | 1  |
| 000000722231 | US SIGNAL COMPANY, LLC         | 790.70   | 1  |
| 000000722299 | VITAL RECORDS CONTROL          | 53.95    | 1  |
| 000000750018 | BELCHER LAW PLLC               | 7274.66  | 12 |
| 000000750021 | JAMES BARTLETT                 | 7858.50  | 6  |
| 000000750028 | RONALD J BENORE, JR            | 7140.00  | 7  |
| 000000750077 | RONALD BRUCE                   | 15685.50 | 20 |
| 000000750089 | LESLIE CARR                    | 2754.00  | 18 |

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## OPTIMUM PAYMENTS SUMMARY

RUN: 005427 PAYMENT DATE: 04/17/24 PAY-THROUGH DATE: 04/09/24

Vendor Name Amount Count

|              |                                |          |    |
|--------------|--------------------------------|----------|----|
| 000000750174 | STEPHEN CRANE                  | 289.55   | 1  |
| 000000750212 | JEFFREY A. DULANY              | 1500.00  | 2  |
| 000000750250 | PETER K. FALES                 | 450.00   | 3  |
| 000000750252 | MICHAEL A FARAONE PC           | 578.57   | 1  |
| 000000750269 | MARY GANTZOS                   | 10267.50 | 27 |
| 000000750274 | LOGAN FRANCISCO                | 3857.00  | 15 |
| 000000750325 | JOHN GONTA                     | 28056.08 | 34 |
| 000000750329 | RICHARD J. GOODMAN             | 1131.00  | 2  |
| 000000750335 | DAVID GRENN                    | 1809.00  | 3  |
| 000000750368 | CHRISTINA D HILLS              | 362.50   | 1  |
| 000000750420 | STEVEN TODD JEDINAK            | 25182.50 | 32 |
| 000000750439 | RURKA LAW, PLC                 | 21331.00 | 14 |
| 000000750442 | JASON KACZMAREK                | 3372.50  | 12 |
| 000000750446 | KERSHAW, VITITOE & JEDINAK, PL | 9755.20  | 2  |
| 000000750450 | SAJID A KHAN                   | 912.00   | 2  |
| 000000750492 | ANN M. LABRECK                 | 191.44   | 1  |
| 000000750497 | TIMOTHY LAITUR                 | 4560.00  | 21 |
| 000000750507 | LENNARD, GRAHAM & GOLDSMITH    | 7795.00  | 1  |
| 000000750565 | HUGH ROSS MARSHALL             | 235.28   | 1  |
| 000000750591 | TINA MARIE MULLINS             | 180.00   | 1  |
| 000000750616 | NOVARA TESIJA CATENACCI MCDONA | 478.50   | 1  |
| 000000750618 | SEAN M. MYERS                  | 7500.08  | 39 |
| 000000750645 | BRETT C PERELMAN               | 13627.83 | 21 |
| 000000750728 | SYDNEY RUSHING                 | 156.66   | 1  |
| 000000750749 | MICHAEL A SMITH                | 15262.00 | 35 |
| 000000750761 | ALLEXIS M. SPENCER             | 6814.50  | 14 |
| 000000750814 | JOHN W UJLAKY                  | 958.20   | 1  |
| 000000820351 | STEVEN BAILEY                  | 60.28    | 1  |
| 000000821091 | LINDSAY PATRICK                | 237.65   | 1  |
| 000000821819 | JENNY CLINE                    | 98.49    | 1  |
| 000000822328 | SHARON DART                    | 183.29   | 1  |
| 000000822398 | JAMIE DEAN                     | 42.88    | 1  |
| 000000822504 | TEREY DELISLE                  | 86.97    | 1  |
| 000000822630 | CAROLEE GOODNOUGH              | 22.78    | 1  |
| 000000823621 | MADDISON GOULET                | 267.13   | 1  |
| 000000823886 | OMAR HARHARA                   | 48.24    | 1  |
| 000000824195 | WENDY HOEVE MEYER              | 72.83    | 1  |
| 000000824300 | ERICA HUERTA                   | 35.91    | 1  |
| 000000826036 | LAUREN HANUS                   | 538.62   | 1  |
| 000000826125 | JENNA MORSE                    | 257.62   | 1  |
| 000000826146 | JUNAID MUMTAZ                  | 45.56    | 1  |
| 000000826270 | ERIN NEDDO                     | 104.52   | 1  |
| 000000826377 | KELSEY NUSSBAUM                | 67.00    | 1  |
| 000000826502 | ALEX PARRISH                   | 36.18    | 1  |
| 000000826585 | JORDAN PENKAVA                 | 138.55   | 1  |
| 000000827049 | PATRICIA ANN RIDDELL           | 148.74   | 1  |
| 000000828031 | MELISSA TROUTEN                | 61.64    | 2  |
| 000000828311 | WENDY VANTIEM                  | 125.87   | 1  |
| 000000828531 | DAVID WESOLOSKI                | 27.06    | 1  |

[RAP205]

PAGE 5  
OFFICE: 001

OPTIMUM PAYMENTS SUMMARY

RUN: 005427 PAYMENT DATE: 04/17/24 PAY-THROUGH DATE: 04/09/24

| Vendor       | Name                           | Amount     | Count |
|--------------|--------------------------------|------------|-------|
| 000000828536 | CHRISTOPHER WESTOVER           | 697.22     | 1     |
| 000000828575 | AMANDA WILCOUSKY               | 230.79     | 1     |
| 000000828680 | CEILIA WODARSKI                | 530.21     | 1     |
| 000000902116 | THE BANK OF NEW YORK MELLON    | 325.00     | 1     |
| 000000902119 | THE BANK OF NEW YORK MELLON TR | 489978.14  | 5     |
| 000000902121 | BUCK & KNOBBY EQUIP CO INC     | 202.89     | 2     |
| 000000902208 | CHEVRETTE GRADALL SERVICE      | 20000.00   | 2     |
| 000000902703 | HENNESSEY ENGINEERS, INC.      | 130.00     | 1     |
| 000000903006 | KUHLMAN CORP.                  | 308.00     | 2     |
| 000000903011 | KENNEDY INDUSTRIES             | 487.50     | 1     |
| 000000903135 | LOWE'S COMPANIES, INC.         | 65.25      | 1     |
| 000000903213 | STONECO, INC.                  | 2967.00    | 3     |
| 000000903239 | MONROE COUNTY ENTERPRISE FUND  | 10612.25   | 5     |
| 000000903817 | SALENBIEN TRUCKING & EXCAVATIN | 116421.63  | 1     |
| 000000903819 | SCHUMAKER BROTHERS             | 27500.00   | 1     |
| PROSECUTOR   | JORDAN LONG                    | 496.60     | 1     |
| VET BUREAU   | DTE ENERGY                     | 1839.87    | 1     |
| VET BURIALS  | LOUISE BALTRIP                 | 300.00     | 1     |
| VET BURIALS  | LINDA MYERS                    | 350.00     | 1     |
| VET BURIALS  | PATRICIA COOK                  | 350.00     | 1     |
| VET BURIALS  | LARRY DENNIS                   | 350.00     | 1     |
| VET BURIALS  | SHARON SANCRANT-SMITH          | 350.00     | 1     |
| VET BURIALS  | JEANNETTE TOLLIVER             | 350.00     | 1     |
| ****         | TOTALS:                        | 1543436.32 | 689   |

# NON CLAIM RUN 04/05/24

[RAP215]

Company 01 County of Monroe

PAYMENT REGISTER -

04/04/24

PAGE 1

PARAMETERS FOR PAYMENT RUN NUMBER 005425

-----  
Company code 01  
Office code 001  
Discount type A  
Run schedule A  
Priorities 000 TO 000  
Select type  
Type codes  
Bank code  
Checks? Y  
Transfers? Y  
BACS? Y  
Drafts? Y  
Manuals? Y  
Others? Y  
Vendor  
-----

# NON CLAIM RUN 04/05/24

|                      |               |                                                                                                                                                |                                                                                                                       |                                                                                                                                  |                                                                                                                    |                                                                                              |                                                                                                                    |                        |          |  |        |  |
|----------------------|---------------|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|------------------------|----------|--|--------|--|
| [RAP215]             |               | Company 01 County of Monroe                                                                                                                    |                                                                                                                       |                                                                                                                                  |                                                                                                                    | PAYMENT REGISTER - Checks                                                                    |                                                                                                                    |                        | 04/04/24 |  | PAGE 2 |  |
| Office 001           | Main          | Bank                                                                                                                                           | BNK001                                                                                                                | National City Bank                                                                                                               |                                                                                                                    | Run 005425                                                                                   | Payment Date 04/05/24                                                                                              | Pay-thru Date 04/03/24 |          |  |        |  |
| Vendor Name          | Vendor Number | Invoice Number                                                                                                                                 | Voucher Number                                                                                                        | Invoice Date                                                                                                                     | Gross Amount                                                                                                       | Deduction Amounts                                                                            | Net Amount                                                                                                         | Payment Number         |          |  |        |  |
| AT&T MOBILITY        | 000000010026  | 03112024.<br>X03192024                                                                                                                         | 5247567<br>5247571                                                                                                    | 03/29/24<br>04/01/24                                                                                                             | 869.67<br>286.63<br>1156.30                                                                                        | 0.00<br>0.00<br>0.00                                                                         | 869.67<br>286.63<br>1156.30                                                                                        | 000000578384           |          |  |        |  |
| AREA AGENCY ON AGING | 000000012654  | 40327110513                                                                                                                                    | 5247619                                                                                                               | 04/03/24                                                                                                                         | 1134.50<br>1134.50                                                                                                 | 0.00<br>0.00                                                                                 | 1134.50<br>1134.50                                                                                                 | 000000578385           |          |  |        |  |
| BERLIN SENIOR CITIZE | 000000020750  | 40402102711                                                                                                                                    | 5247620                                                                                                               | 04/03/24                                                                                                                         | 2661.12<br>2661.12                                                                                                 | 0.00<br>0.00                                                                                 | 2661.12<br>2661.12                                                                                                 | 000000578386           |          |  |        |  |
| COMCAST              | 000000031086  | 197325932                                                                                                                                      | 5247624                                                                                                               | 04/03/24                                                                                                                         | 1541.00<br>1541.00                                                                                                 | 0.00<br>0.00                                                                                 | 1541.00<br>1541.00                                                                                                 | 000000578387           |          |  |        |  |
| CONSUMERS ENERGY     | 000000031502  | 03252024                                                                                                                                       | 5247572                                                                                                               | 04/02/24                                                                                                                         | 584.88<br>584.88                                                                                                   | 0.00<br>0.00                                                                                 | 584.88<br>584.88                                                                                                   | 000000578388           |          |  |        |  |
| CONTINENTAL SERVICES | 000000031545  | RC12014                                                                                                                                        | 5247683                                                                                                               | 04/03/24                                                                                                                         | 13044.61<br>13044.61                                                                                               | 0.00<br>0.00                                                                                 | 13044.61<br>13044.61                                                                                               | 000000578389           |          |  |        |  |
| D & P CABLE INC      | 000000040009  | 10447369                                                                                                                                       | 5247686                                                                                                               | 04/03/24                                                                                                                         | 129.90<br>129.90                                                                                                   | 0.00<br>0.00                                                                                 | 129.90<br>129.90                                                                                                   | 000000578390           |          |  |        |  |
| DELTA DENTAL PLAN OF | 000000040250  | 1517537                                                                                                                                        | 5247573                                                                                                               | 04/02/24                                                                                                                         | 11073.25<br>11073.25                                                                                               | 0.00<br>0.00                                                                                 | 11073.25<br>11073.25                                                                                               | 000000578391           |          |  |        |  |
| DTE ENERGY           | 000000040603  | 03222024<br>03222024A<br>03262024<br>03262024A<br>03262024B<br>03262024C<br>03252024                                                           | 5247568<br>5247569<br>5247574<br>5247575<br>5247576<br>5247581<br>5247582                                             | 03/29/24<br>03/29/24<br>04/02/24<br>04/02/24<br>04/02/24<br>04/02/24<br>04/02/24                                                 | 18.24<br>27.21<br>29.08<br>27.85<br>21.22<br>31.55<br>270.79<br>425.94                                             | 0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00                                 | 18.24<br>27.21<br>29.08<br>27.85<br>21.22<br>31.55<br>270.79<br>425.94                                             | 000000578392           |          |  |        |  |
| MICHIGAN GAS UTILITI | 000000131350  | 03222024<br>03252024<br>03252024B<br>03252024C<br>03282024<br>4966970517<br>4968059407<br>4967413572<br>4966945544<br>4967192194<br>4966685543 | 5247570<br>5247583<br>5247587<br>5247590<br>5247593<br>5247695<br>5247696<br>5247697<br>5247698<br>5247699<br>5247700 | 03/29/24<br>04/02/24<br>04/02/24<br>04/02/24<br>04/02/24<br>04/03/24<br>04/03/24<br>04/03/24<br>04/03/24<br>04/03/24<br>04/03/24 | 139.64<br>157.71<br>2237.82<br>358.71<br>591.14<br>190.22<br>48.27<br>78.58<br>157.15<br>55.29<br>81.84<br>4096.37 | 0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00<br>0.00 | 139.64<br>157.71<br>2237.82<br>358.71<br>591.14<br>190.22<br>48.27<br>78.58<br>157.15<br>55.29<br>81.84<br>4096.37 | 000000578393           |          |  |        |  |
| SYSCO DETROIT LLC    | 000000131804  | 558948487                                                                                                                                      | 5247627                                                                                                               | 04/03/24                                                                                                                         | 770.68                                                                                                             | 0.00                                                                                         | 770.68                                                                                                             |                        |          |  |        |  |

# NON CLAIM RUN 04/05/24

|                      |               |                               |                               |                                  |                                     |                              |                                     |                        |          |  |      |   |
|----------------------|---------------|-------------------------------|-------------------------------|----------------------------------|-------------------------------------|------------------------------|-------------------------------------|------------------------|----------|--|------|---|
| [RAP215]             |               | Company 01 County of Monroe   |                               |                                  |                                     | PAYMENT REGISTER - Checks    |                                     |                        | 04/04/24 |  | PAGE | 3 |
| Office 001           | Main          | Bank                          | BNK001                        | National City Bank               |                                     | Run 005425                   | Payment Date 04/05/24               | Pay-thru Date 04/03/24 |          |  |      |   |
| Vendor Name          | Vendor Number | Invoice Number                | Voucher Number                | Invoice Date                     | Gross Amount                        | Deduction Amounts            | Net Amount                          | Payment Number         |          |  |      |   |
| SYSCO DETROIT LLC    | 000000131804  | 558941795                     | 5247628                       | 04/03/24                         | 88.32<br>859.00                     | 0.00<br>0.00                 | 88.32<br>859.00                     | 000000578394           |          |  |      |   |
| MONROE COUNTY BUSINE | 000000132249  | APR-JUN2024                   | 5247614                       | 04/02/24                         | 46000.00<br>46000.00                | 0.00<br>0.00                 | 46000.00<br>46000.00                | 000000578395           |          |  |      |   |
| MONROE SENIOR CITIZE | 000000133450  | 40403092816                   | 5247622                       | 04/03/24                         | 37720.21<br>37720.21                | 0.00<br>0.00                 | 37720.21<br>37720.21                | 000000578396           |          |  |      |   |
| CITY OF MONROE       | 000000133650  | 4/19/24<br>4-19-24            | 5247687<br>5247689            | 04/03/24<br>04/03/24             | 2982.79<br>327.58<br>3310.37        | 0.00<br>0.00<br>0.00         | 2982.79<br>327.58<br>3310.37        | 000000578397           |          |  |      |   |
| PRAIRIE FARMS DAIRY, | 000000161170  | 9081121<br>9081120<br>9073719 | 5247623<br>5247625<br>5247626 | 04/03/24<br>04/03/24<br>04/03/24 | 74.29<br>149.14<br>172.98<br>396.41 | 0.00<br>0.00<br>0.00<br>0.00 | 74.29<br>149.14<br>172.98<br>396.41 | 000000578398           |          |  |      |   |
| RICOH USA, INC.      | 000000180818  | 108136682                     | 5247577                       | 04/02/24                         | 146.49<br>146.49                    | 0.00<br>0.00                 | 146.49<br>146.49                    | 000000578399           |          |  |      |   |
| MICHIGAN DEPARTMENT  | 000000192709  | JAN-MAR 24                    | 5247684                       | 04/03/24                         | 894.77<br>894.77                    | 0.00<br>0.00                 | 894.77<br>894.77                    | 000000578400           |          |  |      |   |
| THE HARTFORD         | 000000200415  | 23779719046<br>82427756617    | 5247693<br>5247694            | 04/03/24<br>04/03/24             | 2333.76<br>34113.84<br>36447.60     | 0.00<br>0.00<br>0.00         | 2333.76<br>34113.84<br>36447.60     | 000000578401           |          |  |      |   |
| UNITED PARCEL SERVIC | 000000210200  | X8119124                      | 5247629                       | 04/03/24                         | 26.23<br>26.23                      | 0.00<br>0.00                 | 26.23<br>26.23                      | 000000578402           |          |  |      |   |
| VERIZON WIRELESS     | 000000220156  | 9959895129<br>9959921774      | 5247579<br>5247616            | 04/02/24<br>04/02/24             | 300.27<br>72.02<br>372.29           | 0.00<br>0.00<br>0.00         | 300.27<br>72.02<br>372.29           | 000000578403           |          |  |      |   |
| WEX BANK             | 000000230425  | 96124480                      | 5247578                       | 04/02/24                         | 489.24<br>489.24                    | 0.00<br>0.00                 | 489.24<br>489.24                    | 000000578404           |          |  |      |   |
| WEX BANK             | 000000230425  | 96099061                      | 5247685                       | 04/03/24                         | 18696.22<br>18696.22                | 0.00<br>0.00                 | 18696.22<br>18696.22                | 000000578405           |          |  |      |   |
| BEDFORD PUBLIC SCHOO | 000000450250  | 40403093217                   | 5247621                       | 04/03/24                         | 5465.00<br>5465.00                  | 0.00<br>0.00                 | 5465.00<br>5465.00                  | 000000578406           |          |  |      |   |
| MONROE COUNTY DISTRI | 000000500010  | 24-247805FH                   | 5247688                       | 04/03/24                         | 100.00<br>100.00                    | 0.00<br>0.00                 | 100.00<br>100.00                    | 000000578407           |          |  |      |   |
| MONROE COUNTY FINANC | 000000500251  | 4472                          | 5247655                       | 04/03/24                         | 81.80                               | 0.00                         | 81.80                               |                        |          |  |      |   |

# NON CLAIM RUN 04/05/24

|                      |               |                             |                |                    |                        |                           |                        |                |               |          |      |   |
|----------------------|---------------|-----------------------------|----------------|--------------------|------------------------|---------------------------|------------------------|----------------|---------------|----------|------|---|
| [RAP215]             |               | Company 01 County of Monroe |                |                    |                        | PAYMENT REGISTER - Checks |                        |                | 04/04/24      |          | PAGE | 4 |
| Office 001           | Main          | Bank                        | BNK001         | National City Bank |                        | Run 005425                | Payment Date           | 04/05/24       | Pay-thru Date | 04/03/24 |      |   |
| Vendor Name          | Vendor Number | Invoice Number              | Voucher Number | Invoice Date       | Gross Amount           | Deduction Amounts         | Net Amount             | Payment Number |               |          |      |   |
| MONROE COUNTY FINANC | 000000500251  | 4475                        | 5247656        | 04/03/24           | 3381.79<br>3463.59     | 0.00<br>0.00              | 3381.79<br>3463.59     | 000000578408   |               |          |      |   |
| MONROE CO.MENTAL HEA | 000000501330  | APRIL 2024                  | 5247615        | 04/02/24           | 83150.25<br>83150.25   | 0.00<br>0.00              | 83150.25<br>83150.25   | 000000578409   |               |          |      |   |
| JOSHUA DOROW         | 000000509820  | 10 - 15                     | 5247580        | 04/02/24           | 300.00<br>300.00       | 0.00<br>0.00              | 300.00<br>300.00       | 000000578410   |               |          |      |   |
| FRENCHTOWN TOWNSHIP  | 000000510206  | JULY 2023                   | 5247598        | 04/02/24           | 641.19<br>641.19       | 0.00<br>0.00              | 641.19<br>641.19       | 000000578411   |               |          |      |   |
| LEGACY PORTFOLIO, LL | CLERK/REGIST  | 04022024                    | 5247617        | 04/02/24           | 124938.04<br>124938.04 | 0.00<br>0.00              | 124938.04<br>124938.04 | 000000578412   |               |          |      |   |
| MICHELLE DINGMAN     | JURY WHITE    | 110                         | 5247643        | 04/03/24           | 15.40<br>15.40         | 0.00<br>0.00              | 15.40<br>15.40         | 000000578413   |               |          |      |   |
| BRITTANY BAKER       | JURY WHITE    | 112                         | 5247632        | 04/03/24           | 79.80<br>79.80         | 0.00<br>0.00              | 79.80<br>79.80         | 000000578414   |               |          |      |   |
| GARY CHAMBERS        | JURY WHITE    | 1196                        | 5247637        | 04/03/24           | 19.80<br>19.80         | 0.00<br>0.00              | 19.80<br>19.80         | 000000578415   |               |          |      |   |
| LINDA ASHBRECK       | JURY WHITE    | 1335                        | 5247631        | 04/03/24           | 18.80<br>18.80         | 0.00<br>0.00              | 18.80<br>18.80         | 000000578416   |               |          |      |   |
| SARAH SCHNEIDER      | JURY WHITE    | 1585                        | 5247668        | 04/03/24           | 19.80<br>19.80         | 0.00<br>0.00              | 19.80<br>19.80         | 000000578417   |               |          |      |   |
| BETH VONRUDEN        | JURY WHITE    | 1775                        | 5247675        | 04/03/24           | 181.00<br>181.00       | 0.00<br>0.00              | 181.00<br>181.00       | 000000578418   |               |          |      |   |
| MAGGIE GREEN         | JURY WHITE    | 2158                        | 5247654        | 04/03/24           | 21.00<br>21.00         | 0.00<br>0.00              | 21.00<br>21.00         | 000000578419   |               |          |      |   |
| SPRING DISNEY        | JURY WHITE    | 2228                        | 5247644        | 04/03/24           | 17.00<br>17.00         | 0.00<br>0.00              | 17.00<br>17.00         | 000000578420   |               |          |      |   |
| MAUREEN WITTE        | JURY WHITE    | 2408                        | 5247680        | 04/03/24           | 21.40<br>21.40         | 0.00<br>0.00              | 21.40<br>21.40         | 000000578421   |               |          |      |   |
| BETTY MAGRUM         | JURY WHITE    | 2889                        | 5247661        | 04/03/24           | 22.20<br>22.20         | 0.00<br>0.00              | 22.20<br>22.20         | 000000578422   |               |          |      |   |
| JARED WILLIAMS       | JURY WHITE    | 3028                        | 5247679        | 04/03/24           | 193.80<br>193.80       | 0.00<br>0.00              | 193.80<br>193.80       | 000000578423   |               |          |      |   |
| JEREMY COUSINO       | JURY WHITE    | 3536                        | 5247638        | 04/03/24           | 187.40                 | 0.00                      | 187.40                 |                |               |          |      |   |

# NON CLAIM RUN 04/05/24

|                      |               |                             |                |                    |              |                           |              |                |               |          |      |   |
|----------------------|---------------|-----------------------------|----------------|--------------------|--------------|---------------------------|--------------|----------------|---------------|----------|------|---|
| [RAP215]             |               | Company 01 County of Monroe |                |                    |              | PAYMENT REGISTER - Checks |              |                | 04/04/24      |          | PAGE | 5 |
| Office 001           | Main          | Bank                        | BNK001         | National City Bank |              | Run 005425                | Payment Date | 04/05/24       | Pay-thru Date | 04/03/24 |      |   |
| Vendor Name          | Vendor Number | Invoice Number              | Voucher Number | Invoice Date       | Gross Amount | Deduction Amounts         | Net Amount   | Payment Number |               |          |      |   |
|                      |               |                             |                |                    | 187.40       | 0.00                      | 187.40       | 000000578424   |               |          |      |   |
| PAUL WHITE           | JURY WHITE    | 3629                        | 5247678        | 04/03/24           | 19.80        | 0.00                      | 19.80        | 000000578425   |               |          |      |   |
|                      |               |                             |                |                    | 19.80        | 0.00                      | 19.80        |                |               |          |      |   |
| RYAN FRANTZ          | JURY WHITE    | 3801                        | 5247652        | 04/03/24           | 21.20        | 0.00                      | 21.20        | 000000578426   |               |          |      |   |
|                      |               |                             |                |                    | 21.20        | 0.00                      | 21.20        |                |               |          |      |   |
| MICHELLE FREEMAN     | JURY WHITE    | 3863                        | 5247653        | 04/03/24           | 167.40       | 0.00                      | 167.40       | 000000578427   |               |          |      |   |
|                      |               |                             |                |                    | 167.40       | 0.00                      | 167.40       |                |               |          |      |   |
| NANCY VANDAELE       | JURY WHITE    | 4059                        | 5247674        | 04/03/24           | 19.80        | 0.00                      | 19.80        | 000000578428   |               |          |      |   |
|                      |               |                             |                |                    | 19.80        | 0.00                      | 19.80        |                |               |          |      |   |
| KENNETH STROCHINE    | JURY WHITE    | 4202                        | 5247672        | 04/03/24           | 193.80       | 0.00                      | 193.80       | 000000578429   |               |          |      |   |
|                      |               |                             |                |                    | 193.80       | 0.00                      | 193.80       |                |               |          |      |   |
| DAVID FRAILING       | JURY WHITE    | 4425                        | 5247650        | 04/03/24           | 17.40        | 0.00                      | 17.40        | 000000578430   |               |          |      |   |
|                      |               |                             |                |                    | 17.40        | 0.00                      | 17.40        |                |               |          |      |   |
| MADISON MCINTYRE     | JURY WHITE    | 4427                        | 5247663        | 04/03/24           | 19.80        | 0.00                      | 19.80        | 000000578431   |               |          |      |   |
|                      |               |                             |                |                    | 19.80        | 0.00                      | 19.80        |                |               |          |      |   |
| MARY KALORIAN-ZYCHOW | JURY WHITE    | 4515                        | 5247659        | 04/03/24           | 16.40        | 0.00                      | 16.40        | 000000578432   |               |          |      |   |
|                      |               |                             |                |                    | 16.40        | 0.00                      | 16.40        |                |               |          |      |   |
| PAULA HUDSON         | JURY WHITE    | 4647                        | 5247657        | 04/03/24           | 16.00        | 0.00                      | 16.00        | 000000578433   |               |          |      |   |
|                      |               |                             |                |                    | 16.00        | 0.00                      | 16.00        |                |               |          |      |   |
| AARON BRAUN          | JURY WHITE    | 477                         | 5247635        | 04/03/24           | 173.00       | 0.00                      | 173.00       | 000000578434   |               |          |      |   |
|                      |               |                             |                |                    | 173.00       | 0.00                      | 173.00       |                |               |          |      |   |
| JACOB WHALEY         | JURY WHITE    | 507                         | 5247676        | 04/03/24           | 22.20        | 0.00                      | 22.20        | 000000578435   |               |          |      |   |
|                      |               |                             |                |                    | 22.20        | 0.00                      | 22.20        |                |               |          |      |   |
| JOSEPH ELLIOTT       | JURY WHITE    | 5071                        | 5247647        | 04/03/24           | 16.20        | 0.00                      | 16.20        | 000000578436   |               |          |      |   |
|                      |               |                             |                |                    | 16.20        | 0.00                      | 16.20        |                |               |          |      |   |
| DARREN IDUKAS        | JURY WHITE    | 5283                        | 5247658        | 04/03/24           | 19.60        | 0.00                      | 19.60        | 000000578437   |               |          |      |   |
|                      |               |                             |                |                    | 19.60        | 0.00                      | 19.60        |                |               |          |      |   |
| KATY DESTATTE        | JURY WHITE    | 5441                        | 5247642        | 04/03/24           | 193.80       | 0.00                      | 193.80       | 000000578438   |               |          |      |   |
|                      |               |                             |                |                    | 193.80       | 0.00                      | 193.80       |                |               |          |      |   |
| DENNIS BOYLAN II     | JURY WHITE    | 5553                        | 5247634        | 04/03/24           | 15.60        | 0.00                      | 15.60        | 000000578439   |               |          |      |   |
|                      |               |                             |                |                    | 15.60        | 0.00                      | 15.60        |                |               |          |      |   |
| THOMAS FOUNTAIN      | JURY WHITE    | 5927                        | 5247648        | 04/03/24           | 17.00        | 0.00                      | 17.00        |                |               |          |      |   |

# NON CLAIM RUN 04/05/24

|                   |               |                             |                |                    |              |                           |                       |                        |          |  |      |   |
|-------------------|---------------|-----------------------------|----------------|--------------------|--------------|---------------------------|-----------------------|------------------------|----------|--|------|---|
| [RAP215]          |               | Company 01 County of Monroe |                |                    |              | PAYMENT REGISTER - Checks |                       |                        | 04/04/24 |  | PAGE | 6 |
| Office 001        | Main          | Bank                        | BNK001         | National City Bank |              | Run 005425                | Payment Date 04/05/24 | Pay-thru Date 04/03/24 |          |  |      |   |
| Vendor Name       | Vendor Number | Invoice Number              | Voucher Number | Invoice Date       | Gross Amount | Deduction Amounts         | Net Amount            | Payment Number         |          |  |      |   |
|                   |               |                             |                |                    | 17.00        | 0.00                      | 17.00                 | 000000578440           |          |  |      |   |
| CHRISTOPHER BODI  | JURY WHITE    | 5951                        | 5247633        | 04/03/24           | 22.20        | 0.00                      | 22.20                 | 000000578441           |          |  |      |   |
|                   |               |                             |                |                    | 22.20        | 0.00                      | 22.20                 |                        |          |  |      |   |
| DOUGLAS CALVIN    | JURY WHITE    | 6017                        | 5247636        | 04/03/24           | 21.20        | 0.00                      | 21.20                 | 000000578442           |          |  |      |   |
|                   |               |                             |                |                    | 21.20        | 0.00                      | 21.20                 |                        |          |  |      |   |
| ANTHONY SPINALE   | JURY WHITE    | 627                         | 5247670        | 04/03/24           | 174.60       | 0.00                      | 174.60                | 000000578443           |          |  |      |   |
|                   |               |                             |                |                    | 174.60       | 0.00                      | 174.60                |                        |          |  |      |   |
| WILLIAM ROUSSEAU  | JURY WHITE    | 628                         | 5247667        | 04/03/24           | 22.60        | 0.00                      | 22.60                 | 000000578444           |          |  |      |   |
|                   |               |                             |                |                    | 22.60        | 0.00                      | 22.60                 |                        |          |  |      |   |
| JOSEPH CRUZ       | JURY WHITE    | 6365                        | 5247640        | 04/03/24           | 16.00        | 0.00                      | 16.00                 | 000000578445           |          |  |      |   |
|                   |               |                             |                |                    | 16.00        | 0.00                      | 16.00                 |                        |          |  |      |   |
| KELLY FRANKOWIAK  | JURY WHITE    | 6389                        | 5247651        | 04/03/24           | 21.00        | 0.00                      | 21.00                 | 000000578446           |          |  |      |   |
|                   |               |                             |                |                    | 21.00        | 0.00                      | 21.00                 |                        |          |  |      |   |
| HARLEY SHIPE      | JURY WHITE    | 6607                        | 5247669        | 04/03/24           | 19.80        | 0.00                      | 19.80                 | 000000578447           |          |  |      |   |
|                   |               |                             |                |                    | 19.80        | 0.00                      | 19.80                 |                        |          |  |      |   |
| KELSEY MENZEL     | JURY WHITE    | 6806                        | 5247664        | 04/03/24           | 21.00        | 0.00                      | 21.00                 | 000000578448           |          |  |      |   |
|                   |               |                             |                |                    | 21.00        | 0.00                      | 21.00                 |                        |          |  |      |   |
| STEVEN CZERWONKA  | JURY WHITE    | 6941                        | 5247641        | 04/03/24           | 21.00        | 0.00                      | 21.00                 | 000000578449           |          |  |      |   |
|                   |               |                             |                |                    | 21.00        | 0.00                      | 21.00                 |                        |          |  |      |   |
| DEBORAH OLEARY    | JURY WHITE    | 6985                        | 5247665        | 04/03/24           | 176.20       | 0.00                      | 176.20                | 000000578450           |          |  |      |   |
|                   |               |                             |                |                    | 176.20       | 0.00                      | 176.20                |                        |          |  |      |   |
| LORETTA ANTWHI    | JURY WHITE    | 7111                        | 5247630        | 04/03/24           | 16.00        | 0.00                      | 16.00                 | 000000578451           |          |  |      |   |
|                   |               |                             |                |                    | 16.00        | 0.00                      | 16.00                 |                        |          |  |      |   |
| MICHELE SZYMUSIAK | JURY WHITE    | 7149                        | 5247673        | 04/03/24           | 181.00       | 0.00                      | 181.00                | 000000578452           |          |  |      |   |
|                   |               |                             |                |                    | 181.00       | 0.00                      | 181.00                |                        |          |  |      |   |
| GEORGE POPOFSKI   | JURY WHITE    | 7478                        | 5247666        | 04/03/24           | 19.00        | 0.00                      | 19.00                 | 000000578453           |          |  |      |   |
|                   |               |                             |                |                    | 19.00        | 0.00                      | 19.00                 |                        |          |  |      |   |
| HUNTER WHEELER    | JURY WHITE    | 7701                        | 5247677        | 04/03/24           | 169.00       | 0.00                      | 169.00                | 000000578454           |          |  |      |   |
|                   |               |                             |                |                    | 169.00       | 0.00                      | 169.00                |                        |          |  |      |   |
| MARTIN SPITULSKI  | JURY WHITE    | 7837                        | 5247671        | 04/03/24           | 195.40       | 0.00                      | 195.40                | 000000578455           |          |  |      |   |
|                   |               |                             |                |                    | 195.40       | 0.00                      | 195.40                |                        |          |  |      |   |
| SHANE DUDEK       | JURY WHITE    | 809                         | 5247646        | 04/03/24           | 17.40        | 0.00                      | 17.40                 |                        |          |  |      |   |

# NON CLAIM RUN 04/05/24

|                     |               |                             |                |                    |              |                           |                       |                        |  |        |  |
|---------------------|---------------|-----------------------------|----------------|--------------------|--------------|---------------------------|-----------------------|------------------------|--|--------|--|
| [RAP215]            |               | Company 01 County of Monroe |                |                    |              | PAYMENT REGISTER - Checks |                       | 04/04/24               |  | PAGE 7 |  |
| Office 001          | Main          | Bank                        | BNK001         | National City Bank |              | Run 005425                | Payment Date 04/05/24 | Pay-thru Date 04/03/24 |  |        |  |
| Vendor Name         | Vendor Number | Invoice Number              | Voucher Number | Invoice Date       | Gross Amount | Deduction Amounts         | Net Amount            | Payment Number         |  |        |  |
|                     |               |                             |                |                    | 17.40        | 0.00                      | 17.40                 | 000000578456           |  |        |  |
| CARRIE FOX          | JURY WHITE    | 8306                        | 5247649        | 04/03/24           | 17.80        | 0.00                      | 17.80                 | 000000578457           |  |        |  |
|                     |               |                             |                |                    | 17.80        | 0.00                      | 17.80                 | 000000578457           |  |        |  |
| AUTUMN DREISBACH    | JURY WHITE    | 8345                        | 5247645        | 04/03/24           | 185.80       | 0.00                      | 185.80                | 000000578458           |  |        |  |
|                     |               |                             |                |                    | 185.80       | 0.00                      | 185.80                | 000000578458           |  |        |  |
| JOSHUA MASON        | JURY WHITE    | 8351                        | 5247662        | 04/03/24           | 16.40        | 0.00                      | 16.40                 | 000000578459           |  |        |  |
|                     |               |                             |                |                    | 16.40        | 0.00                      | 16.40                 | 000000578459           |  |        |  |
| DEBORAH LEDFORD     | JURY WHITE    | 8383                        | 5247660        | 04/03/24           | 19.80        | 0.00                      | 19.80                 | 000000578460           |  |        |  |
|                     |               |                             |                |                    | 19.80        | 0.00                      | 19.80                 | 000000578460           |  |        |  |
| KIMBERLY COUSINO    | JURY WHITE    | 8571                        | 5247639        | 04/03/24           | 20.60        | 0.00                      | 20.60                 | 000000578461           |  |        |  |
|                     |               |                             |                |                    | 20.60        | 0.00                      | 20.60                 | 000000578461           |  |        |  |
| DAVID ALBART        | JURY-HORKEY   | (A) 3/24                    | 5247584        | 04/02/24           | 15.60        | 0.00                      | 15.60                 | 000000578462           |  |        |  |
|                     |               |                             |                |                    | 15.60        | 0.00                      | 15.60                 | 000000578462           |  |        |  |
| NICHOLAS BANKO      | JURY-HORKEY   | (B) 3/24                    | 5247585        | 04/02/24           | 34.00        | 0.00                      | 34.00                 | 000000578463           |  |        |  |
|                     |               |                             |                |                    | 34.00        | 0.00                      | 34.00                 | 000000578463           |  |        |  |
| DAVID BATES         | JURY-HORKEY   | (C) 3/24                    | 5247588        | 04/02/24           | 15.80        | 0.00                      | 15.80                 | 000000578464           |  |        |  |
|                     |               |                             |                |                    | 15.80        | 0.00                      | 15.80                 | 000000578464           |  |        |  |
| JACOB BRENNAN       | JURY-HORKEY   | (D) 3/24                    | 5247589        | 04/02/24           | 17.60        | 0.00                      | 17.60                 | 000000578465           |  |        |  |
|                     |               |                             |                |                    | 17.60        | 0.00                      | 17.60                 | 000000578465           |  |        |  |
| DAVID BROWN         | JURY-HORKEY   | (E) 3/24                    | 5247591        | 04/02/24           | 16.20        | 0.00                      | 16.20                 | 000000578466           |  |        |  |
|                     |               |                             |                |                    | 16.20        | 0.00                      | 16.20                 | 000000578466           |  |        |  |
| SEAN CHESNEY        | JURY-HORKEY   | (F) 3/24                    | 5247592        | 04/02/24           | 16.60        | 0.00                      | 16.60                 | 000000578467           |  |        |  |
|                     |               |                             |                |                    | 16.60        | 0.00                      | 16.60                 | 000000578467           |  |        |  |
| MARY ERMEL          | JURY-HORKEY   | (G) 3/24                    | 5247618        | 04/02/24           | 31.40        | 0.00                      | 31.40                 | 000000578468           |  |        |  |
|                     |               |                             |                |                    | 31.40        | 0.00                      | 31.40                 | 000000578468           |  |        |  |
| JENNIFER CHRISTESEN | JURY-HORKEY   | (H) 3/24                    | 5247594        | 04/02/24           | 20.00        | 0.00                      | 20.00                 | 000000578469           |  |        |  |
|                     |               |                             |                |                    | 20.00        | 0.00                      | 20.00                 | 000000578469           |  |        |  |
| ASHLEY GORDY        | JURY-HORKEY   | (I) 3/24                    | 5247595        | 04/02/24           | 18.40        | 0.00                      | 18.40                 | 000000578470           |  |        |  |
|                     |               |                             |                |                    | 18.40        | 0.00                      | 18.40                 | 000000578470           |  |        |  |
| RENEE HAMILTON      | JURY-HORKEY   | (J) 3/24                    | 5247596        | 04/02/24           | 15.40        | 0.00                      | 15.40                 | 000000578471           |  |        |  |
|                     |               |                             |                |                    | 15.40        | 0.00                      | 15.40                 | 000000578471           |  |        |  |
| NORMA HODGE         | JURY-HORKEY   | (K) 3/24                    | 5247597        | 04/02/24           | 20.60        | 0.00                      | 20.60                 |                        |  |        |  |

# NON CLAIM RUN 04/05/24

|                    |               |                             |                |                    |              |                           |              |                |               |          |      |   |
|--------------------|---------------|-----------------------------|----------------|--------------------|--------------|---------------------------|--------------|----------------|---------------|----------|------|---|
| [RAP215]           |               | Company 01 County of Monroe |                |                    |              | PAYMENT REGISTER - Checks |              |                | 04/04/24      |          | PAGE | 8 |
| Office 001         | Main          | Bank                        | BNK001         | National City Bank |              | Run 005425                | Payment Date | 04/05/24       | Pay-thru Date | 04/03/24 |      |   |
| Vendor Name        | Vendor Number | Invoice Number              | Voucher Number | Invoice Date       | Gross Amount | Deduction Amounts         | Net Amount   | Payment Number |               |          |      |   |
|                    |               |                             |                |                    | 20.60        | 0.00                      | 20.60        | 000000578472   |               |          |      |   |
| VICKIE KUROWICKI   | JURY-HORKEY   | (L) 3/24                    | 5247599        | 04/02/24           | 21.00        | 0.00                      | 21.00        | 000000578473   |               |          |      |   |
|                    |               |                             |                |                    | 21.00        | 0.00                      | 21.00        |                |               |          |      |   |
| NICHOLAS LAZERE    | JURY-HORKEY   | (M) 3/24                    | 5247600        | 04/02/24           | 34.00        | 0.00                      | 34.00        | 000000578474   |               |          |      |   |
|                    |               |                             |                |                    | 34.00        | 0.00                      | 34.00        |                |               |          |      |   |
| CHRISTOPHER LUCAS  | JURY-HORKEY   | (N) 3/24                    | 5247601        | 04/02/24           | 15.80        | 0.00                      | 15.80        | 000000578475   |               |          |      |   |
|                    |               |                             |                |                    | 15.80        | 0.00                      | 15.80        |                |               |          |      |   |
| ROY MORRISON       | JURY-HORKEY   | (O) 3/24                    | 5247602        | 04/02/24           | 20.20        | 0.00                      | 20.20        | 000000578476   |               |          |      |   |
|                    |               |                             |                |                    | 20.20        | 0.00                      | 20.20        |                |               |          |      |   |
| KRISTI OBOURN      | JURY-HORKEY   | (P) 3/24                    | 5247603        | 04/02/24           | 16.20        | 0.00                      | 16.20        | 000000578477   |               |          |      |   |
|                    |               |                             |                |                    | 16.20        | 0.00                      | 16.20        |                |               |          |      |   |
| CRAIG PRATER       | JURY-HORKEY   | (Q) 3/24                    | 5247604        | 04/02/24           | 16.60        | 0.00                      | 16.60        | 000000578478   |               |          |      |   |
|                    |               |                             |                |                    | 16.60        | 0.00                      | 16.60        |                |               |          |      |   |
| TODD REGNIER       | JURY-HORKEY   | (R) 3/24                    | 5247605        | 04/02/24           | 21.00        | 0.00                      | 21.00        | 000000578479   |               |          |      |   |
|                    |               |                             |                |                    | 21.00        | 0.00                      | 21.00        |                |               |          |      |   |
| ROGER ROBINSON     | JURY-HORKEY   | (S) 3/24                    | 5247606        | 04/02/24           | 31.40        | 0.00                      | 31.40        | 000000578480   |               |          |      |   |
|                    |               |                             |                |                    | 31.40        | 0.00                      | 31.40        |                |               |          |      |   |
| GILBERT RUBLEY     | JURY-HORKEY   | (T) 3/24                    | 5247607        | 04/02/24           | 16.00        | 0.00                      | 16.00        | 000000578481   |               |          |      |   |
|                    |               |                             |                |                    | 16.00        | 0.00                      | 16.00        |                |               |          |      |   |
| MATTHEW SLATER     | JURY-HORKEY   | (U) 3/24                    | 5247608        | 04/02/24           | 31.60        | 0.00                      | 31.60        | 000000578482   |               |          |      |   |
|                    |               |                             |                |                    | 31.60        | 0.00                      | 31.60        |                |               |          |      |   |
| TRISTAN STRICKLAND | JURY-HORKEY   | (V) 3/24                    | 5247609        | 04/02/24           | 18.40        | 0.00                      | 18.40        | 000000578483   |               |          |      |   |
|                    |               |                             |                |                    | 18.40        | 0.00                      | 18.40        |                |               |          |      |   |
| LOGAN VAUGHN       | JURY-HORKEY   | (W) 3/24                    | 5247610        | 04/02/24           | 36.40        | 0.00                      | 36.40        | 000000578484   |               |          |      |   |
|                    |               |                             |                |                    | 36.40        | 0.00                      | 36.40        |                |               |          |      |   |
| JEFFREY VERGOWVEN  | JURY-HORKEY   | (X) 3/24                    | 5247611        | 04/02/24           | 16.40        | 0.00                      | 16.40        | 000000578485   |               |          |      |   |
|                    |               |                             |                |                    | 16.40        | 0.00                      | 16.40        |                |               |          |      |   |
| MELANIE WIENS      | JURY-HORKEY   | (Y) 3/24                    | 5247612        | 04/02/24           | 21.40        | 0.00                      | 21.40        | 000000578486   |               |          |      |   |
|                    |               |                             |                |                    | 21.40        | 0.00                      | 21.40        |                |               |          |      |   |
| RYAN ZIESMER       | JURY-HORKEY   | (Z) 3/24                    | 5247613        | 04/02/24           | 20.60        | 0.00                      | 20.60        | 000000578487   |               |          |      |   |
|                    |               |                             |                |                    | 20.60        | 0.00                      | 20.60        |                |               |          |      |   |
| Kenneth Allen      | SHERIFFADMIN  | 23E2904SC                   | 5247681        | 04/03/24           | 897.75       | 0.00                      | 897.75       |                |               |          |      |   |

# NON CLAIM RUN 04/05/24

|                      |               |                             |                |                    |              |                           |              |                |               |          |      |   |
|----------------------|---------------|-----------------------------|----------------|--------------------|--------------|---------------------------|--------------|----------------|---------------|----------|------|---|
| [RAP215]             |               | Company 01 County of Monroe |                |                    |              | PAYMENT REGISTER - Checks |              |                | 04/04/24      |          | PAGE | 9 |
| Office 001           | Main          | Bank                        | BNK001         | National City Bank |              | Run 005425                | Payment Date | 04/05/24       | Pay-thru Date | 04/03/24 |      |   |
| Vendor Name          | Vendor Number | Invoice Number              | Voucher Number | Invoice Date       | Gross Amount | Deduction Amounts         | Net Amount   | Payment Number |               |          |      |   |
|                      |               |                             |                |                    | 897.75       | 0.00                      | 897.75       | 000000578488   |               |          |      |   |
| Resort Beach Authori | SHERIFFADMIN  | 58-039                      | 5247682        | 04/03/24           | 5377.36      | 0.00                      | 5377.36      | 000000578489   |               |          |      |   |
|                      |               |                             |                |                    | 5377.36      | 0.00                      | 5377.36      |                |               |          |      |   |
| EIHAB KINAIA & PHIL  | TREASURER     | AUG 2023                    | 5247586        | 04/02/24           | 45.00        | 0.00                      | 45.00        | 000000578490   |               |          |      |   |
|                      |               |                             |                |                    | 45.00        | 0.00                      | 45.00        |                |               |          |      |   |
| ALEXANDER,SEAN M-FIR | TREASURER     | 2023 PRE                    | 5247691        | 04/03/24           | 1432.42      | 0.00                      | 1432.42      | 000000578491   |               |          |      |   |
|                      |               |                             |                |                    | 1432.42      | 0.00                      | 1432.42      |                |               |          |      |   |
| LAWYERS TITLE AGENCY | TREASURER     | APRIL 2024                  | 5247690        | 04/03/24           | 23.76        | 0.00                      | 23.76        | 000000578492   |               |          |      |   |
|                      |               |                             |                |                    | 23.76        | 0.00                      | 23.76        |                |               |          |      |   |
| LANGTON BROTHERS LLC | TREASURER     | PRE 2023                    | 5247692        | 04/03/24           | 2882.44      | 0.00                      | 2882.44      | 000000578493   |               |          |      |   |
|                      |               |                             |                |                    | 2882.44      | 0.00                      | 2882.44      |                |               |          |      |   |
| BANK BNK001 - TOTAL  |               |                             |                |                    | 413602.30    | 0.00                      | 413602.30    | *              |               |          |      |   |
| OFFICE 001 - TOTAL   |               |                             |                |                    | 413602.30    | 0.00                      | 413602.30    | **             |               |          |      |   |

# NON CLAIM RUN 04/12/24

[RAP215]

Company 01 County of Monroe

PAYMENT REGISTER -

04/11/24

PAGE 1

PARAMETERS FOR PAYMENT RUN NUMBER 005429

-----  
Company code 01  
Office code 001  
Discount type A  
Run schedule A  
Priorities 000 TO 000  
Select type  
Type codes  
Bank code  
Checks? Y  
Transfers? Y  
BACS? Y  
Drafts? Y  
Manuals? Y  
Others? Y  
Vendor  
-----

# NON CLAIM RUN 04/12/24

|                      |               |                             |                |                    |              |                           |                       |                        |          |  |        |  |
|----------------------|---------------|-----------------------------|----------------|--------------------|--------------|---------------------------|-----------------------|------------------------|----------|--|--------|--|
| [RAP215]             |               | Company 01 County of Monroe |                |                    |              | PAYMENT REGISTER - Checks |                       |                        | 04/11/24 |  | PAGE 2 |  |
| Office 001           | Main          | Bank                        | BNK001         | National City Bank |              | Run 005429                | Payment Date 04/12/24 | Pay-thru Date 04/10/24 |          |  |        |  |
| Vendor Name          | Vendor Number | Invoice Number              | Voucher Number | Invoice Date       | Gross Amount | Deduction Amounts         | Net Amount            | Payment Number         |          |  |        |  |
| AT & T               | 000000010000  | 04012024                    | 5247737        | 04/10/24           | 241.54       | 0.00                      | 241.54                | 000000578494           |          |  |        |  |
|                      |               | 734R0110210                 | 5247841        | 04/10/24           | 224.00       | 0.00                      | 224.00                |                        |          |  |        |  |
|                      |               |                             |                |                    | 465.54       | 0.00                      | 465.54                |                        |          |  |        |  |
| THE ASU GROUP        | 000000010200  | MARCH2024                   | 5247739        | 04/10/24           | 13962.61     | 0.00                      | 13962.61              | 000000578495           |          |  |        |  |
|                      |               |                             |                |                    | 13962.61     | 0.00                      | 13962.61              |                        |          |  |        |  |
| THE ASU GROUP        | 000000010200  | MO0S0001628                 | 5247743        | 04/10/24           | 300.00       | 0.00                      | 300.00                | 000000578496           |          |  |        |  |
|                      |               |                             |                |                    | 300.00       | 0.00                      | 300.00                |                        |          |  |        |  |
| ASH SENIOR CITIZEN C | 000000012750  | 40408114307                 | 5247717        | 04/09/24           | 2258.61      | 0.00                      | 2258.61               | 000000578497           |          |  |        |  |
|                      |               |                             |                |                    | 2258.61      | 0.00                      | 2258.61               |                        |          |  |        |  |
| AUTOMATIC DATA PROCE | 000000012850  | 658122127                   | 5247745        | 04/10/24           | 133.00       | 0.00                      | 133.00                | 000000578498           |          |  |        |  |
|                      |               |                             |                |                    | 133.00       | 0.00                      | 133.00                |                        |          |  |        |  |
| B & L OFFICE MACHINE | 000000020004  | 21071                       | 5247864        | 04/10/24           | 86.66        | 0.00                      | 86.66                 | 000000578499           |          |  |        |  |
|                      |               | 21072                       | 5247866        | 04/10/24           | 73.50        | 0.00                      | 73.50                 |                        |          |  |        |  |
|                      |               |                             |                |                    | 160.16       | 0.00                      | 160.16                |                        |          |  |        |  |
| REPUBLIC SERVICE OF  | 000000020010  | 003703574                   | 5247711        | 04/08/24           | 8478.70      | 0.00                      | 8478.70               | 000000578500           |          |  |        |  |
|                      |               |                             |                |                    | 8478.70      | 0.00                      | 8478.70               |                        |          |  |        |  |
| BEDFORD SENIOR CITIZ | 000000020400  | 40408110303                 | 5247718        | 04/09/24           | 29092.32     | 0.00                      | 29092.32              | 000000578501           |          |  |        |  |
|                      |               |                             |                |                    | 29092.32     | 0.00                      | 29092.32              |                        |          |  |        |  |
| CHARTER COMMUNICATIO | 000000030566  | 00543840104                 | 5247746        | 04/10/24           | 142.12       | 0.00                      | 142.12                | 000000578502           |          |  |        |  |
|                      |               | 00543510104                 | 5247753        | 04/10/24           | 260.14       | 0.00                      | 260.14                |                        |          |  |        |  |
|                      |               | 00544220104                 | 5247790        | 04/10/24           | 219.98       | 0.00                      | 219.98                |                        |          |  |        |  |
|                      |               |                             |                |                    | 622.24       | 0.00                      | 622.24                |                        |          |  |        |  |
| CONSUMERS ENERGY     | 000000031502  | 03312024                    | 5247757        | 04/10/24           | 224.38       | 0.00                      | 224.38                | 000000578503           |          |  |        |  |
|                      |               | 20688126051                 | 5247761        | 04/10/24           | 13412.78     | 0.00                      | 13412.78              |                        |          |  |        |  |
|                      |               | 04032024                    | 5247779        | 04/10/24           | 473.36       | 0.00                      | 473.36                |                        |          |  |        |  |
|                      |               |                             |                |                    | 14110.52     | 0.00                      | 14110.52              |                        |          |  |        |  |
| CONTINENTAL SERVICES | 000000031545  | RC12028                     | 5247759        | 04/10/24           | 13984.22     | 0.00                      | 13984.22              | 000000578504           |          |  |        |  |
|                      |               |                             |                |                    | 13984.22     | 0.00                      | 13984.22              |                        |          |  |        |  |
| DELTA DENTAL PLAN OF | 000000040250  | 1519805                     | 5247781        | 04/10/24           | 8576.73      | 0.00                      | 8576.73               | 000000578505           |          |  |        |  |
|                      |               |                             |                |                    | 8576.73      | 0.00                      | 8576.73               |                        |          |  |        |  |
| DTE ENERGY           | 000000040603  | 03312024                    | 5247786        | 04/10/24           | 213.98       | 0.00                      | 213.98                |                        |          |  |        |  |
|                      |               | 20045002852                 | 5247842        | 04/10/24           | 97.03        | 0.00                      | 97.03                 |                        |          |  |        |  |
|                      |               | 20044730860                 | 5247843        | 04/10/24           | 40.75        | 0.00                      | 40.75                 |                        |          |  |        |  |
|                      |               | 20074992363                 | 5247845        | 04/10/24           | 451.20       | 0.00                      | 451.20                |                        |          |  |        |  |
|                      |               | 20040479180                 | 5247846        | 04/10/24           | 107.15       | 0.00                      | 107.15                |                        |          |  |        |  |

# NON CLAIM RUN 04/12/24

|                      |               |                             |                |                    |              |                           |                       |                        |          |  |        |  |
|----------------------|---------------|-----------------------------|----------------|--------------------|--------------|---------------------------|-----------------------|------------------------|----------|--|--------|--|
| [RAP215]             |               | Company 01 County of Monroe |                |                    |              | PAYMENT REGISTER - Checks |                       |                        | 04/11/24 |  | PAGE 3 |  |
| Office 001           | Main          | Bank                        | BNK001         | National City Bank |              | Run 005429                | Payment Date 04/12/24 | Pay-thru Date 04/10/24 |          |  |        |  |
| Vendor Name          | Vendor Number | Invoice Number              | Voucher Number | Invoice Date       | Gross Amount | Deduction Amounts         | Net Amount            | Payment Number         |          |  |        |  |
| DTE ENERGY           | 000000040603  | 20029488837                 | 5247847        | 04/10/24           | 96.20        | 0.00                      | 96.20                 | 000000578506           |          |  |        |  |
|                      |               | 2004047918                  | 5247848        | 04/10/24           | 121.70       | 0.00                      | 121.70                |                        |          |  |        |  |
|                      |               |                             |                |                    | 1128.01      | 0.00                      | 1128.01               |                        |          |  |        |  |
| FRENCHTOWN SENIOR CI | 000000061050  | 40408110404                 | 5247719        | 04/09/24           | 44454.23     | 0.00                      | 44454.23              | 000000578507           |          |  |        |  |
|                      |               | 40408110505                 | 5247720        | 04/09/24           | 8444.59      | 0.00                      | 8444.59               |                        |          |  |        |  |
|                      |               |                             |                |                    | 52898.82     | 0.00                      | 52898.82              |                        |          |  |        |  |
| FRENCHTOWN WATER     | 000000061055  | TEL10015252                 | 5247849        | 04/10/24           | 66.29        | 0.00                      | 66.29                 | 000000578508           |          |  |        |  |
|                      |               | TEL10015313                 | 5247850        | 04/10/24           | 41.66        | 0.00                      | 41.66                 |                        |          |  |        |  |
|                      |               | TEL10015314                 | 5247851        | 04/10/24           | 49.87        | 0.00                      | 49.87                 |                        |          |  |        |  |
|                      |               | TEL10015315                 | 5247852        | 04/10/24           | 49.87        | 0.00                      | 49.87                 |                        |          |  |        |  |
|                      |               | TEL10015316                 | 5247853        | 04/10/24           | 58.08        | 0.00                      | 58.08                 |                        |          |  |        |  |
|                      |               | TEL1001531                  | 5247854        | 04/10/24           | 41.66        | 0.00                      | 41.66                 |                        |          |  |        |  |
|                      |               |                             |                |                    | 307.43       | 0.00                      | 307.43                |                        |          |  |        |  |
| SYSCO DETROIT LLC    | 000000131804  | 558965202                   | 5247803        | 04/10/24           | -33.04       | 0.00                      | -33.04                | 000000578509           |          |  |        |  |
|                      |               | 558963799                   | 5247806        | 04/10/24           | 668.46       | 0.00                      | 668.46                |                        |          |  |        |  |
|                      |               | 15833336P                   | 5247807        | 04/10/24           | -84.71       | 0.00                      | -84.71                |                        |          |  |        |  |
|                      |               | 558948488                   | 5247808        | 04/10/24           | 1633.48      | 0.00                      | 1633.48               |                        |          |  |        |  |
|                      |               | 558948489                   | 5247813        | 04/10/24           | 77.11        | 0.00                      | 77.11                 |                        |          |  |        |  |
|                      |               | 558963801                   | 5247814        | 04/10/24           | 81.80        | 0.00                      | 81.80                 |                        |          |  |        |  |
|                      |               | 558963800                   | 5247815        | 04/10/24           | 1946.34      | 0.00                      | 1946.34               |                        |          |  |        |  |
|                      |               |                             |                |                    | 4289.44      | 0.00                      | 4289.44               |                        |          |  |        |  |
| MONROE COUNTY DENTAL | 000000132420  | 041224 554                  | 5247773        | 04/10/24           | 40.55        | 0.00                      | 40.55                 | 000000578510           |          |  |        |  |
|                      |               | 041224 565                  | 5247774        | 04/10/24           | 666.22       | 0.00                      | 666.22                |                        |          |  |        |  |
|                      |               |                             |                |                    | 706.77       | 0.00                      | 706.77                |                        |          |  |        |  |
| MONROE FAMILY YMCA   | 000000132435  | 041224 YMC                  | 5247722        | 04/10/24           | 1050.48      | 0.00                      | 1050.48               | 000000578511           |          |  |        |  |
|                      |               |                             |                |                    | 1050.48      | 0.00                      | 1050.48               |                        |          |  |        |  |
| MONROE CO.HEALTH INS | 000000132450  | 041224 554M                 | 5247775        | 04/10/24           | 761.88       | 0.00                      | 761.88                | 000000578512           |          |  |        |  |
|                      |               | 041224 565M                 | 5247776        | 04/10/24           | 12990.69     | 0.00                      | 12990.69              |                        |          |  |        |  |
|                      |               | 041224 554V                 | 5247777        | 04/10/24           | 7.49         | 0.00                      | 7.49                  |                        |          |  |        |  |
|                      |               | 041224 565V                 | 5247778        | 04/10/24           | 134.48       | 0.00                      | 134.48                |                        |          |  |        |  |
|                      |               |                             |                |                    | 13894.54     | 0.00                      | 13894.54              |                        |          |  |        |  |
| MONROE COUNTY LEGAL  | 000000132550  | 40409094609                 | 5247721        | 04/09/24           | 23148.06     | 0.00                      | 23148.06              | 000000578513           |          |  |        |  |
|                      |               |                             |                |                    | 23148.06     | 0.00                      | 23148.06              |                        |          |  |        |  |
| PRAIRIE FARMS DAIRY, | 000000161170  | 9088097                     | 5247816        | 04/10/24           | 102.89       | 0.00                      | 102.89                | 000000578514           |          |  |        |  |
|                      |               | 9095567                     | 5247817        | 04/10/24           | 138.30       | 0.00                      | 138.30                |                        |          |  |        |  |
|                      |               | 9088096                     | 5247818        | 04/10/24           | 132.57       | 0.00                      | 132.57                |                        |          |  |        |  |
|                      |               |                             |                |                    | 373.76       | 0.00                      | 373.76                |                        |          |  |        |  |
| VARIPRO              | 000000161454  | MAY2024                     | 5247819        | 04/10/24           | 133919.85    | 0.00                      | 133919.85             |                        |          |  |        |  |

# NON CLAIM RUN 04/12/24

|                      |               |                             |                    |                      |                         |                           |                         |                |               |          |      |   |
|----------------------|---------------|-----------------------------|--------------------|----------------------|-------------------------|---------------------------|-------------------------|----------------|---------------|----------|------|---|
| [RAP215]             |               | Company 01 County of Monroe |                    |                      |                         | PAYMENT REGISTER - Checks |                         |                | 04/11/24      |          | PAGE | 4 |
| Office 001           | Main          | Bank                        | BNK001             | National City Bank   |                         | Run 005429                | Payment Date            | 04/12/24       | Pay-thru Date | 04/10/24 |      |   |
| Vendor Name          | Vendor Number | Invoice Number              | Voucher Number     | Invoice Date         | Gross Amount            | Deduction Amounts         | Net Amount              | Payment Number |               |          |      |   |
| VARIPRO              | 000000161454  | 040424WRAP                  | 5247820            | 04/10/24             | 228.22<br>134148.07     | 0.00<br>0.00              | 228.22<br>134148.07     | 000000578515   |               |          |      |   |
| SERVICE EXPRESS INC. | 000000191348  | 417945                      | 5247867            | 04/10/24             | 573.84<br>573.84        | 0.00<br>0.00              | 573.84<br>573.84        | 000000578516   |               |          |      |   |
| STATE OF MICHIGAN    | 000000192620  | 551-634909                  | 5247716            | 04/09/24             | 270.00<br>270.00        | 0.00<br>0.00              | 270.00<br>270.00        | 000000578517   |               |          |      |   |
| STATE OF MICHIGAN    | 000000192730  | 03272024                    | 5247858            | 04/10/24             | 10.00<br>10.00          | 0.00<br>0.00              | 10.00<br>10.00          | 000000578518   |               |          |      |   |
| TOLEDO STEEL SUPPLY  | 000000201085  | 04042024                    | 5247872            | 04/10/24             | 1696.50<br>1696.50      | 0.00<br>0.00              | 1696.50<br>1696.50      | 000000578519   |               |          |      |   |
| UNITED PARCEL SERVIC | 000000210200  | X1134<br>X8119134           | 5247712<br>5247821 | 04/08/24<br>04/10/24 | 20.86<br>37.68<br>58.54 | 0.00<br>0.00<br>0.00      | 20.86<br>37.68<br>58.54 | 000000578520   |               |          |      |   |
| WEX BANK             | 000000230425  | 96145614                    | 5247870            | 04/10/24             | 199.95<br>199.95        | 0.00<br>0.00              | 199.95<br>199.95        | 000000578521   |               |          |      |   |
| WEX BANK             | 000000230425  | 96145614                    | 5247835            | 04/10/24             | 2614.17<br>2614.17      | 0.00<br>0.00              | 2614.17<br>2614.17      | 000000578522   |               |          |      |   |
| JOHN DECOCKER        | 000000300465  | 19-245013FH                 | 5247800            | 04/10/24             | 907.50<br>907.50        | 0.00<br>0.00              | 907.50<br>907.50        | 000000578523   |               |          |      |   |
| CHAD ELLISON         | 000000300528  | 15-41867-FH                 | 5247804            | 04/10/24             | 30.00<br>30.00          | 0.00<br>0.00              | 30.00<br>30.00          | 000000578524   |               |          |      |   |
| JOHN GERWECK         | 000000300713  | 13-40525-FH                 | 5247805            | 04/10/24             | 150.00<br>150.00        | 0.00<br>0.00              | 150.00<br>150.00        | 000000578525   |               |          |      |   |
| GRANGE INSURANCE     | 000000300758  | 22-247247FH                 | 5247822            | 04/10/24             | 20.00<br>20.00          | 0.00<br>0.00              | 20.00<br>20.00          | 000000578526   |               |          |      |   |
| KAITLYN JOHNSON      | 000000300987  | 21-246606FH                 | 5247823            | 04/10/24             | 675.00<br>675.00        | 0.00<br>0.00              | 675.00<br>675.00        | 000000578527   |               |          |      |   |
| MICHELLE JONDRO      | 000000300994  | 19-245001FH                 | 5247824            | 04/10/24             | 50.00<br>50.00          | 0.00<br>0.00              | 50.00<br>50.00          | 000000578528   |               |          |      |   |
| KROGER INC.          | 000000301071  | 20-245777FH                 | 5247825            | 04/10/24             | 33.00<br>33.00          | 0.00<br>0.00              | 33.00<br>33.00          | 000000578529   |               |          |      |   |
| KROGER               | 000000301072  | 23-247419FH                 | 5247826            | 04/10/24             | 40.00                   | 0.00                      | 40.00                   |                |               |          |      |   |

# NON CLAIM RUN 04/12/24

|                      |               |                             |                |                    |              |                           |              |                |               |          |   |
|----------------------|---------------|-----------------------------|----------------|--------------------|--------------|---------------------------|--------------|----------------|---------------|----------|---|
| [RAP215]             |               | Company 01 County of Monroe |                |                    |              | PAYMENT REGISTER - Checks |              | 04/11/24       |               | PAGE     | 5 |
| Office 001           | Main          | Bank                        | BNK001         | National City Bank |              | Run 005429                | Payment Date | 04/12/24       | Pay-thru Date | 04/10/24 |   |
| Vendor Name          | Vendor Number | Invoice Number              | Voucher Number | Invoice Date       | Gross Amount | Deduction Amounts         | Net Amount   | Payment Number |               |          |   |
|                      |               |                             |                |                    | 40.00        | 0.00                      | 40.00        | 000000578530   |               |          |   |
| ANNETTE KURTZ        | 000000301097  | 18-244306FH                 | 5247827        | 04/10/24           | 200.00       | 0.00                      | 200.00       |                |               |          |   |
|                      |               |                             |                |                    | 200.00       | 0.00                      | 200.00       | 000000578531   |               |          |   |
| RALPH LASHAWAY       | 000000301112  | 17-243876FH                 | 5247828        | 04/10/24           | 100.00       | 0.00                      | 100.00       |                |               |          |   |
|                      |               |                             |                |                    | 100.00       | 0.00                      | 100.00       | 000000578532   |               |          |   |
| MICHIGAN STATE POLIC | 000000301255  | 23-247516FH                 | 5247830        | 04/10/24           | 200.00       | 0.00                      | 200.00       |                |               |          |   |
|                      |               |                             |                |                    | 200.00       | 0.00                      | 200.00       | 000000578533   |               |          |   |
| MONROE CITY POLICE   | 000000301272  | 23-247629FH                 | 5247831        | 04/10/24           | 110.00       | 0.00                      | 110.00       |                |               |          |   |
|                      |               |                             |                |                    | 110.00       | 0.00                      | 110.00       | 000000578534   |               |          |   |
| MONROE CO SHERIFF    | 000000301290  | 20-245936FH                 | 5247832        | 04/10/24           | 10.00        | 0.00                      | 10.00        |                |               |          |   |
|                      |               |                             |                |                    | 10.00        | 0.00                      | 10.00        | 000000578535   |               |          |   |
| NIRVANA CANNABIS     | 000000301442  | 22-247167FH                 | 5247833        | 04/10/24           | 15.00        | 0.00                      | 15.00        |                |               |          |   |
|                      |               |                             |                |                    | 15.00        | 0.00                      | 15.00        | 000000578536   |               |          |   |
| MARCIA O'CONNOR      | 000000301508  | 17-243979FH                 | 5247834        | 04/10/24           | 475.00       | 0.00                      | 475.00       |                |               |          |   |
|                      |               |                             |                |                    | 475.00       | 0.00                      | 475.00       | 000000578537   |               |          |   |
| DAVID SMITH-PIERCE   | 000000301949  | 19-245482FH                 | 5247844        | 04/10/24           | 65.00        | 0.00                      | 65.00        |                |               |          |   |
|                      |               |                             |                |                    | 65.00        | 0.00                      | 65.00        | 000000578538   |               |          |   |
| DEBORAH TAFT         | 000000301954  | 22-246815FC                 | 5247861        | 04/10/24           | 500.00       | 0.00                      | 500.00       |                |               |          |   |
|                      |               |                             |                |                    | 500.00       | 0.00                      | 500.00       | 000000578539   |               |          |   |
| BRITTANY SMITH       | 000000301956  | 19-245566FH                 | 5247862        | 04/10/24           | 20.00        | 0.00                      | 20.00        |                |               |          |   |
|                      |               |                             |                |                    | 20.00        | 0.00                      | 20.00        | 000000578540   |               |          |   |
| VILLANOVA CONSTRUCTI | 000000302382  | 22-246938FH                 | 5247863        | 04/10/24           | 50.00        | 0.00                      | 50.00        |                |               |          |   |
|                      |               |                             |                |                    | 50.00        | 0.00                      | 50.00        | 000000578541   |               |          |   |
| VILLAGE OF CARLETON  | 000000400351  | 040424                      | 5247703        | 04/04/24           | 17580.03     | 0.00                      | 17580.03     |                |               |          |   |
|                      |               |                             |                |                    | 17580.03     | 0.00                      | 17580.03     | 000000578542   |               |          |   |
| ESTRAL BEACH VILLAGE | 000000400361  | 040424                      | 5247705        | 04/04/24           | 13008.08     | 0.00                      | 13008.08     |                |               |          |   |
|                      |               |                             |                |                    | 13008.08     | 0.00                      | 13008.08     | 000000578543   |               |          |   |
| VILLAGE OF MAYBEE TR | 000000400366  | 040424                      | 5247706        | 04/04/24           | 3000.21      | 0.00                      | 3000.21      |                |               |          |   |
|                      |               |                             |                |                    | 3000.21      | 0.00                      | 3000.21      | 000000578544   |               |          |   |
| VILLAGE OF SOUTH ROC | 000000400370  | 040424                      | 5247707        | 04/04/24           | 15384.33     | 0.00                      | 15384.33     |                |               |          |   |
|                      |               |                             |                |                    | 15384.33     | 0.00                      | 15384.33     | 000000578545   |               |          |   |
| MONROE COUNTY        | 000000500002  | 041224 VPR                  | 5247723        | 04/10/24           | 135.94       | 0.00                      | 135.94       |                |               |          |   |

# NON CLAIM RUN 04/12/24

|                             |               |                           |                    |              |                       |                        |            |                |
|-----------------------------|---------------|---------------------------|--------------------|--------------|-----------------------|------------------------|------------|----------------|
| [RAP215]                    |               | PAYMENT REGISTER - Checks |                    |              |                       | 04/11/24               | PAGE       | 6              |
| Company 01 County of Monroe |               |                           |                    |              |                       |                        |            |                |
| Office 001 Main             | Bank          | BNK001                    | National City Bank | Run 005429   | Payment Date 04/12/24 | Pay-thru Date 04/10/24 |            |                |
| Vendor Name                 | Vendor Number | Invoice Number            | Voucher Number     | Invoice Date | Gross Amount          | Deduction Amounts      | Net Amount | Payment Number |
| MONROE COUNTY               | 000000500002  | 041224 MPR                | 5247724            | 04/10/24     | 35589.41              | 0.00                   | 35589.41   | 000000578546   |
|                             |               | 041224 DPR                | 5247725            | 04/10/24     | 594.17                | 0.00                   | 594.17     |                |
|                             |               |                           |                    |              | 36319.52              | 0.00                   | 36319.52   |                |
| MONROE COUNTY               | 000000500003  | 041224 554                | 5247780            | 04/10/24     | 3.65                  | 0.00                   | 3.65       | 000000578547   |
|                             |               | 041224 565                | 5247782            | 04/10/24     | 96.70                 | 0.00                   | 96.70      |                |
|                             |               |                           |                    |              | 100.35                | 0.00                   | 100.35     |                |
| MONROE COUNTY GENERA        | 000000501100  | 041224 554                | 5247784            | 04/10/24     | 37.73                 | 0.00                   | 37.73      | 000000578548   |
|                             |               |                           |                    |              | 37.73                 | 0.00                   | 37.73      |                |
| DUNDEE VILLAGE              | 000000510401  | 040424                    | 5247704            | 04/04/24     | 165711.70             | 0.00                   | 165711.70  | 000000578549   |
|                             |               |                           |                    |              | 165711.70             | 0.00                   | 165711.70  |                |
| MONROE COUNTY               | 000000510725  | 041224 554                | 5247787            | 04/10/24     | 759.07                | 0.00                   | 759.07     | 000000578550   |
|                             |               |                           |                    |              | 759.07                | 0.00                   | 759.07     |                |
| MONROE CO. EMP. RETI        | 000000550200  | 041224 RTS                | 5247726            | 04/10/24     | 15084.63              | 0.00                   | 15084.63   | 000000578551   |
|                             |               | 041224 RTD                | 5247727            | 04/10/24     | 1472.26               | 0.00                   | 1472.26    |                |
|                             |               | 041224 RTC                | 5247728            | 04/10/24     | 2410.56               | 0.00                   | 2410.56    |                |
|                             |               | 041224 RET                | 5247729            | 04/10/24     | 19684.98              | 0.00                   | 19684.98   |                |
|                             |               | 041224 PST                | 5247730            | 04/10/24     | 276.39                | 0.00                   | 276.39     |                |
|                             |               |                           |                    |              | 38928.82              | 0.00                   | 38928.82   |                |
| UNITED WAY OF MONROE        | 000000550215  | 041224 UW                 | 5247731            | 04/10/24     | 45.00                 | 0.00                   | 45.00      | 000000578552   |
|                             |               |                           |                    |              | 45.00                 | 0.00                   | 45.00      |                |
| POLICE OFFICERS ASSN        | 000000550231  | 041224 U10                | 5247732            | 04/10/24     | 2476.16               | 0.00                   | 2476.16    | 000000578553   |
|                             |               | 041224 U18                | 5247733            | 04/10/24     | 206.00                | 0.00                   | 206.00     |                |
|                             |               | 041224 U07                | 5247734            | 04/10/24     | 315.00                | 0.00                   | 315.00     |                |
|                             |               | 041224 U17                | 5247735            | 04/10/24     | 519.40                | 0.00                   | 519.40     |                |
|                             |               | 041224 U12                | 5247736            | 04/10/24     | 517.00                | 0.00                   | 517.00     |                |
|                             |               | 041224 U08                | 5247738            | 04/10/24     | 546.82                | 0.00                   | 546.82     |                |
|                             |               | 041224 U09                | 5247740            | 04/10/24     | 616.44                | 0.00                   | 616.44     |                |
|                             |               | 041224 U14                | 5247741            | 04/10/24     | 706.69                | 0.00                   | 706.69     |                |
|                             |               | 041224 U16                | 5247742            | 04/10/24     | 349.50                | 0.00                   | 349.50     |                |
|                             |               | 041224 U01                | 5247744            | 04/10/24     | 3922.80               | 0.00                   | 3922.80    |                |
|                             |               |                           |                    |              | 10175.81              | 0.00                   | 10175.81   |                |
|                             |               |                           |                    |              |                       |                        |            |                |
|                             |               |                           |                    |              |                       |                        |            |                |
| MONROE COUNTY COMMAN        | 000000550241  | 041224 9A                 | 5247747            | 04/10/24     | 110.00                | 0.00                   | 110.00     | 000000578554   |
|                             |               |                           |                    |              | 110.00                | 0.00                   | 110.00     |                |
| MONROE COUNTY TPOAM         | 000000550242  | 041224 4A                 | 5247748            | 04/10/24     | 405.00                | 0.00                   | 405.00     | 000000578555   |
|                             |               |                           |                    |              | 405.00                | 0.00                   | 405.00     |                |
| TPOAM                       | 000000550243  | 041224 U11                | 5247749            | 04/10/24     | 175.00                | 0.00                   | 175.00     |                |
|                             |               | 041224 U04                | 5247750            | 04/10/24     | 2835.00               | 0.00                   | 2835.00    |                |

# NON CLAIM RUN 04/12/24

|                      |               |                             |                |                    |              |                           |                       |                        |          |  |        |  |
|----------------------|---------------|-----------------------------|----------------|--------------------|--------------|---------------------------|-----------------------|------------------------|----------|--|--------|--|
| [RAP215]             |               | Company 01 County of Monroe |                |                    |              | PAYMENT REGISTER - Checks |                       |                        | 04/11/24 |  | PAGE 7 |  |
| Office 001           | Main          | Bank                        | BNK001         | National City Bank |              | Run 005429                | Payment Date 04/12/24 | Pay-thru Date 04/10/24 |          |  |        |  |
| Vendor Name          | Vendor Number | Invoice Number              | Voucher Number | Invoice Date       | Gross Amount | Deduction Amounts         | Net Amount            | Payment Number         |          |  |        |  |
| TPOAM                | 000000550243  | 041224 U13                  | 5247751        | 04/10/24           | 175.00       | 0.00                      | 175.00                |                        |          |  |        |  |
|                      |               | 041224 U03                  | 5247752        | 04/10/24           | 325.00       | 0.00                      | 325.00                |                        |          |  |        |  |
|                      |               |                             |                |                    | 3510.00      | 0.00                      | 3510.00               | 000000578556           |          |  |        |  |
| MONROE CO DEPUTY SHE | 000000550244  | 041224 1A                   | 5247754        | 04/10/24           | 680.00       | 0.00                      | 680.00                |                        |          |  |        |  |
|                      |               |                             |                |                    | 680.00       | 0.00                      | 680.00                | 000000578557           |          |  |        |  |
| MO CO CORRECTION OFF | 000000550248  | 041224 10A                  | 5247755        | 04/10/24           | 411.78       | 0.00                      | 411.78                |                        |          |  |        |  |
|                      |               |                             |                |                    | 411.78       | 0.00                      | 411.78                | 000000578558           |          |  |        |  |
| LOCAL 517, UTILITY W | 000000550250  | 041224 U02                  | 5247756        | 04/10/24           | 770.00       | 0.00                      | 770.00                |                        |          |  |        |  |
|                      |               |                             |                |                    | 770.00       | 0.00                      | 770.00                | 000000578559           |          |  |        |  |
| MONROE CO CORRECTION | 000000550252  | 041224 17A                  | 5247758        | 04/10/24           | 106.25       | 0.00                      | 106.25                |                        |          |  |        |  |
|                      |               |                             |                |                    | 106.25       | 0.00                      | 106.25                | 000000578560           |          |  |        |  |
| UAW LOCAL 723        | 000000550270  | 041224 U06                  | 5247760        | 04/10/24           | 448.18       | 0.00                      | 448.18                |                        |          |  |        |  |
|                      |               |                             |                |                    | 448.18       | 0.00                      | 448.18                | 000000578561           |          |  |        |  |
| MONROE COUNTY ASSIST | 000000550274  | 041224 14A                  | 5247762        | 04/10/24           | 220.00       | 0.00                      | 220.00                |                        |          |  |        |  |
|                      |               |                             |                |                    | 220.00       | 0.00                      | 220.00                | 000000578562           |          |  |        |  |
| GREAT-WEST LIFE & AN | 000000550280  | 041224 GWE                  | 5247763        | 04/10/24           | 7003.43      | 0.00                      | 7003.43               |                        |          |  |        |  |
|                      |               |                             |                |                    | 7003.43      | 0.00                      | 7003.43               | 000000578563           |          |  |        |  |
| AXA EQUITABLE        | 000000550285  | 041224 EQU                  | 5247764        | 04/10/24           | 550.00       | 0.00                      | 550.00                |                        |          |  |        |  |
|                      |               |                             |                |                    | 550.00       | 0.00                      | 550.00                | 000000578564           |          |  |        |  |
| MONROE CO.UNEMPLOYME | 000000550310  | 041224 554                  | 5247789        | 04/10/24           | 2.22         | 0.00                      | 2.22                  |                        |          |  |        |  |
|                      |               | 041224 565                  | 5247791        | 04/10/24           | 72.00        | 0.00                      | 72.00                 |                        |          |  |        |  |
|                      |               |                             |                |                    | 74.22        | 0.00                      | 74.22                 | 000000578565           |          |  |        |  |
| MONROE COUNTY WORKER | 000000550315  | 041224 554                  | 5247792        | 04/10/24           | 1.78         | 0.00                      | 1.78                  |                        |          |  |        |  |
|                      |               |                             |                |                    | 1.78         | 0.00                      | 1.78                  | 000000578566           |          |  |        |  |
| MONROE CO.LONG TERM  | 000000550320  | 041224 554                  | 5247794        | 04/10/24           | 22.27        | 0.00                      | 22.27                 |                        |          |  |        |  |
|                      |               | 041224 565                  | 5247795        | 04/10/24           | 634.34       | 0.00                      | 634.34                |                        |          |  |        |  |
|                      |               |                             |                |                    | 656.61       | 0.00                      | 656.61                | 000000578567           |          |  |        |  |
| MONROE CO.RETIREE HE | 000000550325  | 041224 CRH                  | 5247766        | 04/10/24           | 602.83       | 0.00                      | 602.83                |                        |          |  |        |  |
|                      |               | 041224 DRH                  | 5247767        | 04/10/24           | 369.70       | 0.00                      | 369.70                |                        |          |  |        |  |
|                      |               | 041224 RHC                  | 5247768        | 04/10/24           | 5153.22      | 0.00                      | 5153.22               |                        |          |  |        |  |
|                      |               | 041224 SRH                  | 5247770        | 04/10/24           | 4046.80      | 0.00                      | 4046.80               |                        |          |  |        |  |
|                      |               |                             |                |                    | 10172.55     | 0.00                      | 10172.55              | 000000578568           |          |  |        |  |
| STATE OF MICHIGAN    | 000000601047  | MARCH, 2024                 | 5247715        | 04/09/24           | 95551.72     | 0.00                      | 95551.72              |                        |          |  |        |  |
|                      |               |                             |                |                    | 95551.72     | 0.00                      | 95551.72              | 000000578569           |          |  |        |  |
| KIMBERLY DONAHEY     | 000000720388  | 38                          | 5247860        | 04/10/24           | 2061.25      | 0.00                      | 2061.25               |                        |          |  |        |  |

# NON CLAIM RUN 04/12/24

|                      |               |                             |                |                    |              |                           |              |                |               |          |        |  |
|----------------------|---------------|-----------------------------|----------------|--------------------|--------------|---------------------------|--------------|----------------|---------------|----------|--------|--|
| [RAP215]             |               | Company 01 County of Monroe |                |                    |              | PAYMENT REGISTER - Checks |              |                | 04/11/24      |          | PAGE 8 |  |
| Office 001           | Main          | Bank                        | BNK001         | National City Bank |              | Run 005429                | Payment Date | 04/12/24       | Pay-thru Date | 04/10/24 |        |  |
| Vendor Name          | Vendor Number | Invoice Number              | Voucher Number | Invoice Date       | Gross Amount | Deduction Amounts         | Net Amount   | Payment Number |               |          |        |  |
|                      |               |                             |                |                    | 2061.25      | 0.00                      | 2061.25      | 000000578570   |               |          |        |  |
| CARL J. SCHMIDT      | 000000721904  | 3/24-4/6/24                 | 5247710        | 04/08/24           | 3044.15      | 0.00                      | 3044.15      |                |               |          |        |  |
|                      |               |                             |                |                    | 3044.15      | 0.00                      | 3044.15      | 000000578571   |               |          |        |  |
| JOHN FISHER          | 000000730410  | 6103RST                     | 5247713        | 04/08/24           | 50.00        | 0.00                      | 50.00        |                |               |          |        |  |
|                      |               |                             |                |                    | 50.00        | 0.00                      | 50.00        | 000000578572   |               |          |        |  |
| TODD AND LISA JONES  | 000000730705  | 6104RST                     | 5247714        | 04/08/24           | 50.00        | 0.00                      | 50.00        |                |               |          |        |  |
|                      |               |                             |                |                    | 50.00        | 0.00                      | 50.00        | 000000578573   |               |          |        |  |
| LINDA BETZ           | 000000820746  | 03292024                    | 5247859        | 04/10/24           | 167.50       | 0.00                      | 167.50       |                |               |          |        |  |
|                      |               |                             |                |                    | 167.50       | 0.00                      | 167.50       | 000000578574   |               |          |        |  |
| STACEY MCCOY         | 000000823525  | 03272024                    | 5247840        | 04/10/24           | 42.88        | 0.00                      | 42.88        |                |               |          |        |  |
|                      |               |                             |                |                    | 42.88        | 0.00                      | 42.88        | 000000578575   |               |          |        |  |
| CARI GRAHL           | 000000823645  | 04022024                    | 5247857        | 04/10/24           | 28.81        | 0.00                      | 28.81        |                |               |          |        |  |
|                      |               |                             |                |                    | 28.81        | 0.00                      | 28.81        | 000000578576   |               |          |        |  |
| CAROLINA RIOS        | 000000827078  | 04032024                    | 5247856        | 04/10/24           | 23.45        | 0.00                      | 23.45        |                |               |          |        |  |
|                      |               |                             |                |                    | 23.45        | 0.00                      | 23.45        | 000000578577   |               |          |        |  |
| JANET RUSSEAU        | 000000827193  | 04032024                    | 5247855        | 04/10/24           | 28.14        | 0.00                      | 28.14        |                |               |          |        |  |
|                      |               |                             |                |                    | 28.14        | 0.00                      | 28.14        | 000000578578   |               |          |        |  |
| THE HUNTINGTON NATIO | 000000902723  | 62815                       | 5247709        | 04/08/24           | 500.00       | 0.00                      | 500.00       |                |               |          |        |  |
|                      |               |                             |                |                    | 500.00       | 0.00                      | 500.00       | 000000578579   |               |          |        |  |
| TROY BRISKEY         | CLERK/REGIST  | 19-244983FH                 | 5247865        | 04/10/24           | 837.36       | 0.00                      | 837.36       |                |               |          |        |  |
|                      |               |                             |                |                    | 837.36       | 0.00                      | 837.36       | 000000578580   |               |          |        |  |
| GLORIA MCGUIRE       | CLERK/REGIST  | 20-245602FH                 | 5247868        | 04/10/24           | 200.00       | 0.00                      | 200.00       |                |               |          |        |  |
|                      |               |                             |                |                    | 200.00       | 0.00                      | 200.00       | 000000578581   |               |          |        |  |
| DORI MILETICH        | CLERK/REGIST  | 21-246477FH                 | 5247869        | 04/10/24           | 100.00       | 0.00                      | 100.00       |                |               |          |        |  |
|                      |               |                             |                |                    | 100.00       | 0.00                      | 100.00       | 000000578582   |               |          |        |  |
| FRANCIS KORTSCH      | TREASURER     | APRIL 2024                  | 5247708        | 04/04/24           | 45.50        | 0.00                      | 45.50        |                |               |          |        |  |
|                      |               |                             |                |                    | 45.50        | 0.00                      | 45.50        | 000000578583   |               |          |        |  |
| SUKHMANI LLC & HALLA | TREASURER     | 2023 TX VAL                 | 5247837        | 04/10/24           | 11862.82     | 0.00                      | 11862.82     |                |               |          |        |  |
|                      |               |                             |                |                    | 11862.82     | 0.00                      | 11862.82     | 000000578584   |               |          |        |  |
| MONROE DIXIE LLC, &  | TREASURER     | MTT23000857                 | 5247839        | 04/10/24           | 18042.50     | 0.00                      | 18042.50     |                |               |          |        |  |
|                      |               |                             |                |                    | 18042.50     | 0.00                      | 18042.50     | 000000578585   |               |          |        |  |
| SHELBY RE HOLDINGS,  | TREASURER     | MTT23001616                 | 5247838        | 04/10/24           | 1139.71      | 0.00                      | 1139.71      |                |               |          |        |  |

# NON CLAIM RUN 04/12/24

|                     |                             |                |                    |              |                           |                        |            |                |   |
|---------------------|-----------------------------|----------------|--------------------|--------------|---------------------------|------------------------|------------|----------------|---|
| [RAP215]            | Company 01 County of Monroe |                |                    |              | PAYMENT REGISTER - Checks |                        | 04/11/24   | PAGE           | 9 |
| Office 001 Main     | Bank                        | BNK001         | National City Bank | Run 005429   | Payment Date 04/12/24     | Pay-thru Date 04/10/24 |            |                |   |
| Vendor Name         | Vendor Number               | Invoice Number | Voucher Number     | Invoice Date | Gross Amount              | Deduction Amounts      | Net Amount | Payment Number |   |
|                     |                             |                |                    |              | 1139.71                   | 0.00                   | 1139.71    | 000000578586   |   |
| LYNN & DIANA OWEN   | TREASURER                   | PRE 21-23      | 5247836            | 04/10/24     | 5752.37                   | 0.00                   | 5752.37    |                |   |
|                     |                             |                |                    |              | 5752.37                   | 0.00                   | 5752.37    | 000000578587   |   |
| BANK BNK001 - TOTAL |                             |                |                    |              | 798862.14                 | 0.00                   | 798862.14  | *              |   |
| OFFICE 001 - TOTAL  |                             |                |                    |              | 798862.14                 | 0.00                   | 798862.14  | **             |   |



# MONROE COUNTY CENTRAL DISPATCH

## Office of Director

987 S. Raisinville Rd. • Monroe Michigan 48161-2164

(734) 457-6701 • Fax (734) 457-6781

9-1-1 • Police • Fire / Rescue • EMS

March 22, 2024

Mr. Randy Richardville, Chairman  
Operations Committee  
Monroe County Board of Commissioners  
125 East Second Street  
Monroe, MI 48161

Re: Part-Time 911 GIS Specialist Position

Dear Chairman Richardville and Committee Members,

Monroe County Central Dispatch is requesting your approval to add one part-time 911 GIS Specialist position to our staff. The position would be funded through Monroe County Central Dispatch which is currently 100% funded through 911 surcharge funds.

Addressing and mapping data make up the core of the 911 telephony system as well as the Computer Aided Dispatch system. The GIS Specialists role in Central Dispatch is to manage, collect, and update incoming and outgoing address information of both the telephony database and the County addressing database. In addition, the information within the County's database is shared with the State 911 Repository for interoperability if needed. The GIS 911 Specialist would be responsible for maintaining Monroe County's portion of this database.

On the telephony side, data is relayed to dispatch via our 911 provider. The provider relies on a Master Street Address Guide (database) for proper delivery of a 911 call. When information received through the Address Number Identifier (ANI) or Address Location Identifier (ALI) is non-existent, incomplete, or incorrect this must be updated at the Public Safety Answering Point (Dispatch) level.

As to CAD related GIS, every call for service begins with a location whether it is a specific address, cross streets, land marks, businesses names, or GPS coordinates. Some of this information is obtained through the telephony equipment but most always is given verbally by the citizen requesting assistance. It's imperative that the data we have in our address database is correct and accurate to ensure a timely and accurate response to our citizens. Neighborhood and businesses developments in the County are all tied to addressing which need to be added to the database on a regular basis.

GIS plays an essential role in the day-to-day operations of Central Dispatch. No additional appropriations would be necessary. Thank you for your consideration to this request.

Sincerely,

A handwritten signature in cursive script, reading "Donna L. Kuti".

Donna L. Kuti, Director  
Monroe County Central Dispatch

## MISSION STATEMENT

"To coordinate Law-Enforcement, Fire, and EMS emergency service requests in Monroe County for the safety and protection of our citizens and public safety providers. Through our actions, we help save lives, protect property, assist the public in their time of need and proudly know that we made a difference."

# HIRING REVIEW FORM

Department: Central Dispatch

Vacancy Job Title: Part-Time 911 GIS Specialist

## Brief Job Description:

Prepares, edits, and manages GIS related information for use in the County's Computer Aided Dispatch Software using various computer programs such as AutoCad and ArcGIS Pro. Researches existing map records and other data to create new thematic maps suitable for the use of Central Dispatch.

## Budgeted Position:

☐ YES

If YES, are Funds Available?

☐ YES

\* Must be verified by Finance/HR

☐ NO

\*Must provide Funding Plan, verified by

☒ NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

## Department Summary: (Importance of filling vacancy, risks, timing, etc.)

It's imperative that the data we have in our address database is correct and accurate to ensure a timely and accurate response to our citizens. Neighborhood and businesses developments in the County are all tied to addressing which need to be added to the database on a regular basis. The addition of this position would allow for the accurate and efficient entering and updating of the vital information that is utilized by dispatchers on a day to day basis.

Completed By: Donna Kuti, Central Dispatch Director DATE: 3/25/2024

## Human Resources/ Finance Use:

### Conclusion:

Finance: Position would be funded through 911 surcharge funds.

HR: HR is in agreement with the request.

Finance Reviewer: Sue Maier

DATE: 03/25/2024

HR Reviewer: Jeff McBee

DATE: 03/25/2024

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APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

## Monroe County Central Dispatch Part-Time GIS Specialist

**Department:**            Central Dispatch

**Wage Grade:**        Rye -9

**FLSA Status:**        Non-Exempt

**Affiliation:**        Non-Union

### **General Summary:**

Under the supervision of the Monroe County Central Dispatch Director, edit and manage GIS related information contained in the Peninsula Fiber Network Master Street Addressing Guide and Michigan Department of Technology, Management, and Budget (DTMB) NG911 GIS Repository, and prepares and edits 911 GIS for use in County's Computer Aided Dispatch Software using various computer programs such as AutoCad and ArcGIS Pro. Researches existing map records and other pertinent data to create new thematic maps suitable for the use of Central Dispatch. Conducts field work and research through the county for address verification.

**Essential Functions:** *(An employee in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily).*

- Researches existing records such as maps and other pertinent information to locate and reconcile mapping errors in regards to county addressing.
- Compiles and integrates cartographic data from many sources incorporating the information into the Computer Aided Dispatch GIS. Maintains graphic elements for various reports submitted to the 911 Board by the Director.
- Composes geographic features in layers, identifies sources of data, creates thematic maps as needed for Central Dispatch, coordinates inter-department usage of the Geographic Information Systems (GIS) for emergency response agencies, and advises the Director of changing technologies in regards to Geographic Information Systems and its use in Central Dispatch.
- Assist in the use of computer and related equipment such as printers and plotters.
- Interfaces with the IT Department for troubleshooting computer problems and informs Director of GIS related new technology (software and hardware) that would benefit the department. Notifies the IT Department when specialized GIS software updates are available and authorizes the installation of such updates and or upgrades.
- Assists Central Dispatch 911 Board as a subject matter expert regarding GIS mapping and addressing.

*This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time.*

## **Employment Qualifications:**

**Education:** Bachelor's Degree with course work in computer aided mapping/drafting, GIS and computer science.

**Experience:** Three years experience in computerized mapping, and GIS applications with experience in working with Addressing.

## **Other Requirements:**

Valid Michigan Drivers License.

## **Knowledge of:**

- Relevant equipment to the position held including electronic equipment, computer hardware and software including applications and programming.
- Structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- Arithmetic, algebra, calculus, statistics, and their application.

## **Skill in:**

- Using logic and reasoning to identify the solutions, conclusion or approaches to problems.
- Understanding written sentences and paragraphs in work related documents.
- Identifying complex problems and reviewing related information to develop and evaluate options and implement solutions.
- Understanding the implications of new information for both current and future problem-solving and decision making.
- Considering the relative costs and benefits of potential actions to choose the most appropriate.
- Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Using mathematics to solve problems.

## **Ability to:**

- Combine pieces of information to form general rules or conclusions.
- See details at close range.
- Apply general rules to specific problems to produce answers that make sense.
- Read and understand ideas presented in writing.
- Identify or detect a known pattern and to arrange things or actions in a certain order or pattern according to a specific rule or set of rules.
- Communicate information and ideas in both writing and word of mouth so that others will understand.
- Imagine how something will look after it is moved around or when its parts are moved or rearranged.
- Generate or use different sets of rules for combining or grouping things in different ways.

*The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as*

*general guidelines that should be considered along with other job-related selection or promotional criteria.*

**Physical Requirements:** *[This job may require the ability to perform any of the essential functions contained in this description. These may include, but are not limited to, the following requirements. Specific requirements for a job will be identified at the time of employment. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

- Ability to enter and access information from a computer.
- Ability to access departmental files.
- Ability to lift and carry cartons, boxes and cases weighing in excess of 25 lbs.
- Ability to sit in front of a computer for long periods of time.
- Vision to read printed materials and a computer screen.
- Hearing and speech sufficient to communicate in person or over the telephone.

**Working Conditions:**

- Works in office conditions with occasional travel within the community.
- Possible exposure to extreme weather, trip hazards, downed power lines, high water, etc.

|                                                              |              |          |            |          |                                |           |          |           |
|--------------------------------------------------------------|--------------|----------|------------|----------|--------------------------------|-----------|----------|-----------|
| ITEM                                                         | DATE         | Number   | Department | Union    | Classification                 | WAGES     | FRINGES  | TOTAL     |
| PROPOSED                                                     | DOH: 4/21/24 | proposed | 32500      | union_00 | 911 GIS SPECIALIST (PART TIME) | \$ 8,493  | \$ 809   | \$ 9,303  |
|                                                              |              |          |            |          |                                |           |          |           |
|                                                              |              |          |            |          | TOTAL COST/(SAVINGS)           | \$ 8,493  | \$ 809   | \$ 9,303  |
| FINANCE CONCLUSION:                                          |              |          |            |          |                                |           |          |           |
| FUND HAS SUFFICIENT FUND BALANCE TO ABSORB ANTICIPATED COST. |              |          |            |          |                                |           |          |           |
|                                                              |              |          |            |          |                                |           |          |           |
| ANNUAL PROPOSED                                              | 2024         | proposed | 32500      | union_00 | 911 GIS SPECIALIST (PART TIME) | \$ 12,465 | \$ 1,188 | \$ 13,653 |

**HON. MICHAEL C. BROWN**  
CHIEF JUDGE & VETERANS COURT  
**HON. AMANDA L. EICHER**  
DISTRICT & MENTAL HEALTH JUDGE  
**HON. CHRISTIAN J. HORKEY**  
DISTRICT JUDGE



**JESSICA D. CHAFFIN**  
COURT ADMINISTRATOR / MAGISTRATE  
TELEPHONE (734) 240-7075  
FAX (734) 240-7098

STATE OF MICHIGAN  
**DISTRICT COURT • FIRST JUDICIAL DISTRICT**  
106 EAST FIRST STREET • MONROE, MICHIGAN 48161-2186  
MONROE COUNTY

March 22, 2024

Mr. Randy Richardville, Chairman  
Operations Committee  
Monroe County Board of Commissioners  
125 East Second Street  
Monroe, Michigan 48161

Re: Additional Budget Allocation- Call-in Pay

Dear Chairman Richardville and Committee Members:

Requirements set forth by the Michigan Indigent Defense Commission (MIDC) and the implementation of the MIDC standards have affected the length of weekend bond hearings. The 1<sup>st</sup> District Court is requesting an additional allocation of \$12,904 to our 2024 budget to cover the additional hours and pay associated with the Magistrate weekend call-in pay.

We are required to have a Magistrate be available to conduct blood search warrants after hours and conduct weekend and holiday bond hearings. These tasks are imperative to protect the accused's rights and our county's citizens from undue risk. A weekend bond hearing used to take a Magistrate an hour each day; now, it takes up to four hours each day. Working closely with county administration we have established a weekend call-in pay schedule to include the additional hours.

We are requesting the Operations Committee to approve the additional appropriation of \$12,904 to the 1<sup>st</sup> District Court 2024 budget.

Respectfully,

A handwritten signature in blue ink, appearing to read "J. Chaffin", written over a horizontal line.

Jessica D. Chaffin, Court Administrator  
1<sup>st</sup> District Court-Monroe County

# HIRING REVIEW FORM

Department: 1st District Court

Vacancy Job Title: Weekend Call-in Magistrate Pay

## Brief Job Description:

PT bailiffs appointed as Magistrates & 1 FT Magistrate are required to rotate weekly on-call status to ensure a Magistrate is available to conduct blood search warrants & weekend & holiday bond hearings. These tasks are imperative to protect the accused's rights and our county's citizens from undue risk.

## Budgeted Position:

☐ YES

If YES, are Funds Available?

☐ YES

\* Must be verified by Finance/HR

☐ NO

\*Must provide Funding Plan, verified by

☒ NO

If NO, please provide the following:

Job Description (Must have with New Position, Reclassification)

Point Factoring (Must have with New Position, Reclassification)

Reorganization Plan (When applicable)

Funding Plan Required, Verified by Finance (Include Finance Worksheet)

## Department Summary: (Importance of filling vacancy, risks, timing, etc.)

Requirements set forth by the Michigan Indigent Defense Commission (MIDC) and the implementation of the MIDC standards have affected the length of weekend bond hearings. The 1st District Court is requesting an additional allocation of \$12,904 to our 2024 budget to cover the additional hours associated with the Magistrate weekend call-in pay.

Completed By: Jessica Chaffin, Court Administrator DATE: 3/22/2024

## Human Resources/ Finance Use:

### Conclusion:

Finance: \$12,904 appropriation to the 2024 budget is required.

HR: HR is in agreement with the request.

Finance Reviewer: Sue Maier

DATE: 03/22/2024

HR Reviewer: Jeff McBee

DATE: 03/22/2024

APPROVED BY THE OPERATIONS COMMITTEE

APPROVED BY THE FULL BOARD

| ITEM                                                                            | DATE             | Department | Union    | Classification              | WAGES            | FRINGES         | TOTAL            |
|---------------------------------------------------------------------------------|------------------|------------|----------|-----------------------------|------------------|-----------------|------------------|
| PROPOSED                                                                        | EFFECTIVE 041924 | 13600      | union_00 | PART TIME MAGISTRATES       | \$ 11,607        | \$ 1,295        | \$ 12,902        |
|                                                                                 |                  |            |          |                             |                  |                 |                  |
|                                                                                 |                  |            |          | <b>TOTAL COST/(SAVINGS)</b> | <b>\$ 11,607</b> | <b>\$ 1,295</b> | <b>\$ 12,902</b> |
| <b>FINANCE CONCLUSION:</b>                                                      |                  |            |          |                             |                  |                 |                  |
| <b>ADDITIONAL COST TO GENERAL FUND, WOULD REQUIRE ADDITIONAL APPROPRIATION.</b> |                  |            |          |                             |                  |                 |                  |
|                                                                                 |                  |            |          |                             |                  |                 |                  |
| ANNUAL PROPOSED                                                                 | 2024             | 13600      | union_00 | PART TIME MAGISTRATES       | \$ 16,361        | \$ 1,826        | \$ 18,187        |



**Monroe County**  
**Information Systems Department**

Courthouse • 125 East Second Street • Monroe, Michigan 48161-2197  
Telephone: 734.240.7311 • Fax: 734.240.7324  
Please visit the Monroe County Website: [CO.MONROE.MI.US](http://CO.MONROE.MI.US)

April 4, 2024

Mr. Randy Richardville, Chairman  
Board of Commissioners Operations Committee  
125 East Second Street  
Monroe, MI 48161

**Re: Multi-Factor Policy and Revised System Authentication Policy**

Dear Chairman Richardville and Committee Members:

Enclosed are two (2) policies for consideration by the Committee and subsequently a recommendation to the full Board of Commissioners. The policies are as follows:

Policy #802 – System Authentication (Update to Existing Policy)

Policy #810 – Multi-Factor Authentication (New Policy)

The above two (2) policies look to bolster the County cybersecurity posture and minimize the potential risk exposure to the County via authorized access to its systems. The policies also help align the County with industry cybersecurity standards as well as remain compliant with external entities such as the State of Michigan, FBI, and Department of Defense.

The enclosed documents contain an overview of both policies for consideration. Included are three (3) copies of Policy #802: a final copy, a marked-up original, and the original policy in its entirety. Lastly, a final draft of the additional #810 policy is also included. We will briefly review each policy with the committee, respond to questions, and look for your support and approval.

Regards,

Jacob W. Perry  
Director of Information Technology, County of Monroe  
Desk: 734-240-7308  
Cell: 734-512-9766  
[jacob\\_perry@monroemi.org](mailto:jacob_perry@monroemi.org)

Section Name: Information Security  
Section Number: 800  
Policy Number: 802

Effective Date: April 2, 2019  
Revision Date: April, 16, 2024

Subject: System Authentication Policy

Purpose: The purpose of this policy is to set forth requirements and guidelines for passwords, advanced and two-factor authentication prior to gaining access to electronic systems and resources of Monroe County (the “County”). Passwords are an important aspect of computer security, and their choice and proper use is critical to maintain the security and integrity of Monroe County resources.

Scope: This policy applies to all employees, contractors, consultants, temporary staff, and other people or organizations who perform work for or at the County (“Users”), who have been issued or are responsible for an account (or any form of access that supports or requires a password) on any system that resides at any County facility, has access to the County network, or stores any non-public County information.

Statement of Policy:

A. Password Creation:

1. All user-level and system level passwords must conform to the *Password Construction Guidelines*.
2. Users must not use the same password for Monroe County accounts as for other non-County access (for example, personal ISP account, option trading, benefits, banking and so on.)
3. Where possible, users must not use the same password for various Monroe County access needs.

B. Password Change:

1. All system level passwords (for example application administration accounts, and so on) must be changed every 90 days.
2. All user-level passwords (for example email, web, desktop computer, and so on) must also be changed every 90 days.
3. Password cracking or guessing may be performed on a periodic or random basis by the IT Department or its delegates. If a password is guessed or cracked during one of these scans, the user will be required to change it to be in compliance with the *Password Construction Guidelines*.

C. Password Construction Guidelines: Users should utilize passwords or passphrases (preferably) as permitted by the relevant County system. All passwords should meet or exceed the following guidelines:

1. Strong passwords/passphrases have the following characteristics

- Contain at least 15 alphanumeric characters (passphrases may contain many more)
  - Contain both upper and lower case letters
  - Contain at least one number (for example 0-9)
  - Contain at least one special character (for example ,!@#\$\$%^&\*(){}[]?><)
2. Poor, or weak, passwords and passphrases have the following characteristics
- Contain less than eight characters
  - Can be found in a dictionary, including foreign language, or exist in a language slang, dialect, or jargon.
  - Contain personal information such as birth dates, addresses, phone numbers, or names of family members, pets, friends, and fantasy characters.
  - Contain work-related information such as building names, system commands, sites, companies, hardware, or software.
  - Contain number patterns such as aaabb, qwerty, zyxwvuts, or 123321
  - Contain common words spelled backward, or preceded or followed by number (for example, terces, secret 1 or 1 secret).
  - Are some version of “Welcome123” “Password123” “Changeme123”

*Users should never write down passwords/passphrases. Instead, they should try to create passwords that they can remember easily but are not easy for others to guess. One way to do this is create a password based on a song title, affirmation, or other phrase. For example, the phrase, “This May Be One Way to Remember” could become the password TmBlw2R! or another variation.*

NOTE: Do not use either of these examples as passwords!

#### D. Password Protection:

1. Users must not share passwords/passphrases with anyone. All passwords/passphrases are to be treated as sensitive, confidential Monroe County information.
2. Users must not include passwords/passphrases in email messages unless under separate cover from the login ID or a passwords/passphrases, protected file, or device.
3. Users must not reveal passwords/passphrases over the phone to anyone, and no one from the IT Department will ask for your password.
4. Users must not reveal passwords/passphrases on questionnaires or security forms.
5. Users must not “hint” at the format of a passwords/passphrases (for example “my family name”).
6. Users must not share Monroe County passwords/passphrases with anyone, including administrative assistants, secretaries, managers, co-workers, department heads, information technology staff, or elected officials.
7. Users must not write passwords/passphrases down and store them anywhere in their offices. or places of work.

8. Users must not store passwords/passphrases in a file on a computer system or mobile device (phone or tablet) without encryption.
9. Users must not use the “Remember Password” feature in applications (for example web browsers), unless the program is approved for password storage by the Monroe County IT Department.
10. Any User suspecting that his/her passwords/passphrase may have been compromised must report the incident and change all passwords.
11. Users must not allow others to access unlocked or unsecured devices that are capable of displaying a non-password/passphrase factor in two-factor (or multifactor) authentication for County systems.
12. Users must not share with others any other information used for authentication.

F. Application Developers:

1. Application developers must ensure that their programs contain the following security precautions:
  - Applications must support authentication of individual users, not groups.
  - Applications must not store passwords/passphrases in clear text or in any easily reversible form.
  - Applications must not transmit passwords/passphrases in clear text or over the network.
  - Applications must provide for some sort of role management, such that one user can take over the function of another without having to know the other’s passwords/passphrases.

G. Clear/Lock Screen:

Any computing device connected to the County’s network with access to County data or assets, and unattended for any period of time, must be locked or logged off and passwords/passphrase protected. Various groups within the county require various mandatory lock screen settings (i.e. CJIS, IRS, HIPAA, etc.). These will be enabled by department or office, with a minimum lockout period of 30 minutes.

Policy Compliance:

- A. Responsibility-The County Administrator, Information Security Manager or designee is responsible for maintaining the policy and providing support and advice during its implementation. All Elected Officials/Judges/Department Heads, or their designee(s), are responsible for implementing the policies and procedures and ensuring staff and contractors’ compliance in their respective areas. The IT Department will verify compliance through various methods including but not limited to periodic walk-throughs, business tool reports, internal and external audits, etc.
- B. Compliance measurement - The IT Department will verify compliance to this policy through various methods, including, but not limited to, business tool reports, internal and external audits.
- C. Exceptions- Any exception to the policy must be approved by the Director of Information Technology, or their representative.

- D. Non-Compliance- A User found to have violated this policy may be denied, blocked, suspended, or have their access to the Monroe County network terminated by the Monroe County IT Department. Additional disciplinary action may be taken, up to and including termination of employment or contracts.

Definitions: None

Administrative Procedures: None

Legislative History of Authority for Creation or Revision:

Adopted pursuant to action of the Monroe County Board of Commissioners, dated April 2, 2019.

Revised pursuant to action of the Monroe County Board of Commissioners, dated April 16, 2024.

Section Name: Information Security  
Section Number: 800  
Policy Number: 802

Effective Date: April 2, 2019  
**Revision Date: April, 16, 2024**

Subject: System Authentication Policy

Purpose: The purpose of this policy is to set forth requirements and guidelines for passwords, advanced and two-factor authentication prior to gaining access to electronic systems and resources of Monroe County (the “County”). Passwords are an important aspect of computer security, and their choice and proper use is critical to maintain the security and integrity of Monroe County resources.

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  - Contain at least one special character (for example ,!@#\$%^&\*(){}[]?><)
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- Contain less than eight characters
  - Can be found in a dictionary, including foreign language, or exist in a language slang, dialect, or jargon.
  - Contain personal information such as birth dates, addresses, phone numbers, or names of family members, pets, friends, and fantasy characters.
  - Contain work-related information such as building names, system commands, sites, companies, hardware, or software.
  - Contain number patterns such as aaabb, qwerty, zyxwvuts, or 123321
  - Contain common words spelled backward, or preceded or followed by number (for example, terces, secret 1 or 1 secret).
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Definitions: None

Administrative Procedures: None

Legislative History of Authority for Creation or Revision:

Adopted pursuant to action of the Monroe County Board of Commissioners, dated April 2, 2019.

**Revised pursuant to action of the Monroe County Board of Commissioners, dated April 16, 2024.**

Section Name: Information Security  
Section Number: 800  
Policy Number: 802

Effective Date: April 2 2019

Subject: System Authentication Policy

Purpose: The purpose of this policy is to set forth requirements and guidelines for passwords, advanced and two-factor authentication prior to gaining access to electronic systems and resources of Monroe County (the “County”). Passwords are an important aspect of computer security, and their choice and proper use is critical to maintain the security and integrity of Monroe County resources.

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  - Contain at least one special character (for example ,!@#\$\$%^&\*(){}[]?><)
2. Poor, or weak, passwords and passphrases have the following characteristics
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  - Can be found in a dictionary, including foreign language, or exist in a language slang, dialect, or jargon.
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3. Users must not reveal passwords/passphrases over the phone to anyone unless identification is verified that the individual is from the County IT Department.
4. Users must not reveal passwords/passphrases on questionnaires or security forms.
5. Users must not “hint” at the format of a passwords/passphrases (for example “my family name”).
6. Users must not share Monroe County passwords/passphrases with anyone, including administrative assistants, secretaries, managers, co-workers, department heads, or elected officials.
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  - Applications must provide for some sort of role management, such that one user can take over the function of another without having to know the other’s passwords/passphrases.

G. Clear/Lock Screen:

Any computing device with a screen, connected to the County’s network, and unattended for any period of time, must be locked or logged off and passwords/passphrase protected. Various groups within the county require mandatory lock screen settings (i.e. CJIS, IRS, HIPAA, etc.). These will be enabled by department or office.

Policy Compliance:

- A. Responsibility-The County Administrator, Information Security Manager or designee is responsible for maintaining the policy and providing support and advice during its implementation. All Elected Officials/Judges/Department Heads, or their designee(s), are responsible for implementing the policies and procedures and ensuring staff and contractors’ compliance in their respective areas. The IT Department will verify compliance through various methods including but not limited to periodic walk-throughs, business tool reports, internal and external audits, etc.
- B. Compliance measurement - The IT Department will verify compliance to this policy through various methods, including, but not limited to, business tool reports, internal and external audits.
- B. Exceptions- Any exception to the policy must be approved by the IT Department, County Administrator, Elected Official, Judge or Department Head in advance.

- C. Non-Compliance- A User found to have violated this policy may be denied, blocked, suspended, or have their access to the Monroe County network terminated by the Monroe County IT Department. Additional disciplinary action may be taken, up to and including termination of employment or contracts.

Definitions: None

Administrative Procedures: None

Legislative History of Authority for Creation or Revision:

Adopted pursuant to action of the Monroe County Board of Commissioners, dated April 2, 2019

Section Name: Information Security  
Section Number: 800  
Policy Number: 810

Effective Date: April 16, 2024

Subject: Multi-Factor Authentication Policy

**Overview:** The Information Technology (IT) department is implementing a secure method of protection against unauthorized access by using multi-factor authentication (MFA), also known as Two Factor Authentication (2FA.) MFA is a security process whereby users must provide at least two different authentication factors to verify their identities to gain authorized access, i.e., something you know and something you have. MFA provides protection for the organization and its assets, both physical and digital, from compromised passwords.

**Purpose:** The purpose of this policy is to provide guidelines for MFA connections to the Monroe County network and information systems, both on and off site. These standards are designed to minimize the potential security exposure to Monroe County from damages which may result from unauthorized use of County or privileged resources. MFA adds a layer of security which helps deter the use of compromised credentials.

**Scope:** This policy applies to anyone that utilizes the Monroe County network or its resources. This policy applies to anyone utilizing the Monroe County Virtual Private Network (VPN) to access the Monroe Network remotely. This policy also applies to any system accessing the Monroe County network where MFA is deemed required by the Monroe County Information Technology Department.

**Statement of Policy:**

- A. All individuals affected by this policy are required to engage in at least one additional step beyond the normal login process (i.e. username and password) to access Monroe County resources and/or the network.
- B. The secondary process will take the form of either a mobile application push notification, a short message service (SMS) text, a phone call, or a physical hardware token carried by the individual with a One-Time Password (OTP) that will change every 30 seconds. Options available will be at the discretion of the Monroe County Information Technology Director.
- C. Any County employee with a County provided cell phone will be required to utilize the mobile application option for MFA rather than the alternative options.
- D. MFA is required for all externally exposed enterprise or third party applications, where supported. Enforcing MFA through a directory service or SSO provider is satisfactory implementation of this safeguard.
- E. MFA is required for all remote network access and internal access when required by policies enforced upon Monroe County by Federal, State, or other superseding policies such as Criminal Justice Information Services (CJIS), Health Insurance Portability and Accountability (HIPAA), or Internal Revenue Service Publication 1075 (IRS-1075.)

- F. MFA is required for all administrative and/or privileged accounts, where supported, on all County assets, whether managed on-site or through a third party provider.
- G. The Information Technology director may require MFA on any device, account, asset, entity, or person not specifically covered by this policy at their discretion in the interest of Monroe County's cybersecurity posture.
- H. Responsibilities
  - a. It is the user's responsibility to promptly report compromised credentials to the Information Technology Department.
  - b. It is the user's responsibility to promptly report a lost or stolen MFA device/token to the Information Technology Department and their Department Head.
  - c. It is the user's responsibility to report any push notifications, phone calls, or texts that are unexpected or fraudulent to the Information Technology Department as soon as possible.

#### **Policy Compliance:**

- A. All Elected Officials/Judges/Department Heads or their designee(s) are responsible for implementing the policies and procedures and ensuring staff compliance in their respective areas.
- B. Access will be disabled immediately if any suspicious or fraudulent activity is observed on an account. Service will remain disabled until the issue has been identified and resolved.
- C. Any individual or entity found to have intentionally violated the MFA policy will be subject to loss of privileges.
- D. Exceptions – Any exceptions to the policy must be formally approved by the Information Technology Director in writing.
- E. Non-Compliance – An employee found to have violated this policy may be subject to disciplinary action, up to and including termination of employment.

#### **Definitions:**

- A. Multi-factor Authentication (MFA/2FA): Using two or more factors to validate the identity of a user.
- B. Factor (of authentication): There are five types of factor used in combination together resulting in multi-factor authentication. They are:
  - a. Something the user knows (username and password)
  - b. Something the user has (an item the user physically carries with them)
  - c. Something the user is (biometrics; fingerprints, face scan, etc.)
  - d. Something the user is (geo location, on premises)

- e. Something the user does (keystroke patterns)
- C. One-Time Password (OTP) - also known as a one-time PIN, one-time authorization code, or dynamic password, is a password that is valid for only one login session or transaction, on a computer system or other digital device. The OTP usually is generated every 30 seconds perpetually.
- D. Virtual Private Network (VPN) – a secure, private network used to access a private network via the public internet using encryption.

**Administrative Procedures:** None

**Legislative History of Authority for Creation or Revision:**

Adopted pursuant to action of the Monroe County Board of Commissioners, dated April 16, 2024



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**MONROE COUNTY SHERIFF'S OFFICE**  
**Troy Goodnough, Sheriff**

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100 East Second Street, Monroe, MI 48161-2163  
Telephone: (734) 240-7400 • Fax: (734) 240-7480

April 3, 2024

Mr. Mark Brant, Chairman  
Monroe County Board of Commissioners  
125 E Second Street  
Monroe, MI 48161

**Re: MMRMA RAP Grant Application – Sheriff's Office Tasers**

Dear Chairman Brant and Members of the Board:

In December 2023, the Board of Commissioners approved the submission of a Risk Avoidance Program (RAP) Grant seeking financial assistance to reimburse the Sheriff's Office for the recent upgrade to the T7Basic Taser.

I am pleased to report that our grant application was approved for the project. In FY2023 the Sheriff's Office paid \$87,708.63 from within the Sheriff's Office budget for the Taser upgrade. Acceptance of this award will allow the Sheriff's Office to request reimbursement of \$81,000.

The Sheriff's Office is requesting the Monroe County Board of Commissioners accept this award.

Regards,

Sergeant Mike Preadmore



MICHIGAN MUNICIPAL  
RISK MANAGEMENT  
A U T H O R I T Y

March 11, 2024

Lt. Mike Preadmore  
Monroe County Sheriff's Office  
100 East Second Street  
Monroe, MI 48161

**RE: Grant Funding – Requirements for Reimbursement**

Dear Lt. Preadmore,

I am pleased to inform you that the Risk Avoidance Program (RAP)/Certification and Accreditation Program (CAP) application for your Taser project was approved. The Membership Committee authorized 50% funding up to a maximum of \$81,000 for your project.

RAP/CAP funds are issued on a reimbursement basis. Payment will be based upon verification received from Monroe County of their payment of the project in full. Please see the attached **RAP/CAP Grant Reimbursement Procedure** for guidelines on processing your grant payment.

Such documentation is needed in order to verify that the grant allotted is being used for the project described in your application. If your application submission contained the above referenced documentation, please contact MMRMA.

Payment of RAP/CAP funds is contingent upon Monroe County remaining a member of MMRMA and in compliance with the Joint Powers Agreement. Your approved grant reimbursement is valid for six months from the date of this letter. **GRANT EXPIRATION: 09/30/2024.**

Sincerely,

*Cara L. Ceci*

Cara Ceci, ARM, CPCU  
Member Resources Manager

CC/sp

cc: Michael Bosanac  
Ibex Insurance Services



---

**MONROE COUNTY SHERIFF'S OFFICE**  
**Troy Goodnough, Sheriff**

---

100 East Second Street, Monroe, MI 48161-2163  
Telephone: (734) 240-7400 • Fax: (734) 240-7480

April 3, 2024

Mr. Mark Brant, Chairman  
Monroe County Board of Commissioners  
125 E Second Street  
Monroe, MI 48161

**Re: MMRMA RAP Grant Application – Sheriff's Office Body Worn Cameras**

Dear Chairman Brant and Members of the Board:

In December 2023, the Board of Commissioners approved the submission of a Risk Avoidance Program (RAP) Grant seeking financial assistance to reimburse the Sheriff's Office for the recent upgrade to the Axon Enterprise body-worn-cameras.

I am pleased to report that our grant application was approved for the project. In FY2023 the Sheriff's Office paid \$173,655.74 from within the Sheriff's Office budget for the body-worn-cameras. Acceptance of this award will allow the Sheriff's Office to request reimbursement of \$64,000.

The Sheriff's Office is requesting the Monroe County Board of Commissioners accept this award.

Regards,

Sergeant Mike Preadmore



MICHIGAN MUNICIPAL  
RISK MANAGEMENT  
A U T H O R I T Y

March 11, 2024

Lt. Mike Preadmore  
Monroe County Sheriff's Office  
100 East Second Street  
Monroe, MI 48161

**RE: Grant Funding – Requirements for Reimbursement**

Dear Lt. Preadmore,

I am pleased to inform you that the Risk Avoidance Program (RAP)/Certification and Accreditation Program (CAP) application for your Body Worn Camera project was approved. The Membership Committee authorized 50% funding up to a maximum of \$64,000 for your project.

RAP/CAP funds are issued on a reimbursement basis. Payment will be based upon verification received from Monroe County of their payment of the project in full. Please see the attached **RAP/CAP Grant Reimbursement Procedure** for guidelines on processing your grant payment.

Such documentation is needed in order to verify that the grant allotted is being used for the project described in your application. If your application submission contained the above referenced documentation, please contact MMRMA.

Payment of RAP/CAP funds is contingent upon Monroe County remaining a member of MMRMA and in compliance with the Joint Powers Agreement. Your approved grant reimbursement is valid for six months from the date of this letter. **GRANT EXPIRATION: 09/30/2024.**

Sincerely,

*Cara L. Ceci*

Cara Ceci, ARM, CPCU  
Member Resources Manager

CC/sp

cc: Michael Bosanac  
Ibex Insurance Services



# MONROE COUNTY SHERIFF'S OFFICE

## Troy Goodnough, Sheriff

100 East Second Street, Monroe, MI 48161-2163

Telephone: (734) 240-7400 • Fax: (734) 240-7480

April 9, 2024

Mr. Mark Brant, Chairman  
Monroe County Board of Commissioners  
125 E Second Street  
Monroe, MI 48161

**Re: FY2024 Community Policing Competitive Grant Application**

Dear Chairman Brant and Members of the Board:

The Monroe County Sheriff's Office is seeking approval to submit a Community Policing Competitive Grant application to the Michigan Commission on Law Enforcement Standards (MCOLES) in the amount of \$30,000. The Commission received an appropriation of funds from the Federal Coronavirus State and Local Fiscal Recovery Funds to provide competitive grants to law enforcement agencies who develop collaborative partnerships between law enforcement agencies and the communities they serve. There is no minimum match required for this grant.

If awarded funding, the Monroe County Sheriff's Office will receive this federal funding in annual disbursements of (\$10,000) for each fiscal year 2024, 2025 and 2026. These funds will support the Monroe County Sheriff's Office Summer Engagement Program that was designed to identify at-risk students within our public school districts. During the summer months, each school resource officer will spend time with each student, creating a positive bond, where each student can openly discuss any topic or nature with the school resource officer without fear of bullying, harassment, or negativity from classmates and other individuals.

The funds from this grant will be further used to purchase and distribute literature materials and summer activities with the at-risk students and school resource officers.

The Michigan Commission on Law Enforcement Standards will make award notifications in early summer 2024.

Regards,

Sergeant Mike Preadmore

**State of Michigan**  
**MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS**  
Community Policing Competitive Grant Program  
**2023 GRANT APPLICATION**

The Community Policing Competitive Grant Program provides funding to law enforcement agencies for community policing grants that develop collaborative partnerships between law enforcement agencies and the communities they serve. Criteria shall include, but not be limited to, all of the following: (a) Implementation of a research-based model or program; (b) Prioritization of community input to build trust, relationships, and positive outcomes; (c) Support of a broader community or multi-agency strategy to solve problems; (d) Promotion of youth engagement activities; and (e) Engagement in partnerships with community-based organizations, local governments, or research institutions.

**SECTION 1 - IDENTIFICATION**

|                                                                      |                            |                                           |
|----------------------------------------------------------------------|----------------------------|-------------------------------------------|
| APPLICANT AGENCY <b>Monroe County Sheriff's Office</b>               |                            |                                           |
| STREET ADDRESS/CITY/ZIP <b>100 E. Second St. Monroe, MI. 48161</b>   |                            |                                           |
| PROJECT TITLE (Limit 45 characters) <b>Summer Engagement Program</b> |                            |                                           |
| START DATE <b>06/24/2024</b>                                         | END DATE <b>08/02/2026</b> | GRANT FUNDS REQUESTED<br><b>\$ 30,000</b> |

**AUTHORIZED OFFICIAL** (PERSON AUTHORIZED TO ENTER INTO AGREEMENTS)

|                                                                                  |                                                  |
|----------------------------------------------------------------------------------|--------------------------------------------------|
| NAME AND TITLE <b>Mark Brant, Chairman, Monroe County Board of Commissioners</b> |                                                  |
| STREET ADDRESS/CITY/ZIP <b>125 E. Second St. Monroe, MI. 48161</b>               |                                                  |
| TELEPHONE (Direct) <b>734-240-7262</b>                                           | E-MAIL ADDRESS <b>crystal_comer@monroemi.org</b> |

**PROJECT ADMINISTRATOR** (PERSON RESPONSIBLE FOR IMPLEMENTING AND REPORTING THE PROGRAM)

|                                                                    |                                                   |
|--------------------------------------------------------------------|---------------------------------------------------|
| NAME AND TITLE <b>Michael Preadmore, Sergeant</b>                  |                                                   |
| STREET ADDRESS/CITY/ZIP <b>100 E. Second St. Monroe, MI. 48161</b> |                                                   |
| TELEPHONE (Direct) <b>734-240-7719</b>                             | E-MAIL ADDRESS <b>mike_preadmore@monroemi.org</b> |

**FINANCIAL OFFICER** (PERSON RESPONSIBLE FOR GRANT ACCOUNTING)

|                                                                    |                                                |
|--------------------------------------------------------------------|------------------------------------------------|
| NAME AND TITLE <b>Susan Maier, Director of Fiscal Services</b>     |                                                |
| STREET ADDRESS/CITY/ZIP <b>125 E. Second St. Monroe, MI. 48161</b> |                                                |
| TELEPHONE (Direct) <b>734-240-7259</b>                             | E-MAIL ADDRESS <b>susan_maier@monroemi.org</b> |

## **SECTION 2 - PROJECT OVERVIEW**

### **A. DESCRIPTION OF PROPOSAL**

Provide a brief description of the proposal, including the impacts of the COVID-19 pandemic, how this program will address economic recovery, key and anticipated outcomes, individuals or communities served, and an overview of how the funds will be spent. In addition, describe how this project will be connected to the Community Violence Interventions expenditure category for the Fiscal Recovery Funds.

The implementation of our program model is a summer engagement program between recognized at-risk students and school resource officers during the summer months, away from the normal school calendar, that have been affected by the COVID-19 pandemic.

The COVID-19 pandemic has adversely impacted child development and the well-being of caregivers in our community.

The COVID-19 pandemic increased stressors such as low family income, unemployment, sadness, depression and anxiety. From the National Library of Medicine, there has been an increase in students with developmental delays, learning disabilities, and behavioral disorders that may be a sequel of multiple changed experiences during the early years of the COVID-19 pandemic, along with increased use of illegal substances.

If approved, we would use grant funds to offset costs in summer activities that we conduct with the students, such as visits to the zoo, baseball games, kayak trips, and fishing trips. These funds will also offset costs of educational material for illegal substance use, and how to deal with mental health issues.

With the summer engagement program, we anticipate that our mentorship will improve youth involvement in school, in the community, and at home. It will improve youth interactions with law enforcement, and provide a tool to improve and eliminate potential threats of violence in school and in the community, and help eliminate the use of illegal narcotics, tobacco, and alcohol use caused by the COVID-19 pandemic.

## SECTION 2 – PROPOSAL OVERVIEW

### B. PURPOSE

Describe the purpose of the program. Connect the proposed program and plan to the documented problem and need. Describe how the COVID-19 pandemic has caused severe, intertwined public health and economic crises, and how this program will respond to those effects and build a stronger, more equitable economy during recovery. Explain why this proposal should be grant funded.

The purpose of the program is to create a partnership between law enforcement, school districts, community based controlled substance coalition, and other community based organizations to promote a safe educational program to keep students engaged throughout the summer months away from the normal school calendar.

The COVID-19 pandemic highlighted issues underlying health inequities that contribute to drug use and related poor health outcomes. In many cases, the pandemic worsened these disparities, potentially increasing juvenile's vulnerability to developing substance use disorders, truancy issues, and violence within our schools and community.

With our engagement and mentorship of young students, we will be able to show positive outcomes by teaching the effects of illegal drug and alcohol use, showing positive interactions with law enforcement and the community, and provide a positive outcome in their educational learning, promoting good citizenship, and good role models.

With this grant funded proposal, we can support this much needed resource in our community without pulling funds from other programs and lessening the burden of funds from the general budget. With this grant, we can continue to support our cause without taking away from other resources.

|                                                |
|------------------------------------------------|
| <b>SECTION 3 – ORGANIZATIONAL INFORMATION</b>  |
| <b>A. MISSION STATEMENT</b>                    |
| Provide your organization's mission statement. |

To inspire youths in our community to continually strive for higher levels of performance, through creative methods that are always focused on achieving the goals of good citizenship.

|                                             |
|---------------------------------------------|
| <b>SECTION 3 – ORGANIZATION INFORMATION</b> |
| <b>B. HISTORY OF ORGANIZATION</b>           |
| Provide the history of your organization.   |

The summer of 2023, Monroe County Sheriff's Office created our summer engagement program. In the first year of existence, five school resource officers identified multiple students within the school districts they serve. The school resources officers had one on one and group contacts with each student. The school resource officers would stop by the student's home, take them to lunch, spend quality time mentoring them, and answer any questions they felt comfortable asking.

|                                                               |
|---------------------------------------------------------------|
| <b>SECTION 3 – ORGANIZATION INFORMATION</b>                   |
| <b>C. CURRENT PROGRAMS AND ACTIVITIES</b>                     |
| Describe your organization's current programs and activities. |

The school resource officers coordinated a group trip to the zoo, visited sporting events with the students, and spent hours doing outdoor activities, such as kayaking and fishing. The school resource officers communicated with the students on the importance of making good choices, such as bullying issues, truancy issues, and self-esteem issues. They communicated on the effects of illegal drugs, and violence.

After the summer engagement concluded and the students returned to school, the school staff observed massive improvements in the student's behavior, their self-esteem, their grades, and their willingness to come to school and help others. Parents also reached out to the schools and Sheriff's Office reporting the positive changes and impact the school resource officers had on their student.

## **SECTION 4 – PROPOSAL DETAILS**

### **A. DESCRIPTION OF THE PROBLEM AND THE NEED**

Provide a detailed description of the identified problem, including examples of increased violence as a result of the Covid-19 pandemic, and the documented need. Discuss how the program will address the need, including the plans for sustainability. Connect the problem, need, and response to the COVID-19 pandemic impacts and describe how this program will provide resources to respond to the pandemic and its economic effects and build a stronger, more equitable economy during the recovery.

Identified problems within our schools and community, created by the COVID-19 pandemic, is youth engagement. The pandemic caused student separation during the months of COVID-19, which caused mental health issues and behavior issues.

The COVID-19 pandemic and associated health measures reshaped the lives of people worldwide, with profound implications for mental health and wellbeing. Early adulthood is the peak vulnerability period for mentally ill, with 75% of mental disorders emerging during this time (Kessler et al., 2007) Young people experience higher levels of loneliness and social isolation (Smetana et al., 2006), are less likely to have stable employment (Achdut and Refaeli, 2020), and are still forming their decision making and emotion regulation skills (Ahmed et al., 2015). These factors may have contributed to the disproportionate impact of the pandemic on young people (Santomauro et al., 2021), particularly among those with existing mental health difficulties.

The program is based on a positive law enforcement interaction between the identified at-risk students through school input, and to create a positive outcome in the student's future. The program will consist of mentorship and educational instruction in a variety of topics that promote safe and sound communities with students within our jurisdiction. The program will also focus on community involvement and engagement with education pertaining to under age purchases of tobacco, alcohol, vaping, marijuana products, and community outreach involvement. The program will also address possible mental health issues, related to anxiety and depression from anti-social behaviors after the COVID-19 pandemic.

The summer engagement will promote good citizenship, making good choices, and demonstrating positive behavior activities to enhance a successful outcome with at-risk students.

|                                                                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SECTION 4 – PROPOSAL DETAILS</b>                                                                                                                                                                                                                                                                       |
| <b>B. OBJECTIVES</b>                                                                                                                                                                                                                                                                                      |
| Provide detailed objectives for the program, including anticipated outcomes. These will be reported as Key Performance Indicators. Describe how the Key Performance Indicators will be measured through objectives and outcomes, including how the data will be collected, throughout the program period. |

Through youth mentoring programs, law enforcement and others can help support the positive development of youth, improving self-esteem and reducing delinquent acts of violence. Our program will also promote educational success by improving on truancy issues, grades, and behavior issues in a school setting.

We will monitor performance by communicating with parents, caregivers, and school administration, tracking the students' performance throughout the school year, as they continue to work and interact daily with the school resource officer. The school staff will record grades, participation, and other records of the student's success from the summer engagement.

|                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------|
| <b>SECTION 4 – PROPOSAL DETAILS</b>                                                                                    |
| <b>C. OVERALL DESIGN AND STRATEGY</b>                                                                                  |
| Describe the overall program design and strategy for implementation. Include a timeline for design and implementation. |

The summer engagement program is designed by each school resource officer and school administration identifying at-risk students within their respective school districts. At the conclusion of the school year, the school resource officer will continue engagement with the students throughout the summer months.

During this engagement, each school resource officer will spend time with each student, creating a positive bond, where each student can openly discuss any topic of nature with the school resource officer without fear of bullying, harassment, or negativity from classmates and other individuals.

The student and school resource officer will spend three days a week, for a period of six hours per day, doing fun, interactive, and learning activities together, discussing planned topics for the week on how to cope obstacles and how to deal with them on a daily basis.

## **SECTION 4 – PROPOSAL DETAILS**

### **D. LEADERSHIP AND PARTNERS**

Identify the leadership and their roles in this program. In addition, if there are any program partners, provide the names, qualifications, and roles in this program.

The program leadership will consist of one Sheriff's Office supervisor, overseeing the success of the program and the activities between the students and the school resource officers. There will be five school resources officers participating in the summer of 2024, and anticipating two more school resources officers for a total of seven during the final two years of this grant project in 2025 and 2026.

The roles of the school resource officers will be to identify the at-risk students within the school districts they serve. They will communicate and obtain permission from the students' parents and caregivers to organize activities and learning experiences with each student.

The summer engagement program will partner with each school district, the Intermediate School District, and the Substance Abuse Coalition.

Each school districts contact will be the Superintendent. The Superintendents role is to assist in identifying at-risk students with the school resource officer. They will communicate on a weekly basis about the students' progress, communicate with the students' parents, and school staff about the students' progress.

Airport Public Schools – Superintendent Ryan Duvall

Bedford Public Schools – Superintendent Dr. Carl Schultz

Ida Public Schools – Superintendent David Eack

Intermediate School District – Superintendent Dr. Steve McNew

Mason Public Schools – Superintendent Kelly Tuller

Monroe Public Schools – Superintendent Andrew Shaw

Summerfield Public School – Superintendent Scott Salow

Whiteford Public Schools – Superintendent Scott Huard

Substance Abuse Coalition will assist in providing educational material and community outreach instructors to talk about the effects of substance abuse in adolescence.

Vicky Loveland - Coordinator

## SECTION 4 – PROPOSAL DETAILS

### E. EVIDENCE BASED INTERVENTIONS

Identify how funds are being used for evidence-based interventions and how a rigorous program evaluation will be designed to build evidence and will be completed as part of the project. In addition, identify the dollar amount of funds allocated towards evidence-based interventions.

\*Note: For the purposes of the SLFRF, evidence-based refers to interventions with strong or moderate evidence as defined below:

Strong evidence means that the evidence base can support causal conclusions for the specific program proposed by the applicant with the highest level of confidence. This consists of one or more well-designed and well-implemented experimental studies conducted on the proposed program with positive findings on one or more intended outcomes. Moderate evidence means that there is a reasonably developed evidence base that can support causal conclusions. The evidence base consists of one or more Quasiexperimental studies with positive findings on one or more intended outcomes OR two or more nonexperimental studies with positive findings on one or more intended outcomes. Examples of research that meet the standards include: well-designed and well-implemented quasi experimental studies that compare outcomes between the group receiving the intervention and a matched comparison group (i.e., a similar population that does not receive the intervention). Preliminary evidence means that the evidence base can support conclusions about the program's contribution to observed outcomes. The evidence base consists of at least one nonexperimental study. A study that demonstrates improvement in program beneficiaries over time on one or more intended outcomes OR an implementation (process evaluation) study used to learn and improve program operations would constitute preliminary evidence. Examples of research that meet the standards include: (1) outcome studies that track program beneficiaries through a service pipeline and measure beneficiaries' responses at the end of the program; and (2) pre- and post-test research that determines whether beneficiaries have improved on an intended outcome.

From the National Institute of Justice, mentoring programs are a prominent strategy in the United States for preventing negative outcomes and promoting resilience among at-risk youth. Although diverse in their design and implementation, mentoring programs share a common aim of providing young people with structured support from older or more experienced people.

These programs date back to initiatives in the early 20th century that sought to engage men from local communities to be positive role models for boys from disadvantaged life circumstances and, in doing so, stem the tide of young males becoming involved in the justice system.

Our mentor program will serve young juveniles with a wide diverse of needs and risk behaviors, and with vulnerabilities associated with economic diversity, mental health challenges, and other community disadvantages.

Funds will be used to promote evidence-based intervention studies done by the National Institute of Justice and other adolescence based programs.

Evaluations will be designed and completed by school personnel and school resource officers in determining the success of mentoring at-risk students within their districts.

|                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SECTION 4 – PROPOSAL DETAILS</b>                                                                                                                                                                                                                                                                                                                              |
| <b>F. COMMUNITY INPUT AND ENGAGEMENT</b>                                                                                                                                                                                                                                                                                                                         |
| Provide details on how community input will be prioritized to build trust, relationships, and positive outcomes. Describe also how this grant will be utilized in support of broader community or multi-agency strategies to solve problems and how engagement with community-based organizations, local governments, or research institutions will be employed. |

Community input through school and caregiver interactions of each student who is identified as at-risk students within our community, along with the court system, will be selected to participate in our summer engagement program. The program is to build trust by having positive role model interactions with school resource officers within the student's school district.

This relationship will build trust with law enforcement and school staff to produce a positive outcome in the following school year, to eliminate truancy issues, failing grade issues, self-esteem issues, and promote good citizenship. The student and school resource officer will work with the local Substance Abuse Coalition, to learn about the effects of vaping and marijuana use among adolescence.

|                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SECTION 4 – PROPOSAL DETAILS</b>                                                                                                             |
| <b>G. YOUTH ENGAGEMENT</b>                                                                                                                      |
| Describe how this project will promote youth engagement, including objectives and a timeline for implementation of youth engagement activities. |

The summer engagement program works with youth in our community, that are identified through school interaction with school resource officers and with school staff, that are identified as students who are at-risk from truancy, violence, and bullying. The school resource officer will mentor these students throughout the summer months. They will promote positive change in behavior, school discipline, and community interactions, through community projects, learning sessions, and one on one activities with the school resource officer.

## SECTION 5 – BUDGET NARRATIVE

The budget narrative section is the bridge between the project narrative and the budget detail. Describe and explain the proposed expenditures and why the costs are necessary. Provide sufficient detail to justify the expenditures and to support the calculations that are shown in the budget detail.

|                           | <b>Total Costs</b> | <b>Grant Share</b> |
|---------------------------|--------------------|--------------------|
| One-time Events           | \$8,000.00         | \$8,000.00         |
| Educational Material      | \$2,000.00         | \$2,000.00         |
| Total Cost per year       | \$10,000.00        | \$10,000.00        |
| <b>Grant Total (3yrs)</b> | <b>\$30,000.00</b> | <b>\$30,000.00</b> |

The Monroe County Sheriff's Office will use \$8,000.00 of the grant funds for summer activities that include visits to the zoo, baseball games, kayak trips, and fishing trips. The funding is estimated for twenty at-risk students and five school resource officers who will attend these events.

- 2024 individual Non-Lucas County resident rates for tickets at the Toledo Zoo are currently \$31.00 totaling **\$775.00** for twenty students and five school resource officers to attend.
- 2024 individual rates for a Toledo Mud Hens baseball game are currently \$16.00 a ticket totaling **\$400.00** for twenty students and five school resource officers to attend.
- 2024 individual rates for a Detroit Tigers baseball game are currently \$35.00 a ticket totaling **\$875.00** for twenty students and five school resource officers to attend.
- 2024 River Raisin Canoe Livery rates for a 3 hour/half day canoe trip for twenty students and five school resource officers are \$40.00 per canoe. Two person canoes are used totaling 13 canoes. The rate for canoes are \$520.00 with an additional \$55.00 fee for life jackets totaling **\$575.00** for the event.
- 2024 Charter fishing trips (average rate due to the amount of charters out of Monroe County) for a half day (5 hour) event for five individuals is \$700.00. In total, 5 charter trips would be needed for twenty students and five school resource officers totaling **\$3,500.00**.
- 2024 Cedar Point Amusement Park rates are \$75.00 per individual ticket. To attend a one day event with twenty students and five school resource officers will cost **\$1,875.00**.

The Monroe County Sheriff's Office will use \$2,000.00 of the grant funds to purchase Educational Materials that discuss illegal substance abuse and how to deal with mental health issues. These materials will be distributed during community and school related events.

This grant project will allow collaboration between the Sheriff's Office, Monroe County School Districts, Intermediate School District and the Monroe County Substance Abuse Coalition to join efforts in combating COVID-19 related issues and recognize at-risk students who were adversely impacted by the pandemic. Our goal is to create a bonding relationship between the at-risk student and the school resource officer through activities in an outside environment where the student feels comfortable. In turn, we anticipate these interactions will improve the student's involvement in school, the community, and their behavior at home.

April 9, 2024

Mr. Mark Brant, Chairman  
Monroe County Board of Commissioners  
125 East Second Street  
Monroe, MI 48161

**Re: Materials Management Plan next steps and recommendations**

Dear Chairman Brant and Commissioners:

I am writing to follow-up on the presentation to the Board on April 2, 2024, by Dan Rock and myself, regarding the Michigan Materials Management Plan (MMP) transition and its related requirements for our County.

The Michigan Department of Environment, Great Lakes & Energy (EGLE) is overseeing this transition, which will be geared toward seeking alternatives to landfilling, reducing environmental impacts, contributing to a circular economy, and identifying the highest and best use for all materials including recyclables, organics, and solid waste. Amendments to Part 115, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 451, went into effect on March 29, 2023 and require all counties to prepare an MMP.

EGLE has officially initiated the MMP process as of January 8, 2024 and requires all Counties to respond within 180 days. It is my recommendation that Monroe County submit a Notice of Intent (NOI) to EGLE closer to the July 6th deadline. Submitting the NOI will enable the Monroe County Board of Commissioners to become the County Approval Agency (CAA) - the entity that assumes responsibility for the MMP and is authorized to approve it. Filing the NOI closer to the deadline, rather than immediately, will give the County more time to prepare for the additional deliverables and deadlines that go into effect once the NOI is filed.

The CAA must appoint a Designated Planning Agency (DPA) to serve as the primary governmental entity that will develop and administer the MMP. I am hereby recommending that the Monroe County Board of Commissioners, once acting as the CAA, appoint the Monroe County Health Department as the DPA to oversee the development and administration of the MMP.

Additionally, as a prerequisite of filing the NOI, I request that the Board authorize the Chairperson, or another designee, to communicate with adjacent counties regarding our intent to prepare a single county MMP for Monroe County and act as the CAA primary contact.

Please let me know if you have any other questions or I can provide additional details or assist with this important transition.

Sincerely,



Chris Westover, R.E.H.S.  
Environmental Health Director  
Monroe County Health Department



MONROE COUNTY

## FINANCE DEPARTMENT

125 East Second Street · Monroe, Michigan 48161-2197  
Telephone: (734) 240-7250 · Fax (734) 240-7266

April 10, 2024

Mr. Mark Brant, Chairman  
Monroe County Board of Commissioners  
125 East Second Street  
Monroe, MI. 48161

### **Re: Energy Efficiency and Conservation Block Grant Program Equipment Rebate Request**

Dear Chairman Brant and Members of the Board:

Through our Facilities Department, request is made for concurrence submitting an Energy Efficiency and Conservation Block Grant (EECBG) Program Equipment Rebate application to the United States Department of Energy.

The purpose of the Equipment Rebate (as opposed to standard grant process) is to simplify and streamline the process of accessing EECBG Program formula awards. Equipment Rebate recipients are not required to establish the necessary financial management systems, including accounting for federal funds, invoicing, and internal audits typically needed to comply with standard federal grant management requirements from the Office of Management of Budget.

The EECBG program is designed to assist local governments in implementing strategies to reduce energy use, cut carbon emissions, and improve energy efficiency with resulting financial savings. Equipment rebates are eligible for purchasing and installing energy-related equipment that increase energy efficiency. If approved, the voucher will be used for the purchase and installation of light-emitting diode (LED) lighting fixtures for select areas throughout the Courthouse.

The Equipment Rebate will provide up to \$80,090.00 to purchase and install an estimated 323 fixtures. The annual rate of return on the project is estimated at approximately \$5,800.00 in energy and maintenance costs. The entire cost of the project will be reimbursed, as no match is required other than staff time.

The Department of Energy aims to process Equipment Rebate applications within 30-60 days of receipt of our complete application. Following application approval, we will have up to two years to utilize the Equipment Rebate funds.

If you have any questions or need any further information with respect to the recommendation, please contact me.

Sincerely,

Michael Bosanac  
Administrator/Chief Financial Officer



## FINAL ALLOCATION OF FUNDS

### Office of State and Community Energy Programs (SCEP) U.S. Department of Energy (DOE)

#### ATTACHMENT 1A: DOE FORMULA GRANT FUNDING ALLOCATIONS TO LOCAL GOVERNMENTS FOR THE ENERGY EFFICIENCY AND CONSERVATION BLOCK GRANT (EECBG) PROGRAM

This document presents the final formula grant funding allocations by Local Government (Table 1a) for the EECBG Program - Sec. 40552(b) of the [Infrastructure Investment and Jobs Act \(IIJA\)](#) of 2021.

**Table 1a. FINAL EECBG Program Formula Grant Funding Allocations to Local Governments  
Listed Alphabetically by State and Local Government**

| #                                | State/Territory | Entity Name                 | Level of Government | Allocation           |
|----------------------------------|-----------------|-----------------------------|---------------------|----------------------|
| <b>Total (Local Governments)</b> |                 |                             |                     | <b>\$299,200,000</b> |
| 1                                | AK              | Aleutians East              | County              | \$75,120             |
| 2                                | AK              | Fairbanks North Star        | County              | \$77,080             |
| 3                                | AK              | Haines                      | County              | \$75,080             |
| 4                                | AK              | Kenai Peninsula             | County              | \$76,770             |
| 5                                | AK              | Ketchikan Gateway           | County              | \$75,180             |
| 6                                | AK              | Kodiak Island               | County              | \$75,250             |
| 7                                | AK              | Matanuska-Susitna           | County              | \$77,960             |
| 8                                | AK              | North Slope                 | County              | \$75,430             |
| 9                                | AK              | Northwest Arctic            | County              | \$75,270             |
| 10                               | AK              | Petersburg                  | County              | \$75,120             |
| 11                               | AK              | Anchorage                   | City                | \$300,250            |
| 12                               | AK              | Bethel                      | City                | \$75,220             |
| 13                               | AK              | Fairbanks                   | City                | \$76,260             |
| 14                               | AK              | Juneau, City and Borough of | City                | \$76,130             |
| 15                               | AK              | Kenai                       | City                | \$75,270             |
| 16                               | AK              | Ketchikan                   | City                | \$75,300             |
| 17                               | AK              | Kodiak                      | City                | \$75,210             |
| 18                               | AK              | Palmer                      | City                | \$75,250             |
| 19                               | AK              | Sitka                       | City                | \$75,300             |
| 20                               | AK              | Wasilla                     | City                | \$75,390             |
| 21                               | AL              | Baldwin                     | County              | \$246,150            |
| 22                               | AL              | Calhoun                     | County              | \$79,030             |
| 23                               | AL              | Etowah                      | County              | \$78,540             |
| 24                               | AL              | Jefferson                   | County              | \$348,100            |
| 25                               | AL              | Lee                         | County              | \$78,040             |



| #   | State/Territory | Entity Name                       | Level of Government | Allocation |
|-----|-----------------|-----------------------------------|---------------------|------------|
| 861 | MI              | Genesee                           | County              | \$283,080  |
| 862 | MI              | Jackson                           | County              | \$80,490   |
| 863 | MI              | Kent                              | County              | \$326,600  |
| 864 | MI              | Livingston                        | County              | \$81,390   |
| 865 | MI              | Macomb                            | County              | \$81,190   |
| 866 | MI              | Monroe                            | County              | \$80,090   |
| 867 | MI              | Oakland                           | County              | \$434,190  |
| 868 | MI              | Ottawa                            | County              | \$229,720  |
| 869 | MI              | St. Clair                         | County              | \$80,370   |
| 870 | MI              | Wayne                             | County              | \$487,490  |
| 871 | MI              | Ann Arbor                         | City                | \$182,360  |
| 872 | MI              | Battle Creek                      | City                | \$118,280  |
| 873 | MI              | Bloomfield, Charter Township of   | City                | \$76,510   |
| 874 | MI              | Canton, Charter Township of       | City                | \$145,160  |
| 875 | MI              | Chesterfield, Township of         | City                | \$76,500   |
| 876 | MI              | Clinton, Charter Township of      | City                | \$149,860  |
| 877 | MI              | Commerce, Charter Township of     | City                | \$76,430   |
| 878 | MI              | Dearborn                          | City                | \$166,370  |
| 879 | MI              | Dearborn Heights                  | City                | \$118,960  |
| 880 | MI              | Detroit                           | City                | \$582,030  |
| 881 | MI              | East Lansing                      | City                | \$76,850   |
| 882 | MI              | Farmington Hills                  | City                | \$140,530  |
| 883 | MI              | Flint                             | City                | \$144,050  |
| 884 | MI              | Georgetown, Charter Township of   | City                | \$112,810  |
| 885 | MI              | Grand Blanc, Charter Township of  | City                | \$76,340   |
| 886 | MI              | Grand Rapids                      | City                | \$235,280  |
| 887 | MI              | Holland, Charter Township of      | City                | \$76,380   |
| 888 | MI              | Independence, Charter Township of | City                | \$76,200   |
| 889 | MI              | Kalamazoo                         | City                | \$135,750  |
| 890 | MI              | Kentwood                          | City                | \$118,670  |
| 891 | MI              | Lansing                           | City                | \$168,150  |
| 892 | MI              | Lincoln Park                      | City                | \$76,260   |
| 893 | MI              | Livonia                           | City                | \$155,220  |
| 894 | MI              | Macomb, Township of               | City                | \$138,090  |
| 895 | MI              | Meridian, Charter Township of     | City                | \$76,480   |
| 896 | MI              | Midland                           | City                | \$76,620   |
| 897 | MI              | Muskegon                          | City                | \$76,450   |
| 898 | MI              | Novi                              | City                | \$126,900  |

# *Monroe County Office Of Community Corrections*

**Holly Flint**, Coordinator  
125 E. 2<sup>nd</sup>, Monroe, MI 48161  
Telephone: (734) 240-7115



**Kim Faison**, Assist. Coordinator  
125 E. 2<sup>nd</sup>, Monroe, MI 48161  
Telephone: (734) 240-7110

April 16, 2024

Mr. Mark Brant, Chairman  
Monroe County Board Of Commissioners  
125 East Second Street  
Monroe, MI 48161

## **Re: Community Corrections Fiscal Year (FY) 2025 Grant Application**

Dear Chairman Brant and Members of the Board:

The Monroe County Community Corrections Advisory Board (CCAB) is requesting approval to submit the FY 2025 Community Corrections Grant Application to the State Office of Community Corrections (OCC). The CCAB is scheduled to meet and approve the grant application at noon, on April 16, 2024.

Upon approval from the State, the grant will provide funding for associated administrative costs (not to exceed 30%) and seven (7) felony offender programs within the Monroe County Jail and local community. Programming includes; Cognitive Behavioral Therapy, Intensive Outpatient Treatment, Hope, Healing and Recovery Dialectical Behavioral Therapy (DBT), Sex Offender Treatment, Employment Readiness Training, Trauma Treatment for men and women and Pretrial Supervision. We're also requesting funding for a new initiative for our Monroe County offenders, an Opiate/Methamphetamine Specific Program facilitated at TriCap in Saginaw County (\$57,000.00).

The 2025 grant application request is for \$510,667.00, an increase of \$197,009.00 from the current 2024 award. The County provided approximately \$113,744.00 for the 2024 budget. The total cost of the 2025 program would be \$510,667.00. Historically, the General Fund has contributed approximately 25%, subject to final grant approval.

Please feel free to contact me with any questions or concerns. I intend to be in attendance at your scheduled meeting. Thank you for your continued support of Monroe County's Community Corrections and for your consideration of this request.

Sincerely,

Holly Flint  
Community Corrections Coordinator



# Program Description

## Administration

FY: 2025

CCAB: Monroe County

Administration is defined as those activities and related costs that have been incurred for the overall executive and administrative functions of the local office or other expenses of a general nature that do not relate solely to the operation of a specific program as defined/approved within the local plan. They are costs, that by their nature, are administrative in support of the overall duties and functions of the local OCC. This category must also include its share of fringe benefits, costs, operations (utilities, office supplies, travel, etc.), and maintenance expenses and must be identified in the Budget Cost Descriptions.

### NOTE:

- Staff time for completing Administration duties and responsibilities, including eligibility screening, must be billed for actual time worked. Duties billed to Administration cannot also be billed under individual program codes.
- A **SUPPLY** has a life expectancy of less than a year (paper, toner, folders, drug testing supplies, etc.) while **EQUIPMENT** has a life expectancy of more than a year (fax machine, PBT, computer).

| 1. Local/other contributions to Administrative functions per fiscal year: \$ 113,744.00, historically the county contribution has been approximately 25% <i>*this amount must be reflected in your budget documents within the OCC Funding Application.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2. How frequently are CCAB meetings held? Quarterly and as needed. What is included on CCAB meeting agendas? Roll call, prior meeting's minutes, expenditure reports, Grant, Quarterly Reports, Mid-Year and Year-End Review, State/County Felony Disposition Data, Prison Commitment Rates and Trends, Program Utilization, Contractual Compliance Status, Budget, Local Felony COMPAS Data, Correspondences and Administrative Orders, Strategies, Objectives, Program Modifications and Key Performance Measures.                                                                                                                                                                                                                                                                                                    |
| 3. Describe how expenditure reports are processed and verified then forwarded to OCC in Lansing: Expenditure reports are completed by the finance department using monthly appropriation reports and a comparison of invoices and journal entries (if any) for the month. The finance accountant enters the amounts into the expenditure report each month and balances the appropriation report. The amounts on the expenditure report are taken from the fiscal year report deducting amounts that are excluded or over budget. The report is sent to the Coordinator for approval. The Coordinator reviews and verifies the monthly invoices coincide with the expenditure report. The Monthly Expenditure Report and the Summary of Monthly Expenditures are sent to the Office of Community Corrections via email. |
| 4. When and how are utilization and expenditures monitored? CCIS and program utilization reports are ran on a monthly basis and compared to actual enrollment files and program invoices. Monthly invoices are received from Program Providers and sent to program facilitators to confirm program class dates and attendance. Attendance is verified through daily sign-in sheets. Expenditure reports are reviewed by the Coordinator on a monthly basis                                                                                                                                                                                                                                                                                                                                                              |



# Program Description

## Administration

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | and the CCAB on a quarterly basis. A running total of expenditures for each program is kept through the use of an excel worksheet. The file is maintained and updated on a monthly basis and discussed at Provider Meetings and reviewed quarterly at CCAB meetings.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5.  | As a contractual requirement, how often does the CCAB manager meet with, visit, and evaluate contracted programs? Community Corrections, Program Providers, Adult Probation and Parole, District Court Probation and the Major of Jail Operations meet monthly and have daily contact via phone and email, as needed. Programs are reviewed at monthly meetings and evaluated once a year and/or as needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 6.  | How often does the CCAB manager meet with program referral sources? (probation supervisors/agents, prosecutor, defense attorney, judges, etc.)? Monthly, Quarterly and as needed Explain: Adult Probation and Parole attend monthly meetings with MCOCC and quarterly with the CCAB, along with Judges. Probation Agents are encouraged to attend the monthly provider meetings and have daily contact via phone and email, as needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 7.  | How often is program utilization reviewed? Explain: Program utilization reports and CCIS reports are ran on a monthly basis. Program waiting lists are compiled on a weekly basis for a projection of new enrollments. Utilization reports are compared to actual enrollment files and program invoices. Utilization is tracked through an excel worksheet and the data is reviewed by the coordinator and program providers on a monthly basis and quarterly at CCAB meetings.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 8.  | What actions are taken when programs are under or over-utilized? If a program is under-utilized, the coordinator creates a list of eligible offenders for the program through the use of the jail's software and referrals. A list is sent to the judiciary and adult probation for possible program review and placement. Action plans are developed by the coordinator and program providers when program enrollment is lower than projected. If a program is over-utilized, a waiting list is developed and priority enrollment is given to specific court ordered felons with high risk/need scales, straddle cell offenders and violation of probation offenders.                                                                                                                                                                                                                                                                                                                  |
| 9.  | Describe when and how the comprehensive corrections plan is developed: The grant application is completed through the development of goals, objectives and strategies to promote local programming that will target felons according to assessed needs; this process is on-going. Data entry, program assessment and revision and/or redirection of funds, analysis of state and local data and continuous reporting to the CCAB, sub-committees and the County Board of Commissioners requires constant vigilance. Duties performed on a daily basis are essential to program effectiveness and have the common goal of compliance according to the comprehensive plan.                                                                                                                                                                                                                                                                                                                |
| 10. | Describe the involvement of other stakeholders or subcommittees in data analysis or comprehensive corrections plan/program development. Sub-committees including the Program/Policy committee, the Executive committee, the Finance committee and the Public Education committee meet on an "as-needed" basis throughout the year to make recommendations for revisions as required. The Coordinator meets with Program Providers on a monthly basis to review strategies and discuss each program's progress toward reaching the plan's goals. The Coordinator provides research information and technical support to assist in developing each program description. Program Providers review program descriptions. Program descriptions and the budget are reviewed by the CCAB. Local disposition data and available OMNI data is reviewed for entry into the application. The draft grant application is sent to the board for final corrections and approval then forwarded to the |



# Program Description

## Administration

Board of Commissioners and the County Clerk for approval. The coordinator may be required to make a presentation to the Commissioners and answer specific questions pertaining to the application. The Sheriff's Office, Adult Probation and Parole, Monroe County Employment and Training Department, Salvation Army Harbor Light and Catholic Charities all provide MCOCC with documentation for analysis to address needed program development.

11. What is your plan to provide orientation and to educate all stakeholders? Explain: MCOCC sends notification of the county's website containing PA 511's purpose and history, CCAB members and future meeting dates, all PA 511 programs, program descriptions, the County Jail Reimbursement Program and program eligibility criteria. MCOCC puts together a new member packet, containing a Program Reference Guide which is available for all stakeholders and a laminated one page quick guide. All Stakeholders are welcome to attend open monthly providers meetings and quarterly CCAB meeting. MCOCC is available through email, phone and/or in-person meeting.

**A RESOLUTION APPROVING SUBMISSION OF THE MONROE COUNTY  
APPLICATION FOR COMMUNITY CORRECTIONS ACT PA 511**

**WHEREAS,** The County of Monroe has formed a Community Corrections Advisory Board (CCAB) under Public Act 511 of 1988; and,

**WHEREAS,** The CCAB has completed an application for Community Corrections grant funds under the guidelines established by the Michigan Department of Corrections Office of Community Corrections; and,

**WHEREAS,** Inherent in such submission is the expectation that the meaningful alternatives to incarceration funded are controlled locally with contracts between the County and the service agencies; and,

**WHEREAS,** Alternative sanctions that are funded are expected to be linked to both prison diversion, recidivism and improved utilization of the Monroe County Jail.

**NOW THEREFORE,** BE IT RESOLVED, that the Monroe County Board of Commissioners supports the submission of the Fiscal Year 2025 Community Corrections grant application to the Michigan Department of Corrections to request State Community Corrections Act Funds.

Mark Brant, Chairman  
Monroe County Board of Commissioners

Annamarie Osment, County Clerk      Date

# MONROE COUNTY INDIGENT DEFENSE

**Managing Attorney**  
Jessica M. Paladino

**Indigent Defense Coordinator**  
Melanie Young



**District Court Attorneys**  
James Bartlett  
Ronald J. Benore, Jr.  
David Michael Bogard

125 E. Second Street  
Monroe, MI 48161-2197  
734.240.7634 FAX: 734.240.7385

April 12, 2024

Mr. Mark Brant, Chairman  
Monroe County Board of Commissioners  
125 E. Second Street  
Monroe, Michigan 48161

## **Re: Fiscal Year 2025 Michigan Indigent Defense Commission Grant Application**

Dear Chairman Brant and Members of the Board:

Enclosed please find the above grant application that incorporate the compliance plan and cost analysis components for funding the Monroe County Criminal Indigent Defense Plan for fiscal year 2025. The application has been prepared to comply with the standards of the Michigan Indigent Defense Commission Act. The program plan for FY 2025 includes continued program compliance to Standards 1-5 & 8, as well as changes to ensure compliance with newly adopted Standards 6 & 7 covering legal defense services to indigent criminal defendants.

### **Standard #1: Training and Education**

Annually, each appointed attorney must complete 12 hours of training or continuing legal education. The grant includes the cost of training resources available to attorneys to meet this standard several webinars, online training options, and in-person training seminars. This cost also includes mileage for attorneys to in-person trainings, and meals and lodging for in-person trainings.

***The total cost for Training and Education is \$ 65,358.20.***

### **Standard #2: Initial Interview**

Upon assignment of a case by the County's Indigent Defense Department (IDD), the appointed attorney must conduct an initial interview with in-custody clients within three (3) business days and others within five (5) business days. The County IDD staff must track the compliance to this standard and make private meeting space available at the courthouse and the jail for in-custody defendants. Standard 2 audits are conducted by the IDD regularly to ensure compliance with this Standard. In the jail, video conferencing allows initial and ongoing interviews to take place. The IDD works with the jail staff and

the Sheriff to ensure that these interviews are readily available between attorneys and their clients. There is no specific cost item for this standard, however, the cost of a zoom subscription is included in the cost analysis (\$1,660.00), along with the cost of attorney fees (see below for a breakdown of attorney fees).

### **Standard #3: Investigation and Experts**

Services for expert defense witnesses and/or investigative services to assist in the defense are approved by the IDD Office. The professional services will be compensated pursuant to the fee schedule approved by the MIDC with various service providers as needed. Cost of this component of the plan is increased from \$55,000 to \$150,000. The reason for this increase is the use of experts has increased in FY 2024. In Q2 of FY 2024, we have already expended 67% of budgeted experts and investigator fees, with more attorneys utilizing these services to best serve their client's needs. The use of these services has resulted in the dismissal of cases and the reduction of charges pursuant to plea agreements.

***The total cost for Investigation and Experts is \$150,000.00.***

### **Standard #4: Counsel at First Appearance**

Counsel shall be appointed to provide assistance as soon as the defendant's liberty is subject to restriction by a magistrate or judge. All persons determined to be eligible for indigent criminal defense services shall have appointed counsel at pre-trial proceedings, during plea negotiations and at other critical stages, whether in custody or not.

Qualified criminal defense attorneys who have met the education and training standard, and executed professional service agreements with the County are assigned on a daily basis by the IDD Office to be in the Courthouse to respond to first appearances. A private office with computer, printer, video conferencing, etc., has been created in the facility to efficiently and effectively support these legal services.

Three (3) qualified attorneys have been assigned to each of the three (3) District courtrooms to manage the caseload. This professional service system has been in place since October of 2022. Each attorney will be paid approximately \$5,000.00 per week (based on \$125 an hour at 40 hours per week, in accordance with Standard 8). Our grant application includes the addition of a fourth District Court Attorney to be utilized for 20 hours a week. This attorney is needed to allow compliance with caseload standards under newly adopted MIDC Standard 6. This attorney will cover probation violation arraignments, PPO arraignments, handle overflow misdemeanor cases, and backup CAFA responsibilities. The total cost for the District Court Attorneys is \$866,250.00.

Additionally, for weekend and holiday services to represent clients at bond hearings and arraignments, attorneys are scheduled for this service and compensated at the rates of \$125 per hour, for approximately \$1,000.00 for each 2-day weekend; \$1,500.00 for each 3-day weekend, and \$2,000 for each 4-day weekend. The total cost for weekend and holiday CAFA attorneys is \$58,000.00.

***Total Budget for CAFA and weekend/holiday CAFA coverage is \$924,250.00.***

### **Standard #5: Independence from Judiciary**

This standard went into effect on October 29, 2020 after Michigan Licensing and Regulatory Affairs signed the new standard. This standard ensures that public defense attorneys are subject to judicial supervision only in the same manner and to the same extent as retained counsel or the prosecution. Since the initial County plan was approved and we began implementation in mid-2019, much has changed including assignment of counsel, managing the assigned counsel payments, overseeing the continuing legal education and reporting. In order to fully fulfill the management of the assigned counsel for criminal indigent cases, an attorney acts as the Managed Assigned Counsel Administrator has been hired and the cost of the salary is included in the compliance plan and cost analysis. This attorney also handles a workload of cases as part of the daily duties and works under the direction of the County Administrator/CFO. This attorney's wage is subject to Standard 8 Compliance, unlike other employees of the Indigent Defense Department.

There is a shortage of attorneys nationwide and within the State of Michigan. In an effort to draw attorneys to indigent defense, we are requesting funding for law school interns.

Additionally, to assist in the program administration and to adhere to newly adopted reporting requirements and to comply with newly adopted Standards 6 & 7, which require compiling caseload and attorney data, we are seeking a reclassification of the Coordinator position to a Grade 11.

Lastly, we are asking to adjust the current part time secretary position to a full-time secretary position to ensure that data reporting and compliance can continue in an efficient manner and to provide the coordinator and managing attorney with sufficient support staff. These requests are included in the grant application and subject to grant approval and specifically these requests, we will present the same to the Board of Commissioners for consideration of the position grade change and staffing changes.

***The total Salary and Fringe Costs is \$374,633.20.***

### **Standard #8: Attorney Compensation**

The MIDC approved Standard 8 on October 22, 2022 to become effective in FY 2024. This standard sets forth minimum hourly rates for assigned attorneys. At the MIDC Commission meeting in February of 2023, the commission approved the application of Cost Of Living Adjustment to Standard 8 rates. Since Standard 8 was written by the commission in 2017 and not adopted until 2023, the rates in the language of Standard 8 increased with COLA being applied. In FY 2025, the minimum hourly rate for contract attorneys is set at \$124.12 for misdemeanors, \$136.53 for felonies, and \$148.91 for life offenses. Our grant application sets the rates at \$125 for misdemeanors, \$138 for Felonies, and \$150 for life offense cases and adds in a category for capital cases at \$200 an hour.

In FY 2025, our plan proposes pay rates on a four-tier payment system. Below is a breakdown of this Tier system:

Tier IV: Misdemeanor Cases \$125/hour

- This includes all cases with a maximum sentence of up for one-year in jail.

Tier III: Low & High Severity Felony Cases Severity Cases \$138/hour

- Low Severity Felony cases include all Felonies that carry a maximum sentence of up to ten years in prison.
- High Severity Felony Cases include all Felonies with a maximum sentence of more than 10 years in prison.

Tier II: Life Offense Cases, excluding 1<sup>st</sup> Chair Capital Cases \$150/hour

- This Tier includes cases where the defendant is a habitual offender and the case carries a maximum of life in prison by virtue of a habitual offender enhancement. For example, a defendant who is charged with a Domestic Violence 3rd Offense, which carries a maximum sentence of 5 years in prison, and the client is a 4th Habitual Offender, the maximum possible sentence is increased to life in prison by virtue of the 4th Habitual enhancement.
- If an attorney is appointed as second chair on a Tier I Capital Case, they will be paid at the Tier IV rate.

Tier I: Capital Cases \$200/hour

- This Tier includes all cases where the maximum penalty in the charging document carries life in prison. This includes 1<sup>st</sup> Degree Homicide Cases and Criminal Sexual Conduct 1<sup>st</sup> Degree.

Based on current caseloads, we estimate 800 felonies in FY 2024, paid at the Felony Standard 8 minimum rate of \$138 per hour for 10 hours per case. Some cases take less time, some may take more. This is widely accepted industry average. The total cost for felony cases is \$1,104,000.00.

Looking at case data, we anticipate around 150 Tier II cases. This total is based on 20 hours per case on average. The total costs for these Tier II cases is \$450,000.00. We anticipate around 100 Tier I cases. This total is based on 30 hours per case on average. The total costs for these Tier I cases is \$600,000.00.

We have budgeted \$75,000 for an estimated 150 (at 4 hours per case at the rate of \$125 per hour) overflow and conflict misdemeanor cases. These are the cases that would need to be assigned out to roster attorneys that the District Court Attorneys would not be able to handle.

***The total cost for Attorney Compensation at Standard 8 Rates is \$2,229,000.00.***

### **Other Costs**

Included in the cost analysis are several other costs not included above. Most of these costs remains unchanged from the FY 2024 cost analysis. There are a few items that have been added, which will be outlined below.

Included in our cost analysis is the use of a new case management system, Clio. We are currently utilizing Clio for use with the three district court attorneys, the coordinator and the Managing Attorney. Prior to the use of Clio, we were utilizing Defender Data, which was not fitting our department's needs. The decision was made to test out the functionality of Clio with this small group of users to see if Clio better met our needs. Clio has been extremely useful in storing and tracking data, providing a case management function for attorneys, providing a department wide calendar option, and making reports easier to run internally. Our compliance plan includes the cost to provide Clio to all of our Roster attorneys. ***This cost is \$45,696.00.***

The County's local share cost in FY 2024 was \$217,687.41 under PA 93 of 2013. Our FY 2024 Total Grant was in the amount of \$2,996,516.32 with the county share of \$217,687.41 for a Total Grant Fund request of \$2,778,828.91.

In FY 2025, the **County's share will be unchanged at \$217,687.41.** This amount is included in the 2024 budget and will be included in the 2025 preliminary budget to meet the County's financial obligation under this program.

The grant includes funding for the annual indigent criminal defense legal services summarized as follows:

|                            |                              |
|----------------------------|------------------------------|
| <b>Total</b>               | <b>\$3,380,938.84</b>        |
| <b>(Less County Share)</b> | <b><u>(\$217,687.41)</u></b> |
| <b>State Grant</b>         | <b>\$3,163,251.43</b>        |

If you have any questions or desire any further information with respect to this grant application, please contact me.

Sincerely,



Jessica M. Paladino  
Monroe County Indigent Defense Department  
Managing Attorney

Indigent Defense System Cost Analysis

Grant Year October 1, 2024 - September 2025

Funding Unit Name(s) MONROE COUNTY

| Personnel                                                                                   | Position                                             | Calculation<br>hours and rate                                                        | Total      | State Grant | Local Share | Other<br>Funding | Total      |
|---------------------------------------------------------------------------------------------|------------------------------------------------------|--------------------------------------------------------------------------------------|------------|-------------|-------------|------------------|------------|
| MIDC Coordinator                                                                            | Change to Grade 11 due to increased responsibilities | 10/1/24-12/31/24@ 28.35/hr; 1/1/25-9/30/25 @29.20/hr                                 | 60,294.00  | 60,294.00   | 0.00        | 0.00             | 60,294.00  |
| Managed Assigned Counsel Administrator 1/1/24-10/1/24 full time salary @\$3993.60 bi weekly |                                                      | 10/1/24-12/31/24 @\$47.83/hr; 11/17/24-12/31/24 @49.17/hr; 1/1/25-9/30/25 \$50.65/hr | 104,207.20 | 104,207.20  | 0.00        | 0.00             | 104,207.20 |
| Secretary (Step 5)                                                                          | Change due to increased reporting requirements       | 10/1/24-12/31/24 @ \$19.82/hr; 1/1/25-9/30/25 @ \$20.41/hr                           | 42,146.00  | 42,146.00   | 0.00        | 0.00             | 42,146.00  |
| Law School/College Interns                                                                  |                                                      | 49.5 weeks @ 15/hour                                                                 | 59,400.00  | 59,400.00   | 0.00        | 0.00             | 59,400.00  |
| Category Summary                                                                            |                                                      |                                                                                      | 266,047.20 | 266,047.20  | 0.00        | 0.00             | 266,047.20 |

Personnel Justification - List all positions to be funded by the grant budget ( state grant/local share). Please \* highlight all positions that are new personnel requests for FY2021 and provide justification for need.

| Fringe Benefits            | Percentage |  | Amount     | State Grant | Local Share | Funding | Total      |
|----------------------------|------------|--|------------|-------------|-------------|---------|------------|
| MIDC Coordinator- Fringes  |            |  | 33,300.00  | 33,300.00   | 0.00        | 0.00    | 12,332.00  |
| Managing Attorney- Fringes |            |  | 41,481.00  | 41,481.00   | 0.00        | 0.00    | 20,513.00  |
| Secretary - Fringes        |            |  | 28,145.00  | 28,145.00   | 0.00        | 0.00    | 28,145.00  |
| Interns- Fringes           |            |  | 5,660.00   | 5,660.00    | 0.00        | 0.00    | 5,660.00   |
| Category Summary           | 0.00%      |  | 108,586.00 | 108,586.00  | 0.00        | 0.00    | 108,586.00 |

Fringe Benefits Justification

Contractual

# Indigent Defense System Cost Analysis

Grant Year October 1, 2024 - September 2025

Funding Unit Name(s) MONROE COUNTY

| Contracts for Attorneys                                                                                                 | Services Provided                                                                                                                                                     | Calculation<br>hours and rate | Total      | State Grant | Local Share | Other<br>Funding<br>Sources | Total      |
|-------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|------------|-------------|-------------|-----------------------------|------------|
| Assigned Counsel: District Court                                                                                        | Represents clients in Misdemeanor cases & serves as CAFA (one attorney per each district court (3) @ \$5000 per week (estimated 40 hours a week @ \$125) @ 49.5 weeks | 3.0 * 5000* 49.5              | 742,500.00 | 742,500.00  | 0.00        | 0.00                        | 742,500.00 |
| Assigned Counsel: District Court Part Time                                                                              | Represents clients in Misdemeanor cases & serves as CAFA (one attorney per each district court (3) @ \$2500 per week (estimated 20 hours a week @ \$125) @ 49.5 weeks | 1*2500*49.5                   | 123,750.00 | 123,750.00  | 0.00        | 0.00                        | 123,750.00 |
| Assigned Counsel: Weekend                                                                                               | Weekend CAFA estimated at 4 hours per day @ \$125 per hour = \$1000 per 2 day weekend for 42 weekends                                                                 | \$1000 * 45                   | 45,000.00  | 45,000.00   | 0.00        | 0.00                        | 45,000.00  |
| Assigned Counsel: 4 day holiday weekend (Thanksgiving)                                                                  | 4 hours per day @ \$125 per hour = \$2000.00 per 4 day holiday weekend                                                                                                | \$2000 * 1                    | 2,000.00   | 2,000.00    | 0.00        | 0.00                        | 2,000.00   |
| Assigned Counsel: 3 day holiday weekend (President's Day, Veteran's Day, Labor Day, Memorial Day, MLK Day, 4th of July) | 4 hours per day @ \$125 per hour = \$2000.00 per 4 day holiday weekend                                                                                                | \$1500*6                      | 9,000.00   | 9,000.00    | 0.00        | 0.00                        | 9,000.00   |

Indigent Defense System Cost Analysis

Grant Year October 1, 2024 - September 2025

|                                                           |                                                                                                                                   |                |              |              |      |      |              |
|-----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|----------------|--------------|--------------|------|------|--------------|
| Funding Unit Name(s)                                      |                                                                                                                                   | MONROE COUNTY  |              |              |      |      |              |
| Assigned Counsel: 2 Day Holiday (Christmas and New Years) | 4 hours per day @ \$125 per hour = \$1000 per 2 day holiday weekend                                                               | \$1000 * 2     | 2,000.00     | 2,000.00     | 0.00 | 0.00 | 2,000.00     |
| Assigned Counsel: Conflict and Overflow Misdeamnor cases  | Covers overflow and conflicts for Distract Court Assigned Counsel - estimated at 150 cases @ 4 hours per case @ \$125.00 per hour | 150 * 125 * 4  | 75,000.00    | 75,000.00    | 0.00 | 0.00 | 75,000.00    |
| Assigned Counsel: Tier III Felony Cases                   | \$138 per hour                                                                                                                    | 800 * 138 * 10 | 1,104,000.00 | 1,104,000.00 | 0.00 | 0.00 | 1,104,000.00 |
| Assigned Counsel: Tier II Cases                           | \$150 per hour                                                                                                                    | 150 * 150 * 20 | 450,000.00   | 450,000.00   | 0.00 | 0.00 | 450,000.00   |
| Assigned Counsel: Tier I - Capital Cases ("FC" Cases)     | \$200 per hour                                                                                                                    | 100 * 200 * 30 | 600,000.00   | 600,000.00   | 0.00 | 0.00 | 600,000.00   |
| Category Summary                                          |                                                                                                                                   |                | 2,553,250.00 | 2,553,250.00 | 0.00 | 0.00 | 2,553,250.00 |

Contract Attorney Justification - list all possible rate scenarios for attorney contracts that apply (i.e. hourly, event based, annual contract paid monthly) and the type work whether generally indigent defense or specific like counsel at first appearance. Please \* highlight rates or attorney line requests that are a change from your FY20 approved contract and contract rates.

| Contracts for Experts and Investigators        |                   | Calculation    | Other Funding Sources |             |             |      |            |
|------------------------------------------------|-------------------|----------------|-----------------------|-------------|-------------|------|------------|
|                                                | Services Provided | hours and rate | Total                 | State Grant | Local Share |      | Total      |
| Experts                                        |                   |                |                       |             |             |      |            |
| Note: Amount based on an increase in requests. |                   |                | 100,000.00            | 100,000.00  | 0.00        | 0.00 | 100,000.00 |
| Investigators                                  |                   |                |                       |             |             |      |            |
| Note: Amount based on an increase in requests. |                   |                | 50,000.00             | 50,000.00   | 0.00        | 0.00 | 50,000.00  |
| Category Summary                               |                   |                | 150,000.00            | 150,000.00  | 0.00        | 0.00 | 150,000.00 |

Experts and Investigators Justification - Provide explanation and justification if there are changes to the requested amounts for experts and investigators from the FY20 approved contract along with an explanation if requesting to adjust the rates from your FY20's approved contract rates.

Indigent Defense System Cost Analysis

Grant Year October 1, 2024 - September 2025

Funding Unit Name(s) MONROE COUNTY

| Contracts for Construction Projects |  |             |       |             |             | Other Funding Sources | Total |
|-------------------------------------|--|-------------|-------|-------------|-------------|-----------------------|-------|
| Services Provided                   |  | Calculation | Total | State Grant | Local Share |                       |       |

|                  |      |      |      |      |      |
|------------------|------|------|------|------|------|
| Category Summary | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|------------------|------|------|------|------|------|

Construction Project Justification - Provide as much detail as possible for the requested construction project identifying the need for the construction project, the component costs if possible, whether an estimate or if you were provided a documented quote. Attach a separate document if needed. Please attach the quote to the submission of the application.

| Contracts Other                   | Services Provided           | Calculation  | Total     | State Grant | Local Share | Other Funding Sources | Total     |
|-----------------------------------|-----------------------------|--------------|-----------|-------------|-------------|-----------------------|-----------|
| Polycom support                   |                             |              | 670.00    | 670.00      | 0.00        | 0.00                  | 670.00    |
| Clio/Other Software               | Case Management Software    | 32* 119 * 12 | 45,696.00 | 45,696.00   | 0.00        | 0.00                  | 45,696.00 |
| Computer Maintenance Subscription | Printer/Scanner Maintenance | 150*12       | 1,800.00  | 1,800.00    | 0.00        | 0.00                  | 1,800.00  |
| New Printer Scanner Lease         |                             |              | 5,000.00  | 5,000.00    | 0.00        | 0.00                  | 5,000.00  |
| Malpractice Insurance - MAC       |                             |              | 4,200.00  | 4,200.00    | 0.00        | 0.00                  | 4,200.00  |
| Westlaw Legal Research for MAC    |                             |              | 3,600.00  | 3,600.00    | 0.00        | 0.00                  | 3,600.00  |
| Ricoh Scanner printer lease       |                             | 12 * 409.01  | 4,908.12  | 4,908.12    | 0.00        | 0.00                  | 4,908.12  |
| Category Summary                  |                             |              | 65,874.12 | 65,874.12   | 0.00        | 0.00                  | 65,874.12 |

Contracts Other Justification - Provide justification for all other contract costs associated with the local indigent defense system with a \* highlight to new request for

| Equipment | Vendor | Calculation | Total | State Grant | Local Share | Other Funding | Total |
|-----------|--------|-------------|-------|-------------|-------------|---------------|-------|
|           |        |             |       |             |             |               |       |

|                  |      |      |      |      |      |
|------------------|------|------|------|------|------|
| Category Summary | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|------------------|------|------|------|------|------|

| Training/Travel  | Vendor | Calculation | Total     | State Grant | Local Share | Other Funding | Total     |
|------------------|--------|-------------|-----------|-------------|-------------|---------------|-----------|
| SADO Membership  |        | 30 * 75     | 2,250.00  | 2,250.00    | 0.00        | 0.00          | 2,250.00  |
| NAPD Membership  |        | 30* 40      | 1,200.00  | 1,200.00    | 0.00        | 0.00          | 1,200.00  |
| CLE Registration |        | 30 * 900    | 27,000.00 | 27,000.00   | 0.00        | 0.00          | 27,000.00 |

# Indigent Defense System Cost Analysis

Grant Year October 1, 2024 - September 2025

Funding Unit Name(s) MONROE COUNTY

|                                                                           |  |                |           |           |      |      |           |
|---------------------------------------------------------------------------|--|----------------|-----------|-----------|------|------|-----------|
| CLE Registrations- Trial Colleges                                         |  |                | 5,000.00  | 5,000.00  |      |      | 5,000.00  |
| Mileage- Mileage to Training and/or MIDC Meetings for MAC and Coordinator |  | 1140 * .69     | 786.60    | 786.60    | 0.00 | 0.00 | 786.60    |
| Bar Membership (for MAC)                                                  |  |                | 415.00    | 415.00    | 0.00 | 0.00 | 415.00    |
| In House Trainings                                                        |  |                | 5,000.00  | 5,000.00  | 0.00 | 0.00 | 5,000.00  |
| Meals for Trainings                                                       |  | 41.50 * 2 * 30 | 2,490.00  | 2,490.00  | 0.00 | 0.00 | 2,490.00  |
| Mileage for Training for Roster attorneys                                 |  | 200 * 30 * .69 | 4,140.00  | 4,140.00  | 0.00 | 0.00 | 4,140.00  |
| Lodging for Trainings                                                     |  | 160 * 2 * 30   | 9,600.00  | 9,600.00  | 0.00 | 0.00 | 9,600.00  |
| Mileage for Non-Local attorneys and experts                               |  | 1000 * .69     | 690.00    | 690.00    | 0.00 | 0.00 | 690.00    |
| Recruitment/Retention                                                     |  | \$100 * 10     | 1,000.00  | 1,000.00  | 0.00 | 0.00 | 1,000.00  |
| Mileage for Recruitment/Retention                                         |  | 1140 * .69     | 786.60    | 786.60    | 0.00 | 0.00 | 786.60    |
| Access to Justice/Humanitarian Aid                                        |  |                | 5,000.00  | 5,000.00  | 0.00 | 0.00 | 5,000.00  |
| Category Summary                                                          |  |                | 65,358.20 | 65,358.20 | 0.00 | 0.00 | 65,358.20 |

Training and Travel Justification - Provide travel and training justification and \*highlight new or changed requests for FY21  
Suggested rates for training registration would be \$30/hour; SADO membership is \$50/year; NAPD membership is \$30/year

| Supplies/Services                                                                                                                                                                                        | Vendor  | Calculation  | Total    | State Grant | Local Share | Other Funding | Total    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------|----------|-------------|-------------|---------------|----------|
| General Supplies<br>Note: Includes lchat services base on 15 searches per month, multiplied by \$10.00 per search. Clothing allowance for client's trials and demonstrative exhibit materials for trials |         |              | 2,250.00 | 2,250.00    | 0.00        | 0.00          | 2,250.00 |
| Office Supplies                                                                                                                                                                                          |         |              | 3,000.00 | 3,000.00    | 0.00        | 0.00          | 3,000.00 |
| Networking/Outreach Supplies                                                                                                                                                                             | various |              | 1,500.00 | 1,500.00    | 0.00        | 0.00          | 1,500.00 |
| Printing and Imaging                                                                                                                                                                                     |         |              | 1,000.00 | 1,000.00    | 0.00        | 0.00          | 1,000.00 |
| Payroll Services                                                                                                                                                                                         |         | 5 * \$350.00 | 1,750.00 | 1,750.00    | 0.00        | 0.00          | 1,750.00 |

# Indigent Defense System Cost Analysis

Grant Year October 1, 2024 - September 2025

## Funding Unit Name(s)

MONROE COUNTY

|                                                                                                                                                                            |                          |              |              |              |            |      |              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------|--------------|--------------|------------|------|--------------|
| Computer Software: Google Yearly for 5 Employees; Antivirus Software yearly for 5 employees                                                                                |                          | 5 * \$200.00 | 1,000.00     | 1,000.00     | 0.00       | 0.00 | 1,000.00     |
| Office Equipment<br>Notes: Telephone Services for 3 Employees, plus 4 telephone lines for DC in house attorneys phone line for use by District Court Attorneys and Interns |                          | 8* \$150.00  | 1,200.00     | 1,200.00     | 0.00       | 0.00 | 1,200.00     |
| Interpreters                                                                                                                                                               |                          |              | 1,000.00     | 1,000.00     | 0.00       | 0.00 | 1,000.00     |
| Transcripts<br>Note: Amount based on increase from what was spent last year, anticipating an increase in requests with capital case load                                   |                          |              | 5,000.00     | 5,000.00     | 0.00       | 0.00 | 5,000.00     |
| Zoom                                                                                                                                                                       |                          |              | 1,660.00     | 1,660.00     | 0.00       | 0.00 | 1,660.00     |
| Postage                                                                                                                                                                    |                          |              | 500.00       | 500.00       | 0.00       | 0.00 | 500.00       |
| Adobe Pro/Microsoft License                                                                                                                                                | Adobe/Microsoft          |              | 900.00       | 900.00       | 0.00       | 0.00 | 900.00       |
| Office Furniture for MAC (Desk, Chair)                                                                                                                                     |                          |              | 2,600.00     | 2,600.00     | 0.00       | 0.00 | 2,600.00     |
| Office Furniture for Attorney/Intern Offices (Desk (\$1000), Chair (\$200), Side Chairs (\$400))                                                                           |                          | 4 * \$1600   | 6,400.00     | 6,400.00     | 0.00       | 0.00 | 6,400.00     |
| Remarkable 2 Tablets                                                                                                                                                       | ReMarkable               | 2 * \$700    | 1,400.00     | 1,400.00     | 0.00       | 0.00 | 1,400.00     |
| Projected Overage for FY 2024                                                                                                                                              |                          |              | 100,000.00   | 100,000.00   | 0.00       | 0.00 | 100,000.00   |
| Preemployment Costs (6 interns + 3 Employees)                                                                                                                              |                          | 1*\$200      | 200.00       | 200.00       | 0.00       | 0.00 | 200.00       |
| Computers: Replacement for CAFA Office + Computer for Intern                                                                                                               |                          | 2*\$1500     | 3,000.00     | 3,000.00     | 0.00       | 0.00 | 3,000.00     |
| Cost Allocation                                                                                                                                                            | 10% of Wages and Fringes |              | 37,463.32    | 37,463.32    | 0.00       | 0.00 | 37,463.32    |
| Category Summary                                                                                                                                                           |                          |              | 171,823.32   | 171,823.32   |            | 0.00 | 171,823.32   |
| Supplies Justification -                                                                                                                                                   |                          |              |              |              |            |      |              |
| Budget Total                                                                                                                                                               |                          |              | 3,163,251.43 | 3,163,251.43 | 217,687.41 | 0.00 | 3,380,938.84 |

## SPECIAL TRIBUTE

### RECOGNIZING THE 2023-2024 DUNDEE VIKINGS WRESTLING TEAM DIVISION 3 STATE CHAMPIONS

**First Ever Division 3 Team to Win Seven State Titles in a Row**



WHEREAS, the 2023-2024 Dundee Community High School Vikings Wrestling team became Division 3 State champions on Saturday, February 24, 2024 after defeating Whitehall High School with a victory of 49-20 to capture their 16th overall state title and 7th consecutive title; and

WHEREAS, the members of the 2023-2024 Dundee Wrestling team include Jeremy Amrhein, Donald Beaufait, Jaxen Beyer, Braden Broderick, Abel Bruck, Cooper Buhl, Wyatt Burns, Cameron Chinavare, Blake Cosby, Mason Haines, Pryce Johnson, Kole Katschor, Mason Katschor, Landon King, Kade Kluce, Avery Lane, Quinton Lephew, Jackson Martin, Aiden Massingill, Benjamin Motylinski, Owen Motylinski, Chance Murray, Haydn Nutt, Michael Parker, Rocco Redmon, Colton Roy and Bryan Sterling; and

WHEREAS, All-State Wrestlers from the team include Mason Katschor, Trey Parker, Cameron Chinavare, Blake Cosby, Kole Katschor and Kade Kluce, Haydn Nutt, Mason Haines, Braden Broderick, Wyatt Burns, Jeremy Amrhein and Don Beaufait; and

WHEREAS, Kade Kluce is the 6<sup>th</sup> wrestler in MHSAA history to win 4 individual State Champ and 4 team State Champ titles, Cameron Chinavare is a 3-time State Champ and Kole Katschor is a 2-time State Champ; and

WHEREAS, special recognition is made for these young student athletes who were named Academic All State by dedicating themselves to the team's success on the mat and in the classroom; and

WHEREAS, the success of the team this year helped bestow the well-deserved recognition of the coaching staff, Co-Head Coaches Nate Hall and Garrett Stevens and Assistant Coaches Andrew Kremski, Tylor Orrison, Ben Motylinski, Doug Rojem and Ron Silveira. Regional Head Coach of the Year honors went Coach Hall and Coach Stevens; and

IN SPECIAL TRIBUTE, Therefore, This document is signed and dedicated on April 16, 2024 to congratulate the 2023-2024 Dundee Viking Wrestling Team and its coaching staff for their outstanding accomplishments this season and for continuing to bring pride to the County of Monroe.

Special Tribute Offered by Commissioner David Hoffman

Special Tribute Supported by Commissioner Brant, Chairman

Mark Brant  
Chairman  
Representing District 2

Dawn A. Asper  
Representing District 3

David F. Swartout  
Representing District 7

Randy Richardville  
Vice-Chairman  
Representing District 5

Jay Heinzerling  
Representing District 4

Greg Moore, Jr.  
Representing District 8

David C. Hoffman  
Representing District 1

David Vensel  
Representing District 6

J. Henry Lievens  
Representing District 9