

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
MAY 7, 2024

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, May 7, 2024. Chairman Mark Brant called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Lisa Sanders, as follows:

PRESENT			ABSENT
David Hoffman	Jay Heinzerling	David Swartout	
Mark Brant	Randy Richardville	Greg Moore, Jr.	
Dawn Asper	David Vensel	J. Henry Lievens	

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Richardville led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Lisa Sanders led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Heinzerling, supported by Commissioner Lievens to approve the May 7, 2024 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (04/16/2024 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Hoffman to approve the minutes as presented for the April 2, 2024 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—None

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—None

IX. FINANCE MATTERS

1. Payment of the 05/08/2024 Accounts Payable Current Claims Report in the amount of \$1,915,623.33.

Motion by Commissioner Hoffman, supported by Commissioner Heinzerling, to accept the 05/08/2024 Accounts Payable Current Claims Report for \$1,915,623.33 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

2. Letter dated April 30, 2024 from Mr. Jesse Stanford, Monroe County Treasurer submitting the Cash and Investment Report for the quarter ending March 31, 2024.

Chairman Brant read the request into the record. Mr. Stanford explained the report and answered questions.

Motion by Commissioner Heinzerling, supported by Commissioner Lievens to accept and place on file the March 31, 2024 Cash and Investment Report from the Monroe County Treasurer.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

3. Revenues, expenditures and cash balance report for quarter ending March 31, 2024.

Mr. Michael Bosanac, Administrator/Chief Financial Officer explained that there is nothing of concern at this time. No action is required.

4. Letter dated May 1, 2024 from Mr. Michael Woolford, Equalization Director, recommending the 2024 County Government Millage Rates for summer and winter tax bills. Separate supporting letters provided for each millage rate.
 - a. Letter dated May 1, 2024 from Mr. Jason Berry, Community Planning & Engagement Director, providing the Commission on Aging's millage rate recommendation for Senior Services.
 - b. Letter dated May 2, 2024 from Mr. Jason Berry, Community Planning & Engagement Director, providing the Veteran Affairs' millage rate recommendation for the Indigent Veterans Millage.

- c. Letter dated May 2, 2024 from Ms. Terey DeLisle, Fairview Home Superintendent, providing Fairview's millage rate recommendation for Fairview County Home.
- d. Letter dated May 2, 2024 from Mr. Andrew Clark, Museum System Director, providing the Museum System's millage rate recommendation for Museum services.

Chairman Brant read the request into the record. Mr. Woolford explained the request and answered questions.

Motion by Commissioner Heinzerling, supported by Commissioner Swartout to accept the communications, place them on file and approve the 2024 County Millage Rates as submitted below and authorize the Chairman to sign the Michigan Treasury Form L-4029:

County General	4.7952	Summer Tax Bill
Senior Citizen	.5883	Winter Tax Bill
Fairview	.1250	Winter Tax Bill
Museum	.1500	Winter Tax Bill
Veterans	.0170	Winter Tax Bill

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims

- a. Check Register dated 04/19/2024 in the amount of \$293,764.19
- b. Check Register dated 04/26/2024 in the amount of \$1,326,101.97
- c. Check Register dated 05/03/2024 in the amount of \$516,283.13

Motion by Commissioner Heinzerling, supported by Commissioner Lievens to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated April 29, 2024 from Sgt. Mike Preadmore, Sheriff's Office, requesting approval to submit a grant application to the Michigan Commission on Law Enforcement Standards to help fund Justice Training Grant programs in FY2025 in the amount of \$21,839.66 with a minimum 25% match of \$7,279.89. The match is requested to be funded from the Sheriff's Office 2025 budget.

Chairman Brant read the request into the record.

Motion by Commissioner Hoffman, supported by Commissioner Heinzerling to accept the communication, place it on file and approve the request to submit the grant application to the Michigan Commission on Law Enforcement Standards to help fund Justice Training programs in the amount of \$21,839.66 with a minimum 25% match of \$7,279.89 and approve the request for the match amount be included in the Sheriff's Office 2025 budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

2. Letter dated April 30, 2024 from Judge Amanda Eicher, 1st District Court submitting a grant application to the State Court Administrative Office for FY2024-2025 funding of the Mental Health Recovery Court in the amount of \$222,839. The grant requires a local contribution of \$1,735, including \$350 for payroll processing costs, \$1,235 for travel/conference expenses, and \$150 for membership fees not reimbursable by the grant. The request is also for an additional 2024 appropriation of \$258 and \$1,477 requested to be included in the 2025 budget.

Chairman Brant read the request into the record.

Motion by Commissioner Lievens, supported by Commissioner Swartout to accept the communication, place it on file and approve a grant application to the State Court Administrative Office for FY2024-2025 funding of the Mental Health Recovery Court in the amount of \$222,839, with a local contribution of \$1,735, including \$350 for payroll processing costs, \$1,235 for travel/conference expenses, and \$150 of membership fees not reimbursable by the grant and approve the request for an additional 2024 appropriation of \$258, with the balance of \$1,477 requested to be included in the 2025 budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

- Letter dated May 1, 2024 from Chief Judge Michael Brown, 1st District Court submitting a grant application to the State Court Administrative Office for FY2024-2025 grant funding of the Veterans Treatment Court in an amount of \$42,723. The grant requires a local contribution of \$770, including \$350 for payroll processing costs, \$320 for travel/conference expenses, and \$100 for membership fees not reimbursable by the grant. The request is also for an additional 2024 appropriation of \$88 and \$682 requested to be included in the 2025 budget.

Chairman Brant read the request into the record.

Motion by Commissioner Heinzerling, supported by Commissioner Lievens to accept the communication, place it on file and approve the submission of a grant application to the State Court Administrative Office for FY2024-2025 grant funding of the Veterans Treatment Court in an amount of \$42,723. The grant requires a local contribution of \$770, including \$350 for payroll processing costs, \$320 for travel/conference expenses, and \$100 for membership fees not reimbursable by the grant and approve the request for an additional 2024 appropriation of \$88 and \$682 requested to be included in the 2025 budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

- Letter dated May 7, 2024 from Mr. Jacob Perry, Director of Information Technology, requesting approval to submit a grant application to the Michigan Municipal Risk Management Authority (MMRMA) for a Risk Avoidance Program (RAP) grant for the implementation of Splunk Enterprise, a security information and event management (SIEM) software product. If awarded, the RAP grant would cover 50% of the first year cost of Splunk totaling an estimated \$14,828.50 with the remaining funds coming from the 2024/2025 computer capital outlay funds and then included in future budgets.

Chairman Brant read the request into the record. Mr. Perry further explained and answered questions.

Motion by Commissioner Hoffman, supported by Commissioner Swartout to accept the communication, place it on file and approve submitting an application to the MMRMA for a RAP grant in the amount of \$14,828.50.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—

1. Letter dated May 1, 2024 from Mr. Michael Bosanac, County Administrator/Chief Financial Officer re-submitting a County of Monroe Tax Capture Resolution and Tax Increment Financing Policy #320. The letter further recommends, upon the policy adoption, to distribute it to all of our local unit government partners throughout the County.

Chairman Brant read the request into the record.

Motion by Commissioner Heinzerling, supported by Commissioner Lievens to accept the communication, place it on file and approve the County of Monroe Tax Capture Resolution and Tax Increment Financing Policy #320 and authorize staff to distribute it to all of our local unit government partners throughout the County.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	Greg Moore, Jr.			
Dawn Asper	David Vensel	J. Henry Lievens			

Motion carried.

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—

1. Mr. David Uhl, Economic Development Director, Frenchtown Charter Township, thanked the Board and Mr. Bosanac for working with Frenchtown on the Tax Increment Financing Policy.

XVI. ANNOUNCEMENTS—

1. Copies of any Tributes or Certificates issued since the April 16, 2024 meeting: None

XVII. MEMBERS TIME

Commissioner Hoffman—Thanks to everyone for coming tonight.

Commissioner Heinzerling—Would like to commend all the first responders who came to the horrible accident at the Swan Boat Club and prayers for all the families involved.

Michael Bosanac, Administrator/CFO—Echo Commissioner Heinzerling's comment. With regard to Mr. Uhl's comment, we all worked together on the Tax Increment Financing Policy.

Commissioner Richardville—Echo Commissioner Heinzerling and thanked Sheriff Goodnough for the way he handled the situation and the press on behalf of the County. We appreciate Frenchtown Township for working with us on the Tax Increment Financing Policy.

All other Commissioners passed.

- XVIII. ADJOURNMENT—Chairman Brant adjourned the meeting at 6:20 p.m. with no further business to conduct.

Respectfully submitted by:

Lisa E. Sanders

Lisa E. Sanders

Deputy Clerk/Administrative Assistant

Monroe County Board of Commissioners