MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JUNE 16, 2026

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, June 16, 2026. Chairman David Vensel called the meeting to order at 6:00p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Grace Miles, as follows:

PRESENT			EXCUSED
Jay Heinzerling	Brian Lamour	David Swartout	
David Hoffman	David Vensel	J. Henry Lievens	
Greg Moore, Jr.	Dawn Asper		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Swartout led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Grace Miles led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lievens, supported by Commissioner Swartout to approve the June 16, 2026 Regular Meeting Agenda as presented.

Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	Greg Moore, Jr.	David Hoffman			
Dawn Asper	Jay Heinzerling	J. Henry Lievens			
David Vensel	David Swartout				

Motion carried.

VI. APPROVAL OF MINUTES (06/02/2026 Regular Meeting Minutes)

Motion by Commissioner Swartout, supported by Vice-Chairman Lamour to approve the minutes as presented for the June 2, 2026 Regular Meeting and waive the reading thereof.

Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	Greg Moore, Jr.	David Hoffman			
Dawn Asper	Jay Heinzerling	J. Henry Lievens			
David Vensel	David Swartout				

Motion carried.

VII. PUBLIC COMMENT —

1. Ned Birkey: Provided the board with an agriculture update. Mr. Birkey discussed confirmed screwworm cases, international buyers coming to Michigan, solar energy, EAGLE deals, sludge/biosolids, and new invasive species.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION

1. Special Tribute recognizing Stephanie pride for 35 years of service

   The Board presented Ms. Pride with her plaque and thanked her for her service to Monroe County.

   Ms. Pride thanked the Board and invited them to her Retirement party on June 25th.

2. Presentation of Monroe Loop Trail by Mr. Brad Bice, Mannik-Smith Group, project engineers.

   Mr. Bice updated the Board on the current phase of this project and answered the Commissioners' questions.

3. Presentation of the 2025 Monroe County Commission on Aging Annual Report by Mr. Jason Berry, Community Planning & Engagement Director.

   Mr. Berry explained his annual report and answered the Commissioners questions.

   Motion by Commissioner Heinzerling, supported by Commissioner Hoffman to accept the 2025 Monroe County Commission on Aging Annual Report and place it on file.

   Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	Greg Moore, Jr.	David Hoffman			
Dawn Asper	Jay Heinzerling	J. Henry Lievens			
David Vensel	David Swartout				

   Motion carried.

4. Proclamation declaring June 22-28th as Amateur Radio Week in Monroe County.

   Commissioner Asper shared why this is important to her.

   Motion by Vice-Chairman Lamour, supported by Commissioner Swartout to approve the Amateur Radio proclamation declaring June 22-28th as Amateur Radio Week in Monroe County.

   Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	Greg Moore, Jr.	David Hoffman			
Dawn Asper	Jay Heinzerling	J. Henry Lievens			
David Vensel	David Swartout				

   Motion carried.

   Motion by Commissioner Lievens supported by Vice-Chairman Lamour to approve the reappointment of Dr. Carl Schmidt to serve as the Monroe County Medical Examiner for a four-year term commencing June 16, 2026 through June 15, 2030 and adopt the related Resolution.

Commissioner Lievens explained he wants to vote on this matter before the Closed Session vote so Ms. Dean and Mr. Schmidt don't have to wait.

Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	Greg Moore, Jr.	David Hoffman			
Dawn Asper	Jay Heinzerling	J. Henry Lievens			
David Vensel	David Swartout				

Motion carried.

IX. CLOSED SESSION

1. Closed Session to discuss Collective Bargaining Agreements

   Motion by Commissioner Lievens, supported by Vice-Chairman Lamour to go into Closed Session to discuss Collective Bargaining Agreements.

   Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	Greg Moore, Jr.	David Hoffman			
Dawn Asper	Jay Heinzerling	J. Henry Lievens			
David Vensel	David Swartout				

Motion carried. The Board moved into Closed Session.

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to follow the recommendations of the bargaining team.

Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	J. Henry Lievens		Dawn Asper		
David Hoffman	Jay Heinzerling		Greg Moore, Jr.		
David Vensel	David Swartout				

Motion carried.

X. FINANCE MATTERS

1. Payment of the 06/17/2026 Accounts Payable Current Claims Report in the amount of $2,515,248.35

   Commissioner Hoffman and Commissioner Heinzerling asked for more information regarding different vendor payments.

   Ms. Maier stated she would provide detailed information in the morning regarding the vendors in question.

   Motion by Vice-Chairman Lamour, supported by Commissioner Hoffman to approve the 06/17/2026 Accounts Payable Current Claims Report in the amount of $2,515,248.35 and approve the Claims for the date and amount presented.

   Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	Greg Moore, Jr.	David Hoffman			
Dawn Asper	Jay Heinzerling	J. Henry Lievens			
David Vensel	David Swartout				

Motion carried.

2. Letter dated June 4, 2026 from Mr. Jesse Stanford, County Treasurer enclosing the 44th Annual Report of monies on deposit in the Monroe County Probate Court Escheats Account.

   Motion by Vice-Chairman Lamour, supported by Commissioner Lievens to accept the Treasurer's 44th Annual Report of moneys on deposit in the Monroe County Probate Court Escheats Account and place on file as a permanent record.

   Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	Greg Moore, Jr.	David Hoffman			
Dawn Asper	Jay Heinzerling	J. Henry Lievens			
David Vensel	David Swartout				

Motion carried.

XI. CONSENT AGENDA

1. Approval of Non-Claims
   a. Check Register dated 06/05/2026 in the amount of $ 638,637.95
   b. Check Register dated 06/12/2026 in the amount of $1,685,551.97

   Motion by Commissioner Swartout, supported by Commissioner Lievens to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

   Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	Greg Moore, Jr.	David Hoffman			
Dawn Asper	Jay Heinzerling	J. Henry Lievens			
David Vensel	David Swartout				

Motion carried.

XII. COMMUNICATIONS

1. Letter dated June 8, 2026 from Ms. Jamie Dean, Health Director requesting the re-appointment of Dr. Carl Schmidt to serve as the Monroe County Medical Examiner for a four-year term commencing June 16, 2026 through June 15, 2030.

   The Board previously acted on this agenda item.

2. Letter dated June 9, 2026 from Mr. David Vensel, Chairman, Board of Commissioners presenting the Board's January 1, 2025 to December 31, 2025 performance evaluation results for Mr. Michael Bosanac, Administrator/Chief Financial Officer.

   Mr. Tom Graham, Legal Advisor, informed the Board anytime an employee's evaluation is on the agenda, they have a right to request a Closed Session to discuss in private. Mr. Graham asked Mr. Bosanac if he was interested in entering a Closed Session for this item.

Mr. Bosanac stated no.

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to accept the communication and place the January 1, 2025 to December 31, 2025 performance evaluation results for Mr. Michael Bosanac, Administrator/Chief Financial Officer, on file.

Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	Greg Moore, Jr.	David Hoffman			
Dawn Asper	Jay Heinzerling	J. Henry Lievens			
David Vensel	David Swartout				

Motion carried.

XIII. PUBLIC HEARINGS — None

XIV. OLD BUSINESS —

1. Update on Museum Expansion/Renovation project

   Mr. Michael Bosanac, Administrator provided an update to the Board.

   Discussion was held regarding the bid process and project costs.

XV. NEW BUSINESS —

1. Grant Writer Position Discussion

   Vice-Chairman Lamour explained the need for this position as well as the benefits it could bring to the County.

   Discussion was held regarding cost and current employee job descriptions that include grant writing.

   Motion by Commissioner Moore, supported by Commissioner Lievens to have Mr. Jason Berry gather information regarding salary ranges and job descriptions and bring his recommendations to the next meeting.

   Further discussion was held.

   Roll call by Deputy Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
Brian Lamour	Greg Moore, Jr.	David Hoffman			
Dawn Asper	Jay Heinzerling	J. Henry Lievens			
David Vensel	David Swartout				

Motion carried.

XVI. PUBLIC COMMENT— None

XVII. ANNOUNCEMENTS — None

XVIII. MEMBERS TIME –

Commissioner Asper – Explained she is continuing to work on the Data Center situation in her district. Shared her appreciation for the reports provided today and congratulated Ms. Pride on 35 yeas of service. Shared her thoughts on the evaluation results and explained Mr. Bosanac is extremely knowledgeable. Shared she would like to see self-reflections on the evaluations now vs what Commissioners said a few years ago. Stated if Commissioners believe Mr. Bosanac's function has gone down, it may have been caused by what happened to the Deputy Administrator. Shared a score of one across the board almost feels vindictive since 82 other counties would love to have him.

Commissioner Moore – Congratulated Ms. Pride on 35 years and congratulated Mr. Bradley Smith for officially becoming the Emergency Management Director.

Commissioner Swartout – Stated he agrees with his fellow commissioners and shared a big congratulations to SMCC Track and Field. Explained they have the first national qualifying 4x100 meter team going to Eugene Oregon this weekend.

Commissioner Heinzerling – Passed.

Commissioner Lievens – Passed.

Commissioner Hoffman – Passed.

Vice-Chairman Lamour – Congratulated Ms. Pride on 35 years and congratulated Mr. Smith for becoming the Emergency Management Director. Stated happy 250th birthday to the United States and shared the idea of cancelling the first meeting in July due to the holiday.

Chairman Vensel – Congratulated Mr. Smith for becoming the Emergency Management Director and congratulated Ms. Pride on 35 years. Shared the help she has given to the citizens of our community is just astounding. Explained he agrees with what Vice-Chairman Lamour said regarding cancelling the first meeting in July.

Commissioners agreed with the idea of cancelling the first meeting in July.

XIX. ADJOURNMENT - Chairman Vensel adjourned the meeting at 8:30 p.m. with no further business to discuss.

Respectfully submitted by:

Grace Miles

Grace Miles
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners