

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
AUGUST 20, 2024

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, August 20, 2024. Chairman Mark Brant called the meeting to order at 6:03 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Robin Miller, as follows:

PRESENT			ABSENT
David Hoffman	Jay Heinzerling	David Swartout	
Mark Brant	Randy Richardville	J. Henry Lievens	
Dawn Asper	Greg Moore, Jr.	David Vensel	

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Venzel led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Robin Miller led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lievens, supported by Commissioner Swartout to approve the August 20, 2024 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (08/06/2024 Regular Meeting)

Motion by Commissioner Lievens, supported by Commissioner Hoffman to approve the minutes as presented for the August 6, 2024 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT— None.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—None.

IX. FINANCE MATTERS

1. Payment of the 08/21/2024 Accounts Payable Current Claims Report in the amount of \$1,018,693.07.

Motion by Commissioner Hoffman, supported by Commissioner Moore to accept the 08/21/2024 Accounts Payable Current Claims Report for \$1,018,693.07 and approve the Claims for the date and amount presented.

Discussion held.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			J. Henry Lievens
Mark Brant	Randy Richardville	David Vensel			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

2. Presentation of the County of Monroe's Annual Comprehensive Financial Report (ACFR) for year ended December 31, 2023 by Mr. Michael Bosonac, Administrator/Chief Financial Officer and Mr. Dan Merritt, Senior Manager, Rehmann Robson independent auditor.

Click [HERE](#) for the 2023 ACFR

Click [HERE](#) for the 2023 Single Audit Act Compliance Report.

Motion by Commissioner Swartout, supported by Commissioner Moore, to accept the County of Monroe's Annual Comprehensive Financial Report for the year-ended December 31, 2023 and retain official copy on file.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.	David Vensel			

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 08/09/2024 in the amount of \$682,097.55
 - b. Check Register dated 08/16/2024 in the amount of \$462,564.71

Motion by Commissioner Lievens, supported by Commissioner Moore to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.	David Vensel			

Motion carried.

2. Operations Committee-Report of Committee from 08/14/2024 meeting. Link to Operations Committee 08/14/2024 Agenda Packet: [HERE](#)

Motion by Commissioner Heinzerling, supported by Commissioner Moore to approve the recommendations of the Operations Committee as reported and presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.	David Vensel			

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated August 12, 2024 from Chief Deputy Mike Preadmore, Sheriff's Office, requesting approval to apply for and accept the FY2025 allocation from the Office of Highway Planning for the Secondary Road and Traffic Accident Prevention Program in the amount of \$344,001. The funding for FY2025 is funded in the County 2024 budget in the amount of \$96,576 and requests that \$289,727 be included in the Sheriff's 2025 budget to match the balance of the FY2025 grant.

Motion by Commissioner Lievens, supported by Commissioner Heinzerling, to accept the communication and approve the application for and acceptance of the FY2025 allocation from the Office of Highway Planning for the Secondary Road and Traffic Accident Prevention Program in the amount of \$344,001. Additionally, request the County 2025 budget include \$289,727 to match the balance of the FY2025 grant.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
Mark Brant	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.	David Vensel			

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—

Deb Staelgraeve invited everyone to a Party in the Park on Sunday, August 25, 2025 from 12-5 pm. There will be a food collection drive and hamburgers, hot dogs, ect will be provided by Tino Amaya.

XVI. ANNOUNCEMENTS—

1. Copies of any Tributes or Certificates issued since the August 20, 2024 meeting: None.

XVII. MEMBERS TIME

Commissioner Heinzerling—Passed.

Commissioner Asper—Was wondering if there are restrictions on the cannabis funds we receive. Had concerns about DTE's plans for the future with power outages and their plans to move forward. Doesn't want to see solar fields everywhere.

Commissioner Hoffman—Happy with the Financial Report. It was very good.

Commissioner Swartout—Would like to invite everyone to Touch a Truck on Friday, August 23, 2024 from 6:00 to 7:30 pm at the Opportunity Center.

Commissioner Lievens—Passed.

Commissioner Vensel—Passed.

Commissioner Moore—Echoed Commissioner Swartout's invitation. Jacob's Supply truck will be there. Thanks to the Fair Board for a very good job with the Fair this year. He's been talking to towing companies. If the company doesn't have the equipment to handle the situation they should not get the call. The Sheriff is working on this issue.

Michael Bosanac, Administrator/CFO—Introduced everyone to our new Deputy Clerk, Grace.

Commissioner Richardville—Passed.

Commissioner Brant—Passed.

XVIII. ADJOURNMENT—

Chairman Brant adjourned the meeting at 7:03 p.m. with no further business to conduct.

Respectfully submitted by:

Robin M. Miller
Chief Deputy Clerk
Monroe County Clerk's Offices