

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
SEPTEMBER 17, 2024

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, September 17, 2024. Vice Chairman Randy Richardville called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Robin Miller, as follows:

PRESENT			ABSENT
David Hoffman	Jay Heinzerling	David Swartout	Mark Brant
J Henry Lievens	Randy Richardville	David Vensel	
Dawn Asper	Greg Moore, Jr.		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Chairman Richardville led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Grace Drewior led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lievens, supported by Commissioner Swartout to approve the September 17, 2024 Regular Meeting Agenda with a small modification of moving the Special Tributes to the resolutions area of the Agenda.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (08/20/2024 Regular Meeting)

Motion by Commissioner Heinzerling, supported by Commissioner Hoffman to approve the minutes as presented for the August 20, 2024 Regular Meeting and Commissioner Asper waived the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—

1. Connor Ferguson – Deputy Drain Commissioner informed the board of an accident involving a contractor and an excavator. Secondly, he updated the board of a Drain Project in Ash Township.
2. Ned Birkell – County Agricultural Consultant Informed the board that the current week is National Farm Safety and Health Week. He brought up the

recent fatality in Monroe County. Ned then informed the board of the history of Little Sink (Cummings Quarry) and future plans to come. Finally, he explained the new agricultural program at Monroe County Community College and how well it is doing.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—

1. Commissioner Lievens presented Kiwanis with a Special Tribute to celebrate their 90 years of dedication.
2. Commissioner Lievens presented the Monroe County Library System with their Special Tribute to celebrate their 90 years of dedication as well.

IX. FINANCE MATTERS

1. Confirmation of the 09/04/2024 Accounts Payable Claims Report in the amount of \$1,003,048.80

Motion by Commissioner Heinzerling, supported by Commissioner Asper to accept the 09/04/2024 Accounts Payable Claims Report for \$1,003,048.80 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout		Mark Brant	
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

2. Payment of the 09/18/2024 Accounts Payable Claims Report in the amount of \$1,141,176.55

Motion by Commissioner Heinzerling, supported by Commissioner Asper to accept the 09/18/2024 Accounts Payable Current Claims Report for \$1,141,176.55 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout		Mark Brant	
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

3. Letter dated September 10, from Mr. Jesse Stanford, Monroe County Treasurer, submitting the Foreclosing Governmental Unit Report of real Property Foreclosure Sales for 2022.

Discussion was held.

Motion by Commissioner Lievens, supported by Commissioner Hoffman to accept the communication and approval to submit and place it on file.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout		Mark Brant	
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims

- a. Check Register dated 08/23/2024 in the amount of \$212,805.01
- b. Check Register dated 08/30/2024 in the amount of \$268,604.73
- c. Check Register dated 09/06/2024 in the amount of \$144,078.06
- d. Check Register dated 09/13/2024 in the amount of \$930,860.43

Motion by Commissioner Lievens, supported by Commissioner Heinzerling to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout		Mark Brant	
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

XI. COMMUNICATIONS

Board Action:

1. Letter dated August 20, 2024 from Mr. Jason Berry, Community Planning & Engagement Director, submitting the proposed updates to Sumpter Township Master Plan for review and approval of the County Planner's recommendations.

Motion by Commissioner Herinzerling, supported by Commissioner Moore, to accept the communication, place it on file and approve the recommendations of the County Planner and transmit the recommendations to Sumpter Township Council.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout		Mark Brant	
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

- Letter dated September 3, 2024 from Mr. Jason Berry, Community Planning & Engagement Director, submitting a review/recommendation from the County Planner of an application to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) for property in Ida Township.

Motion by Commissioner Hoffman, supported by Commissioner Swartout, to accept the communication along with the review/recommendation for an application to the Farmland and Open Space Preservation program for property in Ida Township, place it on file and submit the recommendations of the County Planner to the Ida Township Board.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout		Mark Brant	
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

- Letter dated September 3, 2024 from Mr. Jason Berry, Community Planning & Engagement Director, requesting approval to accept the FY25 County Veterans Service Fund Grant for up to \$134,745.04 of approved costs during the grant period of October 1, 2024 to September 30, 2025. There is no County match required.

Motion by Commissioner Asper, supported by Commissioner Swartout to accept the communication, place it on file and approve the acceptance of the FY25 County Veterans Service Fund Grant for up to \$134,745.04 of approved costs during the grant period of October 1, 2024 to September 30, 2025 with no County match required.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout		Mark Brant	
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carries.

4. Letter dated September 17, 2024 from Mr. Jason Berry, Community Planning & Engagement Director, requesting approval to apply for Office of Land Survey and Remonumentation grant funding for up to \$68,517.00 of approved costs during the grant period of January 1, 2025, to December 31, 2025. There is no County match required.

Discussion was held.

Motion by Commissioner Moore, supported by Commissioner Hoffman, to accept the communication, place it on file and approve the application of the Office of Land Survey and Remonumentation Grant for up to \$68,517.00 of approved costs during the grant period of January 1, 2025 to December 31, 2025, with no County match required.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout		Mark Brant	
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

5. Letter dated September 17, 2024 from Mr. Jason Berry, Community Planning & Engagement Director, requesting approval to submit a letter of support on behalf of 123NET for broadband grant funding.

Motion by Commissioner Vensel, supported by Commissioner Hoffman, to confirm the communication and approve the letter of support on behalf of 123NET for broadband grant funding.

Roll call by clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout		Mark Brant	
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

6. Letter dated September 11, 2024 From Mike Preadmore, Chief Deputy, requesting approval to submit the Bureau of Justice Administration as part of the Edward Byrne Memorial Justice Assistance Grant Program for up to \$13,091 of approved costs. There is no County match required.

Motion by Commissioner Herinzerling, supported by Commissioner Lievens to accept the communication, and approve to submit the JAG Grant in the amount of \$13,091 with no County match required.

Roll call by Clerk as follow

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout		Mark Brant	
David Vensel	Randy Richardville	J. Henry Lievens			
Greg Moore, Jr.	Dawn Asper				

Motion carried.

7. Letter dated August 20, 2024 from Mr. Jacob Perry, Director of Information Systems, requesting approval to accept the FY2022 State and Local Cybersecurity Grant in the amount of \$92,400 to be used for Endpoint Detection and Response services. There is no County match required.

Motion by Commissioner Swartout, supported by Commissioner Moore, to confirm the communication and approve the acceptance of the FY2022 State and Local Cybersecurity Grant in the amount of \$92,400 with no County match required.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout		Mark Brant	
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS—None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—None

XVI. ANNOUNCEMENTS—

1. Copies of any Tributes or Certificates issued since the August 20, 2024 meeting:
 - a. Special Tribute recognizing the Monroe County Library System for 90th year anniversary
 - b. Special Tribute recognizing Kiwanis for 90th year anniversary.

XVII. MEMBERS TIME —

Commissioner Heinzerling— Congratulated Jason Berry for his award he received earlier in the week.

Commissioner Asper— Congratulated Jason Berry for his award and explained how he is an asset to the team. Thanked everyone for participating/updating the board.

Commissioner Hoffman— Thanked the Monroe County Library System and Kiwanis for their 90 years of dedication.

Commissioner Swartout— Passed

Commissioner Lievens— Passed

Commissioner Vensel— Passed

Commissioner Moore— Passed

Commissioner Richardville— Passed

Commissioner Brant— Absent

XVIII. ADJOURNMENT—

Randy Richardville adjourned the meeting at 6:29 p.m. with no further business to conduct.

Respectfully submitted by:



Grace Drewior
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners