

AGENDA
MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
DECEMBER 17, TUESDAY, 2024– 6:00 P.M.
125 EAST SECOND STREET
MONROE, MI 48161
(734) 240-7003

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
Led by Commissioner Hoffman
- IV. OPENING PRAYER
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF MINUTES (12/03/2024 Regular Meeting)
- VII. PUBLIC COMMENT
- VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION
 - 1. Resolution of Support and Funding for River Raisin Heritage Trail Rehabilitation Project
 - 2. Resolution to Amend the Monroe County 2024 General Fund Budget
- IX. FINANCE MATTERS
 - 1. Payment of the 12/18/2024 Accounts Payable Current Claims Report in the amount of \$899,717.66
- X. CONSENT AGENDA
 - 1. Approval of Non-Claims
 - a. Check Register dated 12/06/2024 in the amount of \$557,877.62
 - b. Check Register dated 12/13/2024 in the amount of \$405,747.88
 - 2. Operations Committee – Report of Committee Chairman from 12/10/2024 Meeting. Link to Operations Committee 12/10/2024 Agenda Packet: [HERE](#)
 - a. Update of Ad-Hoc Committee Recommendations/Ethics

XI. COMMUNICATIONS

1. Letter dated November 25, 2024 from Ms. Jamie Dean requesting approval to apply for and accept a Medical Marijuana and Oversight Grant from the Michigan Department of Licensing and Regulatory Affairs (LARA) in the amount of \$53,768 with no match required.
2. Letter dated December 10, 2024 from Mr. Jeff McBee, Director, Human Resources, recommending approval of the tentative collective bargaining agreement between the County of Monroe and the Technical, Professional & Officeworkers Association of Michigan (TPOAM) Public Health Nurses with a term expiring December 31, 2027.
3. Letter dated December 11, 2024 from Mr. Jeff McBee, Director, Human Resources, recommending approval of the tentative collective bargaining agreement between the County of Monroe, the 38th Circuit Court- Family Division, and the Technical, Professional & Officeworkers of Michigan (TPOAM) with a term expiring December 31, 2026.
4. Letter dated December 10, 2024 from Mr. Jeff McBee, Director, Human Resources, recommending approval of the tentative collective bargaining agreement between the County of Monroe, the Monroe County 9-1-1 District Board and the Police Officers Association of Michigan (911 Dispatchers) with a term expiring December 31, 2027.
5. Letter dated December 10, 2024 from Mr. Michael Bosanac, Administrator/Chief Financial Officer requesting the Board to authorize the Chairman to execute the agreement with Bedford Public Schools and Sheriff's Office for two (2) additional Sheriff Deputies. Further, to authorize the Administrator/Chief Financial Officer to effect the requisite budget amendment to fund the County's 33.4% cost sharing under this agreement based on the starting date of each Deputy Sheriff assigned to the local unit.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS

1. Letter dated November 26, 2024 from Mr. Michael Bosanac, Administrator/Chief Financial Officer recommending the compensation for elected County Board of Commissioners for 2025 and 2026 along with adopting the resolution.

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the December 3, 2024 meeting:

- a. Special Tribute recognizing the Saint Mary Catholic Central Varsity Volleyball Team for a terrific season.
- b. Special Tribute recognizing the Saint Mary Catholic Central Varsity Football Team for an amazing season.
- c. Special Tribute recognizing the Eighth (8th) Grade Saint Mary Catholic Central Football Team for an incredible season.

XVII. MEMBERS TIME

XVIII. ADJOURNMENT

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
DECEMBER 3, 2024

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, December 3, 2024. Chairman Randy Richardville called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Grace Drewior, as follows:

PRESENT			ABSENT
David Hoffman	Jay Heinzerling	David Swartout	
J Henry Lievens	Randy Richardville	David Vensel	
Dawn Asper (6:03)	Greg Moore, Jr.		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Swartout led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Grace Drewior led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Vice-Chairman Lievens, supported by Commissioner Moore to approve the November 19, 2024 Regular Meeting Agenda with an amendment to table the agenda item under communications, section six (6) action number two (2).

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (11/19/2024 Regular Meeting Minutes)

Motion by Vice-Chairman Lievens, supported by Commissioner Swartout to approve the minutes as presented for the November 19, 2024 Regular Meeting and then waived the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—

1. Jackie Monteer: Ms. Monteer is from the Humane Society and she came to thank the Commissioners and the community for all the help the Humane Society has received. She elaborated on what they have been working on and how far they have come. Ms. Monteer also spoke about some of the animals that were currently there and how dedicated her staff is.
2. Devin Rucker: Mr. Rucker represents the Monroe County News and Sports Network. Mr. Rucker explained MCNN wants to discuss stories that directly affect Monroe as well as wanting to give the people a chance to walk in and

share any news they have heard. He then gave a shout out to Friendly Ford for choosing to spend their marketing dollars in Monroe County. Mr. Rucker finished his comment by discussing an incident that occurred during a high school football game; giving a shout out to the first responders in District 4 and both school districts for responding as quickly and responsibly as they did.

3. Gary Akers: Mr. Akers inquired why the District two (2) Commissioner was sworn in on November 18 and didn't wait until January when the other Commissioners get sworn in.

Chairman Richardville explained usually this isn't a dialogue but he wanted to inform Mr. Akers that once the election is certified, Commissioners are allowed to be sworn in at any time. He also stated usually it is done before January first for organizing administrative aspects, like insurance.

Mr. Akers asked if everyone was okay with the fact that Mark Brant will not be available to do his job for twelve (12) to eighteen (18) months. He then thanked the Board.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION—

1. Monroe County Sewage Disposal System Bonds, Series 2025 in the amount of not to exceed \$13,000,000 (Limited Tax General Obligation)
 - a. Letter dated November 20, 2024 from Mr. Patrick McGow, Bond Counsel, Miller, Canfield, Paddock and Stone, P.L.C. to Michael Bosanac, Administrator/CFO outlining the bond issue and related matters.
 - b. Bond authorizing Resolution under Public Act 342 for Monroe County Sewage Disposal System Bonds, Series 2025 (Limited Tax General Obligation) in the amount not to exceed \$13,000,000.

Chairman Richardville read the request into the record.

David Thompson, Drain Commissioner, introduced Patrick McGow, Bond Counsel, and gave a quick summary of the request.

Discussion was held.

Motion by Commissioner Heinzerling, supported by Commissioner Swartout to approve the Bond authorizing Resolution for Monroe County Sewage Disposal System Bonds, Series 2025 (Limited Tax General Obligation) in the amount not to exceed \$13,000,000.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	David Vensel			
Greg Moore, Jr.	Randy Richardville	Jay Heinzerling			
Dawn Asper	J. Henry Lievens				

Motion carried.

2. County of Monroe Capital Improvement Bonds, Series 2025 in the amount of not to exceed \$13,000,000 (Limited Tax General Obligation)
 - a. Letter dated November 20, 2024 from Mr. Patrick McGow, Bond Counsel, Miller, Canfield, Paddock and Stone, P.L.C. to Michael Bosanac, Administrator/CFO outlining the bond issue and related matters.
 - b. Notice of Intent Resolution Capital Improvement Bonds, Series 2025 (Limited Tax General Obligation) in the amount not to exceed \$13,000,000.
 - c. Resolution Requesting Issuance of Bonds by County Board of Commissioners

Chairman Richardville read the request into the record.

Dave Leach, Road Commission Managing Director, and Patrick McGow elaborated on this bond and answered questions.

Motion by Commissioner Heinzerling, supported by Commissioner Moore to approve the Notice of Intent Resolution Capital Improvement Bonds, Series 2025 (Limited Tax General Obligation) in the amount not to exceed \$13,000,000 on behalf of the Board of County Road Commission of Monroe County.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	David Vensel			
Greg Moore, Jr.	Randy Richardville	Jay Heinzerling			
Dawn Asper	J. Henry Lievens				

Motion carried.

3. Letter dated November 27, 2024 from Mr. Michael Bosanac, Administrator/Chief Financial Officer, submitting and requesting approval of Frenchtown Charter Township Tax Increment Sharing Agreement for two (2) Corridor Improvement Authority Areas between Frenchtown Charter Township, Corridor Improvement Authority and the County of Monroe for:
 - a. North Dixie Highway Corridor Improvement Authority
 - b. US-24/North Telegraph Road Corridor Improvement Authority

Chairman Richardville read the request into the record.

Michael Bosanac, CFO/Administrator reminded the Board in May of this year they approved creating a tax increment financing policy for the County.

Alan VanWashenova, Frenchtown Township Supervisor, explained that this will

bring more business and excitement to Monroe County.

Discussion was held.

Motion by Commissioner Heinzerling, supported by Commissioner Hoffman to approve the Tax Increment Sharing Agreement for North Dixie Highway Corridor Improvement between the Frenchtown Charter Township, North Dixie Highway Corridor Improvement Authority and the County of Monroe.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	David Vensel			
Greg Moore, Jr.	Randy Richardville	Jay Heinzerling			
Dawn Asper	J. Henry Lievens				

Motion carried.

Motion by Commissioner Heinzerling, supported by Commissioner Asper to approve the Tax Increment Sharing Agreement for US-24/North Telegraph Road Corridor Improvement between Frenchtown Charter Township, US-24/Telegraph Road Corridor Improvement Authority and the County of Monroe.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	David Vensel			
Greg Moore, Jr.	Randy Richardville	Jay Heinzerling			
Dawn Asper	J. Henry Lievens				

Motion carried.

IX. FINANCE MATTERS

1. Consideration of Recommended 2025-2026 County of Monroe Annual Line Item Budget Resolution.

Click [Here](#) for the 2025-2026 Recommended Annual Line Item Budget, which is posted on the County website.

Chairman Richardville read the request into the record and then called on Commissioner Vensel.

Motion by Commissioner Vensel, supported by Commissioner Hoffman to remove the Deputy Administrator Chief Financial Officer position from the funded County departmental positions and accept the remainder of the 2025-2026 Recommended Budget and approve the Resolution to adopt the 2025-2026 Annual Line Item Budget as the General Appropriations Act of the County of Monroe.

Commissioner Moore asked what the motion was.

Chairman Richardville stated the motion is to approve the entire budget with the exception of one line item. That item being the Deputy Administrator position.

Commissioner Asper inquired if they're talking about the salary for the position.

Chairman Richardville explained that position will be eliminated, along with the salary.

Commissioner Asper asked who was in that position currently.

Chairman Richardville answered with Aundrea Armstrong.

Commissioner Asper stated that was what she thought. She then asked if they discussed why they wanted to do this.

Chairman Richardville stated there was some discussion at the last meeting when they tabled the vote so there could be further discussion in between.

Commissioner Asper said she thought the Deputy Administrator position was part of our succession plan.

Chairman Richardville answered yes, and then explained the amount of money being spent and the timeframe of this succession plan is something they want to revisit sometime next year.

Commissioner Asper inquired what happens in the meantime as far as Aundrea's position.

Commissioner Richardville answered with her position being eliminated effective January 1, 2025.

Commissioner Asper asked if Aundrea's position as well as she, are being eliminated as of January 1, 2025.

Chairman Richardville said if the position and the funding is gone, then she wouldn't be here.

Commissioner Asper stated she couldn't support that.

Commissioner Moore explained that the Board all voted (except for Heinzerling because he wasn't here) on this three (3) to seven (7) year succession plan. He elaborated that he doesn't believe this is the right time (at the last minute, at the second to last meeting of the year, without previous open discussion) to not vote for the constitutional mandated duty of passing the budget by essentially holding a position hostage. He stated he would be a

no vote on this and continued to say it is unfair, not transparent, and he wouldn't agree with it.

Commissioner Swartout explained another aspect he was looking at. Which is the Deputy Administrator position being included in the Organizational Chart in the budget. He stated the board hasn't changed this chart and said his understanding is, we fund everything on said chart. He asked if he misunderstood something, for someone to please explain it to him. He explained that it is not a matter of eliminating a position like that. He finished his comment by stating, on this chart it says we have that position.

Chairman Richardville stated the motion was to accept the budget with the exception of that line item.

Commissioner Hoffman stated he believes it is going to narrow down to when Michael Bosanac plans on retiring. He explained Aundrea Armstrong was being prepared to take his position.

Commissioner Swartout explained his concern is how can we change that when it's in our organizational chart. He then stated, we would have had to change the chart first.

Chairman Richardville stated that was not correct. The Board could vote to approve the budget and maintain the constitutional agreement that is a requirement of ours and the budget is approved. He stated after the meeting today, then the Board figures out what to do next.

Commissioner Moore explained he's not clear on what changed since October 19, 2022 when the Board clearly voted of a three (3) to seven (7) year succession plan with those employees in place, with it being funded, and we all unanimously voted on that. He stated he doesn't understand why it is being discussed two meetings before the end of the year, when we have to pass a budget.

Commissioner Asper stated she keeps thinking about how valuable this particular employee is in doing our contracts and so on and so forth. Stated it's not as if she just does whatever Mike can't do, they have a lot of responsibilities both. Together, they have saved us so much money in their abilities to cover so many things. She brought up when the County lost 125 employees, people stepped up. She explains, these are the people who stepped up immensely over the past few years. States she believes it would really hurt the county at this point.

Commissioner Hoffman inquired if this doesn't get approved, are we not going to be passing the budget today.

Chairman Richardville stated we will deal with that if and when we come to it.

Commissioner Vensel stated that he accepted Commissioner Moore's criticism about voting for the succession plan in 2022 and talked about how he voted for it to pass. His major concerns are centered around the ongoing cost of the plan, the length of the time line for transition, a multiyear schedule with stated transition of three (3) to seven (7) years, and the permanence of the structure of the plan. He explains this leaves the door open to many other questions and concerns. He believes a succession plan has value for temporary solutions, but it has considerably less value if used as a permanent solution. He stated a consistent process needs to be implemented when this Board selects our top Administrator. The current plan removes the Board from the hiring process. Explained that the Board of Commissioners should never forfeit their right or neglect their responsibility to independently select the Administrator, CFO; which is the only employee who reports directly to this Board. He explained his fear is this successions plan will take us out of the mix for as long as it's in place. Stated that is why he supports the removal of it.

Commissioner Moore stated the succession plan was brought to the Board, presented to the Board, and no one forced anyone to vote for it. The Board all freely voted for it. He explains that nothings been taken away. Continues with, everything was done exactly how it should be. Elaborated the second floor and the people in those positions came to the Board and presented who they thought would be best for the succession plan and when they asked us what we thought, we said yeah we agree with that and we voted for it. He then says, if you have an issue with a succession plan, he would like to know why firing an exemplary employee is the answer. Asked for an explanation of why we should fire Aundrea. Explains that that is what they are effectively doing with this motion.

Lenard Graham reminded everyone that if this discussion is going to turn into a review of an employee, that employee has legal rights under the Open Meetings Act for representation, closed door meeting, etc. Stated that so far it has mostly been about the budget, which is fine, but if the Board is going to move into a review of the performance of an employee, we can't do that.

Chairman Richardville stated he has not heard that in the motion nor in the discussion. He explains the Board brought up the name and stated she does exemplary work, but this is not a review.

Commissioner Asper brought up a time that Mr. Bosanac had to be off and that it was a time they got to evaluate what would happen in that situation. She stated that in the 8 years she has been on this board, all the things that have been done and how things have progressed are because of the people we have been able to maintain. She then explains how the vote for the budget was tabled last meeting and had she and other commissioner known this was why, the vote would have been different. Explains that the Board tries to give commissioners extra time if needed, but to come here tonight and see what has been proposed, she is extremely disappointed. Explains that usually she really enjoys working with this Board but she's disappointed in this coming

up at the last minute like this and making our budget hostage basically.

Commissioner Swartout inquired shouldn't this have gone back to the Operations Committee before it ever came here. Since the Operations Committee is the one that put this program together going forward with the succession plan. States he believes this is being done out of order.

Chairman Richardville asked for any other discussion.

Commissioner Moore stated he is a hard no. Explains he believes it will be a travesty for anyone to vote for it. To eliminate a position from an employee who's been phenomenal.

Commissioner Asper asked Commissioner Vessel if he would be willing to modify his motion to remove that portion and allow us to vote on the budget in its entirety.

Commissioner Vensel stated he is not willing to modify this motion. He explained that two weeks ago when this vote was tabled, he clearly stated that he had questions regarding the succession plan. He said he does not believe it is a surprise that it is being laid out the way it is.

Chairman Richardville asked for any further discussion and then asked for a roll call.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	Dawn Asper		
David Vensel	Randy Richardville	David Swartout		
J. Henry Lievens		Greg Moore, Jr.		

Motion carried.

2. Payment of the 12/04/2024 Accounts Payable Claims Report in the amount of \$1,069,178.82.

Chairman Richardville read the request into the record.

Motion by Commissioner Hoffman, supported by Commissioner Vensel to accept the 12/04/2024 Accounts Payable Claims Report for \$1,069,178.82 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	David Vensel		
Greg Moore, Jr.	Randy Richardville	Jay Heinzerling		
Dawn Asper	J. Henry Lievens			

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims.
 - a. Check Register dated 11/22/2024 in the amount of \$528,068.94
 - b. Check Register dated 11/27/2024 in the amount of \$1,254,315.64

Chairman Richardville read the request into the record.

Motion by Vice-Chairman Lievens, supported by Commissioner Hoffman to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

XI. COMMUNICATIONS

1. Letter dated November 20, 2024 from Chief Judge Michael Brown, First Judicial District Court requesting approval of the appointment of Ms. Kristi A. Liechty as a non-attorney magistrate for the 1st District Court per Local Administrative Order 2024-03.

Chairman Richardville read the request into the record.

Motion by Commissioner Asper, supported by Commissioner Hoffman to accept the communication, place it on file, and approve the appointment of Ms. Kristi A. Liechty as a non-attorney magistrate for the 1st District Court.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

2. Letter dated November 21, 2024 from Judge Amanda L. Eicher, District Court requesting acceptance and support establishing a Driving While Impaired Treatment Court in First District Court.

Chairman Richardville read the request into the record.

Motion by Vice-Chairman Lievens, supported by Commissioner Heinzerling to accept the communication, place it on file, and accept and support establishing a Driving While Impaired Treatment Court in First District Court.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

3. Letter dated November 15, 2024 from Mr. Jason Berry, Community Planning

& Engagement Director, requesting acceptance of the FY25 County Veteran Service Fund Grant in the amount of \$134,745.04 with no local match required.

Chairman Richardville read the request into the record.

Motion by Commissioner Asper, supported by Commissioner Heinzerling to accept the communication, place it on file, and accept the FY25 County Veteran Service Fund Grant in the amount of \$134,745.04 with no local match required.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

- Letter dated November 21, 2024 from Ms. Jamie Dean, Health Director, requesting approval to apply for and accept the Local Health Department Staff Wellbeing Grant in the amount of \$4,000 from the Michigan Association of Local Public Health (MALPH). There are no matching funds required.

Chairman Richardville read the request into the record.

Motion by Vice-Chairman Lievens, supported by Commissioner Vensel to accept the communication, place it on file and approve the request to apply for and accept the Local Health Department Staff Wellbeing Grant in the amount of \$4,000 from the Michigan Association of Local Public Health (MALPH). There are no matching funds required.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

- Letter dated December 3, 2024 from Mr. Jacob Perry, Director of Information Technology, requesting approval to submit an application to The Michigan Department of Technology, Management & Budget (DTMB) for an appropriation of FY 2023 State and Local Cybersecurity Grant Program (SLCGP) funds.

Chairman Richardville read the request into the record and inquired why the amount was not listed.

Jacob Perry, Director of Information Technology, explained to the Board they will not know the amount until every municipality has applied.

Motion by Commissioner Vensel, supported by Commissioner Hoffman to accept the communication, place it on file, and approve the request to submit an application to the Michigan Department of Technology, Management & Budget (DTMB) for an appropriation of FY 2023 State and Local Cybersecurity Grant Program (SLCGP) funds.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

- Letter dated November 26, 2024 from Mr. Michael Bosanac, Administrator / Chief Financial Officer recommending the compensation for elected non-judicial officials and Road Commissioners for 2025 and 2026 along with supporting resolutions.

Chairman Richardville read the request into the record.

Discussion was held.

Motion by Commissioner Swartout, supported by Commissioner Asper to accept the communication, place on file and approve and adopt the Resolution approving compensation amounts for elected non-judicial officials for 2025 and 2026.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

The Resolution approving compensation amounts for elected County Board of Commissioners for 2025 and 2026 has been tabled until the next Regular Board Meeting per Vice-Chairman Livens request at the beginning of this meeting.

Chairman Richardville read the third compensation action for appointed County Board of Road Commissioners for 2025 and 2026 into the record.

Motion by Vice-Chairman Lievens, supported by Commissioner Heinzerling to accept the communication, place on file and approve and adopt the Resolution, approving compensation amounts for appointed County Board of Road Commissioners for 2025 and 2026.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

7. Letter dated November 26, 2024 from Mr. Michael Bosanac, Administrator / Chief Financial Officer recommending the compensation adjustments for all non-union employees for 2025 and 2026 along with the applicable policies for approval and amendment effected by the compensation adjustments recommended.

Chairman Richardville read the request into the record.

Motion by Commissioner Heinzerling, supported by Commissioner Hoffman to accept the communication, place on file and approve the compensation adjustments for all non-union employees for 2025 and 2026 along with the applicable policies for approval and amendment effected by the compensation adjustment recommendations for 2025 and 2026.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

8. Letter dated December 3, 2024 from Mr. Jason Berry, Community Planning & Engagement Director, submitting a review/recommendation from the County Planner of an application to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) for property in Milan and Dundee Township.

Chairman Richardville read the request into the record.

Motion by Commissioner Vensel, supported by Commissioner Heinzerling accept the communication along with the review/recommendation for an application to the Farmland and Open Space Preservation program a property in Milan and Dundee Township, place it on file and submit the recommendation of the County Planner to the Milan and Dundee Township Board.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout	Dawn Asper		
David Vensel	Randy Richardville				
J. Henry Lievens	Greg Moore, Jr.				

Motion carried.

9. Letter dated November 26, 2024 from Mr. Jeff McBee, Director, Human Resources, recommending approval of the tentative collective bargaining agreement between the County of Monroe, the Monroe County 9-1-1 District Board, and the Monroe County Central Dispatch Association with a term expiring December 31, 2027.

Chairman Richardville read the request into the record.

Motion by Commissioner Swartout, supported by Commissioner Asper to approve the recommendation and ratify the collective bargaining agreement between the County of Monroe, the Monroe County 9-1-1 District Board and the Monroe County Central Dispatch Association with a term expiring December 31, 2027 and authorize the Chairman to execute the same on behalf of the County.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

10. Letter dated November 26, 2024 from Mr. Jeff McBee, Director, Human Resources, recommending approval of the tentative collective bargaining agreements, District Court Unit I and District Court Unit II, between the County of Monroe, the 1st District Court, and the 1st District Court Employees Association with terms expiring December 31, 2026.

Chairman Richardville read the request into the record.

Motion by Commissioner Hoffman, supported by Commissioner Vensel to approve the recommendation and ratify the collective bargaining agreements, District Court Unit I and District Court Unit II, between the County of Monroe, the 1st District Court, and the 1st District Court Employees Association with terms expiring December 31, 2026.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

11. Letter dated November 26, 2024 from Mr. Jeff McBee, Director of Human Resources, recommending approval of the tentative collective bargaining agreements between the County of Monroe, the 1st District Court, the 38th

Circuit Court- Family Division, and the Technical, Professional & Office workers of Michigan (TPOAM) with terms expiring December 31, 2026.

Chairman Richardville read the request into the record.

Motion by Commissioner Vensel, supported by Commissioner Swartout to approve the recommendation and ratify the collective bargaining agreements between the County of Monroe, the 1st District Court, the 38th Circuit Court- Family Division, and the Technical, Professional & Office workers of Michigan (TPOAM) with terms expiring December 31, 2026.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

12. Letter dated November 26, 2024 from Mr. Jeff McBee, Director of Human Resources, recommending approval of the tentative collective bargaining agreement between the County of Monroe, the 38th Circuit Court- Family Division, and the Technical, Professional & Office workers of Michigan (TPOAM) with a term expiring December 31, 2026.

Chairman Richardville read the request into the record.

Motion by Commissioner Asper, supported by Commissioner Vensel to approve the recommendation and ratify the collective bargaining agreement between the County of Monroe, the 38th Circuit Court- Family Division, and the Technical, Professional & Office workers of Michigan (TPOAM) with a term expiring December 31, 2026.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

13. Appointments/ Reappointments of Monroe County Board/Commission Members.

Chairman Richardville read the request into the record.

Motion by Vice-Chairman Lievens, supported by Commissioner Hoffman to confirm the Chairman's nominations to the Boards and Commissioners and place the roster of appointments/reappointments communication on file.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	Jay Heinzerling	David Swartout			
David Vensel	Randy Richardville	J. Henry Lievens			
Dawn Asper	Greg Moore, Jr.				

Motion carried.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS— None

XIV. NEW BUSINESS—None

XV. PUBLIC COMMENT—

1. Alan VanWashenova: Thanked the Board for approving the bond with the Sewer Plant and emphasized the importance of it. Mr. VanWashenova thanked them again for helping and for their support on this matter.
2. Bill Lavoy: Thanked the Board for not voting themselves a raise today, he believes that is pretty prudent. Mr. Lavoy then stated the Board still has a chance to restore the public's faith in government by getting rid of the Administrator.

XVI. ANNOUNCEMENTS—

1. Copies of any Tributes or Certificates issued since the November 19, 2024 meeting: None

XVII. MEMBERS TIME –

Commissioner Moore – Explained that he is disappointed in how the majority of this Board acted on the budget vote. He believes they set a horrible precedent for their employees. He stated that on one side of the board, commissioners are saying how important the second floor is and how they couldn't do anything without them and then if someone has a personal vendetta or a little politics come up, they will just eliminate that job position. Explains this is what we have told our employees at the county. He brought up how we are going through this issue with Mark Brant with transparency and restoring faith in county government and then we pull something like this. Elaborated on the fact that he was not informed of this. When he talked to Commissioner Vensel two days ago, he stated he just couldn't vote for the budget as is. Commissioner Moore stated that, to him, this was very political and the eight (8) years he has been on this Board, very few political issues have come up. The past six (6) months or so have been very political and he is extremely disappointed in that. He explained how he enjoyed this Board not being political because it is rare for Boards to be that way, but it's a new day and a new age.

Commissioner Swartout – Stated that he agreed with everything Commissioner Moore just said. Thanks.

Commissioner Vensel – Stated he had one correction to what Commissioner Moore

said. He explained that he did say he wasn't supporting the budget but he also said it was because of the succession plan.

Commissioner Heinzerling – Passed.

Commissioner Asper – Stated that the succession plan is not that particular employee, it is more than that. She said she is glad she didn't vote in favor of postponing the vote on the budget last meeting because it has helped her realize her mistrust in what was done. The Board had all the information and enough time to vote for the budget last meeting but some were unprepared. This left this issue for now and basically holds our budget hostage instead of talking about it at the last meeting. She talked about how this was a reason the County did the survey of multiple different counties to see if we were paying people properly because we wanted to keep people that were extraordinary for us. Elaborates that she doesn't know what happened between Commissioner Vensel and the Administration but it is sad that this has come about. She continues to explain, we certainly have the funds to give to the people that work extraordinarily hard here. States she is very disappointed in him and what has been done to the Board over the past six (6) months. Elaborated that she is nonpartisan but it has felt very political lately. She then explains, in her eight (8) years, this has been the most disappointing night she has had on this Board.

Commissioner Hoffman – Explains that this is all sticky but right is right. Brought up how Dave Leach is a hero for people that drive on Monroe County Roads. States he has spent his entire life on these roads and this man has really brought the team around. Lot of hard work you guys are doing. He then thanked them for it.

Commissioner Lievens – Explains he's been railing for years for a Sobriety Court. Congratulated District Court for taking that first step to begin a well needed and deserved program complimenting the various special courts we have: Veterans, Mental Health, Substance Abuse, and now a Sobriety Court to help people better their lives. Hats off to District Court.

Chairman Richardville – States that he appreciates the fact that people were open and sharing things in a respectful manner. This is the way we have to disagree moving forward. Explained we only have two more weeks to go before our last meeting and he thinks there are a few more things to be accomplished. Stated getting this budget done was a lot of work and he appreciates the work put into it.

XVIII. ADJOURNMENT - Chairman Richardville adjourned the meeting at 7:08 p.m. with no further business to discuss.

Respectfully submitted by:



Grace Drewior
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners



MONROE COUNTY

FINANCE DEPARTMENT

125 East Second Street · Monroe, Michigan 48161-2197

Telephone: (734) 240-7250 · Fax (734) 240-7266

December 9, 2024

Mr. Randy Richardville, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: River Raisin Heritage Trail Rehabilitation Project Resolution and Cost Sharing Agreement

Dear Chairman Richardville and Members of the Board:

Enclosed please find a Resolution of Support for the River Raisin Heritage Trail that is required from the Michigan Department of Transportation. The project will fully rehabilitate 4.1 miles of the trail and is a partnership among the U.S. Environmental Protection Agency, State of Michigan Department of Natural Resources, Michigan Department of Transportation, Norfolk Southern Corporation, U.S. Department of Transportation and the County of Monroe. The creation of the funding partnerships is unique and complex but demonstrates the value of a shared goal for upgrading the trail.

The project cost sharing arrangement includes agreements with the Michigan Department of Transportation who is administering/managing the project and a subsequent arrangement with the Michigan Department of Natural Resources and U. S. Environmental Protection Agency. The result of the funding contributions from each partner results in the County's U.S Department of Transportation Federal Earmark of \$2,000,000 to be directed to the project funding along with a local County match of \$482,876. The balance of the \$6,727,905 project cost will be funded by Michigan DNR and U. S. EPA. We previously applied for Ralph C. Wilson, Jr. trail maintenance funding toward our local share but were not awarded funds.

This rehabilitation project for the Heritage Trail is several years in the making. It achieves a goal within the Monroe Link 2.0 Plan to add and enhance quality of life assets in the community as a tool in economic development efforts. This project also represents a federal, state and local partnership approach to sharing the cost for community projects.

We recommend approval of the resolution that authorizes the cost sharing agreement to provide for the construction of this community project as a complete rehabilitation of the Heritage Trail.

Sincerely,

Michael Bosanac
Administrator/Chief Financial Officer
Enclosure

Sterling State Park River Raisin Heritage Trail Rehabilitation Monroe County, Michigan

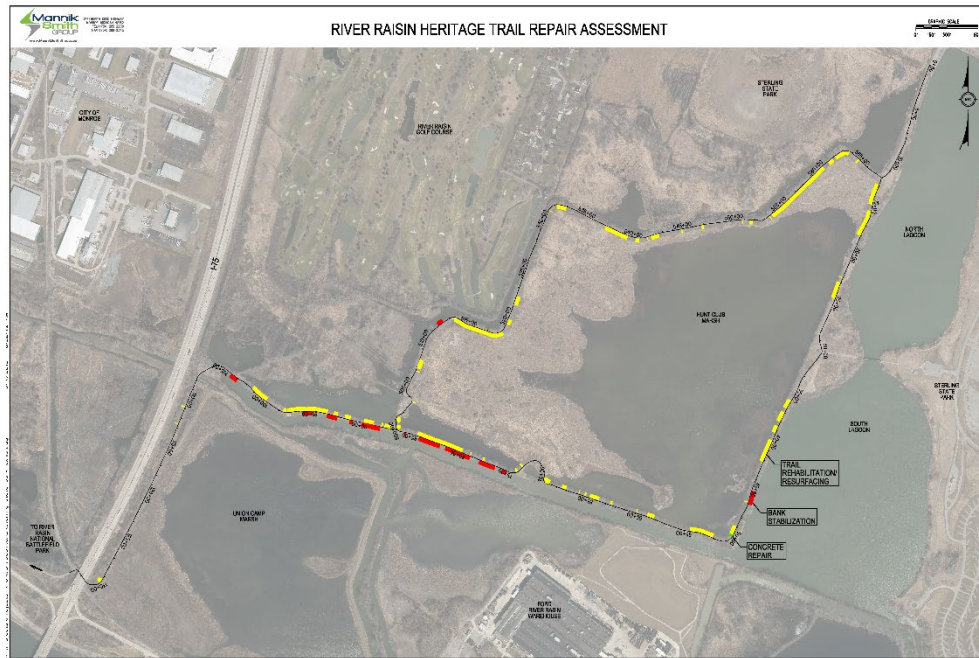
Project Description:

A preliminary assessment of the 4.2-mile trail within Sterling State park was conducted in 2018 to assess the trail repair needs. In addition to extensive tree root damage along most of the trail, the levee bank erosion and trail undermining along the channel leading to the South Lagoon was identified as the most critical area of concern. Preliminary recommendations for solutions were developed along with costs.

Following this initial assessment, the Michigan Department of Natural Resources (MDNR) retained the Mannik & Smith Group (MSG) to develop the engineering design and construction plans for the stabilization of the eroded levee. This work, however, did not include the trail restoration. Alternative options were developed to stabilize the levee, which was identified as the most critical area and immediate need to preserve the marsh habitat within the park's lagoon systems. A favored option was retained and construction of this portion of the project is planned to occur in the Fall of 2022. This project will address less than half of the overall bank erosion. Additional work, estimated to exceed \$1 million, will be required to properly put an end to the erosion and loss of the trail.

The trail restoration itself includes several components. The trail has significant deterioration due to invasive tree roots and sections failing due to erosion making it difficult for joggers and cyclists to use. Various repair methods have been discussed including isolated repair and patching, resurfacing, or more comprehensive long-term rehabilitation that include milling and new asphalt surfacing along with vegetation removal and bridge repair. The recommended long-term solution favors the resurfacing, clearing, and bridge repair.





Project Need:

The need for the State Park trail rehabilitation has recently gained some sense of urgency with the upcoming 2023 construction of the Monroe Area Loop Trail, a 6.5 mile shared use path which will extend the River Raisin Heritage Trail west into both Frenchtown and Monroe Townships and connect to the Monroe County Community College. The entire Loop Trail network will provide a distance of approximately 18 miles from its eastern end on Lake Erie to the Monroe County Community College on South Raisinville Road at its western end, giving the entire Monroe area safe non-motorized access to important regional and community facilities, the downtown, neighborhoods, schools, parks, natural areas, and many historic sites.



More specifically, the entire trail system including the Sterling State Park trails will result in the tying together of the following regional and community destinations:

- River Raisin National Battlefield Park
- Detroit River International Wildlife Refuge
- Sterling State Park
- River Raisin Heritage Trail
- Monroe County Community College
- Monroe County Intermediate School District
- Monroe County Offices
- Monroe County Fairgrounds
- Ellis Library
- Monroe County Territorial Park
- City of Monroe Mark Worrel Trail
- City of Monroe parks (Munson, Veteran's, St. Mary's, Cappuccilli)
- Monroe High School

It has become imperative that the existing trail be rehabilitated to complete this important trail loop that will provide a tangible benefit to the residents of Monroe by addressing regional and community connectivity, tourism and economic vitality, traffic and safety, recreational and increased quality of life.

MONROE COUNTY BOARD OF COMMISSIONERS
RESOLUTION OF SUPPORT
FOR RIVER RAISIN HERITAGE TRAIL REHABILITATION
PROJECT AGREEMENT

WHEREAS, the River Raisin Heritage Trail is an important community recreation asset in Monroe County and following a 2018 assessment of the trail's condition, it was determined complete rehabilitation of the trail was necessary; and

WHEREAS, the project includes partners from the U.S. Environmental Protection Agency, State of Michigan Department of Natural Resources, Michigan Department of Transportation, Norfolk Southern Corporation, U.S. Department of Transportation and the County of Monroe; and

WHEREAS, the project will include the complete reconstruction of the existing 4.2 mile trail, correction and prevention of negative vegetative impact to the trail surface, repair of existing bridge and drainage structures, and the addition of key trail and site amenities including shelters, benches, wayfinding signage, and educational signage for this historical area, incorporating key aspects from the National Battlefield Park and International Wildlife Refuge information. Additionally, shoreline stabilization and reconstruction work will cover approximately 3,000 lineal feet of trail abutting the waterway; and

WHEREAS, the restoration of the Heritage Trail will contribute toward improving the physical and psychological health of residents and visitors with increased opportunity to recreate in the area and provide access to the natural assets of the community. Additionally, use of the trail system is free to all citizens and connects them to educational and cultural amenities offered by the federal government at the River Raisin National Battlefield Park and local community historical sites and facilities. Increasing access to outdoor recreation directly contributes to quality of life opportunities for citizens and the trail connects users to retail services in the area contributing to economic vitality of the community. The River Raisin Heritage Trail has region-wide significance connecting multiple communities and significant sites within Monroe County; and

WHEREAS, the timely commencement of the River Raisin Heritage Trail rehabilitation project will align with the upcoming construction of the Monroe Area Loop Trail. The Loop Trail will be a 6.5-mile shared use path extending from the River Raisin Heritage Trail west into the City of Monroe, Frenchtown, Raisinville and Monroe Townships and connects to the Monroe County Community College campus, Ellis Library, Territorial Park and Monroe High School. These two connected Trails will provide a distance of approximately 18 miles from its eastern end on Lake Erie to the Community College on Raisinville Road at its western end, giving the entire Monroe area a safe non-motorized access trail to important regional and community facilities and neighborhoods. What is unique about the trail is that it links federal, state and local assets for citizens and visitors access and the funding partners mirror this character; and

WHEREAS, the River Raisin Heritage Trail is an important quality of life asset and a priority action under the Monroe County Strategic Economic Development Plan, Monroe Link 2.0, with key initiatives to improve the development of recreation opportunities in Monroe County through increased collaboration and funding joint projects. This project aligns with the strategic vision and initiatives of

Link 2.0 previously adopted by the Board, and this significant trail will be an asset while marketing the community to potential investors through economic development programs for their employees.

NOW, THEREFORE, the Monroe County Board of Commissioners provides their support of this project as a community asset for all citizens to enjoy and use as a recreation attraction and as a component of the County's strategic economic plan that promotes quality of life opportunities in Monroe County. Further, this resolution confirms the financial partnership on the part of the County in the amount of \$482,876 towards the grand total project cost of \$6,727,905 and authorizes the Administrator/Chief Financial Officer to establish this capital funding for the River Raisin Heritage Trail Project Job Number 219013CON; 221616CON and authorizes execution of the cost sharing agreement for Contract 24-5418.

This Resolution was adopted by the Monroe County Board of Commissioners at a regular meeting held at the Monroe County Board Chambers, Monroe County Courthouse, Monroe County, Michigan, by a vote of a majority of the membership of the County Board of Commissioners, on the 17th day of December, 2024.

Resolution offered by Commissioner _____, supported by
Commissioner _____.

A roll call vote was taken and this Resolution was passed by a vote of: _____

Those Commissioners voting in favor: _____

Those Commissioners voting against: _____

Those Commissioners abstaining: _____

The Resolution was declared adopted.

Randy Richardville, Chairman
Monroe County Board of Commissioners

ATTEST:

Annamarie Osment, Monroe County Clerk

RESOLUTION TO AMEND THE 2024 BUDGET

COUNTY OF MONROE, MICHIGAN

WHEREAS, Act No. 2 of the Public Acts of 1968, as amended, the Uniform Budgeting and Accounting Act, requires that the Monroe County Board of Commissioners, as the legislative body of the County of Monroe, shall pass a General Appropriations Act setting forth funds appropriated to defray expenditures and meet the liabilities of the County of Monroe for each fiscal year; and

WHEREAS, the Uniform Budgeting and Accounting Act permits the General Appropriations Act and the fiscal year budget established in connection therewith to be adopted on a line-item basis; and

WHEREAS, on November 21, 2023, the County Board of Commissioners did pass a General Appropriations Act establishing a line-item budget for the County of Monroe for the fiscal year beginning January 1, 2024 and ending December 31, 2024; and

WHEREAS, upon review of the County's 2024 budget it has shown that actual and probable revenues from line item revenue sources, are trending less than the estimated revenues originally adopted in the budget. This variance is due in part from federal policy and practices and therefore associated revenues will be lower than expected and this was not known when adopting the original fiscal year budget on November 21, 2023; and

WHEREAS, the Uniform Budgeting and Accounting Act further states that recommendations to prevent expenditures from exceeding available revenues shall include proposals for reducing appropriations in a manner that would cause the total of appropriations to not be greater than the total of revised estimated revenues, or proposals to provide revenue sufficient to meet expenditures, or both; and

WHEREAS, Section 17(1) of the Uniform Budgeting and Accounting Act requires that the County Board of Commissioners shall amend the General Appropriations Act established for any fiscal year budget as soon as it becomes apparent that a deviation from the original Appropriations Act is necessary and the amount of the deviation can be determined and this is also a good financial management practice; and

WHEREAS, Section 17(1) of the Uniform Budgeting and Accounting Act requires that the County Board of Commissioners shall include in its amendment of a fiscal year budget each intended alteration in the purpose of each appropriation item affected by the amendment; and

WHEREAS, the financial review has noted year to date higher costs have been incurred in General Fund cost centers 101-14800 Probate Court and 101-26200 Elections, and an additional appropriation is required to ensure the cost centers are not over spent from authorized amount in the budget.

NOW THEREFORE, IT IS HEREBY RESOLVED, that the County Board of Commissioners authorizes an additional appropriation in General Fund cost center 101-14800 Probate Court in the amount of \$70,000 and an additional appropriation in General Fund cost center 101-26200 Elections in the amount of \$35,000, with a corresponding reduction in General Fund cost center 101-89000 Contingency in the amount of \$105,000.

ADDITIONALLY, IS HEREBY RESOLVED, that a transfer-in to the General Fund in the amount of \$6,504,800.19 from lost revenue under the ARPA as a supplemental appropriation into Fund 101, General Fund to obligate and expense this category of funding for the fiscal year beginning January 1, 2024, and ending December 31, 2024.

BE IT FURTHER RESOLVED, the County of Monroe, and in order to comply with the requirements of Section 17 of the Uniform Budgeting and Accounting Act to remove or reduce the deviation between the revised anticipated revenues and the previously approved appropriations and revised projected expenditures for the County budget, for the current fiscal year hereby amends, effective upon the date of this resolution the budget and authorizes the Acting County Administrator/Chief Financial Officer to effect the budget amendments as outlined in this resolution into the applicable cost centers within the Funds described herein.

Adopted by the Monroe County Board of Commissioners at a Rescheduled Regular Meeting held at the Monroe County Courthouse, Monroe County, Michigan, by a vote of a majority of the membership of the Board, on the 17th day of December, 2024.

Resolution offered by _____, supported by _____.

A Roll Call Vote Was Taken As Follows:

YES: _____

NO: _____

ABSTAIN: _____

The Resolution Was Declared Adopted.

Randy Richardville, Chairman
Monroe County Board of Commissioners

ATTEST:

Grace Drewior, Deputy Clerk
Monroe County Board of Commissioners

[RAP205]

PAGE 1
OFFICE: 001

OPTIMUM PAYMENTS SUMMARY

RUN: 005574 PAYMENT DATE: 12/18/24 PAY-THROUGH DATE: 12/10/24

Vendor Name Amount Count

000000010044	ADP SCREENING AND SELECTION SE	276.00	1
000000010295	ASD SPECIALTY HEALTHCARE, LLC	1223.73	1
000000010502	ACTION WALLPAPERING AND PAINTI	1250.00	2
000000012398	ARBOR INSPECTION SERVICES, LLC	3600.00	1
000000012816	RED AUSTIN'S FUNERAL COACH SER	2450.00	1
000000020039	BANAS BUILDING CENTER	92.97	1
000000020072	BAKER'S GAS & WELDING SUPPLIES	905.25	7
000000020554	BELLE TIRE DISTRIBUTORS, INC.	1932.15	7
000000020600	RELX INC. DBA LEXIS NEXIS	750.00	2
000000020877	BIZSTREAM	1680.00	1
000000021010	BOILERS, CONTROLS & EQUIPMENT	655.14	1
000000030009	CDW GOVERNMENT INC.	436.66	2
000000030218	CAMPBELL INC.	86548.29	7
000000031502	CONSUMERS ENERGY	226.00	1
000000031822	COURTVIEW JUSTICE SOLUTIONS, I	17546.00	1
000000031830	COUNTY AGENCY ADMINISTRATIVE	33538.96	29
000000031955	CUMMINS BRIDGEWAY, LLC	2740.89	4
000000032150	CXTEC INC	308.00	1
000000040070	DAVIS & STANTON'S POLICE AWARD	47.50	1
000000040245	DELL MARKETING L.P.	35874.54	2
000000042350	DUROCHERS	527.95	1
000000050006	EASTERN ENGINEERING SUPPLY	445.00	1
000000050580	EUROTROL, US BV	308.00	1
000000060010	FAMILY FARM AND HOME	30.46	1
000000060012	EXPLICO INC.	5733.48	1
000000060151	FASTSIGNS OF MONROE, MI	106.25	1
000000060208	FIELDS OUTDOOR ADVENTURES, LLP	7920.00	1
000000060761	4 SEASONS LAWN CARE AND LANDSC	5255.00	6
000000060790	FRAME'S PEST CONTROL, INC.	5637.05	4
000000070011	GARST LP GAS INC	227.52	1
000000070044	GARCIA CLINICAL LABORATORY, IN	25.50	2
000000070050	GEAL ELECTRIC COMPANY	212.50	1
000000070200	GENERAL LINEN/UNIFORM SERVICE	15.00	1
000000070345	GOODWILL INDUSTRIES OF SOUTHEA	48.47	2
000000070351	GORDON FOOD SERVICE INC	312.32	5
000000070501	GRAINGER	1627.55	2
000000070954	GUARDIAN RFID	18850.00	1
000000080017	HABITAT FOR HUMANITY OF MONROE	1000.00	1
000000080122	HEDGEROW SOFTWARE US, INC.	5500.00	1
000000080350	HERKIMER RADIO SERVICE	438.90	1
000000080904	HOUSE ARREST SERVICES, INC.	225.00	1
000000080922	HR STAFFING TEAM, LLC	4341.45	2
000000080980	THE HUNTINGTON NATIONAL BANK	500.00	1
000000100013	J L MECHANICAL SERVICES INC	135.00	1
000000120175	LAKESIDE TELECOM	150.00	1
000000120555	LEADSONLINE LLC	6101.00	1
000000120600	LECKLER'S, INC.	580.21	2
000000120771	LEXISNEXIS RISK SOLUTIONS	50.00	1
000000120986	LOWE'S COMPANIES INC	198.39	3

[RAP205]

PAGE 2
OFFICE: 001

OPTIMUM PAYMENTS SUMMARY

RUN: 005574 PAYMENT DATE: 12/18/24 PAY-THROUGH DATE: 12/10/24

Vendor Name Amount Count

000000121003	LOWERY CORP	3573.05	6
000000130003	MADCP	5635.00	2
000000130185	MANNIK & SMITH GROUP INC	18748.75	5
000000130307	MASSERANT'S FEED & GRAIN INC	74.90	1
000000130899	MERCY MEMORIAL HOSPITAL CORPOR	800.00	1
000000130902	MERCY MEMORIAL HOSPITAL CORPOR	3585.00	2
000000131350	MICHIGAN GAS UTILITIES	61.85	1
000000131496	MICHIGAN STATE POLICE - CASHIE	387.00	1
000000132159	SYMPHONY DIAGNOSTIC SERVICES N	435.00	1
000000132206	MONROE CHURCH OF NAZARENE	1500.00	1
000000132249	MONROE COUNTY BUSINESS ALLIANC	6000.00	1
000000132619	MONROE COUNTY SALVATION ARMY	5050.00	1
000000132850	GANNETT MICHIGAN LOCALIQ	13.69	1
000000134252	MULTI-HEALTH SYSTEMS INC.	510.00	1
000000140390	NOEL LAWN SERVICE	2650.00	2
000000140400	SELKING INTERNATIONAL & IDEALE	131.65	1
000000140405	NORDMANN ROOFING CO., INC.	647.35	1
000000150020	OAKLAND COMMUNITY COLLEGE	100.00	1
000000150243	ONCELL SYSTEMS, INC	219.00	1
000000150244	ONIX NETWORKING CORP.	180.00	1
000000160012	PSYBUS P.C.	6250.00	3
000000160196	PATAGONIA HEALTH INC.	57978.58	1
000000160251	PEERLESS SUPPLY CO.	627.80	3
000000161380	PRINTING SYSTEMS	711.80	1
000000170300	QUILL CORPORATION	65.71	1
000000180019	RED LETTER PRODUCTIONS, INC	36785.00	1
000000181001	ROSE PEST SOLUTIONS	232.00	2
000000181030	ROTO ROOTER SEWER CLEANING	537.50	2
000000190405	ST. PIERRE ACE HARDWARE	281.78	4
000000192421	STAPLES BUSINESS ADVANTAGE	1119.44	12
000000192731	STATE OF MICHIGAN	20.00	2
000000192848	STERICYCLE	56.65	1
000000192892	STEVENS DISPOSAL	3465.60	2
000000192920	STONECO OF MICHIGAN	4085.79	4
000000200745	BEVERAGE TOLEDO BEACH, LLC	17.12	1
000000200880	PROMEDICA CPR TRAINING	360.00	1
000000201525	TRANSUNION RISK & ALTERNATIVE	75.00	1
000000201560	TRIAD TECHNOLOGIES LLC	79.99	1
000000220162	VERIZON WIRELESS	50.00	1
000000221200	VOSS LIGHTING	149.50	1
000000230401	THOMSON REUTERS	5199.89	6
000000230868	WORLDWIDE INTERPRETERS INC	390.00	2
000000250015	YINGER PHARMACY SHOPPE	348.71	2
000000260040	TRITECH SOFTWARE SYSTEMS	6106.79	2
000000400235	IDA TOWNSHIP	861.60	1
000000500175	MONROE CO CLERK/REG OF DEEDS	20.00	2
000000501851	MONROE COUNTY ROAD COMMISSION	1304.67	2
000000509850	JAMES RISINGER	341.74	2
000000509851	LAUREN HANUS	275.00	1

[RAP205]

PAGE 3
OFFICE: 001

OPTIMUM PAYMENTS SUMMARY

RUN: 005574 PAYMENT DATE: 12/18/24 PAY-THROUGH DATE: 12/10/24

Vendor Name Amount Count

000000509855	TEREY DESLISLE	93.18	1
000000700100	GERMAYN GORMAN	192.70	1
000000700523	PENELOPE KREPS	45.05	1
000000700690	NICOLE L. LINDSAY	1815.30	2
000000720125	AVERTEST, LLC	2039.95	4
000000720130	AYLWARD CONSULTANTS, LLC	750.00	1
000000720376	CIVICPLUS, LLC	14044.39	1
000000720381	EMILY PHILLIPS DESIGNS	25.00	1
000000720766	KRISTEN D. HENRY	8630.00	3
000000720793	JAMES S. JACOBS ARCHITECTS, PL	10002.50	1
000000721126	SANDRA KURTANSKY	500.00	1
000000721361	ZUBIN J MISTRY & ASSOCIATES	3600.00	3
000000721606	CODY PADO	100.00	1
000000721686	RNA MICHIGAN HOLDINGS, LLC	14773.50	3
000000721688	RANDALL G-P ROSENBERGER	1000.00	1
000000721903	MARGARET ANN SCHILLING	604.50	1
000000721951	SPARTAN AGRICULTURAL CONSULTIN	2750.00	1
000000721956	SMB PROBATION CENTER INC.	2610.00	1
000000722231	US SIGNAL COMPANY, LLC	1198.65	1
000000722253	VITALCORE HEALTH STRATEGIES, L	120474.49	2
000000722368	VICKI LEE YOST	1000.00	1
000000750018	BELCHER LAW PLLC	7265.30	13
000000750021	JAMES BARTLETT	6656.25	2
000000750028	RONALD J BENORE, JR	9257.75	8
000000750037	DAVID MICHAEL BOGARD	10625.00	3
000000750077	RONALD BRUCE	9789.20	18
000000750089	LESLIE CARR	2177.50	15
000000750212	JEFFREY A. DULANY	500.00	2
000000750230	CAMERON A. ERVIN	588.00	2
000000750250	PETER K. FALES	300.00	1
000000750260	CHRISTOPHER GARRETT FLEMING	2160.00	2
000000750269	MARY GANTZOS	3770.18	14
000000750325	JOHN GONTA	18186.46	30
000000750356	HYDER LAW, PC	259.90	1
000000750420	STEVEN TODD JEDINAK	12991.40	24
000000750439	RURKA LAW, PLC	3372.00	8
000000750442	JASON KACZMAREK	6346.00	17
000000750446	KERSHAW, VITITOE & JEDINAK, PL	2827.40	7
000000750450	SAJID A KHAN	324.00	2
000000750457	KERSHAW, VITITOE & JEDINAK PLC	804.00	1
000000750497	TIMOTHY LAITUR	3575.32	19
000000750507	LENNARD, GRAHAM & GOLDSMITH	7765.00	1
000000750521	ERIC MITCHELL LANGTON	8777.50	36
000000750522	MARIELL R. LEHMAN	2618.87	8
000000750618	SEAN M. MYERS	9444.95	38
000000750619	HARALAMBOS D. MIHAS	3892.20	9
000000750645	BRETT C PERELMAN	16317.73	28
000000750714	THOMAS RICHARD RUDDY	14128.70	48
000000750749	MICHAEL A SMITH	6285.00	13

[RAP205]

PAGE 4
OFFICE: 001

OPTIMUM PAYMENTS SUMMARY

RUN: 005574 PAYMENT DATE: 12/18/24 PAY-THROUGH DATE: 12/10/24

Vendor Name Amount Count

000000750762	NICOLE L. SMITH	1246.60	7
000000750763	ALLEXIS M. STANG	4413.50	12
000000750771	DAVID S. STEINGOLD	214.12	1
000000750840	WARNER NORCROSS & JUDD LLP	8762.50	1
000000821551	ANTOINETTE CARDER	289.70	1
000000821817	THOMAS CLEMENTS	534.92	1
000000821819	JENNY CLINE	203.68	1
000000822504	TEREY DELISLE	25.19	1
000000822512	VICTORIA DIERKS	30.15	1
000000822630	CAROLEE GOODNOUGH	21.78	1
000000823309	STACEY FRYE	40.20	1
000000823363	DIANA GAMBOA	138.02	1
000000823886	OMAR HARHARA	36.18	1
000000823935	MARJORY POPE	16.75	1
000000824195	WENDY HOEVEMEYER	45.16	1
000000824565	JIMMA JOHNSON	218.42	1
000000825638	BROOKE FENDER	196.98	1
000000825796	MITCHELL A. McFADDEN	254.06	2
000000826046	KAYSI SHOPSHIRE	1863.00	1
000000826125	JENNA MORSE	303.11	1
000000826377	KELSEY NUSSBAUM	50.25	1
000000826861	SAMANTHA HENRY	48.24	1
000000826883	JEFFREY PRZEWOZNIAK	395.59	1
000000826994	KRISTEN REED	236.24	1
000000827405	SHANNON SHINAVAR	67.00	1
000000827887	VICTORIA TAYLOR	48.11	1
000000828311	WENDY VANTIEM	141.28	1
000000828441	LAUREL WEBB	259.06	1
000000828575	AMANDA WILCOUSKY	267.64	1
000000828716	MICHAEL WOOLFORD	820.90	1
000000902121	BUCK & KNOBBY EQUIP CO INC	1314.02	2
000000902906	JACK'S LAWN SERVICE	18.00	1
000000903181	MENARDS	139.24	2
000000903239	MONROE COUNTY ENTERPRISE FUND	4896.30	4
000000903518	PEERLESS SUPPLY CO.	161.60	1
000000903817	SALENBIEN TRUCKING & EXCAVATIN	37277.57	1
000000903819	SCHUMAKER BROTHERS	35800.00	2
VET BURIALS	UMH MI HIDDEN CREEK LLC	1283.80	1
VET BURIALS	ROBERT KITSON	3000.00	1
VET BURIALS	PAULINE ELY	350.00	1
VET BURIALS	DONNA PUMMELL	350.00	1

**** TOTALS: 899717.66 685

NON CLAIM RUN 12/06/24

[RAP215]

Company 01 County of Monroe

PAYMENT REGISTER -

12/05/24

PAGE 1

PARAMETERS FOR PAYMENT RUN NUMBER 005572

Company code 01
Office code 001
Discount type A
Run schedule A
Priorities 000 TO 000
Select type
Type codes
Bank code
Checks? Y
Transfers? Y
BACS? Y
Drafts? Y
Manuals? Y
Others? Y
Vendor

NON CLAIM RUN 12/06/24

[RAP215]		PAYMENT REGISTER - Checks				12/05/24	PAGE	2
Company 01 County of Monroe								
Office 001 Main	Bank	BNK001	National City Bank	Run 005572	Payment Date 12/06/24	Pay-thru Date 12/04/24		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
AT&T MOBILITY	000000010026	11192024	5252224	11/27/24	191.89 191.89	0.00 0.00	191.89 191.89	000000584615
THE ASU GROUP	000000010200	NOV302024	5252360	12/04/24	8413.54 8413.54	0.00 0.00	8413.54 8413.54	000000584616
AL'S ASPHALT PAVING	000000010790	31519	5252293	12/04/24	173924.00 173924.00	0.00 0.00	173924.00 173924.00	000000584617
AREA AGENCY ON AGING	000000012654	41127040240	5252248	12/03/24	1134.50 1134.50	0.00 0.00	1134.50 1134.50	000000584618
AT & T	000000012805	2152775903	5252336	12/04/24	333.04 333.04	0.00 0.00	333.04 333.04	000000584619
BERLIN SENIOR CITIZE	000000020750	41202042915	5252249	12/03/24	2318.40 2318.40	0.00 0.00	2318.40 2318.40	000000584620
BOYD WATTERSON ASSET	000000021070	62348	5252223	11/27/24	13994.00 13994.00	0.00 0.00	13994.00 13994.00	000000584621
CHARTER COMMUNICATIO	000000030566	54372011121	5252331	12/04/24	199.96 199.96	0.00 0.00	199.96 199.96	000000584622
CONSUMERS ENERGY	000000031502	20705926749 20447939926	5252246 5252337	12/03/24 12/04/24	227.58 697.47 925.05	0.00 0.00 0.00	227.58 697.47 925.05	000000584623
CONTINENTAL SERVICES	000000031545	RC12833 RC12813	5252316 5252321	12/04/24 12/04/24	15780.35 14959.50 30739.85	0.00 0.00 0.00	15780.35 14959.50 30739.85	000000584624
D & P CABLE INC	000000040009	10525322	5252326	12/04/24	180.86 180.86	0.00 0.00	180.86 180.86	000000584625
DELTA DENTAL PLAN OF	000000040250	1719726	5252333	12/04/24	6418.00 6418.00	0.00 0.00	6418.00 6418.00	000000584626
DTE ENERGY	000000040603	20038528875 00385288757 20043522538 20018542889 20031535668 20027538121 NOV222024 NOV2224 NOV222024	5252231 5252232 5252233 5252234 5252235 5252236 5252338 5252339 5252340	12/03/24 12/03/24 12/03/24 12/03/24 12/03/24 12/03/24 12/04/24 12/04/24 12/04/24	72.83 112.09 403.71 33.54 62.79 81.96 31.67 19.48 28.88	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	72.83 112.09 403.71 33.54 62.79 81.96 31.67 19.48 28.88	

NON CLAIM RUN 12/06/24

[RAP215]		PAYMENT REGISTER - Checks				12/05/24	PAGE	3
Company 01 County of Monroe								
Office 001 Main	Bank	BNK001	National City Bank	Run 005572	Payment Date 12/06/24	Pay-thru Date 12/04/24		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
DTE ENERGY	000000040603	NOV2224	5252341	12/04/24	31.08 878.03	0.00 0.00	31.08 878.03	000000584627
LAKESIDE TELECOM	000000120175	8366	5252225	11/27/24	400.00 400.00	0.00 0.00	400.00 400.00	000000584628
MICHIGAN GAS UTILITI	000000131350	5267021522 5267651994 5266853966 5267180270 5267202831 5267250153 5257068290 5260458743 5263719331 5264388602 5264408272 5265528775 5265607469 5271037476	5252237 5252238 5252239 5252240 5252241 5252242 5252244 5252245 5252343 5252344 5252345 5252346 5252347 5252348	12/03/24 12/03/24 12/03/24 12/03/24 12/03/24 12/03/24 12/03/24 12/03/24 12/04/24 12/04/24 12/04/24 12/04/24 12/04/24 12/04/24	65.17 54.41 27.52 57.40 89.09 137.52 206.73 45.93 76.40 192.85 1105.30 105.54 221.54 548.02 2933.42	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	65.17 54.41 27.52 57.40 89.09 137.52 206.73 45.93 76.40 192.85 1105.30 105.54 221.54 548.02 2933.42	000000584629
SYSCO DETROIT LLC	000000131804	658412811 658412812 658425817 658425818 658425819 658428849 658429190 658429386 658439697 658440738	5252349 5252350 5252351 5252352 5252353 5252354 5252355 5252356 5252357 5252358	12/04/24 12/04/24 12/04/24 12/04/24 12/04/24 12/04/24 12/04/24 12/04/24 12/04/24 12/04/24	1757.46 91.63 1248.64 1830.16 324.56 -7.27 36.99 -7.95 1482.97 61.47 6818.66	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	1757.46 91.63 1248.64 1830.16 324.56 -7.27 36.99 -7.95 1482.97 61.47 6818.66	000000584630
MONROE COUNTY DENTAL	000000132420	120624 554 120624 565	5252307 5252308	12/03/24 12/03/24	40.55 695.18 735.73	0.00 0.00 0.00	40.55 695.18 735.73	000000584631
MONROE FAMILY YMCA	000000132435	120624 YMC	5252265	12/03/24	1134.77 1134.77	0.00 0.00	1134.77 1134.77	000000584632
MONROE CO.HEALTH INS	000000132450	120624 554 120624 554V 120624 565M 120624 565V	5252309 5252310 5252311 5252312	12/03/24 12/03/24 12/03/24 12/03/24	761.88 7.49 13371.66 138.23 14279.26	0.00 0.00 0.00 0.00 0.00	761.88 7.49 13371.66 138.23 14279.26	000000584633
MONROE CO. OPPORTUNI	000000132600	41127112134	5252254	12/03/24	12325.66	0.00	12325.66	

NON CLAIM RUN 12/06/24

[RAP215]		PAYMENT REGISTER - Checks				12/05/24	PAGE	4
Company 01 County of Monroe								
Office 001 Main	Bank	BNK001	National City Bank	Run 005572	Payment Date 12/06/24	Pay-thru Date 12/04/24		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
MONROE CO. OPPORTUNI	000000132600	41202100010	5252255	12/03/24	12757.50	0.00	12757.50	000000584634
		41202103011	5252256	12/03/24	907.14	0.00	907.14	
		41127041441	5252257	12/03/24	7258.00	0.00	7258.00	
		41202111311	5252258	12/03/24	1208.81	0.00	1208.81	
					34457.11	0.00	34457.11	
PITNEY BOWES	000000160952	1026520998	5252342	12/04/24	713.97	0.00	713.97	000000584635
					713.97	0.00	713.97	
PRAIRIE FARMS DAIRY,	000000161170	9041672 9047734	5252359 5252361	12/04/24 12/04/24	114.41	0.00	114.41	000000584636
					118.69	0.00	118.69	
					233.10	0.00	233.10	
THE HARTFORD	000000200415	DEC2024	5252362	12/04/24	34250.84	0.00	34250.84	000000584637
					34250.84	0.00	34250.84	
UNITED PARCEL SERVIC	000000210200	4X8119474	5252363	12/04/24	42.38	0.00	42.38	000000584638
					42.38	0.00	42.38	
VERIZON WIRELESS	000000220156	9979451844	5252228	12/02/24	276.16	0.00	276.16	000000584639
		9978748743	5252252	12/03/24	398.87	0.00	398.87	
		9979478581	5252364	12/04/24	72.02	0.00	72.02	
					747.05	0.00	747.05	
WEX BANK	000000230425	101213241	5252227	12/02/24	65.81	0.00	65.81	000000584640
					65.81	0.00	65.81	
WEX BANK	000000230425	101210007	5252334	12/04/24	13856.73	0.00	13856.73	000000584641
					13856.73	0.00	13856.73	
WEX BANK	000000230425	101216499	5252332	12/04/24	1632.61	0.00	1632.61	000000584642
					1632.61	0.00	1632.61	
CITY OF LUNA PIER TR	000000400151	24WINTTAX	5252330	12/04/24	34.19	0.00	34.19	000000584643
					34.19	0.00	34.19	
BEDFORD TOWNSHIP TRE	000000400206	24WINTERBIL	5252328	12/04/24	79.78	0.00	79.78	000000584644
					79.78	0.00	79.78	
BEDFORD PUBLIC SCHOO	000000450250	41202115213	5252251	12/03/24	4153.40	0.00	4153.40	000000584645
					4153.40	0.00	4153.40	
MONROE COUNTY	000000500002	120624 DPR	5252266	12/03/24	608.07	0.00	608.07	000000584646
		120624 MPR	5252267	12/03/24	36088.49	0.00	36088.49	
		120624 VPR	5252268	12/03/24	138.44	0.00	138.44	
					36835.00	0.00	36835.00	
MONROE COUNTY	000000500003	120624 554	5252313	12/03/24	3.65	0.00	3.65	

NON CLAIM RUN 12/06/24

[RAP215]

PAYMENT REGISTER - Checks

12/05/24

PAGE 5

Company 01 County of Monroe		Bank		National City Bank		Run 005572	Payment Date 12/06/24	Pay-thru Date 12/04/24	
Office 001 Main		Bank	BNK001	National City Bank					
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number	
MONROE COUNTY	000000500003	120624 565	5252314	12/03/24	101.09 104.74	0.00 0.00	101.09 104.74	000000584647	
MONROE COUNTY GENERA	000000501100	120624 554	5252315	12/03/24	37.73 37.73	0.00 0.00	37.73 37.73	000000584648	
MONROE CO.MENTAL HEA	000000501330	DEC042024	5252365	12/04/24	83150.25 83150.25	0.00 0.00	83150.25 83150.25	000000584649	
WHITEFORD TOWNSHIP	000000510214	2024WINTAX	5252329	12/04/24	290.13 290.13	0.00 0.00	290.13 290.13	000000584650	
MONROE COUNTY	000000510725	120624 554	5252317	12/03/24	759.07 759.07	0.00 0.00	759.07 759.07	000000584651	
MONROE CO. EMP. RETI	000000550200	120624 PST 120624 RET 120624 RTC 120624 RTD 120624 RTS	5252269 5252270 5252271 5252272 5252273	12/03/24 12/03/24 12/03/24 12/03/24 12/03/24	276.39 18954.65 2468.09 1331.15 13329.27 36359.55	0.00 0.00 0.00 0.00 0.00 0.00	276.39 18954.65 2468.09 1331.15 13329.27 36359.55	000000584652	
UNITED WAY OF MONROE	000000550215	41127032339 120624 UW	5252259 5252274	12/03/24 12/03/24	126.00 45.00 171.00	0.00 0.00 0.00	126.00 45.00 171.00	000000584653	
POLICE OFFICERS ASSN	000000550231	120624 U01 120624 U07 120624 U08 120624 U09 120624 U10 120624 U12 120624 U14 120624 U16 120624 U17 120624 U18	5252275 5252276 5252277 5252278 5252279 5252280 5252281 5252282 5252283 5252284	12/03/24 12/03/24 12/03/24 12/03/24 12/03/24 12/03/24 12/03/24 12/03/24 12/03/24 12/03/24	4146.96 315.00 381.86 672.48 2489.94 564.00 707.91 233.00 519.40 210.00 10240.55	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	4146.96 315.00 381.86 672.48 2489.94 564.00 707.91 233.00 519.40 210.00 10240.55	000000584654	
MONROE COUNTY COMMAN	000000550241	120624 9A	5252285	12/03/24	120.00 120.00	0.00 0.00	120.00 120.00	000000584655	
MONROE COUNTY TPOAM	000000550242	120624 4A	5252286	12/03/24	390.00 390.00	0.00 0.00	390.00 390.00	000000584656	
TPOAM	000000550243	120624 U03 120624 U04 120624 U11	5252287 5252288 5252289	12/03/24 12/03/24 12/03/24	278.00 2730.00 175.00	0.00 0.00 0.00	278.00 2730.00 175.00		

NON CLAIM RUN 12/06/24

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks		12/05/24		PAGE	6
Office 001	Main	Bank	BNK001	National City Bank		Run 005572	Payment Date 12/06/24	Pay-thru Date 12/04/24			
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number			
TPOAM	000000550243	120624 U13	5252290	12/03/24	105.00 3288.00	0.00 0.00	105.00 3288.00	000000584657			
MONROE CO DEPUTY SHE	000000550244	120624 1A	5252291	12/03/24	740.00 740.00	0.00 0.00	740.00 740.00	000000584658			
MO CO CORRECTION OFF	000000550248	120624 10A	5252294	12/03/24	373.44 373.44	0.00 0.00	373.44 373.44	000000584659			
LOCAL 517, UTILITY W	000000550250	120624 U02	5252295	12/03/24	770.00 770.00	0.00 0.00	770.00 770.00	000000584660			
MONROE CO CORRECTION	000000550252	120624 17A	5252296	12/03/24	112.50 112.50	0.00 0.00	112.50 112.50	000000584661			
UAW LOCAL 723	000000550270	120624 U06	5252297	12/03/24	486.64 486.64	0.00 0.00	486.64 486.64	000000584662			
MONROE COUNTY ASSIST	000000550274	120624 14A	5252298	12/03/24	220.00 220.00	0.00 0.00	220.00 220.00	000000584663			
GREAT-WEST LIFE & AN	000000550280	120624 GWE	5252299	12/03/24	5221.43 5221.43	0.00 0.00	5221.43 5221.43	000000584664			
AXA EQUITABLE	000000550285	120624 EQU	5252300	12/03/24	950.00 950.00	0.00 0.00	950.00 950.00	000000584665			
MONROE CO.UNEMPLOYME	000000550310	120624 554 120624 565	5252318 5252319	12/03/24 12/03/24	2.22 73.33 75.55	0.00 0.00 0.00	2.22 73.33 75.55	000000584666			
MONROE COUNTY WORKER	000000550315	120624 554	5252320	12/03/24	1.78 1.78	0.00 0.00	1.78 1.78	000000584667			
MONROE CO.LONG TERM	000000550320	120624 554 120624 565	5252322 5252323	12/03/24 12/03/24	22.27 660.21 682.48	0.00 0.00 0.00	22.27 660.21 682.48	000000584668			
MONROE CO.RETIREE HE	000000550325	120624 CRH 120624 DRH 120624 RHC 120624 SRH	5252302 5252303 5252304 5252306	12/03/24 12/03/24 12/03/24 12/03/24	606.86 290.33 4757.95 3751.74 9406.88	0.00 0.00 0.00 0.00 0.00	606.86 290.33 4757.95 3751.74 9406.88	000000584669			
CARL J. SCHMIDT	000000721904	11/17-30/24	5252260	12/03/24	3044.15 3044.15	0.00 0.00	3044.15 3044.15	000000584670			
AUDREY SCHROEDER	000000721906	41127014438	5252253	12/03/24	3600.00	0.00	3600.00				

NON CLAIM RUN 12/06/24

[RAP215]		PAYMENT REGISTER - Checks				12/05/24	PAGE	7
Company 01 County of Monroe								
Office 001 Main	Bank	BNK001	National City Bank	Run 005572	Payment Date 12/06/24	Pay-thru Date 12/04/24		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					3600.00	0.00	3600.00	000000584671
BREST BAY GROVE HOME	000000730237	24E2112SC	5252327	12/04/24	193.92	0.00	193.92	
					193.92	0.00	193.92	000000584672
STACEY MCCOY	000000823525	112024	5252226	11/27/24	84.42	0.00	84.42	
					84.42	0.00	84.42	000000584673
WEX BANK	000000904205	101232720	5252250	12/03/24	1837.75	0.00	1837.75	
					1837.75	0.00	1837.75	000000584674
DAVID BECK	CLERK/REGIST	23-247280FH	5252229	12/02/24	225.00	0.00	225.00	
					225.00	0.00	225.00	000000584675
JEREMY BARTON	DCWITNESS	(A) 11/24	5252292	12/04/24	6.10	0.00	6.10	
					6.10	0.00	6.10	000000584676
TIFFANY MARKS	DCWITNESS	(B) 11/24	5252301	12/04/24	8.80	0.00	8.80	
					8.80	0.00	8.80	000000584677
ROBERT SCHOONOVER	DCWITNESS	(C) 11/24	5252305	12/04/24	9.00	0.00	9.00	
					9.00	0.00	9.00	000000584678
GARY RAY, BONNIE ULR	TREASURER	2023 PRE	5252263	12/03/24	732.11	0.00	732.11	
					732.11	0.00	732.11	000000584679
PAUL WILLIAM SCHMIDT	TREASURER	PRE21,22,23	5252264	12/03/24	1129.72	0.00	1129.72	
					1129.72	0.00	1129.72	000000584680
BANK BNK001 - TOTAL					557877.62	0.00	557877.62	*
OFFICE 001 - TOTAL					557877.62	0.00	557877.62	**

NON CLAIM RUN 12/13/24

[RAP215]

Company 01 County of Monroe

PAYMENT REGISTER -

12/12/24

PAGE 1

PARAMETERS FOR PAYMENT RUN NUMBER 005578

Company code 01
Office code 001
Discount type A
Run schedule A
Priorities 000 TO 000
Select type
Type codes
Bank code
Checks? Y
Transfers? Y
BACS? Y
Drafts? Y
Manuals? Y
Others? Y
Vendor

NON CLAIM RUN 12/13/24

[RAP215]		PAYMENT REGISTER - Checks				12/12/24	PAGE	2
Company 01 County of Monroe								
Office 001 Main	Bank	BNK001	National City Bank	Run 005578	Payment Date 12/13/24	Pay-thru Date 12/11/24		
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
AT&T MOBILITY	000000010026	X11192024.	5252416	12/11/24	286.78 286.78	0.00 0.00	286.78 286.78	000000584681
B & L OFFICE MACHINE	000000020004	120803034 120803035	5252371 5252372	12/06/24 12/06/24	73.50 86.95 160.45	0.00 0.00 0.00	73.50 86.95 160.45	000000584682
REPUBLIC SERVICE OF	000000020010	003829069	5252396	12/10/24	11515.60 11515.60	0.00 0.00	11515.60 11515.60	000000584683
BRIGHTSPEED	000000030539	SEPT162024	5252369	12/06/24	82.09 82.09	0.00 0.00	82.09 82.09	000000584684
CHARTER COMMUNICATIO	000000030566	12012024 120124 120124	5252420 5252421 5252422	12/11/24 12/11/24 12/11/24	260.14 142.12 219.98 622.24	0.00 0.00 0.00 0.00	260.14 142.12 219.98 622.24	000000584685
COMCAST CABLEVISION	000000031085	111624	5252373	12/06/24	169.95 169.95	0.00 0.00	169.95 169.95	000000584686
CONSUMERS ENERGY	000000031502	20439044071 122724 20545826657	5252368 5252413 5252423	12/06/24 12/11/24 12/11/24	200.41 7063.03 491.83 7755.27	0.00 0.00 0.00 0.00	200.41 7063.03 491.83 7755.27	000000584687
CONTINENTAL SERVICES	000000031545	RC12825X RC12886	5252414 5252415	12/11/24 12/11/24	15245.67 15727.37 30973.04	0.00 0.00 0.00	15245.67 15727.37 30973.04	000000584688
DELTA DENTAL PLAN OF	000000040250	CNS00017218	5252431	12/11/24	5334.30 5334.30	0.00 0.00	5334.30 5334.30	000000584689
DTE ENERGY	000000040603	11/27/24 11/27/2024 20011546280 12/04/2024 12/04/24 12/4/24 12/4/2024 12/03/2024 12/3/2024 12/02/2024 12052024	5252366 5252367 5252370 5252378 5252379 5252380 5252381 5252382 5252383 5252384 5252425	12/05/24 12/05/24 12/06/24 12/09/24 12/09/24 12/09/24 12/09/24 12/09/24 12/09/24 12/09/24 12/11/24	250.51 27.98 151.64 93.98 565.34 621.37 571.88 672.26 670.86 219.17 19.28 3864.27	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	250.51 27.98 151.64 93.98 565.34 621.37 571.88 672.26 670.86 219.17 19.28 3864.27	000000584690
MONROE FAMILY YMCA	000000132435	41210090944	5252397	12/10/24	3401.27	0.00	3401.27	

NON CLAIM RUN 12/13/24

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks		12/12/24		PAGE 3	
Office 001	Main	Bank	BNK001	National City Bank		Run 005578	Payment Date 12/13/24	Pay-thru Date 12/11/24			
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number			
					3401.27	0.00	3401.27	000000584691			
MONROE COUNTY LEGAL	000000132550	41206110136	5252399	12/10/24	3893.22	0.00	3893.22	000000584692			
					3893.22	0.00	3893.22				
MONROE SENIOR CITIZE	000000133450	41204095619	5252398	12/10/24	35919.91	0.00	35919.91	000000584693			
					35919.91	0.00	35919.91				
VARIPRO	000000161454	JAN 2025	5252392	12/10/24	143066.88	0.00	143066.88	000000584694			
					143066.88	0.00	143066.88				
RECOVERY ADVOCACY WA	000000180185	3C-2024-9	5252432	12/11/24	5191.56	0.00	5191.56	000000584695			
					5191.56	0.00	5191.56				
STATE OF MICHIGAN	000000192620	551-647050	5252377	12/09/24	150.00	0.00	150.00	000000584696			
					150.00	0.00	150.00				
STATE OF MICHIGAN	000000192705	NOV 2024	5252393	12/10/24	29929.62	0.00	29929.62	000000584697			
					29929.62	0.00	29929.62				
TERRY CREQUE EXCAVAT	000000200409	12/10/24	5252417	12/11/24	200.00	0.00	200.00	000000584698			
					200.00	0.00	200.00				
THE HARTFORD	000000200415	NOV2024	5252426	12/11/24	270.23	0.00	270.23	000000584699			
					270.23	0.00	270.23				
UNITED PARCEL SERVIC	000000210200	X1474	5252395	12/10/24	16.98	0.00	16.98	000000584700			
					16.98	0.00	16.98				
CITY OF LUNA PIER TR	000000400151	NOV 2024	5252406	12/10/24	786.06	0.00	786.06	000000584701			
					786.06	0.00	786.06				
FRENCHTOWN TOWNSHIP	000000400231	02142025	5252386	12/09/24	112.84	0.00	112.84	000000584702			
		02142025	5252387	12/09/24	163.21	0.00	163.21				
		02142025	5252388	12/09/24	62.97	0.00	62.97				
					339.02	0.00	339.02				
BEDFORD TOWNSHIP	000000510201	NOV 2024	5252407	12/10/24	51.15	0.00	51.15	000000584703			
					51.15	0.00	51.15				
ERIE TOWNSHIP	000000510204	NOV 2024	5252408	12/10/24	5938.25	0.00	5938.25	000000584704			
					5938.25	0.00	5938.25				
FRENCHTOWN TOWNSHIP	000000510206	NOV 2024	5252409	12/10/24	9.86	0.00	9.86	000000584705			
					9.86	0.00	9.86				
MONROE CITY	000000510302	NOV 2024	5252405	12/10/24	1877.34	0.00	1877.34				

NON CLAIM RUN 12/13/24

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks			12/12/24		PAGE 4	
Office 001	Main	Bank	BNK001	National City Bank		Run 005578	Payment Date 12/13/24	Pay-thru Date 12/11/24				
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number				
					1877.34	0.00	1877.34	000000584706				
CARLETON VILLAGE	000000510400	NOV 2024	5252410	12/10/24	267.30	0.00	267.30	000000584707				
					267.30	0.00	267.30					
DUNDEE VILLAGE	000000510401	NOV 2024	5252411	12/10/24	3570.47	0.00	3570.47	000000584708				
					3570.47	0.00	3570.47					
SO. ROCKWOOD VILLAGE	000000510404	NOV 2024	5252412	12/10/24	9363.95	0.00	9363.95	000000584709				
					9363.95	0.00	9363.95					
STATE OF MICHIGAN	000000601047	NOV,2024	5252401	12/10/24	72961.54	0.00	72961.54	000000584710				
					72961.54	0.00	72961.54					
STATE OF MICHIGAN	000000601950	NOV 2024	5252394	12/10/24	40.00	0.00	40.00	000000584711				
					40.00	0.00	40.00					
STATE OF MICHIGAN	000000602054	551-646834	5252389	12/09/24	9244.00	0.00	9244.00	000000584712				
					9244.00	0.00	9244.00					
STATE OF MICHIGAN	000000602054	551-647810	5252390	12/09/24	302.75	0.00	302.75	000000584713				
					302.75	0.00	302.75					
KIMBERLY DONAHEY	000000720388	46	5252374	12/06/24	2125.00	0.00	2125.00	000000584714				
					2125.00	0.00	2125.00					
KENNETH R. LABERDEE	000000721272	12/10/24	5252418	12/11/24	200.00	0.00	200.00	000000584715				
					200.00	0.00	200.00					
MJ ELECTRIC	000000731348	6144RST	5252391	12/10/24	25.00	0.00	25.00	000000584716				
					25.00	0.00	25.00					
CARI GRAHL	000000823645	112024	5252375	12/06/24	31.49	0.00	31.49	000000584717				
					31.49	0.00	31.49					
SHELLY JOHNSON	000000824585	112024	5252376	12/06/24	33.50	0.00	33.50	000000584718				
					33.50	0.00	33.50					
SCHUMAKER BROTHERS	000000903819	12/10/24	5252419	12/11/24	200.00	0.00	200.00	000000584719				
					200.00	0.00	200.00					
CHIARA PERPETUINI	CLERK/REGIST	22-247241FH	5252385	12/09/24	900.00	0.00	900.00	000000584720				
					900.00	0.00	900.00					
SUNDAY STRONG-ALCANT	JURY NICHOLS	1805	5252402	12/10/24	47.90	0.00	47.90	000000584721				
					47.90	0.00	47.90					
SCOTT & KAYLA WAGNER	TREASURER	PRE 2023	5252404	12/10/24	2726.17	0.00	2726.17					

NON CLAIM RUN 12/13/24

[RAP215]		Company 01 County of Monroe				PAYMENT REGISTER - Checks			12/12/24		PAGE	5
Office 001	Main	Bank	BNK001	National City Bank		Run 005578	Payment Date 12/13/24		Pay-thru Date 12/11/24			
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount		Payment Number			
					2726.17	0.00	2726.17		000000584722			
JANE SONDERGELD TRUS	TREASURER	PRE 21-23	5252403	12/10/24	7619.54	0.00	7619.54		000000584723			
					7619.54	0.00	7619.54					
JAMES & ROBYN HANSEN	TREASURER	2024 DBOR	5252427	12/11/24	345.32	0.00	345.32		000000584724			
					345.32	0.00	345.32					
JAMES O SMITH	TREASURER	24 DBOR	5252429	12/11/24	900.54	0.00	900.54		000000584725			
					900.54	0.00	900.54					
RYAN P KOENING TRUST	TREASURER	DBOR 2024	5252430	12/11/24	1075.34	0.00	1075.34		000000584726			
					1075.34	0.00	1075.34					
JOHN E & LINDA D LUC	TREASURER	DBOR 2024	5252428	12/11/24	1962.73	0.00	1962.73		000000584727			
					1962.73	0.00	1962.73					
BANK BNK001 - TOTAL					405747.88	0.00	405747.88		*			
OFFICE 001 - TOTAL					405747.88	0.00	405747.88		**			

Monroe County Board of Commissioners
Ad Hoc Committee on Ethics, Transparency, and Common Sense
Report to Operations Committee
December 10, 2024

COMMITTEE MEMBERS

Commissioner Dave Vensel, Chairperson, Commissioner Randy Richardville, Bob Neely, Michael Roehrig, and former Commissioner Bill Sisk

INTRODUCTION

At its meeting on November 12, 2024¹, the Monroe County Board of Commissioners (hereafter “the Board”), approved the formation of a bipartisan, citizen-represented, *ad hoc* committee (hereafter, “the Committee”) to develop and report potential guidelines regarding a code of ethical conduct. The Committee was designated by the Board as the “Ad Hoc Committee on Ethics, Transparency, and Common Sense.” The Committee’s report is respectfully offered to Operations Committee Chair J. Henry Lievens and the entirety of the Operations Committee. The Committee is considered temporary, non-authoritative, and dissolved as of December 31, 2024.

FORMATION OF THE COMMITTEE

The formation of the Committee was prompted by three revelations – the first hint of which came vicariously (by way of citizens) to the Board’s attention in September 2024.

1. First, Mark Brant, the Chair of the Monroe County Board of Commissioners, had been charged in a federal, multistate illegal drug trafficking conspiracy case in the United States District Court, Northern District of Ohio. The case (*United States of America v. Mark Brant and Konstantin Sorin*) was filed by the U.S. Attorney’s Office on **December 15, 2022**, and charged Brant and Soren with violating federal drug trafficking laws. The case was assigned to Chief Judge Sara Lioi. On **March 20, 2024**, Brant pleaded guilty to one felony (Maintaining a Drug-Involved Premises) in violation of federal law. On **September 11, 2024**, Brant was sentenced to serve 18 months in a federal prison.

*The consequences of Brant’s conviction of an infamous crime include, but are not limited to, disqualifying him from holding office as a Commissioner on the Monroe County Board of Commissioners. In his letter of **October 31, 2024**², attorney for the County, Philip Goldsmith, noted that “the elected office of County Commissioner occupied by Mr. Brant became vacant upon his conviction for the federal felony,” effectively **March 20, 2024**. Although Brant continued to participate in county board*

¹ Monroe County Board of Commissioner Meeting Minutes, November 12, 2024.

² Letter from the law offices of Lennard, Graham, and Goldsmith, dated October 31, 2024, RE: Legal Opinion Regarding Automatic Vacancies, Specifically the Elected Office of County Commissioner.

*meetings and in his capacity as board chair, he was legally ineligible to do so. This, in turn, casts a legal shadow over every otherwise-legitimate action taken by the Board since the aforementioned date of Brant's guilty plea through his resignation, effective **October 1, 2024**.*

2. Secondly, Brant failed to make any affirmative effort to notify the Board of the fact that he had been charged with a drug trafficking conspiracy, convicted of a felony, and sentenced to a term of imprisonment. Brant resigned from the Monroe County Board of Commissioners via a letter to the Board effective **October 1, 2024**³, for the term ending **December 31, 2024**. The committee believes Brant's silence caused a series of events that eroded public confidence in government and, particularly, in Monroe County government.

The Committee notes that Brant was re-elected to the Board on November 5, 2024. The Board, Monroe County Clerk, Michigan Bureau of Elections, and the courts may need to review whether Brant, in the wake of his conviction and imprisonment, is eligible to hold this office for the 4-year term beginning January 1, 2025. Also, if a special election to fill the seat is necessary, who should bear the cost? The committee believes that while pertinent, these questions are deemed beyond the scope of this committee.

3. Thirdly, the Board subsequently learned that both the county's chief administrative officer, Michael Bosanac, and the county's deputy chief administrative officer, Aundrea Armstrong, were aware of a legal situation involving Brant, did not disclose the matter to the Board, and both directed letters to Vincent Haisha, Brant's attorney in the criminal case, showing support for Brant. The letters were not disclosed to, nor authorized by, the Board. The letters were dated **June 4, 2024**.⁴

SCOPE AND LIMITATIONS

The scope of this Committee's focus was limited to five areas: 1) discovery of relevant information, 2) amendments to the bylaws that would improve county governance, 3) outline a possible code of ethical conduct, 4) improve transparency, and 5) "any and all matters which may arise as a result of this process."

In defining its scope and limitations, it is helpful to state what it IS NOT. The Committee is:

- NOT an empowered committee of the Monroe County Board of Commissioners.
- NOT a legal investigative team.
- NOT an evaluation committee for the purposes of election law.
- NOT a law enforcement entity with any legal authority.

³ Monroe County Board of Commissioners Meeting Minutes.

⁴ Bosanac stated in an October Free Press article authored by M.L. Elrick that he knew of Brant's troubles in May 2024.

- NOT engaged in contract performance nor employee evaluation.

The Committee was acutely aware of its directive. Within the scope of its assignment, the Committee was able to gather and review relevant sources (including federal court documents, written letters, contract and job descriptions, the Monroe County Board of Commissioners Bylaws and Rules of Procedure, various association guidelines, codes of conduct from other counties, municipalities, states, and other matters of public record). The Committee engaged in discussions over a four-week period directed at the areas outlined by the Board with obvious limitations on what the Committee could accomplish given the time and resources available.

DISCOVERY

The committee only used information that was available in the public domain, with the exception of the legal opinion from Lennard, Graham, and Goldsmith, the Board's legal advisors (which is referenced above and included in the attachments). Court documents, research materials, source information, and newspaper articles are readily available via the internet. The committee sought to be factual and objective in its work without regard to rumor, innuendo, or hearsay. Further, the Committee believes it has done an appropriate amount of research into bylaws, codes of ethical conduct, transparency, and committee structure possibilities given the limited time available.

With respect to the investigation of the facts of this matter, the Committee has found nothing to indicate any criminal activity beyond the Brant felony. If the Board of Commissioners believes further investigation, research and recommendations beyond the scope of this committee is prudent, then a sound course of action would be to retain the services of an independent counsel, preferably an attorney/law firm without ties to Monroe County, but with knowledge of Michigan municipal and election law, and with adequate resources to review and advise the Board. Obviously, this activity would require a budget and thorough vetting process.

BYLAWS/CODE OF ETHICAL CONDUCT

The Committee believes that any set of ethical guidelines adopted by the Board should apply to all duly elected or appointed members of the Board and all administrative personnel of Monroe County (including, *minimally*, the county's chief administrative officer, and the county's deputy chief administrative officer through applicable internal policies). The Committee believes doing so would strengthen the quality of Monroe County government, improve, and help ensure transparency, and help restore trust with the citizens of Monroe County. The Committee further believes that Commissioners – and, indeed, all county employees – should be dedicated to the highest ideals of honor and integrity in all public and personal interactions. The chief function of county government is to serve the best interests of all citizens.

Presently, it appears to the Committee that the Monroe County Board of Commissioners Bylaws and Rules of Procedure are silent as to substantive ethical standards and duties of

Commissioners and County personnel.⁵ The Committee reviewed and evaluated ethics policies from other counties, both within and outside the State of Michigan. The Committee believes the Board should amend the Bylaws and Rules of Procedure (and relevant internal policies) to include a code of ethical conduct that would apply to all duly elected or appointed members of the Board and administrative personnel of Monroe County. Further, the Committee believes that Commissioners and administrative personnel annually should execute a document reasserting their commitment to adhere to the established code of ethical conduct, and that the document should be maintained by the Human Resources Department or other authority designated by the Board. The Committee believes that the guidelines for ethical conduct should include requirements that all duly elected or appointed members of the Board and administrative personnel should:

- a. Faithfully perform the duties of their offices.
- b. Properly administer the affairs of the county.
- c. Promote decisions intended to benefit public interests.
- d. Actively promote confidence in public government.
- e. Faithfully comply with all laws, codes, and regulations applicable to their position.
- f. Immediately disclose to the Board any development, including being convicted of a felony or qualifying misdemeanor, which renders the individual ineligible to hold office.
- g. Immediately disclose to the Board any and all factors or information which may presently or in the future impact the individual's eligibility of hold office or in any way limit the ability or effectiveness of the individual's office or employment with the County of Monroe.

The Committee further believes that, within the confines of the law, there should be certain minimum qualifications required for an individual to serve as a Commissioner or as a member of the administrative staff of Monroe County. To that end, the Committee believes that an individual should be considered unfit for office if the individual:

- a. Has been convicted of any felony involving moral turpitude unless the individual has completed his/her entire sentence and is no longer subject to the authority of the court.
- b. Fails to timely notify the county attorney of any pending legal action in which the Commissioner or member of the administrative staff has been named a defendant in his or her capacity as a Commissioner or as a member of the administrative staff of Monroe County.
- c. Commits a willful and substantive violation of the individual's oath of office.

⁵ Monroe County Board of Commissioners Bylaws and Rules of Procedure (as amended and revised March 5, 2024), Section 4.1 (regarding general conduct), provides in its entirety that "a member shall not use profane, intemperate, or discourteous language or conduct. If a member arrives late at a meeting, the time of arrival shall be noted by the Clerk or Deputy Clerk/Administrative Assistant. If a member leaves a meeting before adjournment, the time shall be noted by the Clerk or Deputy Clerk/Administrative Assistant."

- d. Engages in misfeasance or malfeasance in office.
- e. Fails to be insurable under the county's errors and omissions policy – or any other policy indemnifying Board of Commissioner members.⁶

TRANSPARENCY

With respect to enhancing transparency, the Committee notes that, at present, the meetings of the Board, while open to the public, are not made available to the public and the media by live electronic means. To promote an air of transparency and to encourage public awareness and engagement, the Committee believes that all Board of Commissioner meetings should be made available to the public and the media via live electronic means (television or streaming services).

The current computer monitors used in the commissioner's boardroom create a barrier between the audience and the commissioners. A properly televised or streaming of public meetings would require replacement of these screens as well as a budget to make the experience a quality one for constituents. This could include portals maintained on a web page or other technological advancements for the sole purpose of transparency to the public.

STANDING COMMITTEE

Finally, the Committee believes that a standing committee on ethical conduct should be created by the Board in an on-going effort to encourage compliance with the ethical conduct expected of Commissioners and administrative personnel. The standing committee on ethical conduct should be made known to the public, and members of the public who are aware of a potential violation of the ethical code should be encouraged to contact the standing committee via a public portal implemented by the Board (e.g., ombudsman/whistleblower roadmap/third-party entity for anonymity, etc.).

The Committee further acknowledges that a code of ethical conduct is more than a collection of words or a signed statement. "Moral integrity is a standard to which we are called and part of the foundation of our community. These fundamental rules define behavior, are accepted, and willingly followed. Properly adhered to, our values contribute positively to long-term excellence."⁷

CLOSING

The Committee believes these potential improvements would help discourage the recurrence of the aforementioned or similar events while, at the same time, improving public confidence in government and, particularly, in Monroe County government. Finally, the Committee notes that this report is not intended to be all inclusive. Further exploration and

⁶ Board member insurability may be outside a Code of Ethical Conduct, but the committee stresses its importance.

⁷ Everybody Wants To Go To Heaven, 6 Steps to Organizational Excellence, P.J. McDonnell, Sunrise Publishing, 2002, 35-37.

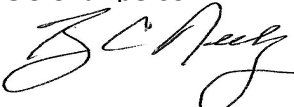
development of the principles, guidelines, and ideas identified above should be undertaken in order to create and maintain the highest and most up-to-date ethical standards available.

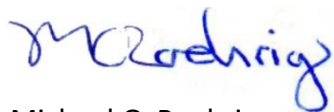
“Mistakes will happen – and it is in the best interest of those involved that corrective action be taken immediately...when they are first detected...”⁸ The Committee believes corrective action is necessary.

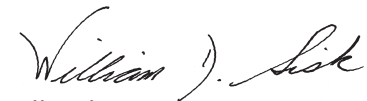
Respectfully submitted,
Members of the *Ad Hoc* Committee on Ethics, Transparency, and Common Sense


Commissioner Dave Vensel
Committee Chairperson


Commissioner Randy Richardville
BOC Chairperson


Bob Neely
Monroe County Citizen Representative


Michael G. Roehrig
Retired Monroe County Prosecuting Attorney


Bill Sisk
Former Commissioner and former BOC Chairperson

⁸ Ibid., 47-48.

LAW OFFICES OF
LENNARD, GRAHAM & GOLDSMITH
A PROFESSIONAL LIMITED LIABILITY COMPANY
222 WASHINGTON STREET
MONROE, MICHIGAN 48161-2146

W. THOMAS GRAHAM
PHILIP D. GOLDSMITH
MARTIN J. KAMPRATH

TELEPHONE
(734) 242-9500
FACSIMILE
(734) 242-9509
WEBSITE
www.lggattys.com

October 31, 2024

Chairman Randy Richardville
Monroe County Board of Commissioners
Monroe County Courthouse
125 East Second Street
Monroe, MI 48161

RE: Legal Opinion Regarding Automatic Vacancies
of Public Offices, Specifically the Elected Office of County Commissioner

Dear Chairman Richardville:

You have asked me to provide a final legal opinion regarding the consequences of Mr. Mark Brant's conviction of a federal felony offense, as said conviction relates to his elected office as a Monroe County Commissioner. The general background concerning Mr. Brant's conviction is succinctly stated, as follows. On September 19, 2024, news circulated that Mr. Brant had previously entered a guilty plea on March 20, 2024, in the United States District Court for the Northern District of Ohio to one count of maintaining a drug-involved premises, a violation of 21 United States Code §856(a)(2), which is a federal felony punishable by imprisonment in a federal prison. Federal records reveal that on September 11, 2024, Mr. Brant was sentenced to a prison term of eighteen months. Mr. Brant's prison term will commence as directed by federal authorities.

When the news regarding Mr. Brant's guilty plea and sentencing became known, questions immediately arose regarding whether legal authority existed to remove Mr. Brant from office as an elected County Commissioner, and with whom that legal authority resided. It was with the information received on or about September 19, 2024, that I began to research the legal consequences of Mr. Brant's conviction of a federal felony resulting in a prison sentence, as it related to his elected office as a Monroe County Commissioner. Following, are the results of my research and my legal opinion on the issues presented.

The Governor of the State of Michigan has the authority to remove certain County officers from elected office under certain conditions pursuant to MCL §168.207, which is part of the body of law commonly referred to as the Michigan Election Law. MCL §168.207 states:

The governor may remove any and all county officers named in section 200 of this chapter when he shall be satisfied from sufficient evidence submitted to him, as hereinafter provided, that such officer has been guilty of official misconduct, or of willful neglect of duty, or of extortion, or habitual drunkenness, or has been convicted of being drunk, or whenever it shall appear by a certified copy of the judgment of a court of record of this state that such officer, after his election or appointment, shall have been convicted of a felony; but the governor shall take no action upon any such charges made to him against any such officer until the same shall have been exhibited to him in writing, verified by the affidavit of the party making them, that he believes the charges to be true . . .
MCL §168.207 (emphasis supplied)

MCL §168.207 restricts the Governor's authority to remove only those County officers named in MCL §168.200(1), which identifies the following County officers:

(1) A county clerk, a county treasurer, a register of deeds, a prosecuting attorney, a sheriff, a drain commissioner, and a surveyor . . .

MCL §168.200(1) clearly does not include "county commissioner" as a listed county office subject to the Governor's powers under MCL §168.207. The legislature did not intend to make county commissioners subject to the Governor's powers, otherwise, the legislature would not have excluded "county commissioner" from the named county officers in MCL §168.200(1). This is consistent with other sections in Michigan Election Law, such as MCL §168.206, which provides for the vacancy of county offices only in the office of county clerk, county treasurer, register of deeds, prosecuting attorney, sheriff, drain commissioner, surveyor, or coroner. MCL §168.206 provides that:

The office of county clerk, county treasurer, register of deeds, prosecuting attorney, sheriff, drain commissioner, surveyor or coroner in any county in this state shall become vacant upon the happening of any of the following events: Death of the incumbent; his resignation; his removal from office for cause; his ceasing to be a resident of the county in which his office is located; his conviction of an infamous crime or an offense involving the violation of his oath of office; the decision of a competent tribunal declaring his election or appointment void; his refusal or neglect to take and subscribe to the constitutional oath of office and deposit the same in the manner and within the time prescribed by law; or his refusal or neglect to give bond in the amount and manner and within the time prescribed by law.

Moreover, Public Act 156 of 1851, which defines the powers and duties of county boards of commissioners and confers upon county boards of commissioners local, administrative, and legislative powers, and provides penalties for the violations of the provisions of the Act, provides no procedure for the removal of a county commissioner. Likewise, Public Act 261 of 1966, which does address vacancy in office of a county commissioner, provides no procedure for the removal of a county commissioner.

I next reviewed the revised statutes of 1846, Public Act 172 of 1851, cited as MCL §201.3, which states:

Every office shall become vacant, on the happening of any of the following events, before the expiration of the term of such office:

1. The death of the incumbent;
2. His resignation;
3. His removal from office;
4. His ceasing to be an inhabitant of this state; or, if the office be local, of the district, county, township, city, or village, for which he shall have been appointed, or within which the duties of his office are required to be discharged;
5. His conviction of any infamous crime, or of any offense involving a violation of his oath of office;
6. The decision of a competent tribunal, declaring void his appointment, or,
7. His refusal or neglect to take his oath of office, or to give, or renew any official bond, or to deposit such oath, or bond, in the manner and within the time prescribed by law. MCL§201.3 (Emphasis supplied)

Although MCL §201.3 does not specifically name the elected office of county commissioner, Michigan Appellate Courts have applied said statute to situations involving county commissioners. In Wayne County Republican Committee v. Wayne County Bd. Of Commissioners, 70 Mich. App. 620; 247 NW2d 571 (1976), the Michigan Court of Appeals declared that three (3) commissioners did not hold title to their offices in violation of MCL §46.412, because a special election was not called within a reasonable time as required by statute. The Michigan Court of Appeals in determining the removal of those commissioners from office based upon a vacancy created by operation of law relied on the Michigan Supreme Court decision in Attorney General ex rel. Cook v. Burhans, 304 Mich. 108; 7 NW2d 370 (1942), which relied on MCL §201.3(6). Burhans, supra, 304 Mich. At 111; 7 NW2d at 371. Accordingly, Burhans and Wayne County Bd. of Commissioners demonstrates legal precedent for the application of MCL §201.3 to declare vacancies in the office of county commissioners in Michigan.

MCL §201.3(5) states that “every office shall become vacant, on the happening of any of the following events, before the expiration of the term of such office: (5) His conviction of any infamous crime, or of any offense involving a violation of his oath of office.” To determine the applicability of MCL §201.3(5) to Mr. Brant’s federal felony conviction, I reviewed the Michigan Supreme Court decision in Attorney General ex rel. O’Hara v. Montgomery, 275 Mich 504; 267 NW 550 (1936), wherein it is stated:

Whether a crime is infamous or not is not determined by the nature of the offense (2 Bouvier’s Law Dict. [Rawle’s 3rd Rev.], p. 1554), but by the consequences to the individual by the punishment prescribed for such offense. Butler v. Wentworth, 84 Me. 25, 24 A. 456, 17 L.R.A. 764. Crimes subject to infamous punishments are infamous crimes, and the term “infamous crime” means any crime punishable by imprisonment in the State prison.

Although Mr. Brant was not convicted of a crime punishable by imprisonment in the State prison, the Michigan Supreme Court stated in the following citation that “the reason for the rule applies equally to one convicted under the federal law and under the state law”.

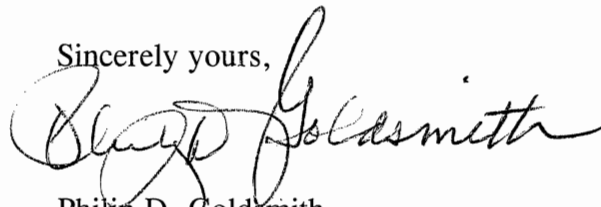
The Michigan Supreme Court further stated in Attorney General v. Montgomery, *supra*, 275 Mich. 504, 513; 267 NW 550, as follows:

The reason for the enactment of Act No. 172, Laws of Extra Session of 1851 (Comp. Laws 1929, §3350), providing that every office shall become vacant upon the conviction of the incumbent of any infamous crime is well stated in State ex rel. Anderson v. Fousek, 91 Mont. 448, 8 P. (2d) 791, 84 A.L.R. 303, where it was held the underlying principle is that the security of government depends upon respect for laws and the confidence of the people in public officers. The Legislature has declared, in effect, that that confidence cannot extend to an officer convicted of a felony. State ex rel. Blake v. Levi, 109 W.Va. 277, 153 S.E. 587. Nor can the people generally have proper respect for laws if their officers treat the laws with indifference. The reason for the rule applies equally to one convicted under the federal law and under the state law. Act No. 172, Laws of Extra Session of 1851 (Comp. Laws 1929, §3350), does not say an officer may be removed from office. It does not provide that somebody must declare a vacancy therein exists. It establishes a legislative rule, a declaration that every office shall become vacant before the expiration of the term of such office upon the conviction of the incumbent of any infamous crime. When the incumbent of the office during the term thereof is convicted of any infamous crime, his office thereby becomes vacant.

Based upon the foregoing authority, it is my legal opinion that MCL §201.3, which addresses the creation of vacancies in office, applies to the elected office of County Commissioner, as discussed by the Michigan Court of Appeals in Wayne County Republican Committee v. Wayne County Bd. Of Commissioners, 70 Mich. App. 620; 247 NW2d 571 (1976) and Attorney General ex rel. Cook v. Burhans, 304 Mich. 108; 7 NW2d 370 (1942). It is further my legal opinion that Mr. Brant's conviction of the federal felony of maintaining a drug-involved premises in violation of 21 United States Code §856(a)(2) constitutes the conviction of an infamous crime, as held by the Michigan Supreme Court in Attorney General ex rel. O'Hara v. Montgomery, 275 Mich 504; 267 NW 550 (1936). Accordingly, the elected office of County Commissioner occupied by Mr. Brant became vacant upon his conviction of the federal felony. Mr. Brant's federal prosecution was fully adjudicated on September 11, 2024, when he was sentenced to serve eighteen months in a federal prison.

In addition to the foregoing opinion, it is important to recognize that the Michigan Court of Appeals in its decision in Wayne County Republican Committee v. Wayne County Bd. Of Commissioners, 70 Mich. App. 620; 247 NW2d 571 (1976) held, "We do note that there are no allegations of improprieties and no indication that any of the commissioners are not faithfully performing their duties. Therefore, we also rule the appointees have not affected the legality of the board's actions during the time that the appointees were improperly sitting on the board. Wattles, ex rel. Johnson v Upjohn, 211 Mich. 514, 539; 179 N.W.335, 343 (1920)". Although Mr. Brant's conduct and resulting felony conviction has brought disrepute upon himself and the County of Monroe, it appears that his criminal enterprise had no connection to the performance of his duties as a Monroe County Commissioner. If this is accurate, the Court of Appeals holding in Wayne County Republican Committee v. Wayne County Bd. Of Commissioners, supra, 70 Mich. App. 620; 247 NW2d 571 (1976) regarding the legality of the board's actions subsequent to the vacation of Mr. Brant's office applies equally to the current situation.

Please do not hesitate to contact me if you have any questions whatsoever regarding this legal opinion.

Sincerely yours,

Philip D. Goldsmith

PDG/blg

November 25, 2024

Mr. Randy Richardville, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Request to Submit Application for Marijuana Operation and Oversight Grant

Dear Chairman Richardville and Commissioners:

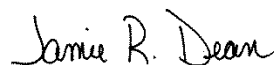
The Monroe County Public Health Department is requesting your approval to apply for and accept a grant from the Michigan Department of Licensing and Regulatory Affairs for funding a public education program. The program would provide for education, communication, and outreach to inform Monroe County citizens and increase personal, community and child safety related to marijuana use, misuse and storage and handling.

Areas of specific concern to be addressed in the education program include accidental consumption by minors and the intentional consumption of marijuana by teenagers. The target audiences will be provided with factual information along with practical advice to help reduce adverse incidents among minors in our community. The Monroe County Public Health Department is best structured to incorporate this educational outreach within our existing health education programming as was done with the grant the last five years.

Monroe County is eligible to receive \$53,768 providing the application is submitted by January 1, 2025. There is no matching grant amount for the program.

Thank you in advance for your support of this public health education program for our community.

Sincerely,



Jamie R. Dean, B.S., M.S.Ed.
Health Officer/Director
Monroe County Health Department



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

November 27, 2024

Dear Counties:

The Cannabis Regulatory Agency (CRA) is preparing to administer the 2025 Marijuana Operation and Oversight Grant program for Michigan counties. These grants will only be approved for education, and outreach regarding the Michigan Medical Marijuana Act and the Michigan Regulation and Taxation of Marijuana Act. Grants provided under this section must not be used for law enforcement purposes. Attached to this letter is a grant application and list of funds available for each county in the State of Michigan. Please read the application carefully as there have been a few changes:

Reports will be due on:

July 15, 2025

- Financial Status Report with reimbursement requests for all spending between January 1 – June 30, 2025.
 - A Financial Status Report must be submitted even if there are no expenditures for the January 1- June 30, 2025 period.
- Performance Report for January 1 – June 30, 2025.

September 15, 2025

- Second Financial Status Report with reimbursement requests for all spending after June 30, 2025. Each county must stop spending as early as it takes to meet the final submission date of September 15, 2025 due date.
- Performance Report for July 1 – September 15, 2025.
- Final Report is due.

If your county is interested in participating for Fiscal Year 2025, a completed application must be submitted electronically, no later than December 31, 2024 at 11:59pm. Early submission of applications is welcomed!

If you have any questions regarding the grant, please contact the CRA at CRA-MOOG@michigan.gov for assistance.

Sincerely,

David Harns, Manager
Public Relations Section
Cannabis Regulatory Agency

Department of Licensing and Regulatory Affairs
Cannabis Regulatory Agency
2025

Marihuana Operation and Oversight Grants for Counties

The total amount per county is based on the number of MMMP Registry Cards Issued
New/Renewal pursuant to 2024 PA 121 (Article 10, Section 901)

County	Application	Renewal	Total	Grant Funds Available
Alcona	52	34	86	\$7,070
Alger	130	25	155	\$12,743
Allegan	538	250	788	\$64,785
Alpena	133	56	189	\$15,539
Antrim	143	67	210	\$17,265
Arenac	94	43	137	\$11,263
Baraga	35	15	50	\$4,111
Barry	204	66	270	\$22,198
Bay	524	198	722	\$59,359
Benzie	114	59	173	\$14,223
Berrien	408	164	572	\$47,027
Branch	121	119	240	\$19,731
Calhoun	238	77	315	\$25,898
Cass	119	60	179	\$14,716
Charlevoix	55	17	72	\$5,919
Cheboygan	97	42	139	\$11,428
Chippewa	121	26	147	\$12,086
Clare	182	84	266	\$21,869
Clinton	329	134	463	\$38,065
Crawford	127	58	185	\$15,210
Delta	97	35	132	\$10,852
Dickinson	51	19	70	\$5,755
Eaton	332	116	448	\$36,832
Emmet	17	7	24	\$1,973
Genesee	1189	367	1556	\$127,925
Gladwin	3	1	4	\$329
Gogebic	43	16	59	\$4,851
Grand Traverse	149	66	215	\$17,676
Gratiot	29	15	44	\$3,617
Hillsdale	74	61	135	\$11,099
Houghton	42	16	58	\$4,768
Huron	83	26	109	\$8,961
Ingham	284	94	378	\$31,077
Ionia	34	13	47	\$3,864
Iosco	5	8	13	\$1,069
Iron	19	4	23	\$1,891
Isabella	66	24	90	\$7,399
Jackson	530	269	799	\$65,689
Kalamazoo	284	117	401	\$32,968
Kalkaska	39	9	48	\$3,946
Kent	1001	285	1286	\$105,728
Keweenaw	28	11	39	\$3,206
Lake	25	7	32	\$2,631
Lapeer	298	165	463	\$38,065
Leelanau	109	51	160	\$13,154
Lenawee	215	173	388	\$31,899
Livingston	421	208	629	\$51,713
Luce	9	6	15	\$1,233
Mackinac	39	17	56	\$4,604
Macomb	2428	984	3412	\$280,515
Manistee	47	25	72	\$5,919

County	Application	Renewal	Total	Grant Funds Available
Marquette	56	18	74	\$6,084
Mason	37	16	53	\$4,357
Mecosta	25	14	39	\$3,206
Menominee	50	25	75	\$6,166
Midland	281	92	373	\$30,666
Missaukee	31	5	36	\$2,960
Monroe	465	189	654	\$53,768
Montcalm	234	164	398	\$32,721
Montmorency	11	11	22	\$1,809
Muskegon	340	108	448	\$36,832
Newaygo	170	77	247	\$20,307
Oakland	3432	1823	5255	\$432,036
Oceana	93	43	136	\$11,181
Ogemaw	37	42	79	\$6,495
Ontonagon	11	4	15	\$1,233
Osceola	29	16	45	\$3,700
Oscoda	35	15	50	\$4,111
Otsego	14	4	18	\$1,480
Ottawa	380	158	538	\$44,231
Presque Isle	7	11	18	\$1,480
Roscommon	59	41	100	\$8,221
Saginaw	346	143	489	\$40,203
Saint Clair	417	180	597	\$49,082
Saint Joseph	73	30	103	\$8,468
Sanilac	94	35	129	\$10,606
Schoolcraft	6	1	7	\$576
Shiawassee	224	95	319	\$26,226
Tuscola	360	140	500	\$41,107
Van Buren	138	63	201	\$16,525
Washtenaw	1180	636	1816	\$149,301
Wayne	4699	2149	6848	\$563,004
Wexford	186	59	245	\$20,143
TOTAL	25,274	11,216	36,490	\$3,000,000



MONROE COUNTY

HUMAN RESOURCES DEPARTMENT

125 East Second Street · Monroe, Michigan 48161- 2110

Telephone (734) 240-7295 · Fax (734) 240-7266 · Toll Free (888) 354-5500 Ext 7295

Sarah A. Boden

Human Resources Coordinator

Telephone (734) 240-7253

Confidential Fax

(734) 240-7276

Sierra Masson

Human Resources Assistant

Telephone (734) 240-7301

Confidential Fax

(734) 240-7302

Jeff McBee
Human Resources Director
Telephone (734) 240-7251
Confidential Fax
(734) 240-7299

December 10, 2024

Mr. Randy Richardville, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Ratification of the Public Health Nurses Collective Bargaining Agreement

Dear Chairman Richardville and Board Members:

Attached you will find a summary outlining the highlights of contractual changes negotiated into the Public Health Nurses Collective Bargaining Agreement. The Agreement is between the County of Monroe and the Technical, Professional & Officeworkers Association of Michigan (TPOAM).

This new collective bargaining agreement replaces the former agreement that expires on December 31, 2024. The new agreement is for a period of three (3) years, expiring December 31, 2027. Our goal in negotiating this and all other contracts was to enhance our ability to recruit and retain a qualified County workforce while staying within our available resources. With this agreement, we have accomplished this goal.

Accordingly, the negotiating team recommends the Board of Commissioners to approve the Tentative Agreement.

Sincerely,

Jeff McBee
Human Resources Director

**County of Monroe and the Technical, Professional & Officeworkers
Association of Michigan**

Public Health Nurses

Highlights of Contractual Changes

Duration of Contract: 3 Year Agreement – January 1, 2025 through December 31, 2027.

Compensation:

- Base Wages:
 - January 1, 2025 3.0% BWA
 - January 1, 2026 3.0% BWA
 - January 1, 2027 3.0% BWA
- Wage Schedule:
 - Adjust the current schedule from a 9 step wage scale (1 step for each 12 months of continuous service) to a 6 step wage scale.
- Retention Payments:
 - Provide each member of the group, retention lump-sum payments (not added to base salary) paid annually based on the following years of credited service:

1 through 8 years of service	\$1,000
9 through 14 years of service	\$1,500
15 or more years of service	\$2,000

Retirement Benefits:

- DC Retirement Plan:
 - 2025- Mandatory employee contribution of 5% with a County contribution of 8%
 - 2026- Mandatory employee contribution of 5% with a County contribution of 9%
 - 2027- Mandatory employee contribution of 5% with a County contribution of 9%

Retiree Health Care Benefits:

- Health Care Savings Account
 - 2025- Mandatory employee contribution of 3% with a County contribution of 3%
 - 2026- Mandatory employee contribution of 3% with a County contribution of 4%
 - 2026- Mandatory employee contribution of 3% with a County contribution of 4%

Leave Time:

- Condensed vacation accrual to allow for increased time earned in a shorter period
- Changed “Funeral Leave” to “Bereavement Leave”

Holidays:

- Add Juneteenth holiday
- Provide a one-time \$375 lump-sum payment in 2025 for each Juneteenth holiday worked or other leave time was used for the holiday in 2022, 2023, and 2024

Health Care Benefits:

- Maintained current benefits and cost-sharing
- Changed coverage to start on employee’s 30th day of continuous employment



MONROE COUNTY

HUMAN RESOURCES DEPARTMENT

125 East Second Street · Monroe, Michigan 48161- 2110

Telephone (734) 240-7295 · Fax (734) 240-7266 · Toll Free (888) 354-5500 Ext 7295

Jeff McBee

Human Resources Director

Telephone (734) 240-7251

Confidential Fax

(734) 240-7299

Sarah A. Boden

Human Resources Coordinator

Telephone (734) 240-7253

Confidential Fax

(734) 240-7276

Sierra Masson

Human Resources Assistant

Telephone (734) 240-7301

Confidential Fax

(734) 240-7302

December 11, 2024

Mr. Randy Richardville, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Ratification of the TPOAM- Family Court Collective Bargaining Agreement

Dear Chairman Richardville and Board Members:

Attached you will find a summary outlining the highlights of contractual changes negotiated into the 38th Circuit Court- Family Division (Family Court) Collective Bargaining Agreement. The Agreement is between the County of Monroe, the 38th Circuit Court- Family Division, and the Technical, Professional & Officeworkers of Michigan (TPOAM).

This new collective bargaining agreement replaces the former agreement that expires on December 31, 2024. The new agreement is for a period of two (2) years, expiring December 31, 2026. Our goal in negotiating this and all other contracts was to enhance our ability to recruit and retain a qualified County workforce while staying within our available resources. With this agreement, we have accomplished this goal.

Accordingly, the negotiating team recommends the Board of Commissioners to approve the Tentative Agreement.

Sincerely,

Jeff McBee

Human Resources Director

**County of Monroe, the Monroe County 38th Judicial Circuit Court-Family
Division, and the Technical, Professional & Officeworkers Association of
Michigan (TPOAM)**

Family Court

Highlights of Contractual Changes

Duration of Contract: 2 Year Agreement – January 1, 2025 through December 31, 2026.

Compensation:

- Base Wages:
 - January 1, 2025 3.0% BWA
 - January 1, 2026 3.0% BWA
- Wage Schedule:
 - Adjust the current schedule from a 9 step wage scale (1 step for each 12 months of continuous service) to a 6 step wage scale.
- Retention Payments:
 - Provide each member of the group, retention lump-sum payments (not added to base salary) paid annually based on the following years of credited service:

1 through 8 years of service	\$1,000
9 through 14 years of service	\$1,500
15 or more years of service	\$2,000

Retirement Benefits:

- DC Retirement Plan:
 - 2025- Mandatory employee contribution of 5% with a County contribution of 8%
 - 2026- Mandatory employee contribution of 5% with a County contribution of 9%

Retiree Health Care Benefits:

- Health Care Savings Account
 - 2025- Mandatory employee contribution of 3% with a County contribution of 3%
 - 2026- Mandatory employee contribution of 3% with a County contribution of 4%

Leave Time:

- Condensed vacation accrual to allow for increased time earned in a shorter period
- Changed “Funeral Leave” to “Bereavement Leave”

Holidays:

- Add Juneteenth holiday

Health Care Benefits:

- Maintained current benefits and cost-sharing
- Changed coverage to start on employee's 30th day of continuous employment



MONROE COUNTY

HUMAN RESOURCES DEPARTMENT

125 East Second Street · Monroe, Michigan 48161- 2110

Telephone (734) 240-7295 · Fax (734) 240-7266 · Toll Free (888) 354-5500 Ext 7295

Jeff McBee
Human Resources Director
Telephone (734) 240-7251
Confidential Fax
(734) 240-7299

Sarah A. Boden
Human Resources Coordinator
Telephone (734) 240-7253
Confidential Fax
(734) 240-7276

Sierra Masson
Human Resources Assistant
Telephone (734) 240-7301
Confidential Fax
(734) 240-7302

December 10, 2024

Mr. Randy Richardville, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Ratification of the Police Officers Association of Michigan (911 Dispatchers) Collective Bargaining Agreement

Dear Chairman Richardville and Board Members:

Attached you will find a summary outlining the highlights of contractual changes negotiated into the 911 Dispatchers Collective Bargaining Agreement. The Agreement is between the County of Monroe, the Monroe County 9-1-1 District Board and the Police Officers Association of Michigan (911 Dispatchers).

This new collective bargaining agreement replaces the former agreement that expires on December 31, 2024. The new agreement is for a period of three (3) years, expiring December 31, 2027. Our goal in negotiating this and all other contracts was to enhance our ability to recruit and retain a qualified County workforce while staying within our available resources. With this agreement, we have accomplished this goal.

Accordingly, the negotiating team recommends the Board of Commissioners to approve the Tentative Agreement.

Sincerely,

Jeff McBee
Human Resources Director

**County of Monroe, the Monroe County 9-1-1 District Board, and the Police
Officers Association of Michigan**

911 Dispatchers

Highlights of Contractual Changes

Duration of Contract: 3 Year Agreement – January 1, 2025 through December 31, 2027.

Compensation:

- Base Wages:
 - January 1, 2025 3.0% BWA
 - January 1, 2026 3.0% BWA
 - January 1, 2027 3.0% BWA
- Wage Schedule:
 - Adjust the current schedule from a 9 step wage scale (1 step for each 12 months of continuous service) to a 6 step wage scale.
- Retention Payments:
 - Provide each member of the group, retention lump-sum payments (not added to base salary) paid annually based on the following years of credited service:

1 through 8 years of service	\$1,000
9 through 14 years of service	\$1,500
15 or more years of service	\$2,000

Retirement Benefits:

- DC Retirement Plan:
 - 2025- Mandatory employee contribution of 5% with a County contribution of 8%
 - 2026- Mandatory employee contribution of 5% with a County contribution of 9%
 - 2027- Mandatory employee contribution of 5% with a County contribution of 9%

Retiree Health Care Benefits:

- Health Care Savings Account
 - 2025- Mandatory employee contribution of 3% with a County contribution of 3%
 - 2026- Mandatory employee contribution of 3% with a County contribution of 4%
 - 2026- Mandatory employee contribution of 3% with a County contribution of 4%

Leave Time:

- Condensed vacation accrual to allow for increased time earned in a shorter period
- Changed “Funeral Leave” to “Bereavement Leave”

Holidays:

- Add Juneteenth holiday
- Provide a one-time \$375 lump-sum payment in 2025 for each Juneteenth holiday worked or other leave time was used for the holiday in 2022, 2023, and 2024

Health Care Benefits:

- Maintained current benefits and cost-sharing
- Changed coverage to start on employee’s 30th day of continuous employment



MONROE COUNTY

FINANCE DEPARTMENT

125 East Second Street · Monroe, Michigan 48161-2197

Telephone: (734) 240-7250 · Fax (734) 240-7266

December 10, 2024

Mr. Randy Richardville, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Monroe County Local Unit Contract for Supplemental Law Enforcement

Dear Chairman Richardville and Commissioners:

The County and Sheriff's Office have existing contracts to provide supplemental law enforcement services through the assignment of Deputy Sheriffs to local school districts. These agreements have been in place for many years and provide that the cost sharing of each Sheriff Deputy is split between the school district and the County at 66.6% / 33.4%, respectively.

Through dialogue between Sheriff Goodnough, Bedford Public Schools, Bedford Township and our office, an agreement was reached to expand the number of Sheriff Deputies assigned to this contract. Bedford Public Schools will increase from two (2) to four (4) Sheriff Deputies. Currently, recruiting and staffing of the positions under the contract is underway. Once two (2) deputies are hired, trained and ready for assignment, he/she will be placed in the respective contract unit. All Deputies are assigned to 8 hours shifts (40 Hours) with the requisite cost as noted above shared based on the allocated amount between the local unit and County. With these positions included, the number of funded Deputy Sheriffs is 81.

We are recommending the Board act as follows:

1. Authorize the Chairman to execute the enclosed agreement on behalf of the County with Bedford Public Schools.
2. Authorize the Administrator/Chief Financial Officer to effect the requisite budget amendment to fund the County's 33.4% cost sharing under each agreement based on the starting date when each Deputy Sheriff is assigned to the respective local unit.

Note: The cost sharing will be based on the total cost of the Deputy Sheriff who is assigned to the contract. The cost share will be for a minimum amount of \$89,987.35 to a maximum of \$176,373.14 based on 2025 costs.

If you have any questions regarding this matter, please let me know. Sheriff Goodnough and I will be in attendance at your meeting to discuss this matter as may be needed.

Sincerely,

A handwritten signature in blue ink that reads "Michael Bosanac".

Michael Bosanac
Administrator/Chief Financial Officer

cc. Sheriff Goodnough, Monroe County Sheriff

AMENDEMENT
School Liaison Agreement
Bedford Public Schools and County of Monroe and Monroe County
Sheriff

This Amendment, effective December 17, 2024 is made to the existing agreement entered into in 2018 between the parties to provide for clarity and understanding of the terms and conditions beyond what is provided in the agreement.

This 2024 Amendment provides for an Exhibit A that shall list the number of Sheriff Deputies who are serving Bedford Public Schools and upon which the County will invoice Bedford Public Schools.

All references in the Agreement to the number of Deputy Sheriffs serving Bedford Public Schools in the School Resource Program and for liaison and various school functions are voided and Exhibit A shall control the intent of the parties as to the number of Sheriff Deputies provided to Bedford Public Schools,

No other terms, provisions or language in the existing Agreement are modified by execution of this Amendment between the parties except that is Amendment shall supersede the existing Amendment.

In WITNESS WHEREOF, the School District, the County of Monroe and the Sheriff of Monroe County have executed this Amendment to the Agreement.

Bedford Public Schools

Dr. Carl Shultz, Superintendent	Date
---------------------------------	------

Lisa Beins-McCaig, President	Date
------------------------------	------

Griffin Kirsch, Secretary	Date
---------------------------	------

The County of Monroe

Randy Richardville, Chairman Board of Commissioners	Date
---	------

Annamarie Osment, County Clerk	Date
--------------------------------	------

Troy Goodnough, Sheriff	Date
-------------------------	------

School Liaison Agreement
Bedford Public Schools and County of Monroe and Monroe County Sheriff

Exhibit A

Effective December 17, 2024 and until changed by written agreement by the parties, the number of Deputy Sheriffs provided under this Agreement shall be:

Four (4) Deputy Sheriffs

COUNTY OF MONROE, MICHIGAN

**RESOLUTION TO ESTABLISH
COMPENSATION FOR 2025, 2026, 2027, 2028 AND BEYOND UNTIL CHANGED
FOR ELECTED COUNTY BOARD OF COMMISSIONERS**

I. STATEMENTS IN SUPPORT OF RESOLUTION

THE MONROE COUNTY BOARD OF COMMISSIONERS, COUNTY OF MONROE,
STATE OF MICHIGAN, STATES:

WHEREAS, pursuant to Michigan law, and without an officer's compensation commission being in existence, the County Board of Commissioners is required by law to set the compensation for the elected non-judicial County officials; and

WHEREAS, the County Board of Commissioners wishes to establish the compensation for County Commissioners in 2024, to be effective January 1, 2025 and for the period through December 31, 2028, and for the remainder of any term, and for any time beyond the term, until changed by action of the County Board of Commissioners.

II. RESOLUTION

NOW THEREFORE, the County Board of Commissioners of the County of Monroe, hereby resolves as follows:

RESOLVED, that pursuant to Michigan law, the County Board of Commissioners hereby establishes base salaries for elected County Commissioners for the year 2025 commencing on January 1, 2025 and continuing through December 31, 2028 as follows:

2025 Salaries of elected County Commissioners shall be increased 3% and be as follows:

Board of Commissioners Chairman:	<u>\$ 18,166</u>
Board of Commissioners Vice-Chairman:	<u>\$ 16,132</u>
Board of Commissioners Members:	<u>\$ 14,533</u>

2026 Salaries of elected County Commissioners shall be increased 3% and be as follows:

Board of Commissioners Chairman:	<u>\$ 18,711</u>
Board of Commissioners Vice-Chairman:	<u>\$ 16,616</u>
Board of Commissioners Members:	<u>\$ 14,969</u>

2027 Salaries of elected County Commissioners shall be increased 3% and be as follows:

Board of Commissioners Chairman:	<u>\$ 19,272</u>
Board of Commissioners Vice-Chairman:	<u>\$ 17,114</u>
Board of Commissioners Members:	<u>\$ 15,418</u>

2028 Salaries of elected County Commissioners shall be increased 2% and be as follows:

Board of Commissioners Chairman: \$ 19,657
Board of Commissioners Vice-Chairman: \$ 17,456
Board of Commissioners Members: \$ 15,726

RESOLVED, that the County Board of Commissioners reserves the right in the future to increase the base salaries for the County Commissioners stated above, or to keep the base salaries the same for the remainder of the current terms.

RESOLVED, that if the County Board of Commissioners takes no action in the future, the base salaries for County Commissioners stated above, shall remain as established for 2028.

This Resolution was adopted by the Monroe County Board of Commissioners at a regular meeting of the Monroe County Board of Commissioners held at the Monroe County Board Chambers, Monroe County Courthouse, Monroe County, Michigan, by a vote of a majority of the membership of the County Board of Commissioners on the 17th day of December 2024.

This Resolution was offered by Commissioner _____, and supported by Commissioner _____.

A roll call vote was taken and this Resolution was passed/not passed by a vote of: ____.

Those Commissioners voting in favor: _____

Those Commissioners voting against: _____

Those Commissioners who abstained were as follows: _____

The Resolution was declared adopted.

Randy Richardville, Chairman
Monroe County Board of Commissioners

ATTEST:

Annamarie Osment, Monroe County Clerk

Board of Commissioners Compensation Comparison December 2024

Wages - Board of Commissioners					Benefits (As of 2020- Study)		
County	Rank	Chairperson	Vice-Chairperson	Member	Health	Defined Contribution	Defined Benefit
Allegan	1	\$27,518.92	\$26,769.08	\$26,018.98	Yes	Yes (7%)	No
Muskegon	2	\$23,570.15	\$20,947.86	\$20,947.86	Yes	No	Yes
St. Clair*	3	\$24,860.00	\$21,398.00	\$19,319.00	Yes	Yes 8%	Yes (Closed for new)
Livingston	4	\$19,000.00	\$17,000.00	\$16,000.00	Yes	No	No
Calhoun	5	\$18,398.09	\$16,003.33	\$14,986.89	No	No	No
Monroe*	6	\$17,637.00	\$15,662.00	\$14,110.00	Yes	Yes	Yes (Closed for new)
Jackson*	7	\$16,040.00	\$13,836.00	\$13,004.00	No	No	No
Bay	8	\$13,419.00	\$13,219.00	\$12,419.00	Yes	No	Yes
Ingham*	9	\$18,492.00	\$13,482.00	\$12,360.00	Yes	No	No
Lenawee	10	\$13,500.00	\$12,000.00	\$12,000.00	Yes	Yes (5%)	No
Eaton	11	\$8,977.44	\$8,123.00	\$7,743.00	No	No	Yes (may opt)
Comparison of Annual Wages					Health Care & Retirement Benefits Offered		
Averages		\$18,310.24	\$16,221.84	\$15,355.34	8 Yes	DC Only/ DB Closed	4
					3 No	DB Offered	3
2025 Adjustment						No Retirment Offered	4
Monroe 3% BWA	6	\$18,166.00	\$16,132.00	\$14,533.00			
2026 Adjustment							
Monroe 3% BWA	5	\$18,711.00	\$16,616.00	\$14,969.00			
2027 Adjustment							
Monroe 3% BWA	3	\$19,272.00	\$17,114.00	\$15,418.00			
2028 Adjustment							
Monroe 2% BWA	3	\$19,657.00	\$17,456.00	\$15,726.00			
* 2024 Wages (2025 not yet adjusted)							



SPECIAL TRIBUTE
RECOGNIZING THE
KESTRELS
SAINT MARY
CATHOLIC CENTRAL
VARSITY VOLLEYBALL
TEAM



WHEREAS, on Friday, November 22, 2024, the Saint Mary Catholic Central Varsity Volleyball Team, the Kestrels, won their match against Cass City High School with a score of 3-1 in the Semifinals; and

WHEREAS, the next day, on November 23, 2024, SMCC Kestrels defeated Traverse City St. Francis in the Division 3 State Finals at the Kellogg Arena in Battle Creek for the state championship; and

WHEREAS, members of this State Championship Team include Stella Archer(6), Olivia Beaudrie(2), Jessica Costlow(12), Madeline Dettling(17), Ashley Flint(4), Julia Gramlich (16), Quinn Harrington(7), Adela Illes (1), Isabelle Morin(14), Brooke Mossburg(5), Felicity Mugler (10), McKenna Payne(11), Alexa Turner (3), Kiley Urbanski (15), Hailee Willis (8), and Jada Worrell (9); and

WHEREAS, special recognition is made for these student athletes who have dedicated themselves to the team's success on the court and in the classroom, as well as the Head Coach, Kim Windham, and Assistant Coach Randy Windham; and

WHEREAS, this victory is not only for the team members and coaches but also for the parents, fans, and all those involved in the Volleyball Program as well as the entire Saint Mary Catholic Central School Community; and

IN SPECIAL TRIBUTE, Therefore, this document is signed and dedicated on December 17, 2024 to recognize and applaud the 2024 Saint Mary Catholic Central Varsity Volleyball Team and its coaching staff for their outstanding accomplishments this season and for continuing to bring pride to the County of Monroe.

Special Tribute Offered by Chairman Randy Richardville

Special Tribute Supported by Commissioner Hoffman

Randy Richardville
Chairman
Representing District 5

J. Henry Lievens
Vice-Chairman
Representing District 9

Dawn A. Asper
Representing District 3

Jay Heinzerling
Representing District 4

David Vensel
Representing District 6

David F. Swartout
Representing District 7

Greg Moore, Jr.
Representing District 8

David C. Hoffman
Representing District 1



SPECIAL TRIBUTE

RECOGNIZING THE FLACONS

SAINT MARY CATHOLIC CENTRAL VARSITY FOOTBALL TEAM



WHEREAS, the Saint Mary Catholic Central High School Varsity Football Team, the Flacons, won their District Championship trophy after beating Clinton 51-30 on Friday, November 8, 2024; and

WHEREAS, on Saturday, November 23, 2024, during the Semifinals, the SMCC Falcons won their match against the Schoolcraft Eagles, with a score of 38-7; and

WHEREAS, members of this team include Ian Foster(2), Gavin Swartout(3), Paul Laboe(4), Andrew Beggs(6), Brady Decator(7), Brady Hines(8), Anthony Caladino(10), Jack Fox(11), Benjamin Carter(12), Eddie Keshen(14), Ben Martin(5), Cole Reinhardt(16), Blake Lechy(18), Landon Barron(19), Grant Hakeos(20), Drew Harris(22), Drew Ferreira(24), Lukas Linzell(26), Brock Cusino(28), Bret Stark(30), Griffin Worden(32), Tyler St. Pierre (34), Max Flint(40), Lucas Rafko(42), Joseph Arnaout-price(44), Tyler Bashaw(48) Trey Worrell(50), Samuel Frank'deroch(51), Jon-Marc LaVanway(52), Harrison Tyner(53), Will Craiger(54), Jack Starner(55), Christopher Clarke(56), Gabe Angove(60), Gavin Langton(64), Jonathan Geiger(65), Vince Harris(70), Grant Lewis(71), Jimmy Rostash(72), Tony Raymond(74), Macarios Barno(75), Brody West(80), Joel Treece(81), Brody DeLand(82), Blake Martin(84), Bennett Schafer(86), Michael Ritchie(88); and

WHEREAS, special recognition is made for these student athletes who have dedicated themselves to the team's success on the field and in the classroom, as well as the Head Coach Adam Kipf, and Assistant Coaches Bill Bacarella, Rob Hogg, Nick Calkins, Scott Hoffman, Brian Flint, Kyle McElvany, Nate Geiger, and Jason Reinhardt; and

WHEREAS, these victories are not only for the team members and coaches but also for the parents, fans, and all those involved in the Football Program as well as the entire Saint Mary Catholic Central School Community; and

IN SPECIAL TRIBUTE, Therefore, this document is signed and dedicated on December 17, 2024 to recognize and applaud the 2024 Saint Mary Catholic Central High School Varsity Football Team, the Flacons, and its coaching staff for their outstanding accomplishments this season and for continuing to bring pride to the County of Monroe.

Special Tribute Offered by Commissioner Hoffman

Special Tribute Supported by Chairman Randy Richardville

Randy Richardville
Chairman
Representing District

J. Henry Lievens
Vice-Chairman
Representing District 9

Dawn A. Asper
Representing District 3

Jay Heinzerling
Representing District 4

David Vensel
Representing District 6

David F. Swartout
Representing District 7

Greg Moore, Jr.
Representing District 8

David C. Hoffman
Representing District 1



SPECIAL TRIBUTE
 RECOGNIZING 8th
 GRADE
 CRUSADERS
 SAINT MARY
 CATHOLIC CENTRAL
 FOOTBALL TEAM AND
 COACHES



WHEREAS, in the Detroit Catholic Youth Organization Prep Bowl at Ford Field, 2024 8th Grade Saint Mary Catholic Central Football Team won their division with a score of 43-6 on October 26, 2024; and

WHEREAS, the 8th Grade Crusaders Football Team finished the 2024 season with an average of 44 points per game, outscored opponents 353-30, and a total of 13 different players scored touchdowns; and

WHEREAS, members of the 2024 8th Grade Crusaders Football Team include Hunter Barton(1), Daniel Laboe(2), Zeke Boggs(3), Bryce Bellino(4), Brady Rhinehardt(7), Kashton Leal(8), Beebs Burkmeier(11), Nick Ferreira(12), Jett Jones(17), Cole Toeppe(19), Max Turner(20), Brenton Carter(21), Grant Potcova(22), Matteo Rimanelli(23), Colton Marks(24), Corey Carmack(30), Cameron Martin(38), Joseph Cortese(46), Caleb Henry(55), Grayson Rule(57); and

WHEREAS, special recognition is made for these young student athletes who have dedicated themselves to the team's success on the field and in the classroom as well as the coaches, Head Coach Tom Potcova, and Assistant Coaches, Tom Boggs, Cliff Ferreira, Dave Henry, Brad Martin, and Mike Barton; and

WHEREAS, this victory is not only for the team members and coaches but also for parents, fans, and all those involved in the Football Program as well as the entire Saint Mary Catholic Central School Community; and

IN SPECIAL TRIBUTE, Therefore, this document is signed and dedicated on December 17, 2024 to recognize and applaud the 2024 8th Grade Saint Mary Catholic Central Football Team and its coaching staff for their outstanding accomplishments this season and for continuing to bring pride to the County of Monroe.

Special Tribute Offered by Chairman Randy Richardville

Special Tribute Supported by Commissioner Hoffman

Randy Richardville
 Chairman
 Representing District 5

J. Henry Lievens
 Vice-Chairman
 Representing District 9

Dawn A. Asper
 Representing District 3

Jay Heinzerling
 Representing District 4

David Vensel
 Representing District 6

David F. Swartout
 Representing District 7

Greg Moore, Jr.
 Representing District 8

David C. Hoffman
 Representing District 1