AGENDA
MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING

TUESDAY, MARCH 18, 2025 – 6:00 P.M.
125 EAST SECOND STREET
MONROE, MI 48161
(734) 240-7003

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE
Led by Commissioner Moore

IV. OPENING PRAYER

V. APPROVAL OF AGENDA

VI. APPROVAL OF MINUTES (03/04/2025 Regular Meeting)

VII. PUBLIC COMMENT

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION

IX. FINANCE MATTERS

1. Payment of the 03/19/2025 Accounts Payable Current Claims Report in the amount of $849,698.24.

2. Letter dated March 10, 2025 from Mr. Jesse Stanford, County Treasurer enclosing the 43rd Annual Report of monies on deposit in the Monroe County Probate Court Escheats Account.

3. Letter dated March 12, 2025 from Ms. Susan Maier, Director of Fiscal Services, submitting the audit engagement letter dated February 26, 2025 from independent public audit firm Rehmann, for professional services to be performed on the County audit for the fiscal year ended December 31, 2024.

X. CONSENT AGENDA

1. Approval of Non-Claims
   a. Check Register dated 03/07/2025 in the amount of $1,076,107.53
   b. Check Register dated 03/14/2025 in the amount of $625,631.16

2. Operations Committee - Report of Committee Chairman from 3/13/2025 meeting. Link to Operations Committee 3/13/2025 Amended Agenda Packet: HERE

a. (1) Letter dated February 10, 2025, from Chief Judge Michael Brown, 1st District Court, requesting approval to add one (1) full-time Probation Officer position, reclassify the Jail Alternative Work Service (JAWS) Coordinator position from a grade 7 to a grade 9, and reclassify the Part-Time JAWS Monitor position from a grade 3 to a grade 5.

a. (2) Letter dated March 13, 2025, from Chief Judge Michael Brown, 1st District Court, requesting approval to reclassify the temporary part-time Pretrial Services Treatment Coordinator position to a permanent part-time Pretrial Services Treatment Coordinator.

b. Letter dated February 5, 2025, from Prosecuting Attorney, Jeffery Yorkey, requesting the authorization of adding an additional Senior Trial Attorney classification to the existing staffing plan.

c. Letter dated February 7, 2025, from Jail Administrator, Julie Massengill, requesting to place the Red Shirt Coordinator on the non-union wage scale at a classification of grade 9.

d. Letter dated March 5, 2025, from Information Technology Director, Jacob Perry, requesting approval to reclassify the grade 6 Printer position to a grade 8 Multimedia Technician.

e. Letter dated February 7, 2025, from Human Resources Director, Jeff McBee, requesting approval to reclassify the Parks Maintenance Leader from a grade 7 to a grade 9.

f. Business Alliance/ARPA Infrastructure Discussion.

g. Letter dated March 5, 2025, from Information Technology Director, Jacob Perry, requesting approval of Policy #811, Acceptable Use of Artificial Intelligence.

h. Letter dated March 3, 2025, from Human Resources Director, Jeff McBee, requesting approval of revised Policy #452, Paid Personal/Sick Leave

i. Courthouse Security/Compensation/Board Room Use Discussion.

j. Standing Ethics Committee Discussion.

XI. COMMUNICATIONS

1. Letter of Support to Senator Gary Peters for the Port of Monroe's application for Congressionally Directed Spending from Chairman Vensel on behalf of the Board dated March 19, 2025.

2. Letter from Chairman Vensel transmitting the recommended appointments to the Monroe County Community Mental Health Authority for terms commencing April 1, 2025 and expiring on March 31, 2028.

3. Letter dated March 13, 2025 from Mr. Michael Bosanac, Administrator/Chief Financial Officer enclosing the proposed Lease Agreement for dental clinic space within the Public Health Facility.

4. Presentation of proposed plan for allocating County National Opioid Settlement Funds.

5. Letter dated March 12, 2025 from Mr. Jeff McBee, Human Resources Director, recommending approval of an agreement between the County of Monroe, the 38th Judicial Circuit Court/Family Division and the Technical, Professional & Officeworkers Association of Michigan (TPOAM), Youth Center Supervisors, to include a $1,000.00 annual lump-sum Hazardous Duty payment in 2025 and 2026.

6. Letter dated March 12, 2025 from Mr. Jeff McBee, Human Resources Director, recommending approval of an agreement between the County of Monroe, the 38th Judicial Circuit Court/Family Division and the Police Officers Association of Michigan (POAM), Youth Center, to include a $1,000.00 annual lump-sum Hazardous Duty payment in 2025 and 2026.

7. Letter dated March 12, 2025 from Mr. Jeff McBee, Human Resources Director, recommending approval of an agreement between the County of Monroe, the Monroe County Sheriff, and the Command Officers Association of Michigan (COAM), Correctional Supervisors, to include a $1,000.00 annual lump-sum Hazardous Duty payment in 2025, 2026 and 2027.

8. Letter dated March 12, 2025 from Mr. Jeff McBee, Director, Human Resources, recommending approval of the tentative collective bargaining agreement between the County of Monroe, the Monroe County Sheriff, and the Command Officers Association of Michigan, Road Command with a term expiring December 31, 2027.

9. Letter dated March 12, 2025 from Mr. Jeff McBee, Director, Human Resources, recommending approval of the tentative collective bargaining agreement between the County of Monroe, the Monroe County Sheriff, and the Police Officers Association of Michigan, Corrections Officers with a term expiring December 31, 2027.

10. Letter dated March 13, 2025 from Attorney Phil Goldsmith, Legal Advisor, recommending that Aundrea Armstrong’s February 11, 2025 FOIA appeal be denied and that the Board uphold Phil Goldsmith’s action taken on February 4, 2025 granting Aundrea Armstrong’s FOIA request in full.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS

1. Michigan Indigent Defense Commission/Department update

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the March 4, 2025 meeting: None

XVII. MEMBERS TIME

XVIII. ADJOURNMENT

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
MARCH 4, 2025

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, March 4, 2025. Chairman David Vensel called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Grace Drewior, as follows:

PRESENT			ABSENT
David Hoffman	David Vensel	David Swartout	J Henry Lievens
Jay Heinzerling	Brian Lamour		
Dawn Asper	Greg Moore, Jr.		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Swartout led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Grace Drewior led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lamour, supported by Commissioner Hoffman to approve the March 4, 2025 Regular Meeting Agenda with the addition of a new item XI-3 under communications regarding confirmation of the County's denial of Steven Meyer's FOIA request for public records relating to Mark Brant being asked to resign.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (02/18/2025 Regular Meeting Minutes)

Motion by Commissioner Lamour, supported by Commissioner Swartout to approve the minutes as presented for the February 18, 2025 Regular Meeting.

Commissioner Asper added the amendment to waive the reading thereof.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper		J Henry Lievens	
Greg Moore, Jr.	Brian Lamour				
David Vensel	Jay Heinzerling				

Motion carried.

VII. PUBLIC COMMENT—

1. Dale DeSloover: Informed the Board of a SEMCOG Planning Assistance Grant. He proposed building a pedestrian bridge from Waterloo Park to North Custer Bike Trail with

these funds. He shared his ideas and stated if the County applied for this grant, he believes they would get it.

2. Bill Saul and Nancy Williams: Ms. Williams explained that they would like an opportunity to meet with the Board to discuss projects for the front of the courthouse. An architect, Mark Kohler, drew up some plans to make the Courthouse more historical and they would like to be able to present it to them. Mr. Saul explained they have experience and he is an enthusiastic.

   Discussion was held.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION —

1. Special Tribute recognizing the Saint Mary's Catholic Central Girls Basketball Team for an undefeated season.

   Commissioner Swartout explained there were some scheduling issues so we are going to do this at a different date.

IX. FINANCE MATTERS

1. Payment of the 3/05/2025 Accounts Payable Current Claims Report in the amount of $843,491.08

   Motion by Commissioner Hoffman, supported by Commissioner Heinzerling to accept the 3/05/2025 Accounts Payable Current Claims Report in the amount of $843,491.08 and approve the Claims for the date and amount presented.

   Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper		J Henry Lievens	
Greg Moore, Jr.	Brian Lamour				
David Vensel	Jay Heinzerling				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims.
   a. Check Register dated 02/21/2025 in the amount of $ 678,458.90
   b. Check Register dated 02/28/2025 in the amount of $ 318,749.31

   Motion by Commissioner Swartout, supported by Commissioner Lamour to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

   Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper		J Henry Lievens	
Greg Moore, Jr.	Brian Lamour				
David Vensel	Jay Heinzerling				

Motion carried.

XI. COMMUNICATIONS

1. Letter dated February 19, 2025 from Ms. Jamie Dean, Health Director, requesting approval to submit a one-year Work Program draft to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for the Materials Management Planning Grant. This grant would yield an estimated $137,404.50 annually with no matching requirement.

   Chris Westover, Environmental Health Director, explained how they are trying to avert as many items as possible from landfills. He elaborated the State is offering unmatched money for municipalities to get this process going for the next three years.

   Discussion was held.

   Motion by Commissioner Heinzerling, supported by Commissioner Hoffman to accept the communication and approve the submission of a one-year Work Program draft to the EGLE for the MMP Grant estimated $137,404.50 annually with no matching funds required.

   Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper		J Henry Lievens	
Greg Moore, Jr.	Brian Lamour				
David Vensel	Jay Heinzerling				

   Motion carried.

2. Letter dated February 14, 2025 from Mr. Jason Berry, Community Planning & Engagement Director, submitting a review/recommendation from the County Planner of an application to the Farmland and Open Space Preservation program (part 361 of the Natural Resources and Environmental Protection Act) for property in Ida Township.

   Motion by Commissioner Hoffman, supported by Commissioner Heinzerling to accept the communication along with the review/recommendation for an application to the Farmland and Open Space Preservation program a property in Ida Township, place it on file and submit the recommendation of the County Planner to the Ida Township Board.

   Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout		Dawn Asper	J Henry Lievens	
Greg Moore, Jr.	Brian Lamour				
David Vensel	Jay Heinzerling				

   Motion carried.

3. Steven Meyer’s FOIA request appeal for public records relating to Mark Brant being asked to resign.

   Motion by Commissioner Lamour , supported by Commissioner Swartout to uphold the FOIA denial in the County Legal Advisors letter to Mr. Meyer dated February 18, 2025, and to deny My. Meyers appeal.

Tom Graham, Legal Advisor, explained the FOIA appeal process. Mr. Graham further explained there were no public records relating to the request for Mark Brant to resign and that they shared this information with Steven Meyer on multiple occasions and in the original FOIA response letter.

Discussion was held.

XII. PUBLIC HEARINGS — None

XIII. OLD BUSINESS—

1. Revisions and updates to the Monroe County Board of Commissioners By-Laws and Rules of Procedure. Link to 2025 By-Laws.

   Motion by Commissioner Lamour, supported by Commissioner Hoffman to approve the Monroe County Board of Commissioners By-Laws and Rules of Procedure as presented and adopt the accompanying Resolution.

   Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper		J Henry Lievens	
Greg Moore, Jr.	Brian Lamour				
David Vensel	Jay Heinzerling				

   Motion carried.

2. Michigan Indigent Defense Commission/Department update

   Mary Gantzos, MIDC Managing Attorney, stated she didn't have much to update the Board on. Ms. Gantzos explained the attorneys are using the new excel sheets/software and she is waiting for them to be completed in order to review.

XIV. NEW BUSINESS—

1. Commissioner Hoffman explained that the Dundee Wrestling Team has had eight (8) straight wins so we are going to create a Special Tribute for them soon. Stated they are doing an outstanding job.

XV. PUBLIC COMMENT—

XVI. ANNOUNCEMENTS—

1. Copies of any Certificates issued since the February 4, 2025 meeting: None.

XVII. MEMBERS TIME –

Commissioner Moore – Explained Dale's bridge sounds very interesting. Stated he would like the County to look into it because he believes it is a great idea.

Commissioner Swartout – Stated he agrees with Commissioner Moore and explained he will be at a SEMCOG Meeting tomorrow so hopefully we can get more information on it then.

Commissioner Lamour – Explained he heard Dale speak at the Frenchtown Township Meeting and he was excited to hear about his project. Stated he is also looking forward to getting the courthouse back to its historical value.

Commissioner Heinzerling – Passed.

Commissioner Asper – Stated that she loves the whole bridge idea and loves how the people in the County are working together. She mentioned how Paula's House had their fundraiser Friday and it was amazing. She also stated Nancy and Bill are excellent at planning. They know how this stuff works and she is excited about the prospect of the front of the courthouse.

Commissioner Hoffman – Stated he was on board with everybody. Commended Dave at the Road Commission again for a speedy response when he was informed that there were some roads that were unsafe to drive on.

Vice-Chairman Lievens – Excused.

Michael Bosanac– Stated that we have five (5) pedestrian bridges currently under construction. The work at the intersection of North Custer and Rainsville Road Bridge is the partnership between the Road Commission and the County working together, sharing resources, and ultimately sharing money. These projects are creating and connecting 18 miles of trails. He stated this County has a lot of good coming. He also explained that SEMCOG are great partners.

Commissioner Moore – Stated the 61st Annual Agricultural Banquet is at the Prince of Peace Lutheran Church in Ida. Tickets are around $10 and it is this Monday at 6:30 p.m.

Chairman Vensel – Reminded the Board and the public that the Operations Committee Meeting is on March 13th at 5:45 p.m. following the Agenda meeting. He explained the Business Alliance will be answering questions related to ARPA Funds at this meeting. Chairman Vensel also gave an update regarding the independent investigation on Mark Brant. On February 28th he signed a letter of engagement with Bodman Law in Ann Arbor. Sarah J. Gabis will be the lead attorney for this investigation. He stated she will be at the March 18th meeting to meet everyone.

XVIII. ADJOURNMENT - Chairman Vensel adjourned the meeting at 6:35 p.m. with no further business to discuss.

Respectfully submitted by:

Grace Drewior

Grace Drewior
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners

OFFICE: 001 RUN: 005626 PAYMENT DATE: 03/19/25 PAY-THROUGH DATE: 03/11/25

Vendor	Name	Amount	Count
000000010044	ADP SCREENING AND SELECTION SE	322.00	1
000000010502	ACTION WALLPAPERING AND PAINTI	9150.00	6
000000010849	ALLIE BROS. INC.	2415.25	6
000000012816	RED AUSTIN'S FUNERAL COACH SER	2900.00	1
000000020004	B & L OFFICE MACHINES	349.30	1
000000020072	BAKER'S GAS & WELDING SUPPLIES	449.85	12
000000020180	BATTERY WHOLESALE	28.47	1
000000020405	BEDFORD TOWNSHIP SEWER O & M	300.00	1
000000020554	BELLE TIRE DISTRIBUTORS, INC.	1386.49	7
000000020600	RELX INC. DBA LEXIS NEXIS	375.00	1
000000020877	BIZSTREAM	1680.00	1
000000020949	BLUE CROSS BLUE SHIELD OF MICH	29865.78	1
000000020955	BLUEPEARL OPERATIONS, LLC	538.91	1
000000021010	BOILERS, CONTROLS & EQUIPMENT	711.50	1
000000021200	BRENT'S LOCKSMITH	416.40	1
000000030009	CDW GOVERNMENT INC.	3199.10	2
000000030451	CATHOLIC CHARITIES OF SOUTHEAS	1186.93	1
000000031179	COMPASSIONATE COMPANIONS, INC.	23916.67	1
000000031830	COUNTY AGENCY ADMINISTRATIVE	22295.82	9
000000031863	CREATIVE PRODUCT SOURCING, INC	9688.17	1
000000031899	CRIMINAL DEFENSE ATTORNEYS OF	225.00	1
000000041770	DOAN CONSTRUCTION CO.	860.00	1
000000042390	DYNAMIC DUMPSTERS INC	16760.00	1
000000050429	GENERATORS PLUS COMPANY	545.00	2
000000050565	ERIE WELDING & MECHANICAL CONT	1949.00	1
000000050590	EXCEL SYSTEMS GROUP INC	622.65	1
000000050594	CAMFIL, USA INC.	1587.66	1
000000050596	EVERBRIDGE, INC.	44000.00	1
000000060790	FRAME'S PEST CONTROL, INC.	403.22	4
000000070009	GALL'S INC.	626.96	1
000000070011	GARST LP GAS INC	599.25	1
000000070044	GARCIA CLINICAL LABORATORY, IN	132.00	1
000000070045	GAYLORD BROS.	109.88	1
000000070200	GENERAL LINEN/UNIFORM SERVICE	15.00	1
000000070256	GENEALOGICAL SOCIETY OF MONROE	100.00	1
000000070315	GLOBAL ASSETS INTEGRATED LLC	2834.00	1
000000070345	GOODWILL INDUSTRIES OF SOUTHEA	36.41	1
000000070351	GORDON FOOD SERVICE INC	1671.65	2
000000070501	GRAINGER	1910.91	2
000000070776	GREENWOOD PRINTING & GRAPHICS	95.00	1
000000080017	HABITAT FOR HUMANITY OF MONROE	1000.00	1
000000080122	HEDGEROW SOFTWARE US, INC.	5500.00	1
000000080350	HERKIMER RADIO SERVICE	577.38	3
000000080547	HOBART	535.98	1
000000080904	HOUSE ARREST SERVICES, INC.	618.00	2
000000080922	HR STAFFING TEAM, LLC	6948.30	3
000000090190	ISC	2910.00	2
000000090199	ICLE	269.10	1
000000090204	IDENTISYS INC.	1778.44	1

Vendor	Name	Amount	Count
000000100013	J L MECHANICAL SERVICES INC	11888.59	2
000000100050	JACK'S LAWN SERVICE	616.96	1
000000110450	KIESLER POLICE SUPPLY INC	6400.00	1
000000120175	LAKESIDE TELECOM	140.00	1
000000120340	LANGUAGE LINE SERVICES, INC.	4.20	1
000000120600	LECKLER'S, INC.	451.16	1
000000120771	LEXISNEXIS RISK SOLUTIONS	50.00	1
000000120986	LOWE'S COMPANIES INC	1278.11	8
000000121003	LOWERY CORP	2763.35	1
000000121021	LUCAS COUNTY CORONER'S OFFICE	1675.00	6
000000130012	MCELHENEY LOCKSMITHS INC.	255.00	1
000000130130	IMPERIAL DADE	3097.02	8
000000130185	MANNIK & SMITH GROUP INC	3404.84	1
000000130450	MCKESSON MEDICAL-SURGICAL GOVE	179.95	3
000000130897	PMRH EDUCATION DEPARTMENT	60.00	1
000000131046	MI COUNTY SOCIAL SERVICES CONS	5010.00	1
000000131050	MICHIGAN ASSOC. OF COUNTIES	18110.49	1
000000131290	MI ENVIRONMENTAL HEALTH ASSOC.	50.00	1
000000131490	MICHIGAN STATE INDUSTRIES	969.00	2
000000131496	MICHIGAN STATE POLICE - CASHIE	17074.92	2
000000132050	MILLCRAFT PAPER COMPANY	4470.15	2
000000132159	SYMPHONY DIAGNOSTIC SERVICES N	425.00	1
000000132206	MONROE CHURCH OF NAZARENE	1625.00	1
000000132245	MONROE COUNTY BAR ASSOCIATION	65.00	1
000000132249	MONROE COUNTY BUSINESS ALLIANC	3350.00	2
000000132619	MONROE COUNTY SALVATION ARMY	4445.00	1
000000132850	GANNETT MICHIGAN LOCALIQ	237.60	1
000000133130	MONROE LOCK & SAFE	42.00	1
000000134147	ARBOR PRESS LLC	16426.32	1
000000140003	NCC GROUP SOFTWARE RESILIENCE	395.00	1
000000140094	M50 TRUCK & AUTO PARTS MONROE	74.17	2
000000140311	NATIONAL REGISTRY OF FOOD SAFE	287.92	1
000000140507	NORTH SKYE LLC	2885.00	1
000000150335	ORBIS PARTNERS INC.	1448.00	1
000000160251	PEERLESS SUPPLY CO.	186.01	2
000000160996	POINTCLICKCARE TECHNOLOGIES IN	553.32	1
000000161712	CONFERENCE TECHNOLOGIES, INC.	22639.98	1
000000170300	QUILL CORPORATION	531.80	2
000000180185	RECOVERY ADVOCACY WARRIORS	3680.16	1
000000180313	REDFORD LOCK COMPANY, INC	820.00	1
000000180400	REFEREES ASSOC. OF MICHIGAN	890.00	4
000000181001	ROSE PEST SOLUTIONS	750.00	3
000000190165	SAGINAW COUNTY HEALTH DEPARTME	120.00	1
000000190405	ST. PIERRE ACE HARDWARE	193.04	5
000000190900	SCHINDLER ELEVATOR CORP.	225.75	1
000000190961	SCREENVISION MEDIA	444.84	1
000000191336	SENTINEL TECHNOLOGIES INC	1150.00	2
000000191348	SERVICE EXPRESS INC.	13268.52	1
000000191383	SHELBY PRODUCTS, LLC	3048.88	1

Vendor	Name	Amount	Count
000000191600	SIEB PLUMBING & HEATING	25283.00	1
000000192421	STAPLES BUSINESS ADVANTAGE	5569.16	6
000000192848	STERICYCLE	169.86	2
000000192997	SUMMIT FIRE & SECURITY LLC	419.00	2
000000200155	TEK84 INC.	1011.06	1
000000200880	PROMEDICA CPR TRAINING	1200.00	1
000000201525	TRANSUNION RISK & ALTERNATIVE	177.90	1
000000210006	ULINE	770.64	1
000000210100	UNDERGROUND SECURITY COMPANY	2117.10	1
000000210190	UNITED COUNTY OFFICERS ASSOCIA	325.00	1
000000221200	VOSS LIGHTING	970.55	1
000000230401	THOMSON REUTERS	5216.47	6
000000230868	WORLDWIDE INTERPRETERS INC	535.00	2
000000230891	WYANDOTTE ELECTRIC SUPPLY CO.	10.99	2
000000230901	PFIZER INC.	724.42	1
000000250015	YINGER PHARMACY SHOPPE	1120.80	2
000000400170	CITY OF MONROE	7337.81	1
000000501333	MONROE COMM.MENTAL HEALTH AUTH	2188.55	1
000000509850	JAMES RISINGER	158.67	1
000000509851	LAUREN HANUS	212.48	1
000000509855	TEREY DESLISLE	108.87	1
000000700100	GERMAYN GORMAN	134.80	1
000000700499	AMY L BOISVENUE	32.90	1
000000700521	MODERN COURT REPORTING & VIDEO	155.30	1
000000700690	NICOLE L. LINDSAY	73.10	1
000000720125	AVERTEST, LLC	2217.50	3
000000720130	AYLWARD CONSULTANTS, LLC	750.00	1
000000720163	JOSEPH A BERGMOOSER	1700.00	2
000000720766	KRISTEN D. HENRY	8530.00	3
000000721106	KARLIA PRINT AND PROMO	103.48	1
000000721274	TERRICKA LEWIS	1000.00	2
000000721361	ZUBIN J MISTRY & ASSOCIATES	3000.00	2
000000721374	YOLANDA MORALES	120.00	1
000000721903	MARGARET ANN SCHILLING	583.50	1
000000721941	SMART START MICHIGAN LLC	295.84	1
000000721951	SPARTAN AGRICULTURAL CONSULTIN	2750.00	1
000000721954	DALE EDWARD SMITH	2190.00	1
000000721956	SMB PROBATION CENTER INC.	1925.00	1
000000722231	US SIGNAL COMPANY, LLC	1262.75	1
000000722253	VITALCORE HEALTH STRATEGIES, L	120474.49	2
000000722299	VITAL RECORDS HOLDINGS, LLC	3278.80	1
000000722368	VICKI LEE YOST	1072.80	1
000000750018	BELCHER LAW PLLC	6316.93	19
000000750021	JAMES BARTLETT	7687.50	2
000000750028	RONALD J BENORE, JR	8575.50	8
000000750034	THE BOORA LAW GROUP, P.L.C.	6029.08	7
000000750037	DAVID MICHAEL BOGARD	5312.50	2
000000750089	LESLIE CARR	4278.50	21
000000750230	CAMERON A. ERVIN	876.00	3

Vendor	Name	Amount	Count
000000750321	LAW OFFICE OF BEN GONEK, PLLC	2047.65	10
000000750325	JOHN GONTA	10213.50	13
000000750335	DAVID GRENN	2892.50	5
000000750356	HYDER LAW, PC	2829.00	7
000000750368	CHRISTINA D HILLS	12.00	1
000000750420	STEVEN TODD JEDINAK	10793.30	28
000000750439	RURKA LAW, PLC	1232.50	3
000000750442	JASON KACZMAREK	7492.00	19
000000750446	KERSHAW, VITITOE & JEDINAK, PL	2025.20	11
000000750450	SAJID A KHAN	793.00	3
000000750497	TIMOTHY LAITUR	4280.13	17
000000750507	LENNARD,GRAHAM & GOLDSMITH	11303.00	3
000000750521	ERIC MITCHELL LANGTON	7354.90	29
000000750618	SEAN M. MYERS	17988.79	65
000000750619	HARALAMBOS D. MIHAS	3020.66	15
000000750645	BRETT C PERELMAN	15722.65	23
000000750714	THOMAS RICHARD RUDDY	4605.98	22
000000750749	MICHAEL A SMITH	14334.90	37
000000750762	NICOLE L. SMITH	5063.09	22
000000750763	ALLEXIS M. STANG	3759.50	12
000000820026	GREGORY ABOOD	269.80	1
000000820439	BROOKE BOZYNSKI	110.17	1
000000820646	AMY BECKMAN	14.70	1
000000821091	LINDSAY PATRICK	91.00	1
000000821259	MICHAEL BROWN	254.40	1
000000821730	JESSICA CHAFFIN	166.80	1
000000821819	JENNY CLINE	153.30	1
000000822398	JAMIE DEAN	26.60	1
000000822630	CAROLEE GOODNOUGH	60.62	1
000000822673	JEFFREY DUSSEAU	252.77	1
000000822820	BRITTANY MIS	2016.00	1
000000822900	KIM FAISON	12.00	1
000000823309	STACEY FRYE	84.00	1
000000823363	DIANA GAMBOA	171.50	1
000000824248	ALANA HORKEY	74.95	1
000000824565	JIMMA JOHNSON	149.10	1
000000824602	HOLLY FLINT	61.56	1
000000825638	BROOKE FENDER	85.40	1
000000825796	MITCHELL A. McFADDEN	124.18	1
000000825798	CHRISTINA MCMAHON	257.50	1
000000826071	DOUGLAS MOORE	46.18	1
000000826125	JENNA MORSE	273.00	1
000000826146	JUNAID MUMTAZ	98.00	1
000000826330	WILLIAM P. NICHOLS	331.60	1
000000826377	KELSEY NUSSBAUM	56.00	1
000000826642	AUDREY PETREE	32.06	1
000000826994	KRISTEN REED	209.58	1
000000827049	PATRICIA ANN RIDDELL	240.80	1
000000827075	KATELYNN LAPRAD	130.48	1

Vendor	Name	Amount	Count
000000827405	SHANNON SHINAVAR	84.00	1
000000827456	RYAN D SIMMONS	58.80	1
000000827792	TODD SULFARO	157.99	1
000000827887	VICTORIA TAYLOR	43.40	1
000000828031	MELISSA TROUTEN	47.04	1
000000828311	WENDY VANTIEM	169.64	1
000000828441	LAUREL WEBB	209.12	1
000000828575	AMANDA WILCOUSKY	165.72	1
000000828680	CEILIA WODARSKI	367.11	1
000000902121	BUCK & KNOBBY EQUIP CO INC	468.20	2
000000902208	CHEVRETTE GRADALL SERVICE	25000.00	1
000000902906	JACK'S LAWN SERVICE	32.99	1
000000903107	LENAWEE COUNTY DRAIN COMMISSIO	20054.61	1
000000903239	MONROE COUNTY ENTERPRISE FUND	14964.24	10
000000903819	SCHUMAKER BROTHERS	40000.00	1
CTY HEALTH	Chuck Kressbach, Treasurer	750.00	1
VET BURIALS	SANDRA DUBANIK	350.00	1
VET BURIALS	KATHY FLUHARTY	300.00	1
VET BURIALS	KATHY HAND	350.00	1
VET BURIALS	SANDRA HEATH	350.00	1
VET BURIALS	CATHY HUTKA	300.00	1
VET BURIALS	MARIE MAXWELL	300.00	1
VET BURIALS	MARY MORRISON	350.00	1
VET BURIALS	JANET SMILEY	300.00	1
	**** TOTALS:	849698.24	720

Jesse Stanford
County Treasurer

Denine Kamprath
Chief Deputy Treasurer

Telephone (734) 240-7365
Fax (734) 240-7374

www.co.monroe.mi.us

MONROE COUNTY

Monroe County Treasurer

51 South Macomb Street · Monroe, MI 48161-2168

March 10, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 E. Second St.
Monroe, MI 48161

Dear Chairman Vensel and Members of the Board:

I am submitting our Annual Report of the moneys on deposit in the Probate Court Escheats, as required by MCL 700.3917.

At this time, we are requesting your approval and acceptance of this report.

Jesse Stanford

Jesse Stanford
Monroe County Treasurer

HON. FRANK L. ARNOLD
JUDGE
(734) 240-7335

HON. CHERYL E. LOHMEYER
JUDGE
(734) 240-7325

Probate Court

MONROE COUNTY, MICHIGAN
TELEPHONE (734) 240-7346

ACCEPTANCE AND ALLOWANCE OF THE FORTY THIRD ANNUAL TREASURER'S REPORT FOR THE MONROE COUNTY PROBATE COURT ESCHEATS SAVINGS ACCOUNT

February 27, 2025

To: Jesse Stanford
Monroe County Treasurer

Please be advised that the Monroe County Probate Court has accepted the 43rd Annual Report of the Monroe County Treasurer for Probate Court Escheats Savings Account, and allows the accounting period of January 1, 2024 through December 31, 2024.

Nicole Bell
Probate Register

Approved: 2-27-25

Hon Cheryl E Lohmeyer P 55710
Chief Judge of Probate

Jesse Stanford
County Treasurer

Denine Kamprath
Chief Deputy Treasurer

Telephone (734) 240-7365
Fax (734) 240-7374

www.co.monroe.mi.us

Monroe County Treasurer

51 South Macomb Street · Monroe, MI 48161-2168

February 26, 2025

Melissa Strong
Monroe County Probate Court

Dear Melissa:

Enclosed is a copy of the Annual Report for the Probate Court Escheats Savings Account.

If you agree with the report, please submit it to your Court for approval and return to my office.

If you have any questions, please do not hesitate to contact this office.

Sincerely,

Jesse Stanford

Jesse Stanford
Monroe County Treasurer

JS/SG

Jesse Stanford
County Treasurer

Denine Kamprath
Chief Deputy Treasurer

Telephone (734) 240-7365
Fax (734) 240-7374

www.co.monroe.mi.us

Monroe County Treasurer

51 South Macomb Street · Monroe, MI 48161-2168

February 26, 2025

FORTY THIRD ANNUAL REPORT
OF THE MONROE COUNTY TREASURER

RE: Probate Court Escheats Savings Account on deposit at PNC Bank

I, Jesse Stanford, represent that I am the County Treasurer for Monroe County, Michigan and submit the following as my annual report, which covers the period from January 1 thru December 31, 2024.

I represent that the foregoing account contains a correct statement of all receipts and disbursements which have come to my knowledge.

I therefore request that the foregoing be allowed as my annual account.

I declare that this account and petition has been examined by me and that its contents are true to the best of my information, knowledge and belief.

DATE: 2/26/2025

Signed: Jesse Stanford
Jesse Stanford
Monroe County Treasurer

JS/SG

	Balance Brot. Fwd.			$18.28	
6/30/23	Interest	PNC Bank		$4.57	
7/30/23	Interest	PNC Bank		$0.08	
8/31/23	Interest	PNC Bank		$0.08	
9/30/23	Interest	PNC Bank		$0.08	
10/11/23	OR # 101018	Estate of Lois Washington	$2,000.00		
10/11/23	OR # 101019	Estate of Lois Washington	$2,000.00		
10/11/23	OR # 101020	Estate of Lois Washington	$16,007.02		
10/31/23	Interest	PNC Bank		$44.36	
4/16/24	OR # 103310	Estate of Robert Bryant	$16,073.55		
9/5/24	OR # 104953	Estate of Larry Thomas Roth	$31,962.94		
10/1/24	OR # 105283	Estate of Christoperh H Shiraef	$17,018.75		
		GRAND TOTAL	**$85,062.26**	**$ 67.45**	**$85,129.71**

Michigan's Cornerstone.

MONROE COUNTY
FINANCE DEPARTMENT
125 East Second Street · Monroe, Michigan 48161-2197
Telephone: (734) 240-7250 · Fax (734) 240-7266

March 12, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: 2024 Fiscal Year Audit Engagement Letter

Dear Chairman Vensel and Members of the Board:

As required by Governmental Auditing Standards, please find enclosed the audit engagement letter covering the audit for the fiscal year ended December 31, 2024. This letter outlines the understanding of the professional services to be performed as part of the independent audit, including the responsibilities for testing and reporting on compliance with laws and regulations and internal control over the County's financial reporting.

We have reviewed the engagement letter, compared the work plan against prior year's work, the audit requirements and accordingly, executed the same. The culmination of the work outlined in this letter will result in a presentation/report to the Board of Commissioners from our independent auditor along with the Finance staff's preparation and publication of the Annual Comprehensive Financial Report (ACFR) of the County of Monroe for the period ending December 31, 2024.

We recommend the Board accept the engagement letter and place the communication on file as part of the County's overall compliance with Governmental Auditing Standards for the 2024 fiscal year audit.

Finally, we have attached a brief one page outline of the more significant activities related to the audit and the accompanying ACFR. The intent of this specific document is to give you an overview of the timing related to the tasks and the requisite understanding of when preliminary and final results will be available as we report the prior year's financial performance. We trust you find it of value from a governing perspective.

Sincerely,

Susan E. Maier

Susan E. Maier
Director of Fiscal Services

County of Monroe
Audit Summary Outline

AUDIT TASK	TIMING	RESULT
Request accounts receivable listing from various departments & compile	**Due 2/7/25**	Preliminary Fund Revenue totals (except tax) March 3rd
Create standard Year-End entries:		
Y/E 001: Accrued wages & fringes, after the first pay of the year.	January	
Y/E 002: Sick Pay Bank/PLT/Personal at year end, second pay of the year. (paid 2/7/25)	February	
Y/E 003: Frozen Sick Bank adj, second pay of the year.	February	
Trust account reconciliations:		
Distribute balance information and request for year-end reconciliation documentation	February	
After A/P cutoff:	February	Preliminary Fund Expenditure totals Feb. 25
Accounts payable reconciliation		
Other standard Year-End entries:	February-March	
Adjustments for Accounts Receivable and SEFA grants		Preliminary Fund Revenue totals (except tax) and
Capital Assets		Preliminary Fund results + any deficit issues March 7
Depreciation for Enterprise & Internal Service funds, general capital assets		
Interest receivable-fund 516		
Review all prior year entries to determine if same is needed for current year		
IBNR adjustments		
Trusts & Other:		
OPEB calculation	Feb-March	
RET ARC calculation	Feb-March	
Prepaids	February	
Retiree Health adjustments	February	
Verify if any bonds/debt was entered into during the year (there may be year end adjustment to be	February	
done such as discount/premium and for drains agreeing "proceeds from sale of bonds, notes, etc.)		
Receive information-Treasurer Office-property tax adjustments (also delinquent taxes)-Worksheet:	March	
Taxes paid by payers through February 28.		
Final Tax settlement date from all units with Treasurer is March 31.		Preliminary Tax Revenue totals and
Property Tax Revenues Final Report sent to Finance Office approx. 2 wks. After final settlement	April 14-18	Preliminary 2023 Operating Results.
Provide schedules and information as requested by the auditors:		
Field work is generally completed in April.		Updated Preliminary Operating Results.
Finalize, update financial and other CAFR segments:	May/June	**Issue Comprehensive Annual Financial Report**
Notes to financials (from auditors)		
Management discussion & analysis		**Prepare & Transmit Year-End Required Reports:**
Transmittal letter		Single Audit (SEFA)
Statistical section		Qualifying Statements (County and Building Authority)
Divider pages		Continuing Disclosure Filing
Org chart		F-65
GFOA certificate		Pension and OPEB reporting
Front cover		Submit year end information to:
		Retiree Health Care & Retirement Actuary
		Maximus (Cost Allocation)

Rehmann
EMPOWER YOUR PURPOSE®

February 26, 2025

Ms. Susan Maier, Director of Fiscal Services
County of Monroe, Michigan
125 East Second Street
Monroe, Michigan 48161-2197

Enclosed is the engagement letter for the ***Monroe County, Michigan*** for the year ended December 31, 2024. *Government Auditing Standards* (as amended) require that we communicate, during the planning stage of an audit, certain information to the Board of Commissioners. This information includes the auditors' responsibilities in a financial statement audit, including our responsibilities for testing and reporting on compliance with laws and regulations and internal control over financial reporting. The engagement letter includes the items which must be communicated to the Board of Commissioners.

Therefore, please make copies of the attached engagement letter and forward the copies to the Board of Commissioners.

Please sign and return the enclosed copy of the attached engagement letter to us at your earliest convenience.

Sincerely,

Rehmann Robson LLC

Enclosures

Rehmann

EMPOWER YOUR PURPOSE®

February 26, 2025

Monroe County Board of Commissioners
County of Monroe, Michigan
125 East Second Street
Monroe, Michigan 48161-2197

We are pleased to confirm our understanding of the services we are to provide the ***Monroe County, Michigan*** (the "County") for the year ended December 31, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the County as of and for the year ended December 31, 2024. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the County's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the County's RSI in accordance with auditing standards generally accepted in the United States of America ("GAAS"). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion nor provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Funding Progress and Employer Contributions – Pension Plan
3. Schedule of Funding Progress and Employer Contributions – OPEB Plan

We have also been engaged to report on supplementary information other than RSI, such as combining and individual fund financial statements, that accompanies the County's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves and other additional procedures, in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Combining and individual fund financial statements
2. Schedule of expenditures of federal awards

The following other information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will disclaim an opinion:

1. Introductory section of the Annual Comprehensive Financial Report
2. Statistical section of the Annual Comprehensive Financial Report

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions as to whether the County's financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the basic financial statements taken as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objective also includes reporting on -

- Internal control related to the financial statements and compliance with laws, regulations, and the provisions of contracts or grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards.*

- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe (1) the scope of testing of internal control over financial reporting and compliance and the result of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, (2) the scope of testing internal control over compliance for major programs and major program compliance and the result of that testing and to provide an opinion on compliance but not to provide an opinion on the effectiveness of internal control over compliance, and (3) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance and with the Uniform Guidance in considering internal control over compliance and major program compliance. The paragraph will also state that the report is not suitable for any other purpose. Noncompliance with the compliance requirements applicable to a major program is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the County's compliance with the requirements applicable to each major program taken as a whole.

The concept of materiality is inherent in the work of an independent auditor. An independent auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than with those items of lesser importance or those in which the possibility of material error is remote.

Auditors' Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the County or to acts by management or employees acting on behalf of the County. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that comes to our attention including such matters related to components. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention including those related to components, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We have advised the County of the limitations of our audit regarding the detection of fraud and the possible effect on the financial statements (including misappropriation of cash or other assets) not withstanding our obligations per the Single Audit Amendments of 1996 and the Uniform Guidance. We can, as a separate engagement, perform extended procedures specifically designed to potentially detect defalcations. Management acknowledges that the County has not engaged us to do so and does not wish us to do so at this time.

Internal Control Over Financial Reporting and Compliance

We will obtain an understanding of the County and its business environment, including the system of internal control, sufficient to assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards.*

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control, or to identify significant deficiencies or material weaknesses in internal control, or to express an opinion on the effectiveness of internal control over financial reporting. Accordingly, we will express no such opinion. However, during the audit, we will communicate to the appropriate level of management and those charged with governance internal control related matters that are required to be communicated under professional standards, *Government Auditing Standards* and the Uniform Guidance including such matters related to components. These matters refer to significant matters related to the financial statement audit that are, in our professional judgment, relevant to the responsibilities of those charged with governance in overseeing the County's financial reporting process. When applicable, we are responsible for communicating certain matters required by laws or regulations, or by additional requirements that may be applicable to this engagement. Auditing standards generally accepted in the United States of America do not require the independent auditor to design or perform procedures for the purpose of identifying other matters to communicate with those charged with governance. Management is responsible for assessing the implications of and correcting any internal control-related matters brought to the County's attention by us.

We have identified the following significant risks of material misstatement as part of our audit planning: management override of internal controls, revenue recognition, and the accuracy of the compensated absences liability. However, planning for our audit has not concluded, and modifications to our risk assessment may still be made. If new significant risks are identified during the course of our audit, we will so inform you.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories (if applicable), and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We may request written representations from the County's attorneys as part of the engagement, and they may bill the County for responding to this inquiry.

We may from time to time, and depending on the circumstances, use third-party service providers in serving the County's account. We may share confidential information about the County with these service providers, but remain committed to maintaining the confidentiality and security of the County's information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of the County's personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of the County's information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of the County's confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, management will be asked to provide consent prior to the sharing of the County's confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the County's financial statements does not relieve management or those charged with governance of their responsibilities.

Compliance with Laws and Regulations and the Provisions of Grant Agreements

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the County's compliance with provisions of applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the County's major programs. The purpose of those procedures will be to express an opinion on the County's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

Assistance provided by our Firm in the preparation of a reasonably adjusted trial balance is considered an additional billable service.

Responsibilities of Management for the Financial Statements and Compliance

Our audit will be conducted on the basis that you acknowledge and understand your sole and complete responsibility for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and internal control over compliance, and for ongoing monitoring activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. Management is also responsible for the selection and application of accounting principles including those related to components; for the preparation and fair presentation of the financial statements in conformity with an acceptable financial reporting framework, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements. Management is responsible for determining, and has determined, that the applicable and appropriate financial reporting framework to be used in the preparation of the County's financial statements is accounting principles generally accepted in the United States of America (GAAP).

Management is also solely and completely responsible for making drafts of financial statements, all financial records and related information available to us, including a reasonably adjusted trial balance, and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). Management is also responsible for providing us with (1) access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, (2) additional information that we may request from management for the purpose of the audit, and (3) unrestricted access to persons within the County from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will also require certain written representations from management about the financial statements and related matters.

For the purposes of this letter, related parties mean members of the governing body; board members; administrative officials; immediate families of administrative officials, board members, and members of the governing body; and any companies affiliated with or owned by such individuals.

Management's responsibilities also include identifying significant vendor relationships in which the vendor has the responsibility for program compliance and for the accuracy and completeness of that information. Management's responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

We will advise management (and the Board of Commissioners, as necessary) about appropriate accounting principles and their application and may assist in the preparation of the County's financial statements, but the ultimate responsibility for the financial statements remains with management with oversight by those charged with governance. As part of our engagement, we may propose standard, adjusting, or correcting journal entries to the County's financial statements. Management is responsible for reviewing the entries, understanding the nature of any proposed entries and the impact they have on the financial statements, and the implications of such entries on the County's internal control over financial reporting. Further, the County is responsible for designating a qualified management-level individual to be responsible and accountable for overseeing these nonattest services.

Management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Management's responsibilities include informing us of its knowledge of any allegations of fraud, suspected fraud or illegal acts affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, management is responsible for identifying and ensuring that the County complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by the Uniform Guidance, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review at the conclusion of fieldwork.

Management is responsible for designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the County is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards, and for identifying and ensuring that the County complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs, and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs.

Management is responsible for preparation of the schedule of expenditures of federal awards in conformity with the Uniform Guidance. Management agrees to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we reported on the schedule of expenditures of federal awards. Management also agrees to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Management's responsibilities include acknowledging to us in the representation letter that (a) management is responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (b) that management believes the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (c) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) management has disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is also responsible for the preparation of the other supplementary information, which we have been engaged to report on, that is presented fairly in relation to the basic financial statements. Management agrees to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. Management also agrees to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Management's responsibilities include acknowledging to us in the representation letter that (a) management is responsible for presentation of the supplementary information in accordance with GAAP; (b) that management believes the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (c) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) management has disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. Management is also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as management's planned corrective actions, for the report, and for the timing and format for providing that information.

The County is required to disclose the date through which subsequent events have been evaluated, which ordinarily is the date the financial statements were available to be issued. The County will not date the subsequent event note earlier than the date of management's written representation letter and the date of our independent auditors' report.

During the course of our engagement, we will request information and explanations from management regarding the County's operations, internal control over financial reporting, various matters concerning fraud risk, future plans, specific transactions, and accounting systems and procedures. At the conclusion of our engagement, we will require, as a precondition to the issuance of our report, that management provide certain representations in a written management representation letter.

Management is responsible for the basic financial statements, schedule of expenditures of federal awards, and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of the Uniform Guidance. As part of the audit, we will assist with preparation of the County's financial statements, schedule of expenditures of federal awards, and related notes, as well as the data collection form. Management will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and the data collection form, and that management has reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Management agrees to assume all management responsibilities for any nonaudit services we provide; oversee the services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, and/or experience; evaluate the adequacy and results of these or other nonattest services performed by our Firm; and understand and accept responsibility for the results of such services.

We are not hosts for any County information. Management is expected to retain all financial and non-financial information that management uploads to a portal (document sharing site), and management is responsible for downloading and retaining in a timely manner anything we upload. Portals are meant as a method only of transferring and sharing data, and are not intended for the storage of County information, which may be deleted at any time. Management is expected to maintain control over the County's accounting systems to include the licensing of applications and the hosting of said applications and data. We do not provide electronic security or back-up services for any of the County's data or records. Giving us access to the County's accounting system does not make us hosts of information contained within.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management functions or responsibilities.

Fees

The not-to-exceed fee for the audit of the financial statements and the Single Audit will be $94,000. If the County has more than one major program tested in the single audit, a fee of $5,000-$8,000 will be charged for each additional major program.

Our invoices for these fees are due and payable as follows:

April 30, 2025	$	40,000
May 31, 2025		40,000
June 30, 2025		14,000

In addition to the fees above, the County is required to implement GASB Standard No. 101, *Compensated Absences*, during the current fiscal year. This new standard will require the analysis of existing policies, updates to documentation, additional audit work, and modifications to financial presentation and disclosures. The exact extent of the additional procedures is unknown, but we anticipate the additional billings related to the additional audit work not to exceed $2,500. The additional amount will be billed upon completion of the procedures. If the County requires assistance with the implementation of this new standard, that will be considered a nonaudit service and will result in additional fees and will be negotiated and documented in a separate engagement letter.

This fee is based on the assumption that unexpected circumstances will not be encountered during the audit. This fee is based on anticipated cooperation from the County's personnel, continued readiness and proactive assistance on their part in providing us with complete and accurate information (whether financial or nonfinancial in nature) considered necessary by us to form an appropriate opinion, and the assumption that unexpected circumstances will not be encountered during the audit. Such circumstances include, but are not necessarily limited to significant addition or deletion of funds, component units or related entities and first-time application of significant new professional accounting principles or auditing pronouncements. In addition, the fee above assumes management will analyze and maintain appropriate support for significant valuation assertions embodied in the financial statements including the valuation of investment securities, the actuarial methods and assumptions used to calculate the net pension and other postemployment benefits liabilities, impairment of capital assets including those held for sale, the valuation of inventories and land held for resale, allowances for uncollectible receivables, and the estimate for incurred-but-not-reported self insurance claims. If significant additional time is necessary, we will discuss the related circumstances with management and arrive at a new fee estimate, which may or may not occur before we incur the additional time. In these circumstances, we may also issue a change order form (an attached example is provided.)

Engagement Administration and Other

Management shall discuss any independence matters with Rehmann that, in management's judgment, could bear upon Rehmann's independence.

By applying a digital signature to this engagement letter or other document via DocuSign or a similar third-party digital signature service, management acknowledges the County's consent to receive and execute such documents via this method. Management further acknowledges that a digital signature applied via DocuSign or a similar third-party digital signature service has the same legal commitment as a traditional physical signature.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with management the electronic submission and certification. If applicable, we will provide copies of our reports for the County to include with the reporting package the County will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit documentation for this engagement is the property of Rehmann and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to a cognizant or grantor agency for audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify management of any such request. If requested, access to such audit documentation will be provided under the supervision of Rehmann personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the cognizant agency, oversight agency for audit, or pass-through entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

Our audit engagement and our responsibility as auditors ends on delivery of our audit report to the Board of Commissioners at the Regular or Special Board meeting. Any follow-up services that might be required will be part of a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific engagement letter for that service.

Government Auditing Standards require that we provide the County with a copy of our most recent external peer review report and any subsequent peer review reports received during the period of the contract. Our 2023 peer review report accompanies this letter.

This engagement letter, including the attached Rehmann Audit Engagement Letter Terms and Conditions which are incorporated herein by reference as if set forth within the body of this engagement letter in their entirety, reflect the entire understanding between us relating to the audit services covered by this agreement. This agreement may not be amended or varied except by a written document signed by both parties. It replaces and supersedes any previous proposals, correspondence, and understandings, whether written or oral. The agreements of the County and Rehmann contained in this document shall survive the completion or termination of this engagement. If any term hereof is found unenforceable or invalid, this shall not affect the other terms hereof, all of which shall continue in effect as if the stricken term had not been included.

Reporting

We will issue a written report upon completion of our audit of the County's financial statements. As we have discussed, we intend to make reference to UHY's audit of the Monroe County Employees' Retirement System, and to Calkins Hehl Rafko's audit of the Monroe County Library System in our report on the County's financial statements. Our report will be addressed to the Board of Commissioners of the County. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add emphasis-of-matter or other-matter paragraphs to our audit report, or if necessary, withdraw from this engagement. If our opinions on the financial statements or the Single Audit compliance opinion are other than unmodified, we will discuss the reasons with management in advance. If circumstances occur and come to our attention related to the condition of the County's records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, or we become aware that information provided by the County is incorrect, incomplete, inconsistent, misleading, contains material omissions, or is otherwise unsatisfactory which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

We appreciate the opportunity to be of service to ***Monroe County, Michigan*** and believe the arrangements outlined above and in the attached Rehmann Audit Engagement Letter Terms and Conditions accurately summarize the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement, please sign the enclosed copy of this document and return it to us.

Rehmann Robson LLC

Daniel W. Merritt, CPA, MBA, CGFM
Principal
Executive responsible for supervising the engagement and signing our report

ACKNOWLEDGED AND ACCEPTED:

This letter correctly sets forth the understanding of ***Monroe County, Michigan***.

Susan E. Maier
Officer Signature

Susan E Maier
Printed Name

Director of Fiscal Services
Title

3-13-25
Date

David Vensel
Governance Signature

David Vensel
Printed Name

Chairman of the Board
Title

3-13-25
Date

ADDITIONAL SERVICES - The County may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with management regarding the scope of the additional services and the estimated separate fees. We also may issue a change order form (an attached example is provided), or a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our attest services will continue to be governed by the terms of this engagement letter.

CODE OF CONDUCT - Management is responsible for identifying any violations by employees of the County's code of conduct.

CHANGES IN STANDARDS, LAWS AND REGULATIONS - We perform services for the County based on present professional standards, laws and regulations. While we may on occasion be able to communicate with management with respect to changes in professional standards, laws and regulations, as a general principle we cannot undertake with clients to advise them of every change that may occur. The County can always obtain reassurance in this regard by contacting us for an updated review of the County's situation.

MANAGEMENT'S REPRESENTATIONS - The procedures we will perform in our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the written and oral representations that we receive from management. Accordingly, false, misleading, incomplete, inconsistent, or omitted representations could cause us to expend unnecessary efforts or could cause material error or a fraud to go undetected by our procedures. In view of the foregoing, the County agrees that we shall not be responsible for any material misstatements in the County's financial statements that we may fail to detect as a result of false, inaccurate, incomplete, inconsistent, or misleading representations that are made to us by management. In addition, the County further agrees to indemnify and hold us harmless for any liability and all reasonable costs, including legal fees, that we may incur as a result of the services performed under this engagement in the event there are false or misleading representations made to us by any member of the County's management.

CLIENT ASSISTANCE - We understand that the County's employees will prepare all cash, accounts receivable, and other confirmations we request and will locate and refile any documents selected by us for testing. In addition, management will provide us with copies of all minutes and other documents that we believe may have a bearing on our evaluation of the County's financial affairs.

WORK SPACE - The County shall provide reasonable work space for Rehmann personnel at audit work sites, as well as occasional clerical support services.

TIMELY DECISIONS AND APPROVALS - The County understands that Rehmann's performance is dependent on the County's timely and effective satisfaction of its own activities and responsibilities in connection with this engagement, as well as timely decisions and approvals by County personnel.

ACCURACY AND COMPLETENESS OF INFORMATION - Management agrees to ensure that all information provided to us is accurate, complete, and consistent in all material respects, contains no material omissions and is updated on a prompt and continuous basis. In addition, management will also be responsible for obtaining all third-party consents, if any, required to enable Rehmann to access and use any third-party products necessary to our performance.

EMAIL - The County acknowledges that (a) Rehmann, the County and others, if any, participating in this engagement may correspond or convey documentation via Internet e-mail unless the County expressly requests otherwise, (b) no party has control over the performance, reliability, availability, or security of Internet e-mail, and (c) Rehmann shall not be liable for any loss, damage, expense, harm or inconvenience resulting from the loss, delay, interception, corruption, or alteration of any Internet e-mail due to any reason beyond Rehmann's reasonable control.

OFFERS OF EMPLOYMENT - Professional standards require us to be independent with respect to the County in the performance of our services. Any discussions that management has with personnel of our Firm regarding employment could pose a threat to our independence. Therefore, we request that management inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence.

Neither party shall, during the term of this engagement letter and for one (1) year after its termination, solicit for hire as an employee, consultant or otherwise any of the other party's personnel without such other party's express written consent. If the County desires to offer employment to a Rehmann associate and the associate is hired in any capacity by the County, a market-driven compensation placement fee may apply.

ADDITIONAL FEES AND BILLING POLICIES – It must be understood that the nature of our engagement requires us to exercise our independent professional judgment with respect to various auditing, accounting and related issues. In reaching our conclusions, we must retain the right to judge the nature and scope of the work required in order to conform to professional standards, as well as the work we deem necessary to enable us to reach the conclusions and form the opinions required of us. If our judgment as to the scope of the work required causes us to reassess our estimate of fees for this engagement, we will so advise the County. We reserve the right to refrain from performing additional work (and thereby incurring additional time charges) unless and until the County has confirmed its understanding of, and agreement to, any additional estimated charges.

Our fee estimate is based upon our discussions with management, in which management has disclosed no unusual problems or issues which would require us to conduct an audit of unusual scope or otherwise expend time and effort in excess of that normally anticipated in an engagement of this type. The estimate also assumes that we will have the full cooperation of County personnel, as required, and that there is a reasonable continuity of County personnel familiar with the matters to which our engagement relates. In addition, our fee is based on the experience level of our personnel, at their respective standard hourly rates, performing certain audit procedures at certain timeframes. If we are caused to vary from that planning formula, additional fees will need to be charged to allow for more experienced personnel performing the work, reallocation of our client priority, overtime, etc. Further, management will provide us with the schedules and records that we request (which ordinarily are detailed in a request list in advance of our fieldwork) and that all such schedules and records will be provided to us timely in accordance with the scheduled fieldwork dates, to be mutually agreed upon. If the requested schedules and records are not provided to us in accordance with the scheduled dates and we are unable to continue our work, we will attempt to resume our work as soon as the schedules and records are provided to us and our professionals assigned to the engagement again become available.

As a result of well-publicized events, global economic convergence, and the continued evolution of the accounting profession, accounting and auditing standard setters and regulators are continually evaluating the need for changes that may affect the County. Such changes may result in changes in financial reporting and expanding the nature, timing and scope of activities we are required to perform to provide the services discussed in this letter. Proposed changes and shortened deadlines could result in a reduction of the level of assistance and preparedness the County is able to provide. We expect that our clients may continue to look to us to assist them with these changes. To the extent any changes require us to increase the time required to provide the services described in this letter or to complete new tasks required by such changes, we reserve the right to adjust our fees appropriately. We will endeavor to advise the County of anticipated changes to our fees on a timely basis.

In accordance with our Firm policies, work may be suspended if the County's account becomes 30 days or more overdue and will not be resumed until the account is paid in full or we have a definitive payment agreement approved by our Firm administrator in Saginaw, Michigan. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. The County will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Our terms and conditions impose a late charge of 1.5% per month, which is an annual percentage rate of 18%. Balances not paid within 30 days of the receipt of invoice are past due and a late charge of 1.5% will be applied to the entire past due amount.

Rehmann charges a 3% convenience fee on credit card payments.

CLAIMS - Because there are inherent difficulties in recalling or preserving information as the period after an engagement increases, the County agrees that, notwithstanding the statute of limitations of any particular State or U.S. Territory, any claim based on the audit engagement must be filed within 12 months after performance of our service, unless management has previously provided us with a written notice of a specific defect in our services that forms the basis of the claim.

TERMINATION OF SERVICES - We reserve the right to suspend or terminate services for reasonable cause such as failure to pay our invoices on a timely basis or failure to provide adequate information in response to our inquiries necessary for successful performance of our audit services. Our engagement will be deemed to be completed upon written notification of termination, even if we have not completed the audit and issued our signed auditors' report. The County is obligated to compensate us for the time expended to that point and to reimburse us for all out-of-pocket expenditures through the date of termination.

We acknowledge the County's right to terminate our services at any time, and the County acknowledges our right to withdraw at any time, including, but not limited to, for example, instances where, in our judgment, (a) the conditions in the Audit Scope and Objectives section of this letter exist, (b) our independence has been impaired, (c) we can no longer rely on the integrity of management, (d) management (or the Audit Committee, if applicable) fails to reasonably support our efforts to perform the engagement in accordance with what we believe is necessary to comply with professional standards, or (e) a lack of professionalism exhibited by management appears to demonstrate a lack of respect for our personnel such as that evidenced in inappropriate or threatening language/emails, subject in either case to our right to payment for charges incurred to the date of termination or our resignation.

In the event that we determine to resign, and the County seeks damages allegedly resulting from such resignation, our maximum liability to the County in the event we are held liable because of such resignation shall be limited to the fees actually paid to us for current year audit work performed up to the date of resignation.

INITIAL ISSUANCE OF OUR AUDIT REPORT ON FINANCIAL STATEMENTS - If the County intends to publish or otherwise reproduce our audit report on the financial statements and/or make reference to our Firm name, such as for inclusion in an annual report (such as, for example, in a Comprehensive Annual Financial Report), prospectus, official statement, or similar disclosure document, including incorporation by reference thereto, the County agrees to provide us with a copy of the final reproduced document for our review and approval before it is distributed, circulated or submitted. Additional fees for issuance or inclusion of our audit report and/or any other reference to our Firm in such other document, will be based on our standard hourly rates.

With regard to electronic dissemination of audited financial statements, including financial statements published electronically on the County's Internet Web site, the County understands that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

SUBSEQUENT REPRODUCTION OF OUR AUDIT REPORT ON FINANCIAL STATEMENTS – If the County decides to include, publish or otherwise reproduce our audit report on the financial statements at a date subsequent to our original report issuance, such as for inclusion in a Preliminary or Official Statement, an exempt offering in connection with a sale of bonds or notes, or other securities, or in a similar exempt offering or other disclosure document such as a prospectus, official statement, etc. (hereinafter referred to as the "document"), our Firm is presumed not to be associated with such document, and we have no obligation to perform any procedures with respect to such document. In these circumstances, the County agrees to include in such document a statement that Rehmann has not been engaged to perform and has not performed, since the date of our audit report being reproduced, any procedures on the financial statements contained in such document or on any unaudited financial or other information contained in the document, or on the document itself. If, however, management or the County's agent (such as an underwriter, bond counsel, placement agent, financial advisor, broker-dealer, etc.) requests our involvement, thereby causing us to be engaged to or otherwise prepare a written acknowledgement (sometimes referred to as a "consent" or "agree to include") letter prior to including our audit report in such a document, or requests or engages us to assist in preparing or reviewing financial or other information contained in such document, or participate in related oral due diligence meetings or offering discussions, our Firm then becomes associated with the document. In this event, in accordance with professional standards, we will be required to perform certain subsequent events-based or other limited procedures with respect to this or other unaudited information contained in the document shortly before the initial <u>and</u> any subsequent distribution, circulation, or submission. Fees for reissuance or inclusion of our audit report in such a document will be based on our standard hourly rates. If the County wishes to make reference in such a document to our Firm's role in connection with the purpose and dissemination of the document, the caption "Independent Auditors" may be used to title or label that section of the document. In accordance with professional standards, the caption "Experts" should not be used, nor should our Firm be referred to as "Experts" anywhere in the document.

INFORMAL ADVICE - As part of our engagement we may provide advice on operating, internal control over financial reporting and other matters that come to our attention. Informal advice is not considered to be a consulting service unless we have entered into a separate engagement.

THIRD PARTY PROCEEDINGS - As a result of our prior or future services to the County, we might be requested or subpoenaed to provide information or documents to management, a court, a trier of fact, or a third party in a legal, investigative, regulatory, administrative, mediation, or arbitration or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be billable to the County as a separate engagement. We shall be entitled to compensation for our time at our standard or special hourly rates and reasonable reimbursement for our expenses (including our legal fees) in complying with this request. For all such requests, we will observe the confidentiality requirements of our profession and will notify management promptly of the request. This paragraph will survive the termination of this agreement for any reason, and will be binding upon successors to the County.

PEER REVIEW - Our Firm, as well as other major accounting firms, participates in a "peer review" program covering our audit and accounting practices. This program requires that once every three years we subject our quality assurance practices to an examination by another accounting firm. As part of the process, the peer reviewer will review a sample of our work. It is possible that the work we perform for the County may be selected by the peer reviewer for their inspection. If it is, the peer reviewer is bound by professional standards to keep all information confidential. If management objects to having the work we perform for the County reviewed by our peer reviewer, please notify us in writing.

PROMOTIONAL MATERIALS - The County consents to Rehmann's use of your County name and a factual description of the services to be performed by Rehmann under this agreement in Rehmann's advertising and promotional materials and other proposal opportunities.

MEDIATION - If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to binding arbitration or litigation. Costs of any mediation proceeding shall be shared equally by all parties.

GOVERNING LAW - This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, without regard to the principles of conflicts of law thereof.

Rehmann

EXAMPLE CHANGE ORDER

Client: ***Monroe County, Michigan*** (the "County")

Date:

Project Description (and estimated completion date, if appropriate):

Estimated Additional Fees: $__________________

We believe it is our responsibility to exceed the County's expectations. This Change Order is being prepared because performance by us of the above project and/or additional service efforts was not anticipated in our original Agreement dated ______________. The estimated fees for the above project have been mutually agreed upon by the County and Rehmann. It is our goal to ensure that the County is never surprised by the price for any Rehmann service and, therefore, we have adopted the Change Order Policy. The estimated additional amount above is due and payable upon completion of the project described.

If management agrees with the above project description and the estimated fee amount, please authorize and date the Change Order below. A copy is enclosed for the County's records. Thank you for letting us serve the County.

Agreed to and accepted:

____
Officer Signature

____
Printed Name

____
Title

____
Date

EideBailly.

CPAs & BUSINESS ADVISORS

Report on Firm's System of Quality Control

August 30, 2023

To the Principals of Rehmann Robson LLC
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Rehmann Robson LLC (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a system review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, audits of employee benefit plans, an audit performed under FDICIA, and an examination of a service organization (SOC 2 engagement).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the Firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Rehmann Robson LLC applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended March 31, 2023, has been suitably designed and complied with to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Rehmann Robson LLC has received a peer review rating of *pass*.

Eide Bailly LLP

Eide Bailly LLP

Rehmann

E-Billing Enrollment/Confirmation

Timely and easy-to-access invoices and statements will now be emailed to you. Please provide your contact information below to start taking advantage of electronic invoicing and statements.

Primary Billing Contact: ______________________________

Billing Phone Number: ______________________________

Email Address: ______________________________

Comments:

____

____

____

If you are already taking advantage of e-Billing, we will confirm this information in our systems. Additionally, the billing contact will receive information on e-Payment options to simplify your accounts payable process.

NON CLAIM RUN 03/07/25

Company 01 County of Monroe

PARAMETERS FOR PAYMENT RUN NUMBER 005623

Company code	01
Office code	001
Discount type	A
Run schedule	A
Priorities	000 TO 000
Select type	
Type codes	
Bank code	
Checks?	Y
Transfers?	Y
BACS?	Y
Drafts?	Y
Manuals?	Y
Others?	Y
Vendor	

NON CLAIM RUN 03/07/25

Company 01 County of Monroe

Office 001 Main Bank BNK001 National City Bank Run 005623 Payment Date 03/07/25 Pay-thru Date 03/05/25

Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
AT & T	000000010000	02102025	5253871	03/04/25	198.88	0.00	198.88	
		02102025	5253872	03/04/25	99.44	0.00	99.44	
		021025	5253873	03/04/25	55.22	0.00	55.22	
		021025	5253874	03/04/25	91.80	0.00	91.80	
					445.34	0.00	445.34	000000586756
AT&T MOBILITY	000000010026	X02192025	5253875	03/04/25	191.92	0.00	191.92	
					191.92	0.00	191.92	000000586757
ALZHEIMER'S & DEMENT	000000011076	50228040557	5253883	03/04/25	5240.00	0.00	5240.00	
					5240.00	0.00	5240.00	000000586758
AREA AGENCY ON AGING	000000012654	50228113655	5253881	03/04/25	1168.36	0.00	1168.36	
					1168.36	0.00	1168.36	000000586759
B & L OFFICE MACHINE	000000020004	21320	5253853	03/03/25	73.50	0.00	73.50	
		21321	5253854	03/03/25	86.95	0.00	86.95	
					160.45	0.00	160.45	000000586760
BERLIN SENIOR CITIZE	000000020750	50303043357	5253882	03/04/25	1927.26	0.00	1927.26	
					1927.26	0.00	1927.26	000000586761
CHARTER COMMUNICATIO	000000030566	030125	5253878	03/04/25	199.99	0.00	199.99	
		54372010221	5253903	03/05/25	199.96	0.00	199.96	
					399.95	0.00	399.95	000000586762
COMCAST CABLEVISION	000000031085	021625	5253855	03/03/25	169.95	0.00	169.95	
		02182025	5253904	03/05/25	373.74	0.00	373.74	
					543.69	0.00	543.69	000000586763
CONSUMERS ENERGY	000000031502	20216579539	5253840	02/27/25	510.73	0.00	510.73	
		20394560833	5253844	02/28/25	559.05	0.00	559.05	
		20617020377	5253908	03/05/25	262.61	0.00	262.61	
					1332.39	0.00	1332.39	000000586764
CONTINENTAL SERVICES	000000031545	RC13140	5253901	03/05/25	18012.31	0.00	18012.31	
		RC13153	5253902	03/05/25	18364.54	0.00	18364.54	
					36376.85	0.00	36376.85	000000586765
D & P CABLE INC	000000040009	10554854	5253905	03/05/25	190.24	0.00	190.24	
					190.24	0.00	190.24	000000586766
DELTA DENTAL PLAN OF	000000040250	CNS01792912	5253890	03/05/25	9043.50	0.00	9043.50	
					9043.50	0.00	9043.50	000000586767
DTE ENERGY	000000040603	02222025	5253842	02/28/25	18.24	0.00	18.24	
		02232025	5253843	02/28/25	53.64	0.00	53.64	

NON CLAIM RUN 03/07/25

Office 001 Main Bank BNK001 National City Bank Run 005623 Payment Date 03/07/25 Pay-thru Date 03/05/25

Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
DTE ENERGY	000000040603	02252025	5253845	02/28/25	33.38	0.00	33.38	
		02252025	5253846	02/28/25	26.50	0.00	26.50	
		022525	5253847	02/28/25	29.80	0.00	29.80	
		02-25-2025	5253848	02/28/25	32.30	0.00	32.30	
		20013563601	5253856	03/03/25	79.39	0.00	79.39	
		20010563219	5253857	03/03/25	466.52	0.00	466.52	
		20038546672	5253858	03/03/25	46.94	0.00	46.94	
		20040544202	5253859	03/03/25	72.95	0.00	72.95	
		2004054420	5253860	03/03/25	110.21	0.00	110.21	
		20025557244	5253870	03/03/25	106.42	0.00	106.42	
					1076.29	0.00	1076.29	000000586768
DUNDEE SENIOR CITIZE	000000042250	50304112459	5253888	03/04/25	23574.00	0.00	23574.00	
					23574.00	0.00	23574.00	000000586769
JETS PIZZA	000000100240	02112025	5253891	03/05/25	164.87	0.00	164.87	
					164.87	0.00	164.87	000000586770
LAKE ERIE TRANSIT CO	000000120125	50225025843	5253887	03/04/25	18213.80	0.00	18213.80	
					18213.80	0.00	18213.80	000000586771
LAKESIDE TELECOM	000000120175	8539	5253861	03/03/25	400.00	0.00	400.00	
					400.00	0.00	400.00	000000586772
MICHIGAN ASSO.CHIEFS	000000131045	200014453	5253877	03/04/25	175.00	0.00	175.00	
					175.00	0.00	175.00	000000586773
MICHIGAN GAS UTILITI	000000131350	5372859207	5253841	02/27/25	63.50	0.00	63.50	
		5376868740	5253849	02/28/25	771.19	0.00	771.19	
		5377055024	5253850	02/28/25	325.01	0.00	325.01	
		5377147875	5253851	02/28/25	2596.81	0.00	2596.81	
		5379333432	5253862	03/03/25	239.87	0.00	239.87	
		5380479545	5253863	03/03/25	115.79	0.00	115.79	
		5379251974	5253864	03/03/25	220.07	0.00	220.07	
		5380148380	5253865	03/03/25	255.71	0.00	255.71	
		5379013167	5253866	03/03/25	71.24	0.00	71.24	
		5378806489	5253867	03/03/25	97.31	0.00	97.31	
					4756.50	0.00	4756.50	000000586774
SYSCO DETROIT LLC	000000131804	658584397	5253892	03/05/25	-3.74	0.00	-3.74	
		658591944	5253893	03/05/25	1255.70	0.00	1255.70	
		658591945	5253894	03/05/25	1289.78	0.00	1289.78	
		658591946	5253895	03/05/25	129.58	0.00	129.58	
		658563184	5253910	03/05/25	44.06	0.00	44.06	
		658575631	5253911	03/05/25	44.06	0.00	44.06	
		658608010	5253912	03/05/25	1056.97	0.00	1056.97	
					3816.41	0.00	3816.41	000000586775
MONROE CO.HEALTH INS	000000132450	JAN-MARCH25	5253896	03/05/25	81341.65	0.00	81341.65	

NON CLAIM RUN 03/07/25

Company 01 County of Monroe

Office 001 Main Bank BNK001 National City Bank Run 005623 Payment Date 03/07/25 Pay-thru Date 03/05/25

Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
MONROE CO.HEALTH INS	000000132450	JAN-MAR2025	5253897	03/05/25	692291.15	0.00	692291.15	
		FEB2025	5253909	03/05/25	17161.12	0.00	17161.12	
					790793.92	0.00	790793.92	000000586776
MONROE CO. OPPORTUNI	000000132600	50226041449	5253884	03/04/25	6540.00	0.00	6540.00	
		50226040848	5253886	03/04/25	9481.50	0.00	9481.50	
					16021.50	0.00	16021.50	000000586777
CITY OF MONROE	000000133650	02212025	5253906	03/05/25	4316.72	0.00	4316.72	
		022125	5253907	03/05/25	471.68	0.00	471.68	
					4788.40	0.00	4788.40	000000586778
PRAIRIE FARMS DAIRY,	000000161170	9028966	5253898	03/05/25	107.56	0.00	107.56	
		9036141	5253913	03/05/25	92.24	0.00	92.24	
					199.80	0.00	199.80	000000586779
THE HARTFORD	000000200415	82427627449	5253920	03/05/25	31250.03	0.00	31250.03	
		23779606360	5253921	03/05/25	5109.63	0.00	5109.63	
					36359.66	0.00	36359.66	000000586780
TRIPLE A MANAGEMENT	000000201553	1012	5253868	03/03/25	8588.33	0.00	8588.33	
					8588.33	0.00	8588.33	000000586781
UNITED PARCEL SERVIC	000000210200	X1075	5253876	03/04/25	11.30	0.00	11.30	
					11.30	0.00	11.30	000000586782
VERIZON WIRELESS	000000220156	6106761605	5253880	03/04/25	264.46	0.00	264.46	
					264.46	0.00	264.46	000000586783
WEX BANK	000000230425	103203639	5253879	03/04/25	250.98	0.00	250.98	
					250.98	0.00	250.98	000000586784
WEX BANK	000000230425	103190269	5253900	03/05/25	13875.52	0.00	13875.52	
					13875.52	0.00	13875.52	000000586785
WEX BANK	000000230425	103191694	5253914	03/05/25	1986.13	0.00	1986.13	
					1986.13	0.00	1986.13	000000586786
MONROE CO.MENTAL HEA	000000501330	MARCH2025	5253899	03/05/25	83150.25	0.00	83150.25	
					83150.25	0.00	83150.25	000000586787
L & K INVESTMENTS LL	000000721275	022525	5253869	03/03/25	750.00	0.00	750.00	
					750.00	0.00	750.00	000000586788
CHEVRETTE GRADALL SE	000000902208	11/22 BID	5253852	02/28/25	200.00	0.00	200.00	
					200.00	0.00	200.00	000000586789
JACKS LAWN SERVICE	FINANCE	RE-FUNDSPEC	5253915	03/05/25	17.36	0.00	17.36	

NON CLAIM RUN 03/07/25

Company 01 County of Monroe

Office 001 Main Bank BNK001 National City Bank Run 005623 Payment Date 03/07/25 Pay-thru Date 03/05/25

Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					17.36	0.00	17.36	000000586790
UNDERCOVER OFFICER A	MANTIS	25-4034	5253885	03/04/25	1785.00	0.00	1785.00	
					1785.00	0.00	1785.00	000000586791
AUSTIN B BALAGH	TREASURER	PRE 22,23	5253919	03/05/25	2541.75	0.00	2541.75	
					2541.75	0.00	2541.75	000000586792
JAMES & ROBYN HANSEN	TREASURER	154-24-0315	5253916	03/05/25	328.63	0.00	328.63	
					328.63	0.00	328.63	000000586793
ZAKARY D BONDY	TREASURER	22&23 PRE	5253918	03/05/25	3401.07	0.00	3401.07	
					3401.07	0.00	3401.07	000000586794
MELISSA P OWENS	TREASURER	PRE 22&23	5253917	03/05/25	1596.65	0.00	1596.65	
					1596.65	0.00	1596.65	000000586795
BANK BNK001 - TOTAL					1076107.53	0.00	1076107.53	*
OFFICE 001 - TOTAL					1076107.53	0.00	1076107.53	**

NON CLAIM RUN 03/14/25

Company 01 County of Monroe

PARAMETERS FOR PAYMENT RUN NUMBER 005628

Company code	01
Office code	001
Discount type	A
Run schedule	A
Priorities	000 TO 000
Select type	
Type codes	
Bank code	
Checks?	Y
Transfers?	Y
BACS?	Y
Drafts?	Y
Manuals?	Y
Others?	Y
Vendor	

NON CLAIM RUN 03/14/25

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Company 01 County of Monroe

Office 001 Main Bank BNK001 National City Bank Run 005628 Payment Date 03/14/25 Pay-thru Date 03/12/25

Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
AT&T MOBILITY	000000010026	X02142025	5253925	03/07/25	183.18	0.00	183.18	
		28728330440	5254004	03/12/25	3555.22	0.00	3555.22	
					3738.40	0.00	3738.40	000000586796
AT&T MOBILITY	000000010043	UTV022025	5254001	03/12/25	1832.45	0.00	1832.45	
					1832.45	0.00	1832.45	000000586797
THE ASU GROUP	000000010200	02282025	5253934	03/07/25	17335.83	0.00	17335.83	
					17335.83	0.00	17335.83	000000586798
ASH SENIOR CITIZEN C	000000012750	50305042103	5253965	03/11/25	2468.27	0.00	2468.27	
					2468.27	0.00	2468.27	000000586799
REPUBLIC SERVICE OF	000000020010	003870818	5253941	03/10/25	10756.35	0.00	10756.35	
					10756.35	0.00	10756.35	000000586800
BEDFORD SENIOR CITIZ	000000020400	50305043904	5253966	03/11/25	23877.24	0.00	23877.24	
					23877.24	0.00	23877.24	000000586801
CHARTER COMMUNICATIO	000000030566	54351010301	5253944	03/11/25	274.09	0.00	274.09	
		54384010301	5253945	03/11/25	144.27	0.00	144.27	
					418.36	0.00	418.36	000000586802
CONSUMERS ENERGY	000000031502	20367867631	5253946	03/11/25	637.13	0.00	637.13	
		20697059785	5253996	03/12/25	7887.93	0.00	7887.93	
					8525.06	0.00	8525.06	000000586803
DELTA DENTAL PLAN OF	000000040250	CNS1795218	5253947	03/11/25	13601.19	0.00	13601.19	
					13601.19	0.00	13601.19	000000586804
DTE ENERGY	000000040603	02/28/2025	5253922	03/06/25	238.24	0.00	238.24	
		2/28/25	5253923	03/06/25	51.12	0.00	51.12	
		02/28/25	5253924	03/06/25	825.25	0.00	825.25	
		20001568459	5253935	03/07/25	210.61	0.00	210.61	
		03062025	5253948	03/11/25	19.46	0.00	19.46	
		03/04/2025	5253950	03/11/25	1141.49	0.00	1141.49	
		03/04/25	5253951	03/11/25	825.12	0.00	825.12	
		03/05/25-1	5253952	03/11/25	840.33	0.00	840.33	
		03/05/25-2	5253953	03/11/25	832.86	0.00	832.86	
		03/05/25-3	5253956	03/11/25	1037.45	0.00	1037.45	
		03/05/25-4	5253957	03/11/25	113.56	0.00	113.56	
					6135.49	0.00	6135.49	000000586805
FRENCHTOWN SENIOR CI	000000061050	50310113940	5253968	03/11/25	50831.21	0.00	50831.21	
					50831.21	0.00	50831.21	000000586806
LAKE ERIE TRANSIT CO	000000120125	663	5253926	03/07/25	300.00	0.00	300.00	

NON CLAIM RUN 03/14/25

Office 001 Main Bank BNK001 National City Bank Run 005628 Payment Date 03/14/25 Pay-thru Date 03/12/25

Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					300.00	0.00	300.00	000000586807
MICHIGAN GAS UTILITI	000000131350	5390292578	5253949	03/11/25	45.25	0.00	45.25	
		5377997780	5254045	03/12/25	1075.46	0.00	1075.46	
					1120.71	0.00	1120.71	000000586808
SYSCO DETROIT LLC	000000131804	658608009	5253936	03/07/25	794.34	0.00	794.34	
					794.34	0.00	794.34	000000586809
MILAN SENIORS FOR HE	000000131835	50306115909	5253960	03/11/25	4146.00	0.00	4146.00	
		50307091931	5253961	03/11/25	957.00	0.00	957.00	
		50307025534	5253962	03/11/25	1800.75	0.00	1800.75	
		50307022132	5253963	03/11/25	1248.00	0.00	1248.00	
					8151.75	0.00	8151.75	000000586810
MONROE COUNTY DENTAL	000000132420	031425 554	5254028	03/12/25	46.39	0.00	46.39	
		031425 565	5254029	03/12/25	762.05	0.00	762.05	
					808.44	0.00	808.44	000000586811
MONROE FAMILY YMCA	000000132435	031425 YMC	5253984	03/12/25	1130.83	0.00	1130.83	
					1130.83	0.00	1130.83	000000586812
MONROE CO.HEALTH INS	000000132450	031425 554M	5254030	03/12/25	809.61	0.00	809.61	
		031425 554V	5254031	03/12/25	7.12	0.00	7.12	
		031425 565M	5254032	03/12/25	12878.20	0.00	12878.20	
		031425 565V	5254033	03/12/25	125.58	0.00	125.58	
					13820.51	0.00	13820.51	000000586813
MONROE COUNTY LEGAL	000000132550	50306114708	5253967	03/11/25	23309.02	0.00	23309.02	
					23309.02	0.00	23309.02	000000586814
CITY OF MONROE	000000133650	0311256391	5254046	03/12/25	11.23	0.00	11.23	
		0311253160	5254047	03/12/25	196.24	0.00	196.24	
					207.47	0.00	207.47	000000586815
PSYBUS P.C.	000000160012	20806	5253937	03/07/25	625.00	0.00	625.00	
					625.00	0.00	625.00	000000586816
PITNEY BOWES	000000160952	MARCH2025	5253938	03/07/25	10093.75	0.00	10093.75	
					10093.75	0.00	10093.75	000000586817
PRAIRIE FARMS DAIRY,	000000161170	9021920	5253978	03/12/25	118.57	0.00	118.57	
		9043575	5253979	03/12/25	120.76	0.00	120.76	
					239.33	0.00	239.33	000000586818
VARIPRO	000000161454	11353	5254048	03/12/25	145253.90	0.00	145253.90	
		MARCH 2025	5254049	03/12/25	194.28	0.00	194.28	

NON CLAIM RUN 03/14/25

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Company 01 County of Monroe

Office 001 Main Bank BNK001 National City Bank Run 005628 Payment Date 03/14/25 Pay-thru Date 03/12/25

Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					145448.18	0.00	145448.18	000000586819
STATE OF MICHIGAN	000000192620	551-653593	5253942	03/10/25	180.00	0.00	180.00	
					180.00	0.00	180.00	000000586820
STATE OF MICHIGAN	000000192705	FEB 2025	5253932	03/07/25	32755.00	0.00	32755.00	
					32755.00	0.00	32755.00	000000586821
THE HARTFORD	000000200415	35071679288	5254050	03/12/25	118.66	0.00	118.66	
					118.66	0.00	118.66	000000586822
UNITED PARCEL SERVIC	000000210200	X1085	5253940	03/10/25	11.30	0.00	11.30	
		X8119095	5253981	03/12/25	13.31	0.00	13.31	
		EY9780095	5253998	03/12/25	15.87	0.00	15.87	
					40.48	0.00	40.48	000000586823
CITY OF LUNA PIER TR	000000400151	FEB 2025	5253971	03/11/25	463.98	0.00	463.98	
					463.98	0.00	463.98	000000586824
BEDFORD PUBLIC SCHOO	000000450250	50305112202	5253964	03/11/25	5403.09	0.00	5403.09	
					5403.09	0.00	5403.09	000000586825
MONROE COUNTY	000000500002	031425 DPR	5253985	03/12/25	1094.38	0.00	1094.38	
		031425 MPR	5253986	03/12/25	42420.01	0.00	42420.01	
		031425 VPR	5253987	03/12/25	144.25	0.00	144.25	
					43658.64	0.00	43658.64	000000586826
MONROE COUNTY	000000500003	031425 554	5254034	03/12/25	3.18	0.00	3.18	
		031425 565	5254035	03/12/25	85.55	0.00	85.55	
					88.73	0.00	88.73	000000586827
MONROE CO.FRIEND OF	000000500660	25-248246FH	5253943	03/10/25	2534.00	0.00	2534.00	
		25-248266FH	5253958	03/11/25	3640.00	0.00	3640.00	
		25-248267FH	5253959	03/11/25	5684.00	0.00	5684.00	
					11858.00	0.00	11858.00	000000586828
MONROE COUNTY GENERA	000000501100	031425 554	5254036	03/12/25	39.23	0.00	39.23	
					39.23	0.00	39.23	000000586829
BEDFORD TOWNSHIP	000000510201	FEB 2025	5253972	03/11/25	77.55	0.00	77.55	
					77.55	0.00	77.55	000000586830
ERIE TOWNSHIP	000000510204	FEB 2025	5253973	03/11/25	3901.77	0.00	3901.77	
					3901.77	0.00	3901.77	000000586831
FRENCHTOWN TOWNSHIP	000000510206	FEB 2025	5253974	03/11/25	232.65	0.00	232.65	
					232.65	0.00	232.65	000000586832
MONROE CITY	000000510302	FEB 2025	5253970	03/11/25	3068.58	0.00	3068.58	

NON CLAIM RUN 03/14/25

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Company 01 County of Monroe

Office 001 Main Bank BNK001 National City Bank Run 005628 Payment Date 03/14/25 Pay-thru Date 03/12/25

Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					3068.58	0.00	3068.58	000000586833
CARLETON VILLAGE	000000510400	FEB 2025	5253975	03/11/25	69.30	0.00	69.30	
					69.30	0.00	69.30	000000586834
DUNDEE VILLAGE	000000510401	FEB 2025	5253976	03/11/25	2970.35	0.00	2970.35	
					2970.35	0.00	2970.35	000000586835
SO. ROCKWOOD VILLAGE	000000510404	FEB 2025	5253977	03/11/25	5458.40	0.00	5458.40	
					5458.40	0.00	5458.40	000000586836
MONROE COUNTY	000000510725	031425 554	5254037	03/12/25	861.41	0.00	861.41	
					861.41	0.00	861.41	000000586837
MONROE CO. EMP. RETI	000000550200	MARCH112025	5253982	03/12/25	506.76	0.00	506.76	
		031425 PST	5253988	03/12/25	276.39	0.00	276.39	
		031425 RET	5253989	03/12/25	18875.42	0.00	18875.42	
		031425 RTC	5253990	03/12/25	2440.83	0.00	2440.83	
		031425 RTD	5253991	03/12/25	1263.61	0.00	1263.61	
		031425 RTS	5253992	03/12/25	12735.09	0.00	12735.09	
					36098.10	0.00	36098.10	000000586838
UNITED WAY OF MONROE	000000550215	031425 UW	5253993	03/12/25	40.00	0.00	40.00	
					40.00	0.00	40.00	000000586839
POLICE OFFICERS ASSN	000000550231	031425 U01	5253994	03/12/25	3911.70	0.00	3911.70	
		031425 U07	5253995	03/12/25	315.00	0.00	315.00	
		031425 U08	5253997	03/12/25	423.28	0.00	423.28	
		031425 U09	5253999	03/12/25	782.34	0.00	782.34	
		031425 U10	5254000	03/12/25	2735.86	0.00	2735.86	
		031425 U12	5254002	03/12/25	700.00	0.00	700.00	
		031425 U14	5254003	03/12/25	723.99	0.00	723.99	
		031425 U16	5254005	03/12/25	193.36	0.00	193.36	
		031425 U17	5254006	03/12/25	467.46	0.00	467.46	
		031425 U18	5254007	03/12/25	210.00	0.00	210.00	
					10462.99	0.00	10462.99	000000586840
MONROE COUNTY COMMAN	000000550241	031425 9A	5254010	03/12/25	130.00	0.00	130.00	
					130.00	0.00	130.00	000000586841
MONROE COUNTY TPOAM	000000550242	031425 4A	5254011	03/12/25	370.00	0.00	370.00	
					370.00	0.00	370.00	000000586842
TPOAM	000000550243	031425 U03	5254012	03/12/25	278.00	0.00	278.00	
		031425 U04	5254013	03/12/25	2590.00	0.00	2590.00	
		031425 U11	5254014	03/12/25	210.00	0.00	210.00	
		031425 U13	5254015	03/12/25	105.00	0.00	105.00	

NON CLAIM RUN 03/14/25

[RAP215] PAYMENT REGISTER - Checks 03/13/25 PAGE 6
Company 01 County of Monroe

Office 001 Main Bank BNK001 National City Bank Run 005628 Payment Date 03/14/25 Pay-thru Date 03/12/25

Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					3183.00	0.00	3183.00	000000586843
MONROE CO DEPUTY SHE	000000550244	031425 1A	5254016	03/12/25	650.00	0.00	650.00	
					650.00	0.00	650.00	000000586844
MO CO CORRECTION OFF	000000550248	031425 10A	5254017	03/12/25	355.00	0.00	355.00	
					355.00	0.00	355.00	000000586845
LOCAL 517, UTILITY W	000000550250	031425 U02	5254018	03/12/25	1168.98	0.00	1168.98	
					1168.98	0.00	1168.98	000000586846
MONROE CO CORRECTION	000000550252	031425 17A	5254019	03/12/25	101.25	0.00	101.25	
					101.25	0.00	101.25	000000586847
UAW LOCAL 723	000000550270	031425 U06	5254020	03/12/25	437.09	0.00	437.09	
					437.09	0.00	437.09	000000586848
MONROE COUNTY ASSIST	000000550274	031425 14A	5254021	03/12/25	220.00	0.00	220.00	
					220.00	0.00	220.00	000000586849
GREAT-WEST LIFE & AN	000000550280	031425 GWE	5254022	03/12/25	7052.00	0.00	7052.00	
					7052.00	0.00	7052.00	000000586850
AXA EQUITABLE	000000550285	031425 EQU	5254023	03/12/25	875.00	0.00	875.00	
					875.00	0.00	875.00	000000586851
MONROE CO.UNEMPLOYME	000000550310	031425 554	5254038	03/12/25	2.31	0.00	2.31	
		031425 565	5254039	03/12/25	76.68	0.00	76.68	
					78.99	0.00	78.99	000000586852
MONROE COUNTY WORKER	000000550315	031425 554	5254040	03/12/25	1.62	0.00	1.62	
					1.62	0.00	1.62	000000586853
MONROE CO.LONG TERM	000000550320	031425 554	5254041	03/12/25	15.56	0.00	15.56	
		031425 565	5254042	03/12/25	461.30	0.00	461.30	
					476.86	0.00	476.86	000000586854
MONROE CO.RETIREE HE	000000550325	031425 CRH	5254024	03/12/25	654.73	0.00	654.73	
		031425 DRH	5254025	03/12/25	304.80	0.00	304.80	
		031425 RHC	5254026	03/12/25	4704.50	0.00	4704.50	
		031425 SRH	5254027	03/12/25	3483.79	0.00	3483.79	
					9147.82	0.00	9147.82	000000586855
STATE OF MICHIGAN	000000601047	FEB; 2025	5253969	03/11/25	84819.14	0.00	84819.14	
					84819.14	0.00	84819.14	000000586856
STATE OF MICHIGAN	000000601950	FEB 2025	5253933	03/07/25	44.00	0.00	44.00	

NON CLAIM RUN 03/14/25

Office 001 Main Bank BNK001 National City Bank Run 005628 Payment Date 03/14/25 Pay-thru Date 03/12/25

Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number
					44.00	0.00	44.00	000000586857
LORETTA J LAPOINTE	000000714660	030325	5254043	03/12/25	0.70	0.00	0.70	
					0.70	0.00	0.70	000000586858
DONALD EDWARD BRAY	000000720229	030525	5253927	03/07/25	900.00	0.00	900.00	
					900.00	0.00	900.00	000000586859
KIMBERLY DONAHEY	000000720388	49	5253928	03/07/25	2592.50	0.00	2592.50	
					2592.50	0.00	2592.50	000000586860
CARL J. SCHMIDT	000000721904	2/23-3/8/25	5253939	03/10/25	3044.15	0.00	3044.15	
					3044.15	0.00	3044.15	000000586861
JOHN F. BETZ	000000730153	22H3234GC	5254008	03/12/25	1120.06	0.00	1120.06	
					1120.06	0.00	1120.06	000000586862
VINCENT BADALMENTE	000000820340	MARCH112025	5253983	03/12/25	604.06	0.00	604.06	
					604.06	0.00	604.06	000000586863
STACEY MCCOY	000000823525	022025	5253929	03/07/25	21.70	0.00	21.70	
					21.70	0.00	21.70	000000586864
SHELLY JOHNSON	000000824585	022025	5253930	03/07/25	23.10	0.00	23.10	
					23.10	0.00	23.10	000000586865
RACHEL OPIAL	000000826421	022025	5253931	03/07/25	29.40	0.00	29.40	
					29.40	0.00	29.40	000000586866
JASON & TIFFANY GOLA	TREASURER	2023 PRE	5254044	03/12/25	4768.65	0.00	4768.65	
					4768.65	0.00	4768.65	000000586867
BANK BNK001 - TOTAL					625631.16	0.00	625631.16	*
OFFICE 001 - TOTAL					625631.16	0.00	625631.16	**

David Vensel, Chairman

Monroe County Board of Commissioners
Representing District 6
125 East Second Street, Monroe, MI 48161
Telephone: 734.240.7003
E-mail: dvensel_dist6@monroemi.org

March 19, 2025

Senator Gary Peters
United States Senate
Hart Senate Office Building
Suite 724
Washington, D.C. 20510

Re: Support for Port of Monroe Cargo Infrastructure Project-CDS Request

Dear Senator Peters:

This letter offers the County's full support to the Port of Monroe's request for Congressionally Directed Spending. Awarded money will fund critical infrastructure improvements to strengthen Michigan's role in national and international trade. The County of Monroe enthusiastically encourages your efforts to secure the funding sought, knowing these efforts will serve as a catalyst to drive additional economic activity via the Port of Monroe. By ensuring the Port of Monroe has the necessary tools to safely and securely operate and manage international cargo, this facility will further serve as a hub and source of growing opportunities in our region and beyond.

The importance of the Port of Monroe is acknowledged through your own efforts as you have assisted the port's leadership by working to promote the value of an expanded cargo business by leveling our playing field against other locations. The Port of Monroe is an essential asset to Michigan's economy and its supply chain resilience. This project will create expanded cargo and warehousing capacity, support Michigan's manufacturing and agricultural exports, and reduce truck congestion and costs for businesses. It will also enhance national security by increasing the Port's ability to handle oversized and specialized cargo.

We recognize project funding is to the Port of Monroe, but the county, region and state will share in the economic opportunities that will be possible from this strategic economic investment in a critical infrastructure asset. Having an intermodal site within 40 minutes of one of the United States' largest trading partners will have significant economic impact. As the Gordie Howe International Bridge prepares to open later this year, the citizens of Southeast Michigan are eager to leverage their workforce talent as they prepare to link opportunities beyond our region to the world. One of the best ways to help create these opportunities is through an international strategy managed through the Port of Monroe. This project demonstrates an investment in existing assets as we seek to renew and expand the value the Port of Monroe can provide in our region. We look to the Port as a key partner in promoting the opportunities for employment and commerce throughout the region.

On behalf of the citizens and businesses in Monroe County, thank you for your support of this project as we work in partnership across our local units of government building a new economy that is both sustainable and valuable for all residents who call Monroe County home.

Sincerely,

David Vensel, Chairman
Monroe County Board of Commissioners

Port of Monroe Strategic Cargo Infrastructure Project

Project Synopsis for Letter of Support

Project Overview:

The **Port of Monroe Strategic Cargo Infrastructure Project** is a critical investment in Michigan's economic future and the resilience of U.S. supply chains. As the westernmost U.S. port on Lake Erie, the Port of Monroe is a vital multimodal logistics hub for Michigan's manufacturing, agricultural, and energy sectors. This project will expand the Port's cargo handling and warehousing capacity to meet growing demand, support domestic manufacturing and exports, and reduce supply chain costs for Michigan businesses.

Project Purpose and Benefits:

The project is designed to strengthen Michigan's position in domestic and international trade by:

- Expanding storage, handling, and transportation capacity for cargo essential to Michigan's economy.
- Supporting Michigan's manufacturing, automotive, and agricultural exports with new facilities and logistics capabilities.
- Reducing trucking congestion and transportation costs for businesses throughout the state.
- Enhancing national security by enabling the Port to handle oversized, specialized, and strategic cargo vital to U.S. industry and defense.
- Providing a direct Michigan alternative to congested Canadian and coastal ports.

Key Infrastructure Investments (Total Project Cost: $33,762,000):

- **Multiuse Warehouse Storage Facility ($6,806,000)**: A 35,000-square-foot climate-controlled warehouse near heavy-lift rail and Class I rail connections, supporting 100,000 tons of cargo annually.
- **Enclosed Bulk Material Storage Facility ($6,876,000)**: A 30,000-square-foot dockside facility handling up to 200,000 tons of bulk materials and metals, reducing vessel dwell times and protecting weather-sensitive cargo.
- **Container Laydown Facility ($1,980,000)**: This 45,000-square-foot paved area can stage up to 500 containers, supporting Michigan-produced exports such as automobiles and agricultural goods.

- **General Pavement Enhancements ($18,100,000)**: Improvements to 400,000 square feet of cargo laydown space and internal roadways to handle increased traffic and cargo flows when Michigan's first container terminal opens in Spring 2026.

Funding Request and Local Match:

- **Total Project Cost:** $33,762,000
- **Federal Request (CDS Funds)**: $25,321,500 (75%)
- **Port of Monroe and Regional Partner Match**: $8,440,500 (25%)

Port of Monroe's Experience and Capacity to Deliver:

The Port of Monroe has a proven track record of successfully delivering federally and state-funded infrastructure projects on time and budget. With deep experience managing complex, multimodal logistics infrastructure, the Port has built strong partnerships with state agencies, private industry, and local governments. The Port's leadership and team are fully prepared to execute this project, drawing on established contractor relationships, engineering expertise, and operational capacity. This project is a natural extension of the Port's ongoing efforts to expand Michigan's maritime trade capabilities and strengthen U.S. supply chains.

#

David Vensel, Chairman

Monroe County Board of Commissioners
Representing District 6
125 East Second Street, Monroe, MI 48161
Telephone: 734.240.7003
E-mail: dvensel_dist6@monroemi.org

March 13, 2025

Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: 2025 Monroe Community Mental Health Authority Board Appointments

Dear Commissioners:

After reviewing the application packets submitted by citizens of our community to serve on the Monroe County Community Mental Health Authority Board, I have prepared the appointments as set forth on the attached Monroe Community Mental Health Authority Terms for Appointment document (page 1).

The application process included advertising in the local newspaper, notice on the County website and our efforts working to identify and recruit qualified candidates to apply for appointment. We received six (6) applications, including the three (3) incumbents who expressed interest in continuing to serve. These terms of office are all for full terms of three (3) years (through March 31, 2028). The appointees and respective representative group are:

John Burkardt	Primary Consumer
Joan Canning	General Public
Reda Biniecki	Secondary Consumer

When considering confirmation of these appointments, I looked to balance a mix of retained leadership, new citizens with no prior involvement in government, citizens with some prior experience and citizens with diverse backgrounds. As we have done with prior appointments and found success, these appointments usher in citizens to local government who are new but will help inject new ideas, new energy, new ways of thinking and we trust good outcomes in the governance of the Monroe County Community Mental Health Authority.

It is recommended you accept the communication, place it on file and confirm the appointments as submitted.

Sincerely,

David Vensel, Chairman
Monroe County Board of Commissioners

Monroe Community Mental Health Authority 2025 Appointments

Monroe Community Mental Health Authority	Mission	Meeting Dates/Times/Location	Expiring Terms	Qualifications/ Representation	Appointees	Term
12 Members/ Staggered Terms/ 3 year terms	MISSION STATEMENT: Enrich lives and promote wellness. VISION STATEMENT: To be a valued/active partner in an integrated System of Care that improves the health and wellness of our community. VALUES: Partnerships with Consumers Quality Community Effectiveness Efficiency Leadership	Meetings are held on the 4th Wednesday of each month at 5:00 p.m. in the Aspen Room of the Monroe Community Mental Health Authority located at 1001 S. Raisinville Road, Monroe, MI 48161	(1)	Primary Consumer:	John Burkardt	**April 1, 2025 through March 31, 2028**
			(1)	General Public:	Joan Canning	**April 1, 2025 through March 31, 2028**
			(1)	Secondary Consumer:	Reda Biniecki	**April 1, 2025 through March 31, 2028**

Michigan's Cornerstone.

MONROE COUNTY
FINANCE DEPARTMENT
125 East Second Street · Monroe, Michigan 48161-2197
Telephone: (734) 240-7250 · Fax (734) 240-7266

March 13, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI. 48161

Re: Proposed Property Lease for Portion of Public Health Facility

Dear Chairman Vensel and Members of the Board:

Attached for your consideration is a Lease Agreement to provide space in the former building area where the Michigan Community Dental Clinic had previously occupied.

The Lease Agreement has been developed between the parties and with the assistance of County Legal Counsel together with Public Health Officer, Jamie Dean and the undersigned. The enclosed Lease Agreement is similar to the prior agreement with the former occupant but reflective of the needs of the parties to this agreement. We recommend the Board approve the Lease Agreement enclosed.

If you have any questions or need any further information with respect to this matter, please contact me.

Sincerely,

Michael Bosanac
Administrator/Chief Financial Officer
Enclosure

LEASE AGREEMENT
BETWEEN COUNTY OF MONROE & MONROE PEDIATRIC DENTAL CARE, INC.

THIS LEASE AGREEMENT ("Lease") is entered into as of ________________________ (the "Commencement Date"), between the County of Monroe, Michigan ("Landlord"), and MONROE PEDIATRIC DENTAL CARE, INC., an Ohio corporation ("Tenant").

1. **DEFINITIONS AND BASIC PROVISIONS.** The following terms shall have the following meanings when used in this Lease: "Laws" means all federal, state, and local laws, rules and regulations, all court orders, governmental directives, and governmental orders, and all restrictive covenants affecting the Land and the Building, and "Law" shall mean any of the foregoing; "Affiliate" means any person or entity which, directly or indirectly, through one or more intermediaries, controls, is controlled by, or is under common control with the party in question; "Tenant Party" means any of the following persons: Tenant; any assignees claiming by, through, or under Tenant; any subtenants claiming by, through, or under Tenant; and any of their respective agents, contractors, employees, and invitees.

2. **LEASE GRANT; TERM; PREMISES.** Landlord leases to Tenant, and Tenant leases from Landlord, the Premises for the initial Term of two (2) years with renewal options consistent with the further provisions of this Lease and as set forth in the attached Exhibit F. The Premises is further defined on the attached Exhibit B.

3. **RENT.**

(a) **Payment.** Tenant shall timely pay to Landlord Basic Rental in the amount of $4,500.00 per month ($54,000.00 annually), without deduction or set off, at Landlord's Address (or such other address as Landlord may from time to time designate in writing to Tenant). The first installment of Basic Rental shall be payable upon the Commencement Date; thereafter, monthly installments of Basic Rental shall be due on the first day of each month during the Term. Basic Rental for any fractional month at the beginning of the Term shall be prorated based on 1/365 of the current annual Basic Rental for each day of the partial month this Lease is in effect, and shall be due on the Commencement Date.

(b) **Additional Rent.** In addition to the Basic Rental, Tenant shall pay to Landlord, as additional rent, all other sums that Tenant may owe to Landlord under the Lease.

4. **DELINQUENT PAYMENT; HANDLING CHARGES.** All payments required of Tenant hereunder shall bear interest from the final due date until paid ("period of delinquency") at the interest rate of 5% per annum. In no event, however, shall the charges permitted under this Section 4 or elsewhere in this Lease, to the extent they are considered to be interest under applicable Law, exceed the maximum lawful rate of interest.

5. **SECURITY DEPOSIT:** The Tenant shall tender a Four Thousand Five Hundred and No/100 Dollars ($4,500.00) security deposit for the faithful performance of all of the covenants, conditions, and agreements of this Lease at the time of its execution by the Tenant. The Landlord shall not be obliged to apply the same upon rents or other charges in arrears or upon damages for the Tenants' failure to perform the said covenants, conditions, and agreements. The Landlord may so apply

the security at his option, and the Landlord's right to the possession of the Premises for nonpayment of rent or for any other reason shall not in any event be affected by reason of the fact that the Landlord holds this security. The sum if not applied toward the payment of rent in arrears or toward the payment of damages suffered by the Landlord or by reason of the Tenant's breach of the covenants, conditions, and agreements of this Lease is to be returned to the Tenant when this Lease is terminated, according to these terms, and in no event is the said security to be returned until the Tenant has vacated the Premises and delivered possession to the Landlord. In the event that the Landlord repossesses himself of the said Premises because of the Tenant's default or because of the Tenant's failure to carry out the covenants, conditions, and agreements of this Lease, the Landlord may apply the said security upon all damages suffered to the date of said repossession and may retain the said security to apply upon such damages as may be suffered or shall accrue thereafter by reason of the Tenant's default or breach. The Landlord shall not be obliged to keep the said security as a separate fund, but may mix the security with its own funds and keep any interest earned.

6. **LANDLORD'S OBLIGATIONS.**

(a) **Services.** Landlord shall use all reasonable efforts to furnish to Tenant (1) water (hot and cold) at those points of supply provided for general use of the tenant of the Building in the common areas thereof; (2) heating, ventilation and air-conditioning ("HVAC") as appropriate, at such times as Landlord normally furnishes these services to all operational areas of the Building, and at such temperatures and in such amounts as are reasonably considered by Landlord to be standard; and (3) electrical current during normal business hours other than for equipment that requires more than 110 volts, or other equipment whose electrical energy consumption exceeds normal office usage. Landlord shall provide the services referred to in clauses (l) through (3) of this Section 6.(a) and shall maintain the Building's common areas at a level substantially similar to the level of service and maintenance that is typical in other similar class buildings in the vicinity of the Building.

(b) **"Normal Business Hours"** means 8:00 a.m. to 10:00 p.m. on business days and 8:00 a.m. to 2:00 p.m. on Saturday (excluding holidays).

(c) **Restoration of Services; Abatement.** Landlord shall use reasonable efforts to restore any building services that become unavailable. If a necessary building service becomes unavailable due to Landlord's actions, inactions or equipment failure, which causes closure of the Premises for business activities, Tenant shall, therefore be entitled to a rent abatement. Based upon the mutually agreed basis of there being twenty-six (26) potential operating days per month, abatement for any days when the clinic is unable to operate due to lack of utility service or other non-Tenant caused reason will cause the following month’s Basic Rent to be reduced by 1/26th for each full day closed.

(d) **Telephone and Internet Services and Charges.** The Landlord shall not provide any telephone or internet services to the Premises for Tenant. Tenant shall, at its own expense, contract with the applicable phone and internet company to install services and equipment to the Premises. All installation work shall be subject to the terms of this Lease and shall be supervised by Landlord. Tenant shall be responsible for all phone and internet charges and expenses incurred with its use of the systems. Landlord shall have no liability if the phone or internet service becomes unavailable and shall not be responsible for any required repairs.

7. IMPROVEMENTS; ALTERATIONS; REPAIRS; MAINTENANCE.

(a) **Improvements; Alterations.** Modifications and/or improvements to the Premises may only be installed at the expense of Tenant and approved in writing by Landlord. No alterations or physical additions in or to the Premises may be made without Landlord's prior written consent, which shall not be unreasonably withheld or delayed; however, Landlord may withhold its consent to any alteration or addition that would affect the Building's structure or its HVAC, plumbing, electrical, or mechanical systems, or if the proposed alterations are not consistent with the long term intended use, quality and standards for the Building as established by Landlord from time to time. Tenant shall not paint or install lighting or decorations, signs, window or door lettering, or advertising media of any type on or about the Premises without the prior written consent of Landlord, which shall not be unreasonably withheld or delayed; however, Landlord may withhold its consent to any such painting or installation which would affect the appearance of the exterior of the Building or of any common areas of the Building.

(b) Notwithstanding anything herein to the contrary, all Tenant's signage shall be approved by the Landlord prior to being installed by the Tenant, unless otherwise mutually agreed by the parties. All alterations, additions, fixtures and improvements (whether temporary or permanent in character, and including all air-conditioning equipment and all other equipment that is in any manner connected to the Building's structure or utility systems) made in or upon the Premises, either by Landlord or Tenant, shall be Landlord's property at the end of the Term and shall remain on the Premises without compensation to Tenant. Approval by Landlord of any of Tenant's drawings and plans and specifications prepared in connection with any improvements in the Premises shall not constitute a representation or warranty of Landlord as to the adequacy or sufficiency of such drawings, plans and specifications, or the improvements to which they relate, for any use, purpose, or condition, but such approval shall merely be the consent of Landlord as required hereunder.

(c) As between Landlord and Tenant, (1) Tenant shall bear the risk of complying with Title III of the Americans With Disabilities Act of 1990 ("ADA"), any state or local Jaw equivalent or similar Laws, and all rules, regulations, and guidelines promulgated there under (the "Disabilities Acts") in the Premises, and (2) Landlord shall bear the risk of complying with the Disabilities Acts in the common areas of the Building, other than compliance that is necessitated by the use of the Premises for other than the Permitted Use (which risk and responsibility shall be borne by Tenant).

(d) **Repairs; Maintenance.** Except as otherwise provided herein, Tenant shall maintain the Premises, including, without limitation, all Landlord's and Tenant's personal property, fixtures, furnishings, furniture, and equipment in a clean, safe, and operable condition, and shall not permit or allow to remain any waste or damage to any portion of the Premises. Tenant shall repair or replace, subject to Landlord's reasonable direction and supervision, any damage to the Premises caused by a Tenant Party (defined above). If Tenant fails to make such repairs or replacements within 15 days after the occurrence of such damage, then Landlord may perform such work. If any such damage affects any area outside of the Premises or the HVAC, plumbing, electrical, life- safety, or other mechanical or utility transmission facility of the Building or is visible in the lobby areas of the Building or from outside of the Premises, then Landlord may repair such damage without delivering to Tenant prior written notice thereof. The cost of any repair or replacement work performed by Landlord under this Section 7 shall be paid by Tenant to Landlord within thirty (30) days after Landlord has delivered to Tenant an invoice therefore.

(e) **Performance of Work.** All work described in this Section 7 shall be performed only by Landlord or by contractors and subcontractors approved in writing by Landlord. Tenant shall cause all contractors and subcontractors to procure and maintain insurance coverage naming Landlord as an additional insured against such risks, in such amounts, and with such companies as Landlord may reasonably require, and to procure payment and performance bonds reasonably satisfactory to Landlord covering the cost of the work. All such work shall be performed in accordance with all Laws and in a good and workmanlike manner so as not to damage the Building (including the Premises, the structural elements, and the plumbing, electrical lines, or other utility transmission facility). All such work which may affect the Building's HVAC, electrical, plumbing, other mechanical systems, or structural elements must be approved by Landlord's usual contractor for such work within 15 days after the occurrence of any damage.

(f) **Mechanic's Liens.** Tenant shall not permit any mechanic's liens to be filed against any portion of the Project for any work performed, materials furnished, or obligation incurred by or at the request of Tenant. If such a lien is filed, then Tenant shall, within ten (10) days after Landlord has delivered notice of the filing to Tenant, either pay the amount of the lien or diligently contest such lien and deliver to Landlord a bond or other security reasonably satisfactory to Landlord. If Tenant fails to timely take either such action, then Landlord may pay the lien claim without inquiry as to the validity thereof, and any amounts so paid, including expenses and interest, shall be paid by Tenant to Landlord within ten days after Landlord has delivered to Tenant an invoice therefore.

(g) **Landlord Repairs.** Except for repair obligations of Tenant set forth in this Lease, Landlord will timely make all necessary repairs and replacements to the Building, structural or otherwise, and to the common areas, heating, plumbing, air conditioning, roofing system and electrical systems located therein.

8. **USE.** Tenant shall use the Premises only for the Permitted Use and shall comply with all Laws relating to the use, condition, and occupancy of the Premises. The Premises shall not be used for any use which is disreputable or creates extraordinary fire hazards or results in an increased rate of insurance on the Building or its contents or the storage of any hazardous materials or substances. If, because of a Tenant Party's acts, the rate of insurance on the Building or its contents increases, Tenant shall pay to Landlord the amount of such increase on demand, and acceptance of such payment shall not constitute a waiver of any of Landlord's other rights. Tenant shall conduct its business and control each other Tenant Parties, so as not to create any nuisance or interfere with other tenants or Landlord in its management of the Building.

9. **ASSIGNMENT AND SUBLETTING.**

(a) **Transfers.** Tenant shall not, without the prior written consent of Landlord, (1) assign, transfer, or encumber this Lease or any estate or interest herein, whether directly or by operation of law, (2) permit any other entity to become Tenant hereunder by merger, consolidation, or other reorganization, (3) if Tenant is an entity other than a corporation whose stock is publicly traded, permit the transfer of an ownership interest in Tenant so as to result in a change in the current control of Tenant, (4) sublet any portion of the Premises, (5) grant any license, concession, or other right of occupancy of any portion of the Premises, or (6) permit the use of the Premises by any parties other than Tenant (any of the events listed in Section 9.(a)(l) - (6) being a "Transfer").

(b) **Consent Standards.** Landlord shall not unreasonably withhold its consent to any assignment or subletting of the Premises, provided that the proposed transferee (1) is creditworthy, (2) has a good reputation in the business community, and (3) will use the Premises for a use satisfactory to Landlord in its sole discretion and will not use the Premises in any manner that would conflict with any exclusive use agreement or other similar agreement entered into by Landlord with any other tenant of the Building. Landlord may otherwise withhold its consent in its sole discretion.

(c) **Conditions to Consent.** If Landlord consents to a proposed Transfer, then the proposed transferee shall deliver to Landlord a written agreement whereby it expressly assumes Tenant's obligations hereunder; however, any transferee of less than all of the space in the Premises shall be liable only for obligations under this Lease that are properly allocable to the space subject to the Transfer for the period of the Transfer. No Transfer shall release Tenant from its obligations under this Lease, but rather Tenant and its transferee shall be jointly and severally liable therefore. Landlord's consent to any Transfer shall not waive Landlord's rights as to any subsequent Transfers. If an Event of Default occurs while the Premises or any part thereof are subject to a Transfer, then Landlord, in addition to its other remedies, may collect directly from such transferee all rents becoming due to Tenant and apply such rents against Rent. Tenant authorizes its transferees to make payments of rent directly to Landlord upon receipt of notice from Landlord to do so. Tenant shall pay for the cost of any changes or improvements necessitated by a proposed subletting or assignment.

(d) **Cancellation.** Landlord may, within thirty (30) days after submission of Tenant's written request for Landlord's consent to an assignment or subletting, cancel this Lease as to the portion of the Premises proposed to be sublet or assigned as of the date the proposed Transfer is to be effective. If Landlord cancels this Lease as to any portion of the Premises, then this Lease shall cease for such portion of the Premises and Tenant shall pay to Landlord all Rent accrued through the cancellation date relating to the portion of the Premises covered by the proposed Transfer. Thereafter, Landlord may lease such portion of the Premises to the prospective transferee (or to any other person) without liability to Tenant.

10. **INSURANCE; WAIVERS; SUBROGATION; INDEMNITY.**

(a) **Insurance.** Tenant shall procure and maintain throughout the Term the following insurance policies: (1) commercial general liability insurance in amounts of not less than $2,000,000 per occurrence and $3,000,000 aggregate or such other amounts as Landlord may from time to time reasonably require, insuring Tenant, Landlord, Landlord's agents and their respective Affiliates against all liability for injury to or death of a person or persons or damage to property arising from the use and occupancy of the Premises, (2) contractual liability insurance coverage sufficient to cover Tenant's indemnity obligations hereunder (but only if such contractual liability insurance is not already included in Tenant's commercial general liability insurance policy), (3) insurance covering the full value of the leasehold improvements in the Premises and other property of Tenant and of others in the Premises, (4) business interruption insurance, (5) workers' compensation insurance meeting Michigan statutory requirements, (6) automobile coverage insurance for owned vehicles, and (7) professional liability insurance (medical malpractice) coverage with minimum limits of liability of $1,000,000 per occurrence. All contractors hired by Tenant shall maintain worker's compensation insurance, containing a waiver of subrogation endorsement reasonably acceptable to Landlord. Tenant's insurance shall provide primary coverage to Landlord when any policy issued to Landlord provides duplicate or similar coverage, and in such circumstance Landlord's policy will be excess over Tenant's policy. Tenant shall furnish certificates of such insurance and such other evidence satisfactory to Landlord of the maintenance of all insurance coverage's required hereunder, and Tenant shall obtain a written obligation on the part of each insurance company to notify Landlord at least thirty (30) days before cancellation or a material change of any such insurance. All such insurance policies shall be in form, and issued by companies with a Best's rating of A+ or better, reasonably satisfactory to Landlord. Further, all coverage shall be placed with carriers licensed and admitted to conduct business in the State of Michigan and acceptable to the County of Monroe. The above provisions shall apply to all sub-contractors employed through this lease.

(b) **Waiver of Negligence Claims; No Subrogation.** Landlord shall not be liable to Tenant or those claiming by, through, or under Tenant for any injury to or death of any person or the damage to or theft, destruction, loss, or loss of use of any property or inconvenience (a "**Loss**") caused by casualty, theft, fire, third parties, or any other matter (including Losses arising through repair or alteration of any part of the Project or failure to make repairs, or from any other cause), regardless of whether the negligence of any party caused such Loss in whole or in part.

(c) **Indemnity.** Tenant shall defend, indemnify, and hold harmless Landlord and its agents from and against all claims, demands, liabilities, causes of action, suits, judgments, and expenses (including attorneys' fees) for any Loss arising from any occurrence on the Premises or from Tenant's failure to perform its obligations under this Lease (other than a Loss arising from the sole or gross negligence of Landlord or its agents), even though caused or alleged to be caused by the joint, comparative, or concurrent negligence or fault of Landlord or its agents, and even though any such claim, cause of action, or suit is based upon or alleged to be based upon the strict liability of Landlord or its agents. This indemnity provision is intended to indemnify Landlord and its agents against the consequences of their own negligence or fault as provided above when Landlord or its agents are jointly, comparatively, or concurrently negligent with Tenant. This indemnity provision shall survive termination or expiration of this Lease.

11. **SUBORDINATION ATTORNMENT; NOTICE TO LANDLORD'S MORTGAGEE.**

(a) **Subordination.** This Lease shall be subordinate to any deed of trust, mortgage, or other security instrument (a "**Mortgage**"), or any ground lease, master lease, or primary lease (a "**Primary Lease**"), that now or hereafter covers all or any part of the Premises (the mortgagee under any Mortgage or the lessor under any Primary Lease is referred to herein as "**Landlord's Mortgagee**"). However, any Landlord's Mortgagee may unilaterally subordinate its Mortgage or Primary Lease (as the case may be) to this Lease. Tenant shall execute such documentation as the Landlord's Mortgagee may reasonably request to evidence the subordination of this Lease to such Landlord's Mortgagee's Mortgage or Primary Lease or, if the Landlord's Mortgagee so elects, the subordination of such Landlord's Mortgagee's Mortgage or Primary Lease to this Lease.

(b) **Attornment.** Tenant shall attorn to any party succeeding to Landlord's interest in the Premises, whether by purchase, foreclosure, deed in lieu of foreclosure, power of sale, termination of lease, or otherwise, upon such party's request, and shall execute such agreements confirming such attornment as such party may reasonably request.

(c) **Notice to Landlord's Mortgagee.** Tenant shall not seek to enforce any remedy it may have for any default on the part of the Landlord without first giving written notice by certified mail, return receipt requested, specifying the default in reasonable detail, to any Landlord's Mortgagee whose address has been given to Tenant, and affording such Landlord's Mortgagee a reasonable opportunity to perform Landlord's obligations hereunder.

12. **RULES AND REGULATIONS.** Tenant shall comply with the rules and regulations of the Building which are attached hereto as Exhibit C. Landlord may, from time to time, change such rules and regulations for the safety, care, or cleanliness of the Building and related facilities, provided that such changes are applicable to all tenants of the Building and will not unreasonably interfere with Tenant's use of the Premises. Tenant shall be responsible for the compliance with such rules and regulations by each Tenant Party.

13. **CONDEMNATION.**

(a) **Total Taking.** If the entire building or premises are taken by right of eminent domain or conveyed in lieu thereof (a "Taking"), this Lease shall terminate as of the date of the Taking.

(b) **Partial Taking - Tenant's Rights.** If any part of the Building becomes subject to a Taking and such Taking will prevent Tenant from conducting its business in the Premises in a manner reasonably comparable to that conducted immediately before such Taking for a period of more than 180 days, then Tenant may terminate this Lease as of the date of such Taking by giving written notice to Landlord within thirty (30) days after the Taking, and Basic~~;~~ Rent and Additional Rent shall be apportioned as of the date of such Taking. If Tenant does not so terminate this Lease, then Rent shall be abated on a reasonable basis as to that portion of the Premises rendered untenantable by the Taking.

(c) **Partial Taking - Landlord's Rights.** If any material portion, but less than all, of the Building becomes subject to a Taking, or if Landlord is required to pay any of the proceeds arising from a Taking to a Landlord's Mortgagee, then Landlord may terminate this Lease by delivering written notice thereof to Tenant within thirty (30) days after such Taking, and Basic Rent and Additional Rent shall be apportioned as of the date of such Taking. If Landlord does not so terminate this Lease, then this Lease will continue, but if any portion of the Premises has been taken, Rent shall abate as provided in the last sentence of Section 13.(b).

(d) **Award.** If any Taking occurs, then Landlord shall receive the entire award or other compensation for the Land, the Building, and other improvements taken; however, Tenant may separately pursue a claim (to the extent it will not reduce Landlord's award) against the condemnor for the value of Tenant's personal property which Tenant is entitled to remove under this Lease, moving costs, loss of business, and other claims it may have.

14. **FIRE OR OTHER CASUALTY.**

(a) **Repair Estimate.** If the Premises is damaged by fire or other casualty (a "**Casualty**"), Landlord shall, within sixty (60) days after such Casualty, deliver to Tenant a good faith estimate (the "**Damage Notice**") of the time needed to repair the damage caused by such Casualty.

(b) **Landlord's and Tenant's Rights.** If a material portion of the Premises is damaged by Casualty such that Tenant is prevented from conducting its business in the Premises in a manner reasonably comparable to that conducted immediately before such Casualty and Landlord estimates that the damage caused thereby cannot be repaired within one hundred eighty (180) days after the commencement of repair and a Tenant Party did not cause such Casualty, then Tenant may terminate this Lease by delivering written notice to Landlord of its election to terminate within thirty (30) days after the Damage Notice has been delivered to Tenant. If Tenant does not terminate this Lease, then (subject to Landlord's rights under section 14.(c)) Landlord shall repair the Premises as provided below, and Basic Rental and Operating Expenses for the portion of the Premises rendered untenantable by the damage shall be abated on a reasonable basis from the date of damage until the completion of the repair.

(c) **Landlord's Rights.** If a Casualty damages a material portion of the Premises, and Landlord makes a good faith determination that restoring the Premises would be uneconomical, or if Landlord is required to pay any insurance proceeds arising out of the Casualty to Landlord's Mortgagee, then Landlord may terminate this Lease by giving written notice of its election to terminate within 30 days after the Damage Notice has been delivered to Tenant, and Basic Rental hereunder shall be abated as of the date of the Casualty.

(d) **Repair Obligation.** If neither party elects to terminate this Lease following a Casualty, then Landlord shall, within thirty (30) days after such Casualty, commence to repair the Premises and shall proceed with reasonable diligence to restore the Premises to substantially the same condition as it existed immediately before such Casualty; however, Landlord shall not be required to repair or replace any part of the furniture, equipment, fixtures, and other leasehold improvements in the Premises or in the premises of other occupants in the Building, and Landlord's obligation to repair or restore the Project shall be limited to the extent of the insurance proceeds actually received by Landlord for the Casualty in question.

15. **TAXES.**

(a) **Personal Property.** Tenant shall be liable for all taxes levied or assessed against personal property, furniture, or fixtures placed by the Landlord and/or Tenant in the Premises. If any taxes for which Tenant is liable are levied or assessed against Landlord or Landlord's property and Landlord elects to pay the same, or if the assessed value of Landlord's property is increased by inclusion of such personal property, furniture or fixtures and Landlord elects to pay the taxes based on such increase, then Tenant shall pay to Landlord, additional rent upon demand, that part of such taxes for which Tenant is primarily liable hereunder.

(b) **Real Property.** The parties acknowledge that the Premises is currently exempt from real property taxes. To the extent such exemption is revoked or not renewed as a result of this Lease or any use of the Premises by Tenant, then Tenant shall pay to Landlord, as additional Rent, all ad valorem real property taxes and assessments, special or otherwise, levied upon or with respect to the Complex, that are assessed against Landlord by any taxing authority. Such taxes shall be paid by Tenant to Landlord within ten days after receipt of an invoice from Landlord. The Landlord shall have no obligation challenge the loss of any exemption.

16. **EVENTS OF DEFAULT.** Each of the following occurrences shall constitute an "**Event of Default**":

(a) Tenant's failure to pay Rent when due and the continuance thereof for a period of five (5) days, after Tenant receives written notice from Landlord;

(b) Tenant's failure to perform, comply with, or observe any other agreement or obligation of Tenant under this Lease and, except in the case of Tenant's failure to maintain insurance or failure to comply with the provisions of Section 10, such failure continues for a period of 30 days after Landlord delivers to Tenant written notice thereof; however, if such failure is not reasonably susceptible of being cured within thirty (30) days, then such failure shall not constitute an Event of Default if Tenant begins to cure such failure within such 30-day period and thereafter diligently pursues the cure thereof to completion, unless it is not fully cured within an additional thirty (30) days after the initial 30-day period expires;

(c) Tenant fails to provide any estoppel certificate within the time period required under Section 24.(e) and such failure shall continue for five (5) days after written notice thereof from Landlord to Tenant;

(d) The filing of a petition by or against Tenant (the term "Tenant" shall include, for the purpose of this Section 16.(d), any guarantor of the Tenant's obligations hereunder) (1) in any bankruptcy or other insolvency proceeding; (2) seeking any relief under any state or federal debtor relief Law; (3) for the appointment of a liquidator or receiver for all or substantially all of Tenant's property or for Tenant's interest in this Lease; or (4) for the reorganization or modification of Tenant's capital structure;

(e) Tenant shall abandon the Premises or vacate any substantial portion of the Premises;

(f) The admission by Tenant that it cannot meet its obligations as it becomes due or the making by Tenant of an assignment for the benefit of its creditors.

17. **REMEDIES.** Upon any Event of Default, Landlord may, in addition to all other rights and remedies afforded Landlord hereunder or by law or equity, take any of the following actions:

(a) Terminate this Lease by giving Tenant written notice thereof, in which vent, Tenant shall pay to Landlord the sum of (1) all Rent accrued hereunder through the date of termination, (2) all amounts due under Section 18.(a), and (3) an amount equal to the total Rent that Tenant would have been required to pay for the remainder of the Term.

(b) Additionally, without notice, and without being deemed to have accepted a surrender of the Premises, Landlord may enter upon the Premises to perform any of Tenant's unperformed obligations hereunder.

18. **PAYMENT BY TENANT; NON-WAIVER.**

(a) **Payment by Tenant.** Upon any Event of Default, Tenant shall pay to Landlord all costs incurred by Landlord (including court costs and reasonable attorneys' fees and expenses) in (1) obtaining possession of the Premises, (2) removing and storing Tenant's or any other occupant's property, (3) repairing, restoring, altering, remodeling, or otherwise putting the Premises into condition acceptable to a new tenant, (4) if Tenant is dispossessed of the Premises and this Lease is not terminated, reletting all or any part of the Premises (including brokerage commissions, cost of tenant finish work, and other costs incidental to such reletting), (5) performing Tenant's obligations which Tenant failed to perform, and (6) enforcing, or advising Landlord of, its rights, remedies, and recourses arising out of the Event of Default. To the full extent permitted by law, Landlord and Tenant agree the federal and state courts of the state in which the Premises are located shall have exclusive jurisdiction over any matter relating to or arising from this Lease and the parties' rights and obligations under this Lease.

(b) **No Waiver.** Landlord's acceptance of Rent following an Event of Default shall not waive Landlord's rights regarding such Event of Default. No waiver by Landlord of any violation or breach of any of the terms contained herein shall waive Landlord's rights regarding any future violation of such term or violation of any other term. Landlord's acceptance of any partial payment of Rent shall not waive Landlord's rights with regard to the remaining portion of the Rent that is due, regardless of any endorsement or other statement on any instrument delivered in payment of Rent or any writing delivered in connection therewith; accordingly, Landlord's acceptance of a partial payment of Rent shall not constitute an accord and satisfaction of the full amount of the Rent that is due.

19. **SURRENDER OF PREMISES.** No act by Landlord shall be deemed an acceptance of a surrender of the Premises, and no agreement to accept a surrender of the Premises shall be valid unless the same is made in writing and signed by Landlord. When Tenant's right to possess the Premises ends, Tenant shall deliver to Landlord the Premises with all improvements, and Landlord's property, fixtures, furnishings and equipment located thereon in good repair and condition, reasonable wear and tear (and condemnation and fire or other casualty damage not caused by a Tenant Party, as to which Sections 13 and 14 shall control) excepted, and shall deliver to Landlord all keys to the Premises. Provided that Tenant has performed all of its obligations hereunder, Tenant may remove all unattached trade fixtures, furniture, and personal property placed in the Premises by Tenant (but Tenant may not remove any such item which was paid for, in whole or in part, by Landlord or any wiring or cabling unless Landlord requires such removal). Additionally, at Landlord's option, Tenant shall remove such alterations, additions, improvements, trade fixtures, equipment, wiring, cabling, and furniture as Landlord may request; however, Tenant shall not be required to remove any addition or improvement to the Premises if Landlord has specifically agreed in writing that the improvement or addition in question need not be removed. Tenant shall repair all damage caused by such removal. All items not so removed shall, at Landlord's option, be deemed to have been abandoned by Tenant and may be appropriated, sold, stored, destroyed, or otherwise disposed of by Landlord without notice to Tenant and without any obligation to account for such items. All costs and expenses incurred by Landlord in connection with repairing or restoring the Premises to the condition called for herein, together with the costs, if any, of removing from the Premises any property of Tenant left therein, or curing any breach by Tenant, shall be invoiced to Tenant and shall be payable as additional Rent. Tenant will indemnify and hold Landlord harmless for any claim by third parties with respect to property owned or claimed by them, left in the Premises by Tenant and removed by Landlord pursuant to this Section. The provisions of this Section shall survive the end of the Term.

20. **HOLDING OVER.** If Tenant fails to vacate the Premises at the end of the Term, unless otherwise agreed by the parties, then Tenant shall be a tenant at will and, in addition to all other damages and remedies to which Landlord may be entitled for such holding over, Tenant shall pay, in addition to the other Rent, a daily Basic Rental equal to 150% of the daily Basic Rental payable during the last month of the Term. The provisions of this Section 20 shall not be deemed to limit or constitute a waiver of any other rights or remedies of Landlord provided herein or at law. If Tenant fails to surrender the Premises upon the termination or expiration of this Lease, in addition to any other liabilities to Landlord accruing there from, Tenant shall protect, defend, indemnify and hold Landlord

harmless from all loss, costs (including reasonable attorneys' fees) and liability resulting from such failure, including, without limiting the generality of the foregoing, any claims made by any succeeding tenant founded upon such failure to surrender, and any lost profits to Landlord resulting there from.

21. **DISPOSAL OF WASTE.** Tenant will be responsible for removal of all medical waste from premises.

(a) **Types of Waste.**

(i) For purposes of this Lease, the term "medical waste" shall include, without limitation, all surgical, pathological, biological, or chemotherapy waste; laboratory waste that has come in contact with pathogenic (disease carrying) organisms; sharps, including, without limitation, needles, syringes and scalpel blades, or other medical instruments capable of causing punctures or cuts; and laboratory cultures and stock of infectious agents and any associated biologicals such as microbiological wastes; and any other materials defined as medical waste under the Medical Waste Regulatory Act, M.C.L.A. 333.13801, *et seq.*

(ii) For purposes of this Lease, the term "infectious medical waste" shall include, without limitation, pathological waste such as any human tissue, organs and/or other body parts removed during surgical operations of any nature, as well as any sharps, including, without limitation, needles, syringes, scalpel blades and any other instruments coming in contact with pathogenic organisms.

(b) **Manner of Disposal.** Tenant agrees that it will, immediately upon the production or generation of any medical waste or infectious medical waste (sometimes collectively referred to as "Wastes") immediately cause the Wastes to be separated from other types of refuse and placed in a container or vessel (the "Container") which shall be prominently marked with the warning "Infectious Medical Waste". The Container shall be leak-proof, moisture-proof, puncture-resistant, of sufficient strength to resist ripping, tearing or bursting in the course of normal usage or handling, and closed with a tight-fitting cover in such a way that the Container could not leak, or the contents otherwise be lost in the course of the storage, handling and transportation thereof. The Container shall be red in color.

(c) **Removal of Containers from Building.** Tenant agrees that it will contract with an appropriately licensed medical refuse company which operates in compliance with all federal, state and local laws, rules, regulations and ordinances for the proper removal and disposal of the Wastes.

(d) **Indemnifications.** Tenant agrees that it will, at its sole cost and expense, defend, indemnify and save Landlord, its licensees, servants, agents, employees and contractors, harmless from any loss, injury, damage, claim of damage, liability, fine, assessment or other expense of any nature, claimed by or on behalf of any person, private or public entity, including without limitation, all federal, state and local governments and all political subdivisions thereof, whether on contract, tort, negligence, statutory or regulatory violation, or otherwise, arising directly or indirectly out of or in connection with the production, handling, storage, disposal, transportation and removal of any Wastes, whether such claim of damage, liability, fine, assessment or expense be on the acts of omissions of Tenant, its licensees, servants, agents, employees or contractors, or their failure to comply with the provisions of this Lease, the Rules and Regulations, or any law, ordinance or other rule or regulation in any way applicable to the production, handling, storage, disposal transportation or removal of medical waste or infectious medical waste.

(e) **Conflicts With Applicable Laws.** If any provision of this Section conflicts with the provisions of any applicable laws, rules, regulation or ordinances regarding the storage or disposal of Wastes, Tenant's obligations hereunder shall be governed by the provisions of such law, rules, regulations or ordinances.

22. **CERTAIN RIGHTS RESERVED BY LANDLORD.** Provided that the exercise of such rights does not unreasonably interfere with Tenant's occupancy of the Premises, Landlord shall have the following rights:

(a) To decorate and to make inspections, repairs, alterations, additions, changes, or improvements, whether structural or otherwise, in and about the Project, or any part thereof; for such purposes, to enter upon the Premises (after giving Tenant reasonable notice thereof, which may be oral notice, except in cases of real or apparent emergency, in which case no notice shall be required) and, during the continuance of any such work, to temporarily close doors, entryways, public space, and corridors in the Building; to interrupt or temporarily suspend Building services and facilities; and to change the arrangement and location of entrances or passageways, doors, and doorways, corridors, elevators, stairs, restrooms, or other public parts of the Building;

(b) To take such reasonable measures as Landlord deems advisable for the security of the Project and Building occupants, including without limitation searching all persons entering or leaving the Building; evacuating the Building for cause, suspected cause, or for drill purposes; temporarily denying access to the Building; and closing the Building after normal business hours and on Saturday afternoons, Sundays, and holidays, subject, however, to Tenant's right to enter when the Building is closed after normal business hours under such reasonable regulations as Landlord may prescribe from time to time which may include by way of example, but not of limitation, that persons entering or leaving the Building, whether or not during normal business hours, identify themselves to a security officer by registration or otherwise and that such persons establish their right to enter or leave the Building;

(c) To change the name by which the Building is designated; and to enter the Premises at all reasonable hours to show the Premises to prospective purchasers, lenders, or tenants.

23. **LEASE RENEWAL.** The Tenant shall have an option to extend the term of this Lease beyond expiration of its initial term of two (2) years consistent with the provisions of the Renewal Option attached hereto as Exhibit F.

24. **MISCELLANEOUS.**

(a) **Landlord Transfer.** Landlord may transfer, in whole or in part any of its rights under this Lease, with written notice thereof to Tenant. If Landlord assigns its rights under this Lease, then Landlord shall thereby be released from any further obligations hereunder.

(b) **Landlord's Liability.** The liability of Landlord to Tenant (or any person or entity claiming by, through or under Tenant) for any default by Landlord under the terms of this Lease or any matter relating to or arising out of the occupancy or use of the Premises and/or other areas of the Building shall be limited to Tenant's actual direct, but not consequential, damages therefore and shall be recoverable only from the interest of Landlord in the Building, and Landlord shall not be personally liable for any deficiency.

(c) **Force Majeure.** Other than for Tenant's monetary obligations under this Lease and obligations which can be cured by the payment of money (e.g., maintaining insurance), whenever a period of time is herein prescribed for action to be taken by either party hereto, such party shall not be liable or responsible for, and there shall be excluded from the computation for any such period of time, any delays due to strikes, riots, acts of God, shortages of labor or materials, war, Laws, or any other causes of any kind whatsoever which are beyond the control of such party.

(d) **Brokerage.** Tenant and Landlord shall each indemnify the other against all costs, expenses, attorneys' fees, and other liability for commissions or other compensation claimed by any other broker or agent claiming the same by, through, or under the indemnifying party.

(e) **Estoppel Certificates and Other Information.** From time to time, Tenant shall furnish to any party designated by Landlord, within ten (10) days after Landlord has made a request therefore, a certificate signed by Tenant confirming and containing such factual certifications and representations as to this Lease as Landlord may reasonably request. Unless otherwise required by Landlord's Mortgagee or a prospective purchaser or mortgagee of the Building, the initial form of estoppel certificate to be signed by Tenant is attached hereto as Exhibit E. Additionally, within five (5) business days after Landlord's request therefore, Tenant shall deliver to Landlord financial statements for Tenant and any guarantor of Tenant's obligations hereunder as of the most recently ended calendar month.

(f) **Notices.** All notices and other communications given pursuant to this Lease shall be in writing and shall be (l) mailed by first class, United States Mail, postage prepaid, certified, with return receipt requested, and addressed to the parties hereto at the address specified below, (2) hand delivered to the intended address, (3) sent by a nationally recognized overnight courier service, or (4) sent by electronic mail followed by a confirmatory letter sent in another manner permitted hereunder. Notice sent by certified mail, postage prepaid, shall be effective three business days after being deposited in the United States Mail; all other notices shall be effective upon delivery to the address of the addressee. The parties hereto may change their addresses by giving notice thereof to the other in conformity with this provision.

To Landlord:

Michael Bosanac, Administrator/Chief Financial Officer
County of Monroe, Michigan
Finance Department
125 East Second Street
Monroe, MI 48161
Email: michael_bosanac@monroemi.org

With Landlord's copy to: Jamie Dean, Public Health Officer
Monroe County Public Health Department
2353 South Custer Road
Monroe, MI 48161
Email: jamie_dean@monroemi.org
Telephone: (734) 240-7804

To Tenant: MONROE PEDIATRIC DENTAL CARE, INC.
Nadeem Khan, DDS, President
4646 Nantuckett Drive
Toledo, OH 43623
Email: ____________________________
Telephone: ________________________

With Tenant's copy to: Anthony F. Pizza, CPA
6011 Renaissance Place, Suite 2
Toledo, OH 43623
Email: ____________________________
Telephone: ________________________

(g) **Separability.** If any clause or provision of this Lease is illegal, invalid, or unenforceable under present or future Laws, then the remainder of this Lease shall not be affected thereby and in lieu of such clause or provision, there shall be added as a part of this Lease a clause or provision as similar in terms to such illegal, invalid, or unenforceable clause or provision as may be possible and be legal, valid, and enforceable.

(h) **Amendments; and Binding Effect.** This Lease may not be amended except by instrument in writing signed by Landlord and Tenant. No provision of this Lease shall be deemed to have been waived by Landlord unless such waiver is in writing signed by Landlord, and no custom or practice which may evolve between the parties in the administration of the terms hereof shall waive or diminish the right of Landlord to insist upon the performance by Tenant in strict accordance with the terms hereof. The terms and conditions contained in this Lease shall inure to the benefit of and be binding upon the parties hereto, and upon their respective successors in interest and legal representatives, except as otherwise herein expressly provided. This Lease is for the sole benefit of Landlord and Tenant, and, other than Landlord's Mortgagee, no third party shall be deemed a third party beneficiary hereof.

(i) **Quiet Enjoyment.** Provided Tenant has performed all of the terms and conditions of this Lease to be performed by Tenant, Tenant shall peaceably and quietly hold and enjoy the Premises for the Term, without hindrance from Landlord or any party claiming by, through, or under Landlord, but not otherwise, subject to the terms and conditions of this Lease.

(j) **Joint and Several Liability.** If there is more than one Tenant, then the obligations hereunder imposed upon Tenant shall be joint and several. If there is a guarantor of Tenant's obligations hereunder, then the obligations hereunder imposed upon Tenant shall be the joint and several obligations of Tenant and such guarantor, and Landlord need not first proceed against Tenant before proceeding against such guarantor nor shall any such guarantor be released from its guaranty for any reason whatsoever.

(k) **Captions; Interpretation.** The captions in this Lease are for convenience of reference only, and do not limit or enlarge the terms and conditions of this Lease. The normal rule of construction that any ambiguities be resolved against the drafting party shall not apply to the interpretation of this Lease or any Exhibit or amendments hereto. Except as otherwise provided herein, if Landlord's determination, consent, or approval is required under this Lease, then such determination, consent or approval may be made in Landlord's sole and absolute discretion.

(l) **No Merger.** There shall be no merger of the leasehold estate hereby created with the fee estate in the Premises or any part thereof if the same person acquires or holds, directly or indirectly, this Lease or any interest in this Lease and the fee estate in the leasehold Premises or any interest in such fee estate.

(m) **No Offer.** The submission of this Lease to Tenant shall not be construed as an offer, nor shall Tenant have any rights under this Lease unless Landlord executes a copy of this Lease and delivers it to Tenant.

(n) **Entire Agreement.** This Lease constitutes the entire agreement between Landlord and Tenant regarding the subject matter hereof and supersedes all oral statements and prior writings relating thereto. Except for those set forth in this Lease, no representations, warranties, or agreements have been made by Landlord or Tenant to the other with respect to this Lease or the obligations of Landlord or Tenant in connection therewith.

(o) **Governing Law.** This Lease shall be governed by and construed in accordance with the laws of the State in which the Premises are located. The parties agree to jurisdiction and venue in the appropriate Monroe County, Michigan courts.

(p) **Landlord's Fees.** Whenever Tenant requests Landlord to take any action not required of it hereunder or give any consent required or permitted under this Lease, Tenant will reimburse Landlord for Landlord's reasonable, out-of-pocket costs payable to third parties and incurred by Landlord in reviewing the proposed action or consent, including without limitation reasonable attorneys', engineers' or architects' fees, within ten (10) days after Landlord's delivery to Tenant of a statement of such costs. Tenant will be obligated to make such reimbursement without regard to whether Landlord consents to any such proposed action.

(q) **Telecommunications.** Tenant and its telecommunications companies, including local exchange telecommunications companies and alternative access vendor services companies, shall have access to and within the Premises or Building, for the installation and operation of telecommunications systems, including voice, video, data, Internet, and any other services provided over wire, fiber optic, microwave, wireless, and any other transmission systems ("Telecommunications Services"), for part or all of Tenant's telecommunications within the Building and from the Building to any other location. Landlord may require Tenant to coordinate and correspond installation of its Telecommunication Services with the type and location of existing Telecommunication Services and related facilities already existing in the Building. Tenant and all providers of Telecommunications Services shall be required to comply with the rules and regulations of the Building, applicable laws and Landlord's specific policies and practices for the Building. Tenant acknowledges that Landlord shall not be required to provide or arrange for any Telecommunications Services and that Landlord shall have no liability to Tenant in connection with the installation, operation or maintenance of Telecommunications Services or any equipment or facilities relating thereto. Tenant, at its cost and for its own account, shall be solely responsible for obtaining all Telecommunications Services.

(r) **Confidentiality.** Tenant acknowledges that the terms and conditions of this Lease are to remain confidential for Landlord's benefit, and may not be disclosed by Tenant to anyone, by any manner or means, directly or indirectly, without Landlord's prior written consent, with the exception of Tenant's accountant and legal counsel. The consent by Landlord to any disclosures shall not be deemed to be a waiver on the part of Landlord of any prohibition against any future disclosure.

(s) **Waiver of Jury Trial.** To the maximum extent permitted by law, Landlord and Tenant each waive right to trial by jury in any litigation arising out of or with respect to this Lease.

(t) **Parking Rights.** Tenant may use on a non-exclusive basis undesignated parking spaces in the general parking area associated with the Building during the initial Term, subject to such terms, conditions and regulations as are from time to time established by Landlord.

(u) **Exhibits.** All exhibits and attachments attached hereto are incorporated herein and made a part of this Lease by this reference.

Exhibit A	-	Legal Description
Exhibit B	-	Outline of Premises
Exhibit C	-	Building Rules and Regulations
Exhibit D	-	Tenant Finish Work: As Is *[Select Applicable Exhibit]*
Exhibit E	-	Form of Tenant Estoppel Certificate
Exhibit F	-	Renewal Option

LANDLORD AND TENANT EXPRESSLY DISCLAIM ANY IMPLIED WARRANTY THAT THE PREMISES ARE SUITABLE FOR TENANT'S INTENDED COMMERCIAL PURPOSE, AND TENANT'S OBLIGATION TO PAY RENT HEREUNDER IS NOT DEPENDENT UPON THE CONDITION OF THE PREMISES.

DATED as of the date first written above.

LANDLORD: **County of Monroe, Michigan**

By: ____________________________
Name: David Vensel
Title: Chairman, Board of Commissioners

County of Monroe, Michigan

By: ______________________________
Name: Michael Bosanac
Title: Administrator/Chief Financial Officer

TENANT: **Monroe Pediatric Dental Care, Inc.**

By: ______________________________

Name: Nadeem Khan, DDS Title: President

EXHIBIT A

Legal Description

The Premises comprises of that part of the dental clinic section delineated on Exhibit B attached hereto of the building known as The Monroe County Health Department, located at 2353 S. Custer Rd. (M-50), Monroe, Michigan 48161, on the parcel described as follows:

Land situated in the Township of Monroe, County of Monroe and State of Michigan described as follows, to-wit:
That part of Lot 27, Supervisor's Plat No. 1, (Monroe Township), according to the plat thereof, as recorded in Liber 8 of Plats, Pages 29 to 35, Monroe County Register of Deeds Office, described as follows: Commencing at a point on the East line of Private Claim 411 1717.69 feet South 23 degrees 56', 24" West, from the
Northeast corner of said Private Claim 411,
Thence South 23 degrees 56'24" West 894.49 feet;
Thence North 65 degrees 48'20" West 1721.83 feet;
Thence North 24 degrees 11'40" East 843.73 feet;
Thence South 79 degrees 44'50" East 355.85 feet;
Thence South 23 degrees 57'40" West 400.00 feet; Thence South 66 degrees 02'20" East 330.00 feet;
Thence South 23 degrees 57'40" West 191.95 feet;
Thence South 66 degrees 02'20" East 250.00 feet; Thence North 74 degrees 52'23" East 38.65 feet;
Thence South 80 degrees 15'06" East 185.68 feet;
Thence North 23 degrees 57' 40" East 480.11 feet;
Thence South 66 degrees 10'05" East 582.33 feet to the point of beginning. Together with and subject to a right of way easement described as follows: Commencing at a point 1717.69 feet South 23 degrees 56'24" West and 122.63 feet North 66 degrees 10'05" West from the Northeast corner of Private Claim 411, thence North 23 degrees 56'24" East 345.45 feet to the South right of way line of State Highway M-50;
Thence Northwesterly along said South right of way line on a curve with a radius of 3749.83 feet, a distance of 67.59 feet;
Thence South 23 degrees 56'24" West 331.04 feet;
Thence South 66 degrees 10'05" East 66.00 feet to the point of beginning.

EXHIBIT B

[Outline of Premises]

The Premises comprises of approximately 4,500 square feet of space of the building known as The Health Department, on the parcel described on Exhibit A, and limited and delineated further by the outlined and labeled area on the plan below. The Premises also includes possession, use, and care of the Landlord's fixtures, furnishings and equipment provided to the Premises as part of the Project specified by the Tenant:

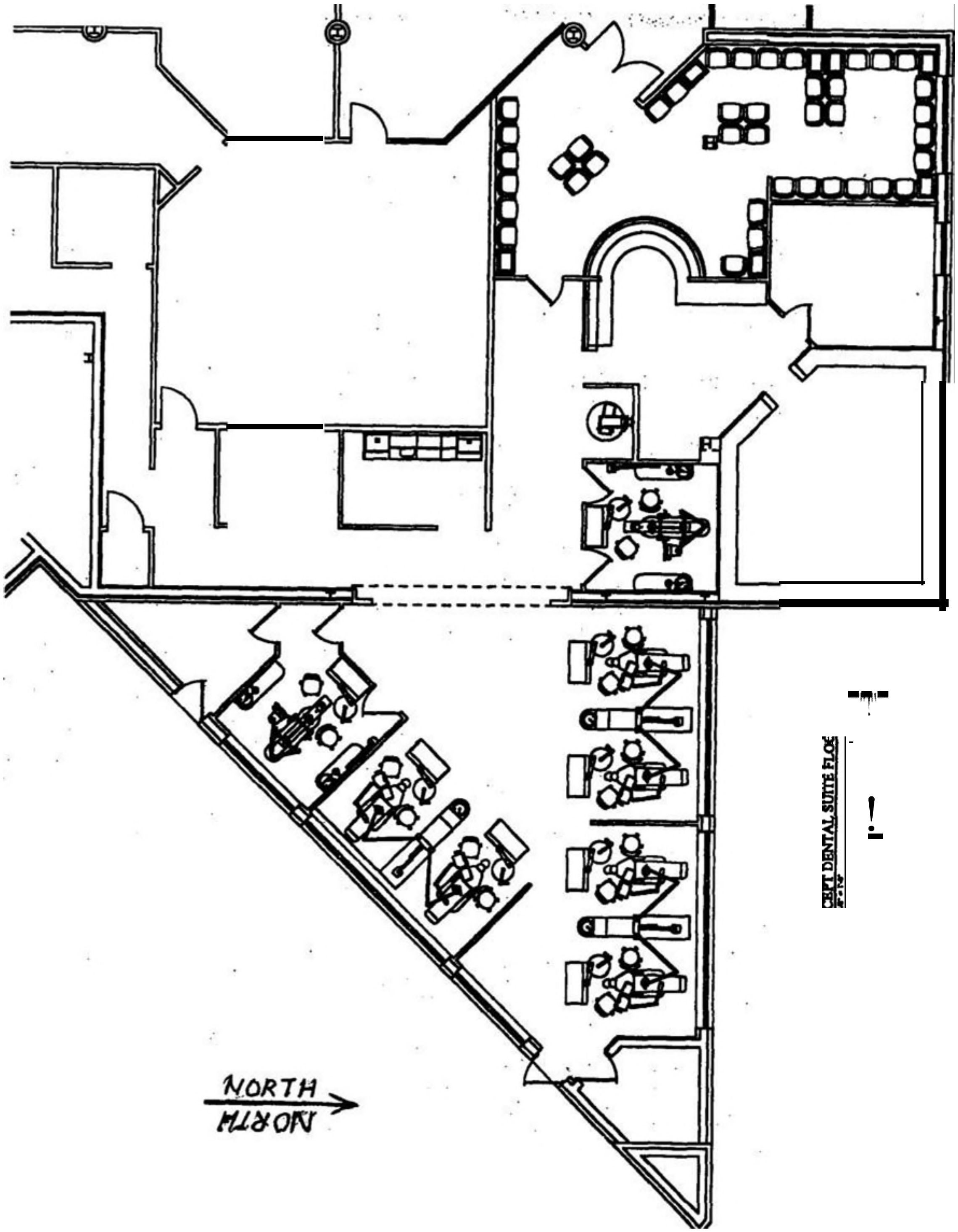

NORTH

EXHIBIT C

BUILDING RULES AND REGULATIONS

The following rules and regulations shall apply to the Premises, the Building, the common areas, and the appurtenances thereto (Any reference to Tenant in these Rules and Regulations will also include (unless the context makes such reference inappropriate) Tenant's agents, servants, employees, licensees, invitees and visitors.)

The sidewalks, entrances, vestibules, passages, corridors, halls, elevators and stairways may not be obstructed or cluttered by any tenant or be used for any purpose other than for access to the Premises. Landlord reserves the right to restrict and regulate the use of the public areas of the Building by any tenant, allocate certain elevator or elevators and the hours of use thereof for delivery service, and to designate which Building entrance or entrances must be used by persons making deliveries in the Building.

Tenant may display lettering identifying Tenant on the glass of the exterior doors of the Premises which are closest to the Dental Clinic interior doors. Signs will be paid for by the Tenant.

The windows, doors and skylights that reflect or admit light and air into the common areas in the Building may not be covered or obstructed by any tenant.

No additional locks or bolts of any kind may be used on any of the doors by any Tenant, nor may any changes be made in existing locks or the mechanism thereof without the prior written consent of Landlord, which shall not unreasonably be withheld or delayed. The Tenant must, upon the termination of its tenancy, return to Landlord all keys and Building security passes and cards either furnished to or otherwise obtained by such Tenant. If any keys so furnished are lost, such tenant will pay Landlord the cost of replacement or, in the alternative, at Landlord's option, the cost of re-keying the locks.

Landlord will have the right to prohibit any advertising by Tenant which, in Landlord's opinion, tends to impair the reputation of the Building or its desirability as a building for offices and, upon written notice from Landlord, Tenant will refrain from or discontinue such advertising. Tenant may not use the name of the Building or its owner in any advertising without the express written consent of Landlord, which consent shall not be unreasonably withheld.

The Tenant, before closing and leaving its premises at any time, must see that its entrance doors are closed and locked and that Building security regulations are followed.

Canvassing, soliciting and peddling are prohibited in the Building, and Tenant will cooperate to prevent the same.

Business Hours are defined in Section 6 of the Lease. During non-business hours, Landlord reserves the right to deny access to the Building and any of Tenant's premises to all persons who do not have written authorization from the Tenant.

The Building is designated as a no smoking building. No smoking shall be permitted in the Premises, in the Building, or outside the Building, except in areas designated by Landlord.

Tenant shall be responsible for any security for its Premises. To the extent the Tenant desires to use a security service, Tenant shall use Landlord's security service company, or such other service as approved by Landlord in its sole discretion.

EXHIBIT D

BUILDING ACCEPTANCE

Tenant will be deemed to accept the Premises "as is" constructed consistent with the existing fixtures, furnishings, equipment, paint, ceilings, floor coverings, etc. The dental equipment is not owned by the County or part of the permanent building. Tenant may procure dental equipment from Michigan Community Dental Clinic and provide proof of bill of sale to Landlord to demonstrate ownership.

EXHIBIT E

FORM OF TENANT ESTOPPEL CERTIFICATE

The undersigned is the Tenant under the Lease (defined below) between the County of Monroe, Michigan as Landlord, and the undersigned as Tenant, for the clinic space of the office building located at 2353 S. Custer Rd. (M-50) and commonly known as the Monroe County Health Department, and hereby certifies as follows:

The Lease Agreement dated ____________________, as may be amended, between Tenant and Landlord is herein collectively referred to as the "Lease" and represent the entire agreement between the parties with respect to the Premises. All capitalized terms used herein but not defined shall be given the meaning assigned to them in the Lease.

1. The Lease is in full force and effect and has not been modified, supplemented or amended in any way except as provided in Section 1 above.

2. The Term commenced ____________________, 2025, and the Term expires, excluding any renewal options, at the end of the 24th month after commencement, and Tenant has no option to purchase all or any part of the Premises or the Building or, except as expressly set forth in the Lease, any option to terminate or cancel the Lease.

3. The current monthly installment of the Basic Rental is Four Thousand Five Hundred and no/100 ($4,500.00).

4. All conditions of the Lease to be performed by Landlord necessary to the enforceability of the Lease have been satisfied and Landlord is not in default thereunder. In addition, Tenant has not delivered any notice to Landlord regarding a default by Landlord thereunder.

5. As of the date hereof, there are no existing defenses or offsets, or, to Tenant's knowledge, claims or any basis for a claim, that Tenant has against Landlord and no event has occurred and no condition exists, which, with the giving of notice or the passage of time, or both, will constitute a default under the Lease.

6. No rental has been paid more than thirty (30) days in advance and no security deposit has been delivered to Landlord except as provided in the Lease.

7. If Tenant is a corporation, partnership or other business entity, each individual executing this Estoppel Certificate on behalf of Tenant hereby represents and warrants that Tenant is a duly formed and existing entity qualified to do business in the state in which the Premises is located and that Tenant has full right and authority to execute and deliver this Estoppel Certificate and that each person signing on behalf of Tenant is authorized to do so.

8. There are no actions pending against Tenant under any bankruptcy or similar laws of the United States or any state.

9. Other than in compliance with all applicable laws and incidental to the ordinary course of the use of the Premises, Tenant has not used or stored any hazardous substances in the Premises.

10. All Tenant improvement work to be performed by Landlord under the Lease has been completed in accordance with the Lease and has been accepted by Tenant and all reimbursements and allowances due to Tenant under the Lease in connection with any tenant improvement work have been paid in full.

Tenant acknowledges that this Estoppel Certificate may be delivered to Landlord, Landlord's Mortgagee or to a prospective mortgagee or prospective purchaser, and their respective successors and assigns, and acknowledges that Landlord, Landlord's Mortgagee and/or such prospective mortgagee or prospective purchaser will be relying upon the statements contained herein in disbursing loan advances or making a new loan or acquiring the property of which the Premises are a part and that receipt by it of this certificate is a condition of disbursing loan advances or making such loan or acquiring such property.

Executed as of ______________________, 2025.

TENANT: **Monroe Pediatric Dental Care, Inc.**

By: ___________________________

Name: Nadeem Khan
Title: President

EXHIBIT F

RENEWAL OPTION

Tenant may renew this Lease for two (2) additional two (2) year periods, provided no Event of Default exists and Tenant is occupying the entire Premises at the time of such election. Tenant may renew this Lease by delivering written notice of the exercise thereof to Landlord no later than six (6) months before the expiration of the Term. The agreed-upon lease terms are as follows:

(a) Tenant has the option to renew for a second two (2) year term with a total lease payment of $58,500 annually if a two (2) year extension is agreed upon.

(b) Tenant has the option to renew for a third two (2) year term with a total lease payment of $63,000 annually if an additional two (2) year extension is agreed upon.

At the conclusion of the initial six (6) year lease term the Tenant may renew this lease by delivering written notice of the exercise thereof to the Landlord no later than six (6) months before the end of the Term, Within four (4) months following the Landlord's receipt of the Tenant's written notice of election to renew, the Landlord shall notify the Tenant of Landlord's determination of the new Basic Rental to be charged by Landlord during such option term. If the Tenant finds such Basic Rental to be unacceptable, Tenant shall have thirty (30) days following receipt of Landlord's determination in which to withdraw its election to extend the term of the Lease by sending written notice to such effect to the Landlord. In the event that Tenant does not withdraw its election to renew, as herein provided, then the term of the Lease shall be extended and the Basic Rental shall as specified in the determination sent to Tenant.

Monroe County, Michigan
Year 3-Plan of Implementation
National Opioid Settlement Funds

March 18, 2025

Monroe County Board of Commissioners

Outline of Information

- Some Definitions
- Year 2 Look Back
- Ideals of the Plan
- Process to the Year 3 Plan
- Technical Assistance Collaborative Recommendations
- Year 3 Plan & Funding
- Look ahead at Related Plan Activities

Some Acronyms Defined

- **OUD**=Opioid Use Disorder
- **SUD**=Substance Use Disorder
- **MAT**=Medication Assisted Treatment
- **Exhibit E**=15 page document detailing qualified uses of National Opioid Settlement Funds

Year 2 Plan Notes

- Activity took place across all plan domains of Treatment, Harm Reduction, Recovery, and Prevention
- Michigan State University conducted Community Assessment-TAC
  - **Surveys, Focus Groups, Interviews; 425 community members; 284 lived experiences**
  - **Outcomes include Tier 1 & Tier 2 recommendations**
- Wayne State University Assistance-TAC
  - **Supported service provider reporting & data collection for enhancing program evaluation. On-going support with service providers & County**
- Michigan DHHS Opioid lead consultant participated in MSU & WSU project meetings-Using Monroe program/templates statewide
- Stakeholder information & Program information resides on Public Health website.

Prior Year Plan Notes (Continued)

- 100% of funding allocated into programs, services and supplies toward individuals
  - No expenditures went to equipment purchases or costs unrelated to individual support
- Not all activity was at the same pace across all providers
- Salvation Army Housing/Treatment program voluntarily ended
- Added MCOP Adolescent Prevention Program at Arthur Lesow Center

Year 1 Awards	$338,505
Year 2 Awards	$553,913

All Money managed within restricted fund for qualifying expenditures under Exhibit E of National Settlement; County Administration role

MSU Community Assessment-TAC

Used in evaluating, developing & incorporating in Year 3 Plan

Tier 1 Recommendations-System wide:

- Continue work with Wayne State TAC to support plan
- Increase supportive housing security options
- Continue supporting growth, sustainability & collaboration among local services/providers
- Support professional peer support services

Tier 2 Short-term

- Increase awareness & connection to services
- Provide safe syringe disposal-sharps collection
- Provider education & training to providers & community against stigma
- Transportation supportive services
- First Responder Supportive services

WSU Technical Assistance

Used in developing a stronger overall program with all stakeholders

Summary of Challenges:

- ***Capacity Limitations***-more individuals are being served but limitations exist
- ***Funding Stability***-providers rely on multiple funding sources; not just County Opioid funds
- ***Continuity of Care***-related to delays in placements for extended treatment, other services
- ***Additional Service Gaps***-Access, geographic disparities, affordable housing & transportation
- ***Recruiting & Retaining Staff***-Follows reports from MI & across country
- ***Awareness of Services***-identified focus on efforts to enhance program's awareness
- ***Stigmatization***-Focus on public education to help overcome stigma as a barrier
- ***Financial Capacity Barriers***-Some smaller & newer providers have challenges with resources

WSU Technical Assistance

Recommendations:

- ***Enhance Outcome Reporting Process***-Continue enhancing reporting format for clarity & specificity. Leverage County template to be shared & adopted by Michigan communities.
- ***Increase Capacity for Monitoring Progress at Program Level***-After award, WSU TAC will meet with providers and tailor reporting format to specific program, i.e.,
- ***Increase Capacity for Monitoring Progress at Coalition Level***-Build on the County's strength of collaboration among providers. Develop dedicated Evaluation Group of funded providers.
- ***Engage Voices of People with Lived Experiences***-Engage people with lived experiences as a priority among funded programs. Add section to funding application.
- ***Improve Access, Awareness & Connections to Service***-Awareness to services is a barrier to the service. Focus providers on how they may improve access.
- ***Additional Recommendations***-Modify provider reimbursement based on need; Make funding for 2 year period for provider stability. WSU to assist in interval evaluations.

Plan Mission, Vision, Principles/Ideals

TAC partners reviewed and incorporated these into their work products.

Mission Statement:

- Invest Opioid Settlement Funds into services with highest positive impact & widest reach to help individuals who are afflicted with opioid misuse/abuse & who may have mental health disorders.

Vision Statement:

- Leverage financial resources of Opioid Settlement Funds through community partnerships of qualified contracted service providers who can extend additional programs to meet the widest menu of needs for individuals afflicted with opioid & substance use disorders.

Principles and Ideals:

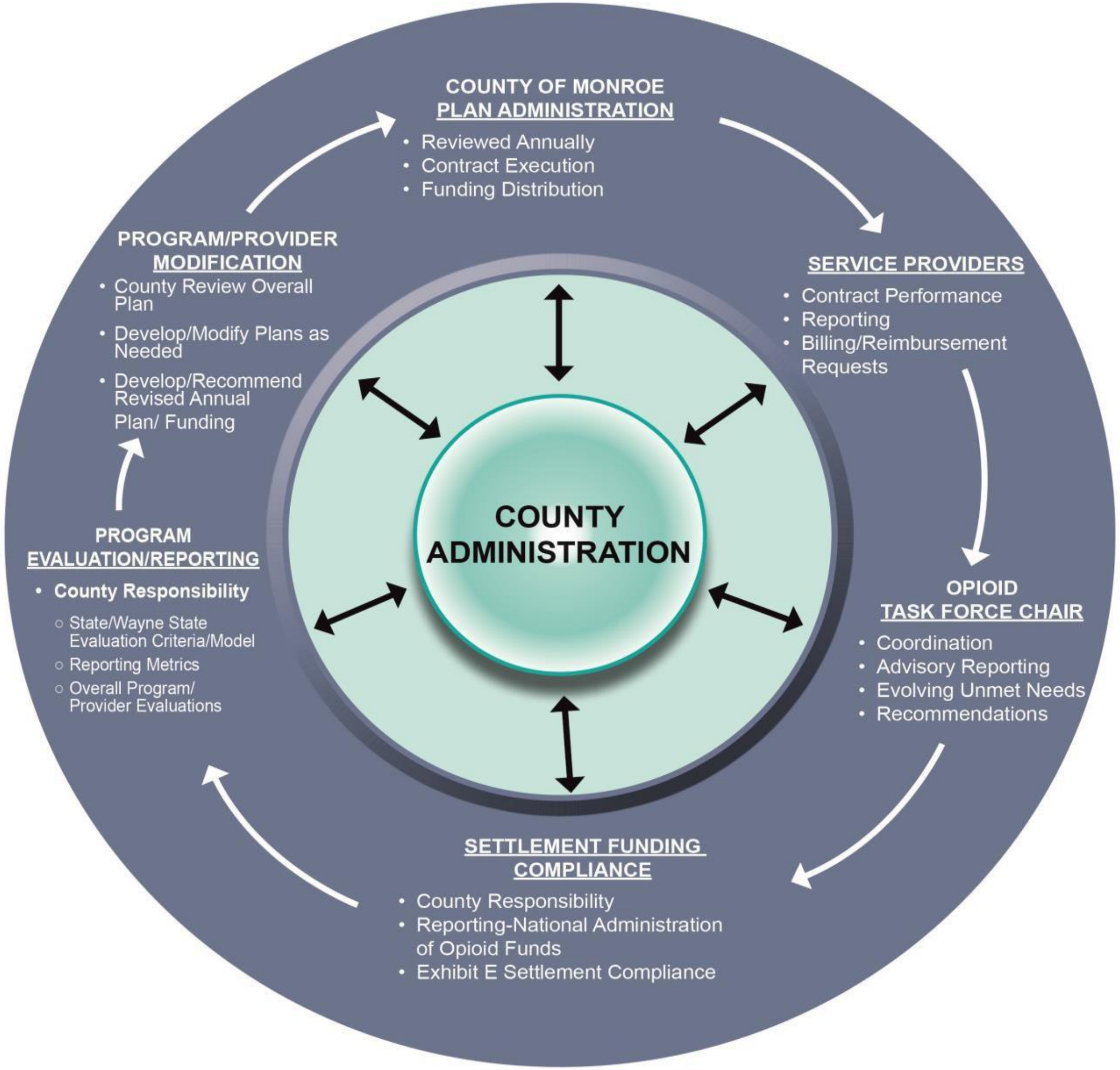
1. Provide funding with a goal directing as much support as possible to individuals with a comprehensive menu of services.
2. Fund programs and services to deliver services directly to individuals as a higher priority than funding service providers.

Mission, Vision, Principles/Ideals

Principles and Ideals (continued):

3. Develop plans based on funding identified needs v. traditional model allocating an annual $ based on total funding available.
   - The goal is to fund programs & services to meet an identified need rather than simply distributing an allocation across multiple service providers. In this ideal, annual funding will vary.
4. Identify needs in the community, identify gaps in services, locate qualified service providers, demonstrate program approaches that will meet the needs of those afflicted. Outline the expected outcomes from each program & then allocate funding to ensure successful outcomes.
   - In this approach, as we identify gaps in services, providers of these needed services are located & engaged to develop program proposals with expected outcomes to address the need.
5. Engage in regular program evaluation using the expertise of our universities to create evaluation models. The results of the evaluation program will direct future and ongoing funding into the most effective opioid treatment, counseling and prevention programs and mental health treatment.

Coordination Loop
Opioid Plan of Implementation



Michigan's Cornerstone.

February 2024

2025 Plan of Implementation Summary

4 Domains of Plan

Treatment:

- Treatment comprised of a clinical provider or program engaged in the rehabilitation of individuals for substance use disorder through a broad range of services including identification, intervention, assessment, diagnosis, counseling, medical services, psychiatric services, psychological services, social services & follow-up care.

Harm Reduction:

- Harm reduction engaging directly with people who use drugs to prevent overdose & infectious disease transmission; improve physical, mental, & social wellbeing; offer low barrier options for accessing health care services, including substance use & mental health disorder treatment.

Recovery:

- Recovery support services are non-clinical peer based approaches meant to assist individuals & families to recover & stabilize from alcohol or drug problems. They include social support, linkage to & coordination among connected service providers, with a full range of human services.

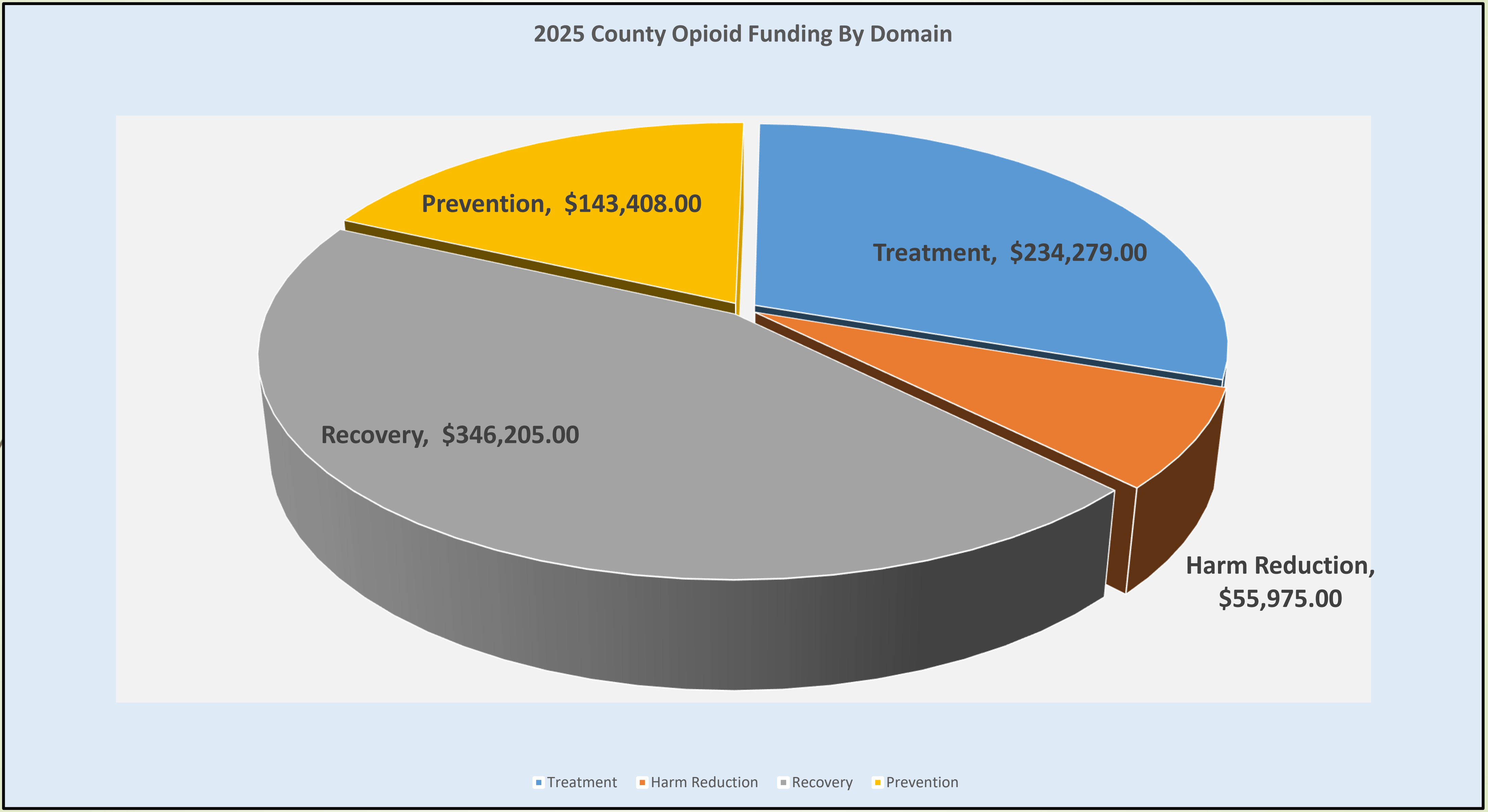
Prevention:

- Prevention activities work to educate & support individuals & communities to prevent the problems associated with the use & misuse of drugs & the development of substance use disorders.

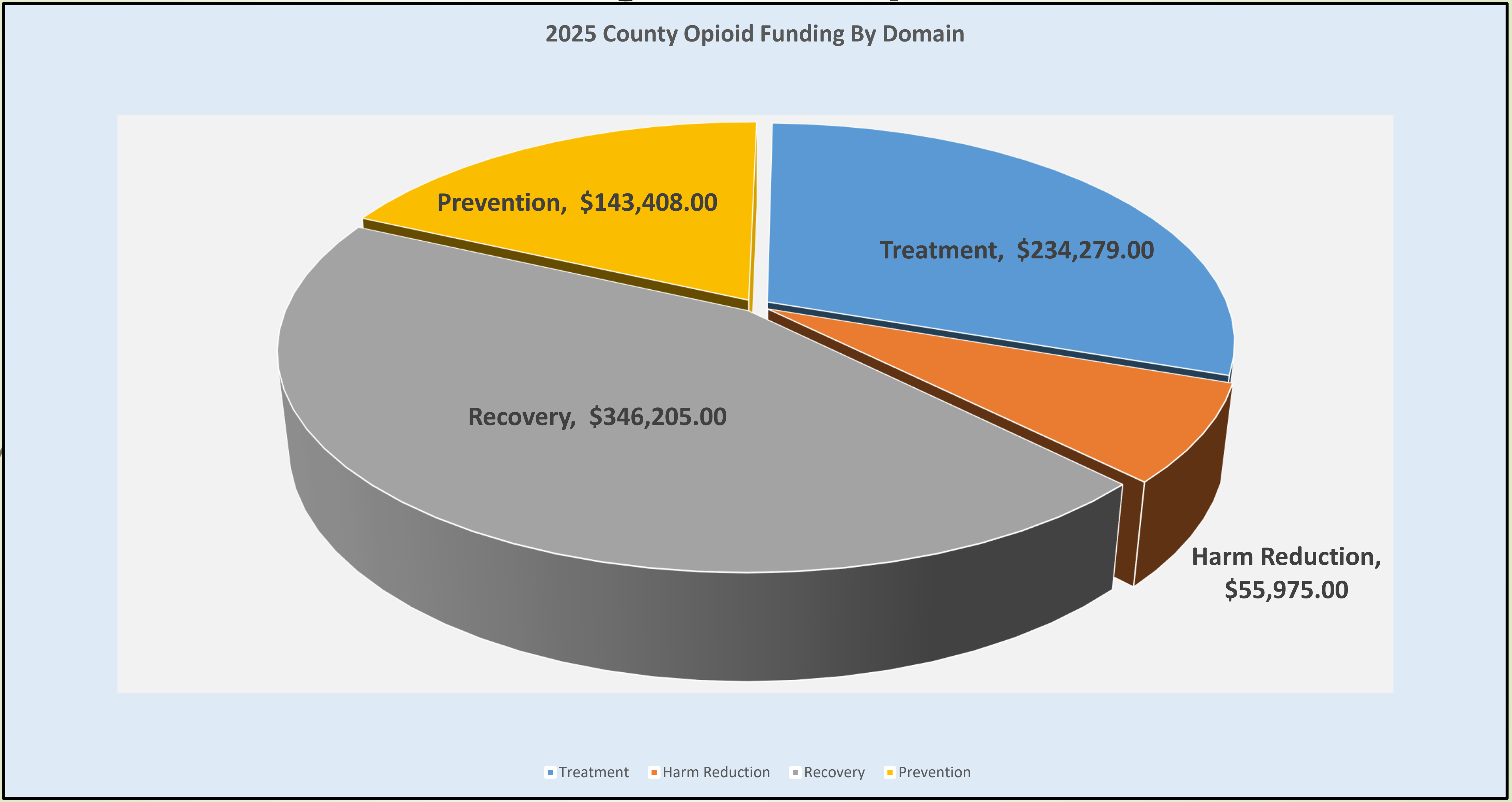
2025 Opioid Settlement Fund Summary

- Applications became available thru Community Engagement Office to applicants in December of 2024 and were due by January 23, 2025.
- A total of **21** applications for Opioid Settlement funds received.
- A total of **$1,675,291** in funding requests were considered.
- An independent steering committee of local specialists assembled twice to review applications and provide recommendations.
- A funding/review session conducted with County Administrator.
- **$779,803** in Year 3 Funding Recommended
- A total of 15 programs/services in all 4 domains financially supported
- Extend awards for 2 years. WSU assist in monitoring provider performance to sustain funding/change. Retain annual applications for new awards.

2025 Funding Plan % by Domain



2025 Funding Plan $ by Domain



2025 Plan Domain Services Summary

<u>Treatment Domain-$234,279</u>

- Salvation Army Harbor Light- $116,005
  - Jail Opioid Education Program
- Therapeutics- $40,000
  - MAT in Jail for High Risk Individuals
- Recovery Mobile Clinic- $38,274
  - Non-addictive Recovery Services
- Therapeutics- $40,000
  - Bridging the Treatment Gap

<u>Harm Reduction Domain-$55,975</u>

- Recovery Advocacy Warriors- $15,000
  - Community Supply Depot
- Salvation Army Harbor Light- $40,975
  - Safe Needle Drop Off Program

2025 Plan Domain Services Summary

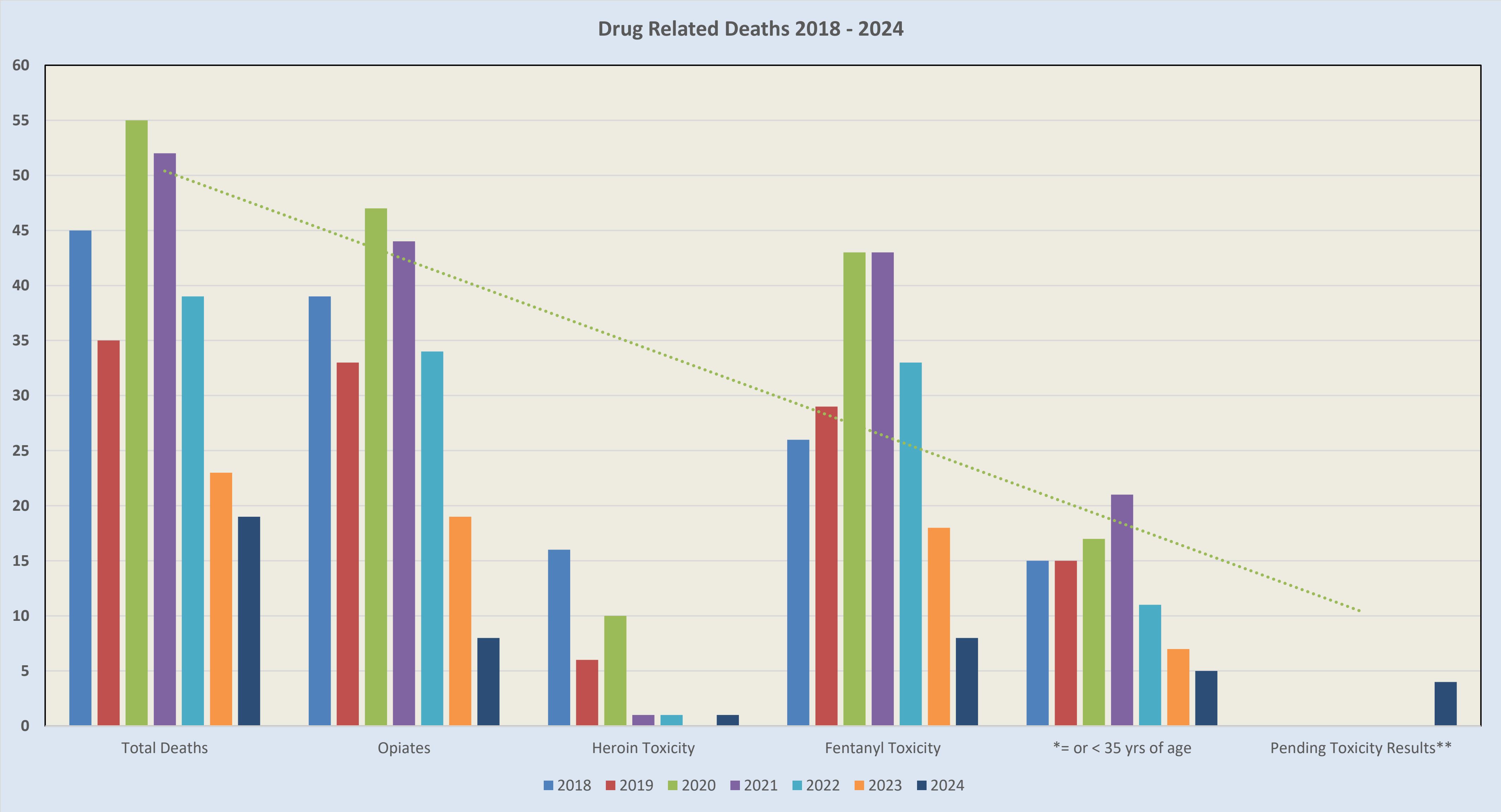
- **<u>Recovery Domain-$346,141</u>**
- Selah's House- $69,000
  - Housing & Support-Expectant/Current Mothers
- Recovery Advocacy Warriors- $72,787
  - Recovery Services, Peer Support
- Paula's House- $26,000
  - Peer Recovery Support
- Catholic Charities SE Michigan- $62,186
  - St. Joseph Center of Hope Housing & Recovery
- Transportation Services $35,000
  - Provided under RAW Services
- Oaks of Righteousness- $81,168
  - Peer Recovery Support

- **<u>Prevention Domain-$143,408</u>**
- MCOP-Youth Prevention @ Arthur Lesow $75,723
- Catholic Charities SE Michigan- St. Joseph Center $62,185
- Paula's House-Youth Prevention Support $5,500

Monroe County, Michigan 2019-2024 Drug Related Deaths-Source: Monroe County Medical Examiner's Office

Year	Total Deaths	Opiates	Heroin Toxicity	Fentanyl Toxicity	*= or < 35 Yrs. of age	Pending Toxicity Results
2019	35	33	6	29	15	0
2020	55	47	10	43	17	0
2021	52	44	1	43	21	0
2022	39	34	1	33	11	0
2023	21	17	0	16	6	1
2024	19	8	1	8	5	4

Monroe County, Michigan 2019-2024 Drug Related Deaths-Source: Monroe County Medical Examiner's Office



Forward View- Program Structure

Evaluation

- **Wayne State University**
- Ongoing evaluation of outcomes from program reports to steer future funding
- State is funding technical assistance

Assessment

- **Michigan State University**
- 2024 Community Assessment information used to target current and future gaps and barriers
- State funding technical assistance

Strategic Update

- **Strategic Plan**
- Consider updated Strategic Plan using MSU data from Community Assessment and WSU reporting data. TAC from State as partner

2025 Plan Summary

- Plan continues to address opioid misuse and abuse and aims to meet the needs of the community. This year's plans expands services in filling gaps and addressing barriers in services in the following domains:
  - Treatment
  - Harm Reduction
  - Recovery
  - Prevention
- Plan continues providing direct help to individuals afflicted
- Plan implements many recommendation from MSU & WSU as TAC
- Plan gives financial support to **15 programs** totaling **$779,803**
- Plan complies with Exhibit E of National Settlement

Comments & Questions

Recommendation: Approve the 2025 Plan of Implementation for National Opioid Settlement Funds for Monroe County. Award funding for 2 years supported by WSU TAC.

MONROE COUNTY
HUMAN RESOURCES DEPARTMENT
125 East Second Street · Monroe, Michigan 48161- 2110
Telephone (734) 240-7295 · Fax (734) 240-7266 · Toll Free (888) 354-5500 Ext 7295

MONROE COUNTY

Jeff McBee
Human Resources Director
Telephone (734) 240-7251
Confidential Fax
(734) 240-7299

Sarah A. Boden
Human Resources Coordinator
Telephone (734) 240-7253
Confidential Fax
(734) 240-7276

Sierra Masson
Human Resources Assistant
Telephone (734) 240-7301
Confidential Fax
(734) 240-7302

March 12, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: TPOAM Youth Center Supervisors Hazardous Duty Agreement

Dear Chairman Vensel and Board Members:

In recognition of the hazardous nature of the work involved in the position of Youth Center Supervisor, the negotiation team has revisited the request of the bargaining unit to include an annual "Hazardous Duty" payment as part of their compensation package. In doing so, we have drafted the included agreement to provide for a $1,000.00 annual lump-sum Hazardous Duty payment in 2025 and 2026.

Accordingly, the negotiating team recommends the Board of Commissioners approve the Agreement.

Sincerely,

Jeff McBee

Jeff McBee
Human Resources Director

Agreement

Re: Hazardous Duty Pay

It is hereby agreed upon and between the County of Monroe, the 38th Judicial Circuit Court/Family Division (hereinafter collectively referred to as the "Employer") and the Technical, Professional & Officeworkers Association of Michigan, Youth Center Supervisors (hereinafter referred to as the "Union") (collectively, "the parties"), as follows:

The Employer and the Union recognize employees covered under this Collective Bargaining Agreement have provided, and continue to provide, essential services to our community that are of a hazardous nature; therefore, in recognition, subject to the provisions set forth below, employees in this unit will be eligible to receive up to a total of two (2) hazardous duty payments in the amount of $1,000 each. These payments shall not be added to base pay and shall not be included in Final Average Compensation for Retirement purposes. Payments shall be made by December 15th, 2025 and 2026, respectively, to employees who are actively on the payroll at the time of payment. This agreement shall be null and void and of no force and effect following the second and final payment provided above:

The foregoing lump-sum payments are above and beyond any benefit or wage provided for by the parties' Collective Bargaining Agreement.

IN WITNEES WHEROF, the parties herein have caused this Agreement to be executed this 18th day of March, 2025.

FOR THE COURT

____
Hon. Cheryl Lohmeyer, Presiding Judge
Juvenile Section, Family Division,
38th Judicial Circuit Court

FOR THE COUNTY

____
David Vensel, Chairman
Monroe County Board of Commissioners

FOR THE UNION

____
Harry Valentine
Business Agent

____
Austin J. Wickenheiser
Chief Steward

MONROE COUNTY
HUMAN RESOURCES DEPARTMENT
125 East Second Street · Monroe, Michigan 48161- 2110
Telephone (734) 240-7295 · Fax (734) 240-7266 · Toll Free (888) 354-5500 Ext 7295

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MONROE COUNTY

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Human Resources Director
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Confidential Fax
(734) 240-7299

Sierra Masson
Human Resources Assistant
Telephone (734) 240-7301
Confidential Fax
(734) 240-7302

March 12, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: POAM Youth Center Hazardous Duty Agreement

Dear Chairman Vensel and Board Members:

In recognition of the hazardous nature of the work involved in the positions of Juvenile Detention Specialist, Midnight Coordinator, Group Leader, and Treatment Specialist at the Monroe County Youth Center, the negotiation team has revisited the request of the bargaining unit to include an annual "Hazardous Duty" payment as part of their compensation package. In doing so, we have drafted the included agreement to provide for a $1,000.00 annual lump-sum Hazardous Duty payment in 2025 and 2026.

Accordingly, the negotiating team recommends the Board of Commissioners approve the Agreement.

Sincerely,

Jeff McBee

Jeff McBee
Human Resources Director

Agreement

Re: Hazardous Duty Pay

It is hereby agreed upon and between the County of Monroe, the 38th Judicial Circuit Court/Family Division (hereinafter collectively referred to as the "Employer") and the Police Officers Association of Michigan, Youth Center (hereinafter referred to as the "Union") (collectively, "the parties"), as follows:

The Employer and the Union recognize employees covered under this Collective Bargaining Agreement have provided, and continue to provide, essential services to our community that are of a hazardous nature; therefore, in recognition, subject to the provisions set forth below, employees in this unit classified as Juvenile Detention Specialist, Midnight Coordinator, Group Leader, and Treatment Specialist will be eligible to receive up to a total of two (2) hazardous duty payments in the amount of $1,000 each. These payments shall not be added to base pay and shall not be included in Final Average Compensation for Retirement purposes. Payments shall be made by December 15th, 2025 and 2026, respectively, to employees who are actively on the payroll at the time of payment. This agreement shall be null and void and of no force and effect following the second and final payment provided above:

The foregoing lump-sum payments are above and beyond any benefit or wage provided for by the parties' Collective Bargaining Agreement.

IN WITNEES WHEROF, the parties herein have caused this Agreement to be executed this 18th day of March, 2025.

FOR THE COURT

Hon. Cheryl Lohmeyer, Presiding Judge
Juvenile Section, Family Division,
38th Judicial Circuit Court

FOR THE COUNTY

David Vensel, Chairman
Board of Commissioners

FOR THE UNION

David LaMontaine,
Business Agent

Ernesto J. Moreno Jr.
Steward

Felicia Hotchkiss
Steward

MONROE COUNTY
HUMAN RESOURCES DEPARTMENT
125 East Second Street · Monroe, Michigan 48161- 2110
Telephone (734) 240-7295 · Fax (734) 240-7266 · Toll Free (888) 354-5500 Ext 7295

Sarah A. Boden
Human Resources Coordinator
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Confidential Fax
(734) 240-7276

Jeff McBee
Human Resources Director
Telephone (734) 240-7251
Confidential Fax
(734) 240-7299

Sierra Masson
Human Resources Assistant
Telephone (734) 240-7301
Confidential Fax
(734) 240-7302

March 12, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Correctional Supervisors Hazardous Duty Agreement

Dear Chairman Vensel and Board Members:

In recognition of the hazardous nature of the work involved in the position of Corrections Supervisor, the negotiation team has revisited the request of the Correctional Supervisors to include an annual "Hazardous Duty" payment as part of their compensation package. In doing so, we have drafted the included agreement to provide for a $1,000.00 annual lump-sum Hazardous Duty payment in 2025, 2026, and 2027.

Accordingly, the negotiating team recommends the Board of Commissioners approve the Agreement.

Sincerely,

Jeff McBee

Jeff McBee
Human Resources Director

<u>Agreement</u>

Re: Hazardous Duty Pay

It is hereby agreed upon and between the County of Monroe, the Monroe County Sheriff (hereinafter collectively referred to as the "Employer") and the Command Officers Association of Michigan, Correctional Supervisors (hereinafter referred to as the "Union") (collectively, "the parties"), as follows:

The Employer and the Union recognize employees covered under this Collective Bargaining Agreement have provided, and continue to provide, essential services to our community that are of a hazardous nature; therefore, in recognition, subject to the provisions set forth below, all employees in this unit will be eligible to receive up to a total of three (3) hazardous duty payments in the amount of $1,000 each. These payments shall not be added to base pay and shall not be included in Final Average Compensation for Retirement purposes. Payments shall be made by December 15th, 2025, 2026, 2027 respectively, to employees who are actively on the payroll at the time of payment. This agreement shall be null and void and of no force and effect following the third and final payment provided above:

The foregoing lump-sum payments are above and beyond any benefit or wage provided for by the parties' Collective Bargaining Agreement.

IN WITNEES WHEROF, the parties herein have caused this Agreement to be executed this 18th day of March, 2025.

EMPLOYER:

____
Troy Goodnough
Sheriff

____
David Vensel, Chairperson
Board of Commissioners

COMMNAD OFFICERS ASSOCIATION OF MICHIGAN:

____
Gregg Allgeier
Business Representative

____
Sean Romstadt
President

____
Ryan Miekos
Vice-President

____
Giacomo Zanger
Treasurer

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March 12, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Ratification of the COAM- Command Officers Collective Bargaining Agreement

Dear Chairman Vensel and Board Members:

Attached you will find a summary outlining the highlights of contractual changes negotiated into the Corrections Officers Collective Bargaining Agreement. The Agreement is between the County of Monroe, the Monroe County Sheriff, and the Command Officers Association of Michigan.

This new collective bargaining agreement replaces the former agreement that expired on December 31, 2024. The new agreement is for a period of three (3) years, expiring December 31, 2027. Our goal in negotiating this and all other contracts was to enhance our ability to recruit and retain a qualified County workforce while staying within our available resources. With this agreement, we have accomplished this goal.

Accordingly, the negotiating team recommends the Board of Commissioners to approve the Tentative Agreement.

Sincerely,

Jeff McBee

Jeff McBee
Human Resources Director

County of Monroe, the Monroe County Sheriff, and the Command Officers Association of Michigan (COAM) Command Officers

Highlights of Contractual Changes

Duration of Contract: 3 Year Agreement – January 1, 2025 through December 31, 2027.

Compensation:

- Wage Schedule:
  - Starting in 2025, adjust the current wage schedule for Sergeants to equal 16% above Deputy maximum rate, Lieutenants equal 11% above Sergeants rate, and Captain 9% above the Lieutenants rate.
- Base Wages:
  - January 1, 2026 4.0% BWA
  - January 1, 2027 4.0% BWA
- Retention Payments:
  - Provide each member of the group, retention lump-sum payments (not added to base salary) paid annually based on the following years of credited service:

1 through 8 years of service	$1,000
9 through 14 years of service	$1,500
15 or more years of service	$2,000

- Hazardous Duty Pay:
  - Provide each member of the group classified as a Sergeant, a $1,000 Hazardous Duty lump-sum payment (not added to base salary) paid annually.

Retirement Benefits:

- DC Retirement Plan:
  - 2025- Mandatory employee contribution of 5% with a County contribution of 8%
  - 2026- Mandatory employee contribution of 5% with a County contribution of 9%
  - 2027- Mandatory employee contribution of 5% with a County contribution of 9%

Retiree Health Care Benefits:

- Health Care Savings Account
  - 2025- Mandatory employee contribution of 3% with a County contribution of 3%
  - 2026- Mandatory employee contribution of 3% with a County contribution of 4%
  - 2027- Mandatory employee contribution of 3% with a County contribution of 4%

Leave Time:

- Condensed vacation accrual to allow for increased time earned in a shorter period
- Changed “Funeral Leave” to “Bereavement Leave”

Holidays:

- Add Juneteenth holiday
- Provide a one-time $375 lump-sum payment in 2025 for each Juneteenth holiday worked or other leave time was used for the holiday in 2022, 2023, and 2024.

Health Care Benefits:

- Maintained current benefits and cost-sharing
- Changed coverage to start on employee’s 30th day of continuous employment

Uniform Allowance:

- All employees move to a quartermaster system.

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March 12, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Ratification of the POAM- Corrections Officers Collective Bargaining Agreement

Dear Chairman Vensel and Board Members:

Attached you will find a summary outlining the highlights of contractual changes negotiated into the Corrections Officers Collective Bargaining Agreement. The Agreement is between the County of Monroe, the Monroe County Sheriff, and the Police Officers Association of Michigan.

This new collective bargaining agreement replaces the former agreement that expired on December 31, 2024. The new agreement is for a period of three (3) years, expiring December 31, 2027. Our goal in negotiating this and all other contracts was to enhance our ability to recruit and retain a qualified County workforce while staying within our available resources. With this agreement, we have accomplished this goal.

Accordingly, the negotiating team recommends the Board of Commissioners to approve the Tentative Agreement.

Sincerely,

Jeff McBee

Jeff McBee
Human Resources Director

County of Monroe, the Monroe County Sheriff, and the
Police Officers Association of Michigan (POAM)
Corrections Officers

Highlights of Contractual Changes

Duration of Contract: 3 Year Agreement – January 1, 2025 through December 31, 2027.

Compensation:

- Wage Schedule:
  - Starting in 2025, adjust the current schedule from a 9 step wage scale (1 step for each 12 months of continuous service) to a 6 step wage scale.
- Base Wages:
  - January 1, 2026 3.0% BWA
  - January 1, 2027 3.0% BWA
- Retention Payments:
  - Provide each member of the group, retention lump-sum payments (not added to base salary) paid annually based on the following years of credited service:

1 through 8 years of service	$1,000
9 through 14 years of service	$1,500
15 or more years of service	$2,000

- Hazardous Duty Pay:
  - Provide each member of the group classified as a Corrections Officer, a $1,000 Hazardous Duty lump-sum payment (not added to base salary) paid annually.

Retirement Benefits:

- DC Retirement Plan:
  - 2025- Mandatory employee contribution of 5% with a County contribution of 8%
  - 2026- Mandatory employee contribution of 5% with a County contribution of 9%
  - 2027- Mandatory employee contribution of 5% with a County contribution of 9%

Retiree Health Care Benefits:

- Health Care Savings Account
  - 2025- Mandatory employee contribution of 3% with a County contribution of 3%
  - 2026- Mandatory employee contribution of 3% with a County contribution of 4%
  - 2027- Mandatory employee contribution of 3% with a County contribution of 4%

Leave Time:

- Condensed vacation accrual to allow for increased time earned in a shorter period
- Changed “Funeral Leave” to “Bereavement Leave”

Holidays:

- Add Juneteenth holiday
- Provide a one-time $375 lump-sum payment in 2025 for each Juneteenth holiday worked or other leave time was used for the holiday in 2022, 2023, and 2024.

Health Care Benefits:

- Maintained current benefits and cost-sharing
- Changed coverage to start on employee’s 30th day of continuous employment

Uniform Allowance:

- All employees move to a quartermaster system.

LAW OFFICES OF
LENNARD, GRAHAM & GOLDSMITH
A PROFESSIONAL LIMITED LIABILITY COMPANY
222 WASHINGTON STREET
MONROE, MICHIGAN 48161-2146

W. THOMAS GRAHAM
PHILIP D. GOLDSMITH
MARTIN J. KAMPRATH

DAVID J. PARIS

TELEPHONE
(734) 242-9500

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WEBSITE
www.lggattys.com

March 13, 2025

Chairman David Vensel
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

RE: February 11, 2025 Freedom of Information Act Appeal Submitted by Aundrea Armstrong

Dear Chairman Vensel:

On February 11, 2025, Ms. Aundrea Armstrong submitted a Freedom of Information Act appeal (Exhibit A). Ms. Armstrong's appeal challenges the February 4, 2025 response provided by Monroe County's legal counsel on behalf of Mr. Michael G. Bosanac, Monroe County Administrator/Chief Financial Officer.

BACKGROUND INFORMATION

Ms. Armstrong submitted her initial Freedom of Information Act request on January 14, 2025, which requested production of voluminous public records. Please see Exhibit B for Ms. Armstrong's complete January 14, 2025 Freedom of Information Act request.

On January 20, 2025, Monroe County's legal counsel corresponded with Ms. Armstrong for the purpose of extending for not more than ten (10) business days the period during which Monroe County would respond to her Freedom of Information Act request. (Exhibit C)

On February 4, 2025, Monroe County's legal counsel granted Ms. Armstrong's Freedom of Information Act request and provided voluminous records contained in two large binders and one smaller binder. Ms. Armstrong retrieved all public records from the law firm of Lennard, Graham & Goldsmith, P.L.C. on February 5, 2025.

Monroe County's legal counsel responded to Ms. Armstrong's January 14, 2025 Freedom of Information Act request pursuant to Monroe County Policy No. 205, regarding Freedom of Information Act (FOIA) procedures and guidelines. Paragraph 3 of Policy No. 205 states in pertinent part:

> "3. General Policy.
>
> 3.1 The Monroe County Board of Commissioners, acting pursuant to the authority at MCL 15.236, designates the County Administrator/Chief Financial Officer as the FOIA Coordinator for the County of Monroe."

Monroe County legal counsel's timely response, on behalf of Mr. Bosanac, to Ms. Armstrong's January 14, 2025 Freedom of Information Act request was proper according to both state law and Monroe County Policy.

On February 11, 2025, Ms. Armstrong submitted an appeal to the granting of her January 14, 2025 Freedom of Information Act request. The basis for Ms. Armstrong's appeal is set forth in her February 11, 2025 communication to Philip D. Goldsmith, a copy of which is attached hereto as Exhibit D".

Ms. Armstrong's appeal is based upon the following narrative:

> "Upon review of the documents provided in response to my FOIA request, emails have been omitted. Item #1 of the FOIA request, asks for the email exchange regarding the elimination of the Deputy Administrator/CFO position and the succession plan that was discussed at the January 7 Board of Commissioners meeting. An email from Commissioner Moore to the Board regarding the succession plan was included but no other emails. One email with no response does not constitute multiple email chains.
>
> January 7, 2025 Minutes: Vice-Chairman Lievens - thanked the people who supported his nomination of Vice-Chair and stated hopefully he can earn the confidence of those who didn't. Explains he takes Commissioner Asper's comments to heart but stated there were multiple email chains where all Commissioners were included. States at no time were any Commissioners omitted from the discussion.
>
> Commissioner Moore informed the Board that the email chain Vice-Chairman Lievens is referring to, no one responded to. He explains he was inquiring about a few things but it was a one way communication."

Section 10 of Monroe County Policy No. 205 addresses the appeal of a denial of a public record. Section 10.1 of Policy No. 205 states in pertinent part that "when a requestor believes that all or a portion of a public record has not been disclosed or has been improperly exempted from disclosure, he or she may appeal to the Monroe County Board of Commissioners by filing an appeal of the denial with the office of the Monroe County Board of Commissioners directed to the Chairman/Chairwoman of the Board. This contact information shall be included in the FOIA Coordinator's written response to the requestor of FOIA information." Section 10.2 of Policy No. 205 states in pertinent part that "the appeal must be in writing, specifically state the word "appeal" and identify the reason or reasons the requestor is seeking a reversal of the denial. The County FOIA Appeal Form (To Appeal a Denial of Records), may be used." Section 10.3 of Policy No. 205 states that "the Monroe County Board of Commissioners is not considered to have received a written appeal until the first regularly scheduled Board of Commissioner's meeting following submission of the written appeal." Finally, Section 10.4 of Policy No. 205 states that "within 10 business days of receiving the appeal the County's Legal Counsel shall review the appeal and provide a written summary and recommendation for the Chairman or Chairwoman of the Monroe County Board of Commissioners. This written summary and recommendation shall be included on the public agenda and the Board shall act on the matter at the next regularly scheduled Board of Commissioners meeting. The matter will be part of the agenda under Communications. The Board of Commissioners will consider the recommendation of County Legal Counsel and will respond in writing to the individual who submitted the appeal by:

- Reversing the disclosure denial; or

- Upholding the disclosure denial; or

- Reverse the disclosure denial in part and uphold the disclosure denial in part; or

- Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the Board of Commissioners shall respond to the written appeal. The Monroe County Board of Commissioners shall not issue more than 1 notice of extension for a particular written appeal."

LEGAL COUNSEL'S SUMMARY OF APPEAL

This summary of legal counsel will reply to the appeal made by Ms. Armstrong as follows:

It is important to recognize that Ms. Armstrong's January 14, 2025 Freedom of Information Act request was granted in all respects. Ms. Armstrong's appeal is based upon the allegation that not all emails requested were produced. In responding to Ms. Armstrong's January 14, 2025 Freedom of Information Act request great care was taken by undersigned counsel to communicate with all County Commissioners identified in the January 14, 2025 Freedom of Information Act request, as well as all members of the AD HOC Committee on Ethics, Transparency, and Common Sense. All County Commissioners and AD HOC Committee members fully cooperated with undersigned counsel and provided voluminous public records responsive to Ms. Armstrong's January 14, 2025 Freedom of Information Act request. It is undersigned counsel's opinion, based upon communications with County Commissioners and AD HOC Committee members that all public records, including emails, responsive to Ms. Armstrong's Freedom of Information Act request were produced on February 4, 2025.

Monroe County has fulfilled its obligations regarding Ms. Armstrong's Freedom of Information Act request by producing the public records identified in said request.

RECOMMENDATION OF LEGAL COUNSEL

Based upon the above information, it is the recommendation of legal counsel that Ms. Armstrong's Freedom of Information Act appeal dated February 11, 2025 be denied given the fact that all public records responsive to Ms. Armstrong's January 14, 2025 Freedom of Information Act request were timely produced.

Please do not hesitate to contact me if you have any questions whatsoever regarding this summary and/or the recommendation of legal counsel set forth herein.

Sincerely yours,

Philip D. Goldsmith

PDG/blg
Enclosure

EXHIBIT A

County of Monroe
125 E. Second Street, Monroe, MI 48161
(734) 240 - 7003

FOIA Appeal Form—To Appeal a Denial of Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.*

Request No.: __________ Date Received: ___________ Check if received via: ☐ Email ☐ Fax ☐ Other Electronic Method
Date of This Notice: _____________ Date delivered to junk/spam folder: ______________
(Please Print or Type) Date discovered in junk/spam folder: ______________
Request for: ☐ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis

Name Aundrea Armstrong	Phone 734-915-6838
Firm/Organization NA	Fax NA
Street 11205 Summerfield Road	Email aundrealarmstrong@gmail.com
City Petersburg, State MI	Zip 49270

Delivery Method: ☐ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☑ Email to address above
☐ Deliver on digital media provided by the county: ______________________________

Record(s) You Requested: ***(Listed here or see attached copy of original request)***:
See attached FOIA request. submitted on January 14, 2025..

Reason(s) for Appeal:

The appeal must identify the reason(s) for the denial. You may use this form or attach additional sheets:
The multiple email chains referenced by Lievens at the 01/07/25 BOC was not included in FOIA response provided, on 2/4/2025. Moore's-Notes on Succession Plan email was included without responses. One email with no response does not ccnstitue multiple email chains. Provide omitted emails.

Requestor's Signature: Aundrea Armstrong **Date:** 02/11/2025

County Response:

The county must provide a response within 10 business days after receiving this appeal, including a determination or taking one 10-day extension.

County Extension: We are extending the date to respond to your FOIA fee appeal for no more than 10 business days, until ______________ (***month, day, year***). Only one extension may be taken per FOIA appeal.
Unusual circumstances warranting extension:

If you have any questions regarding this extension, contact: ______________________________

County Determination:

☐ Denial Reversed ☐ Denial Upheld ☐ Denial Reversed in Part and Upheld in Part
The following previously denied records will be released:

Notice of Requestor's Right to Seek Judicial Review

You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240, to appeal this denial to the county board of commissioners or to commence an action in the Circuit Court to compel disclosure of the requested records if you believe they were wrongfully withheld from disclosure. If, after judicial review, the court determines that the county has not complied with MCL 15.235 in making this denial and orders disclosure of all or a portion of a public record, you have the right to receive attorneys' fees and damages as provided in MCL 15.240. (***See back of this form for additional information on your rights***.)

Signature of FOIA Coordinator: **Date:**

FREEDOM OF INFORMATION ACT (EXCERPT)
Act 442 of 1976

15.240.amended Options by requesting person; appeal; actions by public body; receipt of written appeal; judicial review; civil action; venue; de novo proceeding; burden of proof; private view of public record; contempt; assignment of action or appeal for hearing, trial, or argument; attorneys' fees, costs, and disbursements; assessment of award; damages.

Sec. 10.

(1) If a public body makes a final determination to deny all or a portion of a request, the requesting person may do 1 of the following at his or her option:

(a) Submit to the head of the public body a written appeal that specifically states the word "appeal" and identifies the reason or reasons for reversal of the denial.

(b) Commence a civil action in the circuit court, or if the decision of a state public body is at issue, the court of claims, to compel the public body's disclosure of the public records within 180 days after a public body's final determination to deny a request.

(2) Within 10 business days after receiving a written appeal pursuant to subsection (1)(a), the head of a public body shall do 1 of the following:

(a) Reverse the disclosure denial.

(b) Issue a written notice to the requesting person upholding the disclosure denial.

(c) Reverse the disclosure denial in part and issue a written notice to the requesting person upholding the disclosure denial in part.

(d) Under unusual circumstances, issue a notice extending for not more than 10 business days the period during which the head of the public body shall respond to the written appeal. The head of a public body shall not issue more than 1 notice of extension for a particular written appeal.

(3) A board or commission that is the head of a public body is not considered to have received a written appeal under subsection (2) until the first regularly scheduled meeting of that board or commission following submission of the written appeal under subsection (1)(a). If the head of the public body fails to respond to a written appeal pursuant to subsection (2), or if the head of the public body upholds all or a portion of the disclosure denial that is the subject of the written appeal, the requesting person may seek judicial review of the nondisclosure by commencing a civil action under subsection (1)(b).

(4) In an action commenced under subsection (1)(b), a court that determines a public record is not exempt from disclosure shall order the public body to cease withholding or to produce all or a portion of a public record wrongfully withheld, regardless of the location of the public record. Venue for an action against a local public body is proper in the circuit court for the county in which the public record or an office of the public body is located has venue over the action. The court shall determine the matter de novo and the burden is on the public body to sustain its denial. The court, on its own motion, may view the public record in controversy in private before reaching a decision. Failure to comply with an order of the court may be punished as contempt of court.

(5) An action commenced under this section and an appeal from an action commenced under this section shall be assigned for hearing and trial or for argument at the earliest practicable date and expedited in every way.

(6) If a person asserting the right to inspect, copy, or receive a copy of all or a portion of a public record prevails in an action commenced under this section, the court shall award reasonable attorneys' fees, costs, and disbursements. If the person or public body prevails in part, the court may, in its discretion, award all or an appropriate portion of reasonable attorneys' fees, costs, and disbursements. The award shall be assessed against the public body liable for damages under subsection (7).

(7) If the court determines in an action commenced under this section that the public body has arbitrarily and capriciously violated this act by refusal or delay in disclosing or providing copies of a public record, the court shall order the public body to pay a civil fine of $1,000.00, which shall be deposited into the general fund of the state treasury. The court shall award, in addition to any actual or compensatory damages, punitive damages in the amount of $1,000.00 to the person seeking the right to inspect or receive a copy of a public record. The damages shall not be assessed against an individual, but shall be assessed against the next succeeding public body that is not an individual and that kept or maintained the public record as part of its public function.

History: 1976, Act 442, Eff. Apr. 13, 1977 ;-- Am. 1978, Act 329, Imd. Eff. July 11, 1978 ;-- Am. 1996, Act 553, Eff. Mar. 31, 1997 ;-- Am. 2014, Act 563, Eff. July 1, 2015.

Submit to Monroe County	**Submit to Dispatch**	**Submit to Prosecutor**	**Submit to Sheriff**
Email: foia_monroecounty @monroemi.org	Email: foia_dispatch @monroemi.org	Email: foia_prosecutor @monroemi.org	Email: foia_sheriff @monroemi.org

January 14, 2025

Mr. Michael Bosanac
Administrator/Chief Financial Officer
Freedom of Information Act Officer
County of Monroe
125 East Second Street
Monroe, MI 48161

Re: Freedom of Information Act Request-County of Monroe

Dear Mr. Bosanac:

Please find enclosed the Monroe County FOIA Request/Form covering the below request for documents and other information subject to disclosure under the law. I am writing to request copies of the documents described below under the Michigan Freedom of Information Act (MCL 15.233).

Upon compilation of all requested documents and related FOIA information, I will pick up the printed documents once notified. For the audio recordings requested, please copy to a flash drive. I will pay the cost of the flash drive used to copy the recordings requested.

Documents/Information Requested:

1. All emails, texts, written correspondence, documents, and notes between Henry Lievens, Randy Richardville, David Vensel, David Hoffman and Jay Heinzerling as a group or between any two (2) or more of these individuals from any of their discussion or exchanges concerning the 2025 County of Monroe budget, the Deputy Administrator/Chief Financial Officer, Aundrea Armstrong, and the Succession and Staffing Plan for the County Administration. Additionally, this request includes any discussions or exchanges concerning the questions or concerns about the 1st District Court's 2025 Budget and creating a permanent part-time probation officer position to be filled by William Sisk. This request is for all documents and emails that followed public statements made by Henry Lievens on January 7, 2025 that the decision to eliminate funding and the Deputy Administrator/Chief Financial Officer position was after a "spirited" exchange of emails between the County Commissioners. Email searches and production of documents shall include the personal emails of these individuals in the instances noted as they conducted county business on personal emails in addition to email exchanges with the @gmail.com email address. All attachments to emails is included in this FOIA request. Additionally, the FOIA request includes any and all emails, texts, notes or documents with the aforementioned topics exchanged with any other individuals who are not county commissioners but with whom emails, documents, texts and information was exchanged. The time frame of this information request is from September 1, 2024 through today.

2. The agenda, minutes and audio recording from the Monroe County Board of Commissioners meeting held on January 7, 2025.

3. The agenda, minutes and audio recording from the Monroe County Board of Commissioners meeting held on November 19, 2024.

4. The agenda, minutes and audio recording from the Monroe County Board of Commissioners meeting held on December 3, 2024.

5. The agenda, minutes and audio recording from the Monroe County Board of Commissioners meeting held on December 17, 2024.

6. The agenda, minutes and audio recording from the Monroe County Board of Commissioners, Operations Committee meeting held on October 31, 2022.

7. The agenda, minutes and audio recording from the Monroe County Board of Commissioners meeting held on November 1, 2022.

8. All emails, texts, written correspondence, documents, and notes between Henry Lievens, Randy Richardville, David Vensel, David Hoffman, Jay Heinzerling, William Sisk, Michael Roehrig and Robert Neely as a group or between any two (2) or more of these individuals concerning the work of the Ad Hoc Committee on Ethics, Transparency, and Common Sense. Further, any and all communication in email, text, written correspondence or other documents or notes referencing by name Aundrea Armstrong, title Deputy County Administrator/Chief Financial Officer or actions and suggestions or recommendations. Email searches and production of documents shall include the personal emails of these individuals in the instances noted as they conducted county business on personal emails in addition to email exchanges with the @gmail.com email address. All attachments to emails is included in this FOIA request.

Additionally, the FOIA request includes any and all emails, texts, notes or documents with the aforementioned topics exchanged with any other individuals who are not county commissioners or members of the Ad Hoc Committee on Ethics, Transparency, and Common Sense but with whom emails, documents, texts and information was exchanged. Randy Richardville noted publicly his consultation with others outside the County of Monroe organization including judges, prosecutors, community leaders and others and this request includes any and all of these individuals. The time frame of this information request is from September 1, 2024 through today. This includes deliberations about an Ad Hoc Committee on Ethics, Transparency, and Common Sense prior to its formation. It

> includes all emails, texts, written correspondence, documents, and notes between all of the above named individuals with any reference to Aundrea Armstrong, Deputy County Administrator/Chief Financial Officer, 2025 budget, investigation, funding elimination, termination, and sanction.

In the event of a denial of all or part of this request, please reference the specific statute supporting the denial and each specific exemption being relied on. Specifically, under #1 above, the public official made a clear statement that emails exist and were part of a "spirited" exchange of emails. This request must produce those emails at a minimum and all other documents as requested in this FOIA request. If a record or portion of a record is to be redacted or withheld, please explain the reason for doing so. In addition, to the extent that you claim some portions of the responsive materials are exempt from disclosure, please provide all segregable non-exempt portions.

Consistent with the County's normal practice of not charging a cost for producing FOIA requests to individuals, firms and insurance companies, I wish to be treated in the same manner and to not be charged for the costs of supplying the requested documents and information.

Sincerely,

Aundrea Armstrong

Aundrea Armstrong

EXHIBIT B

County of Monroe
125 E. Second Street, Monroe, MI 48161
(734) 240 - 7003

FOIA Request for Public Records

Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.*

Request No.: __________ Date Received: __________ Check if received via: ☐ Email ☐ Fax ☐ Other Electronic Method
Date delivered to junk/spam folder: ______________
(Please Print or Type) Date discovered in junk/spam folder: ______________

Name Aundrea Armstrong	Phone n/a
Firm/Organization n/a	Fax n/a
Street Summerfield Road	Email n/a
City Peterburg State MI	Zip 49270

Request for: ☑ Copy ☐ Certified copy ☐ Record inspection ☐ Subscription to record issued on regular basis

Delivery Method: ☑ Will pick up ☐ Will make own copies onsite ☐ Mail to address above ☐ Email to address above
☑ Deliver on digital media provided by the county: See written request for audio recordings and other printed documents.

Note: *The county is not required to provide records in a digital format or on digital media if the county does not already have the technological capability to do so.*

Describe the public record(s) as specifically as possible (Include: Incident Date, Time & Location, if known).
You may use this form or attach additional sheets:

Michigan Freedom of Information Act request.
See attached letter outlining FOIA request to the County of Monroe, Michigan dated January 14, 2025.

Consent to Non-Statutory Extension of County's Response Time

I have requested a copy of records or a subscription to records or the opportunity to inspect records, pursuant to the Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.* I understand that the county must respond to this request within five (5) business days after receiving it, and that response may include taking a 10-business day extension. However, I hereby agree and stipulate to extend the county's response time for this request until: No extension (*month, day, year*).

Requestor's Signature A. Armstrong [signature]	**Date** Jan. 14, 2025

Records Located on Website
If the county directly or indirectly administers or maintains an official internet presence, any public records available to the general public on that internet site at the time the request is made are exempt from any labor charges to redact (*separate exempt information from non-exempt information*). If the FOIA coordinator knows or has reason to know that all or a portion of the requested information is available on its website, the county must notify the requestor in its written response that all or a portion of the requested information is available on its website. The written response, to the degree practicable in the specific instance, must include a specific webpage address where the requested information is available. On the detailed cost itemization form, the county must separate the requested public records that are available on its website from those that are not available on the website and must inform the requestor of the additional charge to receive copies of the public records that are available on its website. If the county has included the website address for a record in its written response to the requestor and the requestor thereafter stipulates that the public record be provided to him or her in a paper format or other form, including digital media, the county must provide the public records in the specified format (if the county has the technological capability) but may use a fringe benefit multiplier greater than the 50%, not to exceed the actual costs of providing the information in the specified format.
Request for Copies/Duplication of Records on County Website I hereby stipulate that, even if some or all of the records are located on a county website, I am requesting that the county make copies of those records on the website and deliver them to me in the format I have requested above. I understand that some FOIA fees may apply.

Requestor's Signature	Date Jan. 14, 2025
Overtime Labor Costs Overtime wages shall not be included in the calculation of labor costs unless overtime is specifically stipulated by the requestor and clearly noted on the detailed cost itemization form. **Consent to Overtime Labor Costs** I hereby agree and stipulate to the county using overtime wages in calculating the following labor costs as itemized in the following categories: 1. ☐ Labor to copy/duplicate 2. ☐ Labor to locate **3a.** ☐ Labor to redact **3b.** ☐ Contract labor to redact **6b.** ☐ Labor to copy/duplicate records already on county's website	
Requestor's Signature	Date

Request for Discount: Indigence
A public record search **must** be made and a copy of a public record **must** be furnished **without charge for the first $20.00 of the fee** for each request by an individual who is entitled to information under this act and who: 1) Submits an affidavit stating that the individual is indigent and receiving specific public assistance, **OR** 2) If not receiving public assistance, stating facts showing inability to pay the cost because of indigence. If a requestor is ineligible for the discount, the public body shall inform the requestor specifically of the reason for ineligibility in the public body's written response. An individual is ineligible for this fee reduction if **ANY** of the following apply: **(i)** The individual has previously received discounted copies of public records from the same public body twice during that calendar year, **(ii)** The individual requests the information in conjunction with outside parties who are offering or providing payment or other remuneration to the individual to make the request. A public body may require a statement by the requestor in the affidavit that the request is not being made in conjunction with outside parties in exchange for payment or other remuneration. **Office Use:** ☐ Affidavit Received ☐ Eligible for Discount ☐ Ineligible for Discount

I am submitting an affidavit and requesting that I receive the discount for indigence for this FOIA request: Requestor's Signature:	Date:

Request for Discount: Nonprofit Organization
A public record search **must** be made and a copy of a public record **must** be furnished **without charge for the first $20.00 of the fee** for each request by a nonprofit organization formally designated by the state to carry out activities under subtitle C of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 and the Protection and Advocacy for Individuals with Mental Illness Act, if the request meets **ALL** of the following requirements: **(i)** Is made directly on behalf of the organization or its clients. **(ii)** Is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931. **(iii)** Is accompanied by documentation of its designation by the state, if requested by the county. **Office Use:** ☐ Documentation of State Designation Received ☐ Eligible for Discount ☐ Ineligible for Discount

I stipulate that I am a designated agent for the nonprofit organization making this FOIA request and that this request is made directly on behalf of the organization or its clients and is made for a reason wholly consistent with the mission and provisions of those laws under section 931 of the Mental Health Code, 1974 PA 258, MCL 330.1931: Requestor's Signature:	Date:

This form can be downloaded and emailed to the appropriate Monroe County department.

Email: foia_monroecounty@monroemi.org Email: foia_dispatch@monroemi.org Email: foia_prosecutor@monroemi.org Email: foia_sheriff@monroemi.org

January 14, 2025

Mr. Michael Bosanac
Administrator/Chief Financial Officer
Freedom of Information Act Officer
County of Monroe
125 East Second Street
Monroe, MI 48161

Re: Freedom of Information Act Request-County of Monroe

Dear Mr. Bosanac:

Please find enclosed the Monroe County FOIA Request/Form covering the below request for documents and other information subject to disclosure under the law. I am writing to request copies of the documents described below under the Michigan Freedom of Information Act (MCL 15.233).

Upon compilation of all requested documents and related FOIA information, I will pick up the printed documents once notified. For the audio recordings requested, please copy to a flash drive. I will pay the cost of the flash drive used to copy the recordings requested.

Documents/Information Requested:

1. All emails, texts, written correspondence, documents, and notes between Henry Lievens, Randy Richardville, David Vensel, David Hoffman and Jay Heinzerling as a group or between any two (2) or more of these individuals from any of their discussion or exchanges concerning the 2025 County of Monroe budget, the Deputy Administrator/Chief Financial Officer, Aundrea Armstrong, and the Succession and Staffing Plan for the County Administration. Additionally, this request includes any discussions or exchanges concerning the questions or concerns about the 1st District Court's 2025 Budget and creating a permanent part-time probation officer position to be filled by William Sisk. This request is for all documents and emails that followed public statements made by Henry Lievens on January 7, 2025 that the decision to eliminate funding and the Deputy Administrator/Chief Financial Officer position was after a "spirited" exchange of emails between the County Commissioners. Email searches and production of documents shall include the personal emails of these individuals in the instances noted as they conducted county business on personal emails in addition to email exchanges with the @gmail.com email address. All attachments to emails is included in this FOIA request. Additionally, the FOIA request includes any and all emails, texts, notes or documents with the aforementioned topics exchanged with any other individuals who are not county commissioners but with whom emails, documents, texts and information was exchanged. The time frame of this information request is from September 1, 2024 through today.

2. The agenda, minutes and audio recording from the Monroe County Board of Commissioners meeting held on January 7, 2025.

3. The agenda, minutes and audio recording from the Monroe County Board of Commissioners meeting held on November 19, 2024.

4. The agenda, minutes and audio recording from the Monroe County Board of Commissioners meeting held on December 3, 2024.

5. The agenda, minutes and audio recording from the Monroe County Board of Commissioners meeting held on December 17, 2024.

6. The agenda, minutes and audio recording from the Monroe County Board of Commissioners, Operations Committee meeting held on October 31, 2022.

7. The agenda, minutes and audio recording from the Monroe County Board of Commissioners meeting held on November 1, 2022.

8. All emails, texts, written correspondence, documents, and notes between Henry Lievens, Randy Richardville, David Vensel, David Hoffman, Jay Heinzerling, William Sisk, Michael Roehrig and Robert Neely as a group or between any two (2) or more of these individuals concerning the work of the Ad Hoc Committee on Ethics, Transparency, and Common Sense. Further, any and all communication in email, text, written correspondence or other documents or notes referencing by name Aundrea Armstrong, title Deputy County Administrator/Chief Financial Officer or actions and suggestions or recommendations. Email searches and production of documents shall include the personal emails of these individuals in the instances noted as they conducted county business on personal emails in addition to email exchanges with the @gmail.com email address. All attachments to emails is included in this FOIA request.

   Additionally, the FOIA request includes any and all emails, texts, notes or documents with the aforementioned topics exchanged with any other individuals who are not county commissioners or members of the Ad Hoc Committee on Ethics, Transparency, and Common Sense but with whom emails, documents, texts and information was exchanged. Randy Richardville noted publicly his consultation with others outside the County of Monroe organization including judges, prosecutors, community leaders and others and this request includes any and all of these individuals. The time frame of this information request is from September 1, 2024 through today. This includes deliberations about an Ad Hoc Committee on Ethics, Transparency, and Common Sense prior to its formation. It includes all emails, texts, written correspondence, documents, and notes between all of the above named individuals with any reference to Aundrea Armstrong, Deputy County Administrator/Chief Financial Officer, 2025 budget, investigation, funding elimination, termination, and sanction.

In the event of a denial of all or part of this request, please reference the specific statute supporting the denial and each specific exemption being relied on. Specifically, under #1 above, the public official made a clear statement that emails exist and were part of a "spirited" exchange of emails. This request must produce those emails at a minimum and all other documents as requested in this FOIA request. If a record or portion of a record is to be redacted or withheld, please explain the reason for doing so. In addition, to the extent that you claim some portions of the responsive materials are exempt from disclosure, please provide all segregable non-exempt portions.

Consistent with the County's normal practice of not charging a cost for producing FOIA requests to individuals, firms and insurance companies, I wish to be treated in the same manner and to not be charged for the costs of supplying the requested documents and information.

Sincerely,

Aundrea Armstrong

EXHIBIT C

LAW OFFICES OF
LENNARD, GRAHAM & GOLDSMITH
A PROFESSIONAL LIMITED LIABILITY COMPANY
222 WASHINGTON STREET
MONROE, MICHIGAN 48161-2146

W. THOMAS GRAHAM
PHILIP D. GOLDSMITH
MARTIN J. KAMPRATH

DAVID J. PARIS

TELEPHONE
(734) 242-9500

FACSIMILE
(734) 242-9509

WEBSITE
www.lggattys.com

January 20, 2025

Ms. Aundrea Armstrong
c/o Monroe County Sheriff's Office
100 East Second Street
Monroe, MI 48161

RE: Your Freedom of Information Act Request Dated January 14, 2025

Dear Ms. Armstrong:

Your Freedom of Information Act request dated January 14, 2025 has been assigned to me for response by Mr. Michael Bosanac, in his capacity as the Monroe County Chief Financial Officer/Administrator. Upon receipt of your Freedom of Information Act request on January 15, 2025, I immediately began accumulating the public records requested in your Freedom of Information Act request. Although I have accumulated a voluminous amount of public records, my task is not yet complete. By my calculations, the public records requested in your Freedom of Information Act request are due on Tuesday, January 21, 2025. I do not believe I will have gathered all public records responsive to your request by January 21, 2025, and therefore, I am hereby putting you on notice pursuant to MCL 15.235(2)(d) that I am extending for not more than ten business days the period during which Monroe County shall respond to your request. Accordingly, the public records requested in your Freedom of Information Act request shall now be due on Tuesday, February 4, 2025.

Given the fact that you did not provide an address, telephone number, fax number, and/or email address on your Freedom of Information Act request, I am having this correspondence delivered to you in c/o of the Monroe County Sheriff's Office.

Please do not hesitate to contact me if you have any questions regarding this correspondence.

Sincerely yours,

Philip D. Goldsmith

PDG/blg

EXHIBIT D

LAW OFFICES OF
LENNARD, GRAHAM & GOLDSMITH
A PROFESSIONAL LIMITED LIABILITY COMPANY
222 WASHINGTON STREET
MONROE, MICHIGAN 48161-2146

W. THOMAS GRAHAM
PHILIP D. GOLDSMITH
MARTIN J. KAMPRATH

DAVID J. PARIS

TELEPHONE
(734) 242-9500

FACSIMILE
(734) 242-9509

WEBSITE
www.lggattys.com

February 4, 2025

Ms. Aundrea Armstrong
c/o Monroe County Sheriff's Office
100 East Second Street
Monroe, MI 48161

RE: Your Freedom of Information Act Request Dated January 14, 2025

Dear Ms. Armstrong:

I am writing to follow up on my January 20, 2025 correspondence to you, wherein I extended the timeframe for the County of Monroe to respond to your January 14, 2025 Freedom of Information Act request. As you know, I extended the timeframe in which to respond by ten (10) business days pursuant to MCL 15.235(2)(d). The time to respond was extended to Tuesday, February 4, 2025.

Please be advised your January 14, 2025 Freedom of Information Act request has been granted. Attached to this correspondence are voluminous records responsive to your Freedom of Information Act request. The records have been bound in two large binders and one smaller binder. All County Commissioners identified in your Freedom of Information Act request were fully cooperative and provided public records responsive to your Freedom of Information Act request. Furthermore, all members of the Ad Hoc Committee on Ethics, Transparency, and Common Sense were fully cooperative and provided all public records responsive to your Freedom of Information Act request.

Pursuant to your directive to me, you retrieved the records from the law office of Lennard, Graham & Goldsmith, P.L.C. on Wednesday, February 5, 2025.

Please do not hesitate to contact me if you have any questions regarding this correspondence.

Sincerely yours,

Philip D. Goldsmith

PDG/blg
Enclosure

Phil Goldsmith

From: Aundrea Armstrong <aundrealarmstrong@gmail.com>
Sent: Tuesday, February 11, 2025 10:06 PM
To: Phil Goldsmith
Subject: FOIA Appeal
Attachments: FOIA-Appeal-Form.pdf; 0114025 FOIA Request Lrt.pdf

Phil,

Upon review of the documents provided in response to my FOIA request, emails have been omitted. Item #1 of the FOIA request, asks for the email exchange regarding the elimination of the Deputy Administrator/CFO position and the succession plan that was discussed at the January 7 Board of Commissioners meeting. An email from Commissioner Moore to the Board regarding the succession plan was included but no other emails. One email with no response does not constitute multiple email chains.

January 7, 2025 Minutes:

Vice-Chairman Lievens — Thanked the people who supported his nomination of Vice-chair and stated hopefully he can earn the confidence of those who didn't. Explains he takes Commissioner Aspers comments to heart but stated there were multiple email chains where all commissioners were included. States at no time were any Commissioners omitted from the discussion.

Commissioner Moore informed the Board that the email chain Vice-Chairman Lievens is referring to, no one responded to. He explains he was inquiring about a few things but it was a one way communication.

Please see attached appeal.

Aundrea Armstrong