

AGENDA
MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
TUESDAY, MAY 6, 2025 – 6:00 P.M.
125 EAST SECOND STREET
MONROE, MI 48161
(734) 240-7003

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
Led by Commissioner Asper
- IV. OPENING PRAYER
- V. APPROVAL OF AGENDA
- VI. APPROVAL OF MINUTES (04/15/2025 Regular Meeting)
- VII. PUBLIC COMMENT
- VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION
 - 1. Resolution recognizing MCOP for 60 years of service in Monroe County
- IX. FINANCE MATTERS
 - 1. Payment of the 05/07/2025 Accounts Payable Current Claims Report in the amount of \$949,835.62
 - 2. Letter dated April 30, 2025 from Mr. Jesse Stanford, Monroe County Treasurer submitting the Cash and Investment Report for the quarter ending March 31, 2025.
- X. CONSENT AGENDA
 - 1. Approval of Non-Claims
 - a. Check Register dated 04/25/2025 in the amount of \$ 482,928.52
 - b. Check Register dated 05/02/2025 in the amount of \$ 555,218.33
- XI. COMMUNICATIONS
 - 1. Letter dated April 22, 2025 from D/Lt. James Jarrett, MANTIS, requesting approval to apply for the FY2025-FY2026 Byrne Justice Assistance Grant in the amount of \$101,978.00 with no matching funds required.
 - 2. Letter dated April 29, 2025 from Ms. Holly Flint, Community Corrections Coordinator, requesting approval to submit an application for the FY2026 Community Corrections Grant in the amount of \$365,850.83. The county contribution will be determined based on grant award and expected to be approximately \$137,986.00. The county's match is included in the 2025 budget.

3. Letter dated May 6, 2025 from Mr. Jason Berry, Community Planning & Engagement Director requesting confirmation of the FY2026 County Veteran Service Fund Grant application to the Michigan Veterans Affairs Agency in the amount of \$67,857.00. There is no local match required.
4. Letter dated May 6, 2025 from Mr. Jason Berry, Community Planning & Engagement Director requesting guidance on proceeding as the sole project applicant and funding source of local match for the FY2026 Planning Assistance Grant through the Southeast Michigan Council of Governments (SEMCOG).
5. Letter dated July 16, 2024 from Mr. Jason Berry, Community Planning & Engagement Director submitting the proposed updates to the Luna Pier Master Plan for review and approval of the County Planner's recommendations.

XII. PUBLIC HEARINGS—None

XIII. OLD BUSINESS

1. Michigan Indigent Defense Department Update

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

XVI. ANNOUNCEMENTS

1. Copies of any Tributes or Certificates issued since the April 15, 2025 meeting:
None

XVII. MEMBERS TIME

XVIII. ADJOURNMENT

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
APRIL 15, 2025

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, April 15, 2025. Chairman David Vensel called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Grace Drewior, as follows:

PRESENT			ABSENT
David Hoffman	David Vensel	David Swartout	
Jay Heinzerling	Brian Lamour	J Henry Lievens	
Dawn Asper	Greg Moore, Jr.		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Hoffman led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Grace Drewior led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lamour, supported by Commissioner Heinzerling to approve the April 15, 2025 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (04/01/2025 Regular Meeting Minutes)

Motion by Commissioner Swartout, supported by Commissioner Hoffman to approve the minutes as presented for the April 1, 2025 Regular Meeting and waive the reading thereof.

Voice vote taken. Motion carried.

VII. PUBLIC COMMENT—

1. Bill Lavoy: Thanked the Commissioners for having live streaming.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION —

1. Special Tribute recognizing Dundee's Varsity Wrestling Team, The Vikings, for a spectacular season.

Vice-Chairman Lievens read the Tribute into the record and offered the Special Tribute to Coaches Nate Hall and Garrett Stevens and the team.

Both coaches and team members thanked the Board for this opportunity.

2. Resolution for proclaiming May as Motorcycle Awareness Month

Vice-Chairman Lievens read the tribute into the record and presented it to Adam Thorn from Abate.

Mr. Thorn explained their group is bipartisan and that they have been working towards undoing SB1 over the last six (6) years. He further explained that motorcyclists are the only individuals who cannot access their own health care in the event of an accident. He then thanked the Board.

3. Resolution recognizing MCOP for 60 years of service in Monroe County

Commissioner Swartout stated it is a pleasure being on this board and they work well together.

Deputy Clerk, Grace Drewior, read the tribute into the record. Commissioner Swartout offered it to Stephanie Zorn-Kasprzak, Executive Director of MCOP.

Stephanie Zorn-Kasprzak, thanked the Board and explained she is celebrating her 20-year anniversary as Executive Director. Ms. Zorn-Kasprzak also gave personal invitations to members of the Board for the 60th Anniversary Gala Event. Ms. Zorn-Kasprzak explained their mission and how they have met and will continue to meet the greatest needs for low-income people.

4. Presentation of 2024 Monroe County Central Dispatch Annual Report by Central Dispatch Director, Donna Kuti.

Donna Kuti presented main highlights and updates from the 2024 Annual Report.

Motion by Vice-Chairman Lievens, supported by Commissioner Hoffman, to accept the 2024 Annual Report on Monroe County Central Dispatch and place the report on file.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

5. Presentation of 2024 Monroe County Sheriff's Office Annual Report by Sheriff Troy Goodnough

Sheriff Goodnough presented the main findings from the 2024 Annual report.

Motion by Commissioner Heinzerling, supported by Vice-Chairman Lievens to accept the 2024 Annual Report on Monroe County Sheriff's Office and place the report on file.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
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David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

IX. FINANCE MATTERS

1. Payment of the 04/16/2025 Accounts Payable Current Claims Report in the amount of \$1,301,864.42

Motion by Commissioner Hoffman, supported by Commissioner Lamour to accept the 04/16/2025 Accounts Payable Current Claims Report in the amount of \$1,301,864.42 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

2. Letter dated April 10, 2025 from Mr. Michael Bosanac, Administrator/Chief Financial Officer submitting a Letter of Intent with Erie Township for an infrastructure project deploying American Rescue Plan Act funds to promote economic development in Erie Township.

Motion by Commissioner Swartout, supported by Vice-Chairman Lievens to accept the communication, place it on file and approve the Letter of Intent and the recommendation to deploy \$3,750,000 of ARPA funds for the described infrastructure project.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 04/04/2025 in the amount of \$1,136,801.87
 - b. Check Register dated 04/11/2025 in the amount of \$ 721,921.51

Motion by Commissioner Lamour, supported by Vice-Chairman Lievens to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

XI. COMMUNICATIONS

1. Letter dated April 10, 2025 from Ms. Mary Gantzios, Managing Attorney, Monroe County Indigent Defense, submitting the Fiscal Year 2026 Michigan Indigent Defense Commission Grant Application including compliance plan and cost analysis in the amount of \$3,663,943.66. The County's local cost share match is \$217,053.37 providing a total program cost of \$3,880,997.03. The County match is included in the 2025 budget for the period October 1-December 31, 2025. The balance of the state fiscal year match January 1-September 30, 2026 will be included in the 2026 County budget.

Motion by Commissioner Hoffman, supported by Commissioner Swartout to accept the communication and approve the grant application submission in the amount of \$3,663,943.66 with a County match of \$217,053.37 for fiscal year 2026 for a total program cost of \$3,880,997.03. The County local match amount is included in 2025 budget and will be included in the 2026 County budget subject to final grant award.

Commissioner Lamour amended the motion to state the approval of the grant application submission is conditional upon County Administrator submitting a written request and justification for a delivery model change to a public defender's office and a request for a multi-level staff review to be considered by the MIDC Commission. This written request must be submitted no later than Friday, April 18, 2025.

The maker and supporter of this motion agreed to the amendment.

Discussion was held.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout		Dawn Asper		
J. Henry Lievens	Brian Lamour		Greg Moore, Jr.		
David Vensel	Jay Heinzerling				

Motion carried.

2. Letter dated April 10, 2025 from Mr. Andrew Clark, Museum Director, requesting approval to submit a grant application for up to \$50,000 to begin the upgrade of exhibit cases within the Monroe County Museum. The grant requires a 30% match from the Museum System Millage.

Motion by Commissioner Hoffman, supported by Commissioner Lamour to accept the communication and approve the grant application submission in the amount of \$50,000.00 with a 30% match from the Museum System Millage.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

Operations Committee - Report of Committee Chairman from 4/10/2025 meeting. Link to Operations Committee 4/10/2025 Agenda Packet: [HERE](#)

1. Property Assessed Clean Energy (PACE) Program Presentation

Motion by Commissioner Lamour, supported by Commissioner Hoffman to support a resolution amending the resolution of August 20, 2019 approving the establishment of a Property Assessed Clean Energy (PACE) program and move to amend the resolution of August 20, 2019 to establish the Property Assessed Clean Energy (PACE) Program and adopt the Lean & Green Michigan PACE Program report replacing the previous program report and move that the PACE Administrator shall be Lean & Green Michigan and the PACE Authorized Official shall be the County Administrator.

Discussion was held.

Andy Levin, Founder and Chief Strategist of Lean & Green Michigan, further explained this program and answered questions. Discussion commenced.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper	Greg Moore, Jr.		
J. Henry Lievens	Brian Lamour				
David Vensel	Jay Heinzerling				

Motion carried.

2. Letter dated March 17, 2025 from Mr. David L. Robinson, Monroe City Manager, requesting a \$1,000,000 contribution to the West Elm Avenue Rail Grade Separation Project for the remaining unfunded local match requirement.

David L. Robinson presented more information on this project as well as the background information concerning other grants/contributions.

Discussion commenced.

Motion by Commissioner Hoffman, supported by Commissioner Lamour to approve the West Elm Avenue Rail Grade Separation Project requesting \$1,000,000 with a Letter of Commitment.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
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David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

- Letter dated March 14, 2025 from Sheriff Troy Goodnough, requesting the addition of an additional Sergeant position to the existing staffing plan.

Motion by Commissioner Heinzerling, supported by Commissioner Hoffman to approve the addition of an additional Sergeant position to the existing staffing plan.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

- Letter dated April 3, 2025 from Ms. Donna Kuti, Dispatch Director, requesting the addition of two (2) additional full-time 9-1-1 dispatchers and two (2) part-time 9-1-1 dispatchers to the current approved staffing levels.

Motion by Commissioner Hoffman, supported by Commissioner Lamour to approve the addition of two (2) additional full-time 9-1-1 dispatchers and two (2) part-time 9-1-1 dispatchers to the current approved staffing levels.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	David Vensel			
Greg Moore, Jr.	Brian Lamour	Dawn Asper			
J. Henry Lievens	Jay Heinzerling				

Motion carried.

- Letter dated March 28, from Mr. Jeff McBee, Human Resources Director, requesting the reclassification of the Courthouse Security being placed on the Non-Union Wage Scale.

Commissioner Asper asked about the total cost of this.

Jeff McBee informed the Board it was a grand total of \$4,184. Discussion commenced.

Motion by Commissioner Hoffman, supported by Commissioner Heinzerling to approve the reclassification of the Courthouse Security being placed on the Non-Union Wage Scale.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout		Dawn Asper		
J. Henry Lievens	Brian Lamour		Greg Moore, Jr.		
David Vensel	Jay Heinzerling				

Motion carried.

6. MIDC Feasibility Study

Motion by Vice-Chairman Lievens, supported by Commissioner Lamour to table this MIDC Feasibility study since it is no longer relevant considering the Board's prior action taken with the MIDC Grant.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

7. Probate Court Security Discussion

Motion by Vice-Chairman Lievens, supported by Commissioner Lamour to add an additional security window arrangement to Judge Arnold's Courtroom and approve up to \$4,000 for architecture fees in the Probate Court.

Commissioner Moore asked if the total is \$4,000 because he saw other numbers in the packet.

Chairman Vensel explained the numbers included in the packet are from 2017 so they're not accurate.

The Chairman also assured Judge Arnold that he can be involved in this and that he wants the Fire Marshall involved in this as well.

Commissioner Swartout explained that there have been ADA compliance changes since 2017 as well.

Commissioner Moore asked why this wouldn't be coming out of the Judicial budget.

Michael Bosanac, Administrator/CFO explained we are the funding unit and the County is responsible because it is seen as facility maintenance of the building.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			

David Vensel	Jay Heinzerling				
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Motion carried.

8. St. Joseph's Center for Hope Emergency Funding

Rebecca Turner explained they received funding. They are now currently funded through June 15th and will reapproach this at a later date. Explains she is going to see if they can solve this themselves.

Motion by Vice-Chairman Lievens, supported by Commissioner Lamour to table this request until a later date.

Vice-Chairman Lievens stated this is a great example of partnership and they do great work. He also stated he is excited to be on the RAW Board now. Thanked Ms. Turner for their great works.

Chairman Vensel stated that is great news and brought attention to how everyone in this community helps each other and it is an outstanding place to live. He wished Ms. Turner the best and asked for her to keep them posted.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	David Vensel			
Greg Moore, Jr.	Brian Lamour	Dawn Asper			
J. Henry Lievens	Jay Heinzerling				

Motion carried.

9. Courts request to allow Court Recorders to use the Printing Department to produce transcripts with the Court Recorders reimbursing the County for production costs.

Motion by Commissioner Heinzerling, supported by Commissioner Hoffman to approve the Court records using the Printing Department to produce transcripts once a rate is determined.

Sue Maier and Jacob Perry explained the process of setting this up and answered questions.

Discussion commenced.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	David Vensel	Brian Lamour		
Greg Moore, Jr.	Dawn Asper				
J. Henry Lievens	Jay Heinzerling				

Motion carried.

10. Monroe County Bar Association Historical Pictures Displayed

Motion by Vice-Chairman Lievens, supported by Commissioner Lamour to relocate the Historical Pictures displayed on the third and fourth floors to outside the Courtrooms.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	David Vensel			
Greg Moore, Jr.	Dawn Asper	Brian Lamour			
J. Henry Lievens	Jay Heinzerling				

Motion carried.

11. Standing Ethics Committee Discussion

Commissioner Hoffman stated he wants to get going on it.

Chairman Vensel explained he feels it is absolutely necessary to create a Standing Ethics Committee but thinks it would serve everyone best to wait for the independent investigation to be completed to hear their suggestions, recommendations, and advice.

XII. PUBLIC HEARINGS — None

XIII. OLD BUSINESS—

1. Michigan Indigent Defense Commission/Department update

Mary Gantzog, Managing Attorney stated she currently did not have an update.

XIV. NEW BUSINESS—

XV. PUBLIC COMMENT—

1. Michael Grodi: Thanked the Board for the Letter of Intent for the Erie Project. Stated this will bring life into the town. Thanked the Bedford Township Board, Monroe County Business Alliance, Sean Strube, TC Clements, Michael Bosanac, Phillip Goldsmith, Thomas Graham, Dave Leach, Dave Thompson, Tim Surgo, and the Erie Township Board for their efforts regarding this project.
2. David Leach: Thanked Patrick McGow and his team, Kari Blanchett and her team at PFM, Sue Maier and her team, Jesse Stanford and his team, and Michael Bosanac for all they did to help them through the bond process.
3. Bill Lavoy: Explained there has been a few cases when he has gotten up to speak and he heard comments from the public and he wanted to bring it to the Boards attention. Further explained he understands humor but thinks some comments made during members time are taken too far and it isn't fair to him because he can't respond so he doesn't get the last word. Mr. Lavoy shared his concerns with conceal carry rules in public meetings. Mr. Lavoy also explained the FELON Ethics group he discussed at the last meeting and how it is still in the works.

XVI. ANNOUNCEMENTS—

1. Copies of any Special Tributes or Certificates issued since the March 18, 2025 meeting:
None.

XVII. MEMBERS TIME –

Commissioner Moore – Thanked the Chairman for honoring the by-laws in order to individually vote on the Operations Meeting Agenda items. Told the Mayor he did a fantastic job getting the grant and that it will be great for the community. Stated that just because they disagreed on how it should be funded, please don't take it personally. He then explained how he viewed it as a County Commissioner. Commissioner Moore also stated when a commissioner is asking a director questions, he respectfully disagrees with the Chairman and states Commissioner Asper has every right to ask him anything.

Commissioner Swartout – Passed.

Commissioner Lamour – Stated he is happy to see live streaming for the sake of transparency. The public can see what we are trying to do for the County and it's all out front. He then told Commissioner Moore his first responsibility is to the County of Monroe but he also represents the City of Monroe and Frenchtown Township so he has to fight for those constituents equally as well.

Commissioner Heinzerling – Passed

Commissioner Asper – Thanked Commissioner Moore. Nothing personal as far as Monroe is concerned and she apologized for her coughing tonight.

Commissioner Hoffman – Thanked everyone for coming out. Asked the Road Commission about the closed road between Ida and Summerfield.

Dave Leach explained why the road is closed and that the townships have signed contracts and they are working to get it corrected.

Vice-Chairman Lievens – Stated this is their first time streaming and wanted to acknowledge the Department Heads, Elected Officials, and Prosecutors for being in attendance. Explains it takes the whole team.

Michael Bosanac– Explained the Administrators report will be sent out soon, he was out of town the few days before.

Chairman Vensel – Passed.

XVIII. ADJOURNMENT - Chairman Vensel adjourned the meeting at 8:13 p.m. with no further business to discuss.

Respectfully submitted by:



Grace Drewior
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners

CERTIFIED COPY OF RESOLUTION

MONROE COUNTY BOARD OF COMMISSIONERS

I HEREBY CERTIFY that I am the duly elected Clerk and keeper of the records for the County of Monroe, a local municipality located in Michigan and that the following is a true and correct copy of the Resolutions duly adopted at a meeting of the County Board of Commissioners on (APRIL 15, 2025), a quorum of the members being present and sufficient for the transaction of business; further, that such a meeting was called in compliance with all applicable legal requirements, nor have such Resolutions been in any way altered, amended, or repealed and are in full force and effect, unrevoked and unrescinded as of this date, and have been approved, consented to and ratified by the County Board of Commissioners, and have been entered into the regular records on the date of adoption, and that Board has, and at the time of adoption of such Resolutions, had, full power and lawful authority to adopt such Resolutions and to confer the powers granted in such Resolutions to the members named in such Resolutions who have full power and lawful authority to exercise those powers; and

WHEREAS, Monroe County Opportunity Program (MCOP), is chartered as the Community Action Agency that services the County of Monroe, Michigan; and

WHEREAS, MCOP is one of more than 1,000 Community Action Agencies across the United States under the umbrella of the National Community Action Partnership; and

WHEREAS, MCOP has been in operation as a private, non-profit corporation since June 14, 1965 – and in 2025 is celebrating 60 years of service to Monroe County; and

WHEREAS, MCOP has been working for 60 years to achieve its mission that aims to reduce the effects of poverty by empowering individuals, strengthening communities, and mobilizing resources; and

WHEREAS, on June 11, 2024 MCOP was approved as a Gold Tier organization by the Excellence Commission and the National Community Action Partnership Board of Directors, making it one of only five Community Action Agencies to achieve this designation all across the United States.

WHEREAS, MCOP will celebrate its 60th Anniversary at a gala event on May 16, 2025 at 6 pm at the River Raisin Banquet Center – during Community Action Month; and

NOW, THEREFORE, the following Resolution was duly made, seconded and unanimously adopted:

BE IT RESOLVED, that the Monroe County Board of Commissioners acknowledges the meritorious work advanced by MCOP with regards to their 60th anniversary of service to the community and notable achievement of such; and **BE IT FURTHER RESOLVED**, that the Monroe County Board of Commissioners supports and appreciates MCOP, its staff, board, and volunteers for their dedicated service to the County of Monroe and citizens who reside in it; and

BE IT FURTHER RESOLVED, that the foregoing resolution is in conformity with the County of Monroe, and that there are no provisions limiting the authority of the designated Board to adopt the foregoing resolution.

THE FOREGOING ACTIONS ARE TAKEN AT A FORMAL MEETING OF THE COUNTY BOARD AT WHICH A QUORUM IS PRESENT TO CONDUCT BUSINESS AND THE SIGNATURE BELOW OF THE CLERK INDICATES APPROVAL OF THESE RESOLUTIONS.

Moved by

_____,'

and supported by

to adopt the above resolution.

Roll call vote was taken:

Ayes:_____Absent:_____Nays:_____
Motion _____.

Signed:

David Vensel, Chairman, Monroe County Board of Commissioners

Signed:

Annamarie Osment, Monroe County Clerk

[RAP205]

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OPTIMUM PAYMENTS SUMMARY

RUN: 005652 PAYMENT DATE: 05/07/25 PAY-THROUGH DATE: 04/29/25

Vendor	Name	Amount	Count
000000010849	ALLIE BROS. INC.	9728.72	37
000000011040	ALTURA COMMUNICATION SOLUTIONS	9430.00	2
000000020004	B & L OFFICE MACHINES	99.95	1
000000020005	BS&A SOFTWARE	3218.00	1
000000020039	BANAS BUILDING CENTER	130.91	2
000000020070	BOB BARKER COMPANY, INC.	2079.96	5
000000020072	BAKER'S GAS & WELDING SUPPLIES	463.62	12
000000020180	BATTERY WHOLESALE	400.88	4
000000020405	BEDFORD TOWNSHIP SEWER O & M	3810.00	1
000000020554	BELLE TIRE DISTRIBUTORS, INC.	3805.85	20
000000020600	RELX INC. DBA LEXIS NEXIS	3877.18	1
000000020870	GOVOS, INC.	6231.50	1
000000020946	BLUE LINE CUSTOMS, LLC	266.00	2
000000021010	BOILERS, CONTROLS & EQUIPMENT	2417.96	2
000000021200	BRENT'S LOCKSMITH	243.50	1
000000030009	CDW GOVERNMENT INC.	1808.87	3
000000030310	CAPITAL TIRE INC	2371.46	2
000000030451	CATHOLIC CHARITIES OF SOUTHEAS	4963.51	2
000000030542	CELLEBRITE, INC.	20600.00	1
000000030940	WALTER CURTIS CO LLC	46.00	1
000000031179	COMPASSIONATE COMPANIONS, INC.	23916.67	1
000000031830	COUNTY AGENCY ADMINISTRATIVE	22159.06	19
000000031955	CUMMINS BRIDGEWAY, LLC	1064.30	1
000000040007	DMC TECHNOLOGY GROUP, INC	450.00	1
000000040070	DAVIS & STANTON'S POLICE AWARD	47.50	1
000000041770	DOAN CONSTRUCTION CO.	520.00	1
000000042380	DYKEMA GOSSETT PLLC	7679.20	1
000000050336	EDWARDS GLASS COMPANY	17886.00	1
000000050598	4IMPRINT, INC.	2978.88	1
000000060151	FASTSIGNS OF MONROE, MI	1231.65	3
000000060205	FIDLAR TECHNOLOGIES	90470.00	1
000000060210	FIFTH THIRD BANK	503.78	1
000000060699	FOREMOST PROMOTIONS	2471.12	1
000000060790	FRAME'S PEST CONTROL, INC.	96.98	1
000000061065	FRIENDLY FORD INC	3027.10	2
000000061275	FTR, LTD.	330.00	1
000000062038	FIRE ALARM SERVICE TEAM, LLC	9320.00	1
000000070050	GEAL ELECTRIC COMPANY	205.00	1
000000070200	GENERAL LINEN/UNIFORM SERVICE	15.00	1
000000070345	GOODWILL INDUSTRIES OF SOUTHEA	21.21	1
000000070351	GORDON FOOD SERVICE INC	1563.06	2
000000070501	GRAINGER	1694.33	4
000000070776	GREENWOOD PRINTING & GRAPHICS	1475.00	3
000000070920	GROULX AUTOMOTIVE, INC.	142.95	1
000000070954	GUARDIAN RFID	448.75	1
000000080017	HABITAT FOR HUMANITY OF MONROE	1000.00	1
000000080091	HAZTRAINER MULTI-NATIONAL, INC	900.00	1
000000080350	HERKIMER RADIO SERVICE	1217.50	3
000000080904	HOUSE ARREST SERVICES, INC.	679.35	2

[RAP205]

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OPTIMUM PAYMENTS SUMMARY

RUN: 005652 PAYMENT DATE: 05/07/25 PAY-THROUGH DATE: 04/29/25

Vendor	Name	Amount	Count
000000080922	HR STAFFING TEAM, LLC	6684.33	3
000000080980	THE HUNTINGTON NATIONAL BANK	297.49	1
000000090250	ID NETWORKS INC.	3596.00	1
000000100013	J L MECHANICAL SERVICES INC	10238.12	5
000000100015	HASSAN DAA	595.00	1
000000100050	JACK'S LAWN SERVICE	803.03	3
000000100250	JETSCREEN PRINTING	588.65	3
000000110290	KENT COMMUNICATIONS INC	791.70	1
000000110690	KOHLER ARCHITECTURE, INC.	55349.03	2
000000120175	LAKE SIDE TELECOM	290.00	2
000000120600	LECKLER'S, INC.	104.89	1
000000120771	LEXISNEXIS RISK SOLUTIONS	99.20	1
000000120783	LIFELOC TECHNOLOGIES, INC.	74.00	1
000000120986	LOWE'S COMPANIES INC	146.29	2
000000121003	LOWERY CORP	4984.80	5
000000121021	LUCAS COUNTY CORONER'S OFFICE	1100.00	7
000000130130	IMPERIAL DADE	5603.78	11
000000130185	MANNIK & SMITH GROUP INC	99974.17	2
000000130307	MASSERANT'S FEED & GRAIN INC	1201.36	4
000000130450	MCKESSON MEDICAL-SURGICAL GOVE	464.52	2
000000130899	MERCY MEMORIAL HOSPITAL CORPOR	800.00	1
000000131059	MICH ASSN FOR FAMILY CT ADM	250.00	1
000000131360	MICHIGAN JUVENILE DET. ASSOCIA	375.00	1
000000132050	MILLCRAFT PAPER COMPANY	3116.02	1
000000132060	MILLER, CANFIELD, PADDOCK & STONE	39280.00	1
000000132235	MONROE COMMUNITY AMBULANCE	700.00	1
000000132249	MONROE COUNTY BUSINESS ALLIANC	6585.63	2
000000132435	MONROE FAMILY YMCA	3823.68	1
000000132619	MONROE COUNTY SALVATION ARMY	6060.00	1
000000132850	GANNETT MICHIGAN LOCALIQ	645.35	2
000000134147	ARBOR PRESS LLC	9104.00	3
000000140094	M50 TRUCK & AUTO PARTS MONROE	64.15	1
000000140390	NOEL LAWN SERVICE	1387.20	2
000000140405	NORDMANN ROOFING CO., INC.	1641.82	1
000000140507	NORTH SKYE LLC	420.00	2
000000150243	ONCELL SYSTEMS, INC	219.00	1
000000160075	PADNOS	1852.92	1
000000160251	PEERLESS SUPPLY CO.	450.21	4
000000160948	PITNEY BOWES INC	626.10	1
000000160951	PIVOT POINT PARTNERS LLC	2852.00	1
000000160996	POINTCLICKCARE TECHNOLOGIES IN	334.54	1
000000161076	POSITIVE TRADES GROUP	10000.00	1
000000161384	PRIORITY ONE EMERGENCY INC	1900.71	11
000000161712	CONFERENCE TECHNOLOGIES, INC.	24502.02	2
000000162060	PFM FINANCIAL ADVISORS, LLC	29266.28	1
000000170300	QUILL CORPORATION	729.58	4
000000180839	RIVER RAISIN INSTITUTE	3680.00	3
000000180840	RIVER RAISIN WATERSHED COUNCIL	1499.50	1
000000181150	RUPP FUNERAL HOME	1371.00	1

[RAP205]

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OFFICE: 001

OPTIMUM PAYMENTS SUMMARY

RUN: 005652 PAYMENT DATE: 05/07/25 PAY-THROUGH DATE: 04/29/25

Vendor	Name	Amount	Count
000000190405	ST. PIERRE ACE HARDWARE	472.43	5
000000190931	SCHOOL HEALTH CORPORATION	70.85	1
000000191336	SENTINEL TECHNOLOGIES INC	132679.76	1
000000191500	SHERWIN WILLIAMS	201.37	2
000000191600	SIEB PLUMBING & HEATING	796.72	1
000000191900	SIRCHIE FINGER PRINT LABORATOR	12.24	1
000000192121	GLAXOSMITHKLINE PHARMACEUTICAL	924.12	1
000000192421	STAPLES BUSINESS ADVANTAGE	1806.14	10
000000192708	STATE OF MICHIGAN	243.00	1
000000192730	STATE OF MICHIGAN	234.00	18
000000192892	STEVENS DISPOSAL	5721.60	5
000000192920	STONECO OF MICHIGAN	940.86	2
000000192993	SUGAR BUSH SUPPLIES	201.90	2
000000200409	TERRY CREQUE EXCAVATING LLC	36373.68	1
000000200880	PROMEDICA CPR TRAINING	100.00	1
000000201145	E&L STRATEGIES LLC	590.00	1
000000201609	TRUELOVE SEEDS	194.00	1
000000210260	U.S. FOODSERVICE INC	2471.94	3
000000220206	VICTORY SUPPLY, LLC	2323.45	4
000000230110	WASHTENAW COMMUNITY COLLEGE	4400.00	1
000000230401	THOMSON REUTERS	768.39	1
000000230868	WORLDWIDE INTERPRETERS INC	2833.90	8
000000230887	WYANDOTTE ALARM	450.78	1
000000230891	WYANDOTTE ELECTRIC SUPPLY CO.	102.00	1
000000250015	YINGER PHARMACY SHOPPE	99.90	1
000000400170	CITY OF MONROE	5600.00	3
000000501333	MONROE COMM.MENTAL HEALTH AUTH	2862.01	3
000000509850	JAMES RISINGER	200.35	1
000000509851	LAUREN HANUS	334.79	1
000000510855	TITLE CHECK, LLC	3809.16	1
000000700100	GERMAYN GORMAN	1033.60	1
000000700523	PENELOPE KREPS	68.75	1
000000720107	DR. ELDIB MONROE PLLC	931.00	1
000000720328	DEAF COMMUNITY ADVOCACY NETWOR	132.50	1
000000720766	KRISTEN D. HENRY	7255.00	3
000000720793	JAMES S. JACOBS ARCHITECTS, PL	505.00	1
000000720800	VENKATA RAMANA JASTY	1499.00	1
000000721108	KEVIN'S CAR SERVICE	30.00	1
000000721126	SANDRA KURTANSKY	2680.00	1
000000721254	LAWSON'S LIFESAVERS LLC	50.00	1
000000721374	YOLANDA MORALES	205.00	1
000000721490	OAKLAND VETERINARY REFERRAL SE	2512.55	1
000000721620	M HANIF PERACHA, MD, PC	290.00	2
000000721655	REDTHREADED LLC	793.09	1
000000721908	SHM TOLEDO BEACH, LLC	1999.98	1
000000721956	SMB PROBATION CENTER INC.	1400.00	1
000000750021	JAMES BARTLETT	12187.50	3
000000750028	RONALD J BENORE, JR	11491.50	8
000000750037	DAVID MICHAEL BOGARD	10281.25	3

[RAP205]

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OFFICE: 001

OPTIMUM PAYMENTS SUMMARY

RUN: 005652 PAYMENT DATE: 05/07/25 PAY-THROUGH DATE: 04/29/25

Vendor	Name	Amount	Count
000000750050	WILLIAM F. BRANCH	299.33	1
000000750174	STEPHEN CRANE	1449.30	3
000000750252	MICHAEL A FARAONE PC	3881.89	1
000000750270	SUZAN GABBARA	1457.29	4
000000750282	JAMES GEROMETTA	191.80	1
000000750301	GODWIN LEGAL SERVICES, PLC	99.36	1
000000750460	MICHAEL KITCHEN	493.20	1
000000750507	LENNARD, GRAHAM & GOLDSMITH	8770.00	2
000000750559	RYAN H. MACHASIC PC	1071.49	1
000000750577	MICHAEL J. MCCARTHY	44.70	1
000000750755	LEE A SOMERVILLE	297.02	1
000000750812	ROBERT TOMAK	167.30	2
000000750819	H. MATTHEW VITITOE	600.00	1
000000750842	BRIAN R. WATKINS	1117.50	1
000000821033	ALVIN BOND	233.80	1
000000821151	ALEXIS BOWMAN	140.19	1
000000822673	JEFFREY DUSSEAU	304.29	1
000000823196	GENE FOUNTAIN	112.07	1
000000823309	STACEY FRYE	63.00	1
000000823379	RYAN GARRETT	124.56	1
000000825796	MITCHELL A. McFADDEN	121.94	1
000000826046	KAYSI SHOPSHIRE	1935.00	1
000000826146	JUNAID MUMTAZ	89.60	1
000000826270	ERIN NEDDO	105.00	1
000000826435	ANNAMARIE OSMENT	151.20	1
000000826864	COURTNEY PRATT	200.00	1
000000827074	LANCE RIGGS	102.00	1
000000827775	MELISSA STRONG	105.14	1
000000828400	STELLA WALLS	112.56	1
000000903006	KUHLMAN CORP.	293.30	1
000000903239	MONROE COUNTY ENTERPRISE FUND	11190.40	1
000000903819	SCHUMAKER BROTHERS	35000.00	1
SHERIFFADMIN	Credit Services Intl	315.00	1
**** TOTALS:		949835.62	428

Jesse Stanford
County Treasurer

Denine Kamprath
Chief Deputy Treasurer



Telephone (734) 240-7365
Fax (734) 240-7374

www.co.monroe.mi.us

Monroe County Treasurer

51 South Macomb Street · Monroe, MI 48161-2168

April 30, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 E. Second St.
Monroe, MI 48161

Re: Monroe County Cash and Investment Report-Quarter Ending March 31, 2025

Dear Chairman Vensel and Members of the Board:

Enclosed you will find the Cash and Investment Report for the quarter ended March 31, 2025. This report shows how the funds are distributed between the different financial institutions, and how much is invested in each fund.

As a safeguard approach with County funds, our office diversifies the portfolio of funds and corresponding investments. For example, at the end of the quarter, the general fund was split between 11 different financial institutions, providing a diverse approach with the funds.

Following the Federal Reserve's January and March meetings, the Federal Reserve targeted interest rate range was left unchanged at 4.25% to 4.5%. As a result, CD and Investment rates available have remained rather similar compared to Q4 of 2024

The County has worked to obtain yield where possible after allowing for cash flow needs. At the end of March, the effective rate of return was 3.18%. This compares to 3.57% in quarter 4 of 2024.

While the County has an investment policy that can allow investments to mature for up to three (3) years, the County tends to have very few investments that go out further than one (1) year for liquidity purposes.

If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

Jesse Stanford
Monroe County Treasurer

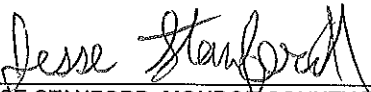


Monroe County

MONROE COUNTY INVESTMENTS
Portfolio Management
Portfolio Summary
March 31, 2025

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Non-Negotiable CD	54,927,366.60	54,927,366.60	54,927,366.60	36.91	273	154	4.133	4.191
Treasury Discounts -At Cost	36,101,300.00	34,760,191.88	34,760,191.88	23.36	317	97	4.382	4.443
Non-Pooled Money Market Account	59,139,266.37	59,139,266.37	59,139,266.37	39.74	1	1	0.956	0.970
Investments	150,167,932.97	148,826,824.85	148,826,824.85	100.00%	175	80	2.929	2.970
Cash								
Passbook/Checking (not included in yield calculations)	45,143,038.00	45,143,038.00	45,143,038.00		1	1	0.000	0.000
Total Cash and Investments	195,310,970.97	193,969,862.85	193,969,862.85		175	80	2.929	2.970

Total Earnings	March 31 Month Ending
Current Year	515,472.43
Average Daily Balance	190,991,578.70
Effective Rate of Return	3.18%



JESSE STANFORD, MONROE COUNTY TREASURER

4-30-2025

Reporting period 03/01/2025-03/31/2025

Run Date: 04/30/2025 - 12:22

No fiscal year history available

Portfolio INV
CP
PM (PRF_PM1) 7.3.11
Report Ver. 7.3.11



MONROE COUNTY INVESTMENTS
Summary by Issuer
March 31, 2025
Grouped by Fund

Monroe County

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: GENERAL FUND						
CIBC BANK USA	3	4,257,664.13	4,257,664.13	2.20	2.044	71
COMERICA BANK	4	4,000,000.00	4,000,000.00	2.06	4.588	80
FIFTH THIRD BANK	2	5,529,479.23	5,529,479.23	2.85	3.000	1
FLAGSTAR BANK	2	1,000,000.00	1,000,000.00	0.52	4.400	122
FIRST MERCHANTS BANK	3	1,483,267.81	1,483,267.81	0.76	5.000	1
HORIZON BANK	5	4,000,000.00	4,000,000.00	2.06	4.033	205
HUNTINGTON BANK	3	5,264,518.65	5,264,518.65	2.71	4.753	40
KEY BANK	12	11,000,000.00	11,000,000.00	5.67	3.986	139
MICHIGAN CLASS	1	6,758,155.35	6,758,155.35	3.48	0.030	1
MORGAN STANLEY-- MIKE	1	0.00	0.00	0.00	0.000	0
PNC BANK	1	2,165,377.11	2,165,377.11	1.12	0.030	1
UBS FINANCIAL SERVICES INC.	1	0.00	0.00	0.00	0.000	0
U.S. Treasury	3	12,189,700.00	11,766,055.07	6.07	4.235	110
Subtotal	41	57,648,162.28	57,224,517.35	29.50	3.330	81
Fund: COUNTY ROAD						
CIBC BANK USA	1	2,277,952.03	2,277,952.03	1.17	0.150	1
COMERICA BANK	2	6,500,000.00	6,500,000.00	3.35	4.134	183
FIFTH THIRD BANK	1	0.00	0.00	0.00	0.000	0
FLAGSTAR BANK	1	1,500,000.00	1,500,000.00	0.77	4.056	181
HORIZON BANK	2	2,000,000.00	2,000,000.00	1.03	4.482	129
HUNTINGTON BANK	1	0.00	0.00	0.00	0.000	0
MICHIGAN CLASS	1	6,425,557.96	6,425,557.96	3.31	0.030	1
Subtotal	9	18,703,509.99	18,703,509.99	9.63	2.270	93
Fund: OPIOID SETTLEMENT						
KEY BANK	2	2,000,000.00	2,000,000.00	1.03	3.929	210
Subtotal	2	2,000,000.00	2,000,000.00	1.03	3.929	210

MONROE COUNTY INVESTMENTS

Summary by Issuer

March 31, 2025

Grouped by Fund

Page 2

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: BUDGET STABILIZATION						
KEY BANK	2	900,000.00	900,000.00	0.46	4.056	157
PNC BANK	1	1,130,231.11	1,130,231.11	0.58	0.030	1
Subtotal	3	2,030,231.11	2,030,231.11	1.04	1.815	70
Fund: MANTIS FORFEITED FUNDS						
MICHIGAN CLASS	1	311,148.87	311,148.87	0.16	0.000	1
Subtotal	1	311,148.87	311,148.87	0.16	0.000	1
Fund: COUNTY LIBRARY						
CIBC BANK USA	3	4,363,776.84	4,363,776.84	2.25	2.986	110
PNC BANK	1	2,479,347.38	2,479,347.38	1.28	0.030	1
Subtotal	4	6,843,124.22	6,843,124.22	3.53	1.915	70
Fund: LIBRARY RESTRICTED FUND						
PNC BANK	1	1,483,759.10	1,483,759.10	0.76	0.030	1
Subtotal	1	1,483,759.10	1,483,759.10	0.76	0.030	1
Fund: SENIOR CITIZENS						
FIFTH THIRD BANK	1	0.00	0.00	0.00	0.000	0
PNC BANK	1	3,668,696.47	3,668,696.47	1.89	0.030	1
Subtotal	2	3,668,696.47	3,668,696.47	1.89	0.030	1
Fund: MUSEUM-LEGACY FUND						
PNC BANK	1	796,205.28	796,205.28	0.41	0.030	1
Subtotal	1	796,205.28	796,205.28	0.41	0.030	1
Fund: HIST COMM-MUSEUM						
PNC BANK	1	727,764.06	727,764.06	0.38	0.030	1
Subtotal	1	727,764.06	727,764.06	0.38	0.030	1
Fund: ARPA Program						
CIBC BANK USA	1	0.00	0.00	0.00	0.000	0
FIRST MERCHANTS BANK	3	0.00	0.00	0.00	0.000	0
HORIZON BANK	1	0.00	0.00	0.00	0.000	0

MONROE COUNTY INVESTMENTS

Summary by Issuer

March 31, 2025

Grouped by Fund

Page 3

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: ARPA Program						
HUNTINGTON INVESTMENT COMPANY	1	2,026,600.00	1,947,600.37	1.00	4.246	212
HUNTINGTON BANK	1	0.00	0.00	0.00	0.000	0
MICHIGAN CLASS	1	0.00	0.00	0.00	0.000	0
PNC BANK	1	4,012,895.14	4,012,895.14	2.07	1.660	1
U.S. Treasury	2	10,885,000.00	10,511,766.90	5.42	4.175	121
Subtotal	11	16,924,495.14	16,472,262.41	8.49	3.571	102
Fund: FAIRVIEW						
PNC BANK	1	443,918.18	443,918.18	0.23	0.030	1
Subtotal	1	443,918.18	443,918.18	0.23	0.030	1
Fund: VETERANS' SERVICES						
PNC BANK	1	34,494.62	34,494.62	0.02	0.030	1
Subtotal	1	34,494.62	34,494.62	0.02	0.030	1
Fund: WATER & SEWER CONSTRUCTION						
KEY BANK	1	0.00	0.00	0.00	0.000	0
Subtotal	1	0.00	0.00	0.00	0.000	0
Fund: DELINQUENT TAX REVOLVING						
CHOICEONE BANK	1	250,000.00	250,000.00	0.13	3.950	248
CIBC BANK USA	1	1,127,814.33	1,127,814.33	0.58	0.150	1
COMERICA BANK	1	1,000,000.00	1,000,000.00	0.52	5.120	10
FLAGSTAR BANK	2	1,000,000.00	1,000,000.00	0.52	4.492	38
FIRST MERCHANTS BANK	3	1,090,373.53	1,090,373.53	0.56	4.386	27
INDEPENDENT BANK	2	1,025,310.54	1,025,310.54	0.53	4.917	38
KEY BANK	1	1,000,000.00	1,000,000.00	0.52	3.549	332
MERCANTILE BANK	1	250,000.00	250,000.00	0.13	5.049	88
MICHIGAN CLASS	2	4,750,972.70	4,750,972.70	2.45	0.030	1
NORTHSTAR BANK	1	250,000.00	250,000.00	0.13	4.106	220
PNC BANK	1	1,091,210.83	1,091,210.83	0.56	0.030	1
U.S. Treasury	4	10,000,000.00	9,583,808.29	4.94	4.957	40

MONROE COUNTY INVESTMENTS

Summary by Issuer

March 31, 2025

Grouped by Fund

Page 4

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Subtotal	20	22,835,681.93	22,419,490.22	11.57	3.305	43
Fund: FORECLOSURE FUND						
HUNTINGTON CUSTODY	1	0.00	0.00	0.00	0.000	0
U.S. Treasury	1	1,000,000.00	950,961.25	0.49	5.191	16
Subtotal	2	1,000,000.00	950,961.25	0.49	5.191	16
Fund: BEDFORD SEWER O & M						
COMERICA BANK	1	0.00	0.00	0.00	0.000	0
HUNTINGTON BANK	1	0.00	0.00	0.00	0.000	0
KEY BANK	1	0.00	0.00	0.00	0.000	0
MORGAN STANLEY-RACHEL	2	0.00	0.00	0.00	0.000	0
Subtotal	5	0.00	0.00	0.00	0.000	0
Fund: SOUTH COUNTY WATER O & M						
COMERICA BANK	2	4,285,000.00	4,285,000.00	2.21	4.218	200
FIFTH THIRD BANK	1	0.00	0.00	0.00	0.000	0
FLAGSTAR BANK	2	1,267,056.06	1,267,056.06	0.65	4.410	150
HUNTINGTON BANK	1	0.00	0.00	0.00	0.000	0
INDEPENDENT BANK	2	1,200,000.00	1,200,000.00	0.62	4.005	150
Subtotal	8	6,752,056.06	6,752,056.06	3.48	4.216	181
Fund: HEALTH INSURANCE						
FIFTH THIRD BANK	1	0.00	0.00	0.00	0.000	0
PNC BANK	1	213,773.50	213,773.50	0.11	0.030	1
Subtotal	2	213,773.50	213,773.50	0.11	0.030	1
Fund: WORKERS COMPENSATION						
PNC BANK	1	280,917.21	280,917.21	0.14	3.920	1
Subtotal	1	280,917.21	280,917.21	0.14	3.920	1
Fund: TRUST FUND						
FIFTH THIRD BANK	1	0.00	0.00	0.00	0.000	0
HUNTINGTON BANK	1	500,000.00	500,000.00	0.26	3.650	150
Subtotal	2	500,000.00	500,000.00	0.26	3.650	150

MONROE COUNTY INVESTMENTS

Summary by Issuer

March 31, 2025

Grouped by Fund

Page 5

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Fund: REGULAR DRAINS						
COMERICA BANK	1	2,000,000.00	2,000,000.00	1.03	4.410	143
FLAGSTAR BANK	1	1,000,000.00	1,000,000.00	0.52	4.208	248
HORIZON BANK	1	0.00	0.00	0.00	0.000	0
HUNTINGTON BANK	1	0.00	0.00	0.00	0.000	0
KEY BANK	1	0.00	0.00	0.00	0.000	0
MORGAN STANLEY-RACHEL	1	0.00	0.00	0.00	0.000	0
PNC BANK	1	3,361,184.34	3,361,184.34	1.73	0.030	1
Subtotal	7	6,361,184.34	6,361,184.34	3.28	2.064	84
Fund: SPECIAL DRAIN CONST						
PNC BANK	1	608,810.61	608,810.61	0.31	2.770	1
Subtotal	1	608,810.61	608,810.61	0.31	2.770	1
Fund: CHECKING ACCT CASH						
FIRST MERCHANTS BANK	1	22,141,885.00	22,141,885.00	11.42	0.000	1
PNC BANK	1	23,001,153.00	23,001,153.00	11.86	0.000	1
Subtotal	2	45,143,038.00	45,143,038.00	23.28	0.000	1
Fund: POOLED FUNDS						
CIBC BANK USA	1	0.00	0.00	0.00	0.000	0
COMERICA BANK	1	0.00	0.00	0.00	0.000	0
FIFTH THIRD BANK	1	0.00	0.00	0.00	0.000	0
FLAGSTAR BANK	1	0.00	0.00	0.00	0.000	0
HUNTINGTON BANK	1	0.00	0.00	0.00	0.000	0
MICHIGAN CLASS	1	0.00	0.00	0.00	0.000	0
PNC BANK	1	0.00	0.00	0.00	0.000	0
Subtotal	7	0.00	0.00	0.00	0.000	0
Total and Average	136	195,310,970.97	193,969,862.85	100.00	2.278	62

NON CLAIM RUN 04/25/25

[RAP215]

PAYMENT REGISTER -

04/24/25

PAGE 1

Company 01 County of Monroe

PARAMETERS FOR PAYMENT RUN NUMBER 005650

Company code 01
Office code 001
Discount type A
Run schedule A
Priorities 000 TO 000
Select type
Type codes
Bank code
Checks? Y
Transfers? Y
BACS? Y
Drafts? Y
Manuals? Y
Others? Y
Vendor

NON CLAIM RUN 04/25/25

[RAP215]											
PAYMENT REGISTER - Checks											
04/24/25											
PAGE 2											
Office 001 Main	Company 01	County of Monroe	BNK001	National City Bank	Run	005650	Payment Date	04/25/25	Pay-thru Date	04/23/25	
Vendor Name	Vendor Number	Bank	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount		Payment Number	
AT & T	000000010000		04102025	5254863	04/23/25	91.93	0.00	91.93			
			04102025	5254864	04/23/25	55.28	0.00	55.28			
			APRIL102025	5254865	04/23/25	99.57	0.00	99.57			
			APR102025	5254866	04/23/25	199.14	0.00	199.14			
						445.92	0.00	445.92		000000587930	
AT&T MOBILITY	000000010026		X04192025	5254867	04/23/25	821.94	0.00	821.94			
						821.94	0.00	821.94		000000587931	
ALZHEIMER'S & DEMENT	000000011076		50422113429	5254760	04/22/25	4560.00	0.00	4560.00			
						4560.00	0.00	4560.00		000000587932	
REPUBLIC SERVICE OF	000000020010		003893216	5254741	04/22/25	14521.25	0.00	14521.25			
						14521.25	0.00	14521.25		000000587933	
COMCAST CABLEVISION	000000031085		4/18/25	5254831	04/23/25	373.74	0.00	373.74			
						373.74	0.00	373.74		000000587934	
CONSUMERS ENERGY	000000031502		20225486996	5254730	04/21/25	220.70	0.00	220.70			
			20225486992	5254731	04/21/25	92.80	0.00	92.80			
			20412365235	5254732	04/21/25	35.73	0.00	35.73			
			20261082825	5254733	04/21/25	38.30	0.00	38.30			
			20261082828	5254734	04/21/25	200.42	0.00	200.42			
			20207688853	5254735	04/21/25	80.02	0.00	80.02			
			20536947886	5254736	04/21/25	28.69	0.00	28.69			
			20278878772	5254868	04/23/25	29.98	0.00	29.98			
						726.64	0.00	726.64		000000587935	
CONTINENTAL SERVICES	000000031545		RC13355	5254829	04/23/25	18507.04	0.00	18507.04			
						18507.04	0.00	18507.04		000000587936	
DELTA DENTAL PLAN OF	000000040250		CNS01837319	5254869	04/23/25	8492.70	0.00	8492.70			
						8492.70	0.00	8492.70		000000587937	
DTE ENERGY	000000040603		04162025	5254870	04/23/25	134.68	0.00	134.68			
						134.68	0.00	134.68		000000587938	
DUNDEE SENIOR CITIZE	000000042250		50422113530	5254761	04/22/25	21832.50	0.00	21832.50			
						21832.50	0.00	21832.50		000000587939	
Void Stub	*****	*****	*****	*****	*****	*****	*****	*****	*****	000000587940	
FIFTH THIRD BANK	000000060211		0366 030325	5254832	04/23/25	533.38	0.00	533.38			
			0366-030325	5254833	04/23/25	184.95	0.00	184.95			
			0366-030425	5254834	04/23/25	110.00	0.00	110.00			
			0366-030725	5254835	04/23/25	50.00	0.00	50.00			
			0366 030725	5254836	04/23/25	50.00	0.00	50.00			

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[RAP215]		PAYMENT REGISTER - Checks										04/24/25	PAGE 3
Office 001 Main	Company 01	County of Monroe	Bank BNK001	National City Bank	Run 005650	Payment Date 04/25/25	Pay-thru Date 04/23/25						
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount						Payment Number
FIFTH THIRD BANK	000000060211	0366 030725	5254837	04/23/25	68.00	0.00	68.00						
		0366-031025	5254838	04/23/25	600.00	0.00	600.00						
		0366-031125	5254839	04/23/25	85.40	0.00	85.40						
		0366-031425	5254840	04/23/25	250.00	0.00	250.00						
		0366-031725	5254841	04/23/25	98.40	0.00	98.40						
		0366 031725	5254842	04/23/25	104.00	0.00	104.00						
		0366-031825	5254843	04/23/25	87.92	0.00	87.92						
		0366 031825	5254844	04/23/25	100.00	0.00	100.00						
		0366 031825	5254845	04/23/25	68.93	0.00	68.93						
		0366031825	5254846	04/23/25	96.42	0.00	96.42						
		0366 31825	5254847	04/23/25	50.00	0.00	50.00						
		0366-032025	5254848	04/23/25	94.74	0.00	94.74						
		0366 032025	5254849	04/23/25	40.00	0.00	40.00						
		0366-032125	5254850	04/23/25	71.96	0.00	71.96						
		0366 032125	5254851	04/23/25	104.86	0.00	104.86						
		0366-032525	5254852	04/23/25	236.11	0.00	236.11						
		0366-032625	5254853	04/23/25	151.84	0.00	151.84						
		0366-032725	5254854	04/23/25	94.34	0.00	94.34						
		0366-032825	5254855	04/23/25	85.00	0.00	85.00						
		0366-033125	5254856	04/23/25	100.00	0.00	100.00						
		0366 033125	5254857	04/23/25	42.96	0.00	42.96						
		0366 033125	5254858	04/23/25	100.00	0.00	100.00						
		0366033125	5254859	04/23/25	53.94	0.00	53.94						
		1207-030525	5254860	04/23/25	1250.00	0.00	1250.00						
		1207-032525	5254861	04/23/25	2175.00	0.00	2175.00						
					7138.15	0.00	7138.15						000000587941
MICHIGAN GAS UTILITI	000000131350	5428738986	5254729	04/21/25	50.57	0.00	50.57						
		5440824621	5254875	04/23/25	5215.17	0.00	5215.17						
					5265.74	0.00	5265.74						000000587942
MICH MUNICIPAL RISK	000000131392	D25031029	5254719	04/18/25	45315.48	0.00	45315.48						
					45315.48	0.00	45315.48						000000587943
SYSCO DETROIT LLC	000000131804	658683925	5254871	04/23/25	-1.54	0.00	-1.54						
		658692056	5254872	04/23/25	1246.02	0.00	1246.02						
		658692057	5254873	04/23/25	53.75	0.00	53.75						
		658692058	5254874	04/23/25	2023.36	0.00	2023.36						
					3321.59	0.00	3321.59						000000587944
MONROE COUNTY DENTAL	000000132420	042525 554	5254814	04/23/25	46.39	0.00	46.39						
		042525 565	5254815	04/23/25	748.28	0.00	748.28						
					794.67	0.00	794.67						000000587945
MONROE FAMILY YMCA	000000132435	042525 YMC	5254797	04/23/25	1072.75	0.00	1072.75						
					1072.75	0.00	1072.75						000000587946
MONROE CO.HEALTH INS	000000132450	042525 554M	5254816	04/23/25	809.61	0.00	809.61						

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[RAP215] PAYMENT REGISTER - Checks										
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Office 001 Main	Company 01	County of Monroe	Bank BNK001	National City Bank	Run	005650	Payment Date	04/25/25	Pay-thru Date	04/23/25
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date		Gross Amount	Deduction Amounts	Net Amount		Payment Number
MONROE CO.HEALTH INS	000000132450	042525 554V	5254817	04/23/25		7.12	0.00	7.12		
		042525 565M	5254818	04/23/25		12595.56	0.00	12595.56		
		042525 565V	5254819	04/23/25		123.28	0.00	123.28		
						13535.57	0.00	13535.57		000000587947
CITY OF MONROE	000000133650	4/18/25	5254830	04/23/25		461.71	0.00	461.71		
		0418254221	5254876	04/23/25		40.19	0.00	40.19		
		0418254254	5254877	04/23/25		985.92	0.00	985.92		
		0418254255	5254878	04/23/25		806.78	0.00	806.78		
		0418254694	5254879	04/23/25		7347.28	0.00	7347.28		
		0418254697	5254880	04/23/25		135.22	0.00	135.22		
		0418254722	5254881	04/23/25		43.35	0.00	43.35		
		0418255523	5254882	04/23/25		275.59	0.00	275.59		
		0418256840	5254883	04/23/25		50.16	0.00	50.16		
		0418257204	5254884	04/23/25		816.25	0.00	816.25		
		0418258881	5254885	04/23/25		222.43	0.00	222.43		
		04182517485	5254887	04/23/25		220.64	0.00	220.64		
		04182524826	5254888	04/23/25		27.64	0.00	27.64		
						11433.16	0.00	11433.16		000000587948
PRAIRIE FARMS DAIRY,	000000161170	9087209	5254890	04/23/25		161.59	0.00	161.59		
						161.59	0.00	161.59		000000587949
RICOH USA, INC.	000000180818	109135742	5254755	04/22/25		146.49	0.00	146.49		
						146.49	0.00	146.49		000000587950
SIRCHIE FINGER PRINT	000000191900	0690238-IN	5254758	04/22/25		270.38	0.00	270.38		
						270.38	0.00	270.38		000000587951
SOUTH COUNTY WATER S	000000192299	04152025	5254891	04/23/25		17.02	0.00	17.02		
						17.02	0.00	17.02		000000587952
TELNET WORLDWIDE, IN	000000200250	101619	5254892	04/23/25		1747.45	0.00	1747.45		
						1747.45	0.00	1747.45		000000587953
UNITED PARCEL SERVIC	000000210200	4X8119155	5254886	04/23/25		20.33	0.00	20.33		
						20.33	0.00	20.33		000000587954
VERIZON WIRELESS	000000220156	6111025169	5254762	04/22/25		399.15	0.00	399.15		
						399.15	0.00	399.15		000000587955
WYANDOTTE ALARM	000000230887	255067	5254759	04/22/25		71.00	0.00	71.00		
						71.00	0.00	71.00		000000587956
SHELLY ALEXANDER	000000300122	23-247718FH	5254743	04/22/25		10.00	0.00	10.00		
						10.00	0.00	10.00		000000587957
ISAAH ALLEN	000000300124	21-246451FC	5254744	04/22/25		232.29	0.00	232.29		

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[RAP215] PAYMENT REGISTER - Checks										
Office 001 Main		Company 01	County of Monroe	Bank BNK001	National City Bank	Run	005650	Payment Date	04/25/25	PAGE 5
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Pay-thru Date	04/23/25	Payment Number
					232.29	0.00	232.29			000000587958
GARY & DIANA BADEN	000000300249	02-32529-FH	5254745	04/22/25	20.00	0.00	20.00			000000587959
					20.00	0.00	20.00			
DAVE & MARGARET BURT	000000300462	17-243774FH	5254746	04/22/25	162.50	0.00	162.50			
		17243774-FH	5254747	04/22/25	162.50	0.00	162.50			
					325.00	0.00	325.00			000000587960
CJ & PATRICIA DIXON	000000300469	17-243774FH	5254748	04/22/25	162.50	0.00	162.50			
					162.50	0.00	162.50			000000587961
LATITUDE SUBROGATION	000000300663	23-247765FH	5254749	04/22/25	60.00	0.00	60.00			
					60.00	0.00	60.00			000000587962
JOHN GERWECK	000000300713	13-40525-FH	5254750	04/22/25	300.00	0.00	300.00			
					300.00	0.00	300.00			000000587963
HI-LITE SUPERMARKET	000000300837	17-243677FH	5254751	04/22/25	31.36	0.00	31.36			
					31.36	0.00	31.36			000000587964
HERKIMER RADIO	000000300876	22-247167FH	5254752	04/22/25	10.00	0.00	10.00			
					10.00	0.00	10.00			000000587965
HOUSE ARREST SERVICE	000000300884	24-247861FH	5254753	04/22/25	150.00	0.00	150.00			
		23-247515FH	5254754	04/22/25	50.00	0.00	50.00			
					200.00	0.00	200.00			000000587966
TAMARA KAMPRATH	000000301022	21-246248FC	5254756	04/22/25	125.00	0.00	125.00			
					125.00	0.00	125.00			000000587967
EDWARD KOCH	000000301064	22-246881FH	5254757	04/22/25	230.00	0.00	230.00			
					230.00	0.00	230.00			000000587968
MONROE CITY POLICE	000000301272	07-35937-FH	5254763	04/22/25	38.45	0.00	38.45			
					38.45	0.00	38.45			000000587969
MONROE CO SHERIFF	000000301290	24-248134FH	5254764	04/22/25	110.00	0.00	110.00			
		23-247667FH	5254765	04/22/25	60.00	0.00	60.00			
					170.00	0.00	170.00			000000587970
TERRY & ELAINE MILLE	000000301296	17-243774FH	5254766	04/22/25	162.50	0.00	162.50			
					162.50	0.00	162.50			000000587971
PHILIP MASON	000000301309	22-246796FH	5254767	04/22/25	20.00	0.00	20.00			
					20.00	0.00	20.00			000000587972
BERNARD OCHS	000000301497	22-247157FH	5254768	04/22/25	50.00	0.00	50.00			

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[RAP215] PAYMENT REGISTER - Checks										
Office 001 Main		Company 01	County of Monroe	National City Bank		Run 005650	Payment Date	04/25/25	04/24/25	PAGE 6
Vendor Name		Vendor Number	Bank BNK001 Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	04/25/25	Pay-thru Date	04/23/25 Payment Number
						50.00	0.00			000000587973
BRIAN OWENS		000000301514	23-247384FH	5254769	04/22/25	40.00 40.00	0.00 0.00		40.00 40.00	000000587974
LANIS PILON		000000301641	17-243774FH	5254770	04/22/25	162.50 162.50	0.00 0.00		162.50 162.50	000000587975
PAUL REED		000000301729	17-243876FH	5254771	04/22/25	150.00 150.00	0.00 0.00		150.00 150.00	000000587976
STATE FARM FIRE CLAI		000000301963	21-246477FH	5254772	04/22/25	50.00 50.00	0.00 0.00		50.00 50.00	000000587977
WILLIAM SPACKEY		000000301965	24-247999FH	5254773	04/22/25	40.00 40.00	0.00 0.00		40.00 40.00	000000587978
SAVE MONROE STRAYS		000000301966	24-248118FH	5254774	04/22/25	150.00 150.00	0.00 0.00		150.00 150.00	000000587979
TJ MAXX		000000302097	23-247628FH	5254775	04/22/25	350.00 350.00	0.00 0.00		350.00 350.00	000000587980
THE LIQUOR CABINET		000000302122	23-247411FH	5254776	04/22/25	239.30 239.30	0.00 0.00		239.30 239.30	000000587981
JOYCE & RANDALL TURN		000000302192	19-245157FH	5254777	04/22/25	400.00 400.00	0.00 0.00		400.00 400.00	000000587982
DAVID UHL		000000302241	17-243979FH	5254778	04/22/25	750.00 750.00	0.00 0.00		750.00 750.00	000000587983
JOHN WAY		000000302329	17-243676FH	5254780	04/22/25	31.37 31.37	0.00 0.00		31.37 31.37	000000587984
WILLOW GREEN MOBILE		000000302379	22-246945FH	5254781	04/22/25	300.00 300.00	0.00 0.00		300.00 300.00	000000587985
JOHN & AMANDA WESLOW		000000302381	23-247296FH	5254782	04/22/25	1000.00 1000.00	0.00 0.00		1000.00 1000.00	000000587986
ALAYNA WING		000000302383	22-246679FH	5254783	04/22/25	50.00 50.00	0.00 0.00		50.00 50.00	000000587987
BERLIN CHARTER TOWNS		000000400211	MARCH 2025	5254716	04/17/25	570.53 570.53	0.00 0.00		570.53 570.53	000000587988
MONROE COUNTY		000000500002	042525 DPR	5254798	04/23/25	1101.85	0.00		1101.85	

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[RAP215] PAYMENT REGISTER - Checks										
Office 001 Main	Company 01	County of Monroe	BNK001	National City Bank	Run	005650	Payment Date	04/25/25	Pay-thru Date	04/23/25
Vendor Name	Vendor Number	Bank	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount		Payment Number
MONROE COUNTY	000000500002		042525 MPR	5254799	04/23/25	42983.97	0.00	42983.97		
			042525 VPR	5254800	04/23/25	145.64	0.00	145.64		
						44231.46	0.00	44231.46		000000587989
MONROE COUNTY	000000500003		042525 554	5254820	04/23/25	3.18	0.00	3.18		
			042525 565	5254821	04/23/25	82.68	0.00	82.68		
			042025	5254893	04/23/25	312.92	0.00	312.92		
						398.78	0.00	398.78		000000587990
MONROE COUNTY DISTRI	000000500010		25-248244FH	5254738	04/21/25	1000.00	0.00	1000.00		
						1000.00	0.00	1000.00		000000587991
MONROE COUNTY FINANC	000000500251		4717	5254862	04/23/25	487.56	0.00	487.56		
						487.56	0.00	487.56		000000587992
MONROE COUNTY GENERA	000000501100		042525 554	5254822	04/23/25	39.23	0.00	39.23		
						39.23	0.00	39.23		000000587993
MONROE COUNTY	000000510725		042525 554	5254823	04/23/25	861.41	0.00	861.41		
						861.41	0.00	861.41		000000587994
JAMES P BARTLETT	000000550025		22N2215GC	5254889	04/23/25	2340.00	0.00	2340.00		
						2340.00	0.00	2340.00		000000587995
MONROE CO. EMP. RETI	000000550200		042525 PST	5254801	04/23/25	276.39	0.00	276.39		
			042525 RET	5254802	04/23/25	18914.39	0.00	18914.39		
			042525 RTC	5254803	04/23/25	2419.81	0.00	2419.81		
			042525 RTD	5254804	04/23/25	1114.37	0.00	1114.37		
			042525 RTS	5254805	04/23/25	13522.20	0.00	13522.20		
						36247.16	0.00	36247.16		000000587996
UNITED WAY OF MONROE	000000550215		042525 UW	5254806	04/23/25	35.00	0.00	35.00		
						35.00	0.00	35.00		000000587997
GREAT-WEST LIFE & AN	000000550280		042525 GWE	5254810	04/23/25	5927.00	0.00	5927.00		
						5927.00	0.00	5927.00		000000587998
AXA EQUITABLE	000000550285		042525 EQU	5254807	04/23/25	875.00	0.00	875.00		
						875.00	0.00	875.00		000000587999
MICHIGAN DEPARTMENT	000000550291		042525 LEV	5254811	04/23/25	1116.96	0.00	1116.96		
						1116.96	0.00	1116.96		000000588000
MONROE CO.UNEMPLOYME	000000550310		042525 554	5254824	04/23/25	2.31	0.00	2.31		
			042525 565	5254825	04/23/25	74.70	0.00	74.70		
						77.01	0.00	77.01		000000588001
MONROE COUNTY WORKER	000000550315		042525 554	5254826	04/23/25	1.62	0.00	1.62		

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[RAP215] PAYMENT REGISTER - Checks										
Office 001 Main		Company 01	County of Monroe	Bank BNK001	National City Bank	Run 005650	Payment Date	04/25/25	Pay-thru Date	04/23/25
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number		
					1.62	0.00	1.62	000000588002		
MONROE CO.LONG TERM	000000550320	042525 554	5254827	04/23/25	15.56	0.00	15.56			
		042525 565	5254828	04/23/25	450.08	0.00	450.08			
					465.64	0.00	465.64	000000588003		
MONROE CO.RETIREE HE	000000550325	042525 CRH	5254808	04/23/25	658.26	0.00	658.26			
		042525 DRH	5254809	04/23/25	306.06	0.00	306.06			
		042525 RHC	5254812	04/23/25	4667.11	0.00	4667.11			
		042525 SRH	5254813	04/23/25	3590.92	0.00	3590.92			
					9222.35	0.00	9222.35	000000588004		
STATE OF MICHIGAN	000000602054	551-655449	5254789	04/22/25	15995.00	0.00	15995.00			
					15995.00	0.00	15995.00	000000588005		
STATE OF MICHIGAN	000000602054	551-655960	5254790	04/22/25	84.00	0.00	84.00			
					84.00	0.00	84.00	000000588006		
CARL J. SCHMIDT	000000721904	4/6-4/19/25	5254742	04/22/25	3044.15	0.00	3044.15			
					3044.15	0.00	3044.15	000000588007		
BONNIE BOWMAN	CLERK/REGIST	23-247564FH	5254737	04/21/25	900.00	0.00	900.00			
					900.00	0.00	900.00	000000588008		
WADIE HANA	CLERK/REGIST	17-243675FH	5254786	04/22/25	31.37	0.00	31.37			
					31.37	0.00	31.37	000000588009		
DEBORAH YAMEK	CLERK/REGIST	20-245965FC	5254787	04/22/25	85.00	0.00	85.00			
					85.00	0.00	85.00	000000588010		
ROBIN MARIE KNIGHT	CLERK/REGIST	24-247813FC	5254788	04/22/25	100.00	0.00	100.00			
					100.00	0.00	100.00	000000588011		
JOSHUA ALAN YOUNG #8	CLERK/REGIST	24-247914FH	5254784	04/22/25	198.00	0.00	198.00			
					198.00	0.00	198.00	000000588012		
KRISTIN MCMANN	CLERK/REGIST	24-247987FH	5254791	04/22/25	50.00	0.00	50.00			
					50.00	0.00	50.00	000000588013		
MADDISON WEGENER	CLERK/REGIST	24-248097FH	5254785	04/22/25	900.00	0.00	900.00			
					900.00	0.00	900.00	000000588014		
Kyle Latta	CLERK/REGIST	25-43370-DM	5254792	04/22/25	255.00	0.00	255.00			
					255.00	0.00	255.00	000000588015		
TIMOTHY MULLENDORE	TREASURER	2025 APRIL	5254718	04/18/25	27.53	0.00	27.53			
					27.53	0.00	27.53	000000588016		
NATIONSTAR MORTGAGE	TREASURER	APRIL 2025	5254717	04/18/25	105000.00	0.00	105000.00			

NON CLAIM RUN 04/25/25

[RAP215]		PAYMENT REGISTER - Checks										04/24/25	PAGE	9
Office 001	Main	Company 01	County of Monroe	Bank BNK001	National City Bank	Run	005650	Payment Date	04/25/25	Pay-thru Date	04/23/25			
Vendor Name		Vendor Number	Invoice Number	Voucher Number	Invoice Date		Gross Amount	Deduction Amounts		Net Amount	Payment Number			
							105000.00	0.00		105000.00	000000588017			
FREDA TULLIS		TREASURER	2025 APRIL	5254740	04/21/25		18.92	0.00		18.92				
							18.92	0.00		18.92	000000588018			
RODNEY & RENEE GRODI		TREASURER	APRIL 2025	5254739	04/21/25		19.38	0.00		19.38				
							19.38	0.00		19.38	000000588019			
JEANNETTE WEAVER		TREASURER	04/22/25	5254794	04/22/25		27914.87	0.00		27914.87				
							27914.87	0.00		27914.87	000000588020			
LINDA L WILLIAMS		TREASURER	4/22/25	5254795	04/22/25		57391.29	0.00		57391.29				
							57391.29	0.00		57391.29	000000588021			
PREMIER TITLE AGENCY		TREASURER	APRIL 2025	5254894	04/23/25		30.10	0.00		30.10				
							30.10	0.00		30.10	000000588022			
BANK BNK001 - TOTAL							482928.52	0.00		482928.52	*			
OFFICE 001 - TOTAL							482928.52	0.00		482928.52	**			

NON CLAIM RUN 05/02/25

[RAP215]

PAYMENT REGISTER -

05/01/25

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Company 01 County of Monroe

PARAMETERS FOR PAYMENT RUN NUMBER 005654

Company code 01
Office code 001
Discount type A
Run schedule A
Priorities 000 TO 000
Select type
Type codes
Bank code
Checks? Y
Transfers? Y
BACS? Y
Drafts? Y
Manuals? Y
Others? Y
Vendor

NON CLAIM RUN 05/02/25

[RAP215] PAYMENT REGISTER - Checks										
05/01/25										
PAGE 2										
Office 001 Main	Company 01	County of Monroe	Bank BNK001	National City Bank	Run	005654	Payment Date	05/02/25	Pay-thru Date	04/30/25
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date		Gross Amount	Deduction Amounts	Net Amount		Payment Number
AT&T MOBILITY	000000010026	X04142025	5254903	04/25/25		183.16	0.00	183.16		
		04192025	5254921	04/29/25		191.92	0.00	191.92		
		X04192025.	5254951	04/29/25		2499.25	0.00	2499.25		
						2874.33	0.00	2874.33		000000588023
AT & T	000000012805	2815380015	5254897	04/24/25		336.43	0.00	336.43		
						336.43	0.00	336.43		000000588024
BOYD WATTERSON ASSET	000000021070	63630	5254922	04/29/25		16130.00	0.00	16130.00		
						16130.00	0.00	16130.00		000000588025
BRIGHTSPEED	000000030539	48000001383	5254898	04/24/25		82.09	0.00	82.09		
		47000008249	5254899	04/24/25		82.09	0.00	82.09		
		48000008204	5254923	04/29/25		82.09	0.00	82.09		
						246.27	0.00	246.27		000000588026
COMCAST	000000031086	238822151	5254924	04/29/25		1500.00	0.00	1500.00		
						1500.00	0.00	1500.00		000000588027
CONTINENTAL SERVICES	000000031545	RC13367	5254934	04/29/25		18458.17	0.00	18458.17		
						18458.17	0.00	18458.17		000000588028
DELTA DENTAL PLAN OF	000000040250	CNS01839366	5254975	04/30/25		11303.75	0.00	11303.75		
						11303.75	0.00	11303.75		000000588029
DTE ENERGY	000000040603	03212025	5254925	04/29/25		32.35	0.00	32.35		
		APRIL212025	5254926	04/29/25		230.41	0.00	230.41		
		APRIL232025	5254927	04/29/25		18.30	0.00	18.30		
		03232025	5254928	04/29/25		17.65	0.00	17.65		
		APRIL242025	5254929	04/29/25		46.50	0.00	46.50		
						345.21	0.00	345.21		000000588030
LAKE ERIE TRANSIT CO	000000120125	50424101336	5254942	04/29/25		18905.70	0.00	18905.70		
						18905.70	0.00	18905.70		000000588031
LAKESIDE TELECOM	000000120175	8666	5254904	04/25/25		400.00	0.00	400.00		
						400.00	0.00	400.00		000000588032
LIVING INDEPENDENCE	000000120967	50423032233	5254943	04/29/25		44042.68	0.00	44042.68		
						44042.68	0.00	44042.68		000000588033
MG DRIVING ACADEMY	000000131004	BIALOKUR	5254905	04/25/25		80.00	0.00	80.00		
						80.00	0.00	80.00		000000588034
MG DRIVING ACADEMY	000000131004	DAUGHERTY	5254906	04/25/25		80.00	0.00	80.00		
						80.00	0.00	80.00		000000588035
MG DRIVING ACADEMY	000000131004	KNIGHT	5254907	04/25/25		80.00	0.00	80.00		

NON CLAIM RUN 05/02/25

[RAP215] PAYMENT REGISTER - Checks										
Office 001 Main		Company 01	County of Monroe	Bank	BNK001	National City Bank	Run	005654	Payment Date	05/01/25
Vendor Name		Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	05/02/25	Pay-thru Date	04/30/25
								Net Amount		Payment Number
						80.00	0.00	80.00		000000588036
MICHIGAN GAS UTILITI	000000131350		5454641951	5254914	04/29/25	61.00	0.00	61.00		
			5453788109	5254915	04/29/25	144.34	0.00	144.34		
			5455420401	5254916	04/29/25	26.22	0.00	26.22		
			5455358645	5254917	04/29/25	84.51	0.00	84.51		
			5454329530	5254918	04/29/25	118.70	0.00	118.70		
			5455125821	5254919	04/29/25	167.85	0.00	167.85		
			5448430552	5254930	04/29/25	467.72	0.00	467.72		
			5448738571	5254931	04/29/25	566.74	0.00	566.74		
			5449218913	5254932	04/29/25	134.99	0.00	134.99		
			5449260338	5254933	04/29/25	147.33	0.00	147.33		
			5449809234	5254935	04/29/25	329.55	0.00	329.55		
						2248.95	0.00	2248.95		
										000000588037
SYSCO DETROIT LLC	000000131804		658706909	5254936	04/29/25	1005.59	0.00	1005.59		
			658706910	5254937	04/29/25	194.53	0.00	194.53		
			658706911	5254938	04/29/25	1111.67	0.00	1111.67		
						2311.79	0.00	2311.79		
MONROE CO.HEALTH INS	000000132450		APRIL2025ST	5255033	04/30/25	17185.97	0.00	17185.97		
			APR25VARIPR	5255034	04/30/25	145848.94	0.00	145848.94		
						163034.91	0.00	163034.91		
MONROE CO. OPPORTUNI	000000132600		50424084535	5254940	04/29/25	13099.50	0.00	13099.50		
			50424015537	5254944	04/29/25	8796.76	0.00	8796.76		
			50424020938	5254945	04/29/25	564.00	0.00	564.00		
			50424024839	5254946	04/29/25	1630.40	0.00	1630.40		
			50424030539	5254947	04/29/25	14294.10	0.00	14294.10		
			50424034741	5254948	04/29/25	5360.00	0.00	5360.00		
			50424035841	5254949	04/29/25	4392.00	0.00	4392.00		
			50425102546	5254950	04/29/25	3380.19	0.00	3380.19		
						51516.95	0.00	51516.95		
										000000588040
CITY OF MONROE	000000133650		0418253160	5254985	04/30/25	154.68	0.00	154.68		
			0418256391	5254986	04/30/25	10.67	0.00	10.67		
						165.35	0.00	165.35		
TRIPLE A MANAGEMENT	000000201553		1014	5254908	04/25/25	8588.33	0.00	8588.33		
						8588.33	0.00	8588.33		
COUNTY AGENCY ADMINI	000000510800		MAY 2025	5254900	04/25/25	1500.00	0.00	1500.00		
						1500.00	0.00	1500.00		
STATE OF MICHIGAN	000000602054		551-652181	5254910	04/28/25	36.00	0.00	36.00		
						36.00	0.00	36.00		
STATE OF MICHIGAN	000000602054		551-656855	5254912	04/28/25	72.00	0.00	72.00		

NON CLAIM RUN 05/02/25

[RAP215] PAYMENT REGISTER - Checks										
05/01/25 PAGE 4										
Office 001 Main	Company 01	County of Monroe	Bank BNK001	National City Bank	Run 005654	Payment Date	05/02/25	Pay-thru Date	04/30/25	
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number		
					72.00	0.00	72.00	000000588045		
AUDREY SCHROEDER	000000721906	50425112247	5254941	04/29/25	4350.00	0.00	4350.00	000000588046		
					4350.00	0.00	4350.00			
RACHEL OPIAL	000000826421	03-04 2025	5254909	04/25/25	5.04	0.00	5.04	000000588047		
					5.04	0.00	5.04			
BASSEL KAMAL WEHBI	CLERK/REGIST	24-148119PP	5254911	04/28/25	500.00	0.00	500.00	000000588048		
					500.00	0.00	500.00			
WALTER JACOB BECKI	CLERK/REGIST	BECKI042325	5254939	04/29/25	177973.61	0.00	177973.61	000000588049		
					177973.61	0.00	177973.61			
DONNA BOOTH	JURY WHITE	1045	5254955	04/30/25	44.30	0.00	44.30	000000588050		
					44.30	0.00	44.30			
RONALD BORIEO	JURY WHITE	1058	5254956	04/30/25	38.70	0.00	38.70	000000588051		
					38.70	0.00	38.70			
ANGEL BENTLEY	JURY WHITE	1202	5254952	04/30/25	19.40	0.00	19.40	000000588052		
					19.40	0.00	19.40			
CHRISTINE DUNCAN	JURY WHITE	1342	5254968	04/30/25	42.30	0.00	42.30	000000588053		
					42.30	0.00	42.30			
JASON RAFALKO	JURY WHITE	1607	5255010	04/30/25	49.10	0.00	49.10	000000588054		
					49.10	0.00	49.10			
JEREMY HAYNES	JURY WHITE	1636	5254979	04/30/25	49.50	0.00	49.50	000000588055		
					49.50	0.00	49.50			
JEFFREY SPAULDING	JURY WHITE	1771	5255019	04/30/25	61.60	0.00	61.60	000000588056		
					61.60	0.00	61.60			
ALEJANDRO LUCIO	JURY WHITE	1778	5254991	04/30/25	30.40	0.00	30.40	000000588057		
					30.40	0.00	30.40			
JACOB ELDER	JURY WHITE	1797	5254970	04/30/25	43.50	0.00	43.50	000000588058		
					43.50	0.00	43.50			
NATHANIEL NIEMAN	JURY WHITE	1946	5255002	04/30/25	52.30	0.00	52.30	000000588059		
					52.30	0.00	52.30			
AMBREALE BROWN	JURY WHITE	1965	5254958	04/30/25	56.50	0.00	56.50	000000588060		
					56.50	0.00	56.50			
CODY DAY	JURY WHITE	2006	5254965	04/30/25	54.10	0.00	54.10			

NON CLAIM RUN 05/02/25

[RAP215]		PAYMENT REGISTER - Checks				05/01/25		PAGE 5	
Office 001 Main	Company 01	County of Monroe	Bank BNK001	National City Bank	Run 005654	Payment Date	05/02/25	Pay-thru Date	04/30/25
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number	
					54.10	0.00	54.10	000000588061	
LEEANN MACKIN	JURY WHITE	2069	5254992	04/30/25	66.00	0.00	66.00	000000588062	
					66.00	0.00	66.00		
DAVID MIDDLEKAUFF	JURY WHITE	2082	5254996	04/30/25	72.80	0.00	72.80	000000588063	
					72.80	0.00	72.80		
MELISSA ROSE	JURY WHITE	2198	5255012	04/30/25	16.40	0.00	16.40	000000588064	
					16.40	0.00	16.40		
REBECCA DOMBROWSKI	JURY WHITE	2249	5254967	04/30/25	62.90	0.00	62.90	000000588065	
					62.90	0.00	62.90		
BRETT HUNT	JURY WHITE	2377	5254982	04/30/25	48.70	0.00	48.70	000000588066	
					48.70	0.00	48.70		
ZACKERY PALMER	JURY WHITE	238	5255005	04/30/25	64.80	0.00	64.80	000000588067	
					64.80	0.00	64.80		
KELSEY MARTIN	JURY WHITE	2482	5254993	04/30/25	68.00	0.00	68.00	000000588068	
					68.00	0.00	68.00		
JOHN JOHNSON	JURY WHITE	2764	5254984	04/30/25	87.80	0.00	87.80	000000588069	
					87.80	0.00	87.80		
REBECCA STOTZ	JURY WHITE	2881	5255023	04/30/25	60.80	0.00	60.80	000000588070	
					60.80	0.00	60.80		
JONI HUNT	JURY WHITE	2975	5254983	04/30/25	48.70	0.00	48.70	000000588071	
					48.70	0.00	48.70		
JESSICA THIEM	JURY WHITE	3069	5255024	04/30/25	40.70	0.00	40.70	000000588072	
					40.70	0.00	40.70		
MINDY STEEN	JURY WHITE	3214	5255021	04/30/25	38.30	0.00	38.30	000000588073	
					38.30	0.00	38.30		
JESSICA COCHRAN	JURY WHITE	3312	5254963	04/30/25	39.50	0.00	39.50	000000588074	
					39.50	0.00	39.50		
HOLLY STARK	JURY WHITE	3478	5255020	04/30/25	50.70	0.00	50.70	000000588075	
					50.70	0.00	50.70		
BAILEY SLACK	JURY WHITE	3490	5255015	04/30/25	39.50	0.00	39.50	000000588076	
					39.50	0.00	39.50		
DAVID GDULA	JURY WHITE	3584	5254974	04/30/25	74.80	0.00	74.80		

NON CLAIM RUN 05/02/25

[RAP215]		PAYMENT REGISTER - Checks				05/01/25		PAGE 6	
Office 001 Main	Company 01	County of Monroe	Bank BNK001	National City Bank	Run 005654	Payment Date	05/02/25	Pay-thru Date	04/30/25
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number	
					74.80	0.00	74.80	000000588077	
KENNETH MOELTNER	JURY WHITE	363	5255000	04/30/25	22.80	0.00	22.80	000000588078	
					22.80	0.00	22.80		
KARISA GOUPILL	JURY WHITE	3687	5254976	04/30/25	77.20	0.00	77.20	000000588079	
					77.20	0.00	77.20		
RONALD SILVEIRA	JURY WHITE	3716	5255014	04/30/25	51.10	0.00	51.10	000000588080	
					51.10	0.00	51.10		
ASHLEY ROCKWELL	JURY WHITE	3881	5255011	04/30/25	70.00	0.00	70.00	000000588081	
					70.00	0.00	70.00		
AMANDA SOUVA	JURY WHITE	406	5255018	04/30/25	42.30	0.00	42.30	000000588082	
					42.30	0.00	42.30		
THOMAS HERSCH II	JURY WHITE	4523	5254981	04/30/25	50.70	0.00	50.70	000000588083	
					50.70	0.00	50.70		
ELIZABETH ORLEANS	JURY WHITE	4589	5255003	04/30/25	34.20	0.00	34.20	000000588084	
					34.20	0.00	34.20		
MICHAEL CERVI	JURY WHITE	4846	5254961	04/30/25	52.70	0.00	52.70	000000588085	
					52.70	0.00	52.70		
JOEL SEIBERT	JURY WHITE	4986	5255013	04/30/25	53.30	0.00	53.30	000000588086	
					53.30	0.00	53.30		
ALEXANDRIA BUCCILLI	JURY WHITE	5046	5254959	04/30/25	38.30	0.00	38.30	000000588087	
					38.30	0.00	38.30		
CONRAD MILLER	JURY WHITE	5136	5254998	04/30/25	24.20	0.00	24.20	000000588088	
					24.20	0.00	24.20		
JACK LINDQUIST II	JURY WHITE	5307	5254989	04/30/25	40.70	0.00	40.70	000000588089	
					40.70	0.00	40.70		
ANNA LIPAROTO	JURY WHITE	5578	5254990	04/30/25	39.10	0.00	39.10	000000588090	
					39.10	0.00	39.10		
TINA MELONAKOS	JURY WHITE	5668	5254995	04/30/25	61.20	0.00	61.20	000000588091	
					61.20	0.00	61.20		
REBECCA BURKETT	JURY WHITE	5691	5254960	04/30/25	42.30	0.00	42.30	000000588092	
					42.30	0.00	42.30		
JAMES RAE	JURY WHITE	5996	5255009	04/30/25	48.70	0.00	48.70		

NON CLAIM RUN 05/02/25

[RAP215]			PAYMENT REGISTER - Checks					05/01/25	PAGE 7
Office 001 Main	Company 01	County of Monroe	Bank BNK001	National City Bank	Run 005654	Payment Date	05/02/25	Pay-thru Date	04/30/25
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number	
					48.70	0.00	48.70	000000588093	
DESHAWN CLARK	JURY WHITE	60	5254962	04/30/25	66.10	0.00	66.10	000000588094	
					66.10	0.00	66.10		
JULIE HAYTER	JURY WHITE	6165	5254980	04/30/25	49.50	0.00	49.50	000000588095	
					49.50	0.00	49.50		
JAMES PEACE	JURY WHITE	622	5255006	04/30/25	45.90	0.00	45.90	000000588096	
					45.90	0.00	45.90		
CALEB PRESNELL	JURY WHITE	6366	5255007	04/30/25	73.60	0.00	73.60	000000588097	
					73.60	0.00	73.60		
DANIELLE WHITAKER	JURY WHITE	6378	5255028	04/30/25	49.90	0.00	49.90	000000588098	
					49.90	0.00	49.90		
DOUGLAS HAMMAR	JURY WHITE	6408	5254978	04/30/25	20.40	0.00	20.40	000000588099	
					20.40	0.00	20.40		
GARY KAKOCZKI	JURY WHITE	654	5254987	04/30/25	41.90	0.00	41.90	000000588100	
					41.90	0.00	41.90		
ROBERT PRANCISCY	JURY WHITE	6577	5254973	04/30/25	47.90	0.00	47.90	000000588101	
					47.90	0.00	47.90		
JASON HAMLIN	JURY WHITE	6677	5254977	04/30/25	56.70	0.00	56.70	000000588102	
					56.70	0.00	56.70		
KATHLEEN MCCOPPIN	JURY WHITE	6784	5254994	04/30/25	54.10	0.00	54.10	000000588103	
					54.10	0.00	54.10		
APRIL PRICE	JURY WHITE	6927	5255008	04/30/25	43.10	0.00	43.10	000000588104	
					43.10	0.00	43.10		
BENJAMIN WOOD JR	JURY WHITE	6945	5255029	04/30/25	41.90	0.00	41.90	000000588105	
					41.90	0.00	41.90		
MICHELLE MILLER	JURY WHITE	707	5254999	04/30/25	46.70	0.00	46.70	000000588106	
					46.70	0.00	46.70		
VIOLA BERNAL	JURY WHITE	7132	5254953	04/30/25	46.70	0.00	46.70	000000588107	
					46.70	0.00	46.70		
CAROLYN ENGLAND	JURY WHITE	717	5254971	04/30/25	54.90	0.00	54.90	000000588108	
					54.90	0.00	54.90		
KYNDRA BRADEN	JURY WHITE	7281	5254957	04/30/25	53.30	0.00	53.30		

NON CLAIM RUN 05/02/25

[RAP215]			PAYMENT REGISTER - Checks					05/01/25	PAGE	8
Office 001 Main	Company 01	County of Monroe	Bank BNK001	National City Bank	Run 005654	Payment Date	05/02/25	Pay-thru Date	04/30/25	
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number		
					53.30	0.00	53.30	000000588109		
SUSAN EBBOLE	JURY WHITE	7368	5254969	04/30/25	68.80 68.80	0.00 0.00	68.80 68.80	000000588110		
RABIA OTRY	JURY WHITE	7648	5255004	04/30/25	47.10 47.10	0.00 0.00	47.10 47.10	000000588111		
KELLY SMITH	JURY WHITE	7740	5255016	04/30/25	38.30 38.30	0.00 0.00	38.30 38.30	000000588112		
SHELLI EWING	JURY WHITE	784	5254972	04/30/25	50.30 50.30	0.00 0.00	50.30 50.30	000000588113		
KALEIGH WYSZCZELSKI	JURY WHITE	8077	5255030	04/30/25	52.70 52.70	0.00 0.00	52.70 52.70	000000588114		
JOHN ZENTZ	JURY WHITE	8148	5255031	04/30/25	45.90 45.90	0.00 0.00	45.90 45.90	000000588115		
HEATHER TROSS	JURY WHITE	8166	5255026	04/30/25	50.70 50.70	0.00 0.00	50.70 50.70	000000588116		
MARY BONDY	JURY WHITE	8169	5254954	04/30/25	38.30 38.30	0.00 0.00	38.30 38.30	000000588117		
RYAN TOWNSEND	JURY WHITE	8294	5255025	04/30/25	91.00 91.00	0.00 0.00	91.00 91.00	000000588118		
DONNA DIECKMANN	JURY WHITE	8345	5254966	04/30/25	44.70 44.70	0.00 0.00	44.70 44.70	000000588119		
DONNA COLE	JURY WHITE	8491	5254964	04/30/25	51.90 51.90	0.00 0.00	51.90 51.90	000000588120		
MARY SMITH	JURY WHITE	8571	5255017	04/30/25	47.10 47.10	0.00 0.00	47.10 47.10	000000588121		
WILLIAM KIRKLAND III	JURY WHITE	8845	5254988	04/30/25	45.10 45.10	0.00 0.00	45.10 45.10	000000588122		
GIOVANNI MEGNANO	JURY WHITE	8946	5254997	04/30/25	16.60 16.60	0.00 0.00	16.60 16.60	000000588123		
RICHARD TYRCHNIEWICZ	JURY WHITE	8974	5255027	04/30/25	63.70 63.70	0.00 0.00	63.70 63.70	000000588124		
ASHLEY MURPHY	JURY WHITE	913	5255001	04/30/25	54.90	0.00	54.90			

NON CLAIM RUN 05/02/25

[RAP215]		PAYMENT REGISTER - Checks					05/01/25		PAGE 9
Office 001 Main	Company 01	County of Monroe	Bank BNK001	National City Bank	Run 005654	Payment Date	05/02/25	Pay-thru Date	04/30/25
Vendor Name	Vendor Number	Invoice Number	Voucher Number	Invoice Date	Gross Amount	Deduction Amounts	Net Amount	Payment Number	
					54.90	0.00	54.90	000000588125	
SPENCER STEVENS	JURY WHITE	922	5255022	04/30/25	38.30	0.00	38.30		
					38.30	0.00	38.30	000000588126	
INTERNAL REVENUE SER	TREASURER	04/24/25	5254895	04/24/25	6791.12	0.00	6791.12		
					6791.12	0.00	6791.12	000000588127	
DAVID & CINDY TIDRIC	TREASURER	APRIL 2025	5254896	04/24/25	14.54	0.00	14.54		
					14.54	0.00	14.54	000000588128	
NICHOLAS WELCH	TREASURER	2024 PRE	5254901	04/25/25	3033.34	0.00	3033.34		
					3033.34	0.00	3033.34	000000588129	
CAPP0 PROPERTIES LLC	TREASURER	24-001972TT	5254902	04/25/25	1961.41	0.00	1961.41		
					1961.41	0.00	1961.41	000000588130	
INFINITY ACQUISITION	TREASURER	24-001564	5254913	04/28/25	7807.49	0.00	7807.49		
					7807.49	0.00	7807.49	000000588131	
RYAN & ZOE PARQUETTE	TREASURER	23&24 PRE	5255032	04/30/25	4716.06	0.00	4716.06		
					4716.06	0.00	4716.06	000000588132	
BANK BNK001 - TOTAL					555218.33	0.00	555218.33	*	
OFFICE 001 - TOTAL					555218.33	0.00	555218.33	**	

M.A.N.T.I.S.
Monroe Area Narcotics Team and Investigative Services
300 Jones Avenue
Monroe, MI 48161
734-240-2605

April 22, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 E. Second Street
Monroe, MI. 48161

Re: FY25-26, Byrne Justice Assistance Grant Application Request

Dear Chairman Vensel and Members of the Board:

The Monroe Area Narcotics Team and Investigative Services (MANTIS) is requesting approval to submit a Byrne Justice Assistance Grant (JAG) application to the Michigan State Police, Grants and Community Services Division on or before June 13, 2025.

County of Monroe - MANTIS, funded under the current Multijurisdictional Task Force program area, has been funded with a State of Michigan Byrne JAG award for past seven years. There is no guarantee that our current Program Area will continue to be offered the opportunity to apply or that it will be offered at the same funding level. I respectfully ask the Board of Commissioners' approval to apply for 2025-2026 fiscal year for \$101,978.00. There are no matching funds required by this grant.

The funding provided will bolster the teams' activities to address drug related issues and the violent crime that comes with it. Securing this funding is integral to the long-term success of the MANTIS team and the local law enforcement partners that keep our community safe. The grant also provides significant funding for our office and covers a substantial part of our operating costs, vehicle costs, as well as a part time administrative assistant position.

If you have any questions regarding our request, you may contact me by telephone or email. Thank you in advance for your consideration of this request.

Sincerely,

D/Lt. James Jarrett
D/Lt. James Jarrett
Michigan State Police MANTIS
Cell: 734-625-7138
jarrettj@michigan.gov

2026 BYRNE JAG BUDGET REQUEST- \$101,978.00

Salaries & Wages (Part-time employee): \$54,852

Supplies & Material Expense: \$4,200.00

Other Expenses: \$42,926.00

Byrne JAG Budget Narrative: The cost for most categories were calculated based on current or anticipated costs for 2026. Most of the expenses have set amounts for the year but MANTIS will continue to evaluate on a quarterly basis the most cost-effective ways to operate.

SALARY & WAGES (PART-TIME ASSISTANT)

Total \$54,852

The part-time employee will assist in adhering to the budget requested for this grant. This individual is also responsible for gathering and submitting all data for performance, progress and PMT reports as well as oversee the day-to-day management of the office.

The annual salary for this individual is \$30.62 per hour for 1664 hours totaling \$50,952.00
Fringes (FICA, Unemployment Insurance, Workers Comp) for part time employee is \$3,900.00

SUPPLIES & MATERIALS EXPENSE

Total: \$4,200

General Office Supplies including printer cartridges, copy paper, pens, etc = \$200.00.

Duty Equipment - Tactical Uniform Items: Specific uniform items are needed to ensure the safety of newly assigned officers, i.e., safety gloves, concealed holsters, and tactical lighting equipment. MANTIS anticipates one new officer during this grant period = \$1,000.00.

Computer Equipment – purchase one (1) portable laptop/tablet for use in the field, blank BD-R-DL Blu-Ray and DVD discs, external hard drives to preserve and/or provide digital evidence (e.g. phone analysis and photographs) to Monroe County Prosecutor's office for prosecution purposes = \$3,000.00.

OTHER EXPENSES

Total \$42,926

VEHICLES - \$10,540.00

Gas and Minor Maintenance: \$100.00 a month x 12 = \$1,200.00 for six (6) undercover vehicles.

Insurance: \$5,740.00 per year, Automobile Liability coverage for six (6) undercover vehicles.

Major Repairs and Maintenance: \$3,600.00 vehicle repairs not covered by insurance.

FINANCIAL MANAGEMENT - \$6,820.00

Central Service – Overhead Cost: \$6,820. MANTIS's fiduciary is Monroe County. The overhead costs are the allocation of Monroe County Central Service Departments benefiting from using the Cost Allocation Plan (CAP) prepared by Maximus. MANTIS receives services from County administrator, Finance Department and County Treasurer Department who utilize CAP on behalf of MANTIS. One-time annual fee.

COST OF SPACE/OPERATIONS – \$14,760

Monthly rent and utilities are necessary for the site location to provide a safe and secure location for undercover operations. Liability/property insurance is a requirement for this rented location.

Rent: \$300.00 a month - $\$300 \times 12 = \$3,600$.

Alarm: \$71.00 a month - $\$71 \times 12 = \852 .

Internet: \$309.00 a month - $\$309 \times 12 = \$3,708$.

Liability/Property Insurance: \$3,000.00 per year.

Cellular Phones: $\$300 \times 12 = \$3,600$ - Cell phones are not only used by the officers for daily communication with other officers and informants; the team also use them to communicate during surveillance and undercover purchases. This also includes an office phone where narcotic tips from the public are received.

CONTRACT - \$1,606.00

Ricoh contract: \$1,606.00 - Copier used for daily operations ($\$133.83 \times 12 =$ monthly lease).

INVESTIGATIVE TOOLS - \$9,200.00

CovertTrack contract: \$2,200.00 - Investigative tool used to track suspected narcotic traffickers' vehicles. Renewal (1 year) of unlimited five second updates and annual subscription to access the Covert Track mapping product device, 4 devices. One-time annual fee.

Cellebrite Costs: \$7,000.00 - This investigative tool helps detectives collect, review, analyze and manage digital data, overseen and witnessed by Monroe County Sheriff's Office.

Monroe County Office Of Community Corrections

Holly Flint, Coordinator
125 E. 2nd, Monroe, MI 48161
Telephone: (734) 240-7115



Kim Faison, Assist. Coordinator
125 E. 2nd, Monroe, MI 48161
Telephone: (734) 240-7110

April 29, 2025

Mr. David Vensel, Chairman
Monroe County Board Of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Community Corrections Fiscal Year (FY) 2026 Grant Application

Dear Chairman Vensel and Members of the Board:

The Monroe County Community Corrections Advisory Board (CCAB) is requesting approval to submit the FY 2026 Community Corrections Grant Application to the State Office of Community Corrections (OCC). The CCAB met and approved the grant application at noon, on April 29, 2025.

Upon approval from the State, the grant will provide funding for associated administrative costs (not to exceed 30%) and eight programs for Monroe County's felony offenders. Programs includes; Cognitive Behavioral Therapy, Intensive Outpatient Treatment, Hope, Healing and Recovery Dialectical Behavioral Therapy (DBT), Sex Offender Treatment, Employment Readiness Training, Trauma, Recovery and Empowerment for Women, Pretrial Supervision and an Opiate/Methamphetamine Specific Program facilitated at TriCap, in Saginaw County.

The 2026 Grant Application request is for \$365,850.83. This is an increase of \$65,850.83 from the current FY 2025 award of \$300,000.00. Monroe County provided \$124,648.00 for the current 2025 budget. The total cost of the 2026 program is projected to be \$437,986.00. County contribution to be determined based on grant award. Historically, the General Fund has contributed approximately 25% - 30% subject to final grant approval.

Please feel free to contact me with any questions or concerns. Kim Faison, the Assistant Community Corrections Coordinator intends to be in attendance at your scheduled meeting. My apologies, I will not be able to attend because I have a family commitment that requires my presence. Thank you for your support in the years past and for your consideration of this request.

Sincerely,

Holly Flint
Community Corrections Coordinator

Part One

Contact Sheet

Name of CCAB: *Monroe County*
Federal I.D. Number: *38-6004873*

A: General Contact Information:

	CCAB Manager	CCAB Manager's Direct Supervisor	CCAB Chairperson	Agency Serving as Fiduciary of Award & Contact Person
Name:	<i>Holly Flint</i>	<i>Michael Bosanac</i>	<i>William Nichols</i>	<i>Sue Maier</i>
Title:	<i>Coordinator</i>	<i>CFO</i>	<i>Judge</i>	<i>Director</i>
Address:	<i>125 E. Second St.</i>	<i>125 E. Second St.</i>	<i>125 E. Second St.</i>	<i>125 E. Second St.</i>
City:	<i>Monroe</i>	<i>Monroe</i>	<i>Monroe</i>	<i>Monroe</i>
State:	<i>Michigan</i>	<i>Michigan</i>	<i>Michigan</i>	<i>Michigan</i>
Phone:	<i>(734) 240-7115</i>	<i>(734) 240-7267</i>	<i>(734) 240-7135</i>	<i>(734) 240-7259</i>
Email:	<i>holly_flint@monroemi.org</i>	<i>michael_bosanac@monroemi.org</i>	<i>william_nichols@monroemi.org</i>	<i>susan_maier@monroemi.org</i>

Type of Community Corrections Board: *County Advisory Board*
Date application was approved by the local CCAB: *04/29/2025*

Participating County

Counties/Cities Participating in the CCAB: *Monroe*
Date application was approved by county board(s) of commissioners and/or city council:
☒ Tentative Date

05/06/2025

B: CCAB Membership

Representing:	Name	Email	Vacant
County Sheriff:	<i>Julie Massengill</i>	<i>julie_massengill@monroemi.org</i>	☐
Chief of Police:	<i>Terese Herrick</i>	<i>terese.herrick@monroemi.gov</i>	☐
Circuit Court Judge:	<i>William Nichols</i>	<i>william_nichols@monroemi.org</i>	☐
District Court Judge:	<i>Amanda Eicher</i>	<i>amanda_eicher@monroemi.org</i>	☐
Probate Court Judge:	<i>Cheryl Lohmeyer</i>	<i>cheryl_lohmeyer@monroemi.org</i>	☐
County Commissioner(s): <i>(One Required for each member of County)</i>	<i>David Hoffman</i>	<i>dhoffmandist1@gmail.com</i>	☐
Service Area (Up to 3):	<i>Renee Shaw</i>	<i>Renee.Shaw@usc.salvationarmy.org</i>	☐
County Prosecutor:	<i>Jeffery Yorkey</i>	<i>jeffery_yorkey@monroemi.org</i>	☐
Criminal Defense Attorney:	<i>John Deku</i>	<i>dekulaw@sbcglobal.net</i>	☐
Business Community:	<i>William Nolan</i>	<i>bnolan2@shunliusa.com</i>	☐
Communications Media:	<i>Michele Paled</i>	<i>mpaled@aol.com</i>	☐
Circuit/District Probation:	<i>Lori Lehmann</i>	<i>LehmannL@michigan.gov</i>	☐
City Councilperson (Applies to City or City/County Regional CCABs only - one from each member City/County required):			☒
Workforce Development:	<i>Stacey McCoy</i>	<i>stacey_mccoy@monroemi.org</i>	☐

Criminal Justice System Analysis

A: PCR Table FY 2024

	CCAB PCR	State PCR
Overall	18.1%	18.8%
Group 2	12.3%	12.8%
Straddle Cell	15.2%	21.6%
Group 2 Straddle	13.2%	21.1%
Pretrial Appearance Rate	95.6%	91.0%
Pretrial Public Safety Rate	94.7%	96.0%

Does this data exclude those dispositions with prisoner status? **Yes**

B: Recidivism

County	# of Probation Violations - New Sentence to Prison	# of Probation Violations - Technical to Prison
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C: COMPAS Criminogenic Needs Profile

Please list the Top 3 needs scales (medium/probable and high/highly probable combined) as identified within the COMPAS Criminogenic Needs and Risk Profile for all probationers provided by OCC. Additionally, identify both the local and proposed OCC strategies that will impact the identified needs scales. OCC funded strategies must be identified by CCIS Code and Local Name of Program as it appears on the program descriptions:

First: *Substance Abuse*
Second: *Criminal Personality*
Third: *Vocational/Educational*

List non-OCC funded programs in support of the top three criminogenic needs.

Monroe County Veteran Treatment Court

Monroe County Drug Court

Monroe County Mental Health Recovery Court

Monroe County Mental Health Jail Diversion Program

Monroe County Moral Recognition Therapy Program

Community Mental Health Services

Community Substance Use Disorder Treatment

Community Transitional Housing

Statewide Residential Services

GED, Highschool Diploma and College Remediation Programs

Check the Program codes in support of the top three criminogenic needs. B15: Employment, C01: Cognitive, C06: Sex Offender, G18: Outpatient Services

State Board Impact

A: Key Objectives

Does your plan intend to impact sentenced felons?

Yes

Please state the objective:

Overall PCR from18 % in FY2024, to17 % in FY2025.

List OCC Programs in support of Objective:

B15: Employment

Local Program Name:

Employment Readiness Program

List OCC Programs in support of Objective:

C01: Cognitive

Local Program Name:

Male Cognitive Behavioral Program

List OCC Programs in support of Objective:

C06: Sex Offender

Local Program Name:

CSC Sex Offender Program

List OCC Programs in support of Objective:

G18: Outpatient Services

Local Program Name:

Intensive Outpatient Program

List OCC Programs in support of Objective:

G18: Outpatient Services

Local Program Name:

Hope, Healing and Recovery Program

List OCC Programs in support of Objective:

G18: Outpatient Services

Local Program Name:

Trauma, Recovery and Empowerment Program

List OCC Programs in support of Objective:

G18: Outpatient Services

Local Program Name:

Opiate/Meth. Specific Program

List Non-OCC Programs in support of Objective:

Statewide Probation Residential Services

EMS

Drug Court

Veteran's Court

Mental Health Recovery Court

Mental Health Jail Diversion Program

Indigent Defense

Moral Recognition Therapy Program

Community Mental Health Services

Substance Use Disorder Treatment

Transitional Housing

Statewide Residential Services

GED, Diploma and College Remediation

Were key objectives met the prior year for the sentenced felon population? Yes
If no, please provide reasoning.

Does your plan intend to impact pretrial defendants? Yes
Please state the objective:

Appeareance Rate from:	96 % in FY	2024, to	97 % in FY	2025.
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Public Safety Rate from:	95 % in FY	2024, to	96 % in FY	2025.
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List OCC Programs in support of Objective:
F23: Pretrial Supervision

Local Program Name:
First District Court Probation Pretrial Services

List Non-OCC Programs in support of Objective:*EMS**Drug Court**Veteran's Court**Mental Health Recovery Court**Indigent Defense**Community Mental Health Services**Substance Use Disorder Treatment**Housing and Residential Services**GED, Diploma and College Remediation*

Were key objectives met the prior year for the pretrial population? Yes
If no, please provide reasoning.

Additional Information

Monroe County is applying for a 3-year grant per the State Board policy.

Administrative Duties & Expenses Agreement

Per P.A. 511, Administration funds cannot exceed 30% of the award amount. Staff time billed for Administration duties must be for actual hours worked. Contracted provider time billed for Administration duties must comply with your local provider contract. All expenses must be approved by MOCC.

☒ By applying for Administration funding, I acknowledge and accept the MOCC's Administration Duties & Expenses Agreement.

Evidence Based Plan

☒ The County certifies that the Comprehensive Plan submitted to the Office of Community Corrections adheres to the 8 Evidence-based Principles for Effective Interventions: Assess Actuarial Risk/Needs, Enhance Intrinsic Motivation, Target Interventions, Skill Train with Direct Practice, Increase Positive Reinforcement, Engage Ongoing Support in Natural Communities, Measure Relevant Processes/Practices, and Provide Measurement Feedback.

Cognitive Group

Cognitive Group

CCIS Code: C01 **Local Program Name:** Male Cognitive Behavioral Program **New Initiative:** ☐ Yes ☒ No
Provider Name: Kristy Henry, MA., L.P.C. **Program Location:** ☒ Jail ☐ Community
For Regional CCABs only, list all member counties that will use this program:

Input

Curriculum

- 1) Curriculum Name: *Thinking Matters*
2) Total number of sessions to complete the curriculum: 12

Staff

☒ I certify that staff members are certified and have been trained.

Participants

- 3) Projected Number of new Enrollments: 60
4) What is the target population?

☒ Sentenced Felons

☐ Delayed/Deferred Felons

5) Eligibility criteria: Enrollees must score probable to highly probable in at least 1 of the following: (Choose all that apply)

a) COMPAS Criminogenic Needs Scales:

Vocational/Educational, Substance Abuse, Cognitive

Behavioral, Criminal Personality, Leisure/Recreation, Social

Environment, Residential Instability, Family Criminality, Social

Isolation, Criminal Opportunity, Criminal Association

c) ☒ Felony Probation Violator, regardless of COMPAS Score

Funding

b) Gender Responsive Scales:

Activities

Approved Activities:

- 1) *Group facilitation*
- 2) *Group check-in*
- 3) *Assignment of Homework*
- 4) *Review of homework*
- 5) *Reporting group attendance*

Outputs

1) Number of Groups Conducted

2) Number of Progress Reports

3) Number of Terminations

a) Successful

b) Unsuccessful

4) Number of groups attended per participant

a) ALOS to Complete

☒ I acknowledge that I have read the above information and will comply.

Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

☐ Of those who successfully completed this program, % will obtain employment.

☒ Of those who successfully completed this program, 85 % will not be convicted of a crime 3, 6, 12 months post completion.

☐ Of those who successfully completed this program, % will increase parenting time.

☐ Of those who successfully completed this program, % will increase their post-test score.

☐ Of those who successfully completed this program, % will maintain sobriety for 3, 6, 12 months.

☐ Other:

Logic Model

Program Description

Cognitive Group

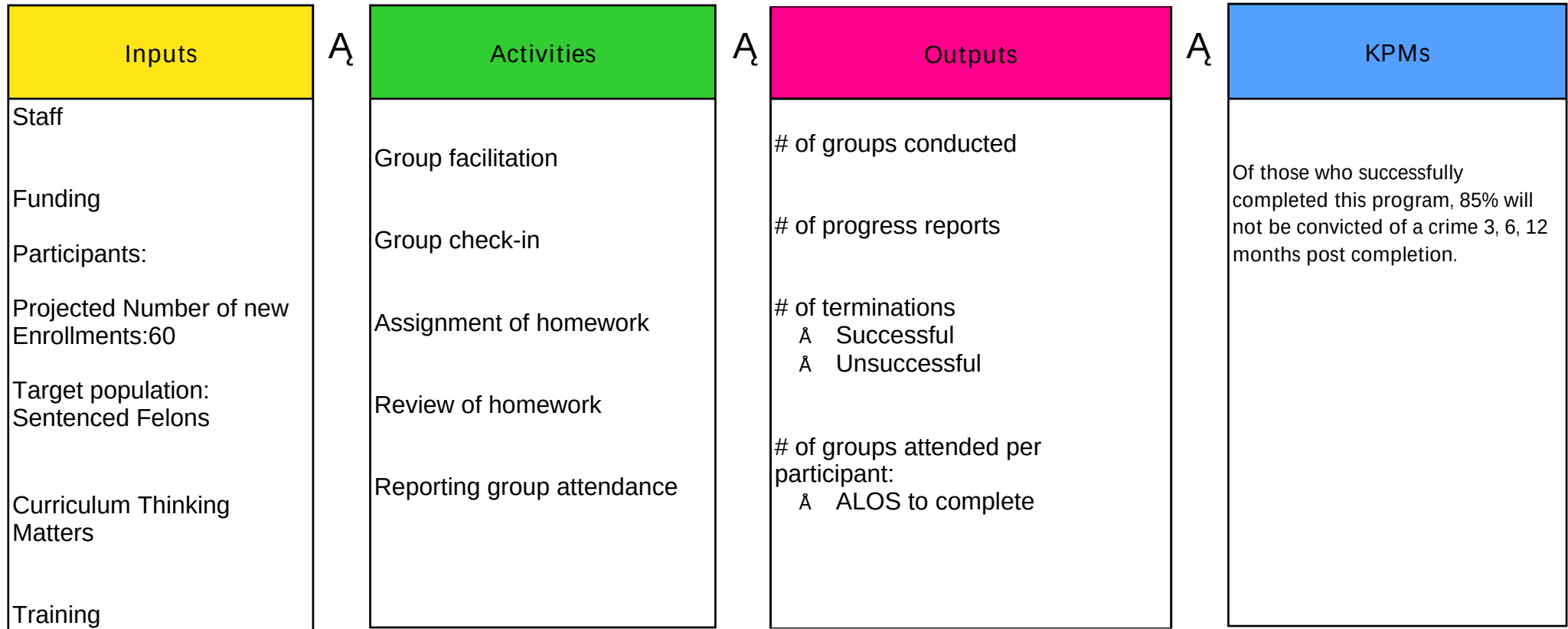
Logic Model

CCIS Code: C01

Local Program Name: Male Cognitive Behavioral Program

Provider Name: Kristy Henry, MA., L.P.C.

Program Location: W Jail Å Community



Outpatient Group Treatment

Outpatient Group Treatment

CCIS Code: G18 **Local Program Name:** Hope, Healing and Recovery Program **New Initiative:** ☐ Yes ☒ No
Provider Name: Kristy Henry, MA., L.P.C. **Program Location:** ☒ Jail ☐ Community
For Regional CCABs only, list all member counties that will use this program:

Input

Curriculum

- 1) Curriculum Name: *Dialectical Behavior Therapy*
2) Number of required curriculum sessions: 18
3) What is the max number of individual sessions when deemed clinically appropriate? 5

Staff

Credentials of Provider:

Licensed or Limited License Counselor

Participants

- 4) Projected Number of new Enrollments: 40
5) What is the target population?

☒ Sentenced Felons ☐ Delayed/Deferred Felons ☐ Pretrial Defendants

- 6) Eligibility Criteria: Enrollees must have a completed clinical assessment that identifies need for the service.
Funding

Activities

Approved Activities:

- 1) *Group facilitation*
2) *Group check-in*
3) *Assignment of Homework*
4) *Review of homework*
5) *Reporting group attendance*

Assessment Completion

- 5) What assessment is used?

☒ Biopsychosocial ☐ SUD Assessment

Outputs

1) Number of Groups Conducted

2) Number of Progress Reports

3) Number of Terminations

a) Successful

b) Unsuccessful

4) Number of groups attended per participant

a) ALOS to Complete

☒ I acknowledge that I have read the above information and will comply.

Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

☐ Of those who successfully completed this program, % will obtain employment.

☒ Of those who successfully completed this program, 85 % will not be convicted of a crime 3, 6, 12 months post completion.

☐ Of those who successfully completed this program, % will increase parenting time.

☐ Of those who successfully completed this program, % will increase their post-test score.

☐ Of those who successfully completed this program, % will maintain sobriety for 3, 6, 12 months.

☐ Other:

Logic Model

Program Description

Outpatient Group Treatment

Logic Model

CCIS Code: G18

Local Program Name: Hope, Healing and Recovery Program

Provider Name: Kristy Henry, MA., L.P.C.

Program Location: W Jail Æ Community

Inputs	Activities	Outputs	KPMs
Staff Funding Participants: Projected new enrollments: 40 Target population: Sentenced Felons Curriculum Dialectical Behavior Therapy Training	Group facilitation Group check-in Assignment of homework Review of homework Reporting group attendance Assessment Completion Biopsychosocial	# of groups conducted # of progress reports # of terminations Æ Successful Æ Unsuccessful # of groups attended per participant: Æ ALOS to complete	Of those who successfully completed this program, 85% will not be convicted of a crime 3, 6, 12 months post completion.

Outpatient Group Treatment

Outpatient Group Treatment

CCIS Code: G18 **Local Program Name:** *Intensive Outpatient Program* **New Initiative:** ☐ Yes ☒ No
Provider Name: *Salvation Army Harbor Light* **Program Location:** ☒ Jail ☐ Community
For Regional CCABs only, list all member counties that will use this program:

Input

Curriculum

- 1) Curriculum Name: *Intensive Outpatient*
2) Number of required curriculum sessions: 18
3) What is the max number of individual sessions when deemed clinically appropriate? 2

Staff

Credentials of Provider:

Relevant MCBAP Certification

Participants

- 4) Projected Number of new Enrollments: 65
5) What is the target population?

☒ Sentenced Felons

☐ Delayed/Deferred Felons

☐ Pretrial Defendants

- 6) Eligibility Criteria: Enrollees must have a completed clinical assessment that identifies need for the service.
Funding

Activities

Approved Activities:

- 1) *Group facilitation*
2) *Group check-in*
3) *Assignment of Homework*
4) *Review of homework*
5) *Reporting group attendance*

Assessment Completion

- 5) What assessment is used?

☒ Biopsychosocial

☒ SUD Assessment

Outputs

1) Number of Groups Conducted

2) Number of Progress Reports

3) Number of Terminations

a) Successful

b) Unsuccessful

4) Number of groups attended per participant

a) ALOS to Complete

☒ I acknowledge that I have read the above information and will comply.

Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

☐ Of those who successfully completed this program, % will obtain employment.

☒ Of those who successfully completed this program, 85 % will not be convicted of a crime 3, 6, 12 months post completion.

☐ Of those who successfully completed this program, % will increase parenting time.

☐ Of those who successfully completed this program, % will increase their post-test score.

☐ Of those who successfully completed this program, % will maintain sobriety for 3, 6, 12 months.

☐ Other:

Logic Model

CCIS Code: G18

Local Program Name: Intensive Outpatient Program

Provider Name: Salvation Army Harbor Light

Program Location: W Jail ã Community

Inputs	Activities	Outputs	KPMs
Staff Funding Participants: Projected new enrollments: 65 Target population: Sentenced Felons Curriculum Intensive Outpatient Training	Group facilitation Group check-in Assignment of homework Review of homework Reporting group attendance Assessment Completion Biopsychosocial SUD Assessment	# of groups conducted # of progress reports # of terminations ã Successful ã Unsuccessful # of groups attended per participant: ã ALOS to complete	Of those who successfully completed this program, 85% will not be convicted of a crime 3, 6, 12 months post completion.

Outpatient Group Treatment

Outpatient Group Treatment

CCIS Code: G18 **Local Program Name:** Opiate/Meth. Specific Program **New Initiative:** ☐ Yes ☒ No
Provider Name: TRICAP **Program Location:** ☐ Jail ☒ Community
For Regional CCABs only, list all member counties that will use this program:

Input

Curriculum

- 1) Curriculum Name: *Living in Balance, Specific OPI/METH, Seeking Safety, Thinking Matters, Relapse Prevention, Peer Recovery*
2) Number of required curriculum sessions: 84
3) What is the max number of individual sessions when deemed clinically appropriate? 21
Staff

Credentials of Provider:

Licensed or Limited License Counselor

Participants

- 4) Projected Number of new Enrollments: 7
5) What is the target population?

☒ Sentenced Felons

☐ Delayed/Deferred Felons

☒ Pretrial Defendants

- 6) Eligibility Criteria: Enrollees must have a completed clinical assessment that identifies need for the service.
Funding

Activities

Approved Activities:

- 1) *Group facilitation*
2) *Group check-in*
3) *Assignment of Homework*
4) *Review of homework*
5) *Reporting group attendance*

Assessment Completion

- 5) What assessment is used?

☒ Biopsychosocial

☒ SUD Assessment

Outputs

1) Number of Groups Conducted

2) Number of Progress Reports

3) Number of Terminations

a) Successful

b) Unsuccessful

4) Number of groups attended per participant

a) ALOS to Complete

☒ I acknowledge that I have read the above information and will comply.

Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

☐ Of those who successfully completed this program, % will obtain employment.

☒ Of those who successfully completed this program, 85 % will not be convicted of a crime 3, 6, 12 months post completion.

☐ Of those who successfully completed this program, % will increase parenting time.

☐ Of those who successfully completed this program, % will increase their post-test score.

☐ Of those who successfully completed this program, % will maintain sobriety for 3, 6, 12 months.

☐ Other:

Logic Model

CCIS Code: G18

Local Program Name: Opiate/Meth. Specific Program

Provider Name: TRICAP

Program Location: ☐ Jail ☐ W ☐ Community

Inputs	Activities	Outputs	KPMs
Staff Funding Participants: Projected new enrollments: 7 Target population: Sentenced Felons Pretrial Defendants Curriculum Living in Balance, Specific OPI/METH, Seeking Safety, Thinking Matters, Relapse Prevention, Peer Recovery Training	Group facilitation Group check-in Assignment of homework Review of homework Reporting group attendance Assessment Completion Biopsychosocial SUD Assessment	# of groups conducted # of progress reports # of terminations ☐ Successful ☐ Unsuccessful # of groups attended per participant: ☐ ALOS to complete	Of those who successfully completed this program, 85% will not be convicted of a crime 3, 6, 12 months post completion.

Outpatient Group Treatment

Outpatient Group Treatment

CCIS Code: G18 **Local Program Name:** *Trauma, Recovery and Empowerment Program* **New Initiative:** ☐ Yes ☒ No
Provider Name: *Catholic Charities* **Program Location:** ☐ Jail ☒ Community
For Regional CCABs only, list all member counties that will use this program:

Input

Curriculum

- 1) Curriculum Name: *Trauma, Recovery and Empowerment, Exploring Trauma A Brief Intervention*
2) Number of required curriculum sessions: 14
3) What is the max number of individual sessions when deemed clinically appropriate? 1

Staff

Credentials of Provider:

Licensed or Limited License Counselor

Participants

- 4) Projected Number of new Enrollments: 20
5) What is the target population?

☒ Sentenced Felons ☐ Delayed/Deferred Felons ☐ Pretrial Defendants

- 6) Eligibility Criteria: Enrollees must have a completed clinical assessment that identifies need for the service.
Funding

Activities

Approved Activities:

- 1) *Group facilitation*
2) *Group check-in*
3) *Assignment of Homework*
4) *Review of homework*
5) *Reporting group attendance*

Assessment Completion

- 5) What assessment is used?

☒ Biopsychosocial ☐ SUD Assessment

Outputs

1) Number of Groups Conducted

2) Number of Progress Reports

3) Number of Terminations

a) Successful

b) Unsuccessful

4) Number of groups attended per participant

a) ALOS to Complete

☒ I acknowledge that I have read the above information and will comply.

Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

☐ Of those who successfully completed this program, % will obtain employment.

☒ Of those who successfully completed this program, 85 % will not be convicted of a crime 3, 6, 12 months post completion.

☐ Of those who successfully completed this program, % will increase parenting time.

☐ Of those who successfully completed this program, % will increase their post-test score.

☐ Of those who successfully completed this program, % will maintain sobriety for 3, 6, 12 months.

☐ Other:

Logic Model

Program Description

Outpatient Group Treatment

Logic Model

CCIS Code: G18

Local Program Name: Trauma, Recovery and Empowerment Program

Provider Name: Catholic Charities

Program Location: ☐ Jail ☐ W ☐ Community

Inputs	Activities	Outputs	KPMs
Staff Funding Participants: Projected new enrollments: 20 Target population: Sentenced Felons Curriculum Trauma, Recovery and Empowerment, Exploring Trauma A Brief Intervention Training	Group facilitation Group check-in Assignment of homework Review of homework Reporting group attendance Assessment Completion Biopsychosocial	# of groups conducted # of progress reports # of terminations ☐ Successful ☐ Unsuccessful # of groups attended per participant: ☐ ALOS to complete	Of those who successfully completed this program, 85% will not be convicted of a crime 3, 6, 12 months post completion.

Sex Offender

Sex Offender

CCIS Code: C06 **Local Program Name:** CSC Sex Offender Program **New Initiative:** ☐ Yes ☒ No
Provider Name: Kristy Henry, MA., L.P.C. **Program Location:** ☒ Jail ☐ Community
For Regional CCABs only, list all member counties that will use this program:

Input

Curriculum

- 1) Curriculum Name: SOP Cycle and Relapse Prevention
2) Number of required curriculum sessions: 12
3) What is the max number of individual sessions when deemed clinically appropriate? 12

Staff

☒ certify that staff members are certified and have been trained.

Participants

- 4) Projected Number of new Enrollments: 10
5) What is the target population?

☒ Sentenced Felons

☐ Delayed/Deferred Felons

6) **Eligibility criteria:** Enrollees must be currently sentenced or on delayed/deferred sentence for a felony sex offense -or- have a convicted history of sex offenses, -AND- be currently assessed as moderate to high risk of re-offending based on an approved risk assessment tool.

Funding

Activities

Approved Activities:

- 1) Group facilitation
- 2) Group check-in
- 3) Assignment of Homework
- 4) Review of homework
- 5) Reporting group attendance

Assessment Completion

What assessment is used: ☐ Static 99R

☒ Vasor

Outputs

1) Number of Groups Conducted

2) Number of Progress Reports

3) Number of Terminations

a) Successful

b) Unsuccessful

4) Number of groups attended per participant

a) ALOS to Complete

☒ I acknowledge that I have read the above information and will comply.

Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

☒ Of those who successfully completed this program, 75% will not be rearrested within 6 months of program completion.

☐ Other:

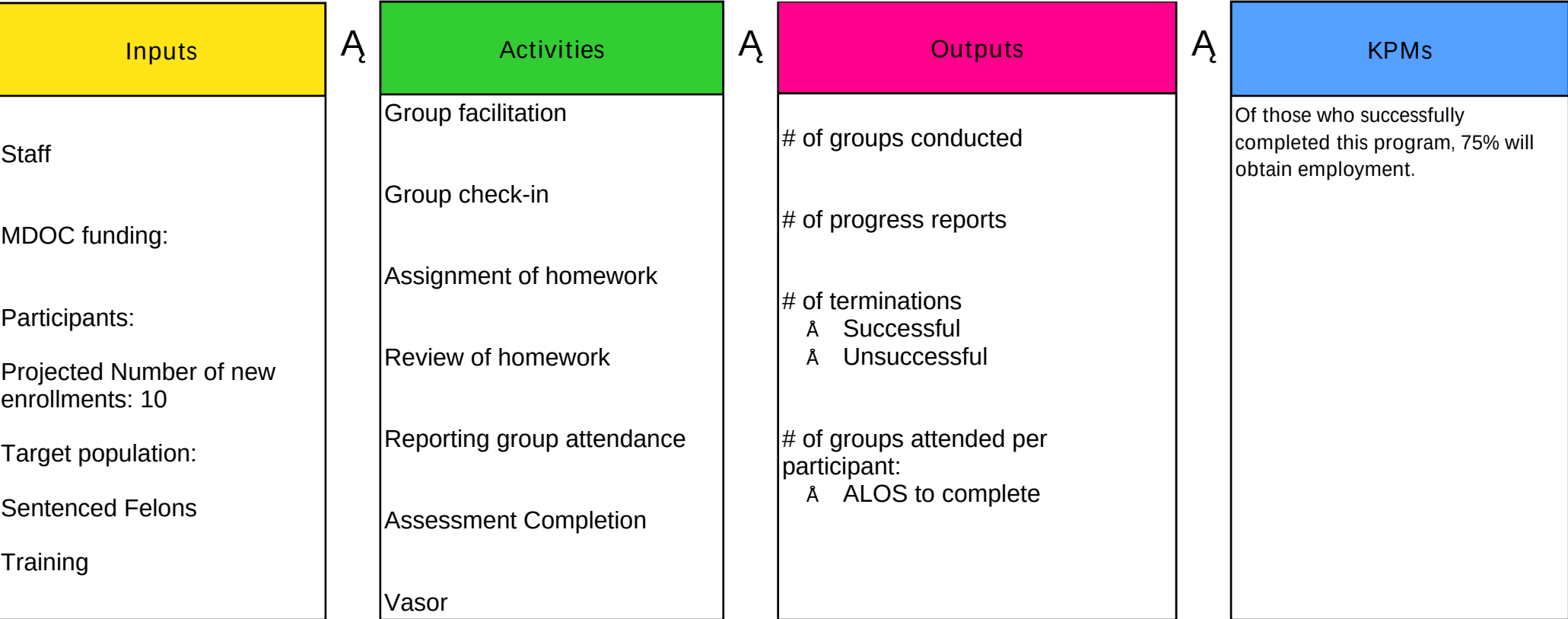
Logic Model

CCIS Code: C06

Local Program Name: CSC Sex Offender Program

Provider Name: Kristy Henry, MA., L.P.C.

Program Location: W Jail Å Community



Employability Skills

Employability Skills

CCIS Code: *B15* **Local Program Name:** *Employment Readiness Program* **New Initiative:** ☐ Yes ☒ No
Provider Name: *Michigan Works Employment and Training Dept.* **Program Location:** ☒ Jail ☒ Community
For Regional CCABs only, list all member counties that will use this program:

Input

Curriculum
1) Curriculum Name: *Job Coaching / Employability Skills*
2) Number of required curriculum sessions: *5*
Staff
☒ certify that staff members are certified and have been trained.
Participants
3) Projected Number of new Enrollments: *145*
4) What is the target population?

☒ Sentenced Felons ☐ Delayed/Deferred Felons
5) **Eligibility criteria:** Enrollees must score moderate to high in Vocational/Educational COMPAS Criminogenic Needs Scale or are unemployed or under-employed.
Funding

Activities

Approved Activities:

- 1) *Group facilitation*
- 2) *Group check-in*
- 3) *Assignment of Homework*
- 4) *Review of homework*
- 5) *Reporting group attendance*

Outputs

1) Number of Groups Conducted

2) Number of Progress Reports

3) Number of Terminations

a) Successful

b) Unsuccessful

4) Number of groups attended per participant

a) ALOS to Complete

☒ I acknowledge that I have read the above information and will comply.

Key Performance Measurement (KPM)

You may choose any of the following or provide another measurable performance indicator.

☒ Of those who successfully completed this program, 50% will obtain employment.

☐ Of those who successfully completed this program, % will not be convicted of a crime 3, 6, 12 months post completion.

☐ Of those who successfully completed this program, % will increase parenting time.

☐ Of those who successfully completed this program, % will increase their post-test score.

☐ Of those who successfully completed this program, % will maintain sobriety for 3, 6, 12 months.

☐ Other:

Logic Model

Program Description

Employability Skills

Program Location:

CCIS Code: B15

Local Program Name: Employment
Readiness Program

Provider Name: Michigan Works
Employment and Training Dept.

Community W Jail W

Inputs	Activities	Outputs	KPMs
Staff Funding Participants: Number of New enrollments: 145 Target population Sentenced Felons	Group facilitation Group check-in Assignment of homework Review of homework Reporting group attendance	# of groups conducted # of progress reports # of terminations A Successful A Unsuccessful # of groups attended per participant: A ALOS to complete	Of those who successfully completed this program, 50% will obtain employment.

Pretrial Supervision Services

Pretrial Supervision Services

CCIS Code: F23 **Local Program Name:** First District Court Probation Pretrial Services **New Initiative:** ☐ Yes ☒ No
Provider Name: 1st District Court Probation **Program Location:** ☐ Jail ☒ Community
For Regional CCABs only, list all member counties that will use this program:

Input

Participants
Number of projected enrollments:
Staff
Funding
Eligibility Criteria
Eligibility criteria must comply with the 2023 Michigan PRAXIS.

Activities

Required Activities
☒ 1) Intake/Enrollment
☒ 2) Referrals to additional programs and/or services
3) Court reminder contacts
4) New criminal activity checks
☒ 5) Provides supervision reports to the court.
☒ 6) Document supervision contact/case notes
7) Pretrial services must utilize the least restrictive means while working to promote court appearances and public safety.
8) Electronic monitoring is supported for the following: those charged with an OUIL III, victim cases, serious misdemeanors, and non-violent felonies scoring 6 or higher on the PRAXIS and/or a violent felony scoring 3 or higher on the PRAXIS.
Other Activities
☒ 9) Does F23 utilize electronic monitoring supervision? Yes
If Yes, select which one is utilized: Both
☒ 10) Does F23 utilize substance use testing/monitoring? Yes

Outputs

- 1) Number of defendants enrolled:
- 2) Number of court reminder calls:
- 3) Number of defendants with program rule/bond violations:
- 4) Number of Successful Terminations
- 5) Track all scheduled court appearances through case disposition
- 6) Track new criminal activity through case disposition

Key Performance Measurement (KPM)

Complete the following required measures:

- 1) Appearance Rate: 97% of OCC-funded defendants who attend all scheduled court appearances while enrolled in F23 pretrial supervision.
- 2) Public Safety Rate: 96% of OCC-funded defendants do not receive any new criminal charges while enrolled in F23 pretrial supervision.

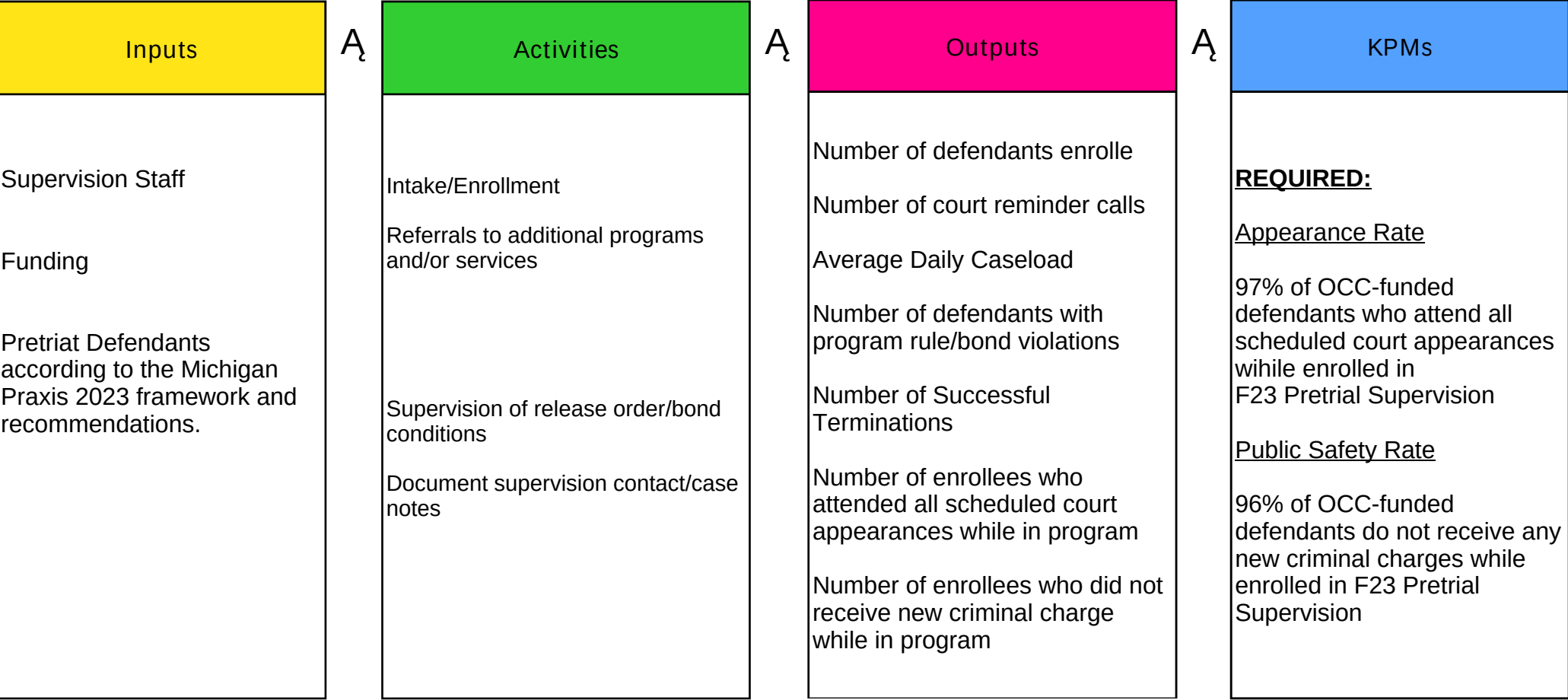
Logic Model

CCIS Code: F23

Local Program Name: First District Court
Probation Pretrial Services

Provider Name: 1st District Court
Probation

Program Location: ☒ Jail ☐ W ☐ Community



Program Cost Descriptions

Program Cost Descriptions

CCAB Name

Monroe County
Position

Title	Name	Hourly or Hourly Salaried? Wage	Salary	% of salary charged to grant	Fringe Total	% of fringe charged to grant	Total hours charged to grant	Total
Coordinator	Holly Flint	Salaried	\$79,896.00	100.0%	\$48,834.00	49.5%		\$104,068.83
Title	Name	Hourly or Hourly Salaried? Wage	Salary	% of salary charged to grant	Fringe Total	% of fringe charged to grant	Total hours charged to grant	Total
Assist. Coord.	Kim Fasion	Hourly	\$26.03	%	\$2,277.56	0.0%	0	\$0.00

Position Description

Job Descriptions Coord and Assist..pdf

Program Code	% of Time	Total CPS	Local/Other	Fee Revenue
Administration	100.0%	\$104,068.83	\$71,387.17	\$0.00
Totals	100.0%	\$104,068.83	\$71,387.17	\$0.00

Contractual Services
Contract

Name of Provider	Services Provided	Terms of Reimbursement
SAHL	Intensive Outpatient	\$100 per assessment, \$45 per person per group session, \$1500 for workbooks

Founding Sources & Cost Allocation

Program Code	CPS	Local/Other	Fee Reneuve	Total
G18	\$70,660.00	\$0.00	\$0.00	\$70,660.00
Totals	\$70,660.00	\$0.00	\$0.00	\$70,660.00
	Total CPS	Local/Other	Fee	Total
All Contract Totals	\$256,105.00	\$0.00	Renevue\$0.00	\$256,105.00

Program Code	CPS	Local/Other	Fee Reneuve	Total	Description
Administration	\$0.00	\$0.00	\$0.00	\$0.00	

Totals	\$0.00	\$0.00	\$0.00	\$0.00	
Supplies					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Administration	\$800.00	\$0.00	\$0.00	\$800.00	Copy paper, toner, office supplies, computer accessories
Totals	\$800.00	\$0.00	\$0.00	\$800.00	
Travel					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Administration	\$800.00	\$0.00	\$0.00	\$800.00	Mileage, parking, food to related to travel
Totals	\$800.00	\$0.00	\$0.00	\$800.00	
Training					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Administration	\$400.00	\$0.00	\$0.00	\$400.00	Training Fees
Totals	\$400.00	\$0.00	\$0.00	\$400.00	
Board Expenses					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Administration	\$300.00	\$0.00	\$0.00	\$300.00	Printing, meeting material
Totals	\$300.00	\$0.00	\$0.00	\$300.00	
Other					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Administration	\$3,377.00	\$0.00	\$0.00	\$3,377.00	Software Lic. Fee, Payroll services, telephone, Advert. Promo
Totals	\$3,377.00	\$0.00	\$0.00	\$3,377.00	

Contract		
Name of Provider	Services Provided	Terms of Reimbursement
Michigan Works	Job Coaching, Employability Skills	\$75 per person per workshop, \$125 per in-jail group or \$25 per person when < 3, Supportive Services \$100 max and \$100 gas card per month

Founding Sources & Cost Allocation

Program Code		CPS	Local/Other	Fee Renevue	Total
B15		\$23,750.00	\$0.00	\$0.00	\$23,750.00
Totals		\$23,750.00	\$0.00	\$0.00	\$23,750.00
All Contract Totals		Total CPS	Local/Other	Fee Renevue	Total
Equipment					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					
Supplies					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					
Travel					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					
Training					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					
Board Expenses					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					
Other					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					
Contract					
Name of Provider		Services Provided	Terms of Reimbursement		
Kristy Henry		Dialectical Behavior Therapy	\$125 per individual, \$50 per person per group session		

Founding Sources & Cost Allocation

Program Code	CPS	Local/Other	Fee Renevue	Total
G18	\$63,995.00	\$0.00	\$0.00	\$63,995.00
Totals	\$63,995.00	\$0.00	\$0.00	\$63,995.00

All Contract Totals

Total CPS	Local/Other	Fee Renevue	Total
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Equipment					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Supplies					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Travel					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Training					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Board Expenses					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Other					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Contract					
Name of Provider	Services Provided	Terms of Reimbursement			
Kristy Henry	Sex Offender Treatment	\$125 per person per assessment/session (12 sessions/6 sessions for VOPs)			

Founding Sources & Cost Allocation

Program Code	CPS	Local/Other	Fee Renevue	Total
C06	\$10,500.00	\$0.00	\$0.00	\$10,500.00
Totals	\$10,500.00	\$0.00	\$0.00	\$10,500.00

All Contract Totals	Total CPS	Local/Other	Fee Renevue	Total
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Equipment					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Supplies					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Travel					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Training					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Board Expenses					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Other					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Contract					
Name of Provider	Services Provided	Terms of Reimbursement			
Kristy Henry	Cognitive Behavioral Therapy	\$40 per person per session			

Founding Sources & Cost Allocation

Program Code	CPS	Local/Other	Fee Renevue	Total
C01	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Totals	\$30,000.00	\$0.00	\$0.00	\$30,000.00

All Contract Totals	Total CPS	Local/Other	Fee Renevue	Total
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Equipment					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Supplies					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Travel					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Training					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Board Expenses					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Other					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Contract					
Name of Provider	Services Provided	Terms of Reimbursement			
Catholic Charities	Trauma Treatment	\$100 per assessment, \$50 per person per group session			

Founding Sources & Cost Allocation

Program Code	CPS	Local/Other	Fee Renevue	Total
G18	\$12,000.00	\$0.00	\$0.00	\$12,000.00
Totals	\$12,000.00	\$0.00	\$0.00	\$12,000.00

All Contract Totals	Total CPS	Local/Other	Fee Renevue	Total
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Equipment					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Supplies					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Travel					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Training					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Board Expenses					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Other					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Contract					
Name of Provider	Services Provided	Terms of Reimbursement			
1st District Court Probation Pretrial Services		\$25 per PRAXIS			

Founding Sources & Cost Allocation

Program Code	CPS	Local/Other	Fee Renevue	Total
F23	\$15,200.00	\$0.00	\$0.00	\$15,200.00
Totals	\$15,200.00	\$0.00	\$0.00	\$15,200.00

All Contract Totals	Total CPS	Local/Other	Fee Renevue	Total
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Equipment					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Supplies					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Travel					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Training					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Board Expenses					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Other					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Contract

Name of Provider		Services Provided	Terms of Reimbursement		
TRICAP		Opioid/Meth. Specific Treatment	\$125 per assessment, \$35 per group session and per individual session		
Founding Sources & Cost Allocation					
Program Code		CPS	Local/Other	Fee Renevue	Total
G18		\$30,000.00	\$0.00	\$0.00	\$30,000.00
Totals		\$30,000.00	\$0.00	\$0.00	\$30,000.00
All Contract Totals		Total CPS	Local/Other	Fee Renevue	Total
Equipment					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					
Supplies					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					
Travel					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					
Training					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					
Board Expenses					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					
Other					
Program Code	CPS	Local/Other	Fee Renevue	Total	Description
Totals					

Proposal

Proposal

CCAB Name

Monroe County

Program	Program Code	Originally Requested	Funding Request	
Group-Based Programs				
Education	B00	\$	\$0.00	
Employment	B15	\$	\$23,750.00	
Cognitive	C01	\$	\$30,000.00	
Domestic Violence	C05	\$	\$0.00	
Sex Offender	C06	\$	\$10,500.00	
Outpatient Services	G18	\$	\$176,655.00	
Sub-Total		\$0.00	\$240,905.00	
Supervision Programs				
Pretrial Supervision	F23	\$	\$15,200.00	
Sub-Total		\$0.00	\$15,200.00	
Assessment Services				
Actuarial Assessment	I22	\$	\$0.00	
Petrial Assessment	F22	\$	\$0.00	
Sub-Total		\$0.00	\$0.00	
Case Management	I24	\$	\$0.00	
Susbtance Abuse Testing	G17	\$	\$0.00	
Other	Z00	\$	\$0.00	
5 Day Housing	Z02	\$	\$0.00	
Program Total		\$0.00	\$256,105.00	
Administration				
Salary & Wages		\$	\$104,068.83	
Contractual Services		\$	\$0.00	
Equipment		\$	\$0.00	
Supplies		\$	\$800.00	
Travel		\$	\$800.00	
Training		\$	\$400.00	
Board Expenses		\$	\$300.00	
Other		\$	\$3,377.00	
Administration Total		\$0.00	\$109,745.83	
Total Funding Request		\$0.00	\$365,850.83	
	Reserved Funding	Approved Funding	Applied Admin %	Approved Admin %
	\$	\$	30.00	30.00

MONROE COUNTY
ASSISTANT COMMUNITY CORRECTIONS COORDINATOR

<u>Department:</u>	<u>General</u>	<u>Wage Grade:</u>	<u>Rye-9</u>
<u>FLSA Status:</u>	<u>Non-Exempt</u>	<u>Affiliation:</u>	<u>Non-Union</u>

General Summary:

Assists the Coordinator in the development, implementation, and monitoring of the local Community Corrections Comprehensive Plan and Application under Public Act 511 of 1988. Collects and analyzes program and jail data to ensure progress towards the Comprehensive Plan's objectives and expenditures

Essential Functions: *[An employee in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily]:*

- Assists the Coordinator in developing strategies (programs, policies, practices) to attain State and local proposed objectives.
- Assists in outlining program components which include program descriptions, eligibility criteria, and performance measures.
- Assists in the preparation of contractually required reports, Mid-Year and Year-End, etc.
- Analyzes and disseminates information obtained through various State of Michigan software systems:
 - Offender Management Network Information (OMNI)
 - Community Corrections Information System (CCIS)
 - Jail Population Information System (JPIS)
 - Correctional Offender Management Profiling for Alternative Sanctions (COMPAS)
- Maintains a working knowledge of the software systems listed above and those utilized by Monroe County, including the County Jail, Courts and Financial department.
- Responsible for day to day management of the Community Corrections program by entering data, maintaining offender program files, referrals, required assessments, eligibility documentation, case notes, etc. Ensures only eligible offenders, those who align with State approved eligibility criteria and are likely to contribute to achieving State and local objectives, are enrolled in funded programs.
- Assists in identifying programming needs and available resources. Prepares statistical reports and utilizes the information to guide the development of objectives, which guide decisions regarding service needs and performance outcomes.
- Continually monitors program enrollments for under or overutilization; routinely shares relevant information with the Coordinator, CCAB and referral sources so adjustments can be made to meet anticipated outcomes.

- Meets with service providers on a monthly basis (or as needed) to review program efficiency and compliance with contractual obligations. Determines if State criteria for funding is being met.
- Ensures monthly expenditure reports, which are based on allowable costs for services delivered, are submitted to the State Office of Community Corrections as the contract requires. Understands the relationship between program utilization and budget expenditures to confirm proper cost allocation.
- Serves as liaison to the State, local CCAB, Board of Commissioners, Judges, attorneys, probation officers, court personnel and law enforcement agencies. Assists the Coordinator in preparation for CCAB meetings by preparing meeting packets, taking minutes and setting meeting dates. Assists with meeting presentations when needed.
- Monitors jail inmate population and provides statistical reports on overcrowding for review by the judiciary, jail administration and probation staff.
- Assists in writing newsletters, brochures, articles, etc. explaining Community Corrections Programs.

Other Functions:

- Performs the duties of the Community Corrections Coordinator in his/her absence and the duties that are designated by the CCAB.

This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time.

Employment Qualifications: *[The qualifications listed below are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.]*

Education: Bachelor's Degree in criminal justice, administration, criminology, behavioral sciences, or related area.

Experience: One year of criminal justice experience, preferably related to community corrections programs.

In lieu of a bachelor's degree, a candidate must possess an associate's degree or a minimum of two (2) years of college (equivalent 60 credit hours) in one of the above mentioned fields and (3) years of work experience in criminal justice or community corrections programs.

Other Requirements:

Must possess a valid Driver's License.

Pre-employment fingerprinting.

Knowledge of:

- PA 511, the priorities established by the State Community Corrections Advisory Board and the State Office of Community Corrections.
- The English language including the meaning and spelling of words, rules of composition, and grammar.

- Clerical procedures and systems such as word processing, managing files and office procedures.
- The criminal justice system or programs serving the offender population.
- Evidence-based practices, a risk and needs assessment tool and recidivism.

Skills in:

- MS Office, with ability to organize electronic documents and folders.
- Intermediate or advanced writing, can clearly provide rational justification for proposed objectives and strategies.
- Using technology appropriate to the position held.

Ability to:

- Research State laws and regulations to ensure the County is in compliance
- Analyze numeric data.
- Become knowledgeable in Community Corrections programs/services
- Listen to and understand information that is presented.
- Communicate information and ideas.

Physical Requirements: *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfil one or more of these requirements]:*

Access departmental files, enter and retrieve information from a computer.

Vision to read printed material and a computer screen.

Hearing and speech sufficient to communicate in person or over the phone.

Ability to operate a copy machine and other office equipment.

Travel to and access all program locations.

Working Conditions:

Typically works in an office and travels to program locations throughout the County.

May conduct interviews inside the Jail.

Exposed to convicted felons.

MONROE COUNTY COMMUNITY CORRECTIONS COORDINATOR

Department: Community Corrections

Wage Grade: Rye-12

FLSA Status: Exempt

Affiliation: Non-Union

General Summary:

Under the supervision of the Community Corrections Advisory Board (CCAB), the coordinator is responsible for the development, implementation, and monitoring of the local Community Corrections Comprehensive Plan and Application under Public Act 511 of 1988. Works within County and State policies and procedures and exercises considerable independent judgment in advising the local CCAB. Is a liaison between the CCAB, the State and the agencies that provide services. Is responsible for administrative duties, oversees an employee and works in partnership with services providers. Collects and analyzes program data to ensure progress towards the Comprehensive Plan's objectives and expenditures. Prepares sub-contracts with the service providers and is responsible for satisfactorily addressing contractual conditions placed on the County by the State Office of Community Corrections.

Essential Functions: *[An employee in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily]:*

- Develops the Comprehensive Plan with the CCAB. Proposes strategies (programs, policies, practices) to attain the State and local objectives and requests funding for programs that use a standardized assessment tool to determine who should be targeted for intervention according to risks and needs.
- Submits the Comprehensive Plan by the established due date after it is approved by the CCAB, County Commissioners and the State Office of Community Corrections.
- Develops and submits other contractually required reports, Mid-Year and Year-End, etc., to the State Office of Community Corrections by the established due dates.
- Supervises part-time employee. Is responsible for training, assigning work, scheduling, and reviewing and evaluating performance.
- Analyzes and disseminates information obtained through various State of Michigan software systems:
 - Offender Management Network Information (OMNI)
 - Community Corrections Information System (CCIS)
 - Jail Population Information System (JPIS)
 - Correctional Offender Management Profiling for Alternative Sanctions (COMPAS)
- Maintains a working knowledge of the software systems listed above and those utilized by Monroe County, including the County Jail, Courts and Financial department.
- Responsible for day to day management of the Community Corrections program by maintaining offender program files, referrals, required assessments, eligibility documentation, case notes, etc. Ensures only eligible offenders, those who align with State approved eligibility criteria and are likely to contribute to achieving State and local objectives, are enrolled in funded programs.

- Analyses State and local felony dispositions and local jail utilization to propose objectives that will reduce or maintain a low prison commitment rate, improve jail utilization and impact recidivism.
- Continually monitors program enrollments for under or over utilization so adjustments can be made to meet anticipated outcomes in reviewing offender data, terminations and sentencing practices to make program recommendations to the CCAB and maintain grant funding.
- Prepares contracts with service providers, such as substance abuse services and other program areas. Serves as liaison to the service providers. Meets with providers on a monthly basis to review program efficiency for compliance with contractual obligations and determines if State criteria for funding is being met.
- Ensures monthly expenditure reports, which are based on allowable costs for services delivered, are submitted to the State Office of Community Corrections as the contract requires. Drafts and monitors calendar and fiscal year budgets, prepares requisitions, understands the relationship between program utilization and budget expenditures to confirm proper cost allocation.
- Serves as liaison to the State, local CCAB, Board of Commissioners, Judges, attorneys, probation officers, court personnel and law enforcement agencies.
- Prepares statistical reports and sets meeting agendas. Routinely communicates the status of the Comprehensive Plan, State site visit reports, State correspondences, program utilization, etc., via written and oral reports during CCAB meetings. Makes public speaking appearances to promote the program.
- Writes and publishes newsletters, brochures, articles, etc. explaining Community Corrections programs.
- Drafts policies and procedures for the Community Corrections program that are consistent with County and State's policies.
- Maintain and update County website.
- May assist the Sheriff's department in the development of grant proposals.

This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time.

Employment Qualifications: *[The qualifications listed below are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria]:*

Education: Bachelor's Degree in criminal justice, administration, criminology, behavioral sciences, or related area.

Experience: Three years of criminal justice experience, preferably related to community corrections programming.

Other Requirements:

Must possess a valid Driver's License.

Pre-employment fingerprinting

Knowledge of:

- PA 511, the priorities established by the State Community Corrections Advisory Board and the State Office of Community Corrections.
- The English language including the meaning and spelling of words, rules of composition, and grammar.
- Administrative and clerical procedures and systems such as word processing, managing files and office procedures.
- The criminal justice system or programs serving the offender population.
- Local community organizations and resources.
- Evidence-based practices, a risk and needs assessment tool and recidivism.
- Community Corrections programs/services

Skills in:

- MS Office, with ability to organize electronic documents and folders.
- Intermediate or advanced writing, can clearly provide rational justification for proposed objectives and strategies.
- Using logic to identify strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Considering the relative costs and benefits of potential actions to choose the most appropriate one.
- Using technology appropriate to the position held.

Ability to:

- Research State laws and regulations to ensure the County is in compliance
- Analyze numeric data.
- Listen to and understand information that is presented.
- Communicate information and ideas.
- Combine pieces of information to form conclusions

Physical Requirements: *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfil one or more of these requirements]:*

Access departmental files, enter and retrieve information from a computer.

Vision to read printed material and a computer screen.

Hearing and speech sufficient to communicate in person or over the phone.

Ability to operate a copy machine and other office equipment.

Travel to and access all program locations.

Working Conditions:

Typically works in an office and travels to program locations throughout the County.

May conduct interviews inside the Jail.

Exposed to convicted felons.

**A RESOLUTION APPROVING SUBMISSION OF THE MONROE COUNTY
APPLICATION FOR COMMUNITY CORRECTIONS ACT PA 511**

WHEREAS, The County of Monroe has formed a Community Corrections Advisory Board (CCAB) under Public Act 511 of 1988; and,

WHEREAS, The CCAB has completed an application for Community Corrections grant funds under the guidelines established by the Michigan Department of Corrections Office of Community Corrections; and,

WHEREAS, Inherent in such submission is the expectation that the meaningful alternatives to incarceration funded are controlled locally with contracts between the County and the service agencies; and,

WHEREAS, Alternative sanctions that are funded are expected to be linked to both prison diversion, recidivism and improved utilization of the Monroe County Jail.

NOW THEREFORE, BE IT RESOLVED, that the Monroe County Board of Commissioners supports the submission of the Fiscal Year 2026 Community Corrections Grant Application to the Michigan Department of Corrections to request State Community Corrections Act Funds.

David Vensel, Chairman
Monroe County Board of Commissioners

Annamarie Osment, County Clerk Date



Monroe County Community Planning & Engagement Department

965 South Raisinville Road, Monroe, Michigan 48161
734-240-7375 • Fax: 734-240-3286 • www.co.monroe.mi.us/planning

May 6, 2025

Mr. Dave Vensel, Chairman
Monroe County Board of Commissioners
125 E. Second Street
Monroe, MI 48161

Re: FY26 County Veteran Service Fund Grant Application

Dear Chairman Vensel and Members of the Board:

The Community Planning and Engagement Department is requesting the Board of Commissioners affirm the FY26 County Veteran Service Fund Grant application to Michigan Veterans Affairs Agency. The application was previously signed by Chairman Vensel in order to meet the May 1, 2025 deadline for submission.

The grant dollars are intended to enhance and improve county veteran service operations in an effort to connect veterans to their benefits and provide consistent access to services throughout the state. The Monroe County Department of Veteran Affairs plans to achieve this by utilizing the grant for the wages, benefits, and training of an existing full time Veterans Coordinator. This position is currently funded by the FY25 County Veteran Service Fund Grant. The Veterans Coordinator will continue to assist eligible veterans, service members, dependents, or survivors in obtaining health, financial, or memorial benefits.

If the full request of the grant is approved by the Michigan Veterans Affairs Agency, \$67,857.00 will be dispersed to Monroe County for fiscal year 2026. There is no local match needed to obtain the grant funds. In subsequent years, additional funds will be sought after, however, available funds will be contingent upon state appropriation funding.

If you have any questions regarding our request, you may contact Jason Berry at (734)240-3288 or email me at jason_berry@monroemi.org

Thank you in advance for your consideration of this request.

Sincerely,

Jason Berry
Community Planning & Engagement Department Director



FY26 COUNTY VETERAN SERVICE FUND GRANT APPLICATION TEMPLATE

This is the only approved template for use in submitting the County Veteran Service Fund (CVSF) grant request.

Definitions to determine the proper individual to list as a contact can be found in the Grant Guidance. The Authorized Official is the person able to accept funds and enter the County into agreements and contracts. This is usually the Chairperson of the Board of Commissioners. The three contacts listed must all be different individuals.

Requested Total Grant Amount is the total of all initiatives/programs/salaries and must balance with the total of all Budget Request Forms and Staff Salary Budget Request Forms.

CONTACT INFORMATION

Applicant County	Monroe County		
Requested Total Grant Amount	\$67,857		
SIGMA Vendor Code	VC0048076	SIGMA Address Code	041

Project Director	Jason Berry		
Mailing Address	965 South Raisinville Rd Monroe, MI 48161		
Phone	(734) 240-7259		
E-mail Address	jason_berry@monroemi.org		

Financial Officer	Susan Maier		
Mailing Address	125 E 2nd St Monroe, MI 48161		
Phone	(734) 240-7003		
E-mail Address	susan_maier@monroemi.org		

Authorized Official	David Vensel		
Mailing Address	125 East Second Street Monroe, MI 48161		
Phone	(734) 240-7003		
E-mail Address	davevensel1@gmail.com		

All assistance, programming, and service initiatives must be submitted with separate Project Narrative, Budget Narrative/Justification, and Budget Request Forms. Duplicate forms as needed for each initiative and attach supporting documentation (quotes, contracts, etc.) as necessary.

PROJECT DETAIL

Enter the name of the initiative in the Project Title and which of the four initiative categories listed in the Grant Guidance the initiative falls into in the Grant Focus Area.

Project Title	Staffing
Grant Focus Area	Veteran Service Officer Capacity Building

PROJECT NARRATIVE

Describe, in detail, the project/initiative and how grant funds will be used to execute. Include how the project/initiative links to the Grant Focus Area.

The County of Monroe Department of Veterans Affairs submits this application to the Michigan Veterans Affairs Agency for FY26. If successful, this application will enable the Veterans Affairs Department to continue to efficiently secure positive outcomes for eligible veterans of Monroe County and their families in regards to qualifying benefits through the U.S. Department of Veterans Affairs.

The Monroe County Department of Veterans Affairs currently employs two full-time accredited County Veterans Service Officers. One of these positions is funded through this grant. The department acts as an advocate and a liaison between Monroe County veterans and the U.S. Department of Veterans Affairs, assisting veterans in filing claims through the VA for disability compensation, veteran pension, aid and attendance, burial benefits, qualifying healthcare, etc.

Request for this grant is necessary to keep a full-time County Veteran Service Officer position to meet the veteran population need in Monroe County. In 2024, the veteran population was approximately 9,000 veterans, over half of whom were served by the department. Funding from this grant will enable the Monroe County Department of Veterans Affairs to maintain staffing levels by keeping a full-time position and achieve growth in capacity and productivity potential in serving Monroe County veterans.

BUDGET NARRATIVE/JUSTIFICATION

Describe the budget and include an **itemized list** of all planned expenditures. The items listed below must be included on the Budget Request Form(s) or Staff Salary Budget Request Form(s) and balance with the Requested Total Grant Amount.

This project's goal is to continue to increase capacity to connect Monroe County veterans to benefits and provide consistent access to services with the full-time position.

The budget of this goal is \$67,857.00 and is scheduled to begin in October of 2025. Approximately 80% of the requested amount reflects the wages for the employee. The remaining amount is allocated for fringe benefits. An itemized staff budget is attached. Funding for the Veteran Service Office for traveling and training is also included in the service budget.

PROGRAMMING/INITIATIVE JUSTIFICATION

Describe how the requested programming/initiative meets the purpose of the grant, to enhance the connection between veterans, eligible dependents, survivors and the federal veteran benefits they may have not accessed previously. Include how each initiative links to the Grant Focus Area identified in the Project Narrative.

To purpose of this grant is to fund a Veteran Service Officers to assist veterans, eligible dependents, and survivors in filing claims to improve benefit connection rates to better serve the veterans residing in Monroe County, connect as many veterans as possible to qualifying benefits, and do outreach work in the local community for veterans who may not be aware of benefits they could be eligible for and entitled to.

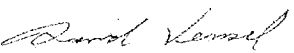
Current challenges faced by the department that are mitigated through this position include creating more manageable caseloads and a significantly increased availability to accept new clients. Maintaining the department's staffing levels with this full-time position would continue to augment employee hours by providing additional time to process claims more quickly and efficiently and allow for a greater number of clients to be scheduled, thus shortening appointment wait times.

Furthermore, maintaining this full-time position would allow us to keep our accredited Veteran Service Officer to provide services. This is imperative for connecting more veterans, service members, and their dependents to disability compensation, survivors' benefits, memorial benefits, USDVA healthcare, and care benefits in the form of aid and attendance, the caregiver program, and housebound allowance.

SUBMISSION OF APPLICATION

Type an "X" in the box for confirmation of the following statements

I understand that my County must become registered to do business with the State of Michigan prior to receiving any grant funding. Registration is available at the following website: www.michigan.gov/SIGMAVSS .	X
I have included a digitally signed FY26 PIV Verification Form indicating active remote access to the United States Department of Veterans Affairs computing systems or will submit one no later than September 25, 2026 .	X
I understand that my County must submit Michigan Veterans Trust Fund applications for emergency assistance prior to utilizing the County Veteran Service Fund when applicable.	X
I have included itemized Budget Request Forms for each initiative/program/salary request.	X
I have included a FY17 and current year county budget for the veteran service office that provides assistance to veterans and/or family members.	X
I understand that I should receive an email confirmation of submission of my application within 24 business hours, and if I do not receive an email confirmation, I should contact the agency for confirmation.	X
I understand that the grant agreement must be signed by the <u>Authorized Official</u> before grant funds can be expended.	X

Signature: 
Authorized Official

Date: 04/25/2025

**County Veteran Service Fund Grant
Staff Budget Request**

<i>One staff member per page. Make additional sheets for each staff member.</i>					
Applicant County		Grant Number		SIGMA Vendor Code	
Monroe		FOR MVAA USE ONLY		VC0048076	
I. Project / Initiative Name					
Staffing: Connecting Veterans to Benefits					
II. Project Total (Salary and / or fringes for this initiative)					
					\$67,857.00
III. Expenditure Details					
Name	Position	Hourly Rate	Hours Per Week	# of weeks	Total
Rachael Blanks	Veteran Service Coord	\$25.90	40	52	\$52,796.40

Fringe Benefits/Other	Hourly Rate	Percentage	Hours Worked	Total	
Employer FICA	\$25.90	7.72%	2080	\$4,038.92	
Retirement	\$25.90	8.07%	2080	\$4,223.71	
Health Insurance	\$25.90	1.91%	2080	\$1,000.00	
Dental Insurance	\$25.90	0.00%	2080	\$0.00	
Vision Insurance	\$25.90	0.00%	2080	\$0.00	
Unemployment	\$25.90	0.10%	2080	\$52.80	
Workers Compensation	\$25.90	0.07%	2080	\$36.96	
Life Insurance	\$25.90	0.07%	2080	\$37.26	
Health Care Savings	\$25.90	3.03%	2080	\$1,583.89	
Disability	\$25.90	0.70%	2080	\$366.57	
General Liability	\$25.90	1.71%	2080	\$897.01	
Payroll Cost	\$25.90	0.67%	2080	\$350.00	
Software License	\$25.90	0.16%	2080	\$85.00	
Preemployment Cost	\$25.90	0.34%	2080	\$200.00	
				Salary Total	\$52,796.40
				Fringe Benefits Total/Other	\$12,872.12
				Total Salary	\$65,668.52

**County Veteran Service Fund Grant
Budget Request**

One initiative per page. Make additional sheets for each initiative.			
Applicant County	Grant Number	SIGMA Vendor Code	
Monroe	FOR MVAA USE ONLY	VC0048076	
I. Project / Initiative Name			
Staffing: Connecting Veterans to Benefits			
II. Project Total (Amount requested for this initiative)			
			\$2,188.48
III. Expenditure Details			
Item / Service Description	Quantity	Cost Per Unit	Cost
NACVSO FY2026 Membership Dues	1	\$50.00	\$50.00
MACVC FY2026 Membership Dues	1	\$50.00	\$50.00
MACVC FY2026 Fall Conference Registration Fee	1	\$100.00	\$100.00
MACVC FY2026 Fall Conference Lodging Fee	5	\$160.00	\$800.00
MACVC FY2026 Fall Conference Mileage Rate	1	\$144.24	\$144.24
MACVC FY2026 Spring Conference Registration Fee	1	\$100.00	\$100.00
MACVC FY2026 Spring Conference Lodging Fee	5	\$160.00	\$800.00
MACVC FY2026 Spring Conference Mileage Rate	1	\$144.24	\$144.24
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			\$0.00
		Total	\$2,188.48



Monroe County Community Planning & Engagement Department

965 South Raisinville Road, Monroe, Michigan 48161

Telephone: 734-240-7375 • Fax: 734-240-3286 •

www.co.monroe.mi.us/planning

May 6, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 E. Second Street
Monroe, MI 48161

Re: SEMCOG FY2026 Planning Assistance Program Grant Application

Dear Chairman Vensel and Members of the Board:

The Community Planning and Engagement Department is prepared to proceed with submitting a FY25 Planning Assistance Program grant application to the Southeast Michigan Council of Governments (SEMCOG) subject to approval from the Board of Commissioners. The grant dollars provide funding for local planning efforts to move regional plans and priorities forward, with a priority placed upon projects that emphasize pedestrian, trails and greenway planning. The application window is opened April 7, 2025 through May 23, 2025.

The grant would be used to fund the services to complete an engineering plan for a bicycle and pedestrian bridge that would span the River Raisin from the Worrell Trail on the north side of the river to Waterloo Park on the south side of the river. This project would provide access to Waterloo Park and to the Monroe Loop Trail that will soon connect to the Worrell Trail, two important County recreation assets. The Waterloo Park bridge is listed as a suggested future project in the Monroe County Parks and Recreation Plan.

We met potential partners/stakeholders the City of Monroe, Frenchtown Charter Township and Monroe Charter Township to discuss this planning grant. Afterwards, we did not receive a commitment for funding the local match for the grant by the local stakeholders. Both the City of Monroe and Monroe Charter Township stated they have already committed existing funds to other projects. Frenchtown Charter Township has said that they would prefer to fund other projects at this time. However, the City of Monroe did say they welcome further discussion about this project in the future.

The cost to fund the creation of an engineering plan is projected to be \$60,000. As a result, to proceed with the SEMCOG Planning Assistance Grant, Monroe County will need to fund 100% of the local grant match required for this project. The grant funds a total amount of \$45,000, with an 18.15% local match built into the grant. If the grant is fully awarded, \$36,800 would be given, and the County would need to fund \$23,200 of the cost for this plan.

If the Board decides to proceed as the sole project applicant, we will prepare the grant application for consideration at your May 20, 2025 meeting.

Enclosed you will also find additional information and a [link](#) regarding this grant program. If you have any questions, you may contact Jason Berry at (734)240-3288 or email me at jason_berry@monroemi.org

Sincerely,

Jason Berry
Community Planning & Engagement Department Director

Funding Available: *FY 2026 SEMCOG Planning Assistance Program*

SEMCOG, the Southeast Michigan Council of Governments, is pleased to announce the [2026 Planning Assistance Program](#), which provides funding for local planning that moves regional plans and priorities forward. For FY2026 SEMCOG is prioritizing **multi-community** and **regionally impactful** planning projects related to the following key topics of regional significance:

1. Transportation Accessibility, Safety, and Multimodal Corridor Planning
2. Streetscapes and Pedestrian Focused Placemaking Planning
3. Multi-community Transit and Demand Response Public Transportation Planning
4. Trails and Greenways Planning
5. Stormwater Management Planning

The maximum grant request is **\$45,000** (including local match of 18.15%). Those interested in submitting an application are encouraged to review the [Planning Assistance Program Frequently Asked Questions \(FAQ\)](#).

Projects can be submitted now through **May 23, 2025** at 5 p.m. EST

- [Planning Assistance Program Application Submission](#)

Below is additional information on each of the eligible planning project types. Over the last number of years, SEMCOG has awarded Planning Assistance Program funding to similar projects across the region. Interested applicants are encouraged to review the completed projects accessible from [SEMCOG's Planning Assistance Program storymap webpage](#).

1. Transportation Accessibility, Safety, and Multimodal Corridor Planning

Projects that support and improve transportation accessibility, safety, and connectivity of all users, including complete streets planning, sidewalk gap and condition analysis, pedestrian safety planning, and multimodal corridor planning. Priority may be given to multi-community proposals and projects that can serve as pilots for other communities. These projects should:

- Support multi-modal options that are affordable, sustainable, reliable, efficient, safe, and easy to use.
- Facilitate quality transportation service that is accessible to all populations for reaching core services and desired destinations.
- Prioritize safety improvements for all modes of travel; speed management on arterials; increased access and connectivity throughout a corridor for active transportation (people who walk and bike).

A few examples of potential transportation accessibility, safety and corridor planning projects include community-wide bicycle and pedestrian mobility plans, corridor plans, road safety plans, and plans for affordable transportation modes.

Projects are encouraged to utilize SEMCOG's [Multi-Modal Tool](#) (or similar tool/approach) to plan for effectively accommodating the growing needs of our transportation network and plan, design, and evaluate complete streets for all appropriate travel mode, depending on context (auto, freight, pedestrian, bike, and transit).

2. Streetscapes and Pedestrian Focused Placemaking Planning

Planning for streetscapes, sidewalks, and public spaces along corridors that are welcoming and help improve access and connectivity for those who walk, bike, or use transit. These projects should consider planning for pedestrian infrastructure (e.g. wide and accessible sidewalks and crosswalks, curb extensions, ADA ramps and amenities); green infrastructure (e.g. street trees and planters, rain gardens/bioswales, and permeable pavement); lighting and safety features (e.g. pedestrian-scale lighting, traffic calming measures, and wayfinding signage); and public space enhancements (e.g. seating areas, plazas, public art and murals, and street furniture).

Additional project considerations may include:

- Open Street planning (strategic closing of all or parts of a street to be “car-free” and enhanced access for walking, biking, rolling, and gathering)
- Corridor branding and gateways recognizing unique districts and welcoming to residents and visitors
- Public and active spaces planning, which may include recreation activities, public and engagement art, and safety and pedestrian-friendly elements to enhance opportunities for visitors to socialize, relax, and enjoy the space
- Creative public engagement and input to develop a vision representative of the culture and identity of a neighborhood or corridor district

3. Multi-community Transit and Demand Response Public Transportation Planning

Projects that support and improve local and regional transit planning, including multi-community demand response planning, first mile/last mile accessibility analysis, safety and connectivity planning to and from transit stops and key destinations, coordination of services for door-to-door transportation and analysis of corridors for providing or enhancing transit services.

Example of planning projects include:

- Study and planning for micro transit services that are flexible and provide services in areas currently unserved, or under underserved by transit
- Analysis of existing or proposed corridors or routes to access needs, opportunities for improvement, or gaps in service

- Planning for first/last mile connections of either fixed route or demand response transit options
- Assessments of service coverage and gaps in transit access, especially in areas in need of increased mobility options for seniors, people with disabilities, or transit-dependent individuals

4. Trails and Greenways Planning

Planning for connecting and enhancing the Regional Trail Network. Emphasis will be placed upon developing connections for both pedestrians and bicyclists in enhancing access to local and regional core services including parks, schools, transit, healthcare, and job centers. Priority may be given to multi-community and projects that can serve as pilots for other communities.

Applicants are encouraged to refer to and utilize [SEMCOG's Regional Trail Network Map](#). Priority projects include those that:

- Support a collaborative approach to connecting and enhancing regionally significant trails and greenways
- Develop a gap segment or multiple segments in an existing regional trail or greenway route
- Enhance, improve, and increase accessibility and usability of an existing trail or greenway route
- Enhance connectivity to communities and key destinations through direct connections to the regional trail network

5. Stormwater Management Planning

A plan for improving stormwater management (water quality and/or water quantity) for a specific public project or in a larger context within a community, county, stream/drain catchment or larger sub watershed area. Examples include:

- Conducting [a green infrastructure code and ordinance audit](#) to encourage green infrastructure and ensure flexibility across community planning documents; supporting and designing green infrastructure along transportation corridors to effectively capture, filter, and reduce stormwater. SEMCOG encourages use of the Wisconsin Sea Grant [Tackling Barriers to Green Infrastructure](#) workbook and toolkit;
- Developing a stormwater management strategy or similar watershed management plan that includes recommendations for siting future best management practices;
- Developing conceptual or more detailed stormwater best management practice design plans for public projects or properties; and
- Implementation of the [Southeast Michigan GREEN](#) initiative, including utilizing green infrastructure and other practices to manage stormwater runoff from transportation corridors.

Stormwater studies that include green infrastructure opportunities that infiltrate runoff, but also studies that consider regional detention/storage, use of vacant property or other alternatives to manage excess runoff during extreme rain events are encouraged. Projects that implement the Priority may be given to multi-community and projects that can serve as pilots for other communities.

Each of these five topics either align with and help to move an existing regional plan forward or are part of a current initiative in which SEMCOG is developing a plan and policies. The existing plans that these topics help to implement locally include:

- [Vision2050 Regional Transportation Plan](#)
- [Transportation Safety Plan](#)
- [Bicycle and Pedestrian Mobility Plan](#)
- [Strategic Framework for GREEN](#)
- [Increasing Shared Prosperity for a Resilient Economy: Comprehensive Economic Development Strategy](#)
- [Water Resources Plan](#)
- [Water Infrastructure Planning Guide](#)

Additional details about applying for SEMCOG's Planning Assistance Program:

- Specific details, including project criteria, eligibility, evaluation process, and maximum grant requests, are provided in the [Planning Assistance Program Frequently Asked Questions \(FAQ\)](#).
- Agreements over \$25,000 require the Michigan Department of Transportation (MDOT) review and approval.
- Sub-contracts over \$25,000 must follow MDOT's procurement process unless there is justification for sole source.
- All work must be detailed on invoices, such as salary/fringe, travel, contracts, and descriptions of expenses that are requested for reimbursement.
- Invoices and progress status reports are required monthly.
- Recipient is to incur expenses, invoice SEMCOG, and SEMCOG will invoice MDOT; once funds are received from MDOT, the recipient will be reimbursed.
- Agreement by the recipient to include and work with SEMCOG staff in planning and development of the project.
- Agreement by the recipient that project outcomes and successes can be used for future trainings (e.g., SEMCOG Universities) and regional case studies promoted by SEMCOG; any physical, digital or GIS information/data developed is shared with SEMCOG for regional planning and/or online mapping or other applications.



**Monroe County Community Planning & Engagement
Department**

965 South Raisinville Road, Monroe, Michigan 48161
Telephone: 734-240-7375 • Fax: 734-240-7385 •
www.co.monroe.mi.us/planning

May 6, 2025

Mr. Dave Vensel, Chairman
Monroe County Board of Commissioners
125 E. Second Street
Monroe, MI 48161

RE: 2025 Luna Pier Master Plan Review

Dear Chairman Vensel and Members of the Board:

Please find the attached review/recommendation from our County Planner of the proposed the Village of Carleton Master Plan. This is a requirement of the Michigan Planning Enabling Act (Act 33 of 2008). The Act requires municipalities located within a county to submit a proposed master plan update to the board of commissioners for review and comment. We ask that the Board approve the recommendation if it is in agreement.

A complete copy of the proposed Master Plan can be found at:

https://www.cityoflunapier.com/wp-content/uploads/2025/03/LunaPier-MasterPlan-Draft-for-63-Day-Review_2025-0321-compressed.pdf

Sincerely,

Jason Berry
Community Planning & Engagement Director

2025

PLAN REVIEW

Monroe County, Michigan

MEMORANDUM**DATE:** April 6, 2025**TO:** Monroe County Board of Commissioners**FROM:** Staff**SUBJECT:** Case #200.3-3-25-1

PROJECT: Luna Pier
Master Plan**SUBJECT**

The City of Luna Pier has forwarded a copy of the Luna Pier Master Plan to the Monroe County Board of Commissioners for review and comment. In compliance with the Michigan Planning Enabling Act, the Township is required to submit this master plan to Monroe County for review, and the County has 63 days to review it and to offer any comments.

DESCRIPTION

The Luna Pier Master Plan consists of seven different sections:

- An introduction
- A community profile that details the community's existing land uses and demographics
- A natural systems section that lists both the natural resources in the City and the parks and recreation facilities
- A transportation, infrastructure and mobility section
- An economic development section
- A strategic action plan that includes a summary of the engagement with the public, the future land use plan, a zoning plan, and an action plan with goals and objectives
- Appendices that include a copy of the public survey and results, as well a list of various planning tools and available grant programs

ANALYSIS

Staff believes that the City of Luna Pier is an important community in Monroe County that has the potential to develop into a regional center for tourism and to attract young working residents that would help bolster the local economy. Thus, the Luna Pier Master Plan is an important tool to shape development in this community in a way that promotes both good planning principles and sound economic development.

The Community Profile section of the Plan illustrates that, while the population of the City has been declining for some time, recent population projections anticipate growth in the

City in upcoming years. Staff believes that these optimistic projections will not occur automatically, and will only occur through the City implementing good planning principles. Hence, we feel that the Plan's goals of economic growth strategies, the improvement of housing quality and variety, and the development of amenities that will improve the quality of life for residents will be the factors that bring about the population growth that is anticipated in this section.

The Natural Systems section lists the wetlands and parks that exist within the City limits. Staff believes that these wetlands must be protected and that the existing parks should be not only maintained but also further developed in order to enhance the quality of life within the City. We agree that a kayak launch, as suggested in this section, would be a valuable enhancement to the City's park system.

The Transportation, Infrastructure, & Mobility section lists the infrastructure features within the City. Staff agrees that developing an integrated municipal government complex, upgrading the municipal boat launch, and constructing noise barriers are all excellent ideas that would improve the quality of life within the City.

Adding 5-foot-wide sidewalks along all streets that can accommodate them is also suggested in the Master Plan. Staff believes that this would increase non-motorized transportation options and enhance the quality of life within the City. A number of non-motorized pathway options within the City are also suggested, and Staff agrees that the City should explore these options.

Motorized transportation suggestions include improving vehicle circulation by ending Luna Pier Road as a cul-de-sac so that vehicles can turn around and continue to use the road to return westward or to find parking, encouraging the further use of golf carts within city limits, and providing electric vehicle charging stations. Staff agrees that all of these options would add value to the City's transportation system and that they should all be explored.

The Economic Development section details the economic development goals of the Luna Pier, which include creating a vision of the City as a tourism recreation destination, developing and maintaining current assets of the City, such as the downtown, the marina, and the lighthouse, marketing and branding the City, locating a commercial base and mixed used elements along Luna Pier Road, exploring partnerships, and attracting more visitors from the nearby freeway traffic. Staff feels that these are all strong goals that the City of Luna Pier should seek to implement.

The Plan also details redevelopment goals that include the redevelopment of the Erie Road Industrial Site (former Consumers Energy), the City Commercial Core and the Water Tower Park. Staff believes that the further development of these areas would greatly enhance the appeal of the City.

The Strategic Action Plan section includes a summary of the public engagement process as well as a copy of the survey that was issued in order to garner input for the Master Plan.

Issues identified by the public include the age of the public facilities, property maintenance and existing blight, and the limited existing retail options and their physical appearance, while strengths identified by the public include Luna Pier's small-town character and the ideal location of the City on the shore of Lake Erie, although the pollution that sometimes occurs in the Lake is also identified as one of the City's shortcomings.

The Action Plan features six main goals. These goals include:

- Developing and maintaining an attractive community character
- Promoting sustainability and resilience
- Broadening the economic base and establishing a resilient tax foundation for Luna Pier
- Modernizing and enhancing the infrastructure
- Promoting a healthy housing stock
- Other miscellaneous planning and zoning objectives, including keeping plans up to date, updating the zoning map and applying for grants regularly

Staff agrees that these goals are essential to enhancing the quality of life in Luna Pier. Making Luna Pier an attractive place with high-quality homes, infrastructure and businesses will make Luna Pier an appealing community for both residents and visitors, and will help the City of Luna Pier to contribute positively to the economy of Monroe County as a whole.

RECOMMENDATION

Staff recommends that the Monroe County Board of Commissioners approve and submit the above comments regarding the Luna Pier Master Plan to Luna Pier.