

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
MAY 6, 2025

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, May 6, 2025. Chairman David Vensel called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Grace Drewior, as follows:

PRESENT			ABSENT
David Hoffman	David Vensel	David Swartout	
Jay Heinzerling	Brian Lamour	J Henry Lievens	
Dawn Asper	Greg Moore, Jr.		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Asper led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Grace Drewior led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Swartout, supported by Commissioner Lamour to approve the May 6, 2025 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (04/15/2025 Regular Meeting Minutes)

Motion by Commissioner Lamour, supported by Commissioner Heinzerling to approve the minutes as presented for the April 15, 2025 Regular Meeting.

Commissioner Asper amended the motion to waive the reading of the minutes.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

VII. PUBLIC COMMENT—

1. Dale DeSloover: Mr. DeSloover shared his thoughts on what the SEMCOG Assistant Grant could help the County with. He explained a steel bridge built across the River Raisin would be a great idea. Mr. DeSloover explained the planning department has been

eliminated and asked for a temporary planner provided by the SEMCOG Grant to help with the bridge.

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION —

1. Resolution recognizing MCOP for 60 years of service in Monroe County

Motion by Commissioner Swartout, supported by Commissioner Hoffman to adopt the Resolution for the Monroe County Opportunity Program.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

IX. FINANCE MATTERS

1. Payment of the 05/07/2025 Accounts Payable Current Claims Report in the amount of \$949,835.62

Motion by Commissioner Hoffman, supported by Commissioner Lamour to accept the 05/07/2025 Accounts Payable Current Claims Report in the amount of \$949,835.62 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

2. Letter dated April 30, 2025 from Mr. Jesse Stanford, Monroe County Treasurer submitting the Cash and Investment Report for the quarter ending March 31, 2025.

Jesse Stanford gave the Board a summary of the report and explained we have a safe but diverse portfolio.

Motion by Commissioner Swartout, supported by Commissioner Hoffman to accept the Report and place on file the March 31, 2025 Cash and Investment Report from the Monroe County Treasurer.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims

- a. Check Register dated 04/25/2025 in the amount of \$ 482,928.52
- b. Check Register dated 05/02/2025 in the amount of \$ 555,218.33

Motion by Commissioner Heinzerling, supported by Commissioner Lamour to confirm the 04/25/2025 non-claims payments in the amount of \$ 482,928.52.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

Motion by Commissioner Lamour, supported by Commissioner Heinzerling to confirm the 05/02/2025 non-claims payments in the amount of \$ 555,218.33.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

XI. COMMUNICATIONS

1. Letter dated April 22, 2025 from D/Lt. James Jarrett, MANTIS, requesting approval to apply for the FY2025-FY2026 Byrne Justice Assistance Grant for an amount of \$101,978 with no matching funds required.

Motion by Commissioner Heinzerling, supported by Commissioner Lamour to approve the request to apply for the FY2025-FY2026 Byrne Justice Assistance Grant for an amount of \$101,978 with no matching funds required.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

2. Letter dated April 29, 2025 from Ms. Holly Flint, Community Corrections Coordinator, requesting approval to submit an application for the FY2026 Community Corrections Grant in the amount of \$365,850.83. The county contribution will be determined based on grant award and expected to be approximately \$137,986.00. The county's match is

included in the 2025 budget.

Motion by Commissioner Hoffman, supported by Commissioner Lamour to accept the communication, place it on file and approve submission of the application for the FY 2026 Community Corrections grant in the amount of \$365,850.83. The county contribution will be determined based on grant award and is expected to be approximately \$137,986.00. The county's match is included in the 2025 budget.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

- Letter dated May 6, 2025 from Mr. Jason Berry, Community Planning & Engagement Department Director requesting confirmation of the FY26 County Veteran Service Fund Grant application to the Michigan Veterans Affairs Agency in the amount of \$67,857.00. There is no local match required.

Motion by Commissioner Heinzerling, supported by Commissioner Asper to accept the communication and confirm the FY26 County Veteran Service Fund Grant application to the Michigan Veterans Affairs Agency in the amount of \$67,857.00. There is no local match required.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

- Letter dated May 6, 2025 from Mr. Jason Berry, Community Planning & Engagement Director requesting guidance on proceeding as the sole project applicant and funding source of local match for the FY2026 Planning Assistance Grant through the Southeast Michigan Council of Governments (SEMCOG).

Commissioner Swartout asked what the total cost would be.

Jason Berry explained the total cost is \$60,000 and the grant amount is \$36,800 so we would request the county to pay the remaining \$23,200.

Michael Bosanac, Administrator/CFO, explained where they are currently at and what the next steps of this grant would be.

Discussion commenced.

Motion by Commissioner Hoffman, supported by Commissioner Lamour to approve the communication regarding proceeding as sole project applicant and funding source of local match for the FY2026 Planning Assistant Grant to the Southeast Michigan Council of Governments (SEMCOG) and approve staff to prepare the application for submission.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

5. Letter dated July 16, 2024 from Mr. Jason Berry, Community Planning & Engagement Director submitting the proposed updates to the Luna Pier Master Plan for review and approval of the County Planner's recommendations.

Motion by Vice-Chairman Lievens, supported by Commissioner Swartout to accept the communication, place it on file and approve the recommendations of the County Planner and transmit the recommendations to the Luna Pier Council.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	J. Henry Lievens			
David Vensel	Jay Heinzerling				

Motion carried.

XII. PUBLIC HEARINGS — None

XIII. OLD BUSINESS—

1. Michigan Indigent Defense Commission/Department update

Mary Gantzog, Managing Attorney stated the Raymond Auditors are ready to start their summary conclusions and should have it done within the next couple of weeks.

Vice-Chairman Lievens asked for an update in regard to transitioning to a public defender's office.

Michael Bosanac, Administrator/CFO, explained he reached out to the proper contacts and will update the Board soon.

XIV. NEW BUSINESS—

XV. PUBLIC COMMENT—

1. Steven Meyer: Mr. Meyer explained that he made an observation that elected officials are wearing their campaign logos at meetings and he doesn't think it is the right place to wear them. Mr. Meyer also shared his concerns in regards to the private investigator and the

scope of the investigation.

XVI. ANNOUNCEMENTS—

1. Copies of any Special Tributes or Certificates issued since the April 15, 2025 meeting:
None.

XVII. MEMBERS TIME –

Commissioner Moore – Passed.

Commissioner Swartout – Passed.

Commissioner Lamour – Passed.

Commissioner Heinzerling – Passed

Commissioner Asper – Passed.

Commissioner Hoffman – Confirmed that the Commissioners have received calls from the private investigator.

Vice-Chairman Lievens – Passed.

Michael Bosanac– Passed.

Chairman Vensel – Reminded everyone Mother's Day is on Sunday.

XVIII. ADJOURNMENT - Chairman Vensel adjourned the meeting at 6:25 p.m. with no further business to discuss.

Respectfully submitted by:



Grace Drewior
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners