MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JUNE 3, 2025

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, June 3, 2025. Chairman David Vensel called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Grace Drewior, as follows:

PRESENT			ABSENT
J Henry Lievens	Brian Lamour	David Swartout	
David Hoffman	David Vensel	Jay Heinzerling	
Greg Moore, Jr.	Dawn Asper		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Commissioner Lamour led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Grace Drewior led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Swartout, supported by Commissioner Lamour to approve the June 3, 2025 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (05/20/2025 Regular Meeting Minutes)

Motion by Vice-Chairman Lievens, supported by Commissioner Hoffman to approve the minutes as presented for the May 20, 2025 Regular Meeting and waiving the reading thereof.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
J Henry Lievens	Brian Lamour	David Swartout			
David Hoffman	David Vensel	Jay Heinzerling			
Greg Moore, Jr.	Dawn Asper				

Motion carried.

VII. PUBLIC COMMENT—

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION —

1. Presentation by Monroe County Museum Director Andrew Clark and Museum Board Chairman Brian Egen

    a. Letter dated May 29, 2025 from Mr. Michael Bosanac, Administrator/Chief

Financial Officer recommending a financial plan for the Museum Addition/Renovation Project.

Andrew Clark and Brian Egen informed the Board and public of their Strategic Plan and their actionable objectives for this project. They explained some of the history of the building as well as the changes this Museum will undergo. They further explained the impact of these changes.

Michael Bosanac elaborated on some of the changes as well as the impact. Mr. Bosanac also explained the funding for this project, including where the County's budget would stand if they decided to invest in this project.

Discussion commenced.

Motion by Commissioner Hoffman, supported by Vice-Chairman Lievens to accept the communication and approve the acceptance of the financing plan for the Museum Addition/Renovation Project.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
J Henry Lievens	Brian Lamour	David Swartout			
David Hoffman	David Vensel	Jay Heinzerling			
Greg Moore, Jr.	Dawn Asper				

Motion carried.

IX. FINANCE MATTERS

1. Payment of the 06/04/2025 Accounts Payable Current Claims Report in the amount of $1,468,614.34

Motion by Vice-Chairman Lievens, supported by Commissioner Lamour to accept the 06/04/2025 Accounts Payable Current Claims Report in the amount of $1,468,614.34 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
J Henry Lievens	Brian Lamour	David Swartout			
David Hoffman	David Vensel	Jay Heinzerling			
Greg Moore, Jr.	Dawn Asper				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
   a. Check Register dated 05/23/2025 in the amount of $ 310,057.70
   b. Check Register dated 05/30/2025 in the amount of $ 1,656,916.30

Motion by Commissioner Lamour, supported by Commissioner Asper to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	Jay Heinzerling			
David Vensel	J. Henry Lievens				

Motion carried.

XI. COMMUNICATIONS

XII. PUBLIC HEARINGS — None

XIII. OLD BUSINESS—

1. Michigan Indigent Defense Commission/Department update

Mary Gantzos, Managing Attorney explained they have not received a report from Rehmann yet. They have asked twice and will be asking a third time.

Michael Bosanac informed the Board that they would email the report to the Commissioners if it comes in before the next Board meeting.

XIV. NEW BUSINESS—

1. Commissioner Lamour informed the Board and the pubic that they have a meeting on June 9th with Dr. Everly ran by our Human Resources Director to discuss the CFO Hiring Process. Explained a time has not been decided yet but he will keep the Commissioners up to date.

XV. PUBLIC COMMENT—

1. Michael Humphries: Explained he is on the Museum System Board of Trustees and thanked the Board for this opportunity. Mr. Humphries further explained how this is a huge step forward and that they are going to make the Board proud.

2. Brian Egen: Thanked the Board for the investment into the cultural heritage and stated the Board will not be disappointed. Explained this is a milestone day for the institution and people are going to benefit from this move fifty (50) years down the road. Thanked Michael Bosnac and Sue Maier for guiding them through this process.

XVI. ANNOUNCEMENTS—

1. Copies of any Special Tributes or Certificates issued since the May 20, 2025 meeting: None.

XVII. MEMBERS TIME –

Commissioner Moore – Explained he is very excited for the Museum Project. Further explained he really likes the idea of one location and states it is very smart. He then stated his vote was mostly because of the three (3) gentlemen involved in this project and thanked them for their dedication and for doing their due diligence. States this project is in good hands and he appreciates all their hard work.

Commissioner Swartout – Passed.

Commissioner Lamour – Thankful that they agreed on this financing plan. States he looks forward to the improvements coming to the Museum. He believes it is going to bring out our heritage. Thank you for the due diligence and your patience with us.

Commissioner Heinzerling – Passed.

Commissioner Asper – Explained she really appreciates the work that goes into this and all the background things that go on as well as everyone who worked on this. Invited members and the public to the River Raisin Clubhouse Open House for Mental Health on Thursday, June 5th. This is a big move for Mental Health and we are so proud of it. Stated she hopes to see some people there.

Commissioner Hoffman – Congrats to the Monroe County Museum, he knows we are in good hands. Don't forget about the Battlefield event on June 21.

Vice-Chairman Lievens – Passed

Michael Bosanac – Expressed appreciation on behalf of our project planning team for the governing boards concurrence on this transformational project. Explained our museum location is at a prominent location right on Monroe Street. Really excited about this project for the citizens of our community who will be able to use this for many generations to come. Thanked the Board for their confidence in this. Encouraged members to attend the Open House on June 19th at Milan Middle School.

Chairman Vensel – Passed.

XVIII. ADJOURNMENT - Chairman Vensel adjourned the meeting at 6:49 p.m. with no further business to discuss.

Respectfully submitted by:

Grace Drewior

Grace Drewior
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners