

MONROE COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
JUNE 17, 2025

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Regular Meeting in the City of Monroe, on Tuesday, June 17, 2025. Chairman David Vensel called the meeting to order at 6:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Grace Drewior, as follows:

PRESENT			ABSENT
J Henry Lievens	Brian Lamour	David Swartout	
David Hoffman	David Vensel	Jay Heinzerling	
Greg Moore, Jr. (6:06)	Dawn Asper		

A quorum being present, the Board proceeded to conduct business.

Chairman Vensel held a moment of silence for the multiple tragedies that have happened in Monroe County since Saturday.

III. PLEDGE OF ALLEGIANCE

Chairman Vensel led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Grace Drewior led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Swartout, supported by Commissioner Lamour to approve the June 17, 2025 Regular Meeting Agenda as presented.

Voice vote taken. Motion carried.

VI. APPROVAL OF MINUTES (06/03/2025 Regular Meeting Minutes)

Motion by Vice-Chairman Lievens, supported by Commissioner Lamour to approve the minutes as presented for the June 3, 2025 Regular Meeting and waive the reading thereof.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
J Henry Lievens	Brian Lamour	David Swartout			
David Hoffman	David Vensel				
Jay Heinzerling	Dawn Asper				

Motion carried.

VII. PUBLIC COMMENT—

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION —

1. Presentation of TMACOG by Ms. Sandy Spang, Executive Director of TMACOG

Ms. Spang was not in attendance yet so Mr. McBee moved forward with his presentation.

2. Presentation on recruitment process for County Administrator/CFO of Monroe County by Mr. Jeff McBee, Human Resources Director

Mr. McBee explained Dr. Everly and himself met a few times and it was very helpful for creating this process. He further explained the information in the power point is based on the standard executive recruitment process. He elaborated on what the phases of this process could look like and walked through the timeline.

Discussion held.

1. Presentation on TMACOG by Ms. Sandy Spang, Executive Director of TMACOG

Ms. Spang explained she is a relatively new Executive Director so she felt it was important for her to visit the meeting and talk about some services TMACOG provides to Monroe County. Ms. Spang apologized for being a few minutes late and explained she walked around the campus and it is beautiful. She also explained that Monroe County has a unique position with TMACOG and SEMCOG because they are members of both of the organizations. She elaborated on TMACOG's history and what they are currently working on and working towards.

Discussion was held.

IX. FINANCE MATTERS

1. Payment of the 06/18/2025 Accounts Payable Current Claims Report in the amount of \$ 1,383,084.99.

Motion by Commissioner Lamour, supported by Commissioner Hoffman to accept the 06/18/2025 Accounts Payable Current Claims Report in the amount of \$ 1,383,084.99 and approve the Claims for the date and amount presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
J Henry Lievens	Brian Lamour	David Swartout			
David Hoffman	David Vensel	Jay Heinzerling			
Greg Moore, Jr.	Dawn Asper				

Motion carried.

X. CONSENT AGENDA

1. Approval of Non-Claims
 - a. Check Register dated 06/06/2025 in the amount of \$ 866,877.42

- b. Check Register dated 06/13/2025 in the amount of \$ 879,686.48

Motion by Commissioner Swartout, supported by Commissioner Lamour to confirm the non- claims payments as presented on the agenda for the dates and amounts listed.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	Jay Heinzerling			
David Vensel	J. Henry Lievens				

Motion carried.

XI. COMMUNICATIONS

1. Letter dated June 10, 2025 from Judge Amanda Eicher, 1st District Court, requesting approval to apply for a grant from the State Court Administrative Office for funding of the FY2025-2026 Mental Health Recovery Court in the amount of \$185,336, with a local contribution of \$1,152 to provide for payroll processing costs and travel costs that cannot be provided by the grant. An additional appropriation of up to \$279 would be required in 2025, with the balance of \$873 requested to be included in the 2026 budget.

Motion by Commissioner Asper, supported by Commissioner Lamour, to accept the communication, place it on file and approve the grant application from the State Court Administrative Office for funding of the FY2025-2026 Mental Health Recovery Court in the amount of \$185,336, with a local contribution of \$1,152. Further, authorize the County Administrator/Chief Financial Officer to provide an additional appropriation of up to \$279 in 2025 and authorize funding \$873 in the 2026 budget.

Roll Call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	Jay Heinzerling			
David Vensel	J. Henry Lievens				

Motion carried.

2. Letter dated June 10, 2025 from Judge Amanda Eicher, 1st District Court, requesting approval to apply for a grant from the State Court Administrative Office FY2025-2026 Monroe County Sobriety Court in the amount of \$84, 171 with a local contribution of \$419 to provide for payroll processing costs and travel costs that cannot be provided by the grant. An additional appropriation of up to \$229 would be required in 2025, with the balance of \$190 requested to be included in the 2026 budget.

Jessica Chaffin explained this is a new court and it has not started yet. She explained they are hoping to get approval for this grant and then they will have a Sobriety Court by the end of the year.

Discussion commenced.

Motion by Vice-Chairman Lievens, supported by Commissioner Hoffman to accept the communication, place it on file and approve the grant application from the State Court Administrative Office FY2025-2026 Monroe County Sobriety Court in the amount of \$84,171, with a local contribution of \$419 to provide for payroll processing costs and travel costs that cannot be provided by the grant. Further, authorize the County Administrator/Chief Financial officer to provide an additional appropriation of up to \$229 in 2025, and authorize funding \$190 in the 2026 budget.

Roll Call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	Jay Heinzerling			
David Vensel	J. Henry Lievens				

Motion carried.

- Letter dated June 11, 225 from Judge Michael Brown, 1st District Court, requesting approval to apply and accept a grant award from the State Court Administrative Office for funding of the FY2025-2026 Veterans Treatment Court in the amount of \$35,840, with a local contribution of \$814 to provide for payroll processing costs and travel costs that cannot be provided by the grant. An additional appropriation of up to \$100 would be required in 2025 with the balance of \$714 requested to be included in the 2026 budget.

Motion by Commissioner Swartout, supported by Commissioner Hoffman to accept the communication, place it on file and approve the application and acceptance of the grant award from the State Court Administrative Office for funding of the FY2025-2026 Veterans Treatment Court in the amount of \$35,840 with a local contribution of \$814. Further, authorize the County Administrator/Chief Financial officer to provide an additional appropriation of up to \$100 to the Veterans Treatment Court in 2025 and authorize funding \$714 in the 2026 budget.

Roll Call by Clerk as follow:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	Jay Heinzerling			
David Vensel	J. Henry Lievens				

Motion carried.

- Letter dated June 11, 2025 from Judge Cheryl Lohmeyer, requesting approval to apply and accept a Child and parent legal representation (CPLR) grant for the FY2026 in the amount of \$116,500 from the Michigan Department of Health and Human Services with no County match.

Motion by Commissioner Lamour, supported by Commissioner Hoffman to accept the communication, place it on file and approve the request to apply for and accept a Child and Parent Legal Representation (CPLR) grant for FY2026 in the amount of \$116,500 through the Michigan Department of Health and Human Services with no County match.

Roll Call by Clerk as follow:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	Jay Heinzerling			
David Vensel	J. Henry Lievens				

Motion carried.

- Letter dated June 3, 2025 from Mr. Chad Zeunen, Interim Director, requesting additional funding from the Southeastern Michigan Urban Area Security Initiative (UASI) Planning board for Monroe County up to the amount of \$46,000 with no matching funds.

Motion by Commissioner Heinzerling, supported by Commissioner Lamour to approve the request for additional funding from the Southeastern Michigan Urban Area Security Initiative (UASI) Planning Board for Monroe County up to the amount of \$46,000 with no matching funds.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	Jay Heinzerling			
David Vensel	J. Henry Lievens				

Motion carried.

- Letter dated June 9, 2025 from Ms. Crystal Comer, Fiscal Manager, requesting approval to apply for and accept the FY2023 and FY2024 Operation Stonegarden grant awards in the amount of \$70,200 for the grant period of September 1, 2023 through July 31, 2026 for FY2023 OPSG and \$63,375 for the grant period of September 1, 2024 through July 31, 2027 for FY2024 with no local match required.

Motion by Commissioner Hoffman, supported by Commissioner Swartout to approve the application and acceptance of the FY2023 and FY2024 Operation Stonegarden grant awards in the amount of \$70,200 for the grant period September 1, 2023 through July 31, 2026 for FY2023 OPSG and \$63,375 for the grant period of September 1, 2024 through July 31, 2027 for FY2024 with no local match required.

Roll Call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
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David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	Jay Heinzerling			
David Vensel	J. Henry Lievens				

Motion carried.

7. Letter dated June 11, 2025 from Chief Deputy Mike Preadmore requesting approval to accept the FY2025 Marine Safety Grant in the amount of \$12,850 which will reimburse 75% of eligible expenses not to exceed the grant award amount.

Motion by Commissioner Heinzerling, supported by Commissioner Lamour to accept the communication, place it on file and approve the acceptance of the FY2025 Marine Safety Grant from the Michigan Department of Natural Resources in the amount of \$12,850.

Roll Call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Dawn Asper			
Greg Moore, Jr.	Brian Lamour	Jay Heinzerling			
David Vensel	J. Henry Lievens				

Motion carried.

XII. PUBLIC HEARINGS — None

XIII. OLD BUSINESS—

1. Michigan Indigent Defense Commission/Department update

Mary Gantzog, Managing Attorney explained they received the report from Rehmann and that the Board should have received it. Ms. Gantzog stated the findings of the report was that there was no abuse or fraud.

Discussion was held.

Motion by Commissioner Asper, supported by Commissioner Moore to table this report.

Roll Call by Clerk as follows:

AYE	NAY		EXCUSED	ABSTAIN
Dawn Asper	David Hoffman	Brian Lamour		
Greg Moore, Jr.	David Vensel	Jay Heinzerling		
David Swartout	Brian Lamour	J. Henry Lievens		

Motion did not carry.

Discussion was held.

Motion by Vice-Chairman Lievens, supported by Commissioner Lamour to have Rehmann come to the next meeting with a presentation of their recommendations,

parameters, and clarifications on where we are at and what needs to happen next.

Roll Call by Clerk as follows:

AYE		NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout	Greg Moore, Jr.		
Jay Heinzerling	Brian Lamour	Dawn Asper		
David Vensel	J. Henry Lievens			

Motion carried.

XIV. NEW BUSINESS—

1. Committee for CFO Hiring Process

Commissioner Lamour supported by Commission Hoffman to move forward with a committee for the CFO Hiring Process, members include: Commissioner Moore, Commissioner Swartout, Chairman Vensel, and Commissioner Lamour.

Commissioner Asper explained this is the fourth meeting where the agenda is approved and quite significant agenda items are added under new business towards the end of the meeting. States she would really appreciate it if the commissioners would put it on the agenda and discuss it with all the commissioners.

Discussion commenced.

Commissioner Lamour withdrew the motion and Commissioner Hoffman withdrew the support.

XV. PUBLIC COMMENT—

XVI. ANNOUNCEMENTS—

1. Copies of any Special Tributes or Certificates issued since the June 3, 2025 meeting:
None.

XVII. MEMBERS TIME –

Commissioner Moore – Passed.

Commissioner Swartout – Passed.

Commissioner Lamour – Passed.

Commissioner Heinzerling – Passed.

Commissioner Asper – Passed.

Commissioner Hoffman – Thanked the employees for working so hard to get these grants. Stated the County would not be as strong as it is if it wasn't for the employees. Explained

the Clubhouse for Mental Health was great. Reminded the board and the public of the event at the Battlefield this weekend.

Vice-Chairman Lievens – Passed

Michael Bosanac – Reminded the board and public of the open house at Milan Middle School on Thursday from 5pm to 7pm. There will be representatives from DTE and the Environmental Testing Company there.

Chairman Vensel – Explained the next meeting is the week of a holiday and some members of the board and public may have vacations planned. Asked for the Boards consideration of cancelling the agenda meeting (June 26th) and having the regular Board meeting this day instead.

Discussion commenced.

XVIII. ADJOURNMENT - Chairman Vensel adjourned the meeting at 7:22 p.m. with no further business to discuss.

Respectfully submitted by:

A handwritten signature in cursive script that reads "Grace Drewior".

Grace Drewior
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners