AGENDA
MONROE COUNTY BOARD OF COMMISSIONERS
RESCHEDULED MEETING
TUESDAY, DECEMBER 9, 2025 – 6:00 P.M.
125 EAST SECOND STREET
MONROE, MI 48161
(734) 240-7003

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE
Led by Commissioner Lievens

IV. OPENING PRAYER

V. APPROVAL OF AGENDA

VI. APPROVAL OF MINUTES (11/13/2025 Rescheduled Meeting)

VII. PUBLIC COMMENT

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION

IX. CLOSED SESSION
1. Closed Session to discuss Ethics Investigation with Ms. Sarah Gabis

IX. FINANCE MATTERS
1. Confirmation of the 11/19/2025 Accounts Payable Current Claims Report in the amount of $1,629,761.48

   Suggested Action: Motion to confirm/not confirm the 11/19/2025 Accounts Payable Current Claims Report for $1,629,761.48 and approve the Claims for the date and amount presented. ROLL CALL

2. Confirmation of the 12/03/2025 Accounts Payable Current Claims Report in the amount of $ 973,894.81

   Suggested Action: Motion to confirm/not confirm the 12/03/2025 Accounts Payable Current Claims Report for $973,894.81 and approve the Claims for the date and amount presented. ROLL CALL

3. Revenues, expenditures and cash balance report for the 4th quarter ending November 30, 2025.

Suggested Action: No action is required. For Board information purpose only.

X. CONSENT AGENDA

1. Approval of Non-Claims
   a. Check Register dated 11/14/2025 in the amount of $ 986,143.61
   b. Check Register dated 11/21/2025 in the amount of $1,372,918.79
   c. Check Register dated 11/26/2025 in the amount of $ 552,339.81

Suggested Action: Move to confirm/not confirm the Non-Claims payments as presented on the agenda for the dates and amounts listed. ROLL CALL

XI. COMMUNICATIONS

1. Letter dated October 13, 2025 from Honorable Cheryl Lohmeyer, Chief Probate Judge requesting the addition of two (2) court recorder positions at the estimated cost of $159,710.00 for 2026.

Suggested Action: Move to accept the communication, place it on file, and approve/not approve the addition of two (2) court recorder positions with an additional general fund allocation of up to $159,710.00 for 2026. ROLL CALL

2. Letter dated November 6, 2025 from Honorable Cheryl Lohmeyer, Chief Probate Judge requesting the addition of one (1) ESS Supervisor position with an estimated cost of $24,253.00 for 2026.

Suggested Action: Move to accept the communication, place it on file, and approve/not approve the addition of one (1) ESS Supervisor position with an additional general fund allocation of up to $24,253.00 for 2026. ROLL CALL

3. Letter dated December 3, 2025 from Honorable Michael Brown, Chief 1st District Court Judge requesting approval for funding of $77,286.00 to the District Court to cover a shortfall in the Courts' budget for use of Electronic Monitoring of Defendants.

Suggested Action: Move to approve/not approve funding of $77,286.00 to the District Court to cover a shortfall in the Courts' budget for use of Electronic Monitoring of Defendants. ROLL CALL

4. Letter dated December 4, 2025 from Honorable Mark Braunlich, Chief 38th Circuit Court Judge requesting approval for funding of $23,464.00 to the Circuit Court to cover a shortfall in the Courts' budget for use of Electronic Monitoring of Defendants.

Suggested Action: Move to approve/not approve funding of $23,464.00 to the Circuit Court to cover a shortfall in the Courts' budget for use of Electronic Monitoring of Defendants. ROLL CALL

5. Letter dated November 13, 2025 from Ms. Annamarie Osment, County Clerk requesting elimination of the existing Records Clerk position and reclassification as a Records Processing Clerk with an estimated cost of $2,985.00 for 2026.

   Suggested Action: Move to accept the communication, place it on file, and approve/not approve the elimination of the existing Records Clerk position and the reclassification as a Records Processing Clerk with an additional general fund allocation of up to $2,985.00 for 2026. ROLL CALL

6. Letter dated November 17, 2025 from Ms. Jamie Dean, Health Director, requesting approval to apply for and accept the Local Health Department Staff Wellbeing Grant in the amount of $4,000.00 from the Michigan Association of Local Public Health (MALPH). There are no matching funds required.

   Suggested Action: Move to accept the communication, place it on file and approve/not approve the request to apply for and accept the Local Health Department Staff Wellbeing Grant in the amount of $4,000.00 from the Michigan Association of Local Public Health (MALPH). There are no matching funds required. ROLL CALL

7. Letter dated December 9, 2025 from Mr. Jason Berry, Community Planning & Engagement Director, requesting acceptance of the Office of Land Survey and Remonumentation grant funding for up to $61,647.00 during the grant period of January 1, 2026, to December 31, 2026 and approval to submit the final application to receive these funds. There is no County match required.

   Suggested Action: Move to accept the communication, place it on file, and approve/not approve the acceptance of the Office of Land Survey and Remonumentation grant funding for up to $61,647.00 during the grant period of January 1, 2026, to December 31, 2026 and approval to submit the final application to receive these funds. There is no County match required. ROLL CALL

8. Appointments/ Reappointments of Monroe County Board/Commission Members.

   Suggested Action: Move to confirm/not confirm the Chairman's nominations to the Boards and Commissioners and place the roster of appointments/reappointments communication on file. ROLL CALL

9. Appointment of Monroe County Road Commission Board Member.

Suggested Action: Move to confirm/not confirm the Chairman's nomination to the Monroe County Road Commission and place the appointment communication on file. ROLL CALL

XII. PUBLIC HEARINGS—

1. Consideration of Recommended 2026-2027 County of Monroe Annual Line-Item Budget Resolution.

   Click **Here** for the 2026-2027 Recommended Annual Line Item Budget, which is posted on the County website. County Administrator/Chief Financial Officer will provide a summary overview of the Recommended Budget.

   Suggestion Action: Move to accept the 2026-2027 Recommended Budget and approve the Resolution to Adopt the 2026-2027 Annual Line Item Budget as the General Appropriations Act of the County of Monroe. ROLL CALL

XIII. OLD BUSINESS

1. Investigation Funding Discussion

   Suggested Action: Board Discretion.

2. Michigan Indigent Defense Commission Update

   Suggested Action: No action required. For information and update.

XIV. NEW BUSINESS

XV. PUBLIC COMMENT

XVI. ANNOUNCEMENTS

XVII. MEMBERS TIME

XVIII. ADJOURNMENT

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials at the meeting to individuals with disabilities upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following: Human Resources - 125 East Second Street, Monroe, MI 48161 - Voice (734) 240-7295 or visit our website at www.co.monroe.mi.us.

MONROE COUNTY BOARD OF COMMISSIONERS
RESCHEDULED MEETING MINUTES
NOVEMBER 13, 2025

I. CALL TO ORDER

The Monroe County Board of Commissioners held a Rescheduled Meeting in the City of Monroe, on Thursday, November 13, 2025. Chairman David Vensel called the meeting to order at 5:00 p.m.

II. ROLL CALL

Roll call by Deputy Clerk, Grace Miles, as follows:

PRESENT			ABSENT
David Swartout	Brian Lamour		Greg Moore, Jr.
David Hoffman	David Vensel		Jay Heinzerling
Dawn Asper	J. Henry Lievens (arrived at 5:25)		

A quorum being present, the Board proceeded to conduct business.

III. PLEDGE OF ALLEGIANCE

Chairman Vensel led the Pledge of Allegiance.

IV. OPENING PRAYER

Deputy Clerk, Grace Miles led the Opening Prayer.

V. APPROVAL OF AGENDA

Motion by Commissioner Lamour, supported by Commissioner Swartout to approve the November 13, 2025 Rescheduled Meeting Agenda as presented.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout			Jay Heinzerling	
Dawn Asper	Brian Lamour			J. Henry Lievens	
David Vensel				Greg Moore, Jr.	

Motion carried.

VI. APPROVAL OF MINUTES (11/04/2025 Regular Meeting Minutes)

Motion by Commissioner Swartout, supported by Commissioner Hoffman to approve the minutes as presented for the November 4, 2025 Regular Meeting and waive the reading thereof.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout			Greg Moore, Jr.	
Dawn Asper	Brian Lamour			J. Henry Lievens	
David Vensel				Jay Heinzerling	

Motion carried.

VII. PUBLIC COMMENT—

VIII. RESOLUTIONS, SPECIAL TRIBUTES & PRESENTATION —

1. Special Tribute recognizing Mr. Paul Simonton for 19 years of dedication to the Commission on Aging Board.

   Commissioner Lamour read the tribute into the record. Mr. Jason Berry and Mr. Martin Kaufman spoke on Mr. Simonton's behalf. They both explained Mr. Simonton was quite influential and had a profound commitment to the Commission on Aging board. They expressed their deepest gratitude and sent thoughts and prayers to his family.

2. Presentation from Mr. Chris Westover, Environmental Health Director regarding the Sanitary Code of Appeals Board.

   Mr. Westover explained what happens at the Sanitary Code of Appeals Board Meetings and provided examples of the type of appeals the board may receive. Mr. Westover explained he is having a hard time getting people on this Board and asked if the Board of Commissioners had any recommendations, to send them his way. Mr. Westover also answered the Board's questions.

IX. FINANCE MATTERS

1. Update on status and development of 2026-2027 Budget from Mr. Michael Bosanac, Administrator/Chief Financial Officer.

   Michael Bosanac explained the current status of the 2026-2027 budget with no action required on the informational matter.

   Discussion was held and Mr. Bosanac explained he is going to move forward with the budget while maintaining the 911 surcharge.

X. CONSENT AGENDA

1. Approval of Non-Claims
   a. Check Register dated 11/07/2025 in the amount of $ 531,348.80

   Motion by Commissioner Asper, supported by Commissioner Swartout to confirm the non-claims payments as presented on the agenda for the dates and amounts listed.

   Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout			Greg Moore, Jr.	
Dawn Asper	Brian Lamour			Jay Heinzerling	
David Vensel	J. Henry Lievens				

Motion carried.

XI. COMMUNICATIONS

1. Letter dated November 5, 2025 from Honorable Michael Brown, 1st Judicial District

Court requesting approval of Mr. Michael D. Lieberman as Attorney Magistrate for the 1st District Court per the Local Administration Order 2025-03.

Tom Graham explained there is a resolution in front of them that takes the same action as the suggested motion. Further explained there have been issues in the past and is hoping to avoid any future issues by adopting this resolution.

Motion by Commissioner Hoffman, supported by Vice-Chairman Lievens to accept the communication, place it on file, approve Mr. Michael D. Lieberman as Attorney Magistrate for the 1st District Court per the Local Administration Order 2025-03 and adopt the complimentary resolution to solidify the appointment and prevent legal concerns.

Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	J. Henry Lievens			Jay Heinzerling	
Dawn Asper	Brian Lamour			Greg Moore, Jr.	
David Vensel	David Swartout				

Motion carried.

2. Letter dated November 4, 2025 from Mr. Jason Berry, Community Planning & Engagement Director submitting the proposed updates to the Bedford Township Master Plan for review and approval of the County Planner's recommendations.

   Motion by Commissioner Lamour, supported by Commissioner Asper to accept the communication, place it on file and approve the recommendations of the County Planner and transmit the recommendations to the Bedford Township Council.

   Roll call by Clerk as follows:

AYE			NAY	EXCUSED	ABSTAIN
David Hoffman	David Swartout			Jay Heinzerling	
Dawn Asper	Brian Lamour			Greg Moore, Jr.	
David Vensel	J. Henry Lievens				

Motion carried.

XII. PUBLIC HEARINGS — None

XIII. OLD BUSINESS—

1. MIDC Matters

   Vice-Chairman Lievens explained the Board had an update from the forensic examiners indicating they needed additional time to mid-December to complete their review. Asked for this item to stay on the agenda until the final report is sent in.

XIV. NEW BUSINESS—

XV. PUBLIC COMMENT—

XVI. ANNOUNCEMENTS—

XVII. MEMBERS TIME –

Commissioner Moore – Excused.

Commissioner Swartout – Passed.

Commissioner Lamour – Passed.

Commissioner Heinzerling – Excused.

Commissioner Asper – Have a good evening everyone.

Commissioner Hoffman – Congratulations Mr. Dale Binecki for winning the election.

Vice-Chairman Lievens – Passed

Chairman Vensel – Passed.

XVIII. ADJOURNMENT - Chairman Vensel adjourned the meeting at 5:56 p.m. with no further business to discuss.

Respectfully submitted by:

Grace Miles

Grace Miles
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners

PAYMENT SUMMARY

PAYMENT DATE: 11/19/2025

Vendor Code	Vendor Name	Total Amount	# Invoices
12950	AVENTIS PASTEUR	0.00	2
10044	ADP SCREENING AND SELECTION SERVICES	138.00	1
10170	A-1 AUTO CENTER INC.	190.27	2
10849	ALLIE BROS. INC.	4,438.71	11
12366	J C ANDRUS & ASSOCIATES, INC	3,130.00	1
12398	ARBOR INSPECTION SERVICES, LLC	400.00	1
12816	RED AUSTIN'S FUNERAL COACH SERVICE LLC	3,875.00	1
20005	BS&A SOFTWARE	163,688.00	1
20070	BOB BARKER COMPANY, INC.	85.80	1
20072	BAKER'S GAS & WELDING SUPPLIES INC	145.49	6
20180	BATTERY WHOLESALE	95.90	1
20320	DAGGETT, KAREN	101.25	1
20405	BEDFORD TOWNSHIP SEWER O & M	555.00	1
20554	BELLE TIRE DISTRIBUTORS, INC.	996.58	8
20600	RELX INC. DBA LEXIS NEXIS	375.00	1
20949	BLUE CROSS BLUE SHIELD OF MICHIGAN	9,264.03	1
30009	CDW GOVERNMENT INC.	205.62	1
31162	COMMUNITY MENTAL HEALTH PARTNERSHIP	214,281.68	1
31626	COOPERSURGICAL, INC	161.98	1
31830	COUNTY AGENCY ADMINISTRATIVE	27,811.72	14
32000	CURASCRIPT SPECIALTY DISTRIBUTION	2,163.96	3
40007	DMC TECHNOLOGY GROUP, INC	112.50	1
40245	DELL MARKETING L.P.	1,493.00	1
50495	EMPHASYS COMPUTER SOLUTIONS, INC.	7,239.79	1
50508	ENERSPECT MEDICAL SOLUTIONS LLC	153.00	1
50555	EPIC TRANSLATIONS	300.00	1
50590	EXCEL SYSTEMS GROUP INC	614.12	1
50598	4IMPRINT, INC.	1,210.18	1

Vendor Code	Vendor Name	Total Amount	# Invoices
60790	FRAME'S PEST CONTROL, INC.	106.68	1
70009	GALL'S INC.	306.69	1
70044	GARCIA CLINICAL LABORATORY, INC.	71.00	1
70050	GEAL ELECTRIC COMPANY	873.00	2
70200	GENERAL LINEN/UNIFORM SERVICE	15.00	1
70351	GORDON FOOD SERVICE INC	483.64	3
70920	GROULX AUTOMOTIVE, INC.	175.00	1
80017	HABITAT FOR HUMANITY OF MONROE COUNTY	1,000.00	1
80842	HOME-OFFICE CONNECTION	1,229.85	1
80904	HOUSE ARREST SERVICES, INC.	77,620.40	9
80922	HR STAFFING TEAM, LLC	2,228.11	1
90199	ICLE	426.50	1
100000	JDRM ENGINEERING, INC.	3,375.00	1
100013	J L MECHANICAL SERVICES INC	64,565.00	3
100250	JETSCREEN PRINTING	5,880.52	1
120175	LAKESIDE TELECOM	390.00	2
120340	LANGUAGE LINE SERVICES, INC.	18.90	2
120600	LECKLER'S, INC.	915.67	5
120771	LEXISNEXIS RISK SOLUTIONS	54.10	1
120784	LIFELOC TECHNOLOGIES	74.00	1
120986	LOWE'S COMPANIES INC	711.32	7
121003	LOWERY CORP	1,500.90	3
130130	IMPERIAL DADE	2,044.72	5
130307	MASSERANT'S FEED & GRAIN INC	447.44	1
130450	MCKESSON MEDICAL-SURGICAL GOVERNMENT	3,087.91	2
130980	METROPOLITAN FORMS & SYSTEMS,INC.	240.55	1
131376	MICHIGAN SHERIFFS' ASSOCIATION	826.99	1
132159	SYMPHONY DIAGNOSTIC SERVICES NO 1 LLC	3,410.00	7
132206	MONROE CHURCH OF NAZARENE	1,625.00	1
132249	MONROE COUNTY BUSINESS ALLIANCE	3,350.00	2
132600	MONROE CO. OPPORTUNITY PROGRAM	2,114.75	1
140094	M50 TRUCK & AUTO PARTS MONROELLC	38.79	1

Vendor Code	Vendor Name	Total Amount	# Invoices
140311	NATIONAL REGISTRY OF FOOD SAFETY PROFESS	323.91	1
140390	NOEL LAWN SERVICE	693.60	1
140405	NORDMANN ROOFING CO., INC.	29,522.25	3
140507	NORTH SKYE LLC	3,062.00	3
140790	NYHART	29,050.00	1
160075	PADNOS	3,823.00	1
160251	PEERLESS SUPPLY CO.	287.73	2
160996	POINTCLICKCARE TECHNOLOGIES INC.	334.54	1
161076	POSITIVE TRADES GROUP	45,629.08	1
161124	PQR, INC	8,241.50	1
170300	QUILL CORPORATION	154.79	3
180674	REHMANN ROBSON	2,142.00	1
181001	ROSE PEST SOLUTIONS	240.00	2
181030	ROTO ROOTER SEWER CLEANING	325.00	1
181075	RR DONNELLEY	1,257.28	1
181150	RUPP FUNERAL HOME	1,365.00	1
190405	ST. PIERRE ACE HARDWARE	19.97	1
191336	SENTINEL TECHNOLOGIES INC	312.50	1
191900	SIRCHIE FINGER PRINT LABORATORIES	807.69	4
191985	SMARTSHEET INC.	9,578.00	1
192121	GLAXOSMITHKLINE PHARMACEUTICALS	3,323.62	2
192304	SOUTHEASTERN DISPUTE RESOLUTION SERVICES	300.00	1
192421	STAPLES BUSINESS ADVANTAGE	374.26	6
192612	STATE OF MICHIGAN	363.42	2
192848	STERICYCLE	235.20	3
192892	STEVENS DISPOSAL	1,629.00	2
192920	STONECO OF MICHIGAN	3,989.48	1
193070	SUPPLYDEN INC.	2,035.01	2
200426	THE 53RD GROUP LLC	19,844.54	1
200475	TIGER QUILL IMAGES, LLC	165.00	1
200575	THE TIRE DEPOT	740.00	1
201525	TRANSUNION RISK & ALTERNATIVEDATA	224.50	1

Vendor Code	Vendor Name	Total Amount	# Invoices
201600	TROUTS YACHT BASIN	200.75	1
210260	U.S. FOODSERVICE INC	1,819.90	1
221200	VOSS LIGHTING	3,240.04	2
230401	THOMSON REUTERS	5,182.02	6
230540	WICKLANDER-ZULAWSKI & ASSOCIATES INC	1,540.00	1
230868	WORLDWIDE INTERPRETERS INC	878.60	4
230891	WYANDOTTE ELECTRIC SUPPLY CO.	328.59	2
230901	PFIZER INC.	433.74	3
250015	YINGER PHARMACY SHOPPE	242.65	2
400170	CITY OF MONROE	2,975.00	1
400171	MONROE CITY TREASURER	14,178.23	1
400211	BERLIN CHARTER TOWNSHIP	1,200.00	1
501333	MONROE COMM.MENTAL HEALTH AUTH	217,675.37	2
509850	JAMES RISINGER	551.50	1
509855	VICTORIA TAYLOR	136.34	2
700499	AMY L BOISVENUE	227.85	1
700514	ELENA HAYNES	335.00	6
700690	NICOLE L. LINDSAY	131.40	1
708070	STEPHANIE MARIE ROSINSKI	644.00	2
720060	ALAN AHLEMAN	1,200.00	1
720130	AYLWARD CONSULTANTS, LLC	750.00	1
720309	JOSEPH A COSTELLO, JR	1,362.00	1
720374	PAUL MARKHAM	50.00	1
720399	BRIAN J. FRANCISCO	12.10	1
720737	HERB L. GILBERT	360.00	2
720776	HUNTER LAWN SERVICE & SNOW REMOVAL	14,500.00	10
721274	TERRICKA LEWIS	1,300.00	3
721311	MCCOLLUM, STEVE	200.00	1
721372	VIVIAN MONTERO	150.00	2
721374	YOLANDA MORALES	140.00	1
721418	BRIAN NAREWSKI	445.00	1
721951	NED BIRKEY	2,750.00	1

Vendor Code	Vendor Name	Total Amount	# Invoices
721977	GREGORY D. SUMNER	250.00	1
722253	VITALCORE HEALTH STRATEGIES, LLC	8,188.27	1
722304	WALLACE PSYCHSERVICES LLC	800.00	1
750018	BELCHER LAW PLLC	7,072.00	17
750021	JAMES BARTLETT	8,500.00	2
750028	RONALD J BENORE, JR	1,400.66	7
750037	DAVID MICHAEL BOGARD	9,684.74	52
750089	LESLIE CARR	3,951.50	15
750212	JEFFREY A. DULANY	1,925.00	3
750230	CAMERON A. ERVIN	876.00	3
750250	PETER K. FALES	690.00	1
750283	FOSTER SWIFT COLLINS AND SMITHPC	6,925.00	1
750321	LAW OFFICE OF BEN GONEK, PLLC	4,142.15	23
750325	JOHN GONTA	7,262.50	16
750335	DAVID GRENN	1,199.70	6
750356	HYDER LAW, PC	4,288.80	11
750368	CHRISTINA D HILLS	275.50	2
750420	STEVEN TODD JEDINAK	15,471.00	48
750424	DARBY JENSEN	2,991.66	17
750439	RURKA LAW, PLC	3,661.00	6
750442	JASON KACZMAREK	5,326.00	15
750446	KERSHAW, VITITOE & JEDINAK, PLC	2,394.00	14
750450	SAJID A KHAN	1,332.00	2
750459	APEX LEGAL GROUP PLLC	5,808.00	16
750461	KHALIL, SAIMA	13.70	1
750497	TIMOTHY LAITUR	1,679.40	13
750507	LENNARD,GRAHAM & GOLDSMITH	26,175.00	2
750521	ERIC MITCHELL LANGTON	14,773.17	39
750522	MARIELL R. LEHMAN	533.34	1
750591	TINA MARIE MULLINS	372.00	2
750618	SEAN M. MYERS	11,208.34	3
750639	KERSHAW, VITITOE & JEDINAK PLC	10,973.00	16

Vendor Code	Vendor Name	Total Amount	# Invoices
750678	MICHAEL A. RATAJ	2,826.60	8
750714	THOMAS RICHARD RUDDY	11,334.80	38
750724	MICHAEL A. ROTH	2,610.00	2
750725	SUZANNE CAROL SCHUELKE	1,063.62	1
750749	MICHAEL A SMITH	10,004.80	28
750762	NICOLE L. SMITH	264.50	3
750763	ALLEXIS M. STANG	9,217.00	12
750819	H. MATTHEW VITITOE	4,868.10	20
750840	WARNER NORCROSS & JUDD LLP	1,287.00	1
820481	JULIE BARLOW	39.87	1
820646	AMY BECKMAN	45.03	1
821551	ANTOINETTE CARDER	551.00	1
821815	VICTORIA CLARK	138.00	1
821817	THOMAS CLEMENTS	255.00	1
821819	JENNY CLINE	138.60	1
821901	ADAM COONTZ	376.60	1
822512	VICTORIA DIERKS	21.32	1
822513	MITCHEL MATUSZAK	276.13	1
822820	BRITTANY MIS	2,160.49	1
823309	STACEY FRYE	84.00	1
823378	STEPHANIE GARRETT	44.00	1
823997	JARED HEHL	92.40	1
824002	MEGAN HEIL	153.40	1
824055	MELISSA HENDERSON	28.00	1
824195	WENDY HOEVEMEYER	25.06	1
824223	JENNIFER HOMRICH	475.00	1
824441	TATYANA IVANOVA	41.21	1
824565	JIMMA JOHNSON	127.40	1
825462	LEAH LOGAN	156.80	1
825798	CHRISTINA MCMAHON	320.20	1
826071	DOUGLAS MOORE	142.93	1
826125	JENNA MORSE	223.86	1

Vendor Code	Vendor Name	Total Amount	# Invoices
826146	JUNAID MUMTAZ	194.00	1
826377	KELSEY NUSSBAUM	81.90	1
826499	BRANDON PARKER	58.91	1
826515	JEFFREY PAULI	294.00	1
826994	KRISTEN REED	264.81	1
827405	SHANNON SHINAVAR	98.00	1
827640	BRIAN C SROKA	22.28	1
827775	MELISSA STRONG	250.90	1
827887	VICTORIA TAYLOR	68.64	1
828031	MELISSA TROUTEN	54.60	1
828575	AMANDA WILCOUSKY	412.19	1
902208	CHEVRETTE GRADALL SERVICE	10,032.00	1
903135	LOWE'S COMPANIES, INC.	69.21	1
903181	MENARDS	63.67	2
903239	MONROE COUNTY ENTERPRISE FUND	3,858.84	3
903817	SALENBIEN TRUCKING & EXCAVATING	323,305.58	1
VET BUREAU	OAKRIDGE ESTATES	877.84	1
VETBURIAL	RONDA BURNETTE	300.00	1
VETBURIAL	SAMANTHA HOLBROOK	300.00	1
VETBURIAL	DEBRA KEUHNLEIN	50.00	1
VETBURIAL	ELIZABETH CAMILLERI	300.00	1
VETBURIAL	TAMARA CLARDY	350.00	1
VETBURIAL	DIANNA STANDIFER	350.00	1
VETBURIAL	MARY SKINLO	300.00	1
VETBURIAL	SUSAN CHESNEY	300.00	1
		1,629,761.48	779

PAYMENT SUMMARY

PAYMENT DATE: 12/03/2025

Vendor Code	Vendor Name	Total Amount	# Invoices
10056	ACF TECHNOLOGIES, INC.	3,740.66	1
10405	SUBURBAN SEWER & SEPTIC TANK CLEANER INC	120.00	1
10503	ACTIVE911, INC.	6,475.20	1
10621	ADRIAN ELECTRIC & GENERATOR CO	4,200.00	1
10849	ALLIE BROS. INC.	5,682.77	27
12255	ANCONA CONTROLS	950.00	1
12398	ARBOR INSPECTION SERVICES, LLC	3,546.00	2
20070	BOB BARKER COMPANY, INC.	357.44	2
20072	BAKER'S GAS & WELDING SUPPLIES INC	611.81	11
20405	BEDFORD TOWNSHIP SEWER O & M	270.00	1
20554	BELLE TIRE DISTRIBUTORS, INC.	5,015.58	15
20949	BLUE CROSS BLUE SHIELD OF MICHIGAN	20,154.69	1
21010	BOILERS, CONTROLS & EQUIPMENT	1,287.44	2
30451	CATHOLIC CHARITIES OF SOUTHEAST MICHIGAN	1,310.00	2
31580	CONTROL SOLUTIONS, INC.	340.72	1
31830	COUNTY AGENCY ADMINISTRATIVE	9,332.74	3
31863	CREATIVE PRODUCT SOURCING, INC.	4,833.69	1
31899	CRIMINAL DEFENSE ATTORNEYS OFMICHIGAN	1,260.00	3
31955	CUMMINS BRIDGEWAY, LLC	1,721.31	3
40007	DMC TECHNOLOGY GROUP, INC	850.00	1
40070	DAVIS & STANTON'S POLICE AWARD	117.50	1
40572	DEWOLF & ASSOCIATES	595.00	1
50031	ECOLAB	1,339.92	1
50565	ERIE WELDING & MECHANICAL CONTRACTORS	1,145.00	1
50598	4IMPRINT, INC.	679.03	1
60009	FAMILY COUNSELING SERVICE	350.00	2
60012	EXPLICO INC.	15,382.50	2
60210	FIFTH THIRD BANK	533.69	1
70044	GARCIA CLINICAL LABORATORY, INC.	349.52	1
70200	GENERAL LINEN/UNIFORM SERVICE	15.00	1

70345	GOODWILL INDUSTRIES OF SOUTHEASTERN MI	96.59	3
70351	GORDON FOOD SERVICE INC	1,803.03	5
70501	GRAINGER	1,497.65	5
70775	GREENSTONE INSURANCE COMPANY,LLC	12,076.00	1
70928	GT ENVIRONMENTAL, INC.	6,662.90	1
80904	HOUSE ARREST SERVICES, INC.	26,991.10	6
80922	HR STAFFING TEAM, LLC	4,720.19	2
80980	THE HUNTINGTON NATIONAL BANK	287.12	1
81040	HYLAND SOFTWARE, INC.	59,993.81	1
90204	IDENTISYS INC.	166.08	1
100013	J L MECHANICAL SERVICES INC	7,717.03	6
100050	JACK'S LAWN SERVICE	496.03	2
110690	KOHLER ARCHITECTURE, INC.	49,645.89	4
120555	LEADSONLINE LLC	6,345.00	1
121003	LOWERY CORP	10,945.03	9
121021	LUCAS COUNTY CORONER'S OFFICE	53,679.67	4
130001	M A L P H	4,582.00	1
130002	MAPERS	200.00	1
130130	IMPERIAL DADE	6,162.60	9
130185	MANNIK & SMITH GROUP INC	88,096.47	1
130450	MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS	3,477.63	4
130899	MERCY MEMORIAL HOSPITAL CORPORATION	800.00	1
130915	MESSINA CONCRETE INC	1,073.00	1
131040	MICHIGAN ASSESSORS ASSOCIATION	95.00	1
131040	MICHIGAN ASSESSORS ASSOCIATION	95.00	1
131376	MICHIGAN SHERIFFS' ASSOCIATION	2,390.00	2
131736	MIDWEST ENVIRONMENTAL, INC.	821.00	1
132235	MONROE COMMUNITY AMBULANCE	720.00	1
132249	MONROE COUNTY BUSINESS ALLIANCE	30,991.54	3
132619	MONROE COUNTY SALVATION ARMY	5,955.00	1
132850	GANNETT MICHIGAN LOCALIQ	464.40	1
133215	MONROE MOTORSPORTS PLUS	850.42	1
133265	MONROE PLUMBING & HEATING	18,432.00	1

133650	CITY OF MONROE	793.80	1
140094	M50 TRUCK & AUTO PARTS MONROELLC	24.51	1
140150	NATIONAL BAND & TAG CO.	1,007.30	1
140390	NOEL LAWN SERVICE	950.00	1
140507	NORTH SKYE LLC	60.00	1
160007	PDQ.COM CORPORATION	1,121.04	1
160251	PEERLESS SUPPLY CO.	528.86	4
160380	PERRY PROTECH, INC	296.17	1
160948	PITNEY BOWES INC	626.10	1
161162	LEXIPOL	24,014.02	2
170300	QUILL CORPORATION	323.66	4
180000	R & S PHARMACEUTICALS	57.48	2
180185	RECOVERY ADVOCACY WARRIORS	10,307.77	1
180199	RECOVERY MOBILE CLINIC	2,755.83	1
180674	REHMANN ROBSON	900.00	1
180839	RIVER RAISIN INSTITUTE	1,500.00	1
181001	ROSE PEST SOLUTIONS	534.00	1
181075	RR DONNELLEY	1,940.76	2
190110	PER MAR SECURITY SERVICES	105.00	1
190200	SALAMANDER TECHNOLOGIES	2,345.73	1
190405	ST. PIERRE ACE HARDWARE	422.63	9
191900	SIRCHIE FINGER PRINT LABORATORIES	156.49	2
192304	SOUTHEASTERN DISPUTE RESOLUTION SERVICES	1,200.00	2
192421	STAPLES BUSINESS ADVANTAGE	2,614.12	7
192609	STATE OF MICHIGAN	1,500.00	1
192727	STATE OF MICHIGAN	75.00	1
192731	STATE OF MICHIGAN	10.00	1
192892	STEVENS DISPOSAL	3,693.10	3
192920	STONECO OF MICHIGAN	2,593.81	2
192996	SUMMIT FIRE PROTECTION CO.	1,192.25	2
200880	PROMEDICA CPR TRAINING	80.00	2
201560	TRIAD TECHNOLOGIES LLC	239.97	1
201600	TROUTS YACHT BASIN	642.18	1

210006	ULINE	3,342.99	2
210278	UNIVERSAL LAUNDRY	451.20	1
220166	VESTA COMPANIES INC	90,523.54	1
230401	THOMSON REUTERS	1,301.73	2
230856	WOMEN EMPOWERING WOMEN	3,000.00	2
230868	WORLDWIDE INTERPRETERS INC	1,220.00	6
230901	PFIZER INC.	4,085.02	1
500175	MONROE CO CLERK/REG OF DEEDS	10.00	1
501251	MONROE COUNTY LIBRARY SYSTEM	1,379.00	1
509850	JAMES RISINGER	73.60	1
509881	MITCHEL MATUSZAK	15.84	1
510855	TITLE CHECK, LLC	3,721.66	1
700100	GERMAYN GORMAN	624.20	1
700499	AMY L BOISVENUE	133.20	1
700514	ELENA HAYNES	1,176.90	2
700523	PENELOPE KREPS	721.10	4
700690	NICOLE L. LINDSAY	646.35	3
708070	STEPHANIE MARIE ROSINSKI	1,608.15	2
720011	ATARA ABRASKY PHD PLLC	1,800.00	1
720125	AVERTEST, LLC	1,902.90	3
720146	BLAHA, THADEUS	200.00	1
720148	BLAHA, NICHOLAS	100.00	1
720159	MARIA BELLESTRI	36.00	1
720163	JOSEPH A BERGMOOSER	1,190.00	1
720309	JOSEPH A COSTELLO, JR	4,540.00	2
720376	CIVICPLUS, LLC	14,746.60	1
720383	CHARTER COMMUNICATIONS	50.00	1
720738	KASSANDRA ANNE GILBERT	100.00	1
720766	KRISTEN D. HENRY	7,750.00	3
720776	HUNTER LAWN SERVICE & SNOW REMOVAL	2,900.00	10
721023	ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER	2,100.00	1
721108	KEVIN'S CAR SERVICE	35.00	1
721289	HARVEY MAST	600.00	1

721361	ZUBIN J MISTRY & ASSOCIATES	3,000.00	2
721372	VIVIAN MONTERO	75.00	1
721374	YOLANDA MORALES	100.00	1
721418	BRIAN NAREWSKI	175.00	1
721688	RANDALL G-P ROSENBERGER	2,000.00	3
721956	SMB PROBATION CENTER INC.	455.00	1
721958	GARET SMITH	5,700.00	2
722231	US SIGNAL COMPANY, LLC	1,408.79	1
722253	VITALCORE HEALTH STRATEGIES, LLC	124,187.70	1
722304	WALLACE PSYCHSERVICES LLC	500.00	1
722339	WCS TRUCKING LLC	1,338.75	1
722355	WM CONSULTING LLC	105.00	1
722371	JOSEPH JOHN ZETTELMAIER	80.00	1
750021	JAMES BARTLETT	7,875.00	2
750028	RONALD J BENORE, JR	16,031.25	6
750034	THE BOORA LAW GROUP, P.L.C.	7,513.92	13
750283	FOSTER SWIFT COLLINS AND SMITHPC	13,536.50	1
750618	SEAN M. MYERS	9,557.90	2
750749	MICHAEL A SMITH	5,673.40	16
750819	H. MATTHEW VITITOE	600.00	1
820026	GREGORY ABOOD	324.40	1
820439	BROOKE BOZYNSKI	46.31	1
820481	JULIE BARLOW	17.85	1
820652	STEPHANIE LAPRAD	75.60	1
821037	NICOLE BOMIA	183.56	1
821091	LINDSAY PATRICK	258.16	1
821182	MARK S. BRAUNLICH	70.00	1
821901	ADAM COONTZ	173.06	1
822317	LINDSAY GUY	152.00	1
822398	JAMIE DEAN	91.84	1
822511	MARJORIE MARTIN	12.00	1
822512	VICTORIA DIERKS	45.50	1
822839	EWING, HOWIE	84.00	1

823239	ANDREA FRAYER	164.84	1
823364	GANTZOS, MARY	415.00	1
823835	JOSEPH HAMMOND	12.00	1
824045	MICHELLE HEMWALL	20.86	1
824127	REBECCA HICKS	475.00	1
824602	HOLLY FLINT	154.00	1
824648	LELAND JORDAN	34.04	1
824850	HEIDI ROBERTS	22.00	1
825112	RAGAN LAKE	319.20	1
825384	JAMES LIEDEL	50.00	1
825638	BROOKE FENDER	137.90	1
825710	MARSHALL, NOAH	84.00	1
826203	KRISTEN NABOZNY-WESTOVER	11.20	1
826499	BRANDON PARKER	36.00	1
826883	JEFFREY PRZEWOZNIAK	17.97	1
827456	RYAN D SIMMONS	61.60	1
827655	STANLEY, SIDNEY	84.00	1
828031	MELISSA TROUTEN	16.80	1
828680	CEILIA WODARSKI	590.20	1
828716	MICHAEL WOOLFORD	437.80	1
828737	JEFFERY YORKEY	151.20	1
902121	BUCK & KNOBBY EQUIP CO INC	20,084.00	2
903011	KENNEDY INDUSTRIES	1,288.50	1
903181	MENARDS	337.86	2
903239	MONROE COUNTY ENTERPRISE FUND	4,739.40	4
903819	SCHUMAKER BROTHERS	25,000.00	1
CTY HEALTH	GARY WHITLOCK	109.00	1
		973,894.81	403

Individual Revenue Line Items Less than 91.67% at 11/30/25

Department	Account	Description	Budget	Receipts	% Coll
FINANCE DEPARTMENT	101-19101-676000	OTHER REVENUE-REIMBURSEMENT	$ 100,000.00	$ 80,454.51	80.45%
COUNTY CLERK/REGISTER OF DEEDS	101-21500-601000	CHARGES FOR SERV-COURT COSTS	$ 75,000.00	$ 30,236.92	40.32%
COUNTY CLERK/REGISTER OF DEEDS	101-21500-614035	CHARGE FOR SERV-CLERKS SERVICE	$ 30,000.00	$ 14,599.86	48.67%
INFORMATION TECHNOLOGY	101-22800-676001	OTH REV-PC TECH REIMBURSEMENT	$ 24,000.00	$ 3,737.96	15.57%
REMONUMENTATION	101-24500-575000	STATE GRANT-REMONUMENTATION	$ 68,517.00	$ 27,406.80	40.00%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-415000	PRIOR YEAR TAX ADJUSTMENTS	$ (100,000.00)	$ (7,967.23)	7.97%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-440020	COBO HALL FACILITY TAX	$ 636,402.00	$ 574,380.73	90.25%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-547010	STATE GRANT - COURT EQUITY	$ 550,000.00	$ 305,994.00	55.64%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-568000	STATE GRANT-INCENTIVE PROGRAM	$ 403,837.00	$ -	0.00%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-574000	STATE GRANT-REVENUE SHARING	$ 3,719,386.00	$ 2,479,578.00	66.67%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-574287	ST GRT-CLFRF REV SHARING	$ 109,497.00	$ -	0.00%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-574301	ST GRT-PUBLIC SAFETY REV SHARE	$ 72,998.00	$ -	0.00%
TAXES/REIMB/INT/OTHER REVENUE	101-25000-676002	OTH REV/REIMB-CITY SHARE-JAIL	$ 88,595.00	$ 63,959.46	72.19%
TREASURER	101-25300-620050	CHARGE FOR SERV-TAX CERT FEES	$ 18,500.00	$ 16,350.00	88.38%
ELECTIONS	101-26200-616000	CHARGE FOR SERVICE-FEES	$ 15,000.00	$ 3,417.81	22.79%
GENERAL COUNTY EXPENSE	101-27200-679040	COST ALLOCATION REVENUE-OTHERS	$ 1,182,480.00	$ 1,010,415.20	85.45%
CIRCUIT COURT	101-28300-540000	STATE GRANT-JUDGES SALARY	$ 137,172.00	$ 102,879.00	75.00%
CIRCUIT COURT	101-28300-565000	JUROR COMP REIMBURSEMENT	$ 20,000.00	$ 8,534.00	42.67%
CIRCUIT COURT	101-28300-611000	ATTORNEY FEE REIMBURSEMENT	$ 10,000.00	$ 8,569.20	85.69%
DRUG COURT GRANT	101-28301-569000	STATE GRANT	$ 57,644.00	$ 50,639.24	87.85%
DISTRICT COURT	101-28600-540000	STATE GRANT-JUDGES SALARY	$ 137,172.00	$ 102,879.00	75.00%
DISTRICT COURT	101-28600-544000	STATE AID-CASEFLOW ASSISTANCE	$ 28,000.00	$ 16,451.84	58.76%
DISTRICT COURT	101-28600-611000	ATTORNEY FEE REIMBURSEMENT	$ 25,000.00	$ 4,596.94	18.39%
DISTRICT COURT	101-28600-616000	CHARGE FOR SERVICE-FEES	$ 34,000.00	$ 6,618.76	19.47%
DISTRICT COURT	101-28600-625020	WARRANT RECALL FEES	$ 75,000.00	$ 61,898.42	82.53%
DISTRICT COURT	101-28600-625050	DISTRICT COURT-J.A.W.S.	$ 118,000.00	$ 93,980.43	79.64%
VETERANS COURT GRANT	101-28650-569000	STATE GRANT	$ 37,710.00	$ 29,152.68	77.31%
MENTAL HEALTH RECOVERY COURT	101-28660-569000	STATE GRANT	$ 202,961.00	$ 156,931.31	77.32%
SOBRIETY COURT	101-28670-569000	STATE GRANT	$ 11,932.00	$ -	0.00%
PROBATE COURT	101-29400-540000	STATE GRANT-JUDGES SALARY	$ 375,000.00	$ 297,913.30	79.44%
PROBATE COURT	101-29400-540030	STATE GRANT-COUNTY JUV OFFICER	$ 78,389.00	$ 39,194.56	50.00%
PROBATE COURT	101-29400-611000	ATTORNEY FEE REIMBURSEMENT	$ 14,000.00	$ -	0.00%
CHILD/PARENT LEGAL REP	101-29405-529000	FEDERAL GRANT	$ 76,434.00	$ 67,227.89	87.96%
COUNTY PROSECUTOR	101-29600-678500	RECOVERY-PROSECUTION-DISTRICT	$ 10,000.00	$ 6,900.00	69.00%
CRIME VICTIM SERVICES GRANT	101-29650-543020	ST GRANT-PUBLIC SAFETY-VR	$ 216,334.00	$ 157,357.56	72.74%
SHERIFF-ADMINISTRATION	101-30100-676000	OTHER REVENUE-REIMBURSEMENT	$ 55,878.00	$ 19,668.65	35.20%
SHERIFF-ADMINISTRATION	101-30100-677000	OTHER REVENUE-MISCELLANEOUS	$ 37,330.00	$ 21,169.03	56.71%
COUNTY FUNDED ROAD PATROL	101-30103-676000	OTHER REVENUE-REIMBURSEMENT	$ 12,000.00	$ -	0.00%
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-582030	PUBLIC SAFETY CONTRIB-TWNSHPS	$ 2,336,652.00	$ 1,476,202.19	63.18%
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-582060	PUB SAFETY CONTRIB-BEACH AUTH	$ 222,538.00	$ 126,122.64	56.67%
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-667000	RENT	$ 60,000.00	$ 12,000.00	20.00%
SHER-CONTRACTUAL-SCHOOLS	101-30111-582020	PUBLIC SAFETY CONTRIB-SCHOOLS	$ 1,129,402.00	$ 930,914.63	82.43%
COMMUNITY ENGAGEMENT PRO GRANT	101-30120-543000	STATE GRANT-PUBLIC SAFETY	$ 30,000.00	$ -	0.00%

Individual Revenue Line Items Less than 91.67% at 11/30/25

Department	Account	Description	Budget	Receipts	% Coll
JUSTICE ASSISTANCE GRANT-23	101-30160-505000	FEDERAL GRANT-PUBLIC SAFETY	$ 15,791.00	$ -	0.00%
JUSTICE ASSISTANCE GRANT 2024	101-30161-505000	FEDERAL GRANT-PUBLIC SAFETY	$ 13,091.00	$ -	0.00%
SHERIFF-SECONDARY ROAD PATROL	101-31600-543000	STATE GRANT-PUBLIC SAFETY	$ 344,001.00	$ 252,991.88	73.54%
MI JUSTICE TRAINING GRANT	101-32070-569000	STATE GRANT	$ 21,840.00	$ 16,961.25	77.66%
SHERIFF-MARINE SAFETY	101-33100-543000	STATE GRANT-PUBLIC SAFETY	$ 21,700.00	$ -	0.00%
CORRECTIONS DEPARTMENT-JAIL	101-35100-613030	INMATE BOOKING	$ 35,000.00	$ 21,536.15	61.53%
CORRECTIONS DEPARTMENT-JAIL	101-35100-613070	INMATE HOUSING-US MARSHALL	$ 69,000.00	$ 36,730.40	53.23%
CORRECTIONS DEPARTMENT-JAIL	101-35100-626050	HOUSING OUT OF COUNTY INMATES	$ 10,000.00	$ 8,050.00	80.50%
CORRECTIONS DEPARTMENT-JAIL	101-35100-643030	CH FOR SERV-INMATES PHONE USE	$ 191,384.00	$ 169,854.27	88.75%
CORRECTIONS DEPARTMENT-JAIL	101-35100-676000	OTHER REVENUE-REIMBURSEMENT	$ 25,000.00	$ 17,596.81	70.39%
COMMUNITY CORRECTIONS	101-35140-543000	STATE GRANT-PUBLIC SAFETY	$ 300,000.00	$ 159,506.91	53.17%
EMERGENCY MANAGEMENT	101-42600-505000	FEDERAL GRANT-PUBLIC SAFETY	$ 35,500.00	$ -	0.00%
OPSG-22	101-42652-505000	FEDERAL GRANT-PUBLIC SAFETY	$ 48,483.00	$ (20,412.14)	-42.10%
2022 UASI	101-42682-505000	FEDERAL GRANT-PUBLIC SAFETY	$ 122,048.00	$ (420.25)	-0.34%
2023 UASI	101-42683-505000	FEDERAL GRANT-PUBLIC SAFETY	$ 290,875.00	$ -	0.00%
DRAIN COMMISSION-COUNTY AGENCY	101-44200-676003	OTH REIMB-DRAIN/COUNTY AGENCY	$ 23,583.00	$ 18,061.08	76.59%
MVAA GRANT	101-68210-569000	STATE GRANT	$ 72,243.00	$ 50,000.00	69.21%
REGISTER OF DEEDS	101-71100-614005	CHARGE FOR SERV-INTERNET FEES	$ 270,000.00	$ 127,532.76	47.23%
REGISTER OF DEEDS	101-71100-616000	CHARGE FOR SERVICE-FEES	$ 550,000.00	$ 422,021.38	76.73%
TRANSFER IN & OTHER SOURCES	101-95000-699280	TRANSFER IN - SENIOR CITIZENS	$ 245,006.00	$ 172,555.91	70.43%
TRANSFER IN & OTHER SOURCES	101-95000-699516	TRANSFER IN-DELINQUENT TAX	$ 868,501.00	$ -	0.00%
FRIEND OF THE COURT	215-28900-528000	FEDERAL GRANT-CRP PROGRAM	$ 1,825,000.00	$ 1,411,695.67	77.35%
FRIEND OF THE COURT	215-28900-562030	STATE INCENTIVE GRANT	$ 243,956.00	$ 181,938.00	74.58%
FRIEND OF THE COURT	215-28900-607000	STATUTORY FEES	$ 100,000.00	$ 72,584.89	72.58%
FRIEND OF THE COURT	215-28900-614031	NON IV-D JUDGMENT FEE	$ 45,000.00	$ 36,560.00	81.24%
FRIEND OF THE COURT	215-28900-614040	CH FOR SERV-MEDICAL INCENTIVES	$ 30,000.00	$ 24,686.42	82.29%
FRIEND OF THE COURT	215-28900-623000	FOC STATUTORY HANDLING FEE	$ 15,000.00	$ 9,248.12	61.65%
FRIEND OF THE COURT	215-28900-625000	COURT COSTS AND FEES	$ 20,000.00	$ 5,033.58	25.17%
HEALTH DEPARTMENT-REVENUE	221-60100-573000	LOCAL COMMUNITY STABILIZATION SHARE	$ 141,494.00	$ -	0.00%
HEARING	221-60103-630040	CHARGE FOR SERVICE-MEDICAID	$ 24,000.00	$ 4,322.07	18.01%
ENVIRONMENTAL HEALTH	221-60104-555020	STATE REVENUE-HEALTH	$ 12,000.00	$ -	0.00%
ENVIRONMENTAL HEALTH	221-60104-555050	STATE REVENUE-OTH HEALTH GRANT	$ 12,320.00	$ 1,216.32	9.87%
ENVIRONMENTAL HEALTH	221-60104-676000	OTHER REVENUE-REIMBURSEMENT	$ 10,000.00	$ -	0.00%
DENTAL HEALTH	221-60106-667000	RENT	$ 55,126.00	$ 43,875.00	79.59%
LOCAL MATERNAL & CHILD HEALTH	221-60109-555010	STATE CATEGORICAL GRANT-HEALTH	$ 62,493.00	$ 52,869.00	84.60%
WIC PEER COUNSELOR	221-60110-555010	STATE CATEGORICAL GRANT-HEALTH	$ 65,757.00	$ 57,239.00	87.05%
VISION	221-60111-630040	CHARGE FOR SERVICE-MEDICAID	$ 24,000.00	$ 3,629.63	15.12%
FAMILY PLANNING	221-60112-615060	CHARGE FOR SERVICE-INS FEE	$ 20,000.00	$ 5,807.08	29.04%
FAMILY PLANNING	221-60112-630040	CHARGE FOR SERVICE-MEDICAID	$ 30,000.00	$ 26,117.28	87.06%
WIC PROGRAM	221-60113-555010	STATE CATEGORICAL GRANT-HEALTH	$ 581,915.00	$ 441,406.00	75.85%
SEASONAL FLU IMMUNIZATION	221-60114-615060	CHARGE FOR SERVICE-INS FEE	$ 14,000.00	$ 2,469.01	17.64%
SEASONAL FLU IMMUNIZATION	221-60114-630050	CHARGE FOR SERVICE-MEDICARE	$ 40,000.00	$ 6,613.88	16.53%
C.S.H.C.S. OUTREACH & ADVOCACY	221-60115-555010	STATE CATEGORICAL GRANT-HEALTH	$ 100,821.00	$ 74,155.00	73.55%

Individual Revenue Line Items Less than 91.67% at 11/30/25

Department	Account	Description	Budget	Receipts	% Coll
C.S.H.C.S. OUTREACH & ADVOCACY	221-60115-555020	STATE REVENUE-HEALTH	$ 30,000.00	$ 12,557.44	41.86%
C.S.H.C.S. OUTREACH & ADVOCACY	221-60115-555050	STATE REVENUE-OTH HEALTH GRANT	$ 20,000.00	$ 15,434.00	77.17%
MATERNAL SUPPORT SERVICES	221-60117-630070	CHARGE FOR SERVICE-MSSP	$ 50,000.00	$ 24,028.33	48.06%
HIV PREVENTION	221-60118-555010	STATE CATEGORICAL GRANT-HEALTH	$ 30,000.00	$ 22,500.00	75.00%
MEDICAID OUTREACH & ADVOCACY	221-60127-630040	CHARGE FOR SERVICE-MEDICAID	$ 20,000.00	$ 6,480.01	32.40%
NON-COMMUNITY WATER SUPPLY	221-60129-552011	ST GRT-SANITATION-NONCOM WATER	$ 46,508.00	$ 40,562.00	87.22%
NON-COMMUNITY WATER SUPPLY	221-60129-676000	OTHER REVENUE-REIMBURSEMENT	$ 15,000.00	$ 4,265.00	28.43%
SOLID WASTE ORDINANCE	221-60130-607100	FEES-SOLID WASTE RES REC ORD	$ 400,000.00	$ 315,053.35	78.76%
IMMUNIZATION ASSESSMENT	221-60132-529000	FEDERAL GRANT	$ 190,000.00	$ 101,307.29	53.32%
IMMUNIZATION ASSESSMENT	221-60132-615060	CHARGE FOR SERVICE-INS FEE	$ 100,000.00	$ 25,412.58	25.41%
IMMUNIZATION ASSESSMENT	221-60132-630040	CHARGE FOR SERVICE-MEDICAID	$ 150,000.00	$ 21,139.23	14.09%
IMMUNIZATION ASSESSMENT	221-60132-630050	CHARGE FOR SERVICE-MEDICARE	$ 20,000.00	$ 10,066.27	50.33%
IMMUNIZATION ASSESSMENT	221-60132-676000	OTHER REVENUE-REIMBURSEMENT	$ 15,000.00	$ 4,469.09	29.79%
VACCINE QA PROGRAM	221-60134-555010	STATE CATEGORICAL GRANT-HEALTH	$ 13,913.00	$ 12,753.00	91.66%
CLEAN SWEEP PROGRAM	221-60136-529000	FEDERAL GRANT	$ 20,000.00	$ 16,846.31	84.23%
VAPOR INTRUSION	221-60147-555010	STATE CATEGORICAL GRANT-HEALTH	$ 176,184.00	$ -	0.00%
MRC STTRONG GRANT	221-60151-529000	FEDERAL GRANT	$ 33,500.00	$ 27,360.68	81.67%
PH COVID WORKFORCE DEVELOPMENT	221-60155-555010	STATE CATEGORICAL GRANT-HEALTH	$ 110,000.00	$ (15,316.00)	-13.92%
CRF FLU SUPPLEMENTAL-2	221-60161-555010	STATE CATEGORICAL GRANT-HEALTH	$ 137,404.50	$ -	0.00%
COVID IMMUNIZATIONS	221-60162-615060	CHARGE FOR SERVICE-INS FEE	$ 13,000.00	$ 5,967.99	45.91%
COVID IMMUNIZATIONS	221-60162-630050	CHARGE FOR SERVICE-MEDICARE	$ 33,000.00	$ 14,046.30	42.56%
COVID ELC CT & WRAP AROUND	221-60167-555010	STATE CATEGORICAL GRANT-HEALTH	$ 250,000.00	$ 15,937.00	6.37%
COMMUNICABLE DISEASE	221-60500-630040	CHARGE FOR SERVICE-MEDICAID	$ 35,000.00	$ 7,042.92	20.12%
CORRECTIONS-JAIL DORMITORY	251-35102-643030	CH FOR SERV-INMATES PHONE USE	$ 120,000.00	$ 68,798.50	57.33%
TRIAL COURTS	260-28100-572000	STATE GRANT-INDIGENT DEFENSE	$ 3,414,342.00	$ 2,242,165.65	65.67%
COURT APPOINTED SPEC ADVOCATAE	292-27792-569000	STATE GRANT	$ 90,375.00	$ 27,279.68	30.18%
COURT APPOINTED SPEC ADVOCATAE	292-27792-674010	CONTRIB/DONATIONS PRIV SOURCE	$ 30,125.00	$ 17,858.00	59.28%
ESS PROGRAM	292-29421-569000	STATE GRANT	$ 522,560.00	$ 262,597.19	50.25%
INTENSIVE PROBATION/RE-ENTRY	292-29430-569000	STATE GRANT	$ 531,042.00	$ 264,075.71	49.73%
YOUTH CENTER	292-35610-563010	ST GRANT-ADDED OPER SHARING	$ 1,364,836.00	$ 1,144,708.91	83.87%
YOUTH CENTER	292-35610-563030	STATE GRANT-REIMBURSEMENT FOOD	$ 40,000.00	$ 32,122.11	80.31%
YOUTH CENTER	292-35610-617000	CH FOR SERV-CHILD SUPPORT FEE	$ 300,000.00	$ 131,080.40	43.69%
YOUTH CENTER	292-35610-679292	CCF CENTRAL SERVICES	$ 438,497.00	$ 295,519.34	67.39%
INSURANCE, BONDS AND FRINGES	677-26100-592000	EMPLOYER CONTRIBUTION	$ 6,110,289.00	$ 5,044,135.26	82.55%
INSURANCE, BONDS AND FRINGES	677-26100-594005	COBRA CONTRIBUTION	$ 25,000.00	$ 7,024.46	28.10%

Included funds:
General fund (Fund 101)
Special Revenue funds receiving General Fund appropriation (101-97500-999XXX)
(ie: Funds 210, 215, 216, etc)
Check appropriations report & only include those with amended budget amount

Excluded from < 75.00% Calculation:

-Line Items Where Budget<$10,000

Nov = 91.67% of Fiscal Year

Individual Expenditure Line Items Spent Greater than 91.67% at 11/30/25

Department	Account	Description	Amended Budget	YTD Encumbered	YTD Expenditures	% Exp	Dept Total	Comment
BOARD OF COMMISSIONERS	101-10100-900000	PRINTING AND IMAGING	$ 650.00	$ -	$ 697.82	107.36%		
BOARD OF COMMISSIONERS Total								
COUNTY CLERK/REGISTER OF DEEDS	101-21500-707100	PART TIME EMPLOYEES	$ 44,489.00	$ -	$ 45,766.97	102.87%		
COUNTY CLERK/REGISTER OF DEEDS	101-21500-728000	OFFICE SUPPLIES	$ 15,533.00	$ -	$ 18,432.24	118.67%		
COUNTY CLERK/REGISTER OF DEEDS	101-21500-731000	COMPUTER EQUIP & SUPPLIES	$ 750.00	$ -	$ 4,835.54	644.74%		
COUNTY CLERK/REGISTER OF DEEDS	101-21500-814015	SOFTWARE LICENSE FEE	$ 30,322.00	$ -	$ 28,052.34	92.51%		
COUNTY CLERK/REGISTER OF DEEDS	101-21500-942000	COPIER EXPENSE AND LEASE	$ 5,000.00	$ -	$ 5,557.09	111.14%		
COUNTY CLERK/REGISTER OF DEEDS	101-21500-958000	TRAINING AND SEMINARS	$ 2,000.00	$ -	$ 2,228.60	111.43%		
COUNTY CLERK/REGISTER OF DEEDS Total							87.53%	
INFORMATION TECHNOLOGY	101-22800-728000	OFFICE SUPPLIES	$ 800.00	$ -	$ 950.68	118.84%		
INFORMATION TECHNOLOGY	101-22800-814015	SOFTWARE LICENSE FEE	$ 600.00	$ -	$ 2,163.64	360.61%		
INFORMATION TECHNOLOGY	101-22800-851010	CELLULAR TELEPHONE	$ 4,096.00	$ -	$ 3,766.61	91.96%		
INFORMATION TECHNOLOGY	101-22800-943020	COMPUTER REPAIRS/PARTS	$ 4,293.00	$ -	$ 13,329.33	310.49%		
INFORMATION TECHNOLOGY	101-22800-958000	TRAINING AND SEMINARS	$ 3,000.00	$ -	$ 2,932.44	97.75%		
INFORMATION TECHNOLOGY Total							88.35%	
TREASURER	101-25300-825000	BANK SERVICE FEES	$ 45,000.00	$ -	$ 45,391.23	100.87%		
TREASURER	101-25300-933010	MAINTENANCE-COMPUTER RELATED	$ 16,000.00	$ -	$ 19,479.79	121.75%		
TREASURER Total							92.83%	
COUNTY EQUALIZATION	101-25701-707100	PART TIME EMPLOYEES	$ -	$ -	$ 13,352.70	Zero Budget		
COUNTY EQUALIZATION	101-25701-814015	SOFTWARE LICENSE FEE	$ 11,161.00	$ -	$ 16,377.97	146.74%		
COUNTY EQUALIZATION Total							85.13%	
PURCHASING & PROPERTY MAINT.	101-26510-711100	OVERTIME-TIME AND 1/2	$ 7,475.00	$ -	$ 15,014.60	200.86%		
PURCHASING & PROPERTY MAINT.	101-26510-742000	JANITORIAL & CLEANING SUPPLIES	$ 24,000.00	$ -	$ 26,368.93	109.87%		
PURCHASING & PROPERTY MAINT.	101-26510-748000	FUEL, GAS & OIL	$ 5,500.00	$ -	$ 6,845.87	124.47%		
PURCHASING & PROPERTY MAINT.	101-26510-921000	ELECTRICITY	$ 225,000.00	$ -	$ 239,267.97	106.34%		
PURCHASING & PROPERTY MAINT.	101-26510-922000	WATER AND SEWAGE	$ 19,500.00	$ -	$ 18,215.64	93.41%		
PURCHASING & PROPERTY MAINT.	101-26510-931000	MAINT-BUILDING AND FIXTURES	$ 260,197.00	$ 1,280.00	$ 247,840.94	95.74%		
PURCHASING & PROPERTY MAINT.	101-26510-932000	MAINTENANCE-VEHICLE	$ -	$ -	$ 617.89	Zero Budget		
PURCHASING & PROPERTY MAINT.	101-26510-975300	C.O.-BUILDINGS AND GROUNDS	$ 24,003.00	$ -	$ 24,002.50	100.00%		
PURCHASING & PROPERTY MAINT.	101-26510-981200	C.O.-AUTOS/TRUCKS/ACCESS	$ 37,435.45	$ -	$ 36,175.00	96.63%		
PURCHASING & PROPERTY MAINT. Total							76.67%	
HUMAN RESOURCES	101-27000-900000	PRINTING AND IMAGING	$ 1,000.00	$ -	$ 1,255.32	125.53%		
HUMAN RESOURCES	101-27000-902000	ADVERTISING & PROMO SUPPLIES	$ -	$ -	$ 593.08	Zero Budget		
HUMAN RESOURCES Total							81.21%	
GENERAL COUNTY EXPENSE	101-27200-826259	INVESTIGATION SERVICES	$ 70,000.00	$ -	$ 67,525.15	96.46%		
GENERAL COUNTY EXPENSE	101-27200-830000	ASSOCIATION & MEMBERSHIP DUES	$ 2,000.00	$ -	$ 2,000.00	100.00%		
GENERAL COUNTY EXPENSE	101-27200-852040	SUBSCRIPTION SERVICES	$ 18,000.00	$ -	$ 25,517.58	141.76%		
GENERAL COUNTY EXPENSE Total							73.60%	
CIRCUIT COURT	101-28300-728000	OFFICE SUPPLIES	$ 3,665.00	$ 9.80	$ 3,663.11	100.22%		
CIRCUIT COURT	101-28300-730000	POSTAGE AND MAILING FEES	$ 2,000.00	$ -	$ 2,557.41	127.87%		
CIRCUIT COURT	101-28300-747000	BOOKS	$ 8,000.00	$ -	$ 7,817.90	97.72%		
CIRCUIT COURT	101-28300-801105	CONTRACTUAL-INDIGENT	$ 100,000.00	$ -	$ 102,313.80	102.31%		
CIRCUIT COURT	101-28300-813000	TRANSCRIPTS OF RECORDS	$ 17,800.00	$ -	$ 27,398.25	153.92%		
CIRCUIT COURT	101-28300-814015	SOFTWARE LICENSE FEE	$ 856.00	$ -	$ 979.30	114.40%		
CIRCUIT COURT	101-28300-826050	ACCOMMODATION EXP-INTERPRETING	$ -	$ -	$ 4,918.50	Zero Budget		
CIRCUIT COURT	101-28300-861000	TRAVEL	$ 950.00	$ -	$ 1,407.02	148.11%		
CIRCUIT COURT	101-28300-864000	CONFERENCE AND CONVENTION	$ 650.00	$ -	$ 2,832.05	435.70%		
CIRCUIT COURT	101-28300-933000	MAINT-OFFICE EQUIP AND FURN	$ 2,500.00	$ -	$ 2,495.00	99.80%		
CIRCUIT COURT	101-28300-943000	COMPUTER EXPENSES AND LEASES	$ -	$ -	$ 2,207.70	Zero Budget		
CIRCUIT COURT Total							86.02%	
DRUG COURT GRANT	101-28301-705000	SALARIES AND WAGES	$ -	$ -	$ 15,876.00	Zero Budget		
DRUG COURT GRANT	101-28301-728000	OFFICE SUPPLIES	$ 1,157.00	$ -	$ 1,234.40	106.69%		
DRUG COURT GRANT	101-28301-741084	OP SUP-INCENTIVES	$ 950.00	$ -	$ 900.00	94.74%		
DRUG COURT GRANT	101-28301-817000	ASSIGNED COUNSEL FEES	$ 3,850.00	$ -	$ 4,175.00	108.44%		
DRUG COURT GRANT	101-28301-830000	ASSOCIATION & MEMBERSHIP DUES	$ -	$ -	$ 840.00	Zero Budget		
DRUG COURT GRANT	101-28301-900000	PRINTING AND IMAGING	$ -	$ -	$ 1,054.39	Zero Budget		
DRUG COURT GRANT	101-28301-958000	TRAINING AND SEMINARS	$ 3,587.00	$ -	$ 5,146.36	143.47%		
DRUG COURT GRANT Total							107.00%	
DISTRICT COURT	101-28600-707100	PART TIME EMPLOYEES	$ 204,575.00	$ -	$ 211,756.68	103.51%		

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Individual Expenditure Line Items Spent Greater than 91.67% at 11/30/25

Department	Account	Description	Amended Budget	YTD Encumbered	YTD Expenditures	% Exp	Dept Total	Comment
DISTRICT COURT	101-28600-711100	OVERTIME-TIME AND 1/2	$ 1,500.00	$ -	$ 2,323.12	154.87%		
DISTRICT COURT	101-28600-728000	OFFICE SUPPLIES	$ 32,549.00	$ 1.29	$ 32,089.78	98.59%		
DISTRICT COURT	101-28600-730000	POSTAGE AND MAILING FEES	$ 29,900.00	$ -	$ 34,124.19	114.13%		
DISTRICT COURT	101-28600-731000	COMPUTER EQUIP & SUPPLIES	$ -	$ -	$ 1,068.16	Zero Budget		
DISTRICT COURT	101-28600-731001	CAMERA & VIDEO EQUIPMENT	$ 2,116.00	$ -	$ 2,115.89	99.99%		
DISTRICT COURT	101-28600-741136	FEES-STATE FILING FEE	$ 5,200.00	$ -	$ 4,925.00	94.71%		
DISTRICT COURT	101-28600-747000	BOOKS	$ 3,000.00	$ -	$ 3,973.85	132.46%		
DISTRICT COURT	101-28600-801000	PROFESSIONAL/CONTRACTUAL SERV	$ 15,800.00	$ -	$ 15,534.44	98.32%		
DISTRICT COURT	101-28600-801105	CONTRACTUAL-INDIGENT	$ 90,000.00	$ -	$ 138,936.05	154.37%		
DISTRICT COURT	101-28600-814015	SOFTWARE LICENSE FEE	$ 11,473.00	$ -	$ 12,563.51	109.51%		
DISTRICT COURT	101-28600-825000	BANK SERVICE FEES	$ 1,000.00	$ -	$ 4,698.74	469.87%		
DISTRICT COURT	101-28600-826010	OUTSIDE JUDGES	$ -	$ -	$ 2,003.95	Zero Budget		
DISTRICT COURT	101-28600-830000	ASSOCIATION & MEMBERSHIP DUES	$ 875.00	$ -	$ 3,050.00	348.57%		
DISTRICT COURT	101-28600-900000	PRINTING AND IMAGING	$ 13,000.00	$ -	$ 13,351.89	102.71%		
DISTRICT COURT	101-28600-942000	COPIER EXPENSE AND LEASE	$ 9,574.00	$ -	$ 16,023.96	167.37%		
DISTRICT COURT	101-28600-958000	TRAINING AND SEMINARS	$ -	$ -	$ 1,954.24	Zero Budget		
DISTRICT COURT	101-28600-958020	CERTIFICATION FEES	$ 1,740.00	$ -	$ 2,198.00	126.32%		
DISTRICT COURT Total							91.82%	
PROBATE COURT	101-29400-707100	PART TIME EMPLOYEES	$ 74,408.00	$ -	$ 71,372.47	95.92%		
PROBATE COURT	101-29400-728000	OFFICE SUPPLIES	$ 10,992.00	$ -	$ 10,338.39	94.05%		
PROBATE COURT	101-29400-758000	STORAGE OF MICROFILM	$ 1,780.00	$ -	$ 1,821.75	102.35%		
PROBATE COURT	101-29400-814015	SOFTWARE LICENSE FEE	$ 1,218.00	$ -	$ 1,970.98	161.82%		
PROBATE COURT	101-29400-817000	ASSIGNED COUNSEL FEES	$ 500,000.00	$ -	$ 462,777.32	92.56%		
PROBATE COURT	101-29400-826050	ACCOMMODATION EXP-INTERPRETING	$ 2,000.00	$ -	$ 2,151.50	107.58%		
PROBATE COURT	101-29400-830000	ASSOCIATION & MEMBERSHIP DUES	$ 1,500.00	$ -	$ 1,842.48	122.83%		
PROBATE COURT	101-29400-835124	MEDICAL EXAMS-CLIENT/PATIENT	$ 2,000.00	$ -	$ 9,899.00	494.95%		
PROBATE COURT	101-29400-861000	TRAVEL	$ 650.00	$ -	$ 632.50	97.31%		
PROBATE COURT	101-29400-864010	CONFERENCE/CONVENTION-JUDGES	$ 900.00	$ -	$ 1,181.10	131.23%		
PROBATE COURT	101-29400-900000	PRINTING AND IMAGING	$ 2,800.00	$ -	$ 3,196.84	114.17%		
PROBATE COURT	101-29400-942000	COPIER EXPENSE AND LEASE	$ 7,000.00	$ -	$ 10,163.74	145.20%		
PROBATE COURT	101-29400-943000	COMPUTER EXPENSES AND LEASES	$ 26,152.00	$ -	$ 32,333.02	123.63%		
PROBATE COURT Total							87.86%	
COUNTY PROSECUTOR	101-29600-704500	CALL IN PAY	$ 14,600.00	$ -	$ 19,560.00	133.97%		
COUNTY PROSECUTOR	101-29600-806000	CONTRACTUAL AND TEMP PERSONNEL	$ 9,600.00	$ -	$ 9,600.00	100.00%		
COUNTY PROSECUTOR	101-29600-813000	TRANSCRIPTS OF RECORDS	$ 1,200.00	$ -	$ 1,150.80	95.90%		
COUNTY PROSECUTOR	101-29600-814015	SOFTWARE LICENSE FEE	$ 1,231.00	$ -	$ 1,819.21	147.78%		
COUNTY PROSECUTOR	101-29600-830000	ASSOCIATION & MEMBERSHIP DUES	$ 14,137.00	$ -	$ 14,137.00	100.00%		
COUNTY PROSECUTOR	101-29600-830040	DUES-BAR ASSOCIATION	$ 6,500.00	$ -	$ 6,170.00	94.92%		
COUNTY PROSECUTOR	101-29600-861000	TRAVEL	$ 7,000.00	$ -	$ 7,393.95	105.63%		
COUNTY PROSECUTOR	101-29600-900000	PRINTING AND IMAGING	$ 4,000.00	$ -	$ 8,917.16	222.93%		
COUNTY PROSECUTOR	101-29600-902000	ADVERTISING & PROMO SUPPLIES	$ 1,000.00	$ -	$ 2,737.67	273.77%		
COUNTY PROSECUTOR	101-29600-942000	COPIER EXPENSE AND LEASE	$ 1,933.00	$ -	$ 1,986.33	102.76%		
COUNTY PROSECUTOR Total							90.17%	
CRIME VICTIM SERVICES GRANT	101-29650-728000	OFFICE SUPPLIES	$ 900.00	$ -	$ 1,070.76	118.97%		
CRIME VICTIM SERVICES GRANT	101-29650-730000	POSTAGE AND MAILING FEES	$ 2,250.00	$ -	$ 3,410.49	151.58%		
CRIME VICTIM SERVICES GRANT	101-29650-814015	SOFTWARE LICENSE FEE	$ 2,570.92	$ -	$ 2,895.68	112.63%		
CRIME VICTIM SERVICES GRANT Total							89.43%	
SHERIFF-ADMINISTRATION	101-30100-710000	HOLIDAY PAY-STRAIGHT TIME	$ 7,800.00	$ -	$ 18,920.12	242.57%		
SHERIFF-ADMINISTRATION	101-30100-711100	OVERTIME-TIME AND 1/2	$ 5,000.00	$ -	$ 11,999.28	239.99%		
SHERIFF-ADMINISTRATION	101-30100-730000	POSTAGE AND MAILING FEES	$ 3,500.00	$ -	$ 4,241.08	121.17%		
SHERIFF-ADMINISTRATION	101-30100-741000	OPERATING SUPPLIES	$ 24,000.00	$ -	$ 23,052.84	96.05%		
SHERIFF-ADMINISTRATION	101-30100-744000	UNIFORMS & CLOTHING	$ 58,000.00	$ -	$ 62,347.13	107.50%		
SHERIFF-ADMINISTRATION	101-30100-744030	REIMBURSEMENT-DAMAGED ITEMS	$ -	$ -	$ 1,371.98	Zero Budget		
SHERIFF-ADMINISTRATION	101-30100-756000	ANIMAL-DOG FOOD & PROVISIONS	$ 2,500.00	$ -	$ 4,582.91	183.32%		
SHERIFF-ADMINISTRATION	101-30100-818010	VETERINARIAN SERVICE	$ 1,000.00	$ -	$ 3,398.66	339.87%		
SHERIFF-ADMINISTRATION	101-30100-826000	LEGAL AND PROFESSIONAL SERV	$ 8,500.00	$ -	$ 9,035.26	106.30%		
SHERIFF-ADMINISTRATION	101-30100-830000	ASSOCIATION & MEMBERSHIP DUES	$ 1,800.00	$ -	$ 3,298.75	183.26%		
SHERIFF-ADMINISTRATION	101-30100-851000	TELEPHONE	$ 13,785.00	$ -	$ 15,474.62	112.26%		
SHERIFF-ADMINISTRATION	101-30100-851010	CELLULAR TELEPHONE	$ 23,570.00	$ -	$ 49,624.76	210.54%		

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Individual Expenditure Line Items Spent Greater than 91.67% at 11/30/25

Department	Account	Description	Amended Budget	YTD Encumbered	YTD Expenditures	% Exp	Dept Total	Comment
SHERIFF-ADMINISTRATION	101-30100-932000	MAINTENANCE-VEHICLE	$ 107,000.00	$ -	$ 106,235.26	99.29%		
SHERIFF-ADMINISTRATION	101-30100-934000	MAINTENANCE-EQUIPMENT	$ 158,527.00	$ -	$ 152,339.02	96.10%		
SHERIFF-ADMINISTRATION	101-30100-942000	COPIER EXPENSE AND LEASE	$ 8,000.00	$ -	$ 13,030.65	162.88%		
SHERIFF-ADMINISTRATION	101-30100-943000	COMPUTER EXPENSES AND LEASES	$ 1,500.00	$ -	$ 1,638.63	109.24%		
SHERIFF-ADMINISTRATION	101-30100-958000	TRAINING AND SEMINARS	$ 20,000.00	$ -	$ 18,504.00	92.52%		
SHERIFF-ADMINISTRATION	101-30100-977001	C.O.-RADIOS/EQUIP-GUN/OTH ARMS	$ 24,862.00	$ -	$ 22,861.10	91.95%		
SHERIFF-ADMINISTRATION	101-30100-980000	C.O.-OFFICE EQUIP & FURNISHING	$ 22,798.00	$ -	$ 22,785.37	99.94%		
SHERIFF-ADMINISTRATION Total							92.57%	
INVESTIGATIVE SERVICES	101-30101-744000	UNIFORMS & CLOTHING	$ 6,650.00	$ -	$ 6,750.00	101.50%		
INVESTIGATIVE SERVICES	101-30101-851000	TELEPHONE	$ 585.00	$ -	$ 2,238.13	382.59%		
INVESTIGATIVE SERVICES Total							76.70%	
COUNTY FUNDED ROAD PATROL	101-30103-705000	SALARIES AND WAGES	$ 851,341.00	$ -	$ 791,603.74	92.98%		
COUNTY FUNDED ROAD PATROL	101-30103-710000	HOLIDAY PAY-STRAIGHT TIME	$ 50,000.00	$ -	$ 105,950.76	211.90%		
COUNTY FUNDED ROAD PATROL	101-30103-710100	HOLIDAY PAY-TIME AND 1/2	$ -	$ -	$ 1,260.00	Zero Budget		
COUNTY FUNDED ROAD PATROL	101-30103-711100	OVERTIME-TIME AND 1/2	$ 214,000.00	$ -	$ 267,857.90	125.17%		
COUNTY FUNDED ROAD PATROL	101-30103-714000	SHIFT PREMIUM	$ 8,000.00	$ -	$ 8,541.22	106.77%		
COUNTY FUNDED ROAD PATROL	101-30103-803000	PRE-EMPLOYMENT PHYSICAL EXAMS	$ 8,700.00	$ -	$ 13,273.00	152.56%		
COUNTY FUNDED ROAD PATROL Total							85.90%	
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-708000	DUTY DISABILITY	$ -	$ -	$ 1,198.80	Zero Budget		
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-710000	HOLIDAY PAY-STRAIGHT TIME	$ 75,000.00	$ -	$ 70,289.08	93.72%		
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-711100	OVERTIME-TIME AND 1/2	$ 15,000.00	$ -	$ 24,898.51	165.99%		
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-714000	SHIFT PREMIUM	$ 5,500.00	$ -	$ 6,185.90	112.47%		
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-814015	SOFTWARE LICENSE FEE	$ 910.00	$ -	$ 1,468.95	161.42%		
SHER-CONTRACTUAL-LOCAL UNITS	101-30110-934000	MAINTENANCE-EQUIPMENT	$ 60,000.00	$ -	$ 60,000.00	100.00%		
SHER-CONTRACTUAL-LOCAL UNITS Total							71.39%	
SHER-CONTRACTUAL-SCHOOLS	101-30111-705300	WAGES-DEPUTIES	$ 747,926.00	$ -	$ 734,057.50	98.15%		
SHER-CONTRACTUAL-SCHOOLS	101-30111-708000	DUTY DISABILITY	$ -	$ -	$ 951.84	Zero Budget		
SHER-CONTRACTUAL-SCHOOLS	101-30111-710000	HOLIDAY PAY-STRAIGHT TIME	$ 3,500.00	$ -	$ 14,841.36	424.04%		
SHER-CONTRACTUAL-SCHOOLS	101-30111-711100	OVERTIME-TIME AND 1/2	$ 10,000.00	$ -	$ 12,960.01	129.60%		
SHER-CONTRACTUAL-SCHOOLS	101-30111-712200	HAZARDOUS DUTY PAY	$ 10,000.00	$ -	$ 13,000.00	130.00%		
SHER-CONTRACTUAL-SCHOOLS	101-30111-744000	UNIFORMS & CLOTHING	$ 7,425.00	$ -	$ 7,750.79	104.39%		
SHER-CONTRACTUAL-SCHOOLS	101-30111-814015	SOFTWARE LICENSE FEE	$ -	$ -	$ 979.30	Zero Budget		
SHER-CONTRACTUAL-SCHOOLS Total							95.63%	Deputies added; need to adjust exp & rev
SPECIAL RESPONSE TEAM (SRT)	101-30200-741025	SRT EQUIPMENT	$ 18,000.00	$ 1,673.35	$ 15,602.29	95.98%		
SPECIAL RESPONSE TEAM (SRT)	101-30200-744000	UNIFORMS & CLOTHING	$ 1,000.00	$ -	$ 1,379.43	137.94%		
SPECIAL RESPONSE TEAM (SRT) Total							88.09%	
SHERIFF-SECONDARY ROAD PATROL	101-31600-710000	HOLIDAY PAY-STRAIGHT TIME	$ -	$ -	$ 572.16	Zero Budget		
SHERIFF-SECONDARY ROAD PATROL	101-31600-711100	OVERTIME-TIME AND 1/2	$ -	$ -	$ 3,522.78	Zero Budget		
SHERIFF-SECONDARY ROAD PATROL	101-31600-744000	UNIFORMS & CLOTHING	$ 1,350.00	$ -	$ 1,418.96	105.11%		
SHERIFF-SECONDARY ROAD PATROL	101-31600-934000	MAINTENANCE-EQUIPMENT	$ 7,375.00	$ -	$ 7,089.46	96.13%		
SHERIFF-SECONDARY ROAD PATROL Total							53.35%	
SHERIFF-MARINE SAFETY	101-33100-741010	OPERATING SUPPLIES-DIVE TEAM	$ 6,000.00	$ 724.17	$ 5,237.77	99.37%		
SHERIFF-MARINE SAFETY	101-33100-814016	PAYROLL SERVICES	$ 1,100.00	$ -	$ 1,592.26	144.75%		
SHERIFF-MARINE SAFETY	101-33100-932100	MAINT BOATS & MARINE EQUIP	$ 2,500.00	$ -	$ 5,228.90	209.16%		
SHERIFF-MARINE SAFETY Total							58.26%	
CORRECTIONS DEPARTMENT-JAIL	101-35100-708000	DUTY DISABILITY	$ -	$ -	$ 10,799.92	Zero Budget		
CORRECTIONS DEPARTMENT-JAIL	101-35100-710000	HOLIDAY PAY-STRAIGHT TIME	$ 70,000.00	$ -	$ 84,349.31	120.50%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-711100	OVERTIME-TIME AND 1/2	$ 99,000.00	$ -	$ 143,104.38	144.55%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-712200	HAZARDOUS DUTY PAY	$ -	$ -	$ 37,000.00	Zero Budget		
CORRECTIONS DEPARTMENT-JAIL	101-35100-731001	CAMERA & VIDEO EQUIPMENT	$ 1,000.00	$ -	$ 6,354.40	635.44%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-741000	OPERATING SUPPLIES	$ 19,500.00	$ -	$ 19,075.01	97.82%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-742000	JANITORIAL & CLEANING SUPPLIES	$ 35,000.00	$ -	$ 32,891.89	93.98%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-801931	CONTRACT SERV-MAINTENANCE	$ 160,000.00	$ -	$ 161,278.87	100.80%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-803000	PRE-EMPLOYMENT PHYSICAL EXAMS	$ 8,000.00	$ -	$ 8,985.00	112.31%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-818020	REFUSE HAULING & JANITORIAL	$ 3,000.00	$ -	$ 2,960.00	98.67%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-851010	CELLULAR TELEPHONE	$ 1,591.00	$ -	$ 1,955.91	122.94%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-921000	ELECTRICITY	$ 180,000.00	$ -	$ 211,919.69	117.73%		

November represents 91.67% of Fiscal Year
24 pays through November is 92.31%

Individual Expenditure Line Items Spent Greater than 91.67% at 11/30/25

Department	Account	Description	Amended Budget	YTD Encumbered	YTD Expenditures	% Exp	Dept Total	Comment
CORRECTIONS DEPARTMENT-JAIL	101-35100-922000	WATER AND SEWAGE	$ 125,000.00	$ -	$ 130,426.44	104.34%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-931000	MAINT-BUILDING AND FIXTURES	$ 179,687.00	$ -	$ 227,355.75	126.53%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-932000	MAINTENANCE-VEHICLE	$ 5,000.00	$ -	$ 6,769.75	135.40%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-933010	MAINTENANCE-COMPUTER RELATED	$ 12,000.00	$ -	$ 11,077.74	92.31%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-935000	MAINTENANCE-LAND AND GROUNDS	$ 1,000.00	$ -	$ 4,200.00	420.00%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-942000	COPIER EXPENSE AND LEASE	$ 3,000.00	$ -	$ 3,461.59	115.39%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-943000	COMPUTER EXPENSES AND LEASES	$ 1,500.00	$ -	$ 1,618.64	107.91%		
CORRECTIONS DEPARTMENT-JAIL	101-35100-958200	OFFICERS ADMINISTRATION SCHOOL	$ -	$ -	$ 4,478.34	Zero Budget		
CORRECTIONS DEPARTMENT-JAIL	101-35100-977000	C.O.-MACHINERY AND EQUIPMENT	$ 38,687.00	$ -	$ 38,687.00	100.00%		
CORRECTIONS DEPARTMENT-JAIL Total							84.84%	
CORRECTIONS-MEDICAL SERVICES	101-35105-835127	HEALTH SERV-PHYSICIAN AND HOSP	$ 50,000.00	$ -	$ 111,075.97	222.15%		
CORRECTIONS-MEDICAL SERVICES Total							96.32%	
COMMUNITY CORRECTIONS	101-35140-801110	CONTR SERV-MENTAL HEALTH	$ 12,125.00	$ -	$ 11,500.00	94.85%		
COMMUNITY CORRECTIONS Total							83.36%	
EMERGENCY MANAGEMENT	101-42600-707100	PART TIME EMPLOYEES	$ -	$ -	$ 52,837.50	Zero Budget		
EMERGENCY MANAGEMENT	101-42600-801000	PROFESSIONAL/CONTRACTUAL SERV	$ 46,750.00	$ 44,750.00	$ 2,651.67	101.39%		
EMERGENCY MANAGEMENT	101-42600-801600	CONTRACT SERVICES-OTHER	$ 2,000.00	$ -	$ 3,285.00	164.25%		
EMERGENCY MANAGEMENT	101-42600-851000	TELEPHONE	$ 13,217.00	$ -	$ 14,705.18	111.26%		
EMERGENCY MANAGEMENT	101-42600-853000	CABLE SERVICES	$ 3,000.00	$ -	$ 2,788.16	92.94%		
EMERGENCY MANAGEMENT	101-42600-864000	CONFERENCE AND CONVENTION	$ 650.00	$ -	$ 730.00	112.31%		
EMERGENCY MANAGEMENT	101-42600-921000	ELECTRICITY	$ 25,000.00	$ -	$ 28,224.02	112.90%		
EMERGENCY MANAGEMENT	101-42600-934000	MAINTENANCE-EQUIPMENT	$ 1,000.00	$ -	$ 2,724.95	272.50%		
EMERGENCY MANAGEMENT	101-42600-942000	COPIER EXPENSE AND LEASE	$ 750.00	$ -	$ 1,198.80	159.84%		
EMERGENCY MANAGEMENT	101-42600-977025	C.O.-SIREN REPLACEMENT	$ 5,945.00	$ 5,945.00	$ -	100.00%		
EMERGENCY MANAGEMENT Total							86.69%	
FERMI DONATION	101-42601-801000	PROFESSIONAL/CONTRACTUAL SERV	$ 1,026.00	$ -	$ 2,960.99	288.60%		
FERMI DONATION Total							65.19%	
2022 UASI	101-42682-977000	C.O.-MACHINERY AND EQUIPMENT	$ 34,362.00	$ -	$ 34,361.51	100.00%		
2022 UASI Total							79.24%	
ANIMAL CONTROL	101-43000-711100	OVERTIME-TIME AND 1/2	$ 13,400.00	$ -	$ 13,137.32	98.04%		
ANIMAL CONTROL	101-43000-741000	OPERATING SUPPLIES	$ 2,000.00	$ -	$ 1,975.40	98.77%		
ANIMAL CONTROL	101-43000-744000	UNIFORMS & CLOTHING	$ 1,400.00	$ -	$ 1,675.34	119.67%		
ANIMAL CONTROL	101-43000-818020	REFUSE HAULING & JANITORIAL	$ -	$ -	$ 2,773.00	Zero Budget		
ANIMAL CONTROL	101-43000-851000	TELEPHONE	$ -	$ -	$ 5,329.86	Zero Budget		
ANIMAL CONTROL	101-43000-851010	CELLULAR TELEPHONE	$ 2,500.00	$ -	$ 2,595.32	103.81%		
ANIMAL CONTROL	101-43000-900000	PRINTING AND IMAGING	$ 1,000.00	$ -	$ 1,575.00	157.50%		
ANIMAL CONTROL	101-43000-921000	ELECTRICITY	$ -	$ -	$ 1,830.94	Zero Budget		
ANIMAL CONTROL	101-43000-922000	WATER AND SEWAGE	$ -	$ -	$ 768.72	Zero Budget		
ANIMAL CONTROL	101-43000-931000	MAINT-BUILDING AND FIXTURES	$ 10,000.00	$ -	$ 19,427.02	194.27%		
ANIMAL CONTROL	101-43000-975300	C.O.-BUILDINGS AND GROUNDS	$ 715.00	$ -	$ 715.00	100.00%		
ANIMAL CONTROL Total							88.43%	
DRAIN COMMISSION-COUNTY AGENCY	101-44200-730000	POSTAGE AND MAILING FEES	$ 1,450.00	$ -	$ 2,679.55	184.80%		
DRAIN COMMISSION-COUNTY AGENCY	101-44200-814015	SOFTWARE LICENSE FEE	$ 7,929.00	$ -	$ 11,021.14	139.00%		
DRAIN COMMISSION-COUNTY AGENCY	101-44200-900000	PRINTING AND IMAGING	$ 1,450.00	$ -	$ 1,452.76	100.19%		
DRAIN COMMISSION-COUNTY AGENCY	101-44200-931000	MAINT-BUILDING AND FIXTURES	$ -	$ -	$ 505.16	Zero Budget		
DRAIN COMMISSION-COUNTY AGENCY	101-44200-934000	MAINTENANCE-EQUIPMENT	$ -	$ -	$ 1,412.70	Zero Budget		
DRAIN COMMISSION-COUNTY AGENCY	101-44200-942000	COPIER EXPENSE AND LEASE	$ 4,500.00	$ -	$ 7,848.75	174.42%		
DRAIN COMMISSION-COUNTY AGENCY Total							75.61%	
SOIL EROSION	101-44220-851010	CELLULAR TELEPHONE	$ 548.00	$ -	$ 661.14	120.65%		
SOIL EROSION Total							87.24%	
MEDICAL EXAMINER	101-64800-705000	SALARIES AND WAGES	$ 15,790.00	$ -	$ 24,338.22	154.14%		
MEDICAL EXAMINER	101-64800-711100	OVERTIME-TIME AND 1/2	$ 10,500.00	$ -	$ 11,012.76	104.88%		
MEDICAL EXAMINER Total							89.54%	
COMMISSION ON AGING	101-67200-921000	ELECTRICITY	$ 1,652.00	$ -	$ 1,875.75	113.54%		
COMMISSION ON AGING	101-67200-942000	COPIER EXPENSE AND LEASE	$ 1,585.00	$ -	$ 1,748.02	110.29%		
COMMISSION ON AGING Total							81.49%	
VETERANS AFFAIRS	101-68200-921000	ELECTRICITY	$ 850.00	$ -	$ 965.18	113.55%		
VETERANS AFFAIRS Total							71.27%	
MVAA GRANT	101-68210-705000	SALARIES AND WAGES	$ 32,465.00	$ -	$ 38,880.00	119.76%		

Individual Expenditure Line Items Spent Greater than 91.67% at 11/30/25

Department	Account	Description	Amended Budget	YTD Encumbered	YTD Expenditures	% Exp	Dept Total	Comment
MVAA GRANT Total							65.08%	
COMMUNITY PLANNING/ENGAGEMENT	101-70100-707100	PART TIME EMPLOYEES	$ 13,335.00	$ -	$ 12,641.70	94.80%		
COMMUNITY PLANNING/ENGAGEMENT	101-70100-830000	ASSOCIATION & MEMBERSHIP DUES	$ 4,430.00	$ -	$ 4,121.00	93.02%		
COMMUNITY PLANNING/ENGAGEMENT	101-70100-864000	CONFERENCE AND CONVENTION	$ 1,000.00	$ -	$ 1,050.00	105.00%		
COMMUNITY PLANNING/ENGAGEMENT	101-70100-921000	ELECTRICITY	$ 2,248.00	$ -	$ 2,552.85	113.56%		
COMMUNITY PLANNING/ENGAGEMENT	101-70100-980500	C.O.-COMPUTERS & RELATED EQ	$ -	$ -	$ 7,135.00	Zero Budget		
COMMUNITY PLANNING/ENGAGEMENT	101-71000-806004	CONTRACTUAL SERVICES-EXTENSION	$ 337,705.00	$ -	$ 332,204.75	98.37%		
COMMUNITY PLANNING/ENGAGEMENT Total							85.76%	
EXTENSION	101-71000-921000	ELECTRICITY	$ 5,126.00	$ -	$ 5,841.95	113.97%		
EXTENSION	101-71000-942000	COPIER EXPENSE AND LEASE	$ 2,500.00	$ -	$ 5,633.70	225.35%		
EXTENSION Total							99.29%	
REGISTER OF DEEDS	101-71100-758000	STORAGE OF MICROFILM	$ 2,650.00	$ -	$ 2,530.12	95.48%		
REGISTER OF DEEDS	101-71100-851000	TELEPHONE	$ -	$ -	$ 895.97	Zero Budget		
REGISTER OF DEEDS	101-71100-942000	COPIER EXPENSE AND LEASE	$ 1,673.00	$ -	$ 1,724.79	103.10%		
REGISTER OF DEEDS	101-71100-958000	TRAINING AND SEMINARS	$ 1,500.00	$ -	$ 1,415.51	94.37%		
REGISTER OF DEEDS Total							84.76%	
PARKS & RECREATION	101-75100-705000	SALARIES AND WAGES	$ 46,545.00	$ -	$ 45,779.00	98.35%		
PARKS & RECREATION	101-75100-741000	OPERATING SUPPLIES	$ 4,000.00	$ -	$ 5,456.90	136.42%		
PARKS & RECREATION	101-75100-818020	REFUSE HAULING & JANITORIAL	$ -	$ -	$ 2,442.50	Zero Budget		
PARKS & RECREATION	101-75100-900000	PRINTING AND IMAGING	$ -	$ -	$ 535.21	Zero Budget		
PARKS & RECREATION	101-75100-934000	MAINTENANCE-EQUIPMENT	$ 5,500.00	$ -	$ 7,410.98	134.75%		
PARKS & RECREATION	101-75100-974000	CAP OUTLAY-LAND AND GROUNDS	$ 44,005.00	$ 7,410.00	$ 36,055.00	98.77%		
PARKS & RECREATION	101-75100-981000	CAPITAL OUTLAY-VEHICLES	$ 65,531.50	$ -	$ 65,531.50	100.00%		
PARKS & RECREATION Total							85.46%	
SPECIAL EXP/REV-OTHER AGENCIES	101-97000-965010	DRAINS AT LARGE	$ 139,595.00	$ -	$ 139,594.55	100.00%		
SPECIAL EXP/REV-OTHER AGENCIES	101-97000-965040	SOIL CONSERVATION DISTRICT	$ 10,000.00	$ -	$ 10,000.00	100.00%		
SPECIAL EXP/REV-OTHER AGENCIES	101-97000-965060	AREA WIDE WATER QUALITY BD.	$ 10,800.00	$ -	$ 10,793.00	99.94%		
SPECIAL EXP/REV-OTHER AGENCIES	101-97000-965090	SEMCOG ANNUAL DUES	$ 57,000.00	$ -	$ 59,534.00	104.45%		
SPECIAL EXP/REV-OTHER AGENCIES	101-97000-965120	MC BUSINESS ALLIANCE	$ 204,000.00	$ -	$ 204,000.00	100.00%		
SPECIAL EXP/REV-OTHER AGENCIES Total							85.35%	
SPECIAL APPROP TO OTHER FUNDS	101-97500-995208	TRANSFER OUT-PARKS & REC COMM	$ 1,109,500.00	$ -	$ 1,109,500.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS	101-97500-995210	TRANSFER OUT-AMBULANCE AUTH	$ 809.00	$ -	$ 809.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS	101-97500-995215	TRANS OUT-FRIEND OF THE COURT	$ 566,321.00	$ -	$ 566,321.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS	101-97500-995221	TRANSFER OUT-COUNTY HEALTH	$ 1,029,501.00	$ -	$ 1,029,501.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS	101-97500-995247	TRANS OUT-COMPUTER CAP OUTLAY	$ 950,000.00	$ -	$ 950,000.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS	101-97500-995251	TRANS OUT-NEW JAIL FACILITY	$ 3,707,682.00	$ -	$ 3,707,682.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS	101-97500-995260	TRANSFER OUT-INDIGENT DEFENSE	$ 217,687.00	$ -	$ 217,687.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS	101-97500-995292	TRANSFER OUT-CHILD CARE	$ 1,700,000.00	$ -	$ 1,700,000.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS	101-97500-995403	TRANS OUT-CAPITAL IMPROVEMENTS	$ 2,475,000.00	$ -	$ 2,475,000.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS	101-97500-995470	TRANS OUT-MUSEUM CONSTRUCTION	$ 6,900,000.00	$ -	$ 6,900,000.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS	101-97500-995677	TRANS OUT-HEALTH INSURANCE	$ 258,000.00	$ -	$ 258,000.00	100.00%		
SPECIAL APPROP TO OTHER FUNDS Total							88.73%	
WAYFINDING & SIGNAGE GRANT	208-75118-935000	MAINTENANCE-LAND AND GROUNDS	$ -	$ -	$ 910.16	Zero Budget		
WAYFINDING & SIGNAGE GRANT Total							3.65%	
HERITAGE TRAIL REHAB	208-75120-801000	PROFESSIONAL/CONTRACTUAL SERV	$ 482,876.00	$ -	$ 482,835.75	99.99%		
HERITAGE TRAIL REHAB Total							99.99%	
FRIEND OF THE COURT	215-28900-707100	PART TIME EMPLOYEES	$ 57,746.00	$ -	$ 61,866.14	107.13%		
FRIEND OF THE COURT	215-28900-731000	COMPUTER EQUIP & SUPPLIES	$ -	$ -	$ 2,814.96	Zero Budget		
FRIEND OF THE COURT	215-28900-814015	SOFTWARE LICENSE FEE	$ 10,000.00	$ -	$ 23,078.03	230.78%		
FRIEND OF THE COURT	215-28900-826000	LEGAL AND PROFESSIONAL SERV	$ -	$ -	$ 26,690.00	Zero Budget		
FRIEND OF THE COURT	215-28900-942000	COPIER EXPENSE AND LEASE	$ 2,309.00	$ -	$ 2,611.28	113.09%		
FRIEND OF THE COURT	215-28900-980000	C.O.-OFFICE EQUIP & FURNISHING	$ 23,522.00	$ -	$ 23,521.78	100.00%		
FRIEND OF THE COURT Total							87.42%	
HEALTH DEPARTMENT-ADMIN	221-60101-705000	SALARIES AND WAGES	$ 216,494.00	$ -	$ 315,429.46	145.70%		
HEALTH DEPARTMENT-ADMIN	221-60101-728000	OFFICE SUPPLIES	$ 5,000.00	$ -	$ 4,610.47	92.21%		
HEALTH DEPARTMENT-ADMIN	221-60101-801600	CONTRACT SERVICES-OTHER	$ 18,483.00	$ -	$ 22,084.90	119.49%		
HEALTH DEPARTMENT-ADMIN	221-60101-814015	SOFTWARE LICENSE FEE	$ -	$ -	$ 4,800.87	Zero Budget		
HEALTH DEPARTMENT-ADMIN	221-60101-814016	PAYROLL SERVICES	$ 7,561.00	$ -	$ 7,546.69	99.81%		
HEALTH DEPARTMENT-ADMIN	221-60101-818020	REFUSE HAULING & JANITORIAL	$ 1,500.00	$ -	$ 2,550.00	170.00%		

Individual Expenditure Line Items Spent Greater than 91.67% at 11/30/25

Department	Account	Description	Amended Budget	YTD Encumbered	YTD Expenditures	% Exp	Dept Total	Comment
HEALTH DEPARTMENT-ADMIN	221-60101-826000	LEGAL AND PROFESSIONAL SERV	$ 750.00	$ -	$ 3,780.32	504.04%		
HEALTH DEPARTMENT-ADMIN	221-60101-830000	ASSOCIATION & MEMBERSHIP DUES	$ 1,950.00	$ -	$ 3,343.00	171.44%		
HEALTH DEPARTMENT-ADMIN	221-60101-830050	MALPH ANNUAL MEMBERSHIP	$ 4,725.00	$ -	$ 4,632.00	98.03%		
HEALTH DEPARTMENT-ADMIN	221-60101-921000	ELECTRICITY	$ 48,000.00	$ -	$ 50,376.79	104.95%		
HEALTH DEPARTMENT-ADMIN	221-60101-931000	MAINT-BUILDING AND FIXTURES	$ 12,000.00	$ -	$ 19,223.50	160.20%		
HEALTH DEPARTMENT-ADMIN	221-60101-942000	COPIER EXPENSE AND LEASE	$ 1,500.00	$ -	$ 8,298.98	553.27%		
HEALTH DEPARTMENT-ADMIN	221-60101-975300	C.O.-BUILDINGS AND GROUNDS	$ 3,850.00	$ -	$ 3,850.00	100.00%		
HEALTH DEPARTMENT-ADMIN Total							108.24%	
LEAD TESTING	221-60102-705000	SALARIES AND WAGES	$ -	$ -	$ 7,352.16	Zero Budget		
LEAD TESTING Total							90.69%	
HEARING	221-60103-741000	OPERATING SUPPLIES	$ 1,150.00	$ -	$ 2,149.92	186.95%		
HEARING Total							51.18%	
ENVIRONMENTAL HEALTH	221-60104-705000	SALARIES AND WAGES	$ 335,062.00	$ -	$ 404,296.50	120.66%		
ENVIRONMENTAL HEALTH	221-60104-711100	OVERTIME-TIME AND 1/2	$ 1,000.00	$ -	$ 3,458.02	345.80%		
ENVIRONMENTAL HEALTH	221-60104-730000	POSTAGE AND MAILING FEES	$ 2,550.00	$ -	$ 2,452.64	96.18%		
ENVIRONMENTAL HEALTH	221-60104-741086	OP SUP-TESTS & SCREENS	$ 30,170.00	$ -	$ 35,065.10	116.23%		
ENVIRONMENTAL HEALTH	221-60104-801600	CONTRACT SERVICES-OTHER	$ -	$ -	$ 1,721.90	Zero Budget		
ENVIRONMENTAL HEALTH	221-60104-814015	SOFTWARE LICENSE FEE	$ 24,000.00	$ -	$ 22,559.60	94.00%		
ENVIRONMENTAL HEALTH Total							114.69%	
INFORMATION TECHNOLOGY	221-60107-814015	SOFTWARE LICENSE FEE	$ 82,000.00	$ -	$ 82,046.21	100.06%		
INFORMATION TECHNOLOGY Total							92.22%	
LOCAL MATERNAL & CHILD HEALTH	221-60109-705000	SALARIES AND WAGES	$ -	$ -	$ 52,896.68	Zero Budget		
LOCAL MATERNAL & CHILD HEALTH Total							1643.33%	
WIC PEER COUNSELOR	221-60110-705000	SALARIES AND WAGES	$ -	$ -	$ 6,261.98	Zero Budget		
WIC PEER COUNSELOR Total							91.49%	
VISION	221-60111-933020	MAINTENANCE-MEDICAL EQUIPMENT	$ 925.00	$ -	$ 995.16	107.58%		
VISION Total							201.17%	
FAMILY PLANNING	221-60112-705000	SALARIES AND WAGES	$ 1,599.00	$ -	$ 91,323.45	5711.29%		
FAMILY PLANNING Total							92.62%	
WIC PROGRAM	221-60113-705000	SALARIES AND WAGES	$ 5,978.00	$ -	$ 259,585.55	4342.35%		
WIC PROGRAM	221-60113-761000	MEDICAL SUPPLIES	$ 3,500.00	$ 136.31	$ 4,535.74	133.49%		
WIC PROGRAM	221-60113-900000	PRINTING AND IMAGING	$ 1,700.00	$ -	$ 1,665.44	97.97%		
WIC PROGRAM	221-60113-942000	COPIER EXPENSE AND LEASE	$ 535.00	$ -	$ 536.26	100.24%		
WIC PROGRAM Total							286.53%	
SEASONAL FLU IMMUNIZATION	221-60114-705000	SALARIES AND WAGES	$ -	$ -	$ 3,318.61	Zero Budget		
SEASONAL FLU IMMUNIZATION	221-60114-707100	PART TIME EMPLOYEES	$ 5,444.00	$ -	$ 10,570.53	194.17%		
SEASONAL FLU IMMUNIZATION Total							78.66%	
C.S.H.C.S. OUTREACH & ADVOCACY	221-60115-705000	SALARIES AND WAGES	$ -	$ -	$ 67,666.39	Zero Budget		
C.S.H.C.S. OUTREACH & ADVOCACY Total							193.92%	
COMMUNITY EDUCATION/PREVENTION	221-60116-707100	PART TIME EMPLOYEES	$ -	$ -	$ 747.47	Zero Budget		
COMMUNITY EDUCATION/PREVENTION Total							172.80%	
MATERNAL SUPPORT SERVICES	221-60117-705000	SALARIES AND WAGES	$ 72,524.00	$ -	$ 154,704.68	213.32%		
MATERNAL SUPPORT SERVICES Total							145.08%	
HIV PREVENTION	221-60118-705000	SALARIES AND WAGES	$ -	$ -	$ 10,693.42	Zero Budget		
HIV PREVENTION Total							677.95%	
EMERGENCY PREPAREDNESS-GEN 01	221-60120-705000	SALARIES AND WAGES	$ -	$ -	$ 36,108.27	Zero Budget		
EMERGENCY PREPAREDNESS-GEN 01	221-60120-707100	PART TIME EMPLOYEES	$ -	$ -	$ 21,590.94	Zero Budget		
EMERGENCY PREPAREDNESS-GEN 01	221-60120-731000	COMPUTER EQUIP & SUPPLIES	$ 2,100.00	$ -	$ 2,212.42	105.35%		
EMERGENCY PREPAREDNESS-GEN 01	221-60120-741000	OPERATING SUPPLIES	$ 2,580.00	$ -	$ 3,183.20	123.38%		
EMERGENCY PREPAREDNESS-GEN 01	221-60120-851010	CELLULAR TELEPHONE	$ -	$ -	$ 714.64	Zero Budget		
EMERGENCY PREPAREDNESS-GEN 01	221-60120-861000	TRAVEL	$ 2,220.00	$ -	$ 2,772.69	124.90%		
EMERGENCY PREPAREDNESS-GEN 01	221-60120-958000	TRAINING AND SEMINARS	$ 850.00	$ -	$ 850.00	100.00%		
EMERGENCY PREPAREDNESS-GEN 01 Total							709.39%	
EMERGENCY PREPAREDNESS-GEN 02	221-60121-705000	SALARIES AND WAGES	$ -	$ -	$ 21,026.40	Zero Budget		
EMERGENCY PREPAREDNESS-GEN 02 Total							78.57%	
NON-COMMUNITY WATER SUPPLY	221-60129-705000	SALARIES AND WAGES	$ -	$ -	$ 24,496.35	Zero Budget		
NON-COMMUNITY WATER SUPPLY Total							380.48%	
SOLID WASTE ORDINANCE	221-60130-705000	SALARIES AND WAGES	$ 66,917.00	$ -	$ 63,396.26	94.74%		
SOLID WASTE ORDINANCE	221-60130-730000	POSTAGE AND MAILING FEES	$ 25,000.00	$ -	$ 24,807.14	99.23%		

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Individual Expenditure Line Items Spent Greater than 91.67% at 11/30/25

Department	Account	Description	Amended Budget	YTD Encumbered	YTD Expenditures	% Exp	Dept Total	Comment
SOLID WASTE ORDINANCE	221-60130-741221	SOLID WASTE EVENTS	$ 2,000.00	$ -	$ 2,554.14	127.71%		
SOLID WASTE ORDINANCE	221-60130-814015	SOFTWARE LICENSE FEE	$ 4,200.00	$ -	$ 4,264.12	101.53%		
SOLID WASTE ORDINANCE	221-60130-818050	RENTAL RECYCLING	$ 247,000.00	$ -	$ 259,878.56	105.21%		
SOLID WASTE ORDINANCE	221-60130-818053	PAPER RECYCLING	$ 10,000.00	$ -	$ 21,431.70	214.32%		
SOLID WASTE ORDINANCE Total							75.23%	
IMMUNIZATION ASSESSMENT	221-60132-705000	SALARIES AND WAGES	$ 3,765.00	$ -	$ 143,642.06	3815.19%		
IMMUNIZATION ASSESSMENT	221-60132-730000	POSTAGE AND MAILING FEES	$ 1,200.00	$ -	$ 2,771.95	231.00%		
IMMUNIZATION ASSESSMENT	221-60132-900000	PRINTING AND IMAGING	$ 1,300.00	$ -	$ 2,098.40	161.42%		
IMMUNIZATION ASSESSMENT	221-60132-933020	MAINTENANCE-MEDICAL EQUIPMENT	$ 830.00	$ -	$ 829.25	99.91%		
IMMUNIZATION ASSESSMENT	221-60132-942000	COPIER EXPENSE AND LEASE	$ 640.00	$ -	$ 594.06	92.82%		
IMMUNIZATION ASSESSMENT Total							76.54%	
VACCINE QA PROGRAM	221-60134-705000	SALARIES AND WAGES	$ -	$ -	$ 6,343.40	Zero Budget		
VACCINE QA PROGRAM Total							1052.13%	
ZIKA-MOSQUITO SURVEILLANCE	221-60137-705000	SALARIES AND WAGES	$ -	$ -	$ 1,915.67	Zero Budget		
ZIKA-MOSQUITO SURVEILLANCE	221-60137-748020	VEHICLE-MILEAGE	$ 2,460.00	$ -	$ 2,273.60	92.42%		
ZIKA-MOSQUITO SURVEILLANCE Total							123.54%	
MALPH WELLNESS	221-60138-741000	OPERATING SUPPLIES	$ 4,000.00	$ -	$ 3,976.92	99.42%		
MALPH WELLNESS Total							99.42%	
MEDICAL MARIHUANA EDUCATION	221-60142-705000	SALARIES AND WAGES	$ 7,162.00	$ -	$ 7,547.55	105.38%		
MEDICAL MARIHUANA EDUCATION	221-60142-902000	ADVERTISING & PROMO SUPPLIES	$ 35,000.00	$ -	$ 32,520.00	92.91%		
MEDICAL MARIHUANA EDUCATION Total							88.04%	
MRC STTRONG GRANT	221-60151-707100	PART TIME EMPLOYEES	$ 16,449.00	$ -	$ 17,966.91	109.23%		
MRC STTRONG GRANT Total							89.89%	
LHD EMERGING HLTH THREAT READI	221-60152-707100	PART TIME EMPLOYEES	$ -	$ -	$ 1,476.44	Zero Budget		
LHD EMERGING HLTH THREAT READI Total							19.57%	
INT LAKE ERIE BEACH MONITORING	221-60153-741000	OPERATING SUPPLIES	$ 2,351.00	$ -	$ 2,350.00	99.96%		
INT LAKE ERIE BEACH MONITORING Total							41.84%	
PH COVID WORKFORCE DEVELOPMENT	221-60155-977000	C.O.-MACHINERY AND EQUIPMENT	$ 14,000.00	$ -	$ 13,985.00	99.89%		
PH COVID WORKFORCE DEVELOPMENT Total							14.43%	
COVID IMMUNIZATIONS	221-60162-705000	SALARIES AND WAGES	$ -	$ -	$ 15,499.41	Zero Budget		
COVID IMMUNIZATIONS	221-60162-761020	MEDICAL SUPPLIES-CLINIC	$ 30,700.00	$ -	$ 40,144.00	130.76%		
COVID IMMUNIZATIONS Total							54.74%	
COVID ELC CT & WRAP AROUND	221-60167-705000	SALARIES AND WAGES	$ -	$ -	$ 1,562.77	Zero Budget		
COVID ELC CT & WRAP AROUND Total							6.46%	
COMMUNICABLE DISEASE	221-60500-705000	SALARIES AND WAGES	$ -	$ -	$ 154,209.01	Zero Budget		
COMMUNICABLE DISEASE	221-60500-707100	PART TIME EMPLOYEES	$ 14,832.00	$ -	$ 25,890.45	174.56%		
COMMUNICABLE DISEASE	221-60500-732000	SUBSCRIPTIONS & PERIODICALS	$ 750.00	$ -	$ 780.00	104.00%		
COMMUNICABLE DISEASE Total							754.72%	
SUBSTANCE ABUSE	221-63100-835122	PA 2 FUNDED SERVICES	$ 403,937.00	$ -	$ 403,936.08	100.00%		
SUBSTANCE ABUSE Total							100.00%	
FINANCE DEPARTMENT	247-19101-980575	C.O.-COMPUTER SOFTWARE	$ -	$ -	$ 163,688.00	Zero Budget		
FINANCE DEPARTMENT Total							238.24%	
GENERAL COUNTY EXPENSE	247-27200-814015	SOFTWARE LICENSE FEE	$ 539,750.00	$ -	$ 556,388.36	103.08%		
GENERAL COUNTY EXPENSE	247-27200-933015	MAINTENANCE AGREEMENTS	$ 44,250.00	$ -	$ 44,245.67	99.99%		
GENERAL COUNTY EXPENSE	247-27200-980501	C.O.-COMPUTERS-GENERAL COUNTY	$ 50,068.00	$ 173.16	$ 50,067.52	100.34%		
GENERAL COUNTY EXPENSE Total							89.11%	
SPEC APPROP TO OTHER FUNDS	247-97500-995101	TRANSFER OUT - GENERAL FUND	$ 24,120.00	$ -	$ 24,120.00	100.00%		
SPEC APPROP TO OTHER FUNDS Total							100.00%	
CORRECTIONS-JAIL DORMITORY	251-35102-710000	HOLIDAY PAY-STRAIGHT TIME	$ 49,252.00	$ -	$ 65,554.09	133.10%		
CORRECTIONS-JAIL DORMITORY	251-35102-711100	OVERTIME-TIME AND 1/2	$ 46,000.00	$ -	$ 343,391.51	746.50%		
CORRECTIONS-JAIL DORMITORY	251-35102-712200	HAZARDOUS DUTY PAY	$ -	$ -	$ 26,000.00	Zero Budget		
CORRECTIONS-JAIL DORMITORY	251-35102-714000	SHIFT PREMIUM	$ 6,000.00	$ -	$ 6,591.15	109.85%		
CORRECTIONS-JAIL DORMITORY	251-35102-731000	COMPUTER EQUIP & SUPPLIES	$ 1,000.00	$ -	$ 9,843.41	984.34%		
CORRECTIONS-JAIL DORMITORY	251-35102-743000	INMATE BEDDING AND FURNISHINGS	$ 1,000.00	$ -	$ 1,000.00	100.00%		
CORRECTIONS-JAIL DORMITORY	251-35102-746010	LAUNDRY AND CLEANING	$ 3,000.00	$ -	$ 3,489.23	116.31%		
CORRECTIONS-JAIL DORMITORY	251-35102-761010	MEDICAL SUPPLIES-PRESCRIPTIONS	$ 7,500.00	$ -	$ 8,682.48	115.77%		
CORRECTIONS-JAIL DORMITORY	251-35102-801931	CONTRACT SERV-MAINTENANCE	$ 25,000.00	$ -	$ 26,585.27	106.34%		
CORRECTIONS-JAIL DORMITORY	251-35102-814015	SOFTWARE LICENSE FEE	$ 21,447.00	$ -	$ 31,347.59	146.16%		
CORRECTIONS-JAIL DORMITORY	251-35102-818020	REFUSE HAULING & JANITORIAL	$ 4,200.00	$ -	$ 4,120.00	98.10%		

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Department	Account	Description	Amended Budget	YTD Encumbered	YTD Expenditures	% Exp	Dept Total	Comment
CORRECTIONS-JAIL DORMITORY	251-35102-835110	HEALTH SERVICES-PHYSICIAN	$ 784,564.00	$ -	$ 734,469.07	93.61%		
CORRECTIONS-JAIL DORMITORY	251-35102-835127	HEALTH SERV-PHYSICIAN AND HOSP	$ 10,000.00	$ -	$ 24,549.54	245.50%		
CORRECTIONS-JAIL DORMITORY	251-35102-853000	CABLE SERVICES	$ 1,500.00	$ -	$ 1,582.50	105.50%		
CORRECTIONS-JAIL DORMITORY	251-35102-921000	ELECTRICITY	$ 93,000.00	$ -	$ 85,856.26	92.32%		
CORRECTIONS-JAIL DORMITORY	251-35102-922000	WATER AND SEWAGE	$ 40,000.00	$ -	$ 61,336.86	153.34%		
CORRECTIONS-JAIL DORMITORY	251-35102-931000	MAINT-BUILDING AND FIXTURES	$ 45,000.00	$ -	$ 64,243.33	142.76%		
CORRECTIONS-JAIL DORMITORY	251-35102-934000	MAINTENANCE-EQUIPMENT	$ 50,142.00	$ -	$ 48,057.11	95.84%		
CORRECTIONS-JAIL DORMITORY	251-35102-935000	MAINTENANCE-LAND AND GROUNDS	$ 5,000.00	$ -	$ 5,323.09	106.46%		
CORRECTIONS-JAIL DORMITORY	251-35102-936010	MNT-RADIO STATIONARY/PORTABLE	$ 1,000.00	$ -	$ 961.85	96.19%		
CORRECTIONS-JAIL DORMITORY	251-35102-958200	OFFICERS ADMINISTRATION SCHOOL	$ 1,500.00	$ -	$ 1,538.46	102.56%		
CORRECTIONS-JAIL DORMITORY	251-35102-975300	C.O.-BUILDINGS AND GROUNDS	$ 6,565.00	$ -	$ 6,565.00	100.00%		
CORRECTIONS-JAIL DORMITORY	251-35102-977000	C.O.-MACHINERY AND EQUIPMENT	$ 67,946.00	$ -	$ 67,946.00	100.00%		
CORRECTIONS-JAIL DORMITORY Total							93.83%	
TRIAL COURTS	260-28100-813000	TRANSCRIPTS OF RECORDS	$ 5,000.00	$ -	$ 8,904.55	178.09%		
TRIAL COURTS	260-28100-826259	INVESTIGATION SERVICES	$ 49,160.00	$ -	$ 48,590.07	98.84%		
TRIAL COURTS	260-28100-851000	TELEPHONE	$ 1,200.00	$ -	$ 1,827.91	152.33%		
TRIAL COURTS	260-28100-960003	MALPRACTICE INSURANCE	$ 4,200.00	$ -	$ 4,791.00	114.07%		
TRIAL COURTS Total							54.11%	
SOCIAL SERVICES-BOARD	290-67050-830000	ASSOCIATION & MEMBERSHIP DUES	$ 5,045.00	$ -	$ 5,045.00	100.00%		
SOCIAL SERVICES-BOARD	290-67050-864000	CONFERENCE AND CONVENTION	$ 1,755.00	$ -	$ 2,307.72	131.49%		
SOCIAL SERVICES-BOARD Total							100.95%	
ESS PROGRAM	292-29421-707100	PART TIME EMPLOYEES	$ 77,363.00	$ -	$ 91,716.66	118.55%		
ESS PROGRAM	292-29421-741000	OPERATING SUPPLIES	$ 3,500.00	$ -	$ 4,676.36	133.61%		
ESS PROGRAM	292-29421-741084	OP SUP-INCENTIVES	$ 4,500.00	$ -	$ 4,964.26	110.32%		
ESS PROGRAM	292-29421-851010	CELLULAR TELEPHONE	$ 1,000.00	$ -	$ 3,187.50	318.75%		
ESS PROGRAM	292-29421-932000	MAINTENANCE-VEHICLE	$ 1,500.00	$ -	$ 3,218.24	214.55%		
ESS PROGRAM Total							88.80%	
INTENSIVE PROBATION/RE-ENTRY	292-29430-814016	PAYROLL SERVICES	$ 1,000.00	$ -	$ 1,140.38	114.04%		
INTENSIVE PROBATION/RE-ENTRY	292-29430-851000	TELEPHONE	$ 537.00	$ -	$ 1,104.86	205.75%		
INTENSIVE PROBATION/RE-ENTRY	292-29430-958000	TRAINING AND SEMINARS	$ 2,500.00	$ -	$ 2,930.91	117.24%		
INTENSIVE PROBATION/RE-ENTRY Total							84.92%	
YOUTH CENTER	292-35610-707100	PART TIME EMPLOYEES	$ 194,361.00	$ -	$ 249,992.99	128.62%		
YOUTH CENTER	292-35610-710000	HOLIDAY PAY-STRAIGHT TIME	$ 26,500.00	$ -	$ 25,549.76	96.41%		
YOUTH CENTER	292-35610-711000	OVERTIME PAY-STRAIGHT TIME	$ -	$ -	$ 1,823.07	Zero Budget		
YOUTH CENTER	292-35610-711100	OVERTIME-TIME AND 1/2	$ 40,000.00	$ -	$ 107,508.99	268.77%		
YOUTH CENTER	292-35610-712200	HAZARDOUS DUTY PAY	$ -	$ -	$ 18,000.00	Zero Budget		
YOUTH CENTER	292-35610-741084	OP SUP-INCENTIVES	$ -	$ -	$ 528.59	Zero Budget		
YOUTH CENTER	292-35610-741086	OP SUP-TESTS & SCREENS	$ 2,000.00	$ -	$ 2,403.03	120.15%		
YOUTH CENTER	292-35610-750000	PROVISIONS-GROCERIES AND FOOD	$ 75,000.00	$ -	$ 69,128.70	92.17%		
YOUTH CENTER	292-35610-752000	KITCHEN SUP-POTS, PANS, ETC	$ 5,000.00	$ -	$ 6,820.62	136.41%		
YOUTH CENTER	292-35610-761010	MEDICAL SUPPLIES-PRESCRIPTIONS	$ 2,000.00	$ -	$ 2,198.76	109.94%		
YOUTH CENTER	292-35610-761015	MEDICAL SUPPLIES-PSYCHOLOGIST	$ 3,000.00	$ -	$ 3,825.16	127.51%		
YOUTH CENTER	292-35610-801600	CONTRACT SERVICES-OTHER	$ 2,840.00	$ -	$ 7,360.00	259.15%		
YOUTH CENTER	292-35610-803000	PRE-EMPLOYMENT PHYSICAL EXAMS	$ 750.00	$ -	$ 1,365.00	182.00%		
YOUTH CENTER	292-35610-814015	SOFTWARE LICENSE FEE	$ 1,795.00	$ -	$ 8,033.65	447.56%		
YOUTH CENTER	292-35610-814016	PAYROLL SERVICES	$ 10,500.00	$ -	$ 9,920.15	94.48%		
YOUTH CENTER	292-35610-818020	REFUSE HAULING & JANITORIAL	$ 1,740.00	$ -	$ 1,770.00	101.72%		
YOUTH CENTER	292-35610-835101	HEALTH SERVICES	$ 2,000.00	$ -	$ 6,273.00	313.65%		
YOUTH CENTER	292-35610-921000	ELECTRICITY	$ 38,000.00	$ -	$ 54,008.70	142.13%		
YOUTH CENTER	292-35610-922000	WATER AND SEWAGE	$ 7,500.00	$ -	$ 13,986.03	186.48%		
YOUTH CENTER	292-35610-931000	MAINT-BUILDING AND FIXTURES	$ 20,000.00	$ -	$ 56,500.69	282.50%		
YOUTH CENTER	292-35610-935000	MAINTENANCE-LAND AND GROUNDS	$ -	$ -	$ 4,146.07	Zero Budget		
YOUTH CENTER	292-35610-975000	C.O.-BUILDING IMPROVEMENTS	$ 8,700.00	$ -	$ 8,700.00	100.00%		
YOUTH CENTER	292-35610-975300	C.O.-BUILDINGS AND GROUNDS	$ 41,795.00	$ -	$ 41,795.00	100.00%		
YOUTH CENTER Total							91.88%	
PURCHASING & PROPERTY MAINT.	403-26510-974006	COURTHOUSE ENTRANCE	$ 15,000.00	$ -	$ 14,978.76	99.86%		
PURCHASING & PROPERTY MAINT.	403-26510-975000	C.O.-BUILDING IMPROVEMENTS	$ 156,465.00	$ 40,300.00	$ 109,551.00	95.77%		
PURCHASING & PROPERTY MAINT.	403-26510-977024	C.O.-GENERATOR/IDA TOWER	$ 49,935.00	$ 49,935.00	$ -	100.00%		
PURCHASING & PROPERTY MAINT. Total							48.93%	

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Department	Account	Description	Amended Budget	YTD Encumbered	YTD Expenditures	% Exp	Dept Total	Comment
GENERAL COUNTY EXPENSE	403-27200-980011	CAP OUTLAY-OBLIQUE IMAGE	$ 35,995.44	$ -	$ 36,140.00	100.40%		
GENERAL COUNTY EXPENSE Total							100.40%	
PROBATE COURT	403-29400-975000	C.O.-BUILDING IMPROVEMENTS	$ 3,107.00	$ -	$ 3,106.75	99.99%		
PROBATE COURT Total							99.99%	
SHERIFF-ADMINISTRATION	403-30100-977000	C.O.-MACHINERY AND EQUIPMENT	$ 59,500.00	$ 29,540.00	$ 29,960.00	100.00%		
SHERIFF-ADMINISTRATION Total							100.00%	
CENTRAL DISPATCH	403-32500-977000	C.O.-MACHINERY AND EQUIPMENT	$ 129,529.00	$ -	$ 129,529.00	100.00%		
CENTRAL DISPATCH Total							100.00%	
CORRECTIONS DEPARTMENT-JAIL	403-35100-975300	C.O.-BUILDINGS AND GROUNDS	$ -	$ -	$ 7,000.00	Zero Budget		
CORRECTIONS DEPARTMENT-JAIL	403-35100-977024	C.O.-GENERATOR/IDA TOWER	$ 6,452.00	$ -	$ 6,451.46	99.99%		
CORRECTIONS DEPARTMENT-JAIL Total							5.85%	
YOUTH CENTER	403-35610-975300	C.O.-BUILDINGS AND GROUNDS	$ 168,181.00	$ -	$ 168,180.29	100.00%		
YOUTH CENTER Total							100.00%	
ANIMAL CONTROL	403-43000-977000	C.O.-MACHINERY AND EQUIPMENT	$ 33,000.00	$ -	$ 32,804.00	99.41%		
ANIMAL CONTROL Total							99.41%	

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Included funds:
General fund (Fund 101)
Special Revenue funds receiving General Fund appropriation (101-97500-999XXX)
(ie: Funds 210, 215, 216, etc)
Check appropriations report & only include those with amended budget amount

Excluded from > 91.67% Calculation:
All expended amounts of $500 or less(for the items with zero budget)
All items with an amended budget amount of $500 or less

Excluded line items:
-Fringes acct 715000-725000
-General Liability Insurance acct 911000
-Central services acct 963000

Nov = 91.67% of Fiscal Year
24 pays through Nov 30 = 92.31%

Account	Description	Balance
101-00000-001000	CASH	$ (24,197,327.25)
101-00000-003000	CERTIFICATES OF DEPOSIT	$ 33,000,000.00
101-00000-017010	INVESTMENTS	$ 33,660,118.31
102-00000-001000	CASH	$ 935,893.25
102-00000-003000	CERTIFICATES OF DEPOSIT	$ 900,000.00
102-00000-017010	INVESTMENTS	$ 1,157,836.73
208-00000-001000	CASH	$ 2,363,628.84
210-00000-001000	CASH	$ (125.32)
215-00000-001000	CASH	$ (49,140.92)
221-00000-001000	CASH	$ 7,727,966.24
230-00000-001000	CASH	$ 40,246.55
232-00000-001000	CASH	$ 12,945.93
247-00000-001000	CASH	$ 281,802.63
251-00000-001000	CASH	$ 2,889,476.09
255-00000-001000	CASH	$ 19,487.01
256-00000-001000	CASH	$ 60,068.45
260-00000-001000	CASH	$ 1,083,257.81
261-00000-001000	CASH	$ (336,131.34)
263-00000-001000	CASH	$ 371,397.26
264-00000-001000	CASH	$ 100,443.31
269-00000-001000	CASH	$ 31,078.53
270-00000-001000	CASH	$ 306,689.25
270-00000-017010	INVESTMENTS	$ 745,539.52
274-00000-001000	CASH	$ 99,290.36
278-00000-001106	CASH-WELFARE TO WORK/WORK 1ST	$ 18,356.81
278-00000-001107	CASH-EMPLOYMENT SERVICES	$ (17,442.62)
278-00000-001108	CASH-TRAINING AND PLACEMENT	$ (69.63)
278-00000-001109	CASH-MINI CORRECTIONS	$ (30.84)
278-00000-001714	CASH-BRES-WIOA	$ (982.84)
278-00000-001715	CASH-BRES-PATH	$ (244.00)
278-00000-001717	CASH-PATH DIRECT	$ (43,360.99)
278-00000-001720	CASH-BRES	$ 4,104.23
278-00000-001722	CASH-REFUGEE SERVICES	$ (23.37)
278-00000-001723	CASH-FOODSTAMPS SUPPORTIVE SER	$ (75.00)
278-00000-001742	CASH-FRESH START	$ 70.25
278-00000-001744	CASH-WAGNER PEYSER	$ (7,781.50)
278-00000-001745	CASH-FOOD STAMPS	$ (20,256.01)
278-00000-001746	CASH-OLD	$ 12,326.12
279-00000-001000	CASH	$ 25,193.79
279-00000-001709	CASH-NATIONAL FARMWORKERS	$ (3,256.80)
279-00000-001719	CASH-ELECTRIC VEHICLE JOBS ACA	$ (6.62)
279-00000-001721	CASH-ET COMMUNITY CORRECTIONS	$ (15,707.01)
279-00000-001729	CASH-PENALTY & INTEREST	$ 6,665.51
279-00000-001737	CASH-BUSINESS SERVICES	$ (35,797.28)
279-00000-001738	CASH - WIOA ADULT PROGRAM	$ 3,441.06
279-00000-001739	CASH-WIOA DISLOCATED WORK-PROG	$ (12,207.12)
279-00000-001741	CASH-RESEA	$ 59,659.23
279-00000-001742	CASH-FRESH START	$ (11,002.17)
279-00000-001743	CASH-OFFENDER SUCCESS P/R	$ (6,549.72)
279-00000-001746	CASH-OLD	$ 13,037.79
280-00000-001000	CASH	$ 968,659.69
280-00000-017010	INVESTMENTS	$ 1,744,607.79
284-00000-001000	CASH	$ 825,628.52

Account	Description	Balance
284-00000-003000	CERTIFICATES OF DEPOSIT	$ 2,000,000.00
285-00000-001000	CASH	$ 96,819.59
287-00000-001000	CASH	$ 174,783.46
287-00000-017010	INVESTMENTS	$ 14,877,446.22
290-00000-001102	CASH-STATE-SOCIAL SERVICES	$ 10,030.57
290-00000-001202	CASH-COUNTY-SOCIAL SERVICES	$ (15,228.29)
291-00000-001000	CASH	$ (4,091.60)
291-00000-017010	INVESTMENTS	$ 454,760.77
292-00000-001000	CASH	$ 427,953.00
292-00000-001017	CASH-TRANSFER ACCOUNT	$ (0.01)
293-00000-001000	CASH	$ 47,174.84
293-00000-017010	INVESTMENTS	$ 35,337.15
296-00000-001000	CASH	$ 14,971.11
297-00000-001000	CASH	$ 34,292.98
403-00000-001000	CASH	$ 2,789,443.92
408-00000-001000	CASH	$ 76,027.36
470-00000-001000	CASH	$ 752,250.71
470-00000-017010	INVESTMENTS	$ 6,926,232.64
516-00000-001000	CASH	$ 2,003,064.23
516-00000-003000	CERTIFICATES OF DEPOSIT	$ 8,775,310.54
516-00000-017010	INVESTMENTS	$ 13,898,645.01
574-00000-001000	CASH	$ 0.55
575-00000-001000	CASH	$ 402,517.18
576-00000-001000	CASH	$ 34,508.52
595-00000-001000	CASH	$ 121,887.59
661-00000-001000	CASH	$ 44,097.05
664-00000-001000	CASH	$ 220,997.36
668-00000-001000	CASH	$ 254,597.43
670-00000-001000	CASH	$ 3,755.96
675-00000-001000	CASH	$ 134,094.80
676-00000-001000	CASH	$ 105,375.10
677-00000-001000	CASH	$ 4,402,659.80
677-00000-003000	CERTIFICATES OF DEPOSIT	$ 2,000,000.00
677-00000-017010	INVESTMENTS	$ 2,185,676.81
678-00000-001000	CASH	$ 34,781.37
678-00000-017010	INVESTMENTS	$ 287,778.55
679-00000-001000	CASH	$ 240,850.50
680-00000-001000	CASH	$ 304,799.33
701-00000-001000	CASH	$ 773,219.34
701-00000-001011	CASH-DISTRICT COURT BOND ACCT	$ 174,152.45
701-00000-001285	CASH-ERIE DIST CT. UNDIST. REC	$ 70,983.45
701-00000-001286	CASH-DISTRICT CT. UNDIST. REC.	$ 312,666.20
701-00000-001351	CASH-SHERIFF DEPT INMATE ACCT	$ 63,852.92
701-00000-003000	CERTIFICATES OF DEPOSIT	$ 500,000.00
711-00000-001000	CASH	$ 118,831.97
721-00000-001000	CASH	$ 3,340.60
801-00000-001000	CASH	$ 1,450,461.45
801-00000-003000	CERTIFICATES OF DEPOSIT	$ 3,000,000.00
801-00000-017010	INVESTMENTS	$ 3,443,280.46
802-00000-001000	CASH	$ (2,521,006.62)
805-00000-001000	CASH	$ 365,458.16
805-00000-017010	INVESTMENTS	$ 480,384.94
	Total General Bank Account (County)	$ 137,100,625.93

NON-CLAIM RUN 11/14/2025 AP CHECK REGISTER FOR MONROE COUNTY

POST DATES 11/06/2025 - 11/12/2025
POSTED
PAID

Invoice Number	Vendor Name	Reference Number	Invoice Date	Inv Amt	Paid By Check Number
Vendor Code: 0000010000 ACCT# 734 243-7070 415 3					
734243707011	AT & T	0000001803		243.10	592555
Total Vendor Code 0000010000:				243.10	
Vendor Code: 0000010200 OCTOBER 31 2025					
81323-0 OCT312025	THE ASU GROUP	0000001832		10,233.03	592556
Total Vendor Code 0000010200:				10,233.03	
Vendor Code: 0000010825					
436857	ALLSTAR ALARM LLC	0000001791		209.04	592557
Total Vendor Code 0000010825:				209.04	
Vendor Code: 0000012850					
704881364	AUTOMATIC DATA PROCESSING	0000001804		144.15	592558
Total Vendor Code 0000012850:				144.15	
Vendor Code: 0000020010					
0259-004000395	REPUBLIC SERVICE OF TOLEDO	0000001789		12,630.83	592559
Total Vendor Code 0000020010:				12,630.83	
Vendor Code: 0000030566 ACCT#005438401					
005438401110125	CHARTER COMMUNICATIONS	0000001805		144.27	592560
005435101110125	CHARTER COMMUNICATIONS	0000001830		200.00	592560
Total Vendor Code 0000030566:				344.27	
Vendor Code: 0000031502 ACCT# 1000 2885 5003					
201810214730	CONSUMERS ENERGY	0000001806		510.68	592561
Total Vendor Code 0000031502:				510.68	
Vendor Code: 0000040250					
CNS0001974062	DELTA DENTAL PLAN OF MICHIGAN	0000001807		10,684.30	592562
CNS0001995780	DELTA DENTAL PLAN OF MICHIGAN	0000001808		10,898.35	592562
Total Vendor Code 0000040250:				21,582.65	
Vendor Code: 0000040603 ACCT# 9100 146 2708 7					
10/31/2025	DTE ENERGY	0000001204	10/31/2025	630.35	592563
10/31/25	DTE ENERGY	0000001205	10/31/2025	254.83	592563
11/03/2025	DTE ENERGY	0000001366	11/03/2025	74.52	592563
11/03/2025	DTE ENERGY	0000001367	11/03/2025	504.32	592563
11/03/2025	DTE ENERGY	0000001368	11/03/2025	570.42	592563
11/03/2025	DTE ENERGY	0000001369	11/03/2025	589.60	592563
NOVEMBER042025	DTE ENERGY	0000001809		20.89	592563
NOVEMBER062025	DTE ENERGY	0000001810		457.98	592563
200316021584	DTE ENERGY	0000001811		171.60	592563
Total Vendor Code 0000040603:				3,274.51	
Vendor Code: 0000131350 ACCT# 0502681374-00001					
5679296417	MICHIGAN GAS UTILITIES	0000001812		90.23	592564
Total Vendor Code 0000131350:				90.23	
Vendor Code: 0000131804					
758105903	SYSCO DETROIT LLC	0000001813		1,270.94	592565
758105904	SYSCO DETROIT LLC	0000001814		903.13	592565
758119290	SYSCO DETROIT LLC	0000001815		1,399.15	592565
758119291	SYSCO DETROIT LLC	0000001816		78.89	592565
Total Vendor Code 0000131804:				3,652.11	
Vendor Code: 0000132435 YMCA - LIVESTRONG CANCER SURVIVORSHIP - OCTOBER 2025					
51105102956	MONROE FAMILY YMCA	0000001500	11/05/2025	756.00	592566
511051028856	MONROE FAMILY YMCA	0000001517	11/05/2025	3,631.31	592567
Total Vendor Code 0000132435:				4,387.31	
Vendor Code: 0000132450 OCTOBER-DECEMBER 2025 BLUE CROSS BLUE SHIELD OF MICHIGAN					
OCT-DEC 2025 BCBS	MONROE CO.HEALTH INSURANCE	0000001817		713,254.37	592568
OCT-DEC 2025 BCBSM	MONROE CO.HEALTH INSURANCE	0000001818		(276,179.94)	592568
Total Vendor Code 0000132450:				437,074.43	
Vendor Code: 0000132550 MONROE SENIOR LEGAL SERVICES - OCTOBER 2025					
51106031401	MONROE COUNTY LEGAL SERVICES	0000001507	11/06/2025	26,125.82	592569
Total Vendor Code 0000132550:				26,125.82	
Vendor Code: 0000133450 MONROE SENIOR CENTER - OCTOBER 2025					
51106031300	MONROE SENIOR CITIZENS	0000001503	11/06/2025	41,964.34	592570
Total Vendor Code 0000133450:				41,964.34	

Invoice Number	Vendor Name	Reference Number	Invoice Date	Inv Amt	Paid By Check Number
Vendor Code: 0000133650 ACCT# 3160					
10242025-3160	CITY OF MONROE	0000001819		21.62	592571
Total Vendor Code 0000133650:				21.62	
Vendor Code: 0000160948 ACCT# 0016157589					
1028287009	PITNEY BOWES INC	0000001820		531.18	592572
Total Vendor Code 0000160948:				531.18	
Vendor Code: 0000160952 ACCT# 8000-9090-0248-7242					
NOVEMBER042025	PITNEY BOWES	0000001821		20,623.75	592573
Total Vendor Code 0000160952:				20,623.75	
Vendor Code: 0000161170					
9001967	PRAIRIE FARMS DAIRY, INC	0000001822		129.46	592574
9094272	PRAIRIE FARMS DAIRY, INC	0000001823		130.59	592574
Total Vendor Code 0000161170:				260.05	
Vendor Code: 0000161454					
11062025	VARIPRO	0000001824		44.29	592575
DECEMBER2025	VARIPRO	0000001835		145,974.37	592575
Total Vendor Code 0000161454:				146,018.66	
Vendor Code: 0000192705					
OCT 25 DUE TO STATE	STATE OF MICHIGAN	0000001363		33,278.86	592576
Total Vendor Code 0000192705:				33,278.86	
Vendor Code: 0000192812					
DECEMBER2025	STEALTH PARTNER GROUP	0000001834		67,267.94	592577
Total Vendor Code 0000192812:				67,267.94	
Vendor Code: 0000193220					
20912904	SYMMETRY ENERGY SOLUTIONS, LLC	0000001825		5,136.47	592578
Total Vendor Code 0000193220:				5,136.47	
Vendor Code: 0000200250 ACCT# 61121					
IN111601	TELNET WORLDWIDE, INC.	0000001826		1,698.84	592579
IN1111601	TELNET WORLDWIDE, INC.	0000001831		7.95	592579
Total Vendor Code 0000200250:				1,706.79	
Vendor Code: 0000200415 OCTOBER2025					
350711771260	THE HARTFORD	0000001827		1,231.11	592580
824275880411	THE HARTFORD	0000001828		32,076.65	592580
237795650060	THE HARTFORD	0000001829		4,993.78	592580
Total Vendor Code 0000200415:				38,301.54	
Vendor Code: 0000220156					
6127449541	VERIZON WIRELESS	0000001788		689.94	592581
Total Vendor Code 0000220156:				689.94	
Vendor Code: 0000400151					
OCT 25 ORDINANCE FEE	CITY OF LUNA PIER TREASURER	0000001371		460.35	592582
Total Vendor Code 0000400151:				460.35	
Vendor Code: 0000400201					
OCT 25 ORDINANCE FEE	ASH TOWNSHIP TREASURER	0000001372		188.10	592583
Total Vendor Code 0000400201:				188.10	
Vendor Code: 0000510201					
OCT 25 ORDINANCE FEE	BEDFORD TOWNSHIP	0000001373		476.85	592584
Total Vendor Code 0000510201:				476.85	
Vendor Code: 0000510204					
OCT 25 ORDINANCE FEE	ERIE TOWNSHIP	0000001374		7,844.15	592585
Total Vendor Code 0000510204:				7,844.15	
Vendor Code: 0000510206					
OCT 25 ORDINANCE FEE	FRENCHTOWN TOWNSHIP	0000001375		315.15	592586
Total Vendor Code 0000510206:				315.15	
Vendor Code: 0000510211					
OCT 25 ORDINANCE FEE	MONROE TOWNSHIP	0000001376		24.75	592587
Total Vendor Code 0000510211:				24.75	
Vendor Code: 0000510214					
OCT 25 ORDINANCE FEE	WHITEFORD TOWNSHIP	0000001377		33.00	592588

Invoice Number	Vendor Name	Reference Number	Invoice Date	Inv Amt	Paid By Check Number
Vendor Code: 0000510214					
Total Vendor Code 0000510214:				33.00	
Vendor Code: 0000510302					
OCT 25 ORDINANCE FEE	MONROE CITY	0000001370		3,535.29	592589
Total Vendor Code 0000510302:				3,535.29	
Vendor Code: 0000510400					
OCT 25 ORDINANCE FEE	CARLETON VILLAGE	0000001378		663.30	592590
Total Vendor Code 0000510400:				663.30	
Vendor Code: 0000510401					
OCT 25 ORDINANCE FEE	DUNDEE VILLAGE	0000001379		11,601.90	592591
Total Vendor Code 0000510401:				11,601.90	
Vendor Code: 0000510404					
OCT 25 ORDINANCE FEE	SO. ROCKWOOD VILLAGE	0000001380		13,749.41	592592
Total Vendor Code 0000510404:				13,749.41	
Vendor Code: 0000601950					
OCT 25 NOTARY FEES	STATE OF MICHIGAN	0000001364		56.00	592593
Total Vendor Code 0000601950:				56.00	
Vendor Code: 0000720388 OCTOBER 2025					
57	KIMBERLY DONAHEY	0000001792		4,024.75	592594
Total Vendor Code 0000720388:				4,024.75	
Vendor Code: 0000731951 RESTITUTION 25-29065 BRYANT					
6173RST	SONGALEWSKI, STEVEN	0000001446		60.00	592595
Total Vendor Code 0000731951:				60.00	
Vendor Code: 0000732225 RESTITUTION 24-28756 LODZINSKI					
6172RST	VILLAGE POINT APARTMENTS LLC	0000001448		25.00	592596
Total Vendor Code 0000732225:				25.00	
Vendor Code: 0000826666 OCTOBER 2025 TRAVEL					
103125	JODY PETROFF	0000001793		81.90	592597
Total Vendor Code 0000826666:				81.90	
Vendor Code: 0000902501 MONROE PROJECT #2501128.00					
000000456166	FISHBECK, THOMPSON, CARR AND HUBER, INC.	0000001250	10/01/2025	36,068.87	592598
Total Vendor Code 0000902501:				36,068.87	
Vendor Code: 0000902513 MONROE PROJECT #6612					
PAY APPLICATION #1	F.H. PASCHEN,S.N. NIELSEN & ASSOCIATES	0000001258	10/07/2025	19,800.00	592599
Total Vendor Code 0000902513:				19,800.00	
Vendor Code: TREASURER 2024 - 100% PRE GRANTED 02-461-074-00					
2024 PRE	BASSAM ELIAS	0000001187		3,082.54	592600
23/24 PRE	RICHARD J & KIMBERLY A DICARLO	0000001309		7,749.00	592601
Total Vendor Code TREASURER:				10,831.54	
Report Total:				986,143.61	

NON-CLAIM RUN 112125 AP CHECK REGISTER FOR MONROE COUNTY

POST DATES 11/13/2025 - 11/19/2025
POSTED
PAID

Invoice Number	Vendor Name	Reference Number	Invoice Date	Inv Amt	Paid By Check Number
Vendor Code: 0000010000 ACCT# 734 240-7136 563 6					
734241713611	AT & T	0000001914		89.92	592814
734241582011	AT & T	0000001915		1,985.92	592814
734241330011	AT & T	0000001916		117.16	592814
734241272711	AT & T	0000001917		195.12	592814
Total Vendor Code 0000010000:				2,388.12	
Vendor Code: 0000010026 SHERIFF'S OFFICE PHONES					
287283304405X1114202	AT&T MOBILITY	0000001910		4,176.97	592815
287340094826X111425	AT&T MOBILITY	0000001918		640.63	592815
287272200464X111425	AT&T MOBILITY	0000001925		1,077.80	592815
INV X11142025	AT&T MOBILITY	0000002046		150.33	592815
Total Vendor Code 0000010026:				6,045.73	
Vendor Code: 0000010043 SHERIFF'S OFFICE MODEMS					
UTV102025	AT&T MOBILITY	0000001911		1,873.42	592816
WPK102025	AT&T MOBILITY	0000001929		170.96	592816
INV WPK102025	AT&T MOBILITY	0000002045		34.99	592816
Total Vendor Code 0000010043:				2,079.37	
Vendor Code: 0000030566 ACCT# 156375201					
156375201110725	CHARTER COMMUNICATIONS	0000001930		158.87	592817
005439401110725	CHARTER COMMUNICATIONS	0000001932		253.88	592817
Total Vendor Code 0000030566:				412.75	
Vendor Code: 0000031086 ACCT# 901771039					
256385654	COMCAST	0000001937		1,500.00	592818
253913244	COMCAST	0000001938		1,500.00	592818
Total Vendor Code 0000031086:				3,000.00	
Vendor Code: 0000031502 ACCT# 1000 2989 1775					
201187354237	CONSUMERS ENERGY	0000001837	11/06/2025	34.29	592819
206437334366	CONSUMERS ENERGY	0000001838	11/06/2025	32.65	592819
204123967665	CONSUMERS ENERGY	0000001840	11/06/2025	29.07	592819
201899206192	CONSUMERS ENERGY	0000001841	11/06/2025	29.07	592819
203945986559	CONSUMERS ENERGY	0000001842	11/06/2025	55.14	592819
201187354236	CONSUMERS ENERGY	0000001843	11/06/2025	90.32	592819
202433173395	CONSUMERS ENERGY	0000001909		7,311.62	592819
205458763276	CONSUMERS ENERGY	0000002077		31.18	592819
Total Vendor Code 0000031502:				7,613.34	
Vendor Code: 0000031545 11/1-11/7					
RC13891	CONTINENTAL SERVICES	0000001912		19,361.75	592820
RC13897	CONTINENTAL SERVICES	0000001913		20,413.01	592820
Total Vendor Code 0000031545:				39,774.76	
Vendor Code: 0000040250					
CNS0002004716	DELTA DENTAL PLAN OF MICHIGAN	0000001940		10,647.70	592821
CNS0002009939	DELTA DENTAL PLAN OF MICHIGAN	0000002078		3,117.04	592821
Total Vendor Code 0000040250:				13,764.74	
Vendor Code: 0000040603 ACCT# 9100 054 4272 8					
NOVEMBER132025	DTE ENERGY	0000001941		120.38	592822
Total Vendor Code 0000040603:				120.38	
Vendor Code: 0000060180					
9-057-62833	FED EX	0000001898		9.00	592823
Total Vendor Code 0000060180:				9.00	
Vendor Code: 0000060211					
0366-100325	FIFTH THIRD BANK	0000001919		58.94	592824
0366-101325	FIFTH THIRD BANK	0000001920		84.84	592824
0366-101425	FIFTH THIRD BANK	0000001921		78.97	592824
0366-101525	FIFTH THIRD BANK	0000001922		60.00	592824
0366-101725	FIFTH THIRD BANK	0000001923		66.90	592824
0366-102325	FIFTH THIRD BANK	0000001924		88.92	592824
0366_102325	FIFTH THIRD BANK	0000001926		39.48	592824
0366102325	FIFTH THIRD BANK	0000001927		24.82	592824
0366-102825	FIFTH THIRD BANK	0000001928		176.60	592824
0366-103025	FIFTH THIRD BANK	0000001931		38.96	592824
0366_103025	FIFTH THIRD BANK	0000001933		57.92	592824
0366103025	FIFTH THIRD BANK	0000001934		19.99	592824
0366-103125	FIFTH THIRD BANK	0000001935		82.88	592824

Invoice Number	Vendor Name	Reference Number	Invoice Date	Inv Amt	Paid By Check Number
Vendor Code: 0000060211					
1207-101525	FIFTH THIRD BANK	0000001936		2,250.00	592824
Total Vendor Code 0000060211:				3,129.22	
Vendor Code: 0000120967 LIFE - HOME DELIVERED MEALS OCTOBER 2025					
51114125611	LIVING INDEPENDENCE FOR EVERYONE	0000001987	11/14/2025	47,385.88	592825
Total Vendor Code 0000120967:				47,385.88	
Vendor Code: 0000131392					
MMRMA-D25101029	MICH MUNICIPAL RISK MGT AUTHORITY ECP	0000001950		52,354.76	592826
Total Vendor Code 0000131392:				52,354.76	
Vendor Code: 0000131496					
551-665582	MICHIGAN STATE POLICE - CASHIERS OFFICE	0000001901		210.00	592827
Total Vendor Code 0000131496:				210.00	
Vendor Code: 0000131804					
758119292	SYSCO DETROIT LLC	0000001951		444.32	592828
758112097	SYSCO DETROIT LLC	0000001952		22.97	592828
758133558	SYSCO DETROIT LLC	0000002079		1,251.03	592828
Total Vendor Code 0000131804:				1,718.32	
Vendor Code: 0000131835 MILAN MEALS ON WHEELS - OCTOBER 2025					
51119114224	MILAN SENIORS FOR HEALTHY LIVING	0000002047	11/19/2025	1,089.00	592829
51119114325	MILAN SENIORS FOR HEALTHY LIVING	0000002048	11/19/2025	1,936.00	592829
51119114426	MILAN SENIORS FOR HEALTHY LIVING	0000002050	11/19/2025	2,289.00	592829
51119114024	MILAN SENIORS FOR HEALTHY LIVING	0000002051	11/19/2025	5,052.00	592829
Total Vendor Code 0000131835:				10,366.00	
Vendor Code: 0000132420					
112125 554	MONROE COUNTY DENTAL INSURANCE	0000001991		46.39	592830
112125 565	MONROE COUNTY DENTAL INSURANCE	0000001992		754.06	592830
Total Vendor Code 0000132420:				800.45	
Vendor Code: 0000132435 MEMBERSHIP PAYROLL 11/21/25					
112125 YMC	MONROE FAMILY YMCA	0000002006		1,121.11	592831
Total Vendor Code 0000132435:				1,121.11	
Vendor Code: 0000132450					
112125 554M	MONROE CO.HEALTH INSURANCE	0000001993		809.61	592832
112125 554V	MONROE CO.HEALTH INSURANCE	0000001994		7.12	592832
112125 565M	MONROE CO.HEALTH INSURANCE	0000001995		13,122.32	592832
112125 565V	MONROE CO.HEALTH INSURANCE	0000001996		123.28	592832
Total Vendor Code 0000132450:				14,062.33	
Vendor Code: 0000132600 MCOP HOME INJURY CONTROL - OCTOBER 2025					
51119111523	MONROE CO. OPPORTUNITY PROGRAM	0000002052	11/19/2025	40.81	592833
Total Vendor Code 0000132600:				40.81	
Vendor Code: 0000133265 PAY APP #1 - MWWTP IMPROVEMENTS					
PAY APP #1	MONROE PLUMBING & HEATING	0000001886		99,651.96	592834
Total Vendor Code 0000133265:				99,651.96	
Vendor Code: 0000133450 RSVP: OCTOBER 2025					
51118094920	MONROE SENIOR CITIZENS	0000001986	11/18/2025	7,221.51	592835
Total Vendor Code 0000133450:				7,221.51	
Vendor Code: 0000161100					
202531609444346BM	POSTMASTER	0000001953		316.39	592836
Total Vendor Code 0000161100:				316.39	
Vendor Code: 0000161170					
9010046	PRAIRIE FARMS DAIRY, INC	0000002080		129.46	592837
Total Vendor Code 0000161170:				129.46	
Vendor Code: 0000400171					
2025 SUMMER TAX	MONROE CITY TREASURER	0000002071		4,158.88	592838
Total Vendor Code 0000400171:				4,158.88	
Vendor Code: 0000400201 2025 SUMMER TWP TAX 41 045 006 00					
11192025	ASH TOWNSHIP TREASURER	0000002070		136.99	592839
Total Vendor Code 0000400201:				136.99	

Invoice Number	Vendor Name	Reference Number	Invoice Date	Inv Amt	Paid By Check Number
Vendor Code: 0000500002					
112125 DPR	MONROE COUNTY	0000002007		1,087.09	592840
112125 MPR	MONROE COUNTY	0000002008		41,274.44	592840
112125 VPR	MONROE COUNTY	0000002009		141.73	592840
Total Vendor Code 0000500002:				42,503.26	
Vendor Code: 0000500003					
112125 554	MONROE COUNTY	0000001997		3.18	592841
112125 565	MONROE COUNTY	0000001998		82.68	592841
Total Vendor Code 0000500003:				85.86	
Vendor Code: 0000501100					
112125 554	MONROE COUNTY GENERAL LIABILITY INS	0000001999		39.23	592842
Total Vendor Code 0000501100:				39.23	
Vendor Code: 0000501851 LOOP TRAIL					
706793	MONROE COUNTY ROAD COMMISSION	0000001870		73,245.62	592843
706797	MONROE COUNTY ROAD COMMISSION	0000001871		125,062.02	592843
706791	MONROE COUNTY ROAD COMMISSION	0000001872		283,654.65	592843
706816	MONROE COUNTY ROAD COMMISSION	0000001873		341,540.56	592843
Total Vendor Code 0000501851:				823,502.85	
Vendor Code: 0000502080 2025 SUMMER VILLAGE TAX ON FORECLOSED PROPERTY					
41 045 006 00	MONROE CO. TREASURER	0000002067		117.44	592844
Total Vendor Code 0000502080:				117.44	
Vendor Code: 0000510725					
112125 554	MONROE COUNTY	0000002000		861.41	592845
Total Vendor Code 0000510725:				861.41	
Vendor Code: 0000550200 PURCH MIL SERV					
112125 PST	MONROE CO. EMP. RETIRE. SYS.	0000002010		427.71	592846
112125 RET	MONROE CO. EMP. RETIRE. SYS.	0000002011		17,960.02	592846
112125 RTC	MONROE CO. EMP. RETIRE. SYS.	0000002012		2,527.39	592846
112125 RTD	MONROE CO. EMP. RETIRE. SYS.	0000002013		1,037.88	592846
112125 RTS	MONROE CO. EMP. RETIRE. SYS.	0000002014		13,202.66	592846
Total Vendor Code 0000550200:				35,155.66	
Vendor Code: 0000550215					
112125 UW	UNITED WAY OF MONROE COUNTY	0000002015		43.00	592847
Total Vendor Code 0000550215:				43.00	
Vendor Code: 0000550280					
112125 GWE	GREAT-WEST LIFE & ANNUITY	0000002016		3,730.00	592848
Total Vendor Code 0000550280:				3,730.00	
Vendor Code: 0000550285					
112125 EQU	AXA EQUITABLE	0000002017		925.00	592849
Total Vendor Code 0000550285:				925.00	
Vendor Code: 0000550310					
112125 554	MONROE CO.UNEMPLOYMENT CONTRIB	0000002001		2.31	592850
112125 565	MONROE CO.UNEMPLOYMENT CONTRIB	0000002002		75.53	592850
Total Vendor Code 0000550310:				77.84	
Vendor Code: 0000550315					
112125 554	MONROE COUNTY WORKERS COMP.	0000002003		1.62	592851
Total Vendor Code 0000550315:				1.62	
Vendor Code: 0000550320					
112125 554	MONROE CO.LONG TERM DISABILITY	0000002004		15.56	592852
112125 565	MONROE CO.LONG TERM DISABILITY	0000002005		479.86	592852
Total Vendor Code 0000550320:				495.42	
Vendor Code: 0000550325					
112125 CRH	MONROE CO.RETIREE HEALTH CARE	0000002018		592.24	592853
112125 DRH	MONROE CO.RETIREE HEALTH CARE	0000002019		306.06	592853
112125 RHC	MONROE CO.RETIREE HEALTH CARE	0000002020		4,387.30	592853
112125 SRH	MONROE CO.RETIREE HEALTH CARE	0000002021		3,078.31	592853
Total Vendor Code 0000550325:				8,363.91	
Vendor Code: 0000601047					
OCT; 2025	STATE OF MICHIGAN	0000001856		111,510.58	592854
Total Vendor Code 0000601047:				111,510.58	

Invoice Number	Vendor Name	Reference Number	Invoice Date	Inv Amt	Paid By Check Number
Vendor Code: 0000602054 CPL FEES OCT 2025					
551-665448	STATE OF MICHIGAN	0000001839		13,735.00	592855
Total Vendor Code 0000602054:				13,735.00	
Vendor Code: 0000710207					
10/21/25	HOBBY NELS	0000001988		0.84	592856
Total Vendor Code 0000710207:				0.84	
Vendor Code: 0000713242					
10/21/25	NICHOLAS STEVEN GUTHRIE	0000001989		28.84	592857
Total Vendor Code 0000713242:				28.84	
Vendor Code: 0000713390					
10/21/25	MICHAEL ROBERT HUMPHRIES	0000001990		8.54	592858
Total Vendor Code 0000713390:				8.54	
Vendor Code: 0000721904					
11/2-11/15/25	CARL J. SCHMIDT	0000001899		3,044.15	592859
Total Vendor Code 0000721904:				3,044.15	
Vendor Code: 0000823645					
OCTOBER 2025	CARI GRAHL	0000001939		58.80	592860
Total Vendor Code 0000823645:				58.80	
Vendor Code: TREASURER TAX OVERPAY 4 PARCELS					
NOV 2025	GLENN BLACK	0000001859		6.80	592861
2024 PRE	ISAAC GRUBKE	0000002056		2,314.80	592863
2022-2024 PRE	RICHARD & SALLY WELLS	0000002059		8,295.68	592862
Total Vendor Code TREASURER:				10,617.28	
Report Total:				1,372,918.79	

NON CLAIM RUN 112625 AP CHECK REGISTER FOR MONROE COUNTY

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Invoice Number	Vendor Name	Reference Number	Invoice Date	Inv Amt	Paid By Check Number
Vendor Code: 0000010026 ACCT #287275440972					
X11142025	AT&T MOBILITY	0000002146		184.94	592864
287318867156X111925	AT&T MOBILITY	0000002172		192.01	592864
287294892299X111925	AT&T MOBILITY	0000002211		960.21	592864
Total Vendor Code 0000010026:				1,337.16	
Vendor Code: 0000012805 ACCT# 831-001-2043 387					
0990528013	AT & T	0000002173		342.78	592865
Total Vendor Code 0000012805:				342.78	
Vendor Code: 0000020010					
0259-004009364	REPUBLIC SERVICE OF TOLEDO	0000002114		9,572.33	592866
Total Vendor Code 0000020010:				9,572.33	
Vendor Code: 0000031502 ACCT# 1000 4637 1967					
202255210830	CONSUMERS ENERGY	0000002096	11/16/2025	53.49	592867
Total Vendor Code 0000031502:				53.49	
Vendor Code: 0000040603 ACCT# 9100 161 5443 7					
NOVEMBER172025	DTE ENERGY	0000002175		215.77	592868
NOVEMBER202025	DTE ENERGY	0000002184		19.29	592868
NOV202025	DTE ENERGY	0000002185		18.77	592868
Total Vendor Code 0000040603:				253.83	
Vendor Code: 0000060180					
9-065-48806	FED EX	0000002113		9.02	592869
Total Vendor Code 0000060180:				9.02	
Vendor Code: 0000120175					
9101	LAKESIDE TELECOM	0000002197		400.00	592870
Total Vendor Code 0000120175:				400.00	
Vendor Code: 0000120967 LIFE - CONGREGATE MEALS OCTOBER 2025					
51121012529	LIVING INDEPENDENCE FOR EVERYONE	0000002131	11/21/2025	4,381.98	592871
Total Vendor Code 0000120967:				4,381.98	
Vendor Code: 0000131350 BILL DATE 11172025					
5710400256	MICHIGAN GAS UTILITIES	0000002177		3,858.51	592872
5712861514	MICHIGAN GAS UTILITIES	0000002212		36.23	592872
5713018751	MICHIGAN GAS UTILITIES	0000002213		252.82	592872
5713336057	MICHIGAN GAS UTILITIES	0000002215		134.94	592872
5713812731	MICHIGAN GAS UTILITIES	0000002216		319.22	592872
5714063640	MICHIGAN GAS UTILITIES	0000002217		447.14	592872
Total Vendor Code 0000131350:				5,048.86	
Vendor Code: 0000131804					
758133559	SYSCO DETROIT LLC	0000002181		952.08	592873
Total Vendor Code 0000131804:				952.08	
Vendor Code: 0000132450 SEPTEMBER 2025-VARIPRO					
092025VARIPRO	MONROE CO.HEALTH INSURANCE	0000002219		145,636.01	592874
092025STEALTH	MONROE CO.HEALTH INSURANCE	0000002220		17,018.04	592874
102025VARIPRO	MONROE CO.HEALTH INSURANCE	0000002221		145,864.78	592874
102025STEALTH	MONROE CO.HEALTH INSURANCE	0000002222		17,231.17	592874
112025VARIPRO	MONROE CO.HEALTH INSURANCE	0000002223		146,018.66	592874
112025STEALTH	MONROE CO.HEALTH INSURANCE	0000002224		17,231.17	592874
Total Vendor Code 0000132450:				488,999.83	
Vendor Code: 0000133650 ACCT#3130					
11212025-3130	CITY OF MONROE	0000002186		19.68	592875
11212025-4221	CITY OF MONROE	0000002187		40.19	592875
11212025-4254	CITY OF MONROE	0000002188		1,327.75	592875
11212025-4255	CITY OF MONROE	0000002189		817.22	592875
11212025-4697	CITY OF MONROE	0000002190		177.49	592875
11212025-4722	CITY OF MONROE	0000002191		53.12	592875
11212025-5523	CITY OF MONROE	0000002192		289.90	592875
11212025-6840	CITY OF MONROE	0000002193		61.37	592875
11212025-8881	CITY OF MONROE	0000002194		440.43	592875
11212025-17485	CITY OF MONROE	0000002195		234.95	592875
11212025-24826	CITY OF MONROE	0000002196		17.67	592875
11212025-7204	CITY OF MONROE	0000002218		1,455.12	592875
Total Vendor Code 0000133650:				4,934.89	

Invoice Number	Vendor Name	Reference Number	Invoice Date	Inv Amt	Paid By Check Number
Vendor Code: 0000180818 ACCT #1002437-OS24C15740					
109637707	RICOH USA, INC.	0000002092	11/19/2025	146.49	592876
Total Vendor Code 0000180818:				146.49	
Vendor Code: 0000192299 ACCT# 400918					
11152025	SOUTH COUNTY WATER SYSTEM	0000002182		17.02	592877
Total Vendor Code 0000192299:				17.02	
Vendor Code: 0000201510 MICHAEL ZAYDEL					
13744	TRAINCO INC	0000002148		4,335.00	592878
Total Vendor Code 0000201510:				4,335.00	
Vendor Code: 0000201553					
1020	TRIPLE A MANAGEMENT INC	0000002199		8,588.33	592879
Total Vendor Code 0000201553:				8,588.33	
Vendor Code: 0000230887					
267532	WYANDOTTE ALARM	0000002094	11/20/2025	71.00	592880
Total Vendor Code 0000230887:				71.00	
Vendor Code: 0000300462 RESTITUTION BY ROBERT GERACZ 17-243774-FH					
17-243774-FH	DAVE & MARGARET BURTON	0000002149		162.50	592881
Total Vendor Code 0000300462:				162.50	
Vendor Code: 0000300469 RESTITUTION BY ROBERT GERACZ					
17-243774-FH	CJ & PATRICIA DIXON	0000002150		162.50	592882
Total Vendor Code 0000300469:				162.50	
Vendor Code: 0000300548 RESTITUTION BY MATTHEW ROBERTSON					
22-246913-FH	ANGEL DINGMAN	0000002151		50.00	592883
Total Vendor Code 0000300548:				50.00	
Vendor Code: 0000300549 RESTITUTION BY DEMETRIUS BATES					
22-246762-FH	MICHAEL EHMANN	0000002152		400.00	592884
Total Vendor Code 0000300549:				400.00	
Vendor Code: 0000300671 RESTITUTION BY BRANDON HATCHER					
20-246055-FH	MORGAN FOCO	0000002153		117.66	592885
Total Vendor Code 0000300671:				117.66	
Vendor Code: 0000300878 RESTITUTION BY MICHAEL HOELSCHER					
23-247407-FH	HOELSCHER, KELLI	0000002154		140.00	592886
Total Vendor Code 0000300878:				140.00	
Vendor Code: 0000300956 RESTITUTION BY HERBERT RHOADES					
24-247965-FH	JACK'S LAWN SERVICE	0000002155		100.00	592887
Total Vendor Code 0000300956:				100.00	
Vendor Code: 0000301002 RESTITUTION BY TREY PARSONS					
18-244321-FH	TONEY JONES	0000002156		60.00	592888
Total Vendor Code 0000301002:				60.00	
Vendor Code: 0000301133 RESTITUTION BY MARCUS CAREY CL#054704926-001					
23-247718-FH	LIBERTY MUTUAL INSURANCE	0000002157		60.00	592889
Total Vendor Code 0000301133:				60.00	
Vendor Code: 0000301255 RESTITUTION BY REGINALD TONEY					
23-247456-FH	MICHIGAN STATE POLICE	0000002158		130.46	592890
Total Vendor Code 0000301255:				130.46	
Vendor Code: 0000301278 RESTITUTION BY JESSE VARDARO					
23-247302-FH	MONROE COUNTY COMM. CREDIT UNION	0000002159		8,186.96	592891
Total Vendor Code 0000301278:				8,186.96	
Vendor Code: 0000301296 RESTITUTION BY ROBERT GERACZ					
17-243774-FH	TERRY & ELAINE MILLER	0000002160		162.50	592892
Total Vendor Code 0000301296:				162.50	
Vendor Code: 0000301514 RESTITUTION BY KAYCIE GORETSKI					
23-247384-FH	BRIAN OWENS	0000002161		160.00	592893
Total Vendor Code 0000301514:				160.00	
Vendor Code: 0000301641 RESTITUTION BY ROBERT GERACZ					
17-243774-FH	LANIS PILON	0000002162		162.50	592894
Total Vendor Code 0000301641:				162.50	

AP CHECK REGISTER FOR MONROE COUNTY

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Invoice Number	Vendor Name	Reference Number	Invoice Date	Inv Amt	Paid By Check Number
Vendor Code: 0000301646 RESTITUTION BY GREGORY YAMEK					
18-244457-FH	TAMMY PEREZ	0000002163		34.94	592895
Total Vendor Code 0000301646:				34.94	
Vendor Code: 0000301728 RESTITUTION BY MOLLY TACKETT					
22-248128-FC	BROOKE REINHARDT	0000002164		108.18	592896
Total Vendor Code 0000301728:				108.18	
Vendor Code: 0000301950 RESTITUTION BY LISA LIPAROTO					
22-247042-FH	RONALD STRIMPEL	0000002165		500.00	592897
Total Vendor Code 0000301950:				500.00	
Vendor Code: 0000301966 RESTITUTION BY AMANDA MASON					
24-248118-FH	SAVE MONROE STRAYS	0000002166		150.00	592898
Total Vendor Code 0000301966:				150.00	
Vendor Code: 0000301975 RESTITUTION BY BRANDON JEWELL					
21-246329-FH	BINOD THAKUR	0000002167		300.00	592899
Total Vendor Code 0000301975:				300.00	
Vendor Code: 0000302192 RESTITUTION BY KIMBERLY HAACK					
19-245157-FH	JOYCE & RANDALL TURNER	0000002168		900.00	592900
Total Vendor Code 0000302192:				900.00	
Vendor Code: 0000302327 RESTITUTION BY TIFFANY TAYLOR					
23-247336-FH	WALMART	0000002169		30.00	592901
Total Vendor Code 0000302327:				30.00	
Vendor Code: 0000302379 RESTITUTION BY JENNIFER AUCH					
22-246945-FH	WILLOW GREEN MOBILE HOME	0000002170		250.00	592902
Total Vendor Code 0000302379:				250.00	
Vendor Code: 0000302383 RESTITUTION BY WILLIAM PARKER					
22-246679-FH	ALAYNA WING	0000002171		20.00	592903
Total Vendor Code 0000302383:				20.00	
Vendor Code: 0000500003 EMMPLOYEE ENROLLMENTS					
11252025	MONROE COUNTY	0000002183		323.35	592904
Total Vendor Code 0000500003:				323.35	
Vendor Code: 0000509820					
77-83	JOSHUA DOROW	0000002095	11/20/2025	730.00	592905
Total Vendor Code 0000509820:				730.00	
Vendor Code: 0000509855 REISSUE CHECK #592034					
101025	VICTORIA TAYLOR	0000002225		118.41	592906
Total Vendor Code 0000509855:				118.41	
Vendor Code: 0000510800 2025 ADMINISTRATIVE FEE					
DECEMBER 2025	COUNTY AGENCY ADMINISTRATIVE	0000002214		250.00	592907
Total Vendor Code 0000510800:				250.00	
Vendor Code: 0000721910 MANTIS200					
823059	SIGNATURE PROMOTIONAL GROUP LLC	0000002093	11/18/2025	873.00	592908
Total Vendor Code 0000721910:				873.00	
Vendor Code: CLERK/REG					
12-39564-FH	CHARLES & LINDA FERRY	0000002179		16.84	592909
25-248382-FH	CHELSEY WOHLGEMUTH	0000002178		100.00	592913
11-38932-FH	DONALD & MARY PECK	0000002180		7,510.00	592912
18-244457-FH	MARK MILLER	0000002174		76.06	592911
15-242353-FH	TODD BRUNNING	0000002176		45.01	592910
Total Vendor Code CLERK/REG:				7,747.91	
Vendor Code: FINANCE FUNERAL DETAIL REQUESTED FOR 11/15/25					
REF DEP ON 11/13/25	JOHN BUCK	0000002198		504.85	592914
Total Vendor Code FINANCE:				504.85	
Report Total:				552,339.81	

HON. CHERYL E. LOHMEYER
CHIEF JUDGE OF PROBATE COURT
PRESIDING JUDGE OF JUVENILE COURT

MADIGAN BRANAN
JUDICIAL ASSISTANT / COURT RECORDER
madigan_branan@monroemi.org

STATE OF MICHIGAN
MONROE COUNTY PROBATE COURT AND
FAMILY DIVISION OF CIRCUIT COURT

October 13, 2025

Mr. J. Henry Lievens, Chairman
Operations Committee
Monroe County Board of Commissioners
125 E. Second St.
Monroe, MI 48161

RE: Additional recorder positions (2) for Probate Court

Dear Chairman Lievens and Committee Members:

The Probate Court is requesting the addition of two (2) court recorder positions. The basis for this request is due to the change in the law that occurred earlier this year. Public Act 226 of 2024 took effect on April 2, 2025. This legislation requires court recorders to prioritize appellate transcripts by preparing them during normal court business hours.

The two probate judges do not have the same support staff positions as the circuit court judges, but are cross-assigned and serve as circuit court judges, handling circuit court caseloads. More than half of each of the probate judges' dockets currently are actually circuit court cases. These include all juvenile delinquency cases, all child protective proceedings, all adoption proceedings, many domestic relations case types, as well as personal protective cases, name changes, and other miscellaneous circuit court case types.

It has become increasingly difficult for each probate judge's judicial assistant to keep up with the demand for producing transcripts in addition to the many other duties that have become a new reality in a post-COVID court setting. Judicial assistants are now responsible for hosting and monitoring Zoom court proceedings and are expected to place court participants in breakout rooms; rename people so they can be identified on Zoom; and even offer technical assistance to court participants who struggle with the technical challenges of Zoom. Judicial assistants are in an untenable position to complete their normal duties of answering the phone, preparing the docket, answering inquiries of the public and Bar at the window, assisting the judge with files, while also performing the additional duties of Zoom host ***and*** transcribing court proceedings during normal business hours.

On behalf of the probate court, I respectfully submit that our courts require the same support staff positions as all the other circuit court judges. Indeed, these positions *were* included in the probate court in the past. These positions were sacrificed to budget for video recording technology in the probate courtrooms. This outdated technology is no longer even utilized, yet the positions have yet to be reinstated.

In short, the addition of the position of court recorder for each probate courtroom would ensure that we have sufficient staffing to meet the demands of a post-COVID courtroom and to comply with our statutory obligations for transcript preparation.

Thank you for your consideration of this request. If you have any further questions, please feel free to contact me directly.

Sincerely,



Hon. Cheryl E. Lohmeyer
Chief Probate Judge
Presiding Judge of 38th Circuit Court - Family Division, Juvenile Section

HIRING REVIEW FORM

Department: Probate Court

Vacancy Job Title: Court Recorder

Brief Job Description:

Under the direction of a Probate Court Judge, utilizes and maintains electronic recording equipment to record court proceedings. Prepares logs of court proceedings, while recording all court activity. Prepares and files official verbatim transcripts of requested court proceedings.

Budgeted Position: ☐ YES

If **YES**, are Funds Available? ☐ YES * Must be verified by Finance/HR

☐ NO *Must provide Funding Plan, verified by

☑ NO

If **NO,** please provide the following:

Job Description (Must have with New Position, Reclassification)
Point Factoring (Must have with New Position, Reclassification)
Reorganization Plan (When applicable)
Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

The Probate Court is requesting the addition of two (2) court recorder positions. The basis for this request is due to the change in the law that occurred earlier this year. Public Act 226 requires court recorders to prioritize appellate transcripts by preparing them during normal court business hours. Currently, the judicial assistant is responsible for preparing transcripts that the County Clerk has recorded. This is not sustainable in light of the judicial assistant's existing job duties.

Completed By: Melissa Strong DATE: 12/1/2025

Human Resources/ Finance Use:

Conclusion:

Finance: The addition of these positions would require an estimated additional General Fund allocation of $159,710.00

HR: The request is in compliance with County policies.

Finance Reviewer: Sue Maier DATE: 12/2/2025

HR Reviewer: Jeff McBee DATE: 12/2/2025

APPROVED BY THE OPERATIONS COMMITTEE _____

APPROVED BY THE FULL BOARD _____

Monroe County

Court Recorder – Probate Court

Department:	Probate Court	**Wage Grade:**	Rye -8
FLSA Status:	Non-Exempt	**Affiliation:**	Non-Union

General Summary:

Under the supervision of a Probate Court judge, utilizes and maintains electronic recording equipment to record court proceedings. Prepares logs of court proceedings while recording all court activity, prepares and files official verbatim transcripts of requested court proceedings. May assume responsibilities of the Judicial Assistant in that individual's absence.

Essential Functions:

(An employee in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily).

- Tests digital recording equipment daily and video conferencing equipment, as needed, to ensure the system is working properly.
- Monitors and electronically records all court proceedings, including trials, preliminary examinations, adjudications, dispositions, hearings, motions, opinions, rulings and decisions, etc.
- Monitors speaking levels and actions of witnesses, jurors, litigants, attorneys and other parties and advises them, as needed, to speak up or verbally respond to a question so that a clear, audible record is made.
- Maintains a daily log of court proceedings.
- Marks and maintains a log of exhibits presented, and is responsible for the safekeeping of exhibits during recesses and adjournments of proceedings at the end of proceedings for possible appeal purposes. Provide other assistance to the judge in the courtroom.
- Prepares official verbatim transcripts of court proceedings within statutory time limits as requested by attorneys, parties, or others. Proofreads transcripts, certifies copies, and prepares billings as appropriate.
- Maintains files of transcripts and courtroom notes as required by court rules. Files transcripts with courts, attorneys, appellate defenders and prosecutors.

- Completes and files documentation on appellate matters in the Court of Appeals, Clerk's Office, attorneys, and parties involved in a case. Tracks deadlines of appellate cases.

- Maintains docket book and sets new hearing dates when needed in the courtroom, and notifies Judicial Secretary of new hearing dates and any adjournments or new dates set.

- Completes worksheets on case files indicating court action.

- Prepares billings and maintains financial records for transcripts.

- Performs the duties of the Judicial Assistant in that individual's absence.

This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time.

Employment Qualifications: (*The qualifications listed below are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.)*

Education: High school graduation or equivalent with some advanced college level coursework in legal secretarial training, including coursework in legal terminology preferred.

Experience: Two years of secretarial experience in a court, law office, or related setting.

Other Requirements:

- Must attain State of Michigan certification as a Certified Electronic Recorder (CER) within the one (1) year of employment and recertify as applicable;
- Will be required to complete annual training as scheduled by the court and the County of Monroe;
- Pass a pre-employment drug screen and background check including but not limited to state/national criminal history check, DHHS central registry check and professional references.

Knowledge of:

- The structure and content of the English language including the meaning and spelling of words, rules of composition and grammar;
- Administrative and clerical procedures and systems such as word processing, managing files and records, and other office procedures and terminology;
- The Judicial Information System (JIS) case management system and the appropriate application for this position;
- Court case processing including the updating and maintenance of physical and electronic case files.

Skill in:

- Using logic and reasoning to identify the solutions, conclusion or approaches to problems;
- Managing one's own time;
- Communicating effectively in a clear manner to attorneys, parties, litigants and the public;
- Using technology appropriate to the position held.
- Using sound, independent judgment within established policy and procedural guidelines.
- Establishing and maintaining effective working relationships with those contacted in the course of the work.
- Communicating effectively in a clear manner to attorneys, parties, and the public;
- Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate and not interrupting at inappropriate times.

Ability to:

- Carry out court and county procedures within the court setting;
- Communicate information and ideas through spoken words and in writing;
- Concentrate on a task over a period of time without being distracted;
- Arrange things or actions in a certain order or pattern according to a specific rule or set of rules;
- Quickly and repeatedly adjust the controls of a machine to exact positions.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements: *(This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements)*

- Ability to access court files and records.
- Ability to lift and carry files to the work area(s) weighing up to 20 lbs.
- Ability to read printed materials on paper and on a computer screen.
- Ability to operate various office equipment.
- Ability to enter and retrieve information from management information systems via a computer.
- Ability to climb ladders to file and retrieve files.
- Ability to access all areas of the courthouse.
- Hearing and visual ability to respond to fire and other alarms.

Working Conditions:

- Work performed in office conditions.
- Performs work in a courtroom.
- Frequent exposure to individuals with various emotional problems and in various states of emotional distress.
- Job duties are frequently driven by time deadlines set in law or court rule.

ITEM	DATE	Department	Union	Grade	Step	Classification	WAGES	FRINGES	TOTAL
PROPOSED	DOH 1/1/26	14800	union_00	RYE08	3	RECORDS CLERK	$ 51,672	$ 28,183	$ 79,855
PROPOSED	DOH 1/1/26	14800	union_00	RYE08	3	RECORDS CLERK	$ 51,672	$ 28,183	$ 79,855
						TOTAL COST/(SAVINGS)	**$ 103,344**	**$ 56,365**	**$ 159,710**
FINANCE CONCLUSION:									
ADDITIONAL COST TO GENERAL FUND, WOULD REQUIRE ADDITIONAL APPROPRIATION.									

STATE OF MICHIGAN

38th Judicial Circuit Court – Family Division

~JUVENILE AND DOMESTIC RELATIONS SECTIONS~

November 6, 2025

J. Henry Lievens - Chairperson
Monroe County Board of Commissioners - Operations Committee
125 E. Second St.
Monroe, MI 48161

RE: Request for additional ESS Supervisor position (new position, pay grade 12)

Dear Chairman Lievens and Committee Members:

The Monroe Probate Court is writing to request your consideration for additional staffing within the court and court and its associated departments. As you are aware, the court opened a pilot program called **"Enhancing Strengths and Supports" (ESS)** in 2021. This program was created after a call to action by legislative changes that encouraged courts to develop more community-based programs in order to prevent low-level juvenile offenders from finding their way into the formal juvenile justice system. The ESS program has been very effective and to date, has served over 70 youth in the community. At the beginning of this school year, the ESS program expanded to include a secondary campus which is embedded at Wagar Middle School. This has allowed the program to double the capacity to serve youth in the community. As an incentive to courts to create more community-based programming models, the State of Michigan through the Child Care Fund reimburses courts at 75% for all costs associated with these programs. Thus, the county reaps the benefit of these programs while only contributing 25% of all associated costs.

The intensity of this program requires a very high staff-to-youth ratio in order to provide the one-on-one support that these young students need. Of course, this type of program also requires intense supervision of staff as well.

Therefore, the Probate Court is respectfully requesting consideration of one (1) new position:

Addition of one (1) ESS Supervisor position (new position, pay grade 12)

Anticipated Cost

The County finance department has completed a worksheet of the anticipated cost of adding this position. This worksheet is attached to this correspondence.

Summary

Investing in this program will ensure that the court is able to remain proactive and responsive to the needs of our community, and more importantly, will prevent youth from becoming more deeply involved with the juvenile justice system.

Than you for your consideration,



Cheryl E. Lohmeyer
Chief Probate Judge and Presiding Judge of the 38th Circuit Court, Family Division, Juvenile Section

C: Michael Bosanac - CFO/County Administrator
Sue Maier - Director of Fiscal Services
Jeff McBee - Director of Human Resources

HIRING REVIEW FORM

Department: Probate Court

Vacancy Job Title: Enhancing Strengths and Supports (ESS) Supervisor

Brief Job Description:

Coordinates and supervises program operations and staff on assigned shifts. Monitors program fidelity to ensure measurable outcomes and student growth. Responsible for ensuring the safety, welfare and security of ESS staff, youth participants, and visitors.

Budgeted Position: ☐ YES

If **YES**, are Funds Available? ☐ YES * Must be verified by Finance/HR

☐ NO *Must provide Funding Plan, verified by

☑ NO

If **NO,** please provide the following:

Job Description (Must have with New Position, Reclassification)
Point Factoring (Must have with New Position, Reclassification)
Reorganization Plan (When applicable)
Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

The ESS program has expanded to include a secondary campus which is embedded at Wagar Middle School. The has allowed the program to double the capacity to serve youth in the community. As an incentive to courts to create more community-based programming models, the State of Michigan through the Child Care Fund reimburses courts at 75% for all costs associated with these programs. Thus, the County reaps the benefits of these programs with only contributing 25% of associated costs.

Completed By: Melissa Strong DATE: 12/1/2025

Human Resources/ Finance Use:

Conclusion:

Finance: The addition of this position would require an estimated additional General Fund allocation of $24,253.00 for 2026.

HR: The request is in compliance with County policies.

Finance Reviewer: Sue Maier DATE: 12/2/2025

HR Reviewer: Jeff McBee DATE: 12/2/2025

APPROVED BY THE OPERATIONS COMMITTEE _____

APPROVED BY THE FULL BOARD _____

Monroe County

ESS Supervisor

Department: ESS

Wage Grade: Rye-12

FLSA Status: Exempt

Affiliation: Non-Union

General Summary:

Under the general supervision of the deputy director of community-based programming, coordinates and supervises program operations and staff on assigned shifts. Monitors program fidelity to ensure measurable outcomes and student growth. Responsible for ensuring the safety, welfare and security of ESS staff, youth participants, and visitors. Takes full responsibility of all ESS operational issues in the absence of the deputy director.

Essential Functions:

[An employee in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.]

- Supervises the work of all ESS employees, volunteers and contractual staff. Makes shift assignments and oversees all operational issues.

- Supervises and reviews all issues related to behavior management including the approval of disciplinary sanctions of youth participants. Serves as the primary decision-maker in determining disciplinary consequences.

- Assists with the review and development of departmental policies and procedures and assists with the development of all program materials such as handbooks, applications, point sheets and data sheets.

- Evaluates employee performance issues and follows up on job counseling and minor disciplinary issues. Makes recommendations for formal disciplinary action as necessary. Conducts annual employee evaluations.

- Assists in the collection of statistical data, and monitors programming needs to ensure compliance with all applicable rules and regulations related to the Child Care Fund, State of Michigan Licensing standards and Michigan Court Rules.

- Utilizes data management systems utilized by the court to ensure timeliness, accuracy and completeness of all written documentation including critical incident reports, accident reports, and other regulatory related documentation.

- Ensures that ESS employees are following all supervision and security procedures to ensure the safety of all youth participants and staff.

- Assists in planning immediate and long-range needs of the program and makes recommendations for program improvements in order to maintain program fidelity.

- Directs procedures related to emergency situations such as medical issues, weather emergencies, etc.

- Provides orientation of new staff and conducts on-the-job training as assigned.

- Attends administrative meetings as scheduled.

- Completes special projects and assignments as required.

This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time.

Employment Qualifications:

Education and Experience:

Master's degree from an accredited institution in the field of Criminal Justice, Social Work, Psychology or related Human Service Field;

-OR

Bachelor's Degree from an accredited institution in the field of Criminal Justice, Social Work, Psychology or related Human Service field plus a minimum of two (2) years professional experience working in a juvenile justice institution or related experience in a criminal justice or social services agency.

Knowledge, Skills, and Abilities:

Knowledge of:

- Relevant equipment, policies, procedures and strategies needed for the protection of youth participants and staff;
- Adolescent's physical and psychological, and emotional needs;
- Principles and practices of human behavior and performance, individual differences in ability, personality, and interests;

- Basic computer applications related to the job;
- Oral and written English language skills.

Skill in:

- Identifying and developing strategies to address performance deficiencies in subordinate staff;
- Establishing and maintaining effective working relationships with those contacted in the course of the position;
- Talking/listening to others to convey information effectively;
- Bring others together to reconcile and negotiate problems;
- Performing effectively under stress;
- Using good reasoning abilities. Sound judgment;
- Verbal de-escalation, physical restraint and physical management techniques.

Ability to:

- Communicate effectively through written and oral communication;
- Combine pieces of information to form general rules or conclusions and take appropriate action to address issues as necessary;
- Speak in a manner that clearly conveys expectations;
- Observe and understand human behavior;
- Work well under pressure, meeting multiple and sometimes conflicting deadlines;
- Work with limited supervision and high motivation.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements:

[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:

- Visual acuity sufficient to read reports and documents and provide visual supervision of youth.
- Hearing ability to use the telephone and other communications systems.
- May drive a county or personal vehicle in the course of the work.
- Sufficient mobility to reach, bend, and stoop to perform security checks and other tasks.
- Ability to walk for extended periods of time.
- Ability to physically restrain youth, including the ability to pull weight of 75 lbs. to 200 lbs. when restraining youth.
- Ability to move furniture and/or step on elevated surfaces to perform security checks.

Other Requirements:

- Pass a pre-employment drug screen and background check including but not limited to state/national criminal history check, DHHS central registry check and professional references.
- Possession of a valid driver's license.

Working Conditions:

- Exposure to physical assault by youth, families, or others.
- Exposure to youth with various states of cleanliness and hygiene – including exposure to communicable diseases and/or bodily fluids.
- Possible exposure to individuals with various emotional problems and in various states of emotional distress.

ITEM	DATE	Department	Union	Grade	Step	Classification	WAGES	FRINGES	TOTAK
PROPOSED	DOH 1/1/26	14821	union_00	RYE12	1	ESS SUPERVISOR	$ 65,589	$ 31,424	$ 97,012
						SUBTOTAL COST/(SAVINGS)	$ 65,589	$ 31,424	$ 97,012
						OTHER CONSIDERATION:			
						INCREASE IN CHILD CARE FUND EXPENDITURES	$ 65,589	$ 31,424	$ 97,012
						75/25 SPLIT WITH GENERAL FUND	$ 16,397	$ 7,856	$ 24,253
						TOTAL GENERAL FUND COST/(SAVINGS)	**$ 16,397**	**$ 7,856**	**$ 24,253**
FINANCE CONCLUSION:									
ADDITIONAL COST TO GENERAL FUND, WOULD REQUIRE ADDITIONAL APPROPRIATION.									

HON. MICHAEL C. BROWN
CHIEF JUDGE & VETERANS COURT
HON. AMANDA L. EICHER
DISTRICT & MENTAL HEALTH JUDGE
HON. CHRISTIAN J. HORKEY
DISTRICT JUDGE

JESSICA D. CHAFFIN
COURT ADMINISTRATOR / MAGISTRATE
TELEPHONE (734) 240-7075
FAX (734) 240-7098

STATE OF MICHIGAN
DISTRICT COURT • FIRST JUDICIAL DISTRICT
106 EAST FIRST STREET • MONROE, MICHIGAN 48161-2186
MONROE COUNTY

December 3, 2025

Chairman David Vensel
Monroe County Board of Commissioners
125 E. Second Street
Monroe, Michigan 48161

RE: Indigent Electronic Monitoring Funding

Dear Chairman Vensel:

The 1st District Court has exhausted its budget for Electronic Monitoring (EMS) of indigent defendants before the end of 2025. EMS is ordered in lieu of incarcerating individuals while they await disposition of their court cases and as part of their conditions of probation.

EMS is a financially valuable program to the residents of Monroe County. It is significantly less costly to put an individual on tether than it is to house those same individuals in Monroe County Jail. It also helps alleviate jail overcrowding, making space for individuals who are a greater threat to the community.

The EMS program is also a valuable resource to the residents of Monroe County as part of the rehabilitation process. EMS allows defendants to keep their jobs and continue to support their families while also keeping them sober and working towards rehabilitation goals.

Based on monthly expenditures, District Court has a shortfall of $77,287.00. We would respectfully ask the Board to consider funding this amount through the end of the year.

Sincerely,

Hon. Michael Brown, Chief Judge
1st District Court-Monroe County

TELEPHONE: (734) 240-7060
FAX: (734) 240-7132

CYNTHIA LABUDIE
JUDICIAL ASSISTANT
SARAH BLANCHETT
RECORDER

State of Michigan

HONORABLE MARK S. BRAUNLICH
38TH JUDICIAL CIRCUIT COURT JUDGE
COUNTY OF MONROE

12/4/2025

Chairman David Vensel
Monroe County Board of Commissioners
125 E. Second Street
Monroe, MI 48161

RE: Indigent Electronic Monitoring Funding

Dear Chairman Vensel:

Please be advised that the 38th Circuit Court has exhausted its budget for Electronic Monitoring (EMS) of indigent defendants before the end of 2025. As you may be aware, electronic monitoring is ordered in lieu of incarcerating individuals while they await disposition of their court cases and as part of their conditions of probation.

Electronic monitoring is a financially valuable program to the residents of Monroe County. It is significantly less costly to put an individual on tether than it is to house those same individuals in Monroe County Jail. It also helps alleviate jail overcrowding, making space for individuals who are a greater threat to the community.

The EMS program is also a valuable resource to the residents of Monroe County as part of the rehabilitation process. EMS allows defendants to keep their jobs and continue to support their families while also keeping them sober and working towards rehabilitation goals.

Based on monthly expenditures, Circuit Court has a shortfall of $23,464.00. We would respectfully ask the Board to consider funding this amount through the end of the year.

Sincerely,

Hon. Mark S. Braunlich, Chief Judge
38th Circuit Court-Monroe County

cc: Susan Maier, Finance Director
Hon. Daniel S. White
Hon. William P. Nichols

ANNAMARIE OSMENT

Monroe County Clerk/Register of Deeds

Monroe County Courthouse • 106 East First Street • Monroe, Michigan 48161-2185

Telephone:
Clerk: (734) 240-7020
Deeds: (734) 240-7390
Fax:
(734) 240-7045
Email:
annamarie_osment@monroemi.org

November 13, 2025

Mr. J. Henry Lievens, Chairman
Operations Committee
Monroe County Board of Commissioners
125 E Second Street
Monroe, MI 48161

RE: Request to Reclassify Records Clerk I to Records Processing Clerk

Dear Chairman Lievens and Committee members:

The County of Monroe Clerk's Office recognizes the forty-seven and one-half years of dedicated service from our current Records Clerk, who will retire on December 31, 2025.

This retirement offers an opportunity to optimize internal support services and enhance efficiency. The scope of the mailroom position has expanded over the years, and many of its auxiliary duties have shifted to the Records Processing Clerks due to the limitations of the current classification.

We propose eliminating the existing Records Clerk position and reclassifying it as a Records Processing Clerk. This transition will:

- Streamline mailroom procedures and reporting requirements under the new role.
- Distribute workload more effectively among staff.
- Allow the new incumbent to provide essential support to vital records operations, including managing concealed pistol license fingerprinting.

This upgrade is crucial for the Clerk’s office to operate efficiently and better serve both the external community and internal county departments.

Respectfully,

Annamarie Osment
Monroe County Clerk/Register of Deeds

HIRING REVIEW FORM

Department: County Clerk

Vacancy Job Title: Records Processing Clerk

Brief Job Description:

Performs a variety of clerical tasks and provides support to other staff in the processing of a variety of County records. Collects and records taxes, real-estate records, fees and other payments and provides assistance to the public. Enrolls clients in health and other programs, completes various documents

Budgeted Position: ☐ YES

If **YES**, are Funds Available? ☐ YES * Must be verified by Finance/HR

☐ NO *Must provide Funding Plan, verified by

☑ NO

If **NO,** please provide the following:

Job Description (Must have with New Position, Reclassification)
Point Factoring (Must have with New Position, Reclassification)
Reorganization Plan (When applicable)
Funding Plan Required, Verified by Finance (Include Finance Worksheet)

Department Summary: (Importance of filling vacancy, risks, timing, etc.)

This position reclassification is critical to the continued operation of the mail room that supports all departments in the County of Monroe and to find a suitable candidate that can fulfill all of the requirements of the position.

Completed By: Annamarie Osment DATE: 11-12-2025

Human Resources/ Finance Use:

Conclusion:

Finance: The reclassification of this position would require an estimated additional General Fund allocation of $2,985.00 for 2026.

HR: The request is in compliance with County policies.

Finance Reviewer: Sue Maier DATE: 12/2/2025

HR Reviewer: Jeff McBee DATE: 12/2/2025

APPROVED BY THE OPERATIONS COMMITTEE _____

APPROVED BY THE FULL BOARD _____

RECORDS PROCESSING CLERK

Department: General **Wage Grade:** Rye -5

FLSA Status: Non-Exempt **Affiliation:** TPOAM

General Summary:

Performs a variety of clerical tasks and provides support to other staff in the processing of a variety of County records. Collects and records taxes, real-estate records, fees and other payments and provides assistance to the public. Enrolls clients in health and other programs, completes various documents with information from the public or from file documentation, maintaining recordkeeping systems.

Essential Functions: *(An employee in this position may be called upon to do any of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily).*

- Assists the public in processing records and documents in various departments such as: vital and court records in the Clerk's Office, property records in the Register of Deeds Office, and tax records in the Treasurer's Office.

- Answers questions regarding departmental procedures and requirements, program requirements, account balances, scheduling information and other activities. Assists the public in filling out the proper forms, reviewing documents for proper completion.

- Uses word processing and other software to format and type various correspondences, reports, contracts, spreadsheets, brochures, training materials and other documents that may require knowledge of medical or legal terminology.

- Prepares a variety of forms and other documents such as court dockets, health charts, case notes, real-estate records, fee updates, assessments, tax certificates, juror lists, assessments, tax certificates, marriage licenses, purchase orders, requisitions and various others. May log admissions and releases and maintain other activity records. May prepare and process forms such as purchase orders, requisitions, and other documents.

- Process various applications to verify client information where program requirements are complex and require review of information such as tax records or benefit applications. Checks statistical data for accuracy and completeness and verifying the eligibility of applicants or clients. Exercises judgment to determine eligibility for program services.

- Ensures proper filing of documents and folders, maintaining departmental filing systems. Retrieves materials from system and conducts searches for necessary documentation.

- Performs data entry on a variety of documentation such as property description and sales information, payments, vouchers, client information, changes and deletions for voter registration, etc.

- Sends out applications for various licenses and permits, explaining applicable departmental rules and regulations.

- Researches recorded documents to verify ownership of property. Interprets legal descriptions from deeds, land contracts and surveys to identify parcels of update computer records.

- Collects monies for filing fees, permits, property and inheritance taxes and other services.

- Performs routine bookkeeping tasks such as reviewing invoices and receivables, including payroll and FASBE transactions, vouchers, requisitions, monitoring and tracking expenditures, and balancing the books for a designated area with limited financial transactions. May perform other related bookkeeping functions.

- Processes mail of the office, conducts record searches to answer inquiries, prepares correspondences and routes other documents to appropriate party.

- Places order with vendors for equipment, supplies and materials based on suitable quality, availability and price while maintaining related records.

- Prepares voting machines for elections and maintains voter registration files.

- Operates microfilm cameras and film processor, reviews film after processing, prepares records of material on film and ensures accurate labeling and filing of processed film.

- Performs a variety of clerical support tasks such making certified copies, opening and distributing mail, making blueprint copies, microfilming documents and related tasks.

- May require operating equipment that is unique to the assignment such as CCTV equipment and lock control mechanisms.

- Various other duties as assigned by department.

This list may not be inclusive of the total scope of job functions to be performed. Duties and responsibilities may be added, deleted or modified at any time.

Employment Qualifications:

Education: High school graduation or equivalent.

Experience: One year of general clerical experience is required. May require experience and training in various computer software and equipment.

Other Requirements:

Knowledge of:

- Administrative and clerical procedures and systems such as word processing, use of computer software (MS Word/MS Excel) managing files and records, and other office procedures and terminology.
- Principles and processes for providing customer services and evaluating customer needs.
- The structure and content of the English language including the meaning and spelling of words, rules of composition and grammar.

Skill in:

- Data entry, accounts payable, accounts receivable, bookkeeping and record keeping.
- Using logic and reasoning to identify the solutions, conclusion or approaches to problems.
- Using technology appropriate to the position held.
- Using sound, independent judgment within established policy and procedural guidelines.
- Establishes and maintains effective working relationships with those contacted in the course of the work.
- Gives full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate and not interrupting at inappropriate times.

Ability to:

- Listen to and understand information and ideas presented through spoken words and sentences, as well as communicate information and ideas in a way others will understand.
- Work well under pressure, prioritizing critical needs to routine ones.
- Gather, interpret, and record information correctly.
- Arrange things or actions in a certain order or pattern according to a specific rule or set of rules.
- Apply general rules to specific problems to produce answers that make sense.
- Add, subtract, multiply or divide quickly and correctly.
- Review priorities and adapt them to changing circumstances, addressing interruptions without losing overall job effectiveness.

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements: *[This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements]:*

Ability to enter and access information from a computer.

Ability to access office files, maps, tax and property information, and other records and documents.

Ability to lift and carry files to work area (maximum of 10 pounds).

Vision to read printed materials and a computer screen.

Hearing and speech sufficient to communicate in person or over the telephone.

Ability to operate copy machines, blueprint machines and other office equipment.

Working Conditions:

Works in office conditions.

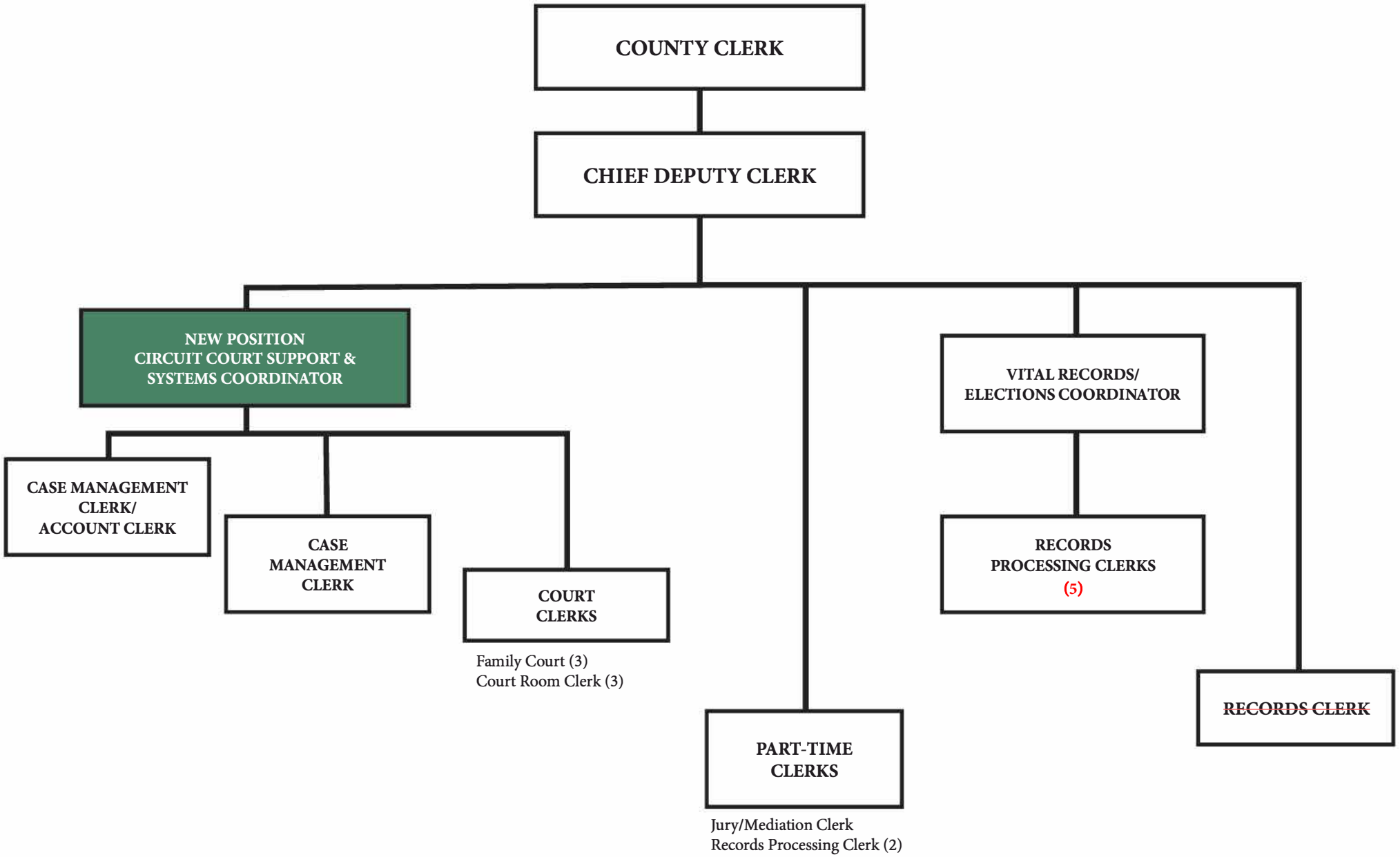
Exposure to persons charged with and/or convicted of criminal offenses.

Possible exposure to persons with various communicable diseases.

PROPOSED

MONROE COUNTY CLERK

Organizational Chart



October 10, 2022

ITEM	DATE	Department	Union	Grade	Step	Classification	WAGES	FRINGES	TOTAL
ANNUAL BUDGET	2026	21500	union_04G	RYE04	6	RECORDS CLERK	$ 42,738	$ 17,590	$ 60,327
PROPOSED	DOH 1/1/26	21500	union_04G	RYE05	1	RECORDS PROCESSING CLERK	$ 38,276	$ 25,036	$ 63,312
						TOTAL COST/(SAVINGS)	**$ (4,462)**	**$ 7,447**	**$ 2,985**
FINANCE CONCLUSION:									
ADDITIONAL COST TO GENERAL FUND, WOULD REQUIRE ADDITIONAL APPROPRIATION.									

Healthy MONROE COUNTY HEALTH DEPARTMENT

Jamie R. Dean, BS, MSEd *Health Officer/Director*
Carl J. Schmidt, MD, MPH *Medical Director/Medical Examiner*

November 17, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 E. Second St.
Monroe, MI 48161

Re: Request to Accept Local Health Department Staff Wellbeing Grant

Dear Chairman Vensel:

The Monroe County Public Health Department is requesting approval to apply for and accept the Local Health Department Staff Wellbeing Grant of $4,000 from the Michigan Association of Local Public Health (MALPH). There is no matching grant amount for the program. These funds will be received and expended in FY 2026.

Michigan Local Health Departments have been presented with an opportunity to receive funds from the Michigan Department of Health and Human Services (MDHHS) through MALPH to provide services designed to address workplace stress and enhance well-being. The department plans to use the funds to implement mental health wellness and stress reduction activities for staff.

Thank you for your support of this wellbeing activity for health department staff.

Sincerely,

Jamie R. Dean

Jamie R. Dean, BS, MSEd
Health Officer/Director
Monroe County Health Department

CC: Michael Bosanac, County Administrator
Susan Meier, Director of Fiscal Services
Grace Miles, Administrative Assistant, MC Board of Commissioners

Jamie Dean <jamie_dean@monroemi.org>

LHD Wellbeing 2026 - Application Open

4 messages

Gwen Tithof <gtithof@malph.org> Wed, Nov 12, 2025 at 11:17 AM
To: mho <mho@malph.org>

Hello all!

Here is the link to the short **application for the FY26 cycle of the LHD Wellbeing Mini-Grants** — survey.alchemer.com/s3/8569400/LHD-Wellbeing-Grants-FY26-Application

Depending on the number of FTE staff at your health departments, awards range from $3500 to $5000. Attached here are some pages with some projects and recommended vendors from past years, from 2022 to 2025.

Please submit one application per LHD **by Friday, January 9th, 2026**. I expect to send out the agreements before the end of January.

Don't hesitate to reach out if you have any questions! All the best,

Gwen Tithof, MPH
Program Manager
Michigan Association for Local Public Health
gtithof@malph.org
pronouns: she / hers

List of Activities and Vendors - 2022 through 2025.pdf
944K

Jamie Dean <jamie_dean@monroemi.org> Thu, Nov 13, 2025 at 2:48 PM
To: Gwen Tithof <gtithof@malph.org>

Good afternoon Gwen,

Can you please confirm the amount that Monroe County will be awarded for FY 26? We have approximately 50 FTE. This information is needed in my communication to my Board of Commissioners to request to apply for and accept the funds. In previous years, this amount populated in the application, and I am not seeing that in this year's application.

Thank you,
Jamie
[Quoted text hidden]

--
Jamie Dean, BS, MSEd
Health Officer/Director
Monroe County Health Department

734-240-7804 | 734-915-1293

jamie_dean@monroemi.org

www.healthymonroecounty.com

2353 S. Custer Rd., Monroe, MI 48161

Gwen Tithof <gtithof@malph.org> Mon, Nov 17, 2025 at 10:43 AM
To: Jamie Dean <jamie_dean@monroemi.org>

Good morning Jamie!

With 50 FTE, MCHD is eligible for $4000 in Wellbeing grant funds. Hope this helps!

~~

Gwen Tithof
gtithof@malph.org
she / hers

From: Jamie Dean <jamie_dean@monroemi.org>
Sent: Thursday, November 13, 2025 2:48 PM
To: Gwen Tithof <gtithof@malph.org>
Subject: Re: LHD Wellbeing 2026 - Application Open

[Quoted text hidden]

Jamie Dean <jamie_dean@monroemi.org> Mon, Nov 17, 2025 at 10:54 AM
To: Gwen Tithof <gtithof@malph.org>

Yes, it does. Thank you!
[Quoted text hidden]

nroe County Community Planning & Engagement Department
965 South Raisinville Road, Monroe, Michigan 48161
ıe: 734-240-7375 • Fax: 734-240-3286 • www.co.monroe.mi.us/planning

December 9, 2025

Mr. David Vensel, Chairman
Monroe County Board of Commissioners
125 E. Second Street
Monroe, MI 48161

Re: Request to accept and apply the 2026 Monroe Co. Survey & Remonumentation Grant

Dear Chairman Vensel and Members of the Board:

At the date of November 12, 2025, the Community Planning & Engagement Department received notification from the State of Michigan Office of Land Survey and Remonumentation of grant funds available to the County of Monroe pending the completion of the 2026 Monroe Co. Survey & Remonumentation Grant Application.

The Office of Land Survey and Remonumentation is responsible for the administration of the Survey and Remonumentation Act, 1990 PA 345. This law orders the state to create a state survey and remonumentation commission and to prescribe its powers and duties; to create the state survey and remonumentation fund and to provide for its use; to coordinate and implement the monumentation and remonumentation of property controlling corners in this state; to provide for powers and duties of certain state and local officers and agencies; and to require the promulgation of rules. Since the original government surveyors established and monumented the initial corner positions in Michigan, a concerted effort has been made to identify and remark these historic markers.

The total amount available to the County of Monroe from the Office of Land Survey and Remonumentation is $61,647.00. A $24,658.80 grant payment is designated as a start-up fee, leaving $36,988.20 of expenses to be covered. Permissible expenses include remonumentation services, supplies, materials, and maintenance requirements. Other acceptable expenses include staff fees and wages and administrative supplies and indirect costs. There is no local match needed to obtain the grant funds. The grant will be funded for the full amount of above-mentioned costs during the period of January 1, 2026, to December 31, 2026.

Our office requests the Board of Commissioners approve accepting and applying for the grant funding as outlined. If you have any questions regarding our request, you may contact Jason Berry at (734) 240-3288 or email me at jason_berry@monroemi.org

Thank you in advance for your consideration of this request.

Sincerely,



Jason Berry
Community Planning & Engagement Department Director

SURVEY & REMONUMENTATION APPLICATION / PROGRESS / COMPLETION REPORT

Michigan Department of Licensing & Regulatory Affairs
Bureau of Construction Codes
Office of Land Survey & Remonumentation
PO Box 30254, Lansing, MI 48909
1st Floor Ottawa Building
611 West Ottawa Street, Lansing, MI 48933
Phone 517-241-6321
E-Mail: bccolsr@michigan.gov
www. Michigan.gov/bcc

Grantee/County: Monroe

--Section below for OLSR staff use only--

Grant #: **BCC 26-58**
VCUST#: **CV0048076**
Address Code: **E00**
GG #:
Template: **6415137T001**

Grant Year: 2026

$61,647.00	**State Grant Award**		
Grant Application Payment Request		**Grant Application Proposed Corners**	
$24,658.80	Start-Up Payment (40% of Grant Award)		Corners anticipated to be paid with funds
$36,988.20	Balance after Start-Up Payment	**Corners Completed**	
Progress Report Payment Request			Corners completed & paid with grant funds
	Amount Requested (up to 85% of Grant)		Corners completed & paid by others
	Grant Balance after Progress Report		Corners revisited & paid with grant funds
Completion Report Payment Request			Corners revisited & paid by others
	Amount Requested (up to 100% of Grant)		Common corners entered into Accela twice
	Grant Balance after Completion Report		Number of records entered into Accela
			Corners revisited without record

I certify to the best of my knowledge and belief that this report is correct and complete, and all expenditures are for the purposes set forth in and comply with the annual grant agreement.

Is this county on an approved Maintenance Plan during this contract? No

_____ _____
Jason Berry Date
County Grant Administrator

--Section below for OLSR staff use only--

Payment Authorized: $ _____ Records completed by County in current Grant Year: _____

Grant Balance: $ _____ Records remaining to be completed in County Plan: _____

_____ _____
Nicholas J. Clever, P.S. Date
Director, Office of Land Survey & Remonumentation

Administrator	
Name: Jason Berry	Phone: 734-240-3288
Email Address: jason_berry@monroemi.org	
Physical Address: 965 S. Raisinville Rd.	
City, State, Zip: Monroe, MI 48161	
Representative	
Name: Scott A. Warnke, P.S.	Phone: 734-347-1072
Email Address: monroecountysurveyor@monroemi.org	
Physical Address: 3036 W. Temperance Rd.	
City, State, Zip: Temperance, MI 48182	
Address for Payments	
Name: Monroe County Treasurer	Phone: 734-240-7365
Physical Address: 51 S. Macomb St.	
City, State, Zip: Monroe, MI 48161	

The following section is divided into columns corresponding to the stages of the yearly Remonumentation Grant program, from left to right. Fill out the sections within the column of the current stage, while leaving the information from the previous stages in place. If the county does not submit a Progress Report, leave that column blank.

Budget (Grant Application) column refers to the estimated costs set forth by the County in the Grant Application.

Progress Report column will include any expenditures by the County up to that point. Expenditures must exceed the amount received by the county in the 40% Start-up Payment. Any amount in this column must have receipts or invoices listing completed corners attached for reimbursement.

Completion Report column will include all reimbursable expenditures by the County during the Grant Year. Any amount in this column must have receipts or invoices listing completed corners attached for reimbursement.

County must provide copies of all invoices, receipts, payment vouchers, etc. for any expenditures being submitted for reimbursement under the Remon Grant program. Invoices must be itemized (where applicable) and should not include costs outside of the Remonumentation program. A county requesting payment for a Cost Allocation Program or similar policy must have a complete copy of the Cost Allocation Plan on file with OLSR before payment is made.

County must provide a detailed, itemized budget report for all expenditures under the Remon program. Any payment amount that does not appear on the budget report cannot be considered for reimbursement under the Remon Grant program.

Remonumentation Program
County Expenditure Detail

Work Program Expenditures by Line Item	Budget (Grant Application)	Progress Report Expenditures	Completion Report Expenditures
Item A Remonumentation Services			
Item B Monument Maintenance Services			
Item C Remonumentation Supplies & Materials			
Item D Geodetic Control Maintenance & Operations			
Item E Grant Administrator Fees/Wages			
Item F County Representative Fees/Wages			
Item G Additional Administrative Staff Fees/Wages			
Item H Peer Group			
Item I Administrative Supplies & Indirect Costs			
Totals			

David Vensel, Chairman
Monroe County Board of Commissioners
Representing District 6
125 East Second Street, Monroe, MI 48161
Telephone: 734.735.0100
E-mail: dvensel_dist6@monroemi.org

December 1, 2025

Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Board and Commission Appointments/Reappointments

Dear Commissioners:

At the conclusion of advertising in the newspaper, posting to the County website, and outreach from fellow Commissioners, I submit the enclosed slate of applications.

The process resulted in the receipt of twenty (20) applicants interested in serving on various Monroe County boards and commissions. Of the new applicants who expressed interest in serving, I found their credentials and qualifications to be impressive. I have every confidence they will be an asset to the board and commissions we appoint them to.

The recommended appointments/reappointments are summarized in the document labeled Monroe County Boards and Commissions 2025 Appointments. Also enclosed, you will find the full packet of applications received.

It is recommended, the Board confirm the appointments/reappointments.

Sincerely,

David Vensel, Chairman
Monroe County Board of Commissioners

Enclosure

Bicycle & Pedestrian Advisory Panel

2 Applicants

1. Florence Buchanan
2. Robert Gawthrop

2 Appointments Needed

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: Monroe County Bicycle and Pedestrian Advisory Panel

NAME: Florence Buchanan

HOME ADDRESS: 5442 Poplar Drive

CITY: Monroe

TELEPHONE NUMBER: (419)654-1934 **EMAIL:** fbuchanan@customerexp360.com

EDUCATION:

HIGH SCHOOL Jefferson-Morgan High School, Jefferson, Pennsylvania

COLLEGE Pennsylvania State University

OTHER

DEGREES Bachelor of Science-Retail Management

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT

PRESENT EMPLOYMENT

CURRENT POSITION President & Founder-Customer Experience360

POSITION RESPONSIBILITIES Owner, Self Employed

MANAGERIAL AND PROJECT EXPERIENCE Project Manager-Link Plan 1.0, VP Marketing

Vice President Sales & Marketing-Buckeye CableSystem, Vice President & General Manager Monroe Cablevision. Customer Experience360-consulting on customer experience and customer service training for local businesses/government and non-profits. Project Manager for Link Plan 1.0 and the development of the strategy for Link Plan 2.0.

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES).

NAME	ADDRESS	TELEPHONE
1) Tim Lake	Monroe, Michigan	734-497-0614
2) Julie Everly	Monroe, Michigan	734-777-4860
3) Mayor Bob Clark	Monroe, Michigan	734-243-0700
4) Lonnie Peppler-Moyer	Temperance Michigan	734-755-5360

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: Gloria Burkhauser Date: 10/20/25

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

Serving as Chairperson of the Bicycle and Pedestrian Advisory Panel since September 2019.

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

Yes--Monroe County Community College Board Trustee, elected November 2018. Served 4.5 years.

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

In addition to advocating for the development of safe bicycle and pedestrian infrastructure throughout the County, the development of regional infrastructure into northern Wayne County(the Great Lakes Way) and into Northern Ohio, is important as well. There are 4 points of interest in Monroe County that is part of the Great Lakes Way: Point Mouille, Sterling State Park, National Battlefield Park, and Erie Marsh. These significant resources serve as sources of economic development for the County.

Given the county population is aging, recreational amenities are vital to both attracting and retaining families. The advisory panel will continue to collaborate with local municipalities and regional partners. The Panel consist of several volunteers who are committed and passionate, but more support is needed from County Planning Department.

Would like to see a process developed that will result in more participation from County Planning to to provide direction for future development.

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

With the Loop Trail being completed by the end of the year, my goals as chair, if reappointed are: Work with the County, local stakeholders and municipalities to create a countywide Integrated Parks & Recreation and Non-Motorized Master Plan that was identified in the final Link Plan 2.0 document as a Priority Action Plan for the Cornerstone Pillar Team. Is this still a viable project?

5. WHAT WOULD YOU PERCEIVE AS THE BOARD OF COMMISSIONERS STRENGTHS/WEAKNESS

Strength: The Board is comprised of passionate elected officials who do not hold back in stating their opinions.

Weakness: My thoughts: I would like to see the Board of Commissioners be more involved in advocating for the development/revitalization of the County Parks along with continuing to develop non-motorized/active transportation.

In a recent SEMCOG study, transportation access to jobs, schools, healthcare, and other key destinations shapes the strength of our communities and the quality of life for residents. This is evident as residents are enjoying recreating and utilizing the Loop Trail. We have momentum and would like to see this continue.

6. HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER OF {BOARD OR COMMISSION}?

I would recuse myself from any discussion or decision making on the matter.

7. DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP.

No family members are employed by the County.

8. PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

I would like to be reappointed and serve on the County Bicycle and Pedestrian Advisory Panel to continue to build upon the successes the County and surrounding municipalities have achieved over the last several years. It is very important work for our communities.

Thank you for considering my application.

Florence Buchanan

5) HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER OF {BOARD OR COMMISSION}?

I would recuse myself from any discussion or decision making on the matter.

6) DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP.

No family members are employed by the County.

7) PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

I would like to be reappointed and serve on the County Bicycle and Pedestrian Advisory Panel to continue to build upon the successes the County and surrounding municipalities have achieved over the last several years. It is very important work for the communities.

Thank you for considering my application.

Florence Buchanan

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: Bicycle and Pedestrian advisory panel

NAME: Robert Wayne Gawthrop

HOME ADDRESS: 2185 Pleasantview St

CITY: Monroe, MI 48162

TELEPHONE NUMBER: (304-203-7062 **EMAIL:** gawthrrw@yahoo.com

EDUCATION:

HIGH SCHOOL yes

COLLEGE some

OTHER Naval Senior Enlisted Leadership Academy

DEGREES no

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT

Vice President of the Monroe Cycling Club

PRESENT EMPLOYMENT

CURRENT POSITION U.S Navy

POSITION RESPONSIBILITIES Assistant Senior Enlisted leader for NTAG Heartland(Detroit)

MANAGERIAL AND PROJECT EXPERIENCE Overall responsible for 250 Sailors in a 3 state area.

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES).

	NAME	ADDRESS	TELEPHONE
1)	William Hoffer	350 Blount Cir Rutledge TN 37861	734-755-7387
2)	Jeff Bohmer	4977 West Dunbar Monroe, MI 48161	734-7559307
3)	Terry McCutcheon	2808 2nd st, Monroe MI 48162	734-735-1753
4)	Timothy Mcgowan	18317 13 Mile Dr Apt 1 Southfield, MI 48076	484-318-9954

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: Robert Gawthrop Date: 2025/10/14

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

   No.

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

   President of the Chief Petty Officer Association in St. Louis from 2021-2023

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

   From my understanding it is an advisory commitee that makes recommendations on how to improve The community through cycling and pedestrian infrastructure.

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

   My goal is to increase awareness for cycling and cyclists in Monroe and the surrounding area and to help in whatever way I can to ensure that recreational cyclists and pedestrains feel safe in the community.

5. WHAT WOULD YOU PERCEIVE AS THE {BOARD'S OR COMMISSION'S} STRENGTHS/WEAKNESSES?

   I have never been a part of the board so I can not answer this question.

6. HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER OF {BOARD OR COMMISSION}?

As a recreational cyclist myself, I feel I do have a personal interest in the betterment of our cycling infrastructure. I would try to think about, and listen to people of all types to ensure that I make recommendations that are inclusive to everyone.

7. DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP.

No.

8. PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

As vice president of the Monroe cycling club I helped organize the Lake Erie Fall Ride from 2018-2021. I also created the routes used for that ride after 2020 to include the route that became the MI Cornerstone route. I was also able to secure the Navy's sponsorship for the Cornerstone 100 for the past two years(2024 $2,000 and 2025 $1,500) as well as providing volunteers for route marking at the event.

I look forward to helping in whatever way I can, ensuring that our community continues to grow in a safe way that benefits all.

Emergency
Medical Authority
6 Applicants

1. R.J. Schall
2. Brian Paules
3. Misty Green
4. Bruce Kral
5. James Bennett
6. Robert Martin

5 Appointments Needed

To: Monroe County Board of Commissioners
From: David Brown, Chair, Monroe County Emergency Medical Authority
Date: October 21, 2025
Subject: Monroe County Emergency Medical Authority Reappointments

Commissioners,

The terms for five members of the Emergency Medical Authority are up for renewal. Those members are:

- R.J. Schall
- Brian Paules
- Bruce Kral
- Misty Green
- James Bennett

As Chair, I'm requesting that all five be reappointed. Each of them brings valuable insight and experience to the Authority, and their continued involvement will help us keep moving forward effectively.

Thank you for your consideration.

David Brown
Chair, Monroe County Emergency Medical Authority

APPLICATION FOR APPOINTMENTS TO
MONROE COUNTY EMERGENCY MEDICAL AUTHORITY

NAME: R.J. SCHALL

HOME ADDRESS: 14980 IDA CENTER RD

CITY: Petersburg, MI 49270

DAY TELEPHONE NUMBER: 734-777-8805

EDUCATION

HIGH SCHOOL Summerfield High School

COLLEGE

OTHER Lenawee Vo-Tech

DEGREES

CERTIFICATIONS/LICENSES RELEVANT TO POSITION EMT-BASIC

PRESENT EMPLOYMENT Washtenaw County Sheriffs Office

CURRENT POSITION TITLE Communications Operator

POSITION RESPONSIBILITIES Police Dispatch, 911 & Non-emergency phone calls

MANAGERIAL AND PROJECT EXPERIENCE Assistant Fire Chief, Summerfield Twp FD

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES). PLEASE INCLUDE NAME, ADDRESS AND TELEPHONE NUMBER

Bob VanKlingeren 7169 Middlebury Dr, Lambertville 419-467-6089

Larry Merkle 5934 Oakwood St, Monroe 734-735-9731

Nick Lucas 15051 Todd RD, Petersburg 734-777-2115

AARON Goldsmith 12203 Lagrave RD, LaSalle 419-340-1764

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME

Date: 2/23/2020 Applicants Signature: R.J. Schall

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED. IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET. THANK YOU.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

NO

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

Yes - Secretary, Monroe County Firefighters Association
Treasurer, " " " "
President, " " " "

Secretary, Monroe County Fire Chiefs Association

3. DO YOU CURRENTLY HOLD AN ELECTED OR APPOINTED PUBLIC OFFICE? IF YES, PLEASE EXPLAIN.

No

4. THE EMERGENCY MEDICAL AUTHORITY MEETS THE FOURTH WEDNESDAY OF EACH MONTH AT 6:00 P.M.; WILL YOU BE ABLE TO ATTEND ALL OF THE MEETINGS?

Yes - As long as work schedule allows

5. WHAT DO YOU PERCEIVE AS THE ROLE OF THE EMERGENCY MEDICAL AUTHORITY?

To oversee the County's EMS System and to ensure Compliance is met by agencies that are involved in Serving our Communities and hold them accountable.

6. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE EMERGENCY MEDICAL AUTHORITY?

To ensure an open line of communication to our ambulance Providers as well as first responders in Monroe County, and to Continue to make sure all requirements are met by our ambulance Provider.

7. WHAT WOULD YOU PERCEIVE AS THE EMERGENCY MEDICAL AUTHORITY'S STRENGTHS/WEAKNESSES?

Strengths - Maintaining Compliance to Make Sure our EMS Provider is measuring up to response times as set fourth by the authority.

Weakness - Maintaining the Website, it could use updating and having representation for our Fire Service.

8. WHAT DO YOU PERCEIVE AS SHORT/LONG TERM GOALS OF THE EMERGENCY MEDICAL AUTHORITY?

Making sure EMS agencies remain Compliant, review & discuss Contracts, and explore changes that come with EMS to see that our needs are met for the best interest in our County.

9. HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER VERSUS OBSERVNG THE ETHICAL STANDARDS OF THE EMERGENCY MEDICAL AUTHORITY?

I would abstain myself from involvement in that particular situation while explaining why I am doing so.

10. THE EMERGENCY MEDICAL AUTHORITY HAS THE POWER TO INVESTIGATE EMERGENCY SERVICES REQUIREMENTS AND NEEDS. HOW DO YOU PERCEIVE THE EMERGENCY MEDICAL AUTHORITY'S ACCOMPLISHING THIS?

By investigating and gathering all facts by all parties involved. Based on those findings, we should collectively make the best decision that benefits the County as a whole.

11. IF A CITIZEN HAS A RESPONSE TIME OR ADMINISTRATIVE COMPLAINT, HOW WOULD A CITIZEN ADDRESS HIS/HER CONCERNS?

They can use the website to the EMA via the County of Monroe webpage to fill out a Complaint form under Comments/ Suggestions, attend a meeting, or by personally Contacting a member.

12. DO YOU BELIEVE THAT THE COUNTY OF MONROE'S AMBULANCE NEEDS ARE CURRENTLY BEING MET? IF YES, WHY AND IF NO, WHY NOT?

Yes - For my position in Summerfield Twp it is very rare our ambulance provider does not meet the required response time.

13. ARTICLE V – MEMBERSHIP OF THE ARTICLES OF INCORPORATION STATES THE AUTHORITY SHALL BE MADE UP OF NINE MEMBERS TO BE SELECTED BY THE COUNTY BOARD OF COMMISSIONERS TO BE REPRESENTATIVE OF INDUSTRY, LABOR, HEALTHCARE AND CITIZENS-AT-LARGE. WHAT CATEGORY WOULD YOU CLASSIFY YOURSELF?

Health care

APPLICATION FOR APPOINTMENTS TO
MONROE COUNTY EMERGENCY MEDICAL AUTHORITY

NAME: BRIAN R PAULES

HOME ADDRESS: 6350 AVENUE F

CITY: LASALLE MI 48145

DAY TELEPHONE NUMBER: 313-570-3170

EDUCATION

HIGH SCHOOL WM. ALLEN H.S. ALLENTOWN, PA 1972

COLLEGE OHIO STATE UNIV 1976

OTHER OHIO STATE UNIV 1978

DEGREES BS - GENETS POST BS CERT CIRCULATION TECHNOLOGY

CERTIFICATIONS/LICENSES RELEVANT TO POSITION NONE CURRENT
SEE RESUME FOR EMT, AEMT, CCP

PRESENT EMPLOYMENT

CURRENT POSITION TITLE RETIRED

POSITION RESPONSIBILITIES SEE ATTACHED RESUME -

MANAGERIAL AND PROJECT EXPERIENCE SEE ATTACHED RESUME -

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES). PLEASE INCLUDE NAME, ADDRESS AND TELEPHONE NUMBER

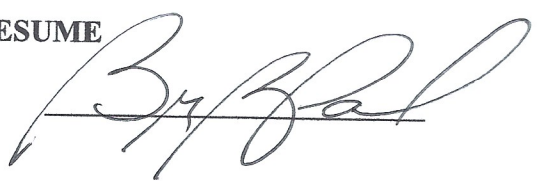
GEORGE JONDRO - 880 HEISS RD MONROE MI 734-770-2278

DET. DAVID MOORE - MCSO - 734-777-5992

DAVID BROWN 4165 LA PLAISANCE RD LASALLE MI 734-735-4589

LT. BRIAN FRANCISCO - MCSO - 734-777-1674

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME

Date: AUGUST 12, 2022 Applicants Signature: 

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED. IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET. THANK YOU.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

NO

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

NO

3. DO YOU CURRENTLY HOLD AN ELECTED OR APPOINTED PUBLIC OFFICE? IF YES, PLEASE EXPLAIN.

NO

4. THE EMERGENCY MEDICAL AUTHORITY MEETS THE EVERY OTHER MONTH ON THE FOURTH WEDNESDAY AT 6:00 P.M., WILL YOU BE ABLE TO ATTEND ALL OF THE MEETINGS?

YES

5. WHAT DO YOU PERCEIVE AS THE ROLE OF THE EMERGENCY MEDICAL AUTHORITY? DATA COLLECTION & REVIEW OF DATA FOR EMERGENCY SVCS. WITHIN MONROE COUNTY. TO ASSIST IN DETERMING THE COUNTY EMERGENCY SERVICE. REQUIREMENTS, AND FIELD QUESTIONS OR CONCERNS BY THE PUBLIC TO THE APPROPRIATE AUTHORITY.

6. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE EMERGENCY MEDICAL AUTHORITY? TO CONTINUE AS A MEMBER OF THE ORGANIZATION AN SUPPORT ITS GOALS. TO BRING MEDICAL EXPERTISE, QUALITY/PERFORMANCE IMPROVEMENT CONCEPTS AND ASSIST THE COMMUNITY AS BEST I CAN.

7. WHAT WOULD YOU PERCEIVE AS THE EMERGENCY MEDICAL AUTHORITY'S STRENGTHS/WEAKNESSES? BECAUSE I AM UNAWARE OF THE AUTHORITY'S SCOPE, IT IS PRE-MATURE OF ME TO "ASSUME" ANY STRENGTH OR WEAKNESS UNTIL I HAVE MORE DATA.

8. WHAT DO YOU PERCEIVE AS SHORT/LONG TERM GOALS OF THE EMERGENCY MEDICAL AUTHORITY? AGAIN, MORE DATA ON MY PART WOULD BE NECESSARY PRIOR TO ANY ASSUMPTION. UPON OBTAINING SUCH KNOWLEDGE. PARTICIPATION IN GOALS AND OBJECTIVES WOULD BE ANTICIPATED.

9. HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER VERSUS OBSERVNG THE ETHICAL STANDARDS OF THE EMERGENCY MEDICAL AUTHORITY?

ANY PERSONAL BIAS / INTEREST OR PERCEIVED CONFLICT I WOULD RECUSE MYSELF FROM THE DECISION PROCESS

10. THE EMERGENCY MEDICAL AUTHORITY HAS THE POWER TO INVESTIGATE EMERGENCY SERVICES REQUIREMENTS AND NEEDS. HOW DO YOU PERCEIVE THE EMERGENCY MEDICAL AUTHORITY'S ACCOMPLISHING THIS? ESTABLISHMENT OF APPROPRIATE DATA POINTS TO OBTAIN INFORMATION, ANALYSIS OF THAT DATA, RECOMMENDATIONS OF PERFORMANCE IMPROVEMENT PROJECTS AS NECESSARY, THEN MAKING RECOMMENDATIONS

11. IF A CITIZEN HAS A RESPONSE TIME OR ADMINISTRATIVE COMPLAINT, HOW WOULD A CITIZEN ADDRESS HIS/HER CONCERNS? I SUSPECT THE COMPLAINTANT WOULD EXPRESS THEIR CONCERNS TO THE BOARD, THE BOARD WOULD GATHER ANY OTHER PERTINENT FACTS AS NECESSARY AND FORWARD TO THE APPROPRIATE AUTHORITY WITH RECOMMENDATIONS.

12. DO YOU BELIEVE THAT THE COUNTY OF MONROE'S AMBULANCE NEEDS ARE CURRENTLY BEING MET? IF YES, WHY AND IF NO, WHY NOT? I AGAIN AN UNABLE TO ANSWER THIS BECAUSE I HAVE NO DATA AVAILABLE TO ME. OPINIONS, HEAR SAY, ETC ARE NOT ACCEPTABLE WHEN MAKING DECISIONS

13. ARTICLE V – MEMBERSHIP OF THE ARTICLES OF INCORPORATION STATES THE AUTHORITY SHALL BE MADE UP OF NINE MEMBERS TO BE SELECTED BY THE COUNTY BOARD OF COMMISSIONERS TO BE REPRESENTATIVE OF INDUSTRY, LABOR, HEALTHCARE AND CITIZENS-AT-LARGE. WHAT CATEGORY WOULD YOU CLASSIFY YOURSELF? HEALTH CARE / CITIZEN-AT LARGE WITH EXTENSIVE MEDICAL BACKGROUND

Brian R. Paules BS, CCT, CCP-Emeritus
6350 Avenue F
LaSalle, MI 48145
Phone: (C) 313-570-3170

EMPLOYMENT:

6/18 – Present: **Retired however maintain active volunteer service to the community**

12/2011 – 2018: **Clinical Performance Improvement Specialist**
Department of Quality and Safety
Mercy Memorial Hospital System
Monroe, Michigan

- Assure compliance with regulatory agencies including CMS, The Joint Commission for all Outpatient and ED measure sets through chart abstraction and data submission through dedicated computer programs
- Chart review for cancer and PI coordinator for the Mercy Cancer Program
- Blue Cross Blue Shield compliance audits for VTE program
- Assure compliance and data abstraction for CMS-VTE measures
- Develop net learning programs for PI and PI presentations to staff
- FMEA and IA leader as necessary

5/2009 - 12/2011: **Clinical Improvement Specialist**
Department of Quality and Regulatory Affairs
Karmanos Cancer Center

- Assure compliance with regulatory agencies on a hospital wide basis
- Chart review and analysis for core measure data submission
- Performance Improvement audits
- Blue Cross Blue Shield compliance audits
- Failure Mode Effective Analysis (FMEA)
- Intensive Analysis (IA)

5/2006 – 9/2008 **DIRECTOR – Cardiovascular Service Sinai Grace Hospital - Detroit Medical Center**

- In-patient and Out-patient facilities
- FTE: 60 Employees
- Combined Service Line Budget: $16 Million
- Oversight successful ISO , CAP and JCAHO Accreditation site visit (2008)
- Interventional Cardiac Cath Lab – New construction oversight
- Electrophysiology Lab (all procedures)
- Interventional Radiology Lab
- Special Procedure Lab (carotid and AAA stent)
- Accredited Cardiac Rehabilitation Program (inpatient and outpatient)
- Obtained ICAEL Accreditation for Echo Lab and TEE Lab
- Stress Testing – DSE, Nuclear
- EKG – Holter
- Accredited Vascular Non-Invasive Lab
- Cardiac Surgery Coordinator
- Perfusion Service
- Direct Supervision of all government required database information
- Supply Chain Supervision for each area and capital acquisition
- Budgetary oversight for each department
- Oversight of billing and coding of procedures
- Regulatory readiness for department accreditation by JCAHO and ISO – successful completion and review of all responsible departments
- Developed teams for Quality Improvement
- Outcome data analysis interpretation for Echo and Cardiac Cath Lab
- Data extraction utilizing patient charts for Society of Thoracic Surgery (STS) and Open Heart -Surgery submission to Blue Cross and Blue Shield
- Blue Cross and Blue Shield Center of Excellence data collection lead and submission responsibilities
- Instituted staff quality improvement programs for Echo, Cardiac Cath and EP Labs
- Data submission and extraction to American College of Cardiology for PCI, ICD, and Carotid Stent programs

1998 – 2006 **DIRECTOR - Adult Perfusion Service – Detroit Medical Center**

- FTE: 9
- Budget: $1.5 Million
- Assure accreditation compliance with CAP, JCAHO, and ISO
- Coordinated clinical coverage for entire DMC medical system - 5 Hospital System

1988 - 1998 **MANAGER, PERFUSION SERVICES Harper Hospital – Detroit Medical Center**

1982 - 1989 **PROGRAM DIRECTOR, SCHOOL OF PERFUSION TECHNOLOGY, Harper Hospital**

- Oversight accredited School of Perfusion Technology
- 35 Graduates of Program during 8 years of the program
- Instructed/Graduated the first Military Perfusionists in the country
  (3 US Air force 1 US Army Personnel)

1982 – 2006 **SAPHENOUS VEIN SURGICAL HARVEST AND SURGICAL FIRST ASSISTANT**

1978 - 1988 **PERFUSION TECHNOLOGIST, Harper Hospital, Detroit, MI**

EDUCATION:

The Ohio State University - 1978
Post-Baccalaureate Certificate
Circulation Technologist

The Ohio State University - 1976
Bachelor of Science
Genetics

CERTIFICATIONS:

Certified Circulation Technologist (CCT)
International Board of Clinical Technologists – 1978 - Present

Certified Clinical Perfusionist (CCP)
American Board of Cardiovascular Perfusion – 1979 – 2008

Certified Clinical Perfusionist – Emeritus (CCP-Emeritus)
American Board of Cardiovascular Perfusion 2014 – Present

Certified Cardiovascular Technologist (CVT)
National Society for Cardiopulmonary Technology – 1980 - 1987

Certified Cardiovascular Technologist (CCVT)
Cardiovascular Credentialing International – 1987 – Present

Certified Diver Medic – Divers Alert Network
Divers Alert Network and National Board of Diving and Hyperbaric Medical Technology 2014 – 2020

Certified Eddy Current Technician #3481
Professional Scuba Inspectors 2014 - Present

Certified Visual Cylinder Inspector #26730
Professional Scuba Inspectors 2014 – Present

NREMT Nationally Certified EMT Licensed in the State of Michigan
Expiration 6/17

NRAEMT Nationally Certified AEMT Licensed in the State of Michigan
Expiration 6/20

PROFESSIONAL RESPONSIBILITIES and ACCOMPLISHMENTS:

Member Monroe County Sheriff Department – Marine Division Dive Team and Reserve Patrol	(2016 – Present)
• Member - American Society of Extracorporeal Technology	(1978 - 2002)
• Member - National Society for Cardiopulmonary Technology	(1980 – 1989)
• Secretary/Treasurer, Perfusion Program Directors' Council	(1982-1989)
• Member - Accreditation Committee - Perfusion Education	(1982-1990)
• Site Examiner - Accreditation Committee - Perfusion Education	(1982–1990)
• Rank - Deputy Chief, Woodhaven Police Department Reserve Unit	(1989 – Present)
• FAA Safety Team Representative - FAASTeam	(2008 – 2012)
• Private Pilot Certification	(medical not current)
• Member Michigan Perfusion Society – Awards Committee	(2013 - 2020)
• Member Undersea and Hyperbaric Medical Society	(exp 6/15)

- Computer skills with data entry and analysis tools utilizing:
  - -Power Point -Excel
  - -Word -Publisher
  - -Front Page -Access
  - -Visio -Outlook

SCUBA DIVING ACCOMPLISHMENTS and CERTIFICATIONS

3/2012 – 12/2014: Dive Master and Dive Instructor
Dive instructor Monroe County Sheriff Department Dive Team

- >600 Dives – Warm and Cold water diver
- NAUI Open Water Instructor – Retired
- Master Scuba Diver Trainer - PADI
- Instructor – PADI Open Water
- Specialty Instructor Certifications
  - Open Water
  - Advanced Open Water
  - Rescue Diving
  - Peak Performance Buoyance
  - Project Aware
  - Discover Scuba
  - Scuba Refresher
  - Search and Recovery
  - Deep Diver
  - Underwater Photographer
  - Multi-Level Diver
  - Dry Suit Diver
  - Enriched Air Diver
- Master Scuba Diver – Specialty in Rescue Diving
- **Specialty Certifications**:

AHA-BLS for health care workers	(exp 2/17)
AHA-ACLS	(exp 1/15)
WMI-Wilderness First Aid	(exp 1/15)
DAN-Diving Emergency Management Provider	(exp 12/15)
DAN-Diving Emergency Specialist	(exp 12/15)
Certified Diver Medic	(exp 5/17)
Certified Visual Inspection PSI	(exp 6/17)
Certified Eddy Current Technician PSI	(exp 6/17)

- Licensed NREMT Michigan (exp 6/17)

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: Parks&Recreation Commission, Building Authority, Emergency Medical Authority

NAME: Misty Green

HOME ADDRESS: 5508 Hiser Road

CITY: Dundee

TELEPHONE NUMBER: 7346254195 **EMAIL:** mistygreen1976@gmail.com

EDUCATION:

HIGH SCHOOL River Valley High School

COLLEGE Lake Michigan College

OTHER Kaplan University

DEGREES Life and Helath Insurance License

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT Notary Public, Monroe County

PRESENT EMPLOYMENT

CURRENT POSITION Payroll Supervisor, KC Logistics, Inc., Tran Tech, Inc., Markare Services

POSITION RESPONSIBILITIES Oversee all payroll activities/duties for Transportation Company with 7 Terminals in various States, upwards of 350 employees, Administrative, Independent Contractors, Long haul and Short Haul drivers.

MANAGERIAL AND PROJECT EXPERIENCE I have served in a Management capacity for 10+ years

PLEASE PROVIDE THREE PERSONAL REFERENCES (NOT RELATIVES).

NAME	ADDRESS	TELEPHONE
1) Kelly Snyder	Evansville, IN.	812-306-3573
2) Veronica Gilstorff	Taylor, MI.	313-903-2746
3) Amanda Ingle	Belleville, MI.	734-502-3417

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: Misty M Green Date: 10/12/2023

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

   No, I have not.

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

   No, I have not.

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

   Parks & Recreation Commission, to plan, acquire, develop and maintain, with all interested parties, a responsive and effiecient creative based park and recreation system to be available to all citizens. We are to provide facilities that contribute to the well-being of the invidual or families of Monroe County. Building Authority, the oversight of Municipal Building Authority debt, financial mgmt., reporting and new financings. Emergency Medical Authority, Maintaining a coordinated plan for ambulatory service and provide safety, timeliness & economy.

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

   I am looking forward to being part of an active group or groups within my community to improve upon our county's personal and economic growth for our Monroe County citizens and families. I am hopeful that we can keep the growth of our county moving forward with new and open ideas.

5. WHAT WOULD YOU PERCEIVE AS THE {BOARD OR COMMISSION'S} STRENGTHS/WEAKNESSES?

   I believe at this point a board is showing strength by bringing different ideas to the table to ultimately improve our community. A weakness may be the differences we will have sharing our individual ideas, to put a plan into action. I am hopeful all parties will work together for our common goal.

6. DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP.

No, I do not.

7. PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

I am looking for an opportunity to be involved in my community to make a difference.

Misty M. Green

5508 Hiser Road
Dundee, Mi. 48131

Phone (734) 625-4195 Email: mistygreen1976@gmail.com

Systems Knowledge:

Outlook/Office 365
Microsoft Office Suite
McLeod Dispatching System
ADP
iConnect Data/COMDATA Systems
V-LMS
Quicken, Quick books, Quick books Pro
PC Miler
JJ Keller
Vigillo
VTV Transportation System
AS400 Dispatching System
Qualcomm/Q Tracs – Hours of Service
Transman
Hireright/Ten Street
One Source D/A Testing site
OSHA
Smartway
CDP Emissions
Smartsheet
CTPAT Systems

Skills:

Strong written and verbal communication skills
Resolution of conflict
Excellent negotiation skills
Sound judgment
Team Player
Productive, Prioritizes time and duties
Possess technological appropriate skills
Multi-Tasking/Executing
Accurate Data Processing
Organized Cost Estimation
Leadership Techniques/Listening
Coordination of people in the workplace
Customer Service
Strong Computer skills
Efficiency

EMPLOYMENT HISTORY

KC Logistics, Inc.

(Automotive Transportation Industry)
(KC Transportation, Inc., Tran Tech, Inc., Markare Services, KACE Logistics, LLC)
Location: Carleton Michigan
Employed: February 2021 - Present

Title: Payroll Supervisor (HR Department)
Corporate Offices Carleton Michigan

Job Duties:

Supervising Payroll department daily duties
Troubleshooting issues with ADP
Troubleshooting issues with McLeod Dispatching systems
Customer Service
Weekly Administrative Payroll
Setting up tax information in ADP Payroll System
W2 printing and disbursement annually

KC Logistics, Inc.
(Automotive Transportation Industry)
(KC Transportation, Inc., Tran Tech, Inc., Markare Services, KACE Logistics, LLC)
Location: Carleton Michigan
Employed: July 2013 – February 2021

Title: Safety & Risk Supervisor
Corporate Claims Settlement Representative

Job Duties:

Research and track all accidents/incidents for KC Integrated Services, Inc.
(Markare Services, KC Transportation, Inc. Tran Tech, Inc., KACE Logistics)
Customer Service
Tracking and research of carriers/brokering companies
Tracking all accident claims from start to finish (insurance co. settlements and legal case handling)
Hours of Service
Subrogation requests and follow up, Claims Settlement
Training/ReTraining - Training/Licensing for Forklift drivers
MSDS/OSHA Regs/DOT Regs
Regulation Updating to fleet
CTPAT Regulation/Account Representative for the Company
Smartway Regulation/Account Representative for the Company
CDP Account Representative for the Company
Auditing of Warehousing facility for Safety Regulations
Annual Safety Meeting Prep. and speaking

Colonial Insurance
Location: Sylvania Ohio
Employed: February 2013 – July 2013

Title: Insurance Sales Agent

Job Duties:
Sales and Negotiation of Business Insurance Policies
Customer Service
Life (Whole & Term)
Critical Care
Cancer
Hospital Care
Long Term Care
Disability
General Insurance Sales

Lincoln College of Technology
Location: Toledo, Ohio
Employed: January 2011 - January 2013

Title: Student Financial Services

Financial Literacy Advisor

Financial Aid Representative

Job Duties:

Student Financial Services/Financial Aid
Setting up Financial Aid for College Courses
Assisting students filling out their FAFSA form
Speaking in Orientation of new students for a better understanding of loans an how to pay them back

AFLAC
Location: Ann Arbor, Michigan
Employed: August 2009 - December 2010

Title: Insurance Sales Agent

Job Duties:

Sales and Negotiation of Business Insurance Policies
Customer Service, Life (Whole & Term),
Critical Care, Cancer, Hospital Care,
Long Term Care, Disability, Fixed and Variable Annuity Sales,
Collecting and Processing premium payments,
Servicing AFLAC Personal Book of Business customers and Sales

American General Accident &
Health Insurance Co., AIG
Location: Toledo, Ohio
Employed: June 2008 - July 2009

Title: Insurance Sales Agent

Job Duties:

Sales and Negotiation of Business Insurance Policies
Customer Service
Life (Whole & Term)
Critical Care
Cancer
Hospital Care
Long Term Care
Disability
Fixed and Variable Annuity Sales
Collecting Premiums
Processing Payments
Servicing personal book of business
Sales

Fifth Third Bank
Location: Monroe, Michigan - Northwestern Ohio Affiliate
Employed: January 2003 - February 2008

Title: Personal Banker/Relationship Manager

Job Duties:

Opening and closing of all deposit accounts and certificate of deposits
Loan application processing
Loan closing
Negotiation of loan rates
Collection of overdraft accounts
Calling Prospective customers/existing customers
Monthly auditing of banking center
Team/Sales leader
Fixed Annuity Sales
Customer Service
Training/Customer Service Representatives

EDUCATION:

River Valley High School: Graduated 1994

Lake Michigan College: Attended 1995 - 1996

Kaplan Insurance School: 2006

Monroe County Community College: Attended 2010 - 2011

LICENSING:

Life Insurance License, Michigan/Ohio

Health and Accident Insurance License, Michigan/Ohio

Notary Public, Michigan 2004 - current

TRAINING:

Classroom Assessments / Fifth Third Bank, 2003 - 2008

Web Based Classes / Fifth Third Bank, 2003 - 2008

State of Michigan/Ohio Insurance Licensing

Direct Loan/Fed Loan Servicing - Financial Aid Training 2011-12

Fork Lift/Hilo Training 2015

Ongoing Safety and Risk Training as required - 2013 to present

PROFESSIONAL REFERENCES:

Kelly Snyder – Operations Director, KC Logistics, Carleton, Michigan (734) 654-0010 EXT. 1307

Amanda Ingle – Supervisor Safety Department, KC Logistics, Carleton, Michigan (734) 502-3417

Veronica Gilstorff – Recruiting/Retention Manager, KC Logistics, Carleton, Michigan (734) 654-0010 EXT. 1673

PERSONAL REFERENCES:

Velma Green, Monroe, Michigan, (734) 621-2712

Connie Smith, Three Oaks, Michigan, (269) 208-7568

Wendy Green, Ida, Michigan (734) 915-3702

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: Emergency Medical Authority

NAME: Bruce Kral

HOME ADDRESS: 974 Nottinghill Court

CITY: Monroe

TELEPHONE NUMBER: ( ) 720-270-2334 **EMAIL:** bkral@outlook.com

EDUCATION:

HIGH SCHOOL Dearborn High

COLLEGE Colorado State University

OTHER Henry Ford Community College

DEGREES BA Fire Administration

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT
ICC Fire Marshal, Plans Examiner, Inspector

PRESENT EMPLOYMENT

CURRENT POSITION Retired

POSITION RESPONSIBILITIES

MANAGERIAL AND PROJECT EXPERIENCE 36 yrs in Emergency Services

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES).

	NAME	**ADDRESS**	**TELEPHONE**
1)	Dennis Caldwell	972 Nottinghill Ct	734-735-6451
2)	Alan Barron	4924 E Dunbar Ave.	734-241-5501
3)	Joe Bellino	N-696 House Office Building	517-373-5932
4)			

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: [signature] Date: 10-9-25

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

   No

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

   No

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

   Maintains a coordinated plan for delivery of emergency ambulance service providing for adequate safety, timeliness, and economy.

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

   To contribute knowledge and lessons learned from my experience in emergency services. After retirement, I still have a strong interest in serving the community.

5. WHAT WOULD YOU PERCEIVE AS THE {BOARD'S OR COMMISSION'S} STRENGTHS/WEAKNESSES?

   I see strengths such as creative and logical approaches to using limited resources in a semi rural county. Weaknesses include working with limited resources in a growing community with increasing response numbers.

6. HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER OF {BOARD OR COMMISSION}?

Disclose the concern and then offer input as appropriate.

7. DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP.

No

8. PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

I have spent many years managing numerous levels or emergency response. I hope to bring my experience to Monroe County. Retirement has not reduced my desire to get involved in serving the community. I am also interested in expanding my horizons into other areas of community service if opportunities arise.

"U

Michigan's Cornerstone.

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: MCEMA

NAME: JAMES G. BENNETT

HOME ADDRESS: 5647 CONSEAR RD

CITY: OTTAWA LAKE,

TELEPHONE NUMBER: ( ) 419-467-2958 **EMAIL:** JB@TOLEDOCAISSON CORP.COM

EDUCATION:

HIGH SCHOOL CENTRAL CATHOLIC (TOLEDO)

COLLEGE —

OTHER —

DEGREES —

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT

EMT-B (OH & MICH)

PRESENT EMPLOYMENT

CURRENT POSITION OWNER & PRESIDENT

POSITION RESPONSIBILITIES "TOTAL"

MANAGERIAL AND PROJECT EXPERIENCE 54 YRS

PLEASE PROVIDE THREE PERSONAL REFERENCES (NOT RELATIVES).

	NAME	**ADDRESS**	**TELEPHONE**
1)			
2)			
3)			

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: [signature] Date: 12 OCT 23

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

NO

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

NO

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

TO ASSURE THE COUNTY GOOD PRE-HOSPITAL MEDICAL CARE.

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

SEE Nº 3

5. WHAT WOULD YOU PERCEIVE AS THE {BOARD OR COMMISSION'S} STRENGTHS/WEAKNESSES?

NOT ENOUGH TO DO & TOO MUCH TURNOVER.

6. DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP.

NO

7. PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

October 26, 2025

Monroe County Commissioners
David Vensel
Chairman
125 E. Second St.
Monroe, MI 48161

RE: Application for Monroe County Emergency Medical Authority

Dear Chairman Venzel

This letter is to express my interest in joining the Emergency Medical Authority (EMA). My desire is to give my time and talents to support the community in which I live. After a several-year absence due to career issues, it is good to be back in the County for two and a half years where I resided for over 32 years.

My interest in the EMS stems from my leadership role with the County Board of Commissioners, and Paul Braunlich, Legal Counsel in creating the EMA. Monroe County was the first county in Michigan to use the recently passed Authority Legislation. Prior to its implementation, the following issues existed:

- Lack of consistent emergency ambulance service availability
- Disparate levels of funding with several Western Monroe County Townships being forced to pay separately for a committed ambulance
- No mechanism to assure a unified plan for emergencies to prevent transient ambulance from disrupting the emergency plan
- No mechanism for investigating complaints and recommending corrective action

My relevant background includes the following:

- Helped create LifeFlight in 1978
- Served as first full-time and last EMS Coordinator based in the Monroe County Health Dept from 1980-1985
- Transitioned the EMS role to Mercy Memorial and continued in that role as a VP for the Hospital from 1985-1992
- Represented Health Dept and Mercy Memorial at the EOC; completed relevant State Plan Annexes for Health/Medical and Transportation.

- Formed and Staffed the Monroe County Medical Control Board and EMS Council which allowed ALS in the City of Monroe/Central County/Northern County
- Assisted in developing Medical Control. ALS and Dispatch protocols.
- Staffed the EMA, developed the operations plans and contracted the first ambulances.

After leaving Mercy Memorial, I was absent from EMS or the EMA until I became one of the first Bedford Twp Fire Commissioners, CERT members, and CERT Instructors. I also worked with Mercy Memorial, HVA, Mercy St Vincent and ProMedica to create Monroe County Ambulance.

I then had 3 consecutive appointments to the EMA Board until circumstances beyond my control required my leaving Monroe County.

Attached you will find my resume which is truncated as I have progressed in my career and resumes are expected to not be overly long. However, I am happy to discuss any details of my background which will help inform the Board's decision.

Thank you for your consideration and I look forward to a verbal interview if this is still a part of the process.

Respectfully

Robert M. Martin

Robert M. Martin
734-735-1494

Michigan's Cornerstone.

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: Emergency Medical Authority

NAME: Robert M. Martin

HOME ADDRESS: 6020 Miami St

CITY: Monroe

TELEPHONE NUMBER: ( ) 734-735-1494 **EMAIL:** robert.martin77230@gmail.com

EDUCATION:

HIGH SCHOOL St Francis de Sales

COLLEGE University of Toledo, Undergad + graduate

OTHER Past Master's Studies at U of M and Wayne State

DEGREES BEd and M.BA

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT

Past CERT and State CERT Instructor

PRESENT EMPLOYMENT

CURRENT POSITION National Executive Director, Payor Partnerships and Contracting

POSITION RESPONSIBILITIES Create/Implement/Contract all/ Payor strategy Nationally

MANAGERIAL AND PROJECT EXPERIENCE

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES).

	NAME	ADDRESS	TELEPHONE
1)	Dr. Jeff Couturier	1859 E. Sigler, P.O. Carleton,	734-777-5631
2)	Kathy Stringham RN	223 Godfroy, Monroe	734-755-4345
3)	Michele Paled	336 Kaylani Ave. Monroe	248-504-7587
4)	Mike Demski	1255 E. Erie Rd, ERIC	Eriechief@gmail.com

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: Robert M Martin Date: 10-26-2025

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

Yes, EMA Board

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

NO
only appointment was to the initial Bedford Twp. Fire Commission

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

EMA was created in the mid-1980's to assure all Monroe County citizens reliable EMS services, reduce access and financing disparities, interface with Medical control, Fire services, law enforcement and 9-1-1 Center. Further, serve as a contracting vehicle to reduce/eliminate "ambulance wars."

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

(1) continue contracts with high performing ambulance service
(2) Assure seamless operations with all stakeholders
(3) Monitor affordability and address funding issues as needed.
(4) Respond to system events
(5) Expand other elements of EMS system

5. WHAT WOULD YOU PERCEIVE AS THE {BOARD'S OR COMMISSION'S} STRENGTHS/WEAKNESSES?

Strengths

- Perceived leadership among stakeholders
- Maintaining an effective system integrating all resources
- Quick response if issues arise
- Flexibility

Weaknesses

- Hidden from public
- lack of focus on all 15 elements of an EMS system
- adequate understanding of EMS evolution

Letter of Recommendation for Robert M. Martin

From:

Mary Kay Thayer

4189 Little Streams Trail

Lambertville, Michigan 48144

To:

Chairman David Vensel

Monroe County Commissioners

Chairman, Vensel and the Monroe County Board of Commissioners

I am writing to you regarding Robert M. Martin's application to serve on the Monroe County Medical Authority. Please accept my apologies for the delay in sending this letter, as I have been out of town on business.

I have had the privilege of knowing Bob for over thirty years. Throughout this time, he has consistently demonstrated a servant's heart and is always one of the first to step forward and assist anyone in need. His dedication to helping others is evident in all aspects of his life.

Bob's educational background further strengthens my support for his application. He is an alumnus of St. Frances and The University of Toledo, and he holds a Master of Education from both the University of Michigan and Wayne State University.

I am confident that Bob will be an asset to Monroe County Medical Authority.

Should you require any additional information, please feel free to contact me via email at j-mk-thayer@msn.com or by phone at 419-250-0337.

Sincerely,

Mary Kay Thayer

Robert Martín

3260 137th Street
Toledo, Ohio 43616

(734) 735-1494

robert.martin7723@gmail.com

CAREER SUMMARY

Performance-driven healthcare executive with broad-based experience. Known for providing strategic vision and organizational leadership focused on profitability and sustained growth, fostering an environment of continuous improvement.

CAREER HISTORY

VillageMD /Huron Valley Practice Affiliates, Ann Arbor, MI **2022-**

VillageMD Corporate Provider Contracting and Physician Organization subsidiary of VillageMD for Fee-For-Service and Value Based Contracts, Cost of Care efforts and maintaining Payor relationships.

Executive Director, Payor Partnerships and Contracting for All VMD Markets **2025-**

Directs contracting strategies and activities in all Village Medical Markets

- Creates market strategy for all markets/payors with senior leadership
- Assists Markets with high complexity/high cost patients through Risk Meetings
- Serves as lead for National Payor JOCs and partnership calls
- Facilitates break fix issues with rev cycle, ops and payors
- Develops strategies and supports execution of adding affiliates to PO/IPA
- Leads pricing and contracting strategy for direct to employer and occupational medicine in New Jersey and New York

Director, Payor Contracting for Kentucky, Illinois (Chicago), Indiana, and Michigan **2023-**

Directs contracting activities in assigned states and certain National Accounts:

- Contract all appropriate payors in states of responsibility.
- Develop and implement VB Glide Paths for Medicare Advantage and large Commercial contracts.
- Negotiate rate reductions for specialist and facility contracts in Chicago under full risk agreements.
- Maintain principal payor relationship in all relevant markets.
- Develop and operationalize FFS uplifts in responsible market.
- Create and maintain Payor Contracting Plans. Provide corrective action plans as needed to get process back on course.

Manager, Business Operations

Serves as lead for Cost of Care containment efforts, managed care contracting initiatives and support of practice operations:

- Participated in Blue Cross Blueprint contract development and negotiation including all language review, tiering structure for practices, and risk corridors
- Reviewed all HVPA managed care contracts recommending to Corporate any issues with each
- Participated or co-led negotiation efforts with numerous of the Michigan health plans to enhance terms and migrate to encompass all VMD/HVPA practices
- Developed Cost of Care Report Card content and participated in meetings with all HVPA PCPs to discuss improvement opportunities
- Developed alternate ambulatory and ancillary service offerings to provide reduced care sites
- Lent management expertise to member practices regarding practice operations and metric closure
- Serve as an Executive Team member

Avalon Physician Services, Northville, Michigan **2020-2022**

House Call and Telemedicine specialized practice primarily focused on the needs of the geriatric and special needs populations

Senior Practice Administrator

Provides overall direction to all aspects of the practice. Particular focus is on growth, payer relations, regulatory and provider related issues:

- Lead, with Physician owner, all aspects of strategy and growth including strategic affiliations and payor contracting/relationships.
- Managed regulatory compliance activities and incentive programs including PCF and MIPS among others.
- Developed relationships with strategic practice advisors introducing new resources as appropriate.
- Provided oversight to human resource activities including discipline as appropriate.

ChangeScape Inc, Bloomfield Hills, Michigan **2018-**

Professional services consulting firm focused on innovative solutions for physician practices, medical technology solutions, and integrated solutions for hospital-physician partnerships

Senior Project Director

Delivers business planning and operational support to various healthcare organizations with a specific focus on physician groups, physician hospital relationships and strategy:

- Engaged practices for VillageMD Small Practice Acquisition segment focused on Michigan and Northern Ohio
- Provided Henry Ford Allegiance Health Director level support to a range of surgical and medical practices, advised on physician compensation and contracting and special projects for new service development
- Created value-based models with specific ties to physician compensation.
- Evaluated primary care and specialty practices for acquisition
- Resolved various outstanding reimbursement issues for anesthesia and modifiers for proceduralists
- Developed financial models and consulted with health systems on high tech innovation
- Consulted with health systems in Michigan and Ohio on patient communication and education
- Created business plans for expansion of outpatient rehabilitation services in select markets
- Manages all aspects of two Internal Medicine practices in Washtenaw and Livingston County

Compass Health PLLC., East Lansing, Michigan **2016-2018**

Multispecialty independent Group Practice providing specialty services to Lansing region

Director, Operations for Lansing Neurosurgery and Rehabilitation Division

Directed division with 11 physicians and 7 other providers including revenue cycle

- Managed all aspects of divisional operations, finance, recruiting and revenue cycle
- Finalized selection and implementation of new EPM and EMR software in less than four months
- Recruited two Physician Assistants and successfully on-boarded them into practice
- Increased call pay between two contracts by $750,000

A RENEWED MIND INC., Toledo, Ohio **2015-2016**

Behavioral Health Non-Profit serving Northwest Ohio

Senior Director, Business Development and Finance

Leads physician practice efforts and business development initiatives especially in health care sector.

- Managed all physician recruitment efforts, negotiate contracts and on-boarded new physicians.
- Negotiated managed care contracts with all payers.
- Developed four on-going conversations with health systems in the area concerning partnerships.
- Moved all physician contracts to regulatory compliant agreements in first 30 days of employment.
- Lead all organizational finance efforts for three months after the unexpected departure of the Vice President of Finance.

WAYNE STATE UNIVERSITY PHYSICIAN GROUP INC., Troy, MI **2013-2014**

Faculty Practice plan for Wayne State School of Medicine with over 600 physicians

Senior Practice Administrator, Anesthesiology and Maple Surgery Center

Provided leadership support to Department Chairman and UPG Senior Leadership in all aspects of operations and revenue cycle for assigned areas including 15 anesthesiologists and 25+ CRNAs.

- Directed Medicare certification process through application, site surveys, POC, and initiation of billing for startup ASC.
- Increased volume 300% during 2014 for ASC.
- Renegotiated with Executive Director the contracts for the Vice Chairman, Clinical Affairs, Lead CRNA and 15 Staff Anesthesiologists retaining all at salary levels below their opening requests.
- In association with SVP, Business Development recruitment of new physicians to surgery center.
- Directed capital acquisition process for surgery center resulting in several new pieces of equipment in excess of $100k.
- Forced $110k return by the audit of a contractor to the surgery center.
- Directed revenue cycle and managed care efforts for anesthesia and surgery center.
- .

NEURO PAIN CONSULTANTS P.C., Bloomfield Hills, MI **2011-2013**

Premier 14 provider multispecialty group serving Southeast Michigan

Practice Administrator and Chief Operating Officer

Directed all aspects of practice operations, revenue cycle and finance for 11 physicians and 4 midlevel providers specializing in pain management and neurosurgery.

- Led a struggling EMR effort to success by creating a team to focus on all aspects of effort with vendor.
- Successfully achieved meaningful use and submitted using first 90 day period after EMR "go live."
- Stopped a contract for outside scribe service before it started, saving the organization $160,000 annually.
- Managed, through the Director of Revenue Cycle, the consolidation of multiple systems to achieve results better than MGMA benchmarks
- Created a real open-door policy with staff no longer afraid to approach management team.
- Negotiated both a Business Unit Agreement and Shared Staffing Agreement to fund half of a Practice Administrator position with Wayne State UPG Department of Anesthesiology

BREAKTHROUGH PHYSICIAN SOLUTIONS LLC, Toledo, Ohio **2010 - 2011**

Professional services consulting firm focused on innovative solutions for physician practices, medical technology, post-acute and managed care.

Principal

- Established a solo ENT practice in 45 days including leasing space and equipment, hiring staff, credentialing, negotiating managed care contracts and establishing billing process..
- Identified additional opportunities (monitoring systems and markets) for a remote medical monitoring company in the Nashville area.
- Provided business planning assistance to a National tax-exempt community-based alcohol and drug rehabilitation services organization.

MERCY HEALTH PARTNERS, Toledo, OH **2007 - 2010**

Encompasses seven acute care hospitals and is a leading provider of healthcare services in northwest Ohio and southeast Michigan.

Executive Director | Mercy Physician Enterprise (MPE)

Directed operations for multi-site, multi-specialty group practice including 130 + physicians and mid-level providers in system of seven hospitals (including Mercy Children's hospital).

- Addressed the challenge of expanding the system, worked with MPE President, developed and implemented business plan to open eight new primary care practices and acquire three primary care in current operations.
- Recruited directly or in support effort 30 new physicians to MPE for startup and existing practices.

- Replaced outdated practice business system with NextGen electronic practice management system for 235 providers in over 40 sites, within budget and according to established time frames. Worked closely with MPE President to ensure minimal business disruption.
- Directed regional MPE practice specific efforts for implementation of EPIC including participation in regional governance; Participated in overall build process among all regions of Catholic Health Partners.
- Negotiated and managed, with support of MPE President various physician compensation approaches and with Chief Academic Officer, a separate physician contracting approach for faculty to incorporate organizational performance objectives that were tailored to academic achievement.
- Provided over-all direction to Central Billing Office (CBO), recognizing the unique characteristics of the Physician Revenue Cycle. Implemented streamlined reporting procedures to improve accountability and align all aspects of managing profit and loss.
- Renewed over 100 expired and expiring physician contracts; approved contracts within special authority guidelines to prevent disruption in service, ensuring retention of high-quality relationships.
- Produced over $2.6 million in financial improvements through restructuring physician contracts, managing physician and staffing schedules and closing under-performing practices.
- Addressed the challenge of aligning talent with strategy by reorganizing MPE management span of control and speed of decision making, ensuring accountability and growth of qualified internal candidates.
- Partnered with satellite hospital CEO to implement transition of employed Emergency Department physicians to contractual arrangement, resulting in approximately $800,000 in savings.
- Developed co-location model to ensure compliance with federal regulations by placing MPE practices adjacent to community practices, resulting in cost savings in overhead of rent, utilities and staffing
- Created new contracting approaches with University of Toledo Medical Center and University of Michigan that matched revenue streams with exposures in Pediatric Specialty practices.

NORTHWEST OHIO SPECIALISTS COOPERATIVE, LLC (NWOS), Toledo, OH **1997 - 2007**

Independent physician organization comprised of approximately 110 Board Certified Specialists serving the northwest Ohio and southwest Michigan areas.

Executive Director

Managed all aspects of a multi-specialty physician organization including several large, single specialty group members to create the strongest specialty practice voice in the area.

- Negotiated medical malpractice coverage for a $7.7 million purchase at rates lower than members could obtain independently..
- Through enhanced managed care contracts, and by demonstrating the value of cost control, convinced other groups to join, resulting in expanding membership from 75 to 150.
- Assisted with the formation of a 23-person Orthopedic practice and led the merger activities of two surgery specialty Independent Physician Associations into a functioning large group practice as anchor members of the organization; significantly reduced expenses and enhanced market position for both groups.
- Negotiated over $25 million in annual contracts for NWOS members and reorganized into the leading specialty voice in Northwest Ohio.
- Created an employee leasing company with approximately 500 employees which reduced member practice benefit acquisition costs by more than 20%.

ASSOCIATED PHYSICIANS OF MEDICAL COLLEGE OF OHIO, Toledo, OH **1995 - 1997.**

Administrator, Business Development

Directed all clinical services marketing for the 220+ physician faculty practice plan. Created and directed managed care team responsible for contract negotiations and enrollment functions. Managed operations of off-site specialty clinics and primary care practices.

ASSOCIATED EYE INSTITUTES, Monroe, MI **1992 - 1995**

Administrator

Directed all activities of a four-location ophthalmic surgery practice with 85 staff and an annual budget in excess of $6.0 million. Directed ASC with over 2,500 cases annually.

MERCY MEMORIAL HOSPITAL, Monroe, MI 1985 - 1992

Vice President of Operations

Accountable for operations, planning, marketing and management of the Clinic Services Division with a budget of $3.5 million + and 110 employees.

EDUCATION

THE UNIVERSITY OF TOLEDO, Toledo, OH

- **Master of Business Administration** in Health Care Administration/Marketing
- **Bachelor of Education** in Community Health Education ~ *cum laude*

Library Board

3 Applicants

1. Julie Massengill
2. Betzi Lievens
3. Amanda Gregory

1 Appointment Needed

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: Library Board

NAME: Julie Massengill

HOME ADDRESS: 5070 North Stoney Creek

CITY: Monroe MI 48162

TELEPHONE NUMBER: (734) 777-3692 **EMAIL:** Jewels_48134@yahoo.com

EDUCATION:

HIGH SCHOOL Flat Rock Community High School

COLLEGE Eastern Michigan University

OTHER Monroe Co Community College

DEGREES Associate of Science, Bachelor of Criminology

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT

PRESENT EMPLOYMENT

CURRENT POSITION Jail Administrator

POSITION RESPONSIBILITIES Resume attached

MANAGERIAL AND PROJECT EXPERIENCE I manage all Sheriff's office building projects

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES).

	NAME	ADDRESS	TELEPHONE
1)	Michael Preadmore	100 E 2nd Street Monroe MI 48161	734-735-6864
2)	Sarah Drew	510 Maple Monroe MI 48162	586-563-0042
3)	Terese Herrick	5389 Timberlane Monroe MI 48161	734-652-9093
4)	Tawny Arnold	4700 Temperance Rd Ottawa Lake MI 49267	734-430-6829

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: Julie Massengill Date: 10-27-2025

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

I have served on the Michigan Municipal Risk Management Authority's Corrections Board since 2021.

I am the vice chairperson of the Community Corrections board. I have been serving on this board since 2021. The board oversees the budget for Community Corrections and programing.

I am a member of the Monroe County Opioid Task Force. I have been on this task force since it was developed. I am also a member of the Salvation Army Community Advisory Committee and the 38th Circuit Court drug court advisory board.

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

I have never held an elected or appointed office.

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

The library board is tasked with establishing all library policies, adopts an annual operating budget, and assists with hiring a director to administer the operations of the Library System.

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

I would like to assist the libary with operations, projects, and support the mission of our library system. If selected, I will be a community advocate for our library branches.

5. WHAT WOULD YOU PERCEIVE AS THE {BOARD'S OR COMMISSION'S} STRENGTHS/WEAKNESSES?

Accodring to the 2024-2029 strategic plan, the board is focusing on financial infastructure, marketing / outreach, public service, team development, technology, and underserved populations. If selected, I would utilize my skills in these areas to assist the board with meeting these strategic goals.

6. HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER OF {BOARD OR COMMISSION}?

I believe in transparency and integrity. I would not let a personal interest interfer with the overall good of our community and the board to which I was a member.

7. DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP.

No, I do not.

8. PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

I realize that my knowlege of the current libary system is minimal. I see this as an advantage if I were selected by the Board of Commissioners. I will be able to review the boards current processes and plans with a fresh perspective and an open mind.

I am eager to learn how the library serves our community and how my skills can be utilized for I believe my skills as the Jail Administrator will be a valuable asset to the board.

Julie R. Massengill
5070 North Stony Creek Road
Monroe, MI 48162
(734) 777-3692
Email: Jewels_48134@yahoo.com

Highlights of Qualifications:

- Strong communication, writing, and organizations skills
- Skilled in problem solving and decision making
- Skilled in settling grievances, complaints, and resolving conflict
- Dedicated, hard-working, ambitious, and always looking for ways to improve
- Skilled in risk management, liability, and critical thinking
- Strong leadership skills

Employment History:

Monroe County Sheriff's Office, Monroe MI — November 2001-Present

Jail Administrator — January 2021-Present

- Under the direction of the Undersheriff, the Jail Administrator is responsible for directing all the activities of Jail Operations. Responsible for ensuring that all security and operational policies are enforced and for the care, treatment and security of inmates.
- Oversees and participates in personnel management functions of employment, scheduling, making work assignments, reviewing performance, and dealing with employee relations matters. Oversees departmental training and reviews training opportunities offered by various agencies. Reviews performance evaluations for assigned areas. Conducts research and analyzes proposals regarding the collective bargaining process, reviews and authorizes disciplinary actions, responds to grievances, and participates in other employee relations matters.
- Reviews fiscal management of the respective division, including review of the division budget, monitoring the approved budget and recommending budget adjustments and line item changes, monitoring grant funding, accounting for revenues, and overseeing and authorizing expenditures. Assists in purchasing of major equipment items and service contracts including preparing bid specifications and requests for proposals.
- Monitors daily operations of assigned areas, confers with supervisory officers regarding incidents and problems, and ensures compliance with departmental rules, regulations, and policies
- Develops and recommends new and revised policies for the department. Confers with Sheriff on departmental rules and objectives. Ensures that policies reflect new laws, court decisions and other changes. Remains abreast of legislative and court decisions affecting departmental operations.
- Assists staff with major investigations, problems, and programs

- Assists in planning departmental operations related to service delivery, jail recidivism, staffing, equipment needs, and other operational issues
- Responds to serious complaints against a member of the department. Investigates or directs the investigation and makes recommendations of disposition.
- Investigates and responds to concerns expressed by citizens, County Board members, Judges, Prosecutors, and other governmental officials.
- Fosters the Agency's public recognition by representing the Sheriff at meetings of various groups to explain policies and services and collects citizen input on correctional issues. Makes presentations to schools, community organizations, and events.
- Oversees and participates in the maintenance of all records and reports, ensuring compliance with applicable statutes and the regulations of various agencies.

Education:
Eastern Michigan University
Bachelor of Science / Criminology
December 2000

Monroe County Community College
Associate of Science
December 1997

Flat Rock Community Schools
Diploma
June 1994

Community Boards/ Committees:
- Michigan Municipal Risk Management Authority Corrections Advisory Board
- County of Monroe Community Corrections Board, Vice Chairperson
- Opioid Task Force Advisory Board, County of Monroe
- Drug Court Advisory Board, 38th Circuit Court, County of Monroe
- Community Advisory Board, Salvation Army Harbor Light

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: Library Board

NAME: Betzi Lievens

HOME ADDRESS: 3310 W Temperance Rd

CITY: Lambertville

TELEPHONE NUMBER: (734) 7350108 **EMAIL:** betzip@gmail.com

EDUCATION:

HIGH SCHOOL Monroe High School

COLLEGE College for Creative Studies

OTHER Monroe county Community College

DEGREES BFA Fine Arts

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT N/A

PRESENT EMPLOYMENT

CURRENT POSITION Artist and Mom Holy Ghost Lutheran and Meadow Montessori sch

POSITION RESPONSIBILITIES K-12 art instruction

MANAGERIAL AND PROJECT EXPERIENCE Past owner and operator of Painting with Betz

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES).

NAME	ADDRESS	TELEPHONE
1) Mike Grodi	Erie MI 48133	
2) ~~Amanda Edelbrock~~		
3) Michelle LaVoy	13709 lulu Ida mi 48140.	734-347-4221
4)	25 Maywood, Monroe, MI 48162	+1 (734) 497-5319

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: _____ Date: 10/27/25

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

No

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

Yes Precient delegate

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

Advisory body to determine the library's budget and policy.

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

To promote the library in the fullest of my talents and ability while focusing on my opportunity as a voice for Bedfo Township.

5. WHAT WOULD YOU PERCEIVE AS THE {BOARD'S OR COMMISSION'S} STRENGTHS/WEAKNESSES?

The strength is a good working body However I would like to bring to the table a voice for the employees and monroe coun To the south and west.

6. HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER OF {BOARD OR COMMISSION}?

Disclose it to the board out of the duty for transparency and obstain if conflict of interest

7. DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP.

Yes my husband Henry lievens

8. PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

See attached resume

Objective

Dedicated and passionate lifelong artist with over 20 years of experience in both fine arts and art education. Skilled at inspiring creativity in students of all ages, from preschool to high school, through hands-on instruction, engaging lessons, and an appreciation for artistic expression. Seeking to bring artistic vision and teaching expertise to K–12 art programs in Monroe County schools.

Education

- Detroit Center for Creative Studies — Fine Arts, 2005
- Monroe County Community College — Studies in Fine Arts, 1998–2001
- Monroe County High School — Diploma, 1997

Professional Experience

Meadow Montessori School – Monroe, MI Art Instructor (Preschool – 12th Grade)

2021 – Present

Holy Ghost Lutheran School Art Instructor (K-8)

2025-present

- Develop and deliver a comprehensive art curriculum for students ranging from preschool to high school.
- Teach techniques across multiple mediums, including acrylic painting, drawing, mixed media, and sculpture.
- Encourage creative problem-solving and personal expression while grounding students in art history and fundamentals.
- Organize student exhibitions and art showcases to highlight student growth and achievement.

Entrepreneur – Wine & Canvas Paint Party Classes Founder & Instructor

2010 – 2020

- Designed and led community-based painting workshops for groups of all skill levels.
- Taught both novice and advanced students, providing individualized instruction in a social, creative environment.
- Built a loyal following, promoting confidence in artistic ability and cultivating community appreciation for the arts.

Wayne County Government – Wayne County, MI Administrative Staff

2001 – 2007

- Provided organizational and program support while pursuing and expanding professional art practice.
- Gained valuable communication, coordination, and public service experience in a county-wide setting.

Artistic Background

- Lifelong artist specializing in acrylic portraits, ranging from abstract to realism.
- Regularly commissioned for personal and community works.
- Dedicated to using art as a tool for expression, education, and community connection.

Skills

- Classroom Management (K–12)
- Curriculum Development
- Acrylic & Mixed Media Techniques
- Student Exhibition Planning
- Public Speaking & Workshop Facilitation
- Strong Interpersonal & Communication Skills

Community Engagement

- Hosted and organized local art classes, bringing arts education into community spaces.
- Mentored emerging artists in both technical skills and creative expression.
- Advocated for the role of art in personal development and community identity.

References

Available upon request.

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: MCLS Library Board

NAME: Amanda Gregory

HOME ADDRESS: 805 E. 2nd St.

CITY: Monroe

TELEPHONE NUMBER: (313) 348-4453 **EMAIL:** BookwormEsq@gmail.com

EDUCATION:

HIGH SCHOOL Tri County High School, Howard City, MI

COLLEGE Purdue University, West Lafayette, IN

OTHER New York Law School, New York, NY

DEGREES B.A. - Sociology and Anthropology; J.D. - Law

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT Member of the State Bar of Michigan P79800 with significant background in nonprofit law; LEAN Six Sigma belt and Project Management Cert.

PRESENT EMPLOYMENT

CURRENT POSITION Associate Professor and Program Director, Paralegal Program at Monroe County Community College

POSITION RESPONSIBILITIES Develop and teach all LAW courses at MCCC in the Paralegal Program and Business Law; oversee program outcomes, course outcomes, adjunct teaching, and program accreditation.

MANAGERIAL AND PROJECT EXPERIENCE Over 10 years experience as a supervisory attorney including various project management roles as both an attorney and for Eastern Market in Detroit

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES).

	NAME	ADDRESS	TELEPHONE
1)	Dr. Beverly Tomek	5926 Edgewood Blvd, Monroe	361-293-8981
2)	Dr. Scott Behrens	Office of the VP of Enrollment and Student Services, 1555 S Raisinville Rd., Monroe	813-743-7540
3)	Freyja Harris, Esq.	3773 Montgomery St, Detroit	850-345-1192
4)	Elizabeth Hartig, MLIS, MS	2357 Ashby, Trenton	734-365-1918

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: Amanda Gregory Date: 10/28/2025

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

I have not.

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

I was appointed Special Assistant US Attorney for the District of South Carolina several years ago. I fulfilled and enjoyed my term and have since moved on. I have never sought an elected position.

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

It is my understanding that the role of the Library Board is to establish all Library policies, adopt annual operating budgets, and hire a director to administer the operations of the Library System. Beyond that, the role of the Board is to ensure that our public libraries are able to fulfill their mission and provide equitable access to information, resources, and services that enrich and educate our community - to serve as a bridge and a connection between the libraries and the community.

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

My primary goal serving on the Library Board is very simple: to serve and nurture the libraries and our library system to the best of my ability. Initially, I think my more specific goals and objectives would be guided primarily by the MCLS Strategic Plan 2024-2029.

5. WHAT WOULD YOU PERCEIVE AS THE {BOARD'S OR COMMISSION'S} STRENGTHS/WEAKNESSES?

The Library Board has many obvious strengths - dedicated members, a well thought out strategic plan, and positive engagement just for starters. And from my current vantage point, I can't say I perceive any overt weakenesses. I tend to approach organizations with optimism and identify weaknesses as growth opportunites when they arise.

6. HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER OF {BOARD OR COMMISSION}?

If I had a personal interest or conflict of interest in a matter before the board, I would immediately disclose it to the board and abstain from both discussion and voting in accordance with the Michigan Nonprofit Corporation Act (MCL 450.2545a) (and the board's Conflict of Interest Policy if applicable). Transparency and accountability are essential to ethical governance and are standards I feel very strongly about in my role as an attorney. I would ensure my disclosure and recusal are recorded in the meeting minutes.

7. DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP.

I do not.

8. PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

I will attach my resume and a statement of interest to accompany this application. Thank you for your time and consideration.

October, 28th 2025

Good afternoon,

Thank you for taking the time to consider my qualifications to serve on the Monroe County Library System's Library Board.

Libraries have always been a very important part of my life and of the community that hold special significance for me. I spent countless hours in the Sand Lake Public Library (part of the Kent County library system) as a child and started volunteering in that library as soon as I was old enough. I went on to work at the Newcomb Archives and Vorhoff Library at Tulane University during my undergraduate education (until I transferred to Purdue where I finished my degree and spent many contented hours researching in the Hicks Undergraduate Library).

I went on to work in the Mendik Library while I attended New York Law School. And today I am lucky enough to live within walking distance of both the Dorsch Memorial Branch Library and the L.S. Navarre Branch Library – the improvements to which I get the pleasure of watching nearly every day! I am also responsible for complying with the ABA's library requirements for the Paralegal Program at MCCC and have the pleasure of engaging regularly with the One Book One Community group here on campus.

I do not offer this list of libraries in an effort to say my time in them somehow automatically qualifies me to serve on the MCLS Library Board, but rather to illustrate the deep and lifelong connection I have to libraries as places of learning, inclusion, and community. Throughout my education and career, libraries have represented more than collections of books and resources—they have been centers of opportunity, equity, and civic engagement.

I would be honored to contribute to the Monroe County Library System's ongoing mission to provide open access to information and resources for all members of our community. I believe my professional experience, commitment to public service, and understanding of governance and policy development would allow me to support the library system's strategic goals while upholding its core values of accessibility, literacy, and community enrichment.

Serving on the Library Board would be a meaningful way to give back to an institution that has shaped so much of my life and to help ensure that Monroe County's libraries continue to thrive as accessible, innovative spaces for future generations.

I look forward to speaking with you as this process moves forward. Thank you once again for taking the time to consider me for this role.

Sincerely,

Amanda Gregory

Amanda Gregory, Esq.
BookwormEsq@gmail.com
(313) 348-4453

AMANDA GREGORY

NOTABLE

Admitted to Practice Law
Michigan | 2014 - Present
New York | 2009 - 2016

Veteran's Administration
Accredited Attorney | 2015-Present

Outstanding Legal Assistance for Military Personnel Award
American Bar Assn. | 2012

Animal Legal Defense Fund
Pro Bono Attorney | 2010-Present

EDUCATION

Marine Corps University
Masters (tbd) | 2017-present

Criminal Justice, International Relations, and Leadership

Wayne State University
Detroit Revitalization Fellow | 2013-2015

Competitive leadership training; 6% acceptance rate

US Army Judge Advocate General's School
Legal Assistance | 2011

Civil legal training

Naval Justice School
Lawyer Course | 2010

Certification in military law

New York Law School
Juris Doctor | 2005-2008

Intern: Kings County District Attorney's Office – Homicide

Purdue University
Bachelor of Art | 2001-2005

Anthropology, Sociology
Minors: Forensic Science, Psychology

PROFESSIONAL EXPERIENCE

Monroe County Community College | Monroe, MI
CRM Design Manager | 2023 - Present

Implemented and tailored the TargetX Retention Suite, updated the Recruitment Suite, designed and implemented Student Success and Advising tools across 109 users. Currently providing subject-matter expertise, training, trouble-shooting, and continual process improvement for Salesforce, TargetX, and Form Assembly tools for all MCCC users.

Visible Orange, LLC | Monroe, MI
Executive Partner | 2022 - Present

Provided legal support, program management, and client/customer relationship management consultation to nonprofit organizations, schools, and small businesses. Specialized in Salesforce, Pika, and community engagement.

University of Detroit Mercy School of Law | Detroit, MI
Adjunct Professor | 2014 - 2022

Created the curriculum and course structure for and taught two new UDM Law courses: *Military Law and the Uniform Code of Military Justice* and *Detroit Revitalization: The Role of Urban Agriculture.*

Lakeshore Legal Aid | Dearborn, MI
Supervising Attorney | 2017 – 2019

Ran the local office of a statewide legal aid organization, advising, managing, and overseeing a team of six attorneys and two paralegals to provide high quality civil legal assistance to indigent individuals. Provided direct legal representation to clients and designed community legal education and engagement projects and materials.

Institute of Continuing Legal Education | Ann Arbor, MI
Presenter | 2018 - 2019

Moderated the web-course *Homeward Bound 2017-18: Tax Benefits for Agricultural Land*. Presented as a panelist on the web-course *Military Divorce After Howell*.

Michigan Community Resources | Detroit, MI
Director of Community Legal Resources | 2015 – 2017

Statewide director of 2 offices charged with overseeing the Pro Bono Legal Referral Program, conducting client intake and case analysis of nonprofits in need, preparing cases, and connecting clients to volunteer attorneys through the only transactional pro bono attorney referral program in Michigan. Concurrently chaired the Policy Table, managed legal clinics, engaged in statewide outreach, and redesigned the case management system.

United States Marine Corps Reserve | Chicago, IL
Regional Judge Advocate, Great Lakes Region | 2013 - 2017

Rendered legal advice, assistance, and support to Commanders, bases, and service members across the Great Lakes and Midwest regions in the areas of administrative law, equal opportunity, student loan litigation, consumer law, criminal law, government ethics, family law, civil law, estate planning, deployment preparation, and others as needed.

CONTACT e: BookwormEsq@gmail.com| p: (313) 348-4453 | a: 805 E 2nd St. | Monroe, MI 48161

PUBLICATIONS AND PRESENTATIONS

The Detroit Frontier: Urban Agriculture in a Legal Vacuum
Chicago-Kent Law Review | 2017

Urban Ag: Detroit Frontier
Harvard Just Food | 2016

Human Trafficking in the Cacao Trade
Cultures of the United States, Third Ed. | 2015

Localizing Commerce and Legitimizing the Grey Economy
American Planners Association Conf. | 2014

Goats & Bees: The Past, Present, and Future of Livestock in Detroit
Detroit Food Policy Council Summit | 2015

Blight to Broccoli: Urban Agriculture in Detroit
Reclaiming Vacant Properties Conf. | 2015

QUALIFICATIONS

Lean Six Sigma
Theory of Constraints
Yellow Belt

US Marine Corps
Security Clearance: Secret
Marksmanship – Double Expert
Marine Corps Martial Arts Program (MCMAP) – Grey Belt

Internal Revenue Service
Volunteer Income Tax Assistance Program
Site Manager; Advanced Preparer

HarvardX
Bioethics: Law, and Ethics of Reproductive Technologies
Certificate Granted

Eastern Market Corporation | Detroit, MI
Director of Street Markets, Economic Development | 2013 - 2015

Designed and launched groundbreaking new market at Detroit's historic Eastern Market, leveraging existing infrastructure at an underutilized time to create a sustainable economic development engine for non-food entrepreneurs.

- Created an apprenticeship program to connect Detroit Public School students with paid employment opportunities on regional farms combined with training in agriculture and agricultural business.

United States Marine Corps | Parris Island, SC
Legal Assistance Director, Eastern Recruiting Region | 2011-2013

Directed the provision of legal services to the 26 state Eastern Recruiting Region (ERR). Trained, supervised, and lead a litigation team of seven subordinate attorneys as well as clerks, paralegals, and the 10 person staff of the Volunteer Income Tax Preparation Center serving the region.

- Coordinated human resources for civilian employees of the section while also serving as equal opportunities counsel and advisor for the base.
- Championed and directed the first ever expedited Naturalization Program for Marine Recruits during basic training.
- Created a Mediation Program to expand services to double client base, to remedy conflict issues raised by the Marine Corps legal reorganization, and to save low-income clients expenses associated with contested family law matters.

Special Assistant United States Attorney | Beaufort, SC
District of South Carolina | 2010 - 2012

Successfully prosecuted over 300 criminal cases and managed the disposition of all crimes committed by civilians on a federal facility.

- Developed a unique and effective working relationship with the federal public defender's office and thereby facilitated the implementation of a pre-trial diversion program particularly useful for juvenile offenders.

United States Marine Corps | Parris Island, SC
Civil Law Officer in Charge | 2010-2011

Served as general counsel and Ethics Officer for MCRD Parris Island and the ERR while supervising court reporting and all post-trial review for the region.

- Provided legal counsel on the Environmental Impact Working Group, the Domestic Violence Incident Determination Committee, the Armed Forces Disciplinary control board, and at least 3 similar policy boards.
- Oversaw annual ethics training for all attorneys and certain General officers and ranking officials in the region to include completion and submission of well over 200 annual ethics reports.

United States Marine Corps | Quantico, VA
Office of the Staff Judge Advocate | 2008-2009

Managed student attorney accessions and FOIA requests while drafting ethics and policy memoranda.

CONTACT e: AGregoryUSMC@gmail.com | p: (313) 348-4453 | 19615 Coachwood Rd. | Riverview, MI 48193

Parks & Recreation Commission

2 Applicants

1. Mark Spenoso
2. Larry VanWasshenova

2 Appointments Needed

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: Parks and Recreation Comm.

NAME: Mark Spenoso

HOME ADDRESS: 321 College Place

CITY: Monroe

TELEPHONE NUMBER: (734 242-5053 **EMAIL:** mspenoso@gmail.com

EDUCATION:

HIGH SCHOOL Akron North High School, Akron, OH

COLLEGE Akron University

OTHER

DEGREES BA, Sociology

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT

PRESENT EMPLOYMENT

CURRENT POSITION Retired - Monroe County Community College

POSITION RESPONSIBILITIES

MANAGERIAL AND PROJECT EXPERIENCE

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES).

	NAME	ADDRESS	TELEPHONE
1)	Dale DeSloover	211 N. Macomb Street, Monroe	734-790-5391
2)	Tom Ryder	15330 Edgeworth Street, Monroe	734-755-4332
3)	Bill Huff	707 St. Marys Avenue, Monroe	734-652-6349
4)	Jerry Morse	307 Maple Blvd., Monroe	734-770-1363

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: Mark Spenoso Date: 10-22-2025

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

   NO

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

   NO

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

   As stated on the Monroe County site, it is the mission of the Parks and Recreation to offer services that will contribute to the well-being of all citizens of the Monroe County Community.

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

   I simply wish to uphold the mission of the Parks and Recreation plan as stated in No. 3 above.

5. WHAT WOULD YOU PERCEIVE AS THE {BOARD'S OR COMMISSION'S} STRENGTHS/WEAKNESSES?

   It would be unfair for me to address strengths and weaknesses of the Commission, as I have never worked with the Commission.

6. HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER OF {BOARD OR COMMISSION}?

I would be sure to hear all sides of a given situation in order to make the best decision for the common good.

7. DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP.

NO

8. PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

As a lifelong cyclist, I would like to see services and accommodations that are welcoming to cyclists visiting our parks.

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: PARK & RECREATION

NAME: LARRY VANWASSENOVA

HOME ADDRESS: 2707 STEINER ROAD

CITY: MONROE

TELEPHONE NUMBER: (734) 241-6799 **EMAIL:** lvanwassenova@outlook.com

EDUCATION:

HIGH SCHOOL DUNDEE

COLLEGE MCCC, MICH STATE, U of M, U of Toledo

OTHER

DEGREES AA, BA, MA, JD

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT

REAL ESTATE, BUILDERS, TAX, LAW

PRESENT EMPLOYMENT

CURRENT POSITION RETIRED

POSITION RESPONSIBILITIES

MANAGERIAL AND PROJECT EXPERIENCE

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES).

	NAME		ADDRESS	TELEPHONE
1)	ANDREW	KISH	106 E. FIRST, MONROE	734-240-7000
2)	DAVID	HOFFMAN	DUNDEE	734-240-7000
3)	RUSTY	DAVID	MONROE	
4)	MIKE	BASONIC	MONROE	734-240-7000

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: [signature] Date: 10-27-25

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

Yes, Parks

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN.

Yes, Monroe School Board

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

Help oversee park, give citizen's comments & feedback for staff

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

To continue to assist in maintaining our great park system

5. WHAT WOULD YOU PERCEIVE AS THE {BOARD'S OR COMMISSION'S} STRENGTHS/WEAKNESSES?

STRENGTH: Willingness to cooperate & serve community re: Recration needs

WEAKNESSES: Limited funds & many needs & desire of community

6. HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER OF {BOARD OR COMMISSION}?

BOARD MEMBER CAN NOT HAVE A PERSONAL STAKE. IF IT APPEARS THAT THERE MAY BE ONE, THE PERSON MUST EXCUSE SELF FROM THE DECISION.

7. DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP.

NO.

8. PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

I WOULD LIKE TO CONTINUE TO SERVE THE COMMUNITY IN THIS CAPACITY AS I HAVE FOR THE PAST 10+ YEARS.

Social Services Board

1 Applicant

1. Rebecca Curley

1 Appointment Needed

APPLICATION FOR APPOINTMENT TO MONROE COUNTY BOARDS & COMMISSIONS

BOARD OR COMMISSION APPLYING FOR: Social Services Board

NAME: Rebecca (Becca) S. Curley

HOME ADDRESS: 16990 Dixon Road

CITY: Petersburg

TELEPHONE NUMBER: (734)735-7204 **EMAIL:** riverben01@gmail.com

EDUCATION:

HIGH SCHOOL Summerfield Schools, Petersburg, MI

COLLEGE Valparaiso, Valparaiso, IN; EMU, Ypsilanti, MI

OTHER Toledo Medical Education Center, Toledo, OH

DEGREES BBA Business Major

CERTIFICATIONS/LICENSES RELEVANT TO APPOINTMENT

Certified Medical Assistant

PRESENT EMPLOYMENT

CURRENT POSITION Retired

POSITION RESPONSIBILITIES

MANAGERIAL AND PROJECT EXPERIENCE Manager of Customer Service for Trinity Health; Mgr of Psychiatrist Office; Supervisor at Trinity Health Corporate Office

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES).

	NAME	ADDRESS	TELEPHONE
1)	Carol Opland	8826 Mast Road, Dexter, MI 48130	(734) 277-0275
2)	Aleksandra Wilanowski, MD	2205 Lake Wood Drive, Jackson, MI 49203	(517) 315-1909
3)	Pete Bonfiglio	801 Lloyd Road, Dundee, MI 48131	(734) 529-5133
4)	Trudy Goodin	16183 Railroad Road, Petersburg, MI 49270	(734) 347-5144

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME AND/OR COVER LETTER

Applicant's Signature: _____ Date: _____

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN. Yes

   County Planning Commission; Re-appointed to MCMHA; Seeking re-appointment to Social Services Board

2. HAVE YOU EVER HELD AN ELECTED OR APPOINTED OFFICE? IF YES, PLEASE EXPLAIN. Yes

   Dundee Village Council; Summerfield Schools Board of Education; Monroe County Planning Commission; Regional representative for MCMHA

3. EXPLAIN THE ROLE OF THE BOARD OR COMMISSION THAT YOU ARE SEEKING APPOINTMENT TO.

   The Social Services Board is to collaborate with the State MDHHS to address the needs of the people of the county, with a focus on removing barriers and social disabilities and aiding in restoring individuals to a self-supporting life

4. WHAT ARE YOUR GOALS & OBJECTIVES TO SERVING ON THE {BOARD OR COMMISSION}?

   My goal would be to continue to push forward as a member of the Social Services board, to expand our networking with the State and local Social Services departments, along with other like-minded agencies, to optimize what we can all do together to better provide for our communities. In light of recent developments locally and nationally, all service industry agencies are going to need to communicate and focus more effectively, efficiently and without prejudice, to bridge the ever widening gaps in services and assistance programs, especially for our most vulnerable and under-served.

5. WHAT WOULD YOU PERCEIVE AS THE {BOARD'S OR COMMISSION'S} STRENGTHS/WEAKNESSES?

   The strength of the current board is the level of commitment, motivation and desire to best serve the residents of Monroe County. We are actively searching and exploring possible avenues to further enhance or introduce programs that will further enhance existing services.
   A weakness has been the declining role that the board has played in recent years.

6. HOW WOULD YOU DEAL WITH A SITUATION IF YOU HAD A PERSONAL INTEREST IN A MATTER OF {BOARD OR COMMISSION}?

I would respectfully excuse myself from the dealings of the matter

7. DO YOU HAVE ANY FAMILY MEMBERS THAT ARE EMPLOYED BY {BOARD OR COMMISSION OR COUNTY}? IF YES, PLEASE SPECIFY THE NATURE OF THE RELATIONSHIP. No, I do not

8. PROVIDE ANY ADDITIONAL INFORMATION OR STATEMENT IN SUPPORT OF YOUR REQUEST FOR APPOINTMENT.

With the passage of Public Act 280 and the inception of the county social services board, the role of the board member has been ever changing - based upon the needs of the community but also by the State's design for implementing services.

The long and short of it is that over the past few years, the levels of involvement for this board have seemingly diminished. However, with the ever increasing opportunities that exist for this board to become familiar with and to participate in to broaden not only our horizons but possibly to enhance what is available for those in need, is quite exciting and I would like to continue to be a part of this. Not to merely say, "I want to give back", but to actually have a potentially (although small) fundamental part, in building something to help someone be able to help themselves

Board Appointments Effective January 1, 2026

Board/ Commission	Members with Term Expiration	Expiration Date	Notes	Current Members		Applications Received	Recommended Appointments
Monroe County Bicycle & Pedestrian Advisory Panel	Jeff Bohmer Rob Foshag Florence Buchanan	8/31/2025 8/31/2025 8/31/2025	9 Members/ 3 Year Terms 2 Appointments Needed	Jeff Bohmer Rob Foshag Florence Buchanan Dale DeSloover Dori Hawkins-Freelain	Ryan Simmons Jim Gardner Al Prieuer Lucie Fortin	Rob Foshag Florence Buchanan	Rob Foshag Florence Buchanan
Emergency Medical Authority (EMA)	R.J. Schall Brian Paules Misty Green Bruce Kral James Bennett	12/31/2025 12/31/2025 12/31/2025 12/31/2025 12/31/2025	9 Members/ 2 Year Terms 5 Appointments Needed	David Brown Michael Demski Sara Kandler Keith Masserant	Misty Green Brian Paules James Bennett Bruce Kral R. J. Schall	Misty Green Brian Paules James Bennett Bruce Kral R. J. Schall Robert Martin	Misty Green Brian Paules James Bennett Bruce Kral R. J. Schall
Library Board	Catharine Calder	12/31/2025	5 Members/ 5 Year Terms 1 Appointment Needed	Rita Gordon Beth LaPensee Michael Grodi	Catharine Calder Rob Peven	Julie Massengill Betzi Lievens Amanda Gregory	Betzi Lievens
Parks & Recreation Commission	Brian Hoppert Larry VanWasshenova	12/31/2025 12/31/2025	10 Members/ 3 Year Terms 2 Appointments Needed	Loretta LaPointe Dale DeSloover Russell Davis Misty Green Larry VanWasshenova	Brian Hoppert Rob Kull Greg Stewart David Hoffman David Thompson	Larry VanWasshenova Mark Spenoso	Larry VanWasshenova Mark Spenoso
Social Services Board	Rebecca Curley	10/31/2025	3 Members/ 3 Year Terms 1 Appointment Needed	Rebecca Curley Jason Aaron Rebecca Pasko		Rebecca Curley	Rebecca Curley
Road Commission	Greg Stewart	12/31/2025	5 Members/ 6 Year Terms 1 Appointment Needed	James Jacobs Dan Minton Jack Thayer William Kipf		Rick Steiner Kyle Dersch Elizabeth Johnson David Kubiske Andrew Dobrzanski	To be determined at Board meeting

12 total

Road Commission

5 Applicants

1. Kyle Dersch
2. Andrew Dobrzanski
3. David Kubiske
4. Elizabeth Johnson
5. Rick Steiner

1 Appointment Needed

APPLICATION FOR APPOINTMENT TO MONROE COUNTY ROAD COMMISSION

NAME: Kyle Dersch

HOME ADDRESS: 6508 Douglas Road, Lambertville, MI 48144

CITY: Lambertville

DAY TELEPHONE NUMBER: 254-681-4741

EDUCATION

HIGH SCHOOL Bedford Senior High

COLLEGE University of Toledo

OTHER

DEGREES B.S. Civil Engineering, M.S. Engineering

CERTIFICATIONS/LICENSES RELEVANT TO POSITION Licensed Professional Engineer, Certified Project Management Professional

PRESENT EMPLOYMENT

CURRENT POSITION TITLE EPC T&D Project Manager

POSITION RESPONSIBILITIES Please see Resume

MANAGERIAL AND PROJECT EXPERIENCE Several years of Project Management and several years of Engineering. Please see Resume.

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES). PLEASE INCLUDE NAME, ADDRESS AND TELEPHONE NUMBER

Name:	Address:	Telephone:
Rick Steiner	Lambertville, MI	419-356-3244
Mark Ellsworth	Temperance, MI	734-735-0080
Shirley Sumner	Temperance, MI	419-206-6598
Heather Smith	Freeland, MI	989-280-6560

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME

Date: 10/26/2025 Applicants Signature:

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED. IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET. THANK YOU.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

No - I have not served on any County Board or Commission.

2. DO YOU CURRENTLY HOLD AN ELECTED OR APPOINTED PUBLIC OFFICE? IF YES, PLEASE EXPLAIN.

I currently hold an Appointed position on the Bedford Township Planning Commission until Dec 2027 (1st Term).

3. DO YOU HAVE PREVIOUS GOVERNMENT EXPERIENCE AT EITHER THE LOCAL, STATE, OR FEDERAL LEVEL? IF YES, PLEASE EXPLAIN.

Yes - I served on the Bedford Township Board of Zoning Appeals prior to the Planning Commission. I served as Chair of the BZA as well. I also have experience in Project management working on Government Contracts, Federally Funded Projects, and State Funded Projects. I also currently work for a state Regulated Electric Utility.

4. WHAT DO YOU PERCEIVE YOUR ROLE TO BE AS A ROAD COMMISSIONER?

Road Commissioners serve as the governing body, similar to township trustees. They review / develop policy and manage / develop budget as authorized by law. They are responsible for ~~oversight~~ overall maintenance / improvement and safety of County Roads.

5. DO YOU HAVE EXPERIENCE IN DEVELOPING POLICIES, STRATEGIC PLANS, AND GOALS? IF YES, PLEASE EXPLAIN.

As a former member of the Bedford Township BZA and current member of the Planning Commission, I have experience developing Government policy / plans / goals. As a Veteran project manager, I also have experience developing PM organizational policies, plans, and goals.

6. WILL YOU BE AVAILABLE TO ATTEND ALL MEETINGS OF THE ROAD COMMISSION AND REPRESENT THE ROAD COMMISSION BEFORE VARIOUS COMMUNITIES, BUISNESSES AND PROFESSIONAL ORGANIZATIONS AS WELL AS LOCAL, STATE, AND FEDERAL GOVERNMENT REGULATORY AGENCIES? IF YES, PLEASE EXPLAIN PRIOR RELEVANT EXPERIENCE.

Yes, I have experience representing Bedford Township with the BZA (including Chair for 2 years) and the Bedford Township Planning Commission.

7. WHAT EXPERIENCE DO YOU HAVE IN WORKING WITH BUDGETS AND FINANCIAL STATEMENTS TO INSURE APPROPRIATE UNDERSTANDING FOR GOOD GOVERNANCE?

I have multiple years of experience in Construction / Environmental Project management where I have personally managed the budget for dozens of projects to ensure their successful completion. I also work for a Regulated Utility assisting in program forecasting / budget management that is reported to the State in Rate Cases.

8. ARE YOU FAMILIAR WITH THE PROCEDURE OF ALLOCATING FUNDS FOR PRIMARY AND LOCAL ROAD IMPROVEMENTS? IF YES, PLEASE EXPLAIN.

I am familiar with the formulas within Chapter 6 of the Michigan County Road Commissioners Handbook, but will need more hands on experience to understand all of the elements and how they work together.

9. REFERENCE ABOVE QUESTION: IF YOU COULD CHANGE THE ALLOCATION FORMULA, HOW WOULD YOU CHANGE IT AND WHY? WHAT WOULD BE THE BENEFITS OF YOUR CHANGES?

Without intimate knowledge & experience of the funding process noted above, I'm not sure I can adequately answer this question. The overall approach of Gas tax vs. use tax does bring a good viewpoint to light on how to better fund roads with more efficient gas/diesel vehicles and electric/Hybrids in the future.

10. DO YOU HAVE ANY KNOWLEDGE IN APPROVING PLATS TO BE ACCEPTED INTO THE COUNTY ROAD SYSTEM? IF YES, PLEASE EXPLAIN.

No, I do not have specific experience approving plats.

11. DO YOU HAVE ANY KNOWLEDGE OF THE COUNTY ROAD SYSTEM OPERATIONS, MAINTENANCE, PLANNING, CONSTRUCTION, TRANSPORTATION AND IMPROVEMENTS? IF YES, PLEASE EXPLAIN.

I have general knowledge of the MCRC 5-year plan as well as Bedford Townships Road Plan within the Master Plan we are currently updating on the Planning Commission. I am also familiar with the Round-A-Bout Project and DDA traffic lights.

12. WHAT ELEMENTS DO YOU PERCEIVE TO BE ESSENTIAL TO EFFECTIVE LEADERSHIP OF THE ROAD COMMISSIONS GOVERNING BOARD?

Effective Leaders must be good communicators and work to develop and grow relationships with ALL stakeholders. They must also be informed and make decisions with sound logic and Reasoning. Any perceived conflicts of interest should also be avoided.

13. WHY ARE YOU INTERESTED IN BEING APPOINTED/RE-APPOINTED? WHAT MAKES YOU QUALIFIED FOR THIS APPOINTMENT?

I am interested in appointment to expand my experience in local government beyond the township level. I want to continue to grow my skills and knowledge while bringing sound decision making skills to the table. I believe that my education / licensure in Engineering (Civil / Construction) and experience in Project Management (Certified PMP), as well as my BZA / Planning Commission experience make me uniquely qualified for this Appointment.

14. WHAT ARE 2-3 GOALS YOU HAVE AS A ROAD COMMISSIONER THAT WOULD ENHANCE THE ROAD COMMISSION'S MISSION?

1. Continue to work and build Relationships with ALL Stakeholders in our jurisdiction, especially local residents who may not know about projects / work or policies / procedures.

2. Continue to work within our bounds to find creative approaches to maximize the funding Received to make the largest / most Practical impact in our jurisdiction.

Kyle D. Dersch, PE, PMP
254-681-4741 / 517-416-5290 (CE)
kyle.dersch@rockets.utoledo.edu / kyle.dersch@cmsenergy.com

OBJECTIVE

To continue to advance my professional career by seeking new opportunities, challenges, and training/certifications to grow my skillset and knowledge base to further my contributions while working to mentor others to improve their skillset and knowledge to grow the project team and future leaders.

EDUCATION

The University of Toledo, Toledo, Ohio

- Master of Science, Engineering Management – May 2016, GPA: 3.93
- Bachelor of Science, Civil Engineering – August 2012, GPA: 3.88

LICENSURE/ TRAINING

- Professional Engineer (PE) – Civil: Construction, State of Ohio – January 2017
- Project Management Professional (PMP) – October 2024
- USACE Construction Quality Management for Contractors
- OSHA HAZWOPER 40-Hour & OSHA 10-Hour Training

CURRENT ROLE

June 2024 – Present

Consumers Energy, Jackson, MI (South Monroe Service Center)

Transmission & Distribution EPC Project Manager / EOC Statewide Wire Down Resource Coordinator

- Conduct work in a safe manner in compliance with all applicable regulations/requirements and within the guidelines of the Project Management Lifecycle Process to portray a positive image to all CE customers and stakeholders and maintain successful, predictable project outcomes.
- Manage and coordinate the planning, initiating, executing, monitoring and controlling, and closeout phases of all assigned projects to ensure successful completion.
- Lead matrixed project teams through all phases of the project life cycle to ensure successful project outcomes.
- Communicate regularly and concisely with all project team members and stakeholders to manage safety, scope, schedule, cost, risk, quality, and other project factors for project predictability.
- Remain agile during all phases of project work and manage unexpected changes or challenges in a professional manner including the use of time management, prioritization skills, and problem solving.
- Maintain a positive, questioning attitude throughout team and peer discussions to understand the "why" and develop/suggest improvements or advancements to processes/procedures to improve project outcomes.
- Develop and foster positive working relationships with project sponsors, stakeholders, internal/external customers, and other team members within the matrixed project organization.
- Utilize critical thinking skills and sound engineering judgement to address project challenges and implement necessary corrective actions to maintain project headway.
- Coordinate with multiple stakeholders to lead standardization of project bid document packages within the Electric T&D group for roll out of new contract management processes.
- Acquired Project Management Professional (PMP) certification within four months of hire.
- Obtained storm role after onboarding to provide additional service to CE customers through on call rotation/volunteer activations.
- Support community outreach efforts through VAP within CE and external volunteerism with *FIRST* Robotics Competition as a representative of CE.

PREVIOUS EXPERIENCE

October 2023 – June 2024

DTE ENERGY, Detroit, MI

Senior Project Engineer

- Conduct work in a safe manner in compliance with all applicable regulations and requirements.
- Provide engineering leadership and act as primary project liaison/contract administrator for multiple intermediate to large size capital projects with a team consisting of vendor(s), multidisciplinary architects/engineer(s), scheduler(s), planner(s), project sponsor(s), project manager(s), buyer(s) and other technical personnel.
- Lead all aspects of design development from conceptual phase and initial project birthing through detailed design, material procurement, code/standards compliance reviews, constructability reviews, safety audit reviews, and issuance of purchase order for construction contractor work.
- Utilize critical thinking skills, written/verbal communication and presentation skills, and organization/prioritizing skills to effectively manage multiple projects, communicate project status, and manage issues for numerous projects in different procedural stages.

- Coordinate work across cross functional groups during all design stages to ensure appropriate stakeholder buy in and project sponsor approvals are received during each design phase.
- Ensure all project requirements are properly documented and completed to company standards including project charter, project scope document, project risk register, project schedule, project budget, erection specifications, design drawings, environmental requirements, safety requirements, and project permits.
- Review and approve work of architects/engineers, vendors, and/or contractors to confirm conformance with project requirements, project design drawings, DTE requirements, environmental regulations, and accepted design/installation practices.
- Track and monitor project progress including available funding and budgets throughout design phase, including issuance of purchase requisitions for services and materials during design process.
- Initiative and justify funding request changes (additions or subtractions) during project design life cycle to coordinate budget allocation across department.
- Initiate and host project kick-off meetings and regular status update meetings as needed during design phases.
- Coordinate and/or perform field work as necessary to support project design phases.
- Support all aspects of project construction/completion including issue resolution, providing/coordinating technical support to construction project manager, overseeing as built drawing coordination, and coordinating final documentation and closeout in document management systems.
- Provide storm/emergency work support, including forced or planned plant outages, as needed to meet company objectives.

July 2020 – September 2023 **Buckeye Elm Contracting, LLC**, Columbus, Ohio
Project Manager

- Ensure compliance with applicable safety requirements and environmental regulations on each project.
- Communicate regularly with project stakeholders regarding project status, issues, or potential issues to proactively mitigate risk and exposure during project.
- Facilitate and lead meetings with stakeholders regarding status of the project, including negotiation of changes to minimize cost, risk, and exposure.
- Monitor and manage project financials to include subcontractor costs, material and equipment costs, in-house expenses, profit/loss, and project margin on projects up to $1.5 million+ in revenue.
- Develop project schedules for stakeholders with appropriate activities and milestones.
- Procure necessary permits and approvals to perform projects in coordination with local/state regulatory officials.
- Participate in ongoing business development activities by nurturing existing client and partner relationships and seeking new opportunities and connections for future clients and partners through excellent customer service to stakeholders.
- Review and accept contracts and scopes of work and interpret contract documents to determine work to be performed, sequencing of work, and resources needed.
- Coordinate daily with onsite field staff to ensure necessary labor, equipment, and materials are present or scheduled to meet production goals and progress goals.
- Evaluate work progress and productions to determine if modifications are necessary to adapt to changes in field conditions, corrective actions are necessary in coordination with field crews and management team, or if a change order request needs to be discussed with project stakeholders.
- Generate project subcontracts, daily reports, project schedules, change order documentation, and submittals.

December 2017 – July 2020 **North Wind Group**, Luckey FUSRAP, Luckey, Ohio
Project Engineer III

- Maintained safe work environment and ensured proper radiological and contamination control procedures were implemented for all work performed.
- Coordinated with project management team to develop status update details and generated/managed tracking metrics for project stakeholders via various means.
- Created weekly agenda to facilitate project status meetings with stakeholders.
- Negotiated, procured, and managed fixed price and time and material subcontracts totaling $4

million plus for site remediation activities.
- Designed, estimated, negotiated, procured, and managed material/labor change orders totaling $2 million plus for process and infrastructure modifications.
- Managed onsite and offsite engineering resources for project support, including contract negotiations.
- Mentored and developed skills for direct report Field Engineers.
- Generated and/or reviewed project schedules, engineering drawings, as built information, scopes of work, proposals, change orders, and other project related documentation.
- Coordinated day-to-day field operations with site superintendent; provided technical direction as required for work being performed.
- Oversaw use/implementation of Sitech® GPS grade control systems; performed stakeout and data collection as required for remediation efforts [excavation].
- Performed troubleshooting, diagnosed issues, and repaired onsite electrical, controls, and mechanical systems (i.e., programmable logic controller, pumps, etc.).

December 2014 – December 2017 **Matrix Technologies, Inc.**, Maumee, Ohio
Engineer IV

- Coordinated efforts of multidisciplinary design team to ensure project stakeholder requirements are met in regard to design, schedule, and budget (mechanical, electrical, civil, structural, and controls systems).
- Reviewed stakeholder specifications and requirements to ensure design conformance.
- Developed scope of work documents, construction cost estimates, specification packages, and cost proposals/budgets for site and utility modifications for refineries, chemical facilities, and manufacturing facilities.
- Continually communicated via email and scheduled meetings with project stakeholders regarding project status and future project opportunities.
- Performed topographic surveys/3D laser scanning of refineries and chemical facilities using GPS systems and robotic total stations.
- Analyzed and designed underground utility piping systems, site grading, stormwater management, and site layouts utilizing Civil3D design package.
- Utilized Autodesk Storm and Sanitary Analysis/Express tools and KY Pipe to analyze new and existing gravity flow and pressure piping networks.
- Designed refinery firewater pump/piping systems using NFPA code guidance.

January 2025 – Present **Bedford Township Planning Commission**, Temperance, MI
Voting Citizen Member

- Review stakeholder requests for zoning change requests, site plan approvals, ordinance amendments, and other zoning concerns at bi-monthly televised public meetings.
- Coordinate reviews and decision-making process with Township Master Plan and Township Planner input to align with the Township's future goals and vision of development/growth in a controlled and sustainable manner.
- Participate in review, solicitation of feedback, and updating of the Township Master Plan including survey generation for public input.
- Perform annual review and verification of Township Capital Improvement Plan for long term asset maintenance/repair/replacement funding.
- Champion public participation at meetings by regularly communicating upcoming meetings and agenda topics for awareness.
- Work with full-time Planning/Zoning staff, Ordinance Department, Township Supervisor, and Trustees to address emergent concerns or issues.

January 2019 – December 2024 (term limit reached) **Bedford Township Board of Zoning Appeals**, Temperance, MI
Chairman (2023/2024), Vice Chairman (2021/2022), Citizen at Large (2019/2020)

- Review stakeholder requests for zoning variances at monthly televised public meetings.
- Empathetically listen to and review individual stakeholder concerns while acting in the interest of all township stakeholders and in accordance with state laws and regulations.
- Act in a calm and professional manner at all times during public meetings, including at times of great public contention.
- Monitor and review changing regulations/requirements for potential impact on stakeholder

requests for variances.

January 2024 - Present

***FIRST* Robotics Competition**, Various location in Michigan/Houston, TX

Team Attributes Judge – Multiple District Events, MI State Event, and World Championship

- Volunteer Judge conducting student interviews for team attribute-based awards at the high school level competition.

August 2018 - Present

NCEES (National Council of Examiners for Engineering and Surveying), Greenville. SC

Fundamentals of Engineering & Professional Engineer Exam Development Committee Member

- Volunteer exam committee member working on the development of future professional licensure exam test metrics, focus areas, and test questions in the field of Civil Engineering.

APPLICATION FOR APPOINTMENT TO
MONROE COUNTY ROAD COMMISSION

NAME: Andrew S. Dobrzanski

HOME ADDRESS: 6705 Bennington Rd

CITY: **Temperance MI 48182**

DAY TELEPHONE NUMBER: 734-552-6870

EDUCATION

HIGH SCHOOL Bedford Senior High School

COLLEGE University of Toledo

OTHER Monroe County Community College

DEGREES o Bachelor of Science, Mechanical Engineering Technology,
Associate of Applied Science

CERTIFICATIONS/LICENSES RELEVANT TO POSITION
Leadership Monroe

PRESENT EMPLOYMENT

CURRENT POSITION TITLE Retired - See Resume

POSITION RESPONSIBILITIES

MANAGERIAL AND PROJECT EXPERIENCE

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES). PLEASE INCLUDE NAME, ADDRESS AND TELEPHONE NUMBER

Name: **Address:** **Telephone:**

Jack Thayer 4189 Little Streams Trail Lambertville 419-250-4016

Greg Stewart 7350 Kenilworth Lambertville 734-682-2044

Robert Taylor 4294 Martha Court, Newburgh IN 812-629-4421 Secretary Board of Directors, CUG

Lynette Dowler 8612 Jupiter ST. Newport MI 734-552-6870, Retired vice president Public Affairs and president DTE Foundation

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME

Date: 10/24/2025 Applicants Signature: Andrew S. Dobrzanski

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED. IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET. THANK YOU.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

   No

2. DO YOU CURRENTLY HOLD AN ELECTED OR APPOINTED PUBLIC OFFICE? IF YES, PLEASE EXPLAIN.

   No

3. DO YOU HAVE PREVIOUS GOVERNMENT EXPERIENCE AT EITHER THE LOCAL, STATE, OR FEDERAL LEVEL? IF YES, PLEASE EXPLAIN.

   No

4. WHAT DO YOU PERCEIVE YOUR ROLE TO BE AS A ROAD COMMISSIONER?

   To become an integral member of the Monroe County Road Commission responsible for:
   - Developing new policies procedures and regulations
   - Hiring and annual review of the RC Executive Director
   - Establishing and reviewing annually the RC goals and Objectives
   - Attend all RC meetings and represent the Commission as needed
   - Review and adopt the RC budget
   - Examine financial statements and ensure adequate audit procedures are followed

   See Attached sheet

5. DO YOU HAVE EXPERIENCE IN DEVELOPING POLICIES, STRATEGIC PLANS, AND GOALS? IF YES, PLEASE EXPLAIN.

   Yes, as a department manager I had to develop strategic plans and goals for the department to meet corporate objectives as the pertained to safety, budget development and cost controls, project and job executions Develop goals for individual team members in the areas of self development expectaions around job performance and growth in their positions to enhance their contributions to the team

6. WILL YOU BE AVAILABLE TO ATTEND ALL MEETINGS OF THE ROAD COMMISSION AND REPRESENT THE ROAD COMMISSION BEFORE VARIOUS COMMUNITIES, BUISNESSES AND PROFESSIONAL ORGANIZATIONS AS WELL AS LOCAL, STATE, AND FEDERAL GOVERNMENT REGULATORY AGENCIES? IF YES, PLEASE EXPLAIN PRIOR RELEVANT EXPERIENCE.

Yes, as a retiree I should have no issues attending the Road Commission meetings and supporting the Road Commiision as needed.

7. WHAT EXPERIENCE DO YOU HAVE IN WORKING WITH BUDGETS AND FINANCIAL STATEMENTS TO INSURE APPROPRIATE UNDERSTANDING FOR GOOD GOVERNANCE?

As department manager I had to develop budgets and review monthly expenditures to ensure full compliance with the monies allocated for the department. If there were issues found I had to determine the cause and institute corrective actiions

8. ARE YOU FAMILIAR WITH THE PROCEDURE OF ALLOCATING FUNDS FOR PRIMARY AND LOCAL ROAD IMPROVEMENTS? IF YES, PLEASE EXPLAIN.

Yes, Its based on Act 51 (1951) which utilized population density at that time. This Act is 74 years old and should be updated to reflect current population density through out all of the counties

9. REFERENCE ABOVE QUESTION: IF YOU COULD CHANGE THE ALLOCATION FORMULA, HOW WOULD YOU CHANGE IT AND WHY? WHAT WOULD BE THE BENEFITS OF YOUR CHANGES?

My understanding is that the population density utilized in 1951 has signifcantly changed over time. By updating the population density numbers to better reflect the actual population density of the county we should see an increase in funding to the budget

10. DO YOU HAVE ANY KNOWLEDGE IN APPROVING PLATS TO BE ACCEPTED INTO THE COUNTY ROAD SYSTEM? IF YES, PLEASE EXPLAIN.

No, but willing to learn

11. DO YOU HAVE ANY KNOWLEDGE OF THE COUNTY ROAD SYSTEM OPERATIONS, MAINTENANCE, PLANNING, CONSTRUCTION, TRANSPORTATION AND IMPROVEMENTS? IF YES, PLEASE EXPLAIN.

No but willing to learn

12. WHAT ELEMENTS DO YOU PERCEIVE TO BE ESSENTIAL TO EFFECTIVE LEADERSHIP OF THE ROAD COMMISSIONS GOVERNING BOARD?

Be a good listner
Being a good communicator, both written and spoken
Consider all sides prior to making a decision
Being realistic as to what is possible within the budget and regulatory constraints
Maintain focus on representing the population of Monroe County

13. WHY ARE YOU INTERESTED IN BEING APPOINTED/RE-APPOINTED? WHAT MAKES YOU QUALIFIED FOR THIS eAPPOINTMENT?

As a retiree I have the time to devote to this position and give back to the county.
I retired with 43 years in the public utility sector working in many capacities and have developed numerous skill sets that can be directly appied to the Monroe County Road Commission

14. WHAT ARE 2-3 GOALS YOU HAVE AS A ROAD COMMISSIONER THAT WOULD ENHANCE THE ROAD COMMISSION'S MISSION?

Would like to ensure good communicationss with the public and to share what budget constraints there are and get more public pressure at the State and Federal levels to increase funding.
Update Act 51 to get an actual current population density updates to better reflect the actual conditions

Application for Appointment to Monroe County Road Commission- added sheet/Answers

For Andrew S. Dobrzanski

10/24/2025

Question 4. (cont'd)

- Review and approve primary and local road improvement allocations
- Reviewing the analysis of the relative percentages of construction and maintenance
- Available to attend special public hearings in compliance with statue
- Review and approve plats to be accepted into the county road system
- Providing policy guidance to the Executive Director on various duties as needed
- Become familiar with all labor agreements for the various bargaining groups in the agency

Summary

Andrew S. Dobrzanski

Andrew S Dobrzanski is a 43-year veteran of the public utility industry. Andrew's last 17 years have been with DTE where he has held roles of: Supervisor of Engineering (Monroe Power Plant), Engineering Manager (River Rouge & Monroe Power Plant), Manager of Fuel Supply (Monroe Power Plant, FGD Manager (Monroe Power plant), Operations Manager (Monroe Power Plant). Andrew is currently the Manager of Process Controls and Technology Fossil Generation (Corporate). Prior to coming to DTE Andrew had 26 years with First Energy Corporation where he held several Engineering and Supervisory positions within the Corporate and Plant facilities. His professional experience also includes his current role on the Board of Directors of the Coal Users' Group (Formally the PRB Coal Users' Group). He holds a Bachelor of Science, Mechanical Engineering Technology from the University of Toledo.

ANDREW S DOBRZANSKI
6705 Bennington Rd Temperance MI 48182, 734-552-6870
woodworker630@gmail.com

Resume:

EXPERIENCE

OCTOBER 2016 TO JULY 2020

MANAGER – PLANT PERFORMANCE FOS GEN ESO PROCESS CONTROLS & TECHNOLOGY, DTE/DTE ELECTRIC

MANAGE A DEDICATED TEAM OF ENGINEERS (19) THAT ARE REPONSIBLE FOR ALL DIGITAL CONTROLS FOR THE FOSSIL GENERATION FLEET, RENEWABLES, AND LAB AREA. MANPOWER NEEDS AND TRAINING. BUDGET DEVELOPMENT FOR THE DEPARMENT ALONG WITH MONTHLY REVIEW OF DEPARTMENT EXPENDITURES. LEAD CONTINUOUS IMPROVEMENT EFFORTS FOR THE DEPARTMENT. ENSURE THE SAFETY OF MY ENTIRE TEAM BY ACTIVE ENGAGEMENT TO DETERMINE THAT SAFE BEHAVIORS ARE EXECUTED ALWAYS.

CERTIFIED GREENBELT – CONTINUOUS IMPROVEMENT TEAM

MAY 2013 – TO OCTOBER 2016

MANAGER PLANT PERFORMANCE, FOS GEN MONROE POWER PLANT, DTE/DTE ELECTRIC

- **MANAGER FUEL SUPPLY, RESPONSIBLE FOR THE ENTIRE FUEL SUPPLY OPERATION, FROM COAL DELIVERIES, INTEGRATING WITH CORPORATE FUEL SUPPLY, COAL DELIVERY TO THE PLANT, MOBILE MAINTENANCE, OPERATIONS AND MAINTENANCE, CAPITAL BUDGET AND THE O&M BUDGET DEVELOPMENT AND REVIEWS OF EXPENDITURES. TEAM CONSISTS OF BARGAINING AND NON-BARGAINING EMPLOYEES.**
- **FGD MANAGER, RESPONSIBLE FOR THE OPERATION AND MAINTENANCE OF THE FLUE GAS DESULFERIZTION PLANT, ENSURE FULL COMPLIANCE WITH ENVIRONMENTAL REGULATIONS AND EMISSIONS STANDARDS FOR THE MONROE UNITS. DEVELOPMENT AND ANALYLSIS OF O&M BUDGET ALONG WITH CAPITAL BUDGET DEVELOPMENT AND EXECUTION. TEAM CONSISTS OF BARGINING AND NON- BARGINING EMPLOYEES.**
- **PLANT ENGINEERING MANAGER, RESPONSIBLE FOR THE ENGINEERING TEAM IN THE AREAS OF SYSTEMS, OUTAGE SCOPE DEVELOPMENT, ROOT CAUSE ANALYSIS, CAPTIAL PROJECT SCOPING, BUDGET DEVELOPMENT AND EXECUTUION, RESPONSIBLE FOR THE GROUPS BUDGET.**
- **OPERATIONS MANAGER, RESPONSIBLE FOR THE OVERALL PLANT OPERATIONS, SUPERVISON OF THE SHIFT SUPERVISORS AND SUPPORT STAFF, DEVELOPMENT OF OPERATIONS BUDGET AND MONTHLY REVIEW OF EXPENDITURES, ENSURE SAFETY OF THE TEAM, ENSURE ALL METRICS FOR THE GENERATING FACILITY ARE MET. TEAM CONSISTED OF BARGAINING AND NON-BARGAINING EMPLOYEES**

JUNE 2006 TO MAY 2013 OCTOBER 2016 TO PRESENT

MANAGER – PLANT PERFORMANCE FOS GEN RIVER ROUGE POWER PLANT, DTE/DTE ELECTRIC

- **ENGINEERING MANAGER FOR THE RIVER ROUGE POWER PLANT, RESPONSIBLE FOR ALL ENGINEERING RELATED ACTIVITIES TO SUPPORT THE OPERATING PLANT. RESPONSIBLE FOR THE AREAS BUDGET ALONG WITH THE CAPITAL BUDGET. SUPERVISED A MUTILPLE TALENTED GROUP OF TECHNICIANS, ENGINEERS, AND SPECIALISTS IN DAILY ACTIVITIES. HAD DIRECT SUPERVISORY RESPONSIBILITY FOR THE REPRESENTED INSTRUMENT AND CONTROLS GROUP AT THE PLANT. RESPONSIBLE FOR THE MANAGEMENT OF FORCED AND PERIODIC OUTAGES, ROOT CAUSE ANALYSIS AND**

PROJECT MANAGEMENT. THIS PLANT BURNED A VARIETY OF FUELS FROM COAL, NATURAL GAS, BLAST FURANCE GAS AND COKE OVEN GAS.

JUNE 2003 TO JUNE 2006

SUPERVIOR, PLANT OPEREATIONS FOS GEN MONROE POWER PLANT, DTE/DTE ELECTRIC

- **SUPERVISOR IN THE MONROE POWER PLANTS ENGINEERING GROUP, REPONSIBLE FOR SUPERVISING ENGINEERS AND TECHNICIANS IN THE EXECUTION OF VARIOUS ENGINEERING FUNCTIONS TO SUPPORT THE SAFE AND EFFIECENT OPERATION OF THE PLANT. RESPONSIBLE FOR SUPPORTING FORCED OUTAGE AS THE FORCED OUTAGE MANAGER. DEVELOP CAPITAL PROJECTS TO IMPROVE THE SAFETY AND OPERABILITY OF THE PLANT.**

JANUARY 1977 TO JUNE 2003

- **WORKED FOR FIRST ENERGY CORPORATION (FORMELY TOLEDO EDISON/CENTERIOR ENERGY).**
  - **HELD VARIOUS POSITION DURING THE 26 YEARS OF EMPLOYMENT FROM TECHNICIAN, ASSISTANT ENGINEER, SENIOR ASSISTANT ENGINEER (ENGINEERING), SENIOR ASSISTANT ENGINEER (PRODUCTION & MAINTENANCE), CONSTRUCTION ENGINEER, MECHANICAL & BOILER SPECIALIST, GENERAL SUPERVISOR, MAINTENANCE ENGINEER AND OUTAGE MANAGER. WORKED 5 YEARS IN THE ENGINEERING ORGANIZATION THEN 21 YEARS IN THE PRODCTION SIDE OF THE FOSSIL PLANTS, ALSO, WORKED AT THE DAVIS BESSE NUCLEAR PLANT ENGINEERING AND MAINTENANCE.**

EDUCATION

SPRING 1979

BACHELOR OF SCIENCE, MECHANICAL ENGINEERING TECHNOLOGY, UNIVERSITY OF TOLEDO

SPRING 1974

ASSOCIATES OF APPLIED SCIENCE, MONROE COUNTY COMMUNITY COLLEGE

SPRING 1972

BEDFORD SENIOR HIGH SCHOOL

COMPETENCIES

- Engages others.
- Executes with Excellence
- Generates business focus
- Navigates change.
- Reinforces Corporate vision.
- Yields results

ACTIVITIES

Internal

- Co-Chair of the Fos Gen ESO safety Committee
- Member of the Power Generation Safety Committee
- Chair of the ESO SaMM Self-Assessment Team

External

- Served on the Board of Directors along with being chairman and vice chairman of the Board of Directors for the Coal Users Group (formerly the Powder River Basin Coal Users Group (PRBCUG) for 15 years.

APPLICATION FOR APPOINTMENT TO MONROE COUNTY ROAD COMMISSION

NAME: DAVID A. KUBISKE

HOME ADDRESS: 4525 DOUGLAS ROAD

CITY: IDA

DAY TELEPHONE NUMBER: 734-777-6174

EDUCATION

HIGH SCHOOL YPSILANTI HIGH SCHOOL, YPSILANTI, MI

COLLEGE MICHIGAN TECHNOLOGICAL UNIVERSITY

OTHER

DEGREES BS CIVIL ENGINEERING

CERTIFICATIONS/LICENSES RELEVANT TO POSITION SEE ATTACHED CV

PRESENT EMPLOYMENT

CURRENT POSITION TITLE FOUNDER/PRINCIPAL

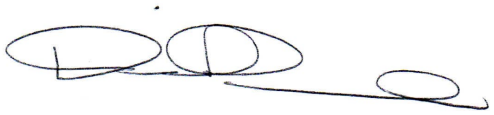
POSITION RESPONSIBILITIES MANAGERIAL AND PROJECT EXPERIENCE SEE ATTACHED CV

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES). PLEASE INCLUDE NAME, ADDRESS AND TELEPHONE NUMBER

Name:	Address:	Telephone:
Henry Lievens	8113 Secor Road, Lambertville, MI 48144	734-279-2811
Dave Hoffman	12877 Bigelow Road, Dundee, MI 48131	734-735-6561
Jim Holeman	181 Vesey Street, Petersburg, MI 49270	734-777-2215
Walter Ruhl,	5450 School Road, Petersburg, MI	419-944-4698

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME

Date: 10.22.25 Applicants Signature:



PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED. IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET. THANK YOU.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.
   No

2. DO YOU CURRENTLY HOLD AN ELECTED OR APPOINTED PUBLIC OFFICE? IF YES, PLEASE EXPLAIN.
   No

3. DO YOU HAVE PREVIOUS GOVERNMENT EXPERIENCE AT EITHER THE LOCAL, STATE, OR FEDERAL LEVEL? IF YES, PLEASE EXPLAIN.
   Yes. All of the above:
   a. Designated Storm Water Phase II (SWPII) Representative for all townships in the United States with a population of less than 100,000 in the establishment of criteria to produce SWPII federal requirements.
   b. $10 Million Whiteford Township water filtration plant, concept, full design and construction management which included preliminary negotiations with MEGLE to address violations in place prior to concept phase.
   c. As Ida Township Supervisor negotiated with state and county agencies to secure road repair and closing of on-going lawsuit against MCRC.
   d. As City of Petersburg Engineer secured MDOT LAP sidewalk grant including the design and construction management of sidewalks.

4. WHAT DO YOU PERCEIVE YOUR ROLE TO BE AS A ROAD COMMISSIONER?
   Assist from a professional engineering point of view to guide the road commission in fiscal accountability, responsibility and communication with residents of Monroe County.

5. DO YOU HAVE EXPERIENCE IN DEVELOPING POLICIES, STRATEGIC PLANS, AND GOALS? IF YES, PLEASE EXPLAIN.
   As the Township Engineer for multiple municipalities, I have been involved in the creation, revision and public comment presentation of various zoning ordinances, municipal water and sewer ordinances, road Pazer evaluations resulting in road reconstruction projects, capital improvement development plans and completion of those projects, and Asset Management Plan establishment and updates.

6. WILL YOU BE AVAILABLE TO ATTEND ALL MEETINGS OF THE ROAD COMMISSION AND REPRESENT THE ROAD COMMISSION BEFORE VARIOUS COMMUNITIES, BUSINESSES AND PROFESSIONAL ORGANIZATIONS AS WELL AS LOCAL, STATE, AND FEDERAL GOVERNMENT REGULATORY AGENCIES? IF YES, PLEASE EXPLAIN PRIOR RELEVANT EXPERIENCE.
   Yes I will be available. Multiple years of experience in public meeting presentations as Township Engineer and previous experience in national presentation of Storm Water Phase II policy as a member of the creating body representing all townships in the United States with populations of less than 100,000 residents has allowed me to represent others with ease.

7. WHAT EXPERIENCE DO YOU HAVE IN WORKING WITH BUDGETS AND FINANCIAL STATEMENTS TO INSURE APPROPRIATE UNDERSTANDING FOR GOOD GOVERNANCE?
   As a registered professional engineer since 1981 and business owner in California, and a business owner and registered professional engineer in Michigan since 1991, it was my ultimate responsibility to create and maintain budgets, review financial statements for the good of my company. As Township Engineer, reviewing budgets and financial statements of municipalities that retained my services, and understanding governmental financing was critical in the development of capital improvement projects, relative to new projects or upgrades to existing projects.

8. ARE YOU FAMILIAR WITH THE PROCEDURE OF ALLOCATING FUNDS FOR PRIMARY AND LOCAL ROAD IMPROVEMENTS? IF YES, PLEASE EXPLAIN.
   As Ida Township Supervisor I personally dealt with the MCRC in the allocating of funding for roads. As Township Engineer for multiple municipalities, it was my position to assist those elected officials on the protocols involved with MCRC funding improvements and understanding Act 51 funding.

9. REFERENCE ABOVE QUESTION: IF YOU COULD CHANGE THE ALLOCATION FORMULA, HOW WOULD YOU CHANGE IT AND WHY? WHAT WOULD BE THE BENEFITS OF YOUR CHANGES?
   Instead of changing the formula Townships need to understand the benefits of upgrading roads instead of graveling and chloriding. Whiteford Township, where I've been Township Engineer for 20 years, has a maintenance schedule and all roads with hard surfaces.

10. DO YOU HAVE ANY KNOWLEDGE IN APPROVING PLATS TO BE ACCEPTED INTO THE COUNTY ROAD SYSTEM? IF YES, PLEASE EXPLAIN.
    Yes, as Township Engineer I reviewed and issued comment letters on Proprietor's Plats. As a practicing professional civil engineer I have designed, developed, and signed plats for ultimate approval by MCRC and recording with the State of Michigan and MCRD. Experience as engineer of record for multiple side condominiums, special assessment districts, CCR's and master deeds.

11. DO YOU HAVE ANY KNOWLEDGE OF THE COUNTY ROAD SYSTEM OPERATIONS, MAINTENANCE, PLANNING,CONSTRUCTION, TRANSPORTATION AND IMPROVEMENTS? IF YES, PLEASE EXPLAIN.
    With 30 years of practicing engineering design in Monroe County my knowledge is extensive in the county road system, operations, maintenance, planning, and construction. I have been instrumental in the development of truck route requirements within the Townships I serve as Township Engineer. Private and public development, of which I have been engineer of record, have involved multiple levels of transportation and improvement criteria.

12. WHAT ELEMENTS DO YOU PERCEIVE TO BE ESSENTIAL TO EFFECTIVE LEADERSHIP OF THE ROAD COMMISSIONS GOVERNING BOARD?
    Know the issues the public has, whether real or perceived issues. Also, the current conditions of traffic pattern changes in the County. Have staff continue to stay proactive in helping public that have valid concerns.

13. WHY ARE YOU INTERESTED IN BEING APPOINTED/RE-APPOINTED? WHAT MAKES YOU QUALIFIED FOR THIS APPOINTMENT?
    I was asked to consider the position and with my years of experience in the community I believe I can serve this commission, as a registered professional civil engineer, at an experience level not currently available on the commission.

14. WHAT ARE 2-3 GOALS YOU HAVE AS A ROAD COMMISSIONER THAT WOULD ENHANCE THE ROAD COMMISSION'S MISSION?
    a. Discuss with finance department getting invoices to townships quicker, some have taken 6-8 months.
    b. Replace section and Private Claim corners removed or covered over during paving projects. This costs parcel owners more money for surveys due to commencing points missing.
    c. Continue to educate townships on ways to minimize long-term costs for road maintenance.

DAVID A. KUBISKE, P.E., P.S., LEED AP

dak.3328@gmail.com
734-777-6174

PROFILE

A versatile executive leader of International Registration, Licensed Professional Engineering, Land Surveying, and Construction Design/Management with a strong reputation for achieving successful planning, and completion of multimillion-dollar construction projects and business ventures. With more than 44 years of added value in operations management projects for both public and private sector clients, he delivers an unparalleled record of accountability-based leadership, increased revenue, and profit gains. Skilled in P&L management, cost reductions, strategic planning, initiative management, operations, and process improvements. Solid leadership competencies with demonstrated expertise in business development, operations management, team building/leadership, and client stewardship. Professional designations include LEED Accredited Professional, and Professional Engineer/Land Surveyor in multiple states and the Cayman Islands.

EDUCATION

MICHIGAN TECHNOLOGICAL UNIVERSITY
Houghton, Michigan
Bachelor of Science
Civil Engineering

STRENGTHS

- Budgeting
- Business Development
- Client Relations
- Consulting/Building Design
- Cost/Benefit Analysis
- Expert Witness Testimony
- Joint Ventures
- Value Engineering
- Needs Assessment
- Negotiations
- Policy Development/Ordinances
- Project Management
- Public Relations
- Scheduling
- Strategic Planning
- Training/Development
- Workforce Planning

WORK EXPERIENCE

David Arthur Consultants, Inc.
May 1991 – Present
Founder/Principal

A full-service engineering, architectural, land surveying, and construction management firm with revenues in the millions.

FOUNDER/PRINCIPAL

Formed an expanded Board of Directors that involves mentoring and transitioning to maintain success of the 34-year history of the firm. As senior licensed principal of the firm, focus remains on leveraging expertise in all areas of licensing and certifications.

Visionary, entrepreneur, and founder of this successful venture, leveraging extensive construction management expertise to maximize the profitability of a wide range of commercial projects. Hones

expert knowledge of engineering, architectural, land surveying, and construction management functions to direct the seamless execution of large-scale projects across Michigan, Ohio, California, Texas, Florida, Minnesota, Mexico, Grand Cayman and project concept paperwork in Erbil, Kurdistan Government. Creates a culture of high performance across the enterprise, ensuring timely and accurate completion of all phases of project development including contract negotiations, initial design concept, project cost projections, permitting/government approval, contractor selection, construction management, and close-out. Enhances client value by guiding stakeholders through planning, estimating, and identifying funding alternatives when necessary. Deliver expert witness testimony on storm water, construction, building design, and zoning ordinances. Ensures optimal financial performance of the firm by establishing/monitoring all operating budgets, staffing requirements, P&L reports, and project cost estimating.

Key highlights

- Professional of record for structural design of Arvia, Bahia, Vela II and III, Grand Cayman.
- Hired as professional engineer/inspector for $0.5 Billion Grand Hyatt Hotel.
- Professional engineer of record for Azul and Good Guys Car Wash, Grand Cayman.
- Stormwater plan reviewer for National Road Authority, Grand Cayman.
- Laid a foundation for sustainable success, maintaining profitability for 44 years through numerous economic downturns.
- Located and purchased a historic, 11,000 square foot building slated for demolition, renovating the interior to house the firm.
- Successfully mitigated a hefty environmental fine for Whiteford Township, Michigan by negotiating with State of Michigan Environment, Great Lakes, and Energy (MEGLE) for water, sewer, and clean air violations while securing grant funding to build new water and sewer systems.
- Utilized vast knowledge of project workarounds to complete the design-build of a 25,000 square foot major medical facility in only six months.
- Identified a major elevation issue in a well-known software program used in GPS systems globally.
- During tenure as Ida Township Supervisor, Michigan, deftly avoided legal action by negotiating with state and county agencies to secure funding for road repairs and closure of on-going lawsuit against Monroe County Road Commission.
- Designated as the EPA Storm Water Phase II Committee's representative, by President William Clinton, for all towns and townships across the US with populations of less than 100,000 residents. Spoke before more than 1,000 politicians at an annual convention in support of establishing new storm quality standards for the United States and minimizing business financial contribution requirements while meeting stormwater quality improvement initiatives.
- Worked with local and state officials in special inspections needed on buildings and municipal projects including plan review as an Act 54 State Plan Reviewer.
- Extensive experience in structural engineering, architectural design, and project management.
- Honored as Businessman of the Year in 2005 by the Monroe County Michigan Chamber of Commerce.
- Honored by the Better Business Bureau of Northwest and West Central Ohio, and Southeast Michigan as the 2018 Winner of the Torch Award for Marketplace Ethics.
- Design and construction management of a $10 Million water treatment plant.

ADDITIONAL EXPERIENCE

President/CEO, Kubiske Engineering and Construction (KEAC, Inc.), Ventura, California - 1981 to 1990
Staff Engineer and Estimator, Lyon Construction, Ventura, CA – 1978 to 1981

Ida Township Supervisor, Ida Township, MI - appointed 1992, elected 1994, 1996

Appointments:

Construction Board of Appeals, Bedford Township and Dundee Township, Michigan

Board of Review, Ida Township, Michigan – 2011 – (three-year term)
EPA Storm Water Phase II Committee, Washington, DC
City, Village, and Township Engineer for various communities throughout Michigan
Ski Advisory Board, State of Michigan

LICENSING

Professional Engineer – NCEES File No.: 33823
California #33205, 1981
Florida #96511, 2023
Michigan #6201035793, 1990
Minnesota #61476, 2023
Ohio #60865, 1996
Texas #100682, 2007

Professional Surveyor:
Ohio #7813, 1996
California #33205, 1981

Contractor Licenses:
California #442951 – A and B

Additional Certifications:
International Civil Engineer Registry
USGBC LEED Accredited Professional
Registered EGLE Storm Water Inspector for State of Michigan #02003
Registered ACT 54 State Plan Reviewer for State of Michigan #004530
Board Certified Building Inspection Engineer #122
Registered Waterworks System Operator for State of Michigan, F-4, S-3, #21203

Professional Affiliations
National Society of Professional Engineers
Michigan Society of Professional Engineers
Professional Land Surveyors of Ohio
Francis Family YMCA Advisory Board, Bedford Township, MI – Former Member
Habitat for Humanity of Monroe County, MI – Former Pres., Exec. Board of Directors
ProMedica Monroe Regional Hospital, Monroe, MI – Quality and Finance Committee
ProMedica Monroe Regional Hospital , Monroe, MI – Trustee, Board of Directors
Onsite Wastewater Recycling Association – Member and presenter at regional conference of latest concepts in wastewater recycling.

Publications
ArcUsers, *Helping Small Communities Assess Flooding Risk,* Contributing Editor

APPLICATION FOR APPOINTMENT TO
MONROE COUNTY ROAD COMMISSION

NAME: **Elizabeth Johnsn**

HOME ADDRESS: 12193 S Custer Rd

CITY: Dundee MI 48131

DAY TELEPHONE NUMBER: 734 731 2384

EDUCATION

HIGH SCHOOL Monroe County Middle College

COLLEGE Monroe County Community College / Siena Heights University

OTHER

DEGREES Associates in Applied Science / BBA in Accounting

CERTIFICATIONS/LICENSES RELEVANT TO POSITION

PRESENT EMPLOYMENT

CURRENT POSITION TITLE Finance Director

POSITION RESPONSIBILITIES Responsible for all reporting, treasury, and budgeting

MANAGERIAL AND PROJECT EXPERIENCE Formerly senior accountant and controller at MCRC

Currently Finance Director at the Village of Dundee

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES). PLEASE INCLUDE NAME, ADDRESS AND TELEPHONE NUMBER

Name: **Address:** **Telephone:**

Laura Weiss, 7265 Stewart Rd Monroe, MI 734 755 4003

Vic Sams, 1819 Magnolia Newport, MI 734 550 6735

Rachael and Jason Altenburg, Bacon St Monroe, MI 734 790 9180

Alli Henning, 515 N Macomb St Monroe, MI 734 799 1827

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME

Date: 10/27/2025 Applicants Signature: Elizabeth Johnson

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED. IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET. THANK YOU.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN.

I have not previously served on any other boards. One of my goals during this stage of my career is to become more actively involved in the community and to support those who are doing meaningful work to move our county forward.

2. DO YOU CURRENTLY HOLD AN ELECTED OR APPOINTED PUBLIC OFFICE? IF YES, PLEASE EXPLAIN.

I am currently employed by the Village of Dundee as the Finance Director/Treasurer, an appointed—not elected—position. After consultation with our legal team, it was determined that there are no conflicts of interest with this appointment. The Village maintains its own road system and has minimal financial interaction with the Road Commission. Our limited transactions include purchasing cold mix from the Road Commission and the Road Commission's purchase of water during summer street sweeping operations.

3. DO YOU HAVE PREVIOUS GOVERNMENT EXPERIENCE AT EITHER THE LOCAL, STATE, OR FEDERAL LEVEL? IF YES, PLEASE EXPLAIN.

I previously worked for the Road Commission, which gives me a unique understanding of its internal operations. In my current role with the Village of Dundee, I oversee a road system funded and maintained at the local level. I am well-versed in Act 51, state reporting requirements, and all financial policies and procedures related to road funding and infrastructure management.

4. WHAT DO YOU PERCEIVE YOUR ROLE TO BE AS A ROAD COMMISSIONER?

The role of a Road Commissioner is to uphold the mission of the Road Commission—in Monroe County, that means providing a safe, high-quality road and drainage system through professional, courteous, and cost-effective service. The Board's responsibilities include fiscal oversight, policy setting, budget approval, and ensuring county roads remain safe and operational. As a Board Member, I believe the best way to support MCRC staff is through sound fiscal management, clear policy direction, and accountability.

5. DO YOU HAVE EXPERIENCE IN DEVELOPING POLICIES, STRATEGIC PLANS, AND GOALS? IF YES, PLEASE EXPLAIN.

I have contributed to policy development at several of my previous employers, including MCRC. Most of my strategic planning experience has been financial in nature. Currently, I am involved in the implementation of the Village of Dundee's DDA TIF Plan, Strategic Plan, and Master Plan. Developing policies and guiding effective implementation has been an integral part of my career for many years.

6. WILL YOU BE AVAILABLE TO ATTEND ALL MEETINGS OF THE ROAD COMMISSION AND REPRESENT THE ROAD COMMISSION BEFORE VARIOUS COMMUNITIES, BUISNESSES AND PROFESSIONAL ORGANIZATIONS AS WELL AS LOCAL, STATE, AND FEDERAL GOVERNMENT REGULATORY AGENCIES? IF YES, PLEASE EXPLAIN PRIOR RELEVANT EXPERIENCE.

Yes, I will be available. I recently represented the Village at the MERS Conference in Traverse City and currently attend at least two monthly meetings—Village Council and DDA. I have confirmed that my schedule allows for full participation in all MCRC Board meetings and any additional obligations that may arise.

7. WHAT EXPERIENCE DO YOU HAVE IN WORKING WITH BUDGETS AND FINANCIAL STATEMENTS TO INSURE APPROPRIATE UNDERSTANDING FOR GOOD GOVERNANCE?

In my previous role with Domino's, I managed budgets for multiple supply chain centers. While at MCRC, I provided financial documentation and support to the Finance Director. In my current position, I prepare and present the Village's annual budget and financial statements to our governing board for review and approval. My strong financial background, combined with direct Road Commission experience, would be a valuable asset to both the Board and the citizens of Monroe County.

8. ARE YOU FAMILIAR WITH THE PROCEDURE OF ALLOCATING FUNDS FOR PRIMARY AND LOCAL ROAD IMPROVEMENTS? IF YES, PLEASE EXPLAIN.

I am familiar with the local and primary road funding allocations, including Act 51 distributions, the 3-cent gas tax, earmarked income tax, and marijuana excise tax revenues. Road Commissions receive funding based on various factors such as urban and local road mileage, rural population, and vehicle registrations. For FY2026, the State's budget projects approximately $456.7 million in available funding for county-level road agencies, with Monroe County anticipated to receive a $7.9 million increase. Additional funding is also available through state and federal project-specific grants, such as bridge programs.

9. REFERENCE ABOVE QUESTION: IF YOU COULD CHANGE THE ALLOCATION FORMULA, HOW WOULD YOU CHANGE IT AND WHY? WHAT WOULD BE THE BENEFITS OF YOUR CHANGES?

Given the projected 2026 budget increases, I would not recommend altering current allocation strategies at this time. The State's recent commitment to infrastructure investment is substantial, and Monroe County's nearly $8 million increase represents a major opportunity for long-term improvement. However, this funding must be made sustainable. Excise tax revenues, for instance, may fluctuate based on market performance. As a Commissioner, I would actively advocate at the state level to ensure this increased funding becomes a stable, ongoing commitment.

10. DO YOU HAVE ANY KNOWLEDGE IN APPROVING PLATS TO BE ACCEPTED INTO THE COUNTY ROAD SYSTEM? IF YES, PLEASE EXPLAIN.

POL 2012-01 outlines the required process for plat approvals. Plats must be submitted to and approved by all applicable agencies—including the township, drain commission, road commission, and county offices. All specifications must comply with each entity's standards, and approved roads must serve a public purpose, be accessible to the general public, and clearly provide a benefit to the community.

11. DO YOU HAVE ANY KNOWLEDGE OF THE COUNTY ROAD SYSTEM OPERATIONS, MAINTENANCE, PLANNING, CONSTRUCTION, TRANSPORTATION AND IMPROVEMENTS? IF YES, PLEASE EXPLAIN.

Having previously worked for the Road Commission, I possess detailed knowledge of its internal operations—from cold mix production to bidding, inventory, and contract awards. I've participated in procurement processes for materials, equipment, and services, and I am currently involved in discussions regarding roadway maintenance and improvements within the Village of Dundee. This hands-on experience, combined with my understanding of both the operational and financial aspects of road management, uniquely positions me to effectively serve Monroe County residents.

12. WHAT ELEMENTS DO YOU PERCEIVE TO BE ESSENTIAL TO EFFECTIVE LEADERSHIP OF THE ROAD COMMISSIONS GOVERNING BOARD?

Clear communication and consistent advocacy are top priorities for me. Whether representing MCRC within the community or at the state level, I believe transparency and proactive engagement are key to building trust and ensuring success. I pride myself on being an "over-communicator"—you can never advocate too often or too clearly for the public good. My communication skills, ability to navigate difficult conversations, and confidence in leadership will serve the Board well. From Lansing to Dundee, I will advocate strongly for MCRC's mission, staff, and long-term success.

13. WHY ARE YOU INTERESTED IN BEING APPOINTED/RE-APPOINTED? WHAT MAKES YOU QUALIFIED FOR THIS APPOINTMENT?

I am seeking appointment because of my deep respect and admiration for the Road Commission and local government service. The Monroe County Road Commission is among the best in Michigan, staffed by talented and dedicated individuals who serve our community daily. I wish to continue my public service by providing sound policy direction, financial oversight, and strong advocacy for both employees and residents. As a lifelong Monroe County resident, I am committed to ensuring that our infrastructure remains safe, efficient, and sustainable for generations to come.

14. WHAT ARE 2-3 GOALS YOU HAVE AS A ROAD COMMISSIONER THAT WOULD ENHANCE THE ROAD COMMISSION'S MISSION?

My overarching goal as a Commissioner is to ensure Monroe County is represented by a diverse, qualified, and forward-thinking Board reflective of the people it serves. The key priorities I would focus on include:

a. Strengthening Intergovernmental Relationships – Foster collaboration and open communication between MCRC and local municipalities. Continued education about the Road Commission's role and responsibilities will promote mutual understanding and partnership.

b. Ensuring Fiscal Responsibility – Fiscal discipline extends beyond budgeting. It requires ongoing education, transparency, and accountability to ensure every taxpayer dollar is spent wisely and in the public's best interest.

c. Promoting Transparency and Innovation – Today's residents expect a high level of transparency from their government. By embracing technology and open communication, we can enhance public

Elizabeth Johnson

Resourceful accounting professional with a strong background in Public Service

12193 S Custer Rd
Dundee, MI 48131
(734)-731-2384
lizzscott98@gmail.com

EXPERIENCE

Village of Dundee, Dundee, MI— **Finance Director**

July 2025-Current

Responsible for finance staff, all financial reporting, budget, and normal finance functions. Responsible for the financial reporting monthly to the Village Council and all respective sub-boards. Responsible for all annual reporting including DDA reporting. Responsible for property taxes and collection along with settlement with the county.

Monroe County Road Commission, Monroe, MI — *Senior Accountant, Purchasing Agent, Account Records Clerk*

May 2021 - PRESENT

Controller May 2025- July 2025:

Increased responsibility to better serve the Finance Department. Responsible for all tasks as outlined under the Senior Accountant title with increased responsibility of team. In addition to other duties listed, responsible for maintaining budgets for the Federal Aid projects, providing budget updates to Supervisors and Directors as required or requested, and providing performance reviews for employees. Responsible for all internal department requests from the finance department including monthly updates, status updates, and all required documentation. Introduced new processes including daily check-ins, statement reviews, and streamlined processes to decrease manual work by apartment.

Senior Accountant March 2023- *May 2025:*

Completed all payroll related functions including monthly, quarterly, and annual reporting. Balanced accounts payable and payroll after all transactions were posted to ledger monthly. Closed each month and year end. Maintenance of Master Project List including upkeep of excel formulas, funding, and construction information. Worked closely with Engineering and Maintenance Departments to ensure projects were on budget and billed correctly.

Cross-trained new employees across multiple functions inside of the Finance department. Supervisor of all other finance personnel. Responsible for all finance transactions such as Federal Aid Accounting. Setting up work orders in the Precision system, recording of MTF funding, posting, and receipt of all State Funds. Worked closely with Treasurer's office to ensure all bank transactions were posted appropriately.

Purchasing Agent December 2022-March 2023

Process and distribute Purchase Orders, Purchase Requisitions, and Charge Outs as received. Responsible for all physical inventory counts, solving variances between physical inventory and system inventory, preparing annual invitations to bid and bid forms for various materials. Makes recommendations for purchases. Maintenance/update of MSDS books. Processing of all Fuel transactions and resolution/ maintenance of any connection issues between FuelMaster and the physical fueling stations. Uploading of all FuelMaster transactions to Precision.

Account Records Clerk May 2021-December 2022

Completed all accounts payable functions from invoice receipt to check processing. Assist with physical inventory annually. Assist with payroll processing. Entered all direct to road materials into inventory. Responsible for processing all payments to vendors, maintaining utility spreadsheets, and providing consistent updates regarding status of all accounts payable items.

Dominos Headquarters, Ann Arbor, MI — *Cash Accountant, General Ledger Accountant (Supply Chain)*

August 2019 - May 2021

Started on the Cash Accounting team reconciling all of Dominos primary bank accounts. Verified incoming deposits from Domino's corporate stores and reconciled individual markets accounts. Reconciled all accounts connected with the Missouri and Alaska supply chains. Assisted with other Supply Chain Centers on an interim basis balancing 3 supply chain centers per month end close. Worked with each individual supply chain center to coordinate transfers between supply chain centers. Provided a weekly and monthly estimate to the supply chain centers with all current expenses along with a breakdown of budget to actuals.

SKILLS

Error Management

Results Orientated

Detail Oriented

Data Driven

Problem Solver

Successful Trainer

SYSTEMS

Proficient in Microsoft Office

Proficient in SAP

Proficient in BS&A

Proficient in Precision

Proficient in Fuel Master

LEADERSHIP

WCT (Wing Certified Trainer) at Buffalo Wild Wings

Domino's Cash Accounting Trainer (October 2019-August 2020)

MEMCA Leadership Conference Representative (2012-2014)

Tumbling Instructor at Peg Harris Dance Studio (2012-Oct 2019)

Tenneco/DR1v, Monroe, MI — ***Customer Service Representative***

October 2017 - August 2019

Worked with the Pricing team to determine when customers were taking incorrect credit based on their pricing terms. Worked with Sales Representatives, Logistics Coordinators, and various other departments to ensure correct order processing, delivery, and payment of all goods in the Monroe and Walker lines. Worked through transition of company personalized software to SAP at primary shipping plant. Provided support to plant to control inventory levels, customer pick-ups, and truckload pick-ups during transitional period. Assisted in training of all new staff members and supported purchasing and accounting functions.

Applebee's, Monroe, MI — *Server, Trainer*

March 2017 – November 2017

Worked closely with management staff to assess new employee's proficiencies and weaknesses, assisted in determining appropriate sections for new staff members to begin on the floor in. Focus on improvement of alcohol sales and increased check value to increase daily sales, promoted products as instructed during daily meetings before shift began. Increased alcohol check volume to 20% after specialized wine and beer trainings.

Buffalo Wild Wings, Monroe, MI — *WCT, Server, Counter*

September 2015 – March 2017

Worked closely with management staff to create policies, procedures, and workbooks for each station in restaurant. Created all training materials for counter staff to ensure accurate order taking, accurate entry, and efficient processing of orders. Created new work station flow to eliminate crossing of employees during high volume sales hours. Increased nightly sales while on floor by 10% in family sections through upselling and promoting. Worked on promotional crew at Golf Outings, Children's Events, College Events, and other new business openings to promote restaurant and encourage higher volume sales. Made lasting business connections through new business openings which later turned into higher revenue through sales during company sponsored events. Maintained scheduling, coverage, and assisted in review process of all counter staff. Assisted in reprimanding of staff, write ups, and documentation.

EDUCATION

Siena Heights University, Adrian, MI – Masters Level Coursework

August 2019-August 2020

Siena Heights University, Adrian, MI — *BBA in Accounting*

January 2018 - August 2019

Monroe County Community College, Monroe, MI — *Associates in Applied Science*

January 2013 - May 2018

Phi Theta Kappa (Secretary): took all notes for Phi Theta Kappa meetings, assisted treasurer in balancing Phi Theta Kappa accounts, and assisted with managing member concerns

APPLICATION FOR APPOINTMENT TO
MONROE COUNTY ROAD COMMISSION

NAME: Richard A. Steiner Jr

HOME ADDRESS: 6827 Mid Summer Drive

CITY: Lambertville, MI 48144

DAY TELEPHONE NUMBER: 313-744-6285

EDUCATION

HIGH SCHOOL Bedford Public Schools

COLLEGE

OTHER

DEGREES BPS Diploma

CERTIFICATIONS/LICENSES RELEVANT TO POSITION

PRESENT EMPLOYMENT

CURRENT POSITION TITLE Retired - Global Logistics & Transportation Mgr.

POSITION RESPONSIBILITIES Budgets, Cost Savings & Improvement

MANAGERIAL AND PROJECT EXPERIENCE New Project + Program Launches
Global Logistics Leader/Project Mgr.

PLEASE PROVIDE FOUR PERSONAL REFERENCES (NOT RELATIVES). PLEASE INCLUDE NAME, ADDRESS AND TELEPHONE NUMBER

Name:	Address:	Telephone:
R. Lamar Frederick	3254 Deer Creek 48144	567-395-3244
Greg Stewart	7350 Kenilworth Dr. 48144	734-682-2044
Josh Stump	7178 Wiltshire Dr 48144	419-787-2737
Paul Francis	1640 Greenwood Ct	419-297-4519

FOR ADDITIONAL INFORMATION, PLEASE ATTACH RESUME

Date: 10/27/25 Applicants Signature: Richard A Steiner Jr

PLEASE ANSWER THE FOLLOWING QUESTIONS IN THE SPACE PROVIDED. IF ADDITIONAL SPACE IS NEEDED, PLEASE ATTACH SEPARATE SHEET. THANK YOU.

1. HAVE YOU EVER SERVED ON ANY OTHER COUNTY BOARD OR COMMISSION? IF YES, PLEASE EXPLAIN. I have not served directly on a County Commission, but I have served on various boards and commissions in Bedford Township. I was also elected to three terms on Bedford Board of Trustees for 2004-2008, 2012-2020, & 2020-2024.

2. DO YOU CURRENTLY HOLD AN ELECTED OR APPOINTED PUBLIC OFFICE? IF YES, PLEASE EXPLAIN. No

3. DO YOU HAVE PREVIOUS GOVERNMENT EXPERIENCE AT EITHER THE LOCAL, STATE, OR FEDERAL LEVEL? IF YES, PLEASE EXPLAIN.

Yes. See question one answers and also notes at bottom of attached resume.

4. WHAT DO YOU PERCEIVE YOUR ROLE TO BE AS A ROAD COMMISSIONER?

Review the needs and requirements of Monroe County and its roads. Provide guidance to show continuous improvement for safety of county roads while also staying within the constraints of the County budget.

5. DO YOU HAVE EXPERIENCE IN DEVELOPING POLICIES, STRATEGIC PLANS, AND GOALS? IF YES, PLEASE EXPLAIN. YES

I have worked on both policies and strategic plans in my private life in the automotive sector, and also as long time serving Bedford Township Trustee. These plans also include proper budgeting and funding.

6. WILL YOU BE AVAILABLE TO ATTEND ALL MEETINGS OF THE ROAD COMMISSION AND REPRESENT THE ROAD COMMISSION BEFORE VARIOUS COMMUNITIES, BUISNESSES AND PROFESSIONAL ORGANIZATIONS AS WELL AS LOCAL, STATE, AND FEDERAL GOVERNMENT REGULATORY AGENCIES? IF YES, PLEASE EXPLAIN PRIOR RELEVANT EXPERIENCE.
Yes I can perform the duties. I believe that my previous government experience allows me to work with various agencies and provide excellent communication, follow up, and community presence.

7. WHAT EXPERIENCE DO YOU HAVE IN WORKING WITH BUDGETS AND FINANCIAL STATEMENTS TO INSURE APPROPRIATE UNDERSTANDING FOR GOOD GOVERNANCE? I was involved with the budget process for Bedford Township during my 20 year service on the Township Board. I was also involved in my private sector to budget global transportation initiatives + costs.

8. ARE YOU FAMILIAR WITH THE PROCEDURE OF ALLOCATING FUNDS FOR PRIMARY AND LOCAL ROAD IMPROVEMENTS? IF YES, PLEASE EXPLAIN.
I am aware of the various state and federal funding mechanisms, along with the process for MCRC to work with the local municipalities to develop and complete projects

9. REFERENCE ABOVE QUESTION: IF YOU COULD CHANGE THE ALLOCATION FORMULA, HOW WOULD YOU CHANGE IT AND WHY? WHAT WOULD BE THE BENEFITS OF YOUR CHANGES? I would like to see improved State and Federal funding. We need to work with the various entities to improve funding formulas and mechanisms to improve funding. Improved funding will reduce financial burdens on cities and municipalities

10. DO YOU HAVE ANY KNOWLEDGE IN APPROVING PLATS TO BE ACCEPTED INTO THE COUNTY ROAD SYSTEM? IF YES, PLEASE EXPLAIN. yes
I served numerous years on the Bedford Township Planning Commison and understand the platting process

11. DO YOU HAVE ANY KNOWLEDGE OF THE COUNTY ROAD SYSTEM OPERATIONS, MAINTENANCE, PLANNING, CONSTRUCTION, TRANSPORTATION AND IMPROVEMENTS? IF YES, PLEASE EXPLAIN.

My knowledge is all based on my 20+ years on the Bedford Township Board, Planning Commission and Board of Zoning appeals.

12. WHAT ELEMENTS DO YOU PERCEIVE TO BE ESSENTIAL TO EFFECTIVE LEADERSHIP OF THE ROAD COMMISSIONS GOVERNING BOARD?

Open, honest, and effective communication is a must. We must hear our residents/taxpayers and provide them with solid information in our decision making process.

13. WHY ARE YOU INTERESTED IN BEING APPOINTED/RE-APPOINTED? WHAT MAKES YOU QUALIFIED FOR THIS APPOINTMENT? I am very interested to continue my public service. I began public service in January 2000, and I want to continue to contribute as much as I can. I believe my solid decision making has represented me well during my years of service.

14. WHAT ARE 2-3 GOALS YOU HAVE AS A ROAD COMMISSIONER THAT WOULD ENHANCE THE ROAD COMMISSION'S MISSION?

* Communication
* Public Appearances at City + Township Meetings
  - Provide current status' and future improvements
* Keep a Positive Attitude even during times that are difficult when decisions may not be popular.

RICHARD A. STEINER JR.
6827 Mid Summer Drive
Lambertville, Michigan 48144
(313) 744-6285
rickatbedford@gmail.com

PROFILE: **Ambitious, dynamic, and data focused leader with 50+ years of supply chain transportation and logistics experience; primarily in automotive just in time environments. Proven ability to develop strategic goals and objectives, design and implement solutions and metrics, maximize operations and cost efficiency in global networks, ensure legal compliance of 3PL's, transportation providers, border operations, and drive process oriented work flows.**

EXPERIENCE:

January 2000 - January 2025 **AMERICAN AXLE & MANUFACTURING – DETROIT, MICHIGAN (AAM)**
Global Logistics Manager / SCM Management – for Tier One Automotive Supplier With 40+ global operations.

Integral part of leadership team to merge North America and Global plant locations due to recent acquisition of Metaldyne Performance Group operations (50+ locations).

Responsible for global freight management with approximately $150m annual freight spend. Implementation and coordination of AAM's selected 3PL's, Global Freight Forwarders, and various transportation providers to meet or exceed daily operational requirements. Provide end to end transportation solutions including transfer of information between transportation providers and customs brokers in North America and across the Globe.

Create RFQ's to implement / integrate 3PL's with newly acquired locations. Negotiate freight forwarder and transportation provider contracts (ocean, air, intermodal), 3PL contracts, closed van, flatbed, and LTL contracts to generate year over year freight savings initiatives.

Interface with AAM transportation providers to identify system deficiencies and optimize trucking network, improve transit times. Implementation of various freight reduction initiatives, mode changes, and consolidation programs have resulted in a year over year freight savings.

Create RFQ's, and Perform Total Landed Cost Analysis for Domestic and International Transportation of Automotive parts and components between points in the United States, Canada, Mexico, South America, European and Asian markets. Developed Excel Based "Total Landed Cost Model" to identify Total Landed logistics costs down to individual component level, and costed freight analyses to improve material sourcing and procurement decisions.

Implementation of 3PL Core Carrier program to reduce scope of carriers and drive cost Improvements for inbound material and outbound dunnage return program. Carrier compliance include working relationships related to the "Material Pull System." Implementation of Lean Manufacturing for Logistics.

Knowledgeable in Lean Manufacturing and Value Stream systems. Analyze and revise carrier base as needed to insure compliance with Quality Programs as related to CQI Objectives. Complete documentation to insure compliance to ISO and Sarbanes-Oxley standards.

1991 - 1999 **BAX Global Inc. (Burlington Air Express) - Irvine, California**
Quality Manager/Service Manager, North *American* *Automotive Logistics Center – Romulus, MI* (July 1995 to 1999) Responsible for implementation of quality procedures or programs relating to ISO for Romulus, MI Facility and Logistics Center in Breda, The Netherlands.

Develop Continuous Improvement within Logistics Program for General Motors. Direct involvement with Personnel of GM North American Operations Logistics to strengthen our partnership as a Logistics Provider. Providing weekly/monthly reports, and Executive Monthly Summary to GM and specific supplier base customers, measuring service performance, trends and volume analysis. Enhanced development of Executive Summary Reports including MS-Word documents, Excel Spreadsheet data and PowerPoint / Excel.

Manager of Air Import and Export Operations to meet the needs and demands of the customer in a Just In Time environment, including Materials Management and Pro-Active Tracking systems. Import / Export invoice reconciliation in accordance with internal Audit processes. Local on site Basic PC Training and Development for Management and Operations personnel. Training Coordinator in compliance with Corporate Policies and Procedures to develop streamlined local procedures and documents as required by ISO-9000 Quality Program, including Preventive and Corrective Action, Non-Conforming Products, and CQI Implementation.

Operations Supervisor, *Toledo Hub Operations* (August 1991 to July 1995).
Responsible for all supervisory functions, including supervision of sort operation, aircraft and truck ramp operation and U.S. customs clearance areas. Plan, direct and control hourly employees to sort up to two million pounds of overnight delivery freight. Generate reports, schedules, and develop new procedures to help contribute to record service levels, productivity and Corporate earnings. Participation in development of Hub Safety Committee and various special projects.

1989 - 1991 **SENIOR CARTAGE / ROCO CARTAGE - TOLEDO, OHIO**
Operations Manager / Freight & Courier Coordinator, Responsible for controlling daily operations including supervision of freight transportation employees, acting treasurer and accounts payable. Air freight sales and customer service for up to 100 air freight forwarders. Manage fleet maintenance to provide equipment safety and increased delivery performance.

1988 - 1989 **EMERY TRANSPORTATION - CINCINNATI, OHIO**
Terminal Manager, *Toledo Operations*
Develop new Toledo Transport Operation. Supervision of petroleum transport drivers. Maintain Toledo Operation to comply with D.O.T. and E.P.A. regulatory commissions. Generate operations reports including mileage reports, loading and unloading reports and payroll reports.

Maintain Petroleum Transport fleet to comply with D.O.T. for safe transport of flammable and combustible liquids. Communicate as customer service representative to enhance sales and service to the customer. Transport driver with CDL license. HAZMAT, liquid tanker, tractor trailer and air brake endorsements.

1977 - 1988 **PACKAGE DELIVERY SERVICE INC. - TOLEDO, OHIO**
Driver / Warehouse Operations

1981 - 1985 **SENIOR CARTAGE CO. (Div. of PDS INC.) - TOLEDO, OHIO**
Operations Supervisor/Driver

EDUCATION: **BEDFORD PUBLIC SCHOOLS (K-12) - TEMPERANCE, MICHIGAN**
Graduated - June 1978 Specialized Studies: Three years vocational training in mechanical drafting and design. General knowledge of blueprints/whiteprints. Various Corporate Business Training Programs.

TRAINING: Corporate sponsored management and operation training classes with Burlington Air Express. Diverse training programs including customer relations, employee relations, Leadership, CQI, load planning, aircraft marshalling, dangerous goods and various management courses.

PC experience including Microsoft Office including Word, Excel, PowerPoint, Outlook.
Other basic functionality with basic MS-Access, Lotus Notes, ISO/QS Standards Training,

Lean Manufacturing for Administrative processes.
Corporate sponsored ISO–9000 Internal Auditor Training. TS-16949 Training.
Basic understanding of Value Stream Mapping Processes

ACTIVITIES / ORGANIZATIONS:
Government Elected Official (Bedford Township Trustee 2004-2008, 2012-2020, 2020-2024), Township Planning Commission, Zoning Board of Appeals, Economic Development, Law Enforcement Commission, Fire Committee, Bedford Township Lions Club Member (since 2004) & Lions Executive Board Trustee 2009/2010/2025, Membership Chairman 2014-2016, Lions 2nd VP 2015/2016 , Past Bedford Republican Club Chairman, Bedford Public Schools Sinking Fund Campaign, YMCA Fundraiser Member, Various Sports.