



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

**Monroe County Commission on Aging
Regular Board Meeting
September 14, 2022
Monroe County Commission on Aging Board Room
1:00 p.m.**

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Approval of Agenda
6. Public Comment
7. Special Presentations- None
8. Consent Agenda
 - A. Approval of the Minutes of the August 10, 2022 Regular Meeting
 - B. Strategic Planning Committee Notes of September, 2022
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
9. Director's Report
10. Old Business
11. New Business
 - A. MemoryLane Care Services Compliance Evaluation Finding Response Review
 - B. Frenchtown Senior Center Request for a Unit Rate Increase for the Remainder of 2022
12. Public Comment
13. Commission Members' Comments
14. Adjournment

The next Regular Board meeting is scheduled for Wednesday, October 12, 2022, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following: Human Resources
125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDD (734) 240-7301



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Monroe County Commission on Aging

Regular Board Meeting Minutes

August 10, 2022

Commission on Aging Conference Room

Chairperson Rivard called the meeting to order at 1:01 p.m.

Members present

Cheryl Rivard, Larry Gramlich, Martin Kaufman, Wayne Meehean, Don Spencer, Mary Gantzoz (excused at 1:30pm) and Cynthia McIlvain

Members excused:

Paul Simonton and Mary Ann Wertenberger

Approval of the Agenda:

Wayne Meehean made a motion to approve the August 10, 2022, Regular Board Meeting Agenda as presented. Support by Cynthia McIlvain. **Motion carried.**

Public Comment: None.

Special Presentations: None.

Consent Agenda:

- A. Approval of Regular Meeting Minutes of July 13, 2022.
- B. Strategic Planning Committee Notes of August 4, 2022.
- C. Finance Reports for July 2022.
- D. Correspondence Report – Letter from Monroe Center for Healthy Aging Board President, Mark S. Braunlich
- E. Formal Agency Reports – None

Don Spencer made a motion to approve the Consent Agenda as presented and place on file. Supported by Wayne Meehean - **Motion carried.**

Directors' Report:

Jeff McBee reported the following:

➤ Common Measures Report

The June 2022 Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ COA Website Views

The monthly analytics snapshot shows how many hits the COA website received and the category most visited. During July 2022, 607 individuals visited the site.



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➤ *Waitlist/Service Not Provided Summary*

Mr. McBee reported that from June 25, 2022, through July 25, 2022, there are 39 reported seniors on the Project Ramp waitlist, and 1 senior were unable to be provided service for the RSVP Volunteer Transportation Program.

➤ *Contractor Compliance Evaluation Report.*

Contractor compliance verifications for program year 2021 are complete per MCCOA Policy#15-03. Of all programs evaluated, a finding of non-compliance was determined in only two programs. The report and responses for those programs are anticipated to come to the Commission for review and disposition at the August and September Board meeting.

Old Business: None.

New Business:

A. Dundee Area Senior Citizens Center Compliance Evaluation Finding Response Review.

Don Spencer made a motion to accept the response as provided. Supported by Cynthia McIlvain.

Voice Vote: Motion Carried

B. Frenchtown Senior Center Request to Transition to Expense Reimbursement for the remainder of 2022.

Following discussion, the Board came to the consensus to have Center Director, Paul Iacoangeli, and COA Director, Jeff McBee discuss a potential unit rate change and bring it back to the Board at the September meeting.

No formal action taken

Public Comment:

Sandie Pierce distributed the Caregiver & Wellness Summit flyer.

Beth Berlin stated that the RSVP drivers are happy with the mileage increase.

Commission Members Comments:

Martin Kaufman agreed with using expense-based reimbursement for Frenchtown Adult Day Services.

Adjournment:

Motion to adjourn by Wayne Meehean and supported by Cynthia McIlvain.

Voice Vote: Motion Carried

Cheryl Rivard adjourned the meeting at 1:55 p.m.

The next Regular Board meeting takes place on Wednesday, September 14, 2022, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary

Monroe County Commission on Aging Strategic Planning Committee Meeting Notes

September 1, 2022

Present: Cynthia McIlvain, Martin Kaufman, Cheryl Rivard, Paul Simonton, Ramona Hall and Jeff McBee.

Cynthia McIlvain began the meeting at 2:00 p.m.

1. Frenchtown Senior Center Adult Day Service Request for Unit Rate Change for the Remainder of 2022:

The Committee reviewed the request and recommends that the unit rate of \$13.85 become effective as of August 1, 2022. There was also discussion regarding requesting a plan of action in the event that service levels do not increase in the near future. Consensus was not reached regarding this concern.

2. Review of MemoryLane Care Services Compliance Evaluation Response:

The Committee reviewed the response and recommends acceptance to the full Board.

The meeting adjourned at 3:39 p.m.

The next meeting is scheduled for October 6, 2022 at 2:00 p.m. at the Commission on Aging.

Jeff McBee, Recording Secretary

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APPENDIX

Appropriation Report

FISCAL DATE: 08/31/22 22/AUG

280 SENIOR CITIZENS FUND

[illegible]

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APPR

County of Monroe
Appropriation Report

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FISCAL DATE: 08/31/22 22/AUG

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
280-97000-965141	ALZHEIMER PROGRAM	22,848.00	0.00	0.00	34.00	1,700.00	21,148.00	7.44
280-97000-965165	MONROE SENIOR CITIZEN	412,690.00	0.00	0.00	42,465.17	266,841.68	145,848.32	64.66
280-97000-965175	ARTHUR LESLOW COMMUNIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965185	FOSTER GRANDPARENT TRP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965191	AREA AGENCY ON AGING-M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965201	DEAF & HEARING IMPAIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965205	MILAN SENIOR MEALS ON	20,661.00	0.00	0.00	3,190.50	12,775.50	7,885.50	61.83
280-97000-965205	EMERGENCY FUEL	15,000.00	0.00	0.00	2,745.27	7,205.93	7,794.07	51.96
280-97000-965215	MILAN SENIOR CENTER	48,000.00	0.00	0.00	2,572.50	17,328.00	30,672.00	36.10
280-97000-965216	MILAN SENIOR TRANSIT	8,100.00	0.00	0.00	621.00	5,346.00	2,754.00	66.00
280-97000-965220	MILAN SENIOR RESOURCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965225	ADULT DAY CARE SERVICE	61,165.00	0.00	0.00	4,160.41	24,749.89	36,415.11	40.46
280-97000-965340	YMCA CANCER SURVIVOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965380	YMCA	37,795.00	0.00	0.00	3,285.29	22,320.12	15,474.88	59.06
280-97000-965390	MCOP VOLUNTEER CAREGIV	3,000.00	0.00	0.00	294.00	1,962.00	1,038.00	65.40
280-97000-965400	AREA AG ON AGING-PURCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER		3,335,002.00	0.00	0.00	349,219.57	2,149,241.23	1,185,760.77	64.44
97001 EC 1-PUBLIC HEALTH								
280-97001-965261	MONROE HOUSING COMMISS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EC 1-PUBLIC HEALTH		0.00	0.00	0.00	0.00	0.00	0.00	0.00
97500 SPECIAL APPROP TO OTHER FUNDS								
280-97500-999101	TRANSFER OUT - GENERAL	231,995.00	0.00	0.00	0.00	0.00	121,782.55	52.49
TOTAL SPECIAL APPROP TO OTHE		231,995.00	0.00	0.00	0.00	0.00	121,782.55	52.49
TOTAL 280 SENIOR CITIZENS FUND		3,615,056.00	0.00	0.00	349,219.57	2,271,023.78	1,344,032.22	62.82

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County of Monroe
Appropriation Report

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** 101 GENERAL FUND 67200 COMMISSION ON AGING

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
101-67200-705000	SALARIES AND WAGES	86,968.00	0.00	0.00	6,378.40	58,901.55	28,066.45	67.73
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/AUTH PER DIEM	6,000.00	0.00	0.00	275.00	2,200.00	3,800.00	36.67
101-67200-715000	SOCIAL SECURITY	7,112.00	0.00	0.00	493.20	4,491.77	2,620.23	65.16
101-67200-716000	EMPLOYERS-RETIREMENT	26,525.00	0.00	0.00	1,945.42	17,253.03	9,271.97	65.04
101-67200-716001	DC RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716010	EMPLOYERS-RET HEALTH C	24,814.00	0.00	0.00	0.00	6,157.31	18,656.69	24.81
101-67200-716012	EMPLOYERS-RET HEALTH C	764.00	0.00	0.00	127.56	889.13	-125.13	116.38
101-67200-717000	UNEMPLOYMENT INSURANCE	93.00	0.00	0.00	4.28	59.10	33.90	63.55
101-67200-718000	WORKERS COMPENSATION I	60.00	0.00	0.00	6.69	37.76	22.24	62.93
101-67200-719000	HEALTH INSURANCE	17,878.00	0.00	0.00	697.26	8,053.39	9,824.51	45.03
101-67200-720000	LIFE INSURANCE	143.00	0.00	0.00	10.94	54.23	48.77	65.90
101-67200-721000	OPTICAL INSURANCE	122.00	0.00	0.00	4.62	94.46	67.84	44.39
101-67200-722000	DENTAL INSURANCE	842.00	0.00	0.00	40.26	420.89	421.11	49.99
101-67200-723000	DISABILITY INSURANCE	797.00	0.00	0.00	58.44	518.25	278.75	65.03
101-67200-725000	ACCURD WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	2,000.00	25.74	0.00	514.35	514.35	1,459.91	27.00
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	0.00	8.95	1,491.05	0.60
101-67200-731000	COMPUTER & DATA PROC S	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	153.26	1,112.95	2,137.05	34.24
101-67200-814015	SOFTWARE LICENSES FEE	20,651.00	0.00	0.00	0.00	19,380.57	1,270.43	93.85
101-67200-814016	PAYROLL SERVICES	815.00	0.00	0.00	76.66	673.87	141.13	82.68
101-67200-826000	LEGAL AND PROFESSIONAL	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0.00
101-67200-830000	ASSOCIATION & MEMBERSH	225.00	0.00	0.00	62.50	87.50	137.50	38.89
101-67200-851000	TELEPHONE	515.00	0.00	0.00	18.95	393.41	121.59	76.39
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,478.00	0.00	0.00	0.00	0.00	1,478.00	0.00
101-67200-921000	ELECTRICITY	1,500.00	0.00	0.00	108.36	961.04	516.96	65.02
101-67200-922000	WATER AND SEWAGE	200.00	0.00	0.00	348.48	1,148.13	351.87	76.54
101-67200-923000	HEATING FUEL	600.00	0.00	0.00	110.99	384.80	-184.80	192.40
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	11.33	449.60	150.40	74.93
101-67200-942000	COPPER EXPENSE/LEASE	2,000.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-963000	CENTRAL SERVICES/INDIR	19,193.00	0.00	0.00	144.47	677.43	1,322.57	33.87
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	19,193.00	0.00	100.00
TOTAL COMMISSION ON AGING		231,995.00	25.74	0.00	11,591.42	144,116.27	87,852.99	62.13

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County of Monroe

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REVEN

Revenue Report

FISCAL DATE: 08/31/22

22/AUG

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800	FUND BALANCE CARRYFORWARD					
280-89800-695001	FUND BALANCE CARRYFORWARD-REV	-429,548.00	0.00	0.00	-429,548.00	0.00
TOTAL	FUND BALANCE CARRYFORWARD	-429,548.00	0.00	0.00	-429,548.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES					
280-97000-402000	CURRENT PROPERTY TAXES	-3,082,508.00	0.00	-2,892,108.35	-190,399.65	93.82
280-97000-415000	PRIOR YEAR TAX ADJUSTMENTS	22,750.00	204.77	691.81	22,058.19	3.04
280-97000-420000	DELINQUENT PERSONAL PROP TAXES	-3,500.00	-919.96	-5,548.92	2,048.92	158.54
280-97000-434020	OTH TAXES-PYMT IN LIET OF TAX	-7,500.00	0.00	-7,936.70	436.70	105.82
280-97000-437000	INDUSTRIAL FACILITY TAX	-11,500.00	0.00	-11,819.93	319.93	102.78
280-97000-445000	TAXES-PENALTIES & INT ON TAXES	-250.00	0.00	-115.73	-134.27	46.29
280-97000-573000	LC STABIL SHARE TAX 2014 PA80	-100,000.00	0.00	-118,862.35	18,862.35	118.86
280-97000-576000	STATE GRANT-REIMB INV LOSS	0.00	0.00	0.00	0.00	0.00
280-97000-655000	INTEREST INCOME	-2,000.00	0.00	-3,051.68	1,051.68	152.58
280-97000-676070	SPECIAL REVENUE-REIMBURSEMENT	-1,000.00	0.00	0.00	-1,000.00	0.00
280-97000-677000	OTHER REVENUE-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
280-97000-687030	REBATES-PRESCRIPTION	0.00	0.00	0.00	0.00	0.00
TOTAL	SPECIAL EXP/REV-OTHER AGENCIES	-3,185,508.00	-715.19	-3,038,751.85	-146,756.15	95.39
99999	FUND LEVEL					
280-99999-688000	DEFAULT DISCOUNT	0.00	0.00	0.00	0.00	0.00
TOTAL	FUND LEVEL	0.00	0.00	0.00	0.00	0.00
TOTAL	280 SENIOR CITIZENS FUND	-3,615,056.00	-715.19	-3,038,751.85	-576,304.15	84.06

COA Director's Report Items (9/14/22)

1. Common Measures Reports – Included in Packet
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet

Table A.**Cumulative Units Reported vs. Unit Maximum**

(Goal is to be between 53% - 63%)

As of: July

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Memory Lane Care Services	26.00	336.00	8%
United Way Project Ramp of MC	18,030.27	122,382.00	15%
Self and Family Behavioral Healthcare	52.00	180.00	29%
Milan Seniors for Healthy Living	3,387.00	9,600.00	35%
Berlin Township Senior Citizens Group	1,968.00	4,940.00	40%
Frenchtown Adult Day Services	3,086.00	7,626.00	40%
Lake Erie Transportation Commission	6,644.00	15,625.00	43%
MCOP-Resource Advocacy	4,757.25	9,430.00	50%
MCOP-Utility Assistance Program	7,794.07	15,000.00	52%
MCOP-Specialized Transportation	4,352.00	8,000.00	54%
MCOP-Opportunity Center at ALCC	4,568.00	7,800.00	59%
Monroe Family YMCA Enhanced Fitness	542.15	918.00	59%
Ash Senior Citizens	1,534.00	2,553.00	60%
Milan Seniors Meals on Wheels	2,839.00	4,591.00	62%
Living Independence for Everyone	87,909.00	140,014.00	63%
RSVP	35,282.90	55,556.00	64%
Monroe Senior Citizens Center	48,245.50	74,956.00	64%
Health Van	1,750.00	2,700.00	65%
MCOP-Volunteer Caregiver Program	245.25	375.00	65%
Bedford Senior Community Center	26,180.24	40,014.00	65%
Milan Seniors Transportation	396.00	600.00	66%
Dundee Area Senior Citizens Center	22,797.75	31,950.00	71%
MCOP-Home Care	4,996.75	7,000.00	71%
MCOP-Food Assistance Program	225,057.00	314,285.00	72%
MCOP-Unmet Emergency Needs	6,218.56	8,500.00	73%
Monroe County Senior Legal Services	1,703.60	1,995.00	85%
MCOP-Home Injury Control	5,793.99	6,500.00	89%
MCOP-Home Chore	3,930.75	4,300.00	91%
Frenchtown Senior Citizens Center	23,619.00	23,345.00	101%

Table B.

Unduplicated Clients Served vs. Anticipated Clients Served

(Goal is to be at least 53%)

As of: July

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
MCOP-Volunteer Caregiver Program	2	10	20%
Memory Lane Care Services	2	10	20%
Frenchtown Adult Day Services	14	35	40%
United Way Project Ramp of MC	8	20	40%
Monroe Family YMCA Enhanced Fitness	163	400	41%
Lake Erie Transportation Commission	321	750	43%
Milan Seniors for Healthy Living	114	250	46%
MCOP-Utility Assistance Program	19	41	46%
Health Van	91	175	52%
Ash Senior Citizens	71	120	59%
MCOP-Resource Advocacy	1,121	1,800	62%
MCOP-Opportunity Center at ALCC	58	90	64%
RSVP	239	350	68%
Bedford Senior Community Center	800	1,150	70%
MCOP-Unmet Emergency Needs	14	19	74%
Monroe Senior Citizens Center	1,191	1,600	74%
MCOP-Specialized Transportation	158	210	75%
Living Independence for Everyone	916	1,200	76%
Berlin Township Senior Citizens Group	107	130	82%
MCOP-Home Injury Control	70	85	82%
MCOP-Home Chore	355	430	83%
Monroe County Senior Legal Services	610	737	83%
MCOP-Home Care	120	143	84%
MCOP-Food Assistance Program	1,201	1,350	89%
Milan Seniors Transportation	19	20	95%
Self and Family Behavioral Healthcare	24	25	96%
Frenchtown Senior Citizens Center	1,197	1,000	120%
Dundee Area Senior Citizens Center	446	350	127%
Milan Seniors Meals on Wheels	28	20	140%

Table C.

Actual Expenditures vs. Total Budget

(Goal is to be between 53% - 63%)

As of: July

Provider/Program	Actual Expenditures	Total Budget	Percentage
United Way Project Ramp of MC	\$34,091.50	\$144,766.84	24%
Self and Family Behavioral Healthcare	\$25,113.00	\$84,206.00	30%
MCOP-Utility Assistance Program	\$11,072.75	\$30,924.88	36%
Memory Lane Care Services	\$16,385.35	\$42,587.61	38%
MCOP-Specialized Transportation	\$201,975.59	\$450,269.77	45%
Berlin Township Senior Citizens Group	\$22,304.00	\$48,605.00	46%
Milan Seniors for Healthy Living	\$49,384.70	\$101,252.00	49%
Frenchtown Senior Citizens Center	\$159,455.00	\$323,805.00	49%
Monroe Family YMCA Enhanced Fitness	\$20,971.07	\$41,469.00	51%
Bedford Senior Community Center	\$192,485.00	\$380,484.00	51%
RSVP	\$91,411.55	\$178,442.00	51%
Ash Senior Citizens	\$20,788.89	\$39,925.00	52%
Monroe County Senior Legal Services	\$174,532.00	\$331,304.00	53%
MCOP-Resource Advocacy	\$128,918.57	\$233,886.46	55%
Milan Seniors Meals on Wheels	\$51,419.12	\$93,155.00	55%
Milan Seniors Transportation	\$64,784.15	\$115,719.00	56%
Living Independence for Everyone	\$760,665.32	\$1,288,670.25	59%
MCOP-Home Injury Control	\$10,971.64	\$18,525.96	59%
Monroe Senior Citizens Center	\$367,977.59	\$617,176.00	60%
Health Van	\$148,638.00	\$247,186.00	60%
Frenchtown Adult Day Services	\$116,318.00	\$192,014.00	61%
Lake Erie Transportation Commission	\$366,331.53	\$596,260.00	61%
MCOP-Home Chore	\$126,314.82	\$205,424.39	61%
MCOP-Opportunity Center at ALCC	\$37,539.94	\$60,618.00	62%
Dundee Area Senior Citizens Center	\$203,911.69	\$323,180.00	63%
MCOP-Volunteer Caregiver Program	\$15,329.82	\$24,165.08	63%
MCOP-Unmet Emergency Needs	\$7,665.18	\$10,674.88	72%
MCOP-Home Care	\$189,056.20	\$258,063.08	73%
MCOP-Food Assistance Program	\$202,705.87	\$247,876.19	82%

Table D.
Total Cost Per Unduplicated Client (Year to Date)
 (Goal is to be less than 110% at year end)

As of: July

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Self and Family Behavioral Healthcare	\$25,113.00	24	\$1,046.38	\$84,206.00	25	\$3,368.24	31%
Milan Seniors Meals on Wheels	\$51,419.12	28	\$1,836.40	\$93,155.00	20	\$4,657.75	39%
Frenchtown Senior Citizens Center	\$159,455.00	1,197	\$133.21	\$323,805.00	1,000	\$323.81	41%
Dundee Area Senior Citizens Center	\$203,911.69	446	\$457.20	\$323,180.00	350	\$923.37	50%
Berlin Township Senior Citizens Group	\$22,304.00	107	\$208.45	\$48,605.00	130	\$373.88	56%
United Way Project Ramp of MC	\$34,091.50	8	\$4,261.44	\$144,766.84	20	\$7,238.34	59%
Milan Seniors Transportation	\$64,784.15	19	\$3,409.69	\$115,719.00	20	\$5,785.95	59%
MCOP-Specialized Transportation	\$201,975.59	158	\$1,278.33	\$450,269.77	210	\$2,144.14	60%
Monroe County Senior Legal Services	\$174,532.00	610	\$286.12	\$331,304.00	737	\$449.53	64%
MCOP-Home Injury Control	\$10,971.64	70	\$156.74	\$18,525.96	85	\$217.95	72%
Bedford Senior Community Center	\$192,485.00	800	\$240.61	\$380,484.00	1,150	\$330.86	73%
MCOP-Home Chore	\$126,314.82	355	\$355.82	\$205,424.39	430	\$477.73	74%
RSVP	\$91,411.55	239	\$382.48	\$178,442.00	350	\$509.83	75%
MCOP-Utility Assistance Program	\$11,072.75	19	\$582.78	\$30,924.88	41	\$754.27	77%
Living Independence for Everyone	\$760,665.32	916	\$830.42	\$1,288,670.25	1,200	\$1,073.89	77%
Monroe Senior Citizens Center	\$367,977.59	1,191	\$308.97	\$617,176.00	1,600	\$385.74	80%
MCOP-Home Care	\$189,056.20	120	\$1,575.47	\$258,063.08	143	\$1,804.64	87%
Ash Senior Citizens	\$20,788.89	71	\$292.80	\$39,925.00	120	\$332.71	88%
MCOP-Resource Advocacy	\$128,918.57	1,121	\$115.00	\$233,886.46	1,800	\$129.94	89%
MCOP-Food Assistance Program	\$202,705.87	1,201	\$168.78	\$247,876.19	1,350	\$183.61	92%
MCOP-Opportunity Center at ALCC	\$37,539.94	58	\$647.24	\$60,618.00	90	\$673.53	96%
MCOP-Unmet Emergency Needs	\$7,665.18	14	\$547.51	\$10,674.88	19	\$561.84	97%
Milan Seniors for Healthy Living	\$49,384.70	114	\$433.20	\$101,252.00	250	\$405.01	107%
Health Van	\$148,638.00	91	\$1,633.38	\$247,186.00	175	\$1,412.49	116%
Monroe Family YMCA Enhanced Fitness	\$20,971.07	163	\$128.66	\$41,469.00	400	\$103.67	124%
Lake Erie Transportation Commission	\$366,331.53	321	\$1,141.22	\$596,260.00	750	\$795.01	144%
Frenchtown Adult Day Services	\$116,318.00	14	\$8,308.43	\$192,014.00	35	\$5,486.11	151%
Memory Lane Care Services	\$16,385.35	2	\$8,192.68	\$42,587.61	10	\$4,258.76	192%
MCOP-Volunteer Caregiver Program	\$15,329.82	2	\$7,664.91	\$24,165.08	10	\$2,416.51	317%

Table E.

Actual Revenue vs. Total Budget

(Goal is to be between 53% - 63%)

As of: July

Provider/Program	Actual Revenue	Total Budget	Percentage
United Way Project Ramp of MC	\$17,111.21	\$144,766.84	12%
Self and Family Behavioral Healthcare	\$10,099.00	\$84,206.00	12%
Memory Lane Care Services	\$8,135.21	\$42,587.61	19%
MCOP-Utility Assistance Program	\$6,836.94	\$30,924.88	22%
Monroe Family YMCA Enhanced Fitness	\$10,408.68	\$41,469.00	25%
Milan Seniors for Healthy Living	\$38,229.05	\$101,252.00	38%
MCOP-Resource Advocacy	\$95,763.26	\$233,886.46	41%
MCOP-Specialized Transportation	\$186,547.08	\$450,269.77	41%
MCOP-Opportunity Center at ALCC	\$25,231.69	\$60,618.00	42%
Milan Seniors Transportation	\$51,158.00	\$115,719.00	44%
Berlin Township Senior Citizens Group	\$21,730.76	\$48,605.00	45%
Lake Erie Transportation Commission	\$274,068.60	\$596,260.00	46%
MCOP-Food Assistance Program	\$118,807.41	\$247,876.19	48%
MCOP-Home Injury Control	\$9,017.40	\$18,525.96	49%
MCOP-Unmet Emergency Needs	\$5,397.00	\$10,674.88	51%
Bedford Senior Community Center	\$221,782.00	\$380,484.00	58%
RSVP	\$106,811.82	\$178,442.00	60%
MCOP-Home Chore	\$123,057.33	\$205,424.39	60%
Monroe Senior Citizens Center	\$381,193.10	\$617,176.00	62%
Living Independence for Everyone	\$801,082.79	\$1,288,670.25	62%
Frenchtown Adult Day Services	\$123,088.00	\$192,014.00	64%
Ash Senior Citizens	\$26,441.98	\$39,925.00	66%
Milan Seniors Meals on Wheels	\$62,211.05	\$93,155.00	67%
MCOP-Volunteer Caregiver Program	\$16,319.00	\$24,165.08	68%
MCOP-Home Care	\$176,817.65	\$258,063.08	69%
Dundee Area Senior Citizens Center	\$226,410.25	\$323,180.00	70%
Monroe County Senior Legal Services	\$234,928.90	\$331,304.00	71%
Health Van	\$192,547.00	\$247,186.00	78%
Frenchtown Senior Citizens Center	\$330,491.00	\$323,805.00	102%

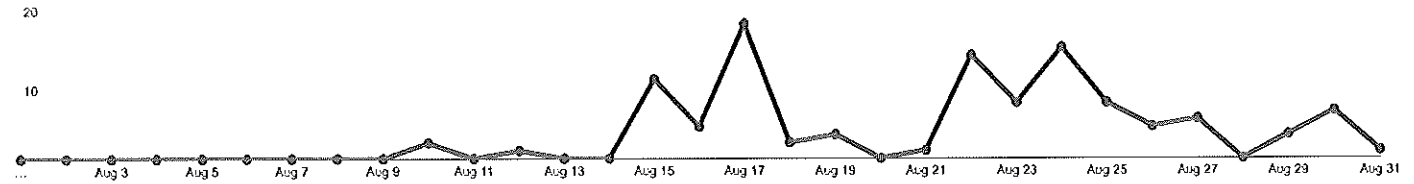
Commission On Aging

Aug 1, 2022 - Aug 31, 2022

All Users
0.18% Pageviews

Report Tab

Pageviews



Page	Pageviews	Users
	100 % of Total: 0.18% (55,118)	34 % of Total: 0.50% (11,427)
1. /180/Commission-on-Aging	32 (32.00%)	16 (23.53%)
2. /192/Services	14 (14.00%)	10 (14.71%)
3. /604/Commission-on-Aging	10 (10.00%)	7 (10.29%)
4. /182/By-Laws-Policies	8 (8.00%)	5 (7.35%)
5. /204/Transportation-Services	7 (7.00%)	6 (8.82%)
6. /187/Former-Members	5 (5.00%)	3 (4.41%)
7. /199/Resource-Advocacy	5 (5.00%)	3 (4.41%)
8. /194/Health-Nutrition-Services	4 (4.00%)	4 (5.88%)
9. /200/Senior-Counseling-Services	3 (3.00%)	3 (4.41%)
10. /201/Senior-Groups	3 (3.00%)	3 (4.41%)
11. /203/Senior-Legal-Services	3 (3.00%)	2 (2.94%)
12. /195/In-Home-Services	2 (2.00%)	2 (2.94%)
13. /180/3531/Commission-on-Aging	1 (1.00%)	1 (1.47%)
14. /191/Service-Definitions	1 (1.00%)	1 (1.47%)
15. /193/Adult-Day-Services	1 (1.00%)	1 (1.47%)
16. /197/Multi-Purpose-Senior-Centers	1 (1.00%)	1 (1.47%)

Rows 1 - 16 of 16



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantzios

Larry Gramlich

Cynthia McIlvain

Wayne Meehean

Paul Simonton

Donald Spencer

To: Commission on Aging Board Members

From: Jeff McBee

Date: September 7, 2022

RE: Waitlist/Requested Service Not Provided- August 2022

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided from July 25th of 2022 through August 25th of 2022:

United Way Project Ramp

- There are currently 39 reported seniors awaiting a ramp.

The Retired & Senior Volunteer Program

- Reported 1 senior was not provided a ride because it was not considered essential transportation.



Jeff McBee <jeff_mcbee@monroemi.org>

RE: Fw: Denial of Service

1 message

Beth Berlin <beth@monroectr.org>

Fri, Aug 26, 2022 at 9:43 AM

To: Sandie Pierce <sandie@monroectr.org>, "jeff_mcbee@monroemi.org" <jeff_mcbee@monroemi.org>

Hi Jeff,

We consider drives essential if a ride is needed to protect someone's health. For the vast majority of rides, it would include trips to:

- Doctors & Dentist
- Pharmacy
- Grocery store or pantry
- Government agencies when documents/State ID cards, etc. are needed

We do not take people to:

- Funerals
- Beauty salons
- Veterinarian hospitals
- Polling stations
- Church
- Other businesses
- Family visits

I hope that helps. Let me know if you have any questions.

BAB

Beth Berlin

Program Director

Monroe County RSVP

734.241.0404

15275 S. Dixie Highway

Monroe, MI 48161



**AmeriCorps
Seniors
Monroe County RSVP**



Frenchtown Center for Active Adults
2786 Vivian Rd
Monroe, MI 48162

Phone (734) 243-6210
Fax (734) 243-5761
piacoangeli@frenchtownsenior.com

Board of Directors

August 30, 2022

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Floreine Mentel

Vice Chairman
Larry VanWasshenova

Monroe County Commission on Aging
Jeff McBee, Director
965 South Raisinville Road
Monroe, MI 48161

Treasurer
Thomas Peckham

RE: Frenchtown Dementia Adult Day Care (DADC)

Secretary
Darla Myers

Dear Mr. McBee:

Member-at-Large
Charles Mushing

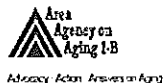
Please consider this a request to be placed on the agenda for the September meeting to discuss the possibility of changing our unit rate for the DADC program.

Jean Guyor
Daniel Hartong
Jon Moore
Lance Slaton
James Smith
Alan VanWashenova

I appreciate the boards time and thoughtful discussion at their last board meeting regarding the program and its importance to many in our community. Even though we have had a slight increase in our unit projection, I am still concerned that the situation could worsen as we head into fall.

Executive Director

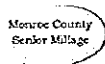
Paul Iacoangeli



After our discussion, the members seemed more comfortable with a unit rate request instead of an expense-based request, so I have modified the proposal accordingly. Provided we could adjust the rate of our August payment; the unit rate would need to increase to \$13.85 per unit, an increase of \$5.83 per unit. If this is not practical, the unit rate for September through December would need to increase to \$15.00 per unit, an increase of \$6.98 per unit. I based the unit increase anticipating an increase from our original projection of 500 units per month to 525 units for each of the remaining months.



Commission on Aging



Once again, I want to reiterate this is not a request for additional funding. The unit rate increase request is only a means to access the funds the Commission has already allocated to the program.



Thank you for your time and consideration of this matter.

Respectfully Submitted

Paul Iacoangeli
Executive Director



Commission On Aging

www.co.monroe.mi.us/commonaging

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Monroe County COA Compliance Verification Evaluation Report

Agency: MemoryLane Care Services

Program: Adult Day Services

Date: 7/21/2022

The Commission on Aging Compliance Verification Evaluation for this program was completed on July 21, 2022. The evaluation consisted of a review of documentation that indicated that reported services reimbursed by the Commission on Aging met all requirements.

The reported services reviewed were determined by COA staff. The number of services reviewed (4) was based on 100% of the number of participants the program served in 2021. In order to meet all requirements, documentation verifying the following was required to be provided at the time of the evaluation:

- The date the service was provided
- The amount of service provided
- The type of service provided

Evaluation Result:

Based on this evaluation, one reported service did not match the supporting documentation:

Finding #1:

Client A was billed for 7 units of service for the month of November 2021. Supporting documentation indicated that 3.5 units of service were allowable to be billed.

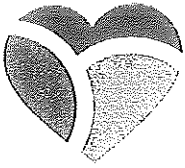
Based on the program's 2021 unit rate of \$66.00, an overpayment of \$238.00 occurred.

Please submit a written response to this finding within 30 days of the date of this report. Responses to findings must include:

- A plan to address the finding.

OR

- Reason(s) for disputing the finding.



MemoryLane
CARE SERVICES

August 26, 2022

Mr. Jeff McBee, Director
Commission on Aging
965 South Raisinville Road
Monroe County, Michigan 48161

Dear Mr. McBee:

Please accept this as a written response to the findings report from our 2022 Commission on Aging Compliance Verification Evaluation. The findings reviewed found that MemoryLane Care Services billed incorrectly for services provided in November 2021. This was a clerical error on MemoryLane Care Services part, in which full-day services were invoiced rather than half-day services. MemoryLane Care Services agrees to submit repayment of \$238.00 for Monroe County Commission on Aging. Further, MemoryLane will institute new procedures in which on a monthly basis invoices are reviewed by two separate individuals to reduce the risk of clerical errors. A payment request has been submitted and a check for \$238.00 will be paid to Monroe County Michigan.

Should you have questions, suggestions or require additional information, please contact Salli Bollin, Executive Director, MemoryLane Care Services at 419-720-4940 or sbollin@memorylanecare.org.

On behalf of MemoryLane Care Services, I would like to express our sincere appreciation for the opportunity to partner with the Commission on Aging to provide adult day services to individuals living in Monroe County.

Most Sincerely,

Salli Bollin, MSW, LSW
Executive Director

Help • Compassion • Hope

www.memorylanecareservices.org | 419.720.4940
2500 N. Reynolds Road | Toledo, OH 43615

MEMORIAL CARE SERVICES
PURCHASE REQUEST

JUSTIFICATION: 2022 Commission on Aging Compliance Verification Evaluation Report

QUANTITY	DESCRIPTION	UNIT COST	TOTAL COST	ALLOCATION						
				Day Center	Institutional Respite	Misc Respite	Education	Dev	ACL Grant	General Admin
3.5	Reimbursement for overpayment of services - November 2021	66.00	\$238.00	x						
TOTAL			\$238.00							

Staff Requesting Salli Bollin

Date 8/26/2022 Vendor:

County of Monroe, Michigan
Commission on Aging
965 Raisinville Road
Monroe, MI 48161
Attn: Jeff McBee

Executive Director *Salli Bollin* Date 08/26/2022