



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

Monroe County Commission on Aging Regular Board Meeting October 12, 2022

Monroe County Commission on Aging Board Room
1:00 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Approval of Agenda
6. Public Comment
7. Special Presentations- None
8. Consent Agenda
 - A. Approval of the Minutes of the September 14, 2022 Regular Meeting
 - B. Strategic Planning Committee Notes of October 6, 2022
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
9. Director's Report
10. Old Business
11. New Business
 - A. MCOP Request for Additional Home Care Funding
 - A. MCOP Request for Additional Food Program Funding
 - A. MCOP Request for Additional Unmet Emergency Needs Funding

12. Public Comment

13. Commission Members' Comments

14. Adjournment

The next Regular Board meeting is scheduled for Wednesday, November 9, 2022, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following: Human Resources
125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDY (734) 240-7301



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Donald Spencer

Monroe County Commission on Aging

Regular Board Meeting Minutes

September 14, 2022

Commission on Aging Conference Room

Secretary Wertenberger called the meeting to order at 1:03 p.m.

Members present

Larry Gramlich, Martin Kaufman (arrived and assumed the role of Chairperson at 1:11pm), Wayne Meehean, Don Spencer, Paul Simonton and Mary Ann Wertenberger

Members excused:

Cheryl Rivard, Cynthia McIlvain and Mary Gantzog

Approval of the Agenda:

Larry Gramlich made a motion to approve the September 14, 2022, Regular Board Meeting Agenda as presented. Support by Don Spencer. **Motion carried.**

Public Comment:

Colin Keehn, Project Ramp Coordinator, reported that there are 34 senior residents on the waitlist. Many ramps will be completed in September. The delay for ramps in July and August was due to a non-senior grant ending August 31. There have been 18 total ramps built so far this year, 10 of those were for seniors. Ramps will be built until the first snow sticks around. There will be a Mobile Food Pantry at Bedford High School on October 1 for the first 300 residents.

Special Presentations: None.

Consent Agenda:

- A. Approval of the Minutes of the August 10, 2022 Regular Meeting.
- B. Strategic Planning Committee Notes of September 1, 2022.
- C. Finance Reports for August 2022.
- D. Correspondence – None.
- E. Formal Agency Reports – None

Wayne Meehean made a motion to approve the Consent Agenda as presented and place on file. Supported by Paul Simonton - **Motion carried.**

Directors' Report:

Jeff McBee reported the following:

➤ Common Measures Report

The July 2022 Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ COA Website Views

The monthly analytics snapshot shows how many hits the COA website received and the category most visited. During August 2022, 34 individuals visited the site.



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Paul Simonton

Donald Spencer

➤ *Waitlist/Service Not Provided Summary*

Mr. McBea reported that from July 25, 2022, through August 25, 2022, there are 34 reported seniors on the Project Ramp waitlist, and 1 senior were unable to be provided service for the RSVP Volunteer Transportation Program.

Old Business: None.

New Business:

A. Memory Lane Care Services Compliance Evaluation Finding Response Review.

Wayne Meehan made a motion to accept the response as provided. Supported by Paul Simonton.

Voice Vote: Motion Carried

B. Frenchtown Senior Center Request for a Unit Rate Increase for the Remainder of 2022.

Paul Simonton made the motion to accept Frenchtown's request to increase their unit rate to \$13.85 effective August 1st through December 31st with the funds allocated from the current line item.

Roll Call.

Mary Ann Wertenberger – Yes	Larry Gramlich - Yes	Cheryl Rivard - Excused
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantz – Excused
Donald Spencer – Yes		Cynthia McIlvain – Excused
Wayne Meehan - Yes		

Motion Carried

Public Comment:

Sandie Pierce wished Paul Simonton a happy birthday.

Commission Members Comments: None.

Adjournment:

Motion to adjourn by Wayne Meehan and supported by Don Spencer.

Voice Vote: Motion Carried

Martin Kaufman adjourned the meeting at 1:35 p.m.

The next Regular Board meeting takes place on Wednesday, October 12, 2022, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary

Monroe County Commission on Aging Strategic Planning Committee Meeting Notes

October 6, 2022

Present: Cynthia McIlvain, Martin Kaufman, Cheryl Rivard, Paul Simonton, Ramona Hall and Jeff McBee.

Cynthia McIlvain began the meeting at 2:02 p.m.

1. **MCOP Request Additional Home Care Funding:**

The Committee reviewed the request and recommends approval to the full Board. Martin Kaufman requested that current compensation of home care workers be provided at the meeting.

2. **MCOP Request Additional Food Program Funding:**

The Committee reviewed the request and recommends approval to the full Board.

3. **MCOP Request Additional Home Care Funding:**

The Committee reviewed the request and recommends approval to the full Board.

4. **Potential Senior Legal Services Grievance:**

Jeff McBee indicated that a grievance for denial services was filed with Monroe County Senior Legal Services. The Monroe County Senior Legal Services Board upheld the denial of services through their grievance process. An Informal Inquiry with the complainant, the Senior Legal Services Director, and Mr. McBee is scheduled for October 7th. Should a resolution not be reached, Chairperson Rivard would then appoint a 3 member Grievance Committee to provide a recommendation to the full Board for the November 9th regular meeting. Chairperson Rivard, Vice-Chairperson Kaufman, and Paul Simonton indicated a willingness to serve on the Committee.

The meeting adjourned at 2:35 p.m.

The next meeting is scheduled for November 3, 2022 at 2:00 p.m. at the Commission on Aging.

Jeff McBee, Recording Secretary

RUN DATE: 10/03/22 14:36
APPR

County of Monroe
Appropriation Report

PAGE: 00183
FISCAL DATE: 09/30/22 22/SBP

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
280-97000-965141	ALZHEIMER PROGRAM	22,848.00	0.00	0.00	68.00	1,768.00	21,080.00	7.74
280-97000-965165	MONROE SENIOR CITIZEN	412,690.00	0.00	0.00	43,614.43	310,456.11	102,233.89	75.23
280-97000-965175	ARTHUR LESLOW COMMUNIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965185	FOSTER GRANDPARENT TRP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965186	AREA AGENCY ON AGING-M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965191	DEAF & HEARING IMPAIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965201	MILAN SENIOR MEALS ON	20,661.00	0.00	0.00	1,534.50	14,310.00	6,351.00	69.26
280-97000-965205	EMERGENCY FUHL	15,000.00	0.00	0.00	2,495.01	10,289.08	4,710.92	68.59
280-97000-965215	MILAN SENIOR CENTER	48,000.00	0.00	0.00	2,965.00	20,293.00	27,707.00	42.28
280-97000-965216	MILAN SENIOR TRANSIT	8,100.00	0.00	0.00	1,215.00	6,561.00	1,539.00	81.00
280-97000-965220	MILAN SENIOR RESOURCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965223	ADULT DAY CARE SERVICE	61,165.00	0.00	0.00	8,777.46	33,527.35	27,637.65	54.81
280-97000-965340	YMCA CANCER SURVIVOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965380	YMCA	37,795.00	0.00	0.00	2,888.50	25,208.62	12,586.38	66.70
280-97000-965390	MCOP VOLUNTEER CAREGIV	3,000.00	0.00	0.00	230.00	2,192.00	808.00	73.07
280-97000-965400	AREA AG ON AGING-PURCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER		3,335,002.00	0.00	0.00	294,025.62	2,443,266.85	891,735.15	73.26
97001 EC 1-PUBLIC HEALTH								
280-97001-965261	MONROE HOUSING COMMISS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EC 1-PUBLIC HEALTH		0.00	0.00	0.00	0.00	0.00	0.00	0.00
97500 SPECIAL APPROP TO OTHER FUNDS								
280-97500-999101	TRANSFER OUT - GENERAL	231,995.00	0.00	0.00	0.00	0.00	121,782.55	52.49
TOTAL SPECIAL APPROP TO OTHE		231,995.00	0.00	0.00	0.00	121,782.55	110,212.45	52.49
TOTAL 280 SENIOR CITIZENS FUND		3,615,056.00	0.00	0.00	294,025.62	2,565,049.40	1,050,006.60	70.95

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APPR

County of Monroe
Appropriation Report

PAGE: 00061
FISCAL DATE: 09/30/22 22/SEP

** 101 GENERAL FUND 67200 COMMISSION ON AGING

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	Exp %
101-67200-705000	SALARIES AND WAGES	86,968.00	0.00	0.00	9,567.59	68,469.14	18,498.86	78.73
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/AUTH PER DIEM	6,000.00	0.00	0.00	250.00	2,450.00	3,550.00	40.83
101-67200-715000	SOCIAL SECURITY	7,112.00	0.00	0.00	727.36	5,219.13	1,892.87	73.38
101-67200-716000	EMPLOYERS-RETIREMENT	26,525.00	0.00	0.00	2,918.12	20,171.15	6,353.85	76.05
101-67200-716001	DC RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716010	EMPLOYERS-RET HEALTH C	24,814.00	0.00	0.00	0.00	6,157.31	18,656.69	24.81
101-67200-716012	EMPLOYER-HCS	764.00	0.00	0.00	191.34	1,080.47	-316.47	141.42
101-67200-717000	UNEMPLOYMENT INSURANCE	93.00	0.00	0.00	5.85	68.95	24.05	74.14
101-67200-718000	WORKERS COMPENSATION I	60.00	0.00	0.00	6.30	44.06	15.94	73.43
101-67200-718000	HEALTH INSURANCE	17,878.00	0.00	0.00	1,045.89	9,099.38	8,778.62	50.39
101-67200-720000	LIFE INSURANCE	143.00	0.00	0.00	16.41	110.64	32.36	77.37
101-67200-721000	OPTICAL INSURANCE	122.00	0.00	0.00	6.93	61.09	60.91	50.07
101-67200-722000	DENTAL INSURANCE	842.00	0.00	0.00	60.39	481.28	360.72	57.16
101-67200-723000	DISABILITY INSURANCE	797.00	0.00	0.00	87.66	605.91	191.09	76.02
101-67200-725000	ACCURED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	2,000.00	0.00	80.05	38.75	553.10	1,366.85	31.66
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	10.20	19.15	1,480.85	1.28
101-67200-731000	COMPUTER & DATA PROC S	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	122.63	1,235.58	2,014.42	38.02
101-67200-814015	SOFTWARE LICENSE FEE	20,651.00	0.00	0.00	0.00	19,380.57	1,270.43	93.85
101-67200-826000	PAYROLL SERVICES	815.00	0.00	0.00	93.28	767.15	47.85	94.13
101-67200-830000	LEGAL AND PROFESSIONAL	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0.00
101-67200-851000	ASSOCIATION & MEMBERSH	225.00	0.00	0.00	0.00	87.50	137.50	38.89
101-67200-861000	TRAVEL	515.00	0.00	0.00	244.79	638.20	-123.20	123.92
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,478.00	0.00	0.00	162.54	1,123.58	354.42	76.02
101-67200-921000	ELECTRICITY	1,500.00	0.00	0.00	224.52	1,372.65	127.35	91.51
101-67200-922000	WATER AND SEWAGE	200.00	0.00	0.00	0.00	384.80	-184.80	192.40
101-67200-923000	HEATING FUEL	600.00	0.00	0.00	7.70	457.30	142.70	76.22
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-942000	COPIER EXPENSE/LEASE	2,000.00	0.00	0.00	48.85	726.28	1,273.72	36.31
101-67200-963000	CENTRAL SERVICES/INDIR	19,193.00	0.00	0.00	0.00	19,193.00	0.00	100.00
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMISSION ON AGING		231,995.00	0.00	80.05	15,841.10	159,957.37	71,957.58	68.98

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County of Monroe

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REVEN

Revenue Report

FISCAL DATE: 09/30/22

22/SEP

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800	FUND BALANCE CARRYFORWARD					
280-89800-695001	FUND BALANCE CARRYFORWARD-REV	-429,548.00	0.00	0.00	-429,548.00	0.00
TOTAL FUND BALANCE CARRYFORWARD		-429,548.00	0.00	0.00	-429,548.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES					
280-97000-402000	CURRENT PROPERTY TAXES	-3,082,508.00	0.00	-2,892,108.35	-190,399.65	93.82
280-97000-415000	PRIOR YEAR TAX ADJUSTMENTS	22,750.00	160.70	852.51	21,897.49	3.75
280-97000-420000	DELINQUENT PERSONAL PROP TAXES	-3,500.00	-82.23	-5,631.15	2,131.15	160.89
280-97000-434020	OTH TAXES-PYMT IN LIEU OF TAX	-7,500.00	0.00	-7,936.70	436.70	105.82
280-97000-437000	INDUSTRIAL FACILITY TAX	-11,500.00	0.00	-11,819.93	319.93	102.78
280-97000-445000	TAXES-PENALTIES & INT ON TAXES	-250.00	-13.84	-129.57	-120.43	51.83
280-97000-573000	LC STABIL SHARE TAX 2014 PARO	0.00	0.00	-118,862.35	18,862.35	118.86
280-97000-576000	STATE GRANT-REIMB INV LOSS	0.00	0.00	0.00	0.00	0.00
280-97000-665000	INTEREST INCOME	-2,000.00	0.00	-5,613.54	3,613.54	280.68
280-97000-676070	SPECIAL REVENUE-REIMBURSEMENT	-1,000.00	0.00	0.00	-1,000.00	0.00
280-97000-677000	OTHER REVENUE-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
280-97000-687030	REBATES-PRESCRIPTION	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER AGENCIES		-3,185,508.00	64.63	-3,041,249.08	-144,258.92	95.47
99999	FUND LEVEL					
280-99999-688000	DEFAULT DISCOUNT	0.00	0.00	0.00	0.00	0.00
TOTAL FUND LEVEL		0.00	0.00	0.00	0.00	0.00
TOTAL 280 SENIOR CITIZENS FUND		-3,615,056.00	64.63	-3,041,249.08	-573,806.92	84.13

COA Director's Report Items (10/12/22)

1. Common Measures Reports – Included in Packet
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet

Table A.**Cumulative Units Reported vs. Unit Maximum**

(Goal is to be between 61% - 71%)

As of: August

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Memory Lane Care Services	26.00	336.00	8%
United Way Project Ramp of MC	21,920.29	122,382.00	18%
Self and Family Behavioral Healthcare	59.50	180.00	33%
Milan Seniors for Healthy Living	3,980.00	9,600.00	41%
Berlin Township Senior Citizens Group	2,297.00	4,940.00	46%
Frenchtown Adult Day Services	3,719.75	7,626.00	49%
Lake Erie Transportation Commission	7,700.00	15,625.00	49%
MCOP-Resource Advocacy	5,468.00	9,430.00	58%
MCOP-Specialized Transportation	4,963.00	8,000.00	62%
Monroe Family YMCA Enhanced Fitness	612.31	918.00	67%
MCOP-Opportunity Center at ALCC	5,214.00	7,800.00	67%
MCOP-Utility Assistance Program	10,289.08	15,000.00	69%
Ash Senior Citizens	1,800.00	2,553.00	71%
MCOP-Volunteer Caregiver Program	274.00	375.00	73%
Living Independence for Everyone	102,566.00	140,014.00	73%
RSVP	40,885.16	55,556.00	74%
Monroe Senior Citizens Center	56,247.00	74,956.00	75%
Health Van	2,028.00	2,700.00	75%
Bedford Senior Community Center	30,855.24	40,014.00	77%
MCOP-Unmet Emergency Needs	6,733.12	8,500.00	79%
Milan Seniors Transportation	486.00	600.00	81%
MCOP-Food Assistance Program	259,176.50	314,285.00	82%
MCOP-Home Care	5,796.25	7,000.00	83%
Dundee Area Senior Citizens Center	26,515.50	31,950.00	83%
MCOP-Home Injury Control	6,207.31	6,500.00	95%
Monroe County Senior Legal Services	1,947.50	1,995.00	98%
MCOP-Home Chore	4,405.00	4,300.00	102%
Frenchtown Senior Citizens Center	27,316.00	23,345.00	117%
Milan Seniors Meals on Wheels	3,180.00	2,200.00	145%

Table B.**Unduplicated Clients Served vs. Anticipated Clients Served**

(Goal is to be at least 61%)

As of: August

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
MCOP-Volunteer Caregiver Program	2	10	20%
Memory Lane Care Services	2	10	20%
Frenchtown Adult Day Services	14	35	40%
Monroe Family YMCA Enhanced Fitness	172	400	43%
United Way Project Ramp of MC	9	20	45%
Lake Erie Transportation Commission	346	750	46%
Milan Seniors for Healthy Living	119	250	48%
MCOP-Utility Assistance Program	24	41	59%
Ash Senior Citizens	71	120	59%
Health Van	110	175	63%
MCOP-Resource Advocacy	1,194	1,800	66%
MCOP-Opportunity Center at ALCC	61	90	68%
RSVP	246	350	70%
Bedford Senior Community Center	837	1,150	73%
Monroe Senior Citizens Center	1,225	1,600	77%
MCOP-Specialized Transportation	163	210	78%
MCOP-Unmet Emergency Needs	15	19	79%
MCOP-Home Chore	362	430	84%
Berlin Township Senior Citizens Group	110	130	85%
Living Independence for Everyone	1,035	1,200	86%
MCOP-Home Care	126	143	88%
MCOP-Home Injury Control	79	85	93%
Monroe County Senior Legal Services	686	737	93%
MCOP-Food Assistance Program	1,286	1,350	95%
Self and Family Behavioral Healthcare	24	25	96%
Milan Seniors Transportation	23	20	115%
Frenchtown Senior Citizens Center	1,264	1,000	126%
Dundee Area Senior Citizens Center	457	350	131%
Milan Seniors Meals on Wheels	28	20	140%

Table C.**Actual Expenditures vs. Total Budget**

(Goal is to be between 61% - 71%)

As of: August

Provider/Program	Actual Expenditures	Total Budget	Percentage
United Way Project Ramp of MC	\$40,755.45	\$144,766.84	28%
Self and Family Behavioral Healthcare	\$31,625.00	\$84,206.00	38%
Memory Lane Care Services	\$16,385.35	\$42,587.61	38%
MCOP-Utility Assistance Program	\$13,653.42	\$30,924.88	44%
MCOP-Specialized Transportation	\$234,768.99	\$450,269.77	52%
Berlin Township Senior Citizens Group	\$25,638.00	\$48,605.00	53%
Milan Seniors for Healthy Living	\$57,267.32	\$101,252.00	57%
Bedford Senior Community Center	\$220,442.00	\$380,484.00	58%
Frenchtown Senior Citizens Center	\$188,693.00	\$323,805.00	58%
Monroe County Senior Legal Services	\$197,674.66	\$331,304.00	60%
Ash Senior Citizens	\$24,454.80	\$39,925.00	61%
Monroe Family YMCA Enhanced Fitness	\$25,567.64	\$41,469.00	62%
RSVP	\$106,464.75	\$171,442.00	62%
MCOP-Resource Advocacy	\$146,993.77	\$233,886.46	63%
Milan Seniors Transportation	\$73,160.73	\$115,719.00	63%
Milan Seniors Meals on Wheels	\$54,173.40	\$82,394.00	66%
Health Van	\$165,741.00	\$247,186.00	67%
Living Independence for Everyone	\$888,544.74	\$1,288,670.25	69%
Monroe Senior Citizens Center	\$426,150.56	\$617,176.00	69%
Lake Erie Transportation Commission	\$419,327.53	\$596,260.00	70%
MCOP-Volunteer Caregiver Program	\$17,231.78	\$24,165.08	71%
MCOP-Home Injury Control	\$13,300.46	\$18,525.96	72%
Frenchtown Adult Day Services	\$140,242.00	\$192,014.00	73%
Dundee Area Senior Citizens Center	\$237,675.07	\$323,180.00	74%
MCOP-Opportunity Center at ALCC	\$45,232.64	\$60,618.00	75%
MCOP-Home Chore	\$154,140.70	\$205,424.39	75%
MCOP-Unmet Emergency Needs	\$8,172.98	\$10,674.88	77%
MCOP-Home Care	\$211,754.73	\$258,063.08	82%
MCOP-Food Assistance Program	\$233,746.47	\$247,876.19	94%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: August

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Self and Family Behavioral Healthcare	\$31,625.00	24	\$1,317.71	\$84,206.00	25	\$3,368.24	39%
Frenchtown Senior Citizens Center	\$188,693.00	1,264	\$149.28	\$323,805.00	1,000	\$323.81	46%
Milan Seniors Meals on Wheels	\$54,173.40	28	\$1,934.76	\$82,394.00	20	\$4,119.70	47%
Milan Seniors Transportation	\$73,160.73	23	\$3,180.90	\$115,719.00	20	\$5,785.95	55%
Dundee Area Senior Citizens Center	\$237,675.07	457	\$520.08	\$323,180.00	350	\$923.37	56%
Berlin Township Senior Citizens Group	\$25,638.00	110	\$233.07	\$48,605.00	130	\$373.88	62%
United Way Project Ramp of MC	\$40,755.45	9	\$4,528.38	\$144,766.84	20	\$7,238.34	63%
Monroe County Senior Legal Services	\$197,674.66	686	\$288.16	\$331,304.00	737	\$449.53	64%
MCOP-Specialized Transportation	\$234,768.99	163	\$1,440.30	\$450,269.77	210	\$2,144.14	67%
MCOP-Utility Assistance Program	\$13,653.42	24	\$568.89	\$30,924.88	41	\$754.27	75%
MCOP-Home Injury Control	\$13,300.46	79	\$168.36	\$18,525.96	85	\$217.95	77%
Bedford Senior Community Center	\$220,442.00	837	\$263.37	\$380,484.00	1,150	\$330.86	80%
Living Independence for Everyone	\$888,544.74	1,035	\$858.50	\$1,288,670.25	1,200	\$1,073.89	80%
RSVP	\$106,464.75	246	\$432.78	\$171,442.00	350	\$489.83	88%
MCOP-Home Chore	\$154,140.70	362	\$425.80	\$205,424.39	430	\$477.73	89%
Monroe Senior Citizens Center	\$426,150.56	1,225	\$347.88	\$617,176.00	1,600	\$385.74	90%
MCOP-Home Care	\$211,754.73	126	\$1,680.59	\$258,063.08	143	\$1,804.64	93%
MCOP-Resource Advocacy	\$146,993.77	1,194	\$123.11	\$233,886.46	1,800	\$129.94	95%
MCOP-Unmet Emergency Needs	\$8,172.98	15	\$544.87	\$10,674.88	19	\$561.84	97%
MCOP-Food Assistance Program	\$233,746.47	1,286	\$181.76	\$247,876.19	1,350	\$183.61	99%
Ash Senior Citizens	\$24,454.80	71	\$344.43	\$39,925.00	120	\$332.71	104%
Health Van	\$165,741.00	110	\$1,506.74	\$247,186.00	175	\$1,412.49	107%
MCOP-Opportunity Center at ALCC	\$45,232.64	61	\$741.52	\$60,618.00	90	\$673.53	110%
Milan Seniors for Healthy Living	\$57,267.32	119	\$481.24	\$101,252.00	250	\$405.01	119%
Monroe Family YMCA Enhanced Fitness	\$25,567.64	172	\$148.65	\$41,469.00	400	\$103.67	143%
Lake Erie Transportation Commission	\$419,327.53	346	\$1,211.93	\$596,260.00	750	\$795.01	152%
Frenchtown Adult Day Services	\$140,242.00	14	\$10,017.29	\$192,014.00	35	\$5,486.11	183%
Memory Lane Care Services	\$16,385.35	2	\$8,192.68	\$42,587.61	10	\$4,258.76	192%
MCOP-Volunteer Caregiver Program	\$17,231.78	2	\$8,615.89	\$24,165.08	10	\$2,416.51	357%

Table E.

Actual Revenue vs. Total Budget

(Goal is to be between 61% - 71%)

As of: August

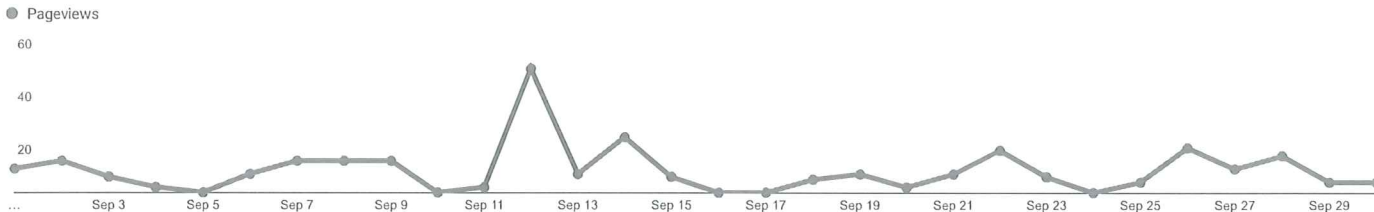
Provider/Program	Actual Revenue	Total Budget	Percentage
United Way Project Ramp of MC	\$20,046.15	\$144,766.84	14%
Self and Family Behavioral Healthcare	\$11,755.00	\$84,206.00	14%
Memory Lane Care Services	\$8,135.21	\$42,587.61	19%
Monroe Family YMCA Enhanced Fitness	\$10,506.60	\$41,469.00	25%
MCOP-Utility Assistance Program	\$8,136.24	\$30,924.88	26%
Milan Seniors for Healthy Living	\$44,236.36	\$101,252.00	44%
MCOP-Specialized Transportation	\$215,245.93	\$450,269.77	48%
MCOP-Resource Advocacy	\$112,677.13	\$233,886.46	48%
Milan Seniors Transportation	\$56,133.44	\$115,719.00	49%
Berlin Township Senior Citizens Group	\$24,540.80	\$48,605.00	50%
MCOP-Opportunity Center at ALCC	\$30,721.17	\$60,618.00	51%
Lake Erie Transportation Commission	\$316,550.68	\$596,260.00	53%
MCOP-Unmet Emergency Needs	\$6,507.24	\$10,674.88	61%
Bedford Senior Community Center	\$261,042.00	\$380,484.00	69%
RSVP	\$120,662.43	\$171,442.00	70%
MCOP-Food Assistance Program	\$177,877.61	\$247,876.19	72%
Monroe Senior Citizens Center	\$444,571.97	\$617,176.00	72%
MCOP-Home Injury Control	\$13,650.64	\$18,525.96	74%
Ash Senior Citizens	\$29,480.02	\$39,925.00	74%
Living Independence for Everyone	\$964,241.48	\$1,288,670.25	75%
MCOP-Volunteer Caregiver Program	\$18,211.00	\$24,165.08	75%
MCOP-Home Chore	\$157,695.40	\$205,424.39	77%
Frenchtown Adult Day Services	\$148,039.00	\$192,014.00	77%
MCOP-Home Care	\$203,531.57	\$258,063.08	79%
Milan Seniors Meals on Wheels	\$66,918.33	\$82,394.00	81%
Health Van	\$200,847.00	\$247,186.00	81%
Monroe County Senior Legal Services	\$277,717.13	\$331,304.00	84%
Dundee Area Senior Citizens Center	\$281,286.33	\$323,180.00	87%
Frenchtown Senior Citizens Center	\$335,059.00	\$323,805.00	103%

Commission On Aging

All Users
0.31% Pageviews

Sep 1, 2022 - Sep 30, 2022

Report Tab

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Rows 1 - 20 of 20



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

To: Commission on Aging Board Members

From: Jeff McBee

Date: October 4, 2022

RE: Waitlist/Requested Service Not Provided- September 2022

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided from August 25th of 2022 through September 25th of 2022:

United Way Project Ramp

- There are currently 31 reported seniors awaiting a ramp.

The Retired & Senior Volunteer Program

- Reported 3 seniors were not provided a ride because it was not considered essential transportation (2 seniors) or the service request was not able to be accommodated (1 senior).



September 22, 2022

Cheryl Rivard, Chairwoman
Jeff McBee, Director
Monroe County Commission on Aging
965 South Raisinville Road
Monroe, MI 48161

Dear Chairwoman Rivard & Mr. McBee:

We are writing to request that MCOP be placed on the agenda for the October 12, 2022 meeting of the Commission on Aging to request additional funding for Home Care, Food Assistance and Unmet Emergency Needs.

At this time, the Home Care projection is that by mid-October we will have met our current allocation of units. We anticipate that we will need additional funding in order to continue serving our clients. Additionally, the Food Department is expected to be fully expended by early November, which may result in a reduction of food availability to clients. Lastly, the Unmet Emergency Needs has a balance of \$453.75 with an existing application in progress, resulting in the need for additional funds for these programs.

The amount requested for each program is as follows:

- Home Care request of 1500 additional units for a total of **\$26,850.**
- Food Assistance request of 55,000 additional units for a total of **\$19,250.**
- Unmet Emergency Needs request of **\$1,500.00.**

Total request - **\$47,600**

Thank you for your consideration of this request.

Sincerely,
Stephanie Kasprzak
Stephanie Zorn Kasprzak
Executive Director

Margaret Shipman
Margaret Shipman
Associate Director/Aging Services Director



Proposed Operations Budget for Calendar Year 2022

Provider: Monroe County Opportunity Program

Program: Home Care

Operations	2021	2022	Difference	Revised 2022	Revised Difference
Advertising					
Central Services/Indirect Cost					
Client Program Supplies					
Client Transportation					
Conference/Training	\$500.00	\$500.00		\$500.00	
Contracted Services	\$4,613.00	\$2,500.00	(\$2,113.00)	\$2,500.00	
Direct Financial Assistance					
Dues/Fees/License					
Duplication/Printing	\$250.25	\$650.00	\$399.75	\$775.00	\$125.00
Electric	\$600.00	\$600.00		\$750.00	\$150.00
Employee/Volunteer Expenses					
Equipment Lease/Purchase					
Equipment Maintenance					
Facility Maintenance Contracts					
Food Purchase					
Fundraising Activities					
Gas (Facility)	\$600.00	\$600.00		\$650.00	\$50.00
Home Modification Supplies/Equipment					
Internet					
Janitorial Supplies	\$500.00	\$800.00	\$300.00	\$1,500.00	\$700.00
Kitchen Supplies/disposables					
Liability Insurance	\$4,200.00	\$4,200.00		\$4,200.00	
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies	\$1,200.00	\$1,200.00		\$3,200.00	\$2,000.00
Postage	\$750.00	\$750.00		\$750.00	
Rent	\$3,500.00	\$3,500.00		\$2,800.00	(\$700.00)
Staff travel	\$10,000.00	\$10,000.00		\$10,000.00	
Subscriptions/Manuals					
Telephone	\$600.00	\$600.00		\$500.00	(\$100.00)
Trash/Lawn/Snow Care					
Vehicle Gas and Oil					
Vehicle Insurance					
Vehicle Lease/Purchase					
Vehicle Maintenance					
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water	\$300.00	\$300.00		\$300.00	
Total Operations	\$27,613.25	\$26,200.00	(\$1,413.25)	\$28,425.00	\$2,225.00

Proposed Annual Wages/Benefits Budget for Calendar Year 2022

Provider: Monroe County Opportunity Program

Program: Home Care

Positions	2021	2022	Difference	Revised 2022	Revised Difference
Program Director	\$3,701.44	\$3,775.46	\$74.03	\$3,775.46	(\$0.00)
HomeCare Workers- FT	\$128,286.00	\$130,851.72	\$2,565.72	\$151,250.00	\$20,398.28
HomeCare Workers- PT	\$55,045.96	\$56,146.88	\$1,100.92	\$63,590.53	\$7,443.65
Aging and Disability Specialist	\$4,777.30	\$4,872.84	\$95.55	\$4,872.84	(\$0.00)
Executive Director	\$12,054.21	\$12,295.29	\$241.08	\$12,295.29	(\$0.00)
Agency Administrator and HR personnel	\$5,447.27	\$5,556.21	\$108.95	\$5,556.21	(\$0.00)
Finance Director	\$9,134.64	\$9,317.33	\$182.69	\$9,317.33	(\$0.00)
Fiscal Coordinator	\$8,869.94	\$9,047.34	\$177.40	\$9,047.34	(\$0.00)
Total Wages & Benefits	\$227,316.75	\$231,863.08	\$4,546.33	\$259,705.00	\$27,841.92
Total Budget	\$254,930.00	\$258,063.08	\$3,133.08	\$288,130.00	\$30,066.92

Revenue Sources for Calendar Year 2022

Provider: Monroe County Opportunity Program

Program: Home Care

Revenue Sources	2021	2022	Difference	Revised 2022	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share	\$70,000.00	\$72,533.08	\$2,533.08	\$75,750.00	\$3,216.92
Commission on Aging (COA)	\$125,300.00	\$125,300.00		\$152,150.00	\$26,850.00
Commodities Supplemental Food Prog					
Community Mental Heath					
Community Service Block Grant	\$39,330.00	\$39,330.00		\$39,330.00	
Corporate Sponsorship					
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services	\$2,400.00	\$8,000.00	\$5,600.00	\$8,000.00	
Donations					
Dues					
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised	\$500.00	\$500.00		\$500.00	
Hope Network					
Office of Services to the Aging					
Private Pay	\$2,400.00	\$2,400.00		\$2,400.00	
Public Act 51					
SMART					
United Way	\$15,000.00	\$10,000.00	(\$5,000.00)	\$10,000.00	
Units of Government					
Van Fees					
Enter other funding source below					
Total Revenue	\$254,930.00	\$258,063.08	\$3,133.08	\$288,130.00	\$30,066.92
In-kind Description:				In-Kind Amount:	

Proposed Operations Budget for Calendar Year 2022

Provider: Monroe County Opportunity Program

Program: Food Assistance Program

Operations	2021	2022	Difference	Revised 2022	Revised Difference
Advertising					
Central Services/Indirect Cost					
Client Program Supplies					
Client Transportation					
Conference/Training	\$500.00	\$200.00	(\$300.00)	\$200.00	
Contracted Services	\$5,934.40	\$5,934.40		\$5,934.40	
Direct Financial Assistance					
Dues/Fees/License	\$100.00	\$100.00		\$100.00	
Duplication/Printing	\$750.00	\$1,200.00	\$450.00	\$800.00	(\$400.00)
Electric	\$2,000.00	\$2,000.00		\$3,000.00	\$1,000.00
Employee/Volunteer Expenses					
Equipment Lease/Purchase					
Equipment Maintenance	\$3,000.00	\$3,000.00		\$1,000.00	(\$2,000.00)
Facility Maintenance Contracts					
Food Purchase	\$12,000.00	\$12,000.00		\$25,000.00	\$13,000.00
Fundraising Activities					
Gas (Facility)	\$2,000.00	\$2,000.00		\$2,000.00	
Home Modification Supplies/Equipment					
Internet					
Janitorial Supplies	\$3,000.00	\$3,000.00		\$12,000.00	\$9,000.00
Kitchen Supplies/disposables					
Liability Insurance	\$3,250.00	\$3,250.00		\$3,250.00	
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies	\$800.00	\$800.00		\$800.00	
Postage	\$200.00	\$100.00	(\$100.00)	\$100.00	
Rent	\$28,000.00	\$30,000.00	\$2,000.00	\$30,000.00	
Staff travel	\$550.00	\$100.00	(\$450.00)	\$400.00	\$300.00
Subscriptions/Manuals					
Telephone	\$500.00	\$750.00	\$250.00	\$750.00	
Trash/Lawn/Snow Care					
Vehicle Gas and Oil	\$750.00	\$1,200.00	\$450.00	\$1,200.00	
Vehicle Insurance	\$3,000.00	\$3,000.00		\$3,000.00	
Vehicle Lease/Purchase					
Vehicle Maintenance	\$4,000.00	\$4,000.00		\$1,000.00	(\$3,000.00)
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water	\$200.00	\$200.00		\$300.00	\$100.00
Total Operations	\$70,534.40	\$72,834.40	\$2,300.00	\$90,834.40	\$18,000.00

Program: Food Assistance Program

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Revenue Sources for Calendar Year 2022

Provider: Monroe County Opportunity Program

Program: Food Assistance Program

Revenue Sources	2021	2022	Difference	Revised 2022	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share					
Commission on Aging (COA)	\$110,000.00	\$110,000.00		\$129,250.00	\$19,250.00
Commodities Supplemental Food Prog	\$36,550.00	\$38,282.19	\$1,732.19	\$40,000.00	\$1,717.81
Community Mental Heath					
Community Service Block Grant	\$28,400.00	\$28,400.00		\$28,400.00	
Corporate Sponsorship					
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations					
Dues					
Emergency Food Assistance Program	\$24,900.00	\$28,900.00	\$4,000.00	\$28,900.00	
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised					
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way	\$12,000.00	\$12,000.00		\$12,000.00	
Units of Government					
Van Fees					
Enter other funding source below					
Gleaners	\$23,894.00	\$23,894.00		\$23,894.00	
Family Medical Center	\$6,400.00	\$6,400.00		\$6,400.00	
Total Revenue	\$242,144.00	\$247,876.19	\$5,732.19	\$268,844.00	\$20,967.81
In-kind Description:	Value of donated food			In-Kind Amount:	\$200,000.00

Proposed Operations Budget for Calendar Year 2022

Provider: Monroe County Opportunity Program

Program: Unmet Emergency Needs

Operations	2021	2022	Difference	Revised 2022	Revised Difference
Advertising					
Central Services/Indirect Cost					
Client Program Supplies					
Client Transportation					
Conference/Training					
Contracted Services					
Direct Financial Assistance	\$8,500.00	\$8,500.00		\$10,000.00	\$1,500.00
Dues/Fees/License					
Duplication/Printing					
Electric					
Employee/Volunteer Expenses					
Equipment Lease/Purchase					
Equipment Maintenance					
Facility Maintenance Contracts					
Food Purchase					
Fundraising Activities					
Gas (Facility)					
Home Modification Supplies/Equipment					
Internet					
Janitorial Supplies					
Kitchen Supplies/disposables					
Liability Insurance					
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies					
Postage					
Rent					
Staff travel					
Subscriptions/Manuals					
Telephone					
Trash/Lawn/Snow Care					
Vehicle Gas and Oil					
Vehicle Insurance					
Vehicle Lease/Purchase					
Vehicle Maintenance					
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water					
Total Operations	\$8,500.00	\$8,500.00		\$10,000.00	\$1,500.00

Proposed Annual Wages/Benefits Budget for Calendar Year 2022

Provider: Monroe County Opportunity Program

Program: Unmet Emergency Needs

Positions	2021	2022	Difference	Revised 2022	Revised Difference
Program Director	\$2,132.24	\$2,174.88	\$42.64	\$2,174.88	
Total Wages & Benefits	\$2,132.24	\$2,174.88	\$42.64	\$2,174.88	
Total Budget	\$10,632.24	\$10,674.88	\$42.64	\$12,174.88	\$1,500.00

Revenue Sources for Calendar Year 2022

Provider:

Monroe County Opportunity Program

Program:

Unmet Emergency Needs

Revenue Sources	2021	2022	Difference	Revised 2022	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share					
Commission on Aging (COA)	\$8,500.00	\$8,500.00		\$10,000.00	\$1,500.00
Commodities Supplemental Food Prog					
Community Mental Heath					
Community Service Block Grant	\$2,132.24	\$2,174.88	\$42.64	\$2,174.88	
Corporate Sponsorship					
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations					
Dues					
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised					
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way					
Units of Government					
Van Fees					
Enter other funding source below					
Total Revenue	\$10,632.24	\$10,674.88	\$42.64	\$12,174.88	\$1,500.00
In-kind Description:				In-Kind Amount:	