



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

**Monroe County Commission on Aging
Regular Board Meeting
November 9, 2022
Monroe County Commission on Aging Board Room
1:00 p.m.**

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Approval of Agenda
6. Public Comment
7. Special Presentations- None
8. Consent Agenda
 - A. Approval of the Minutes of the October 12, 2022 Regular Meeting
 - B. Strategic Planning Committee Notes of November 3, 2022- No Meeting
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
9. Director's Report
10. Old Business
11. New Business
 - A. Monroe County Senior Legal Services Grievance Disposition
 - B. 2023 Regular Board Meeting Schedule Approval
12. Public Comment
13. Commission Members' Comments
14. Adjournment

The next Regular Board meeting is scheduled for Wednesday, December 14, 2022, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following: Human Resources
125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDY (734) 240-7301



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Monroe County Commission on Aging

Regular Board Meeting Minutes

October 12, 2022

Commission on Aging Conference Room

Chairperson Cheryl Rivard called the meeting to order at 1:02 p.m.

Members present

Cheryl Rivard, Cynthia McIlvain, Larry Gramlich,
Martin Kaufman, Mary Gantz, Wayne Meehan,
Don Spencer, Paul Simonton and Mary Ann Wertenberger

Members excused: None.

Approval of the Agenda:

Wayne Meehan made a motion to approve the October 12, 2022, Regular Board Meeting Agenda as presented. Support by Don Spencer. **Motion carried.**

Public Comment:

Sandie Pierce presented a flyer for the National Senior Health & Fitness Day which will be held on Wednesday, October 26, 2022 from 8:30am to 1:00pm. The focus will be on senior fitness. Sandie is thankful for the Senior Mileage. She also commented on a client's glaucoma that improved with a healthier diet from the Monroe Senior Center.

Special Presentations: None.

Consent Agenda:

- A. Approval of the Minutes of the September 14, 2022 Regular Meeting.
- B. Strategic Planning Committee Notes of October 6, 2022.
- C. Finance Reports for September 2022.
- D. Correspondence – None.
- E. Formal Agency Reports – None

Wayne Meehan made a motion to approve the Consent Agenda as presented and place on file. Supported by Cynthia McIlvain - **Motion carried.**

Directors' Report:

Jeff McBee reported the following:

➤ Common Measures Report

The August 2022 Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ COA Website Views

The monthly analytics snapshot shows how many hits the COA website received and the category most visited. During September 2022, 101 individuals visited the site.



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➤ *Waitlist/Service Not Provided Summary*

Mr. McBee reported that from August 25, 2022, through September 25, 2022, there are 32 reported seniors on the Project Ramp waitlist, and 3 seniors were unable to be provided service for the RSVP Volunteer Transportation Program.

➤ *Grievance filed regarding Monroe County Senior Legal Services*

Mr. McBee reported that a senior requested services from Monroe County Senior Legal Services and was denied. A grievance was filed and Chairperson Rivard has appointed a Grievance Committee consisting of herself, Martin Kaufman and Paul Simonton to make a recommendation regarding the grievance to the full Board at the November meeting.

Old Business: None.

New Business:

A. MCOP Request for Additional Home Care Funding.

Paul Simonton made a motion to approve MCOP's request for an additional \$26,850.00 for the Food program for 2022. Supported by Don Spencer.

Roll Call.

Mary Ann Wertenberger– Yes	Larry Gramlich - Yes	Cheryl Rivard - Yes
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantz – Yes
Donald Spencer – Yes		Cynthia McIlvain – Yes
Wayne Meehan - Yes		

Motion Carried

B. MCOP Request for Additional Food Program Funding.

Wayne Meehan made a motion to approve MCOP's request for an additional \$19,250.00 for the Food program for 2022. Supported by Larry Gramlich.

Roll Call.

Mary Ann Wertenberger– Yes	Larry Gramlich - Yes	Cheryl Rivard - Yes
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantz – Yes
Donald Spencer – Yes		Cynthia McIlvain – Yes
Wayne Meehan - Yes		

Motion Carried

C. MCOP Request for Additional Unmet Emergency Needs funding.

Don Spencer made a motion to approve MCOP's request for an additional \$1,500.00 for the Unmet Emergency Needs program for 2022. Supported by Mary Ann Wertenberger.

Roll Call.



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Mary Ann Wertenberger– Yes

Martin Kaufman – Yes

Donald Spencer – Yes

Wayne Meehan - Yes

Motion Carried

Larry Gramlich - Yes

Paul Simonton – Yes

Cheryl Rivard - Yes

Mary Gantz – Yes

Cynthia McIlvain – Yes

Public Comment: None

Commission Members Comments: None.

Adjournment:

Motion to adjourn by Wayne Meehan and supported by Cynthia McIlvain.

Voice Vote: Motion Carried

Chairperson Cheryl Rivard adjourned the meeting at 1:32 p.m.

The next Regular Board meeting takes place on Wednesday, November 9, 2022, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary

RUN DATE: 11/01/22 14:36
APPR

County of Monroe
Appropriation Report

PAGE: 00186
FISCAL DATE: 10/31/22 22/OCT

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	Exp
280-97000-965141	ALZHEIMER PROGRAM	22,848.00	0.00	0.00	238.00	2,006.00	20,842.00	8.78
280-97000-965165	MONROE SENIOR CITIZEN	412,690.00	0.00	0.00	42,179.33	352,635.44	60,054.56	85.45
280-97000-965175	ARTHUR LESLOW COMMUNIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965185	FOSTER GRANDPARENT TRP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965186	AREA AGENCY ON AGING-M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965191	DEAF & HEARING IMPAIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965201	MILAN SENIOR MEALS ON	20,661.00	0.00	0.00	1,813.50	16,123.50	4,537.50	78.04
280-97000-965205	EMERGENCY FUEL	15,000.00	0.00	0.00	0.00	10,289.08	4,710.92	68.59
280-97000-965215	MILAN SENIOR CENTER	48,000.00	0.00	0.00	3,305.75	23,588.75	24,401.25	49.16
280-97000-965216	MILAN SENIOR TRANSIT	8,100.00	0.00	0.00	1,026.00	7,387.00	513.00	93.67
280-97000-965220	MILAN SENIOR RESOURCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965225	ADULT DAY CARE SERVICE	61,165.00	0.00	0.00	7,468.63	40,995.98	20,169.02	67.03
280-97000-965340	YMCA CANCER SURVIVOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965380	YMCA	37,795.00	0.00	0.00	3,086.13	28,234.75	9,500.25	74.86
280-97000-965390	WCOE VOLUNTEER CAREGIV	3,000.00	0.00	0.00	0.00	2,192.00	808.00	73.07
280-97000-965400	AREA AG ON AGING-PURCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER		3,335,002.00	0.00	0.00	203,747.19	2,647,014.04	687,987.96	79.37
97001 EC 1-PUBLIC HEALTH								
280-97001-965261	MONROE HOUSING COMMISS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EC 1-PUBLIC HEALTH		0.00	0.00	0.00	0.00	0.00	0.00	0.00
97500 SPECIAL APPROP TO OTHER FUNDS								
280-97500-999101	TRANSFER OUT - GENERAL	231,995.00	0.00	0.00	0.00	159,957.37	72,037.63	68.95
TOTAL SPECIAL APPROP TO OTHE		231,995.00	0.00	0.00	0.00	159,957.37	72,037.63	68.95
TOTAL 280 SENIOR CITIZENS FUND		3,615,056.00	0.00	0.00	203,747.19	2,806,971.41	808,084.59	77.65

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APPR

County of Monroe
Appropriation Report

PAGE: 00061
FISCAL DATE: 10/31/22 22/OCT

** 101 GENERAL FUND 67200 COMMISSION ON AGING

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	\$ Exp
101-67200-705000	SALARIES AND WAGES	86,968.00	0.00	0.00	6,439.60	74,908.74	12,059.26	86.13
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/ATH PER DIEM	6,000.00	0.00	0.00	0.00	2,450.00	3,550.00	40.83
101-67200-715000	SOCIAL SECURITY	7,112.00	0.00	0.00	476.75	5,635.88	1,476.12	80.09
101-67200-716000	EMPLOYERS-RETIREMENT	26,525.00	0.00	0.00	1,964.09	22,135.24	4,389.76	83.45
101-67200-716001	DC RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716010	EMPLOYERS-RET HEALTH C	24,814.00	0.00	0.00	0.00	6,157.31	18,656.69	24.81
101-67200-716012	EMPLOYER-HCS	764.00	0.00	0.00	128.79	1,209.26	-445.26	158.28
101-67200-717000	UNEMPLOYMENT INSURANCE	93.00	0.00	0.00	6.44	75.39	17.61	81.06
101-67200-718000	WORKERS COMPENSATION I	60.00	0.00	0.00	4.13	48.19	11.81	80.32
101-67200-719000	HEALTH INSURANCE	17,878.00	0.00	0.00	637.26	9,796.64	8,081.36	54.80
101-67200-720000	LIFE INSURANCE	143.00	0.00	0.00	10.94	121.58	21.42	85.02
101-67200-721000	OPTICAL INSURANCE	122.00	0.00	0.00	4.62	65.71	56.29	53.86
101-67200-722000	DENTAL INSURANCE	842.00	0.00	0.00	40.26	521.54	320.46	61.94
101-67200-723000	DISABILITY INSURANCE	797.00	0.00	0.00	58.99	664.90	132.10	83.43
101-67200-725000	ACCRUED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	2,000.00	354.88	0.00	80.05	633.15	1,011.97	49.40
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	7.44	26.59	1,473.41	1.77
101-67200-731000	COMPUTER & DATA PROC S	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	0.00	0.00	2,014.42	38.02
101-67200-814015	SOFTWARE LICENSE FEE	20,651.00	0.00	0.00	0.00	19,380.57	1,270.43	93.85
101-67200-814016	PAYROLL SERVICES	815.00	0.00	0.00	93.28	860.43	-45.43	105.57
101-67200-826000	LEGAL AND PROFESSIONAL	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0.00
101-67200-830000	ASSOCIATION & MEMBERSH	2,225.00	0.00	0.00	0.00	87.50	1,37.50	38.89
101-67200-831000	TELEPHONE	515.00	0.00	0.00	15.51	653.71	-138.71	126.93
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,478.00	0.00	0.00	109.40	1,233.98	245.02	83.42
101-67200-921000	ELECTRICITY	1,500.00	0.00	0.00	264.11	1,636.76	-136.76	109.12
101-67200-922000	WATER AND SEWAGE	600.00	0.00	0.00	118.08	502.88	-302.88	251.44
101-67200-923000	HEATING FUEL	600.00	0.00	0.00	14.79	472.09	127.91	78.68
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-942000	COPIER EXPENSE/LEASE	2,000.00	0.00	0.00	0.00	726.28	1,273.72	36.31
101-67200-963000	CENTRAL SERVICES/INDIR	19,193.00	0.00	0.00	0.00	19,193.00	0.00	100.00
101-67200-9680575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMISSION ON AGING		231,995.00	354.88	0.00	10,534.53	170,491.90	61,148.22	73.64

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REVEN

County of Monroe
Revenue Report

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** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800 FUND BALANCE CARRYFORWARD						
280-89800-695001 FUND BALANCE CARRYFORWARD-REV		-429,548.00	0.00	0.00	-429,548.00	0.00
TOTAL FUND BALANCE CARRYFORWARD		-429,548.00	0.00	0.00	-429,548.00	0.00
97000 SPECIAL EXP/REV-OTHER AGENCIES						
280-97000-402000 CURRENT PROPERTY TAXES		-3,082,508.00	0.00	-2,892,108.35	-190,399.65	93.82
280-97000-415000 PRIOR YEAR TAX ADJUSTMENTS		22,750.00	218.37	1,070.88	21,679.12	4.71
280-97000-420000 DELINQUENT PERSONAL PROP TAXES		-3,500.00	-108.91	-5,740.06	2,240.06	164.00
280-97000-434020 OTH TAXES-PYMT IN LIEU OF TAX		-7,500.00	0.00	-7,936.70	436.70	105.82
280-97000-437000 INDUSTRIAL FACILITY TAX		-11,500.00	0.00	-11,819.93	319.93	102.78
280-97000-445000 TAXES-PENALTIES & INT ON TAXES		-250.00	-24.93	-154.50	-95.50	61.80
280-97000-573000 LC STABIL SHARE TAX 2014 PA80		-100,000.00	0.00	-118,862.35	18,862.35	118.86
280-97000-576000 STATE GRANT-REIMB INV LOSS		0.00	0.00	0.00	0.00	0.00
280-97000-665000 INTEREST INCOME		-2,000.00	0.00	-8,208.81	6,208.81	410.44
280-97000-676070 SPECIAL REVENUE-REIMBURSEMENT		-1,000.00	0.00	0.00	-1,000.00	0.00
280-97000-677000 OTHER REVENUE-MISCELLANEOUS		0.00	0.00	0.00	0.00	0.00
280-97000-687030 REBATES-PRESCRIPTION		0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER AGENCIES		-3,185,508.00	84.53	-3,043,759.82	-141,748.18	95.55
99999 FUND LEVEL						
280-99999-688000 DEFAULT DISCOUNT		0.00	0.00	0.00	0.00	0.00
TOTAL FUND LEVEL		0.00	0.00	0.00	0.00	0.00
TOTAL 280 SENIOR CITIZENS FUND		-3,615,056.00	84.53	-3,043,759.82	-571,296.18	84.20

COA Director's Report Items (11/9/22)

1. Common Measures Reports – Included in Packet
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet
4. Central Office Succession Plan – Letter Included in Packet

Table A.**Cumulative Units Reported vs. Unit Maximum**

(Goal is to be between 70% - 80%)

As of: September

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Memory Lane Care Services	29.50	336.00	9%
United Way Project Ramp of MC	26,606.61	122,382.00	22%
Self and Family Behavioral Healthcare	66.00	180.00	37%
Milan Seniors for Healthy Living	4,641.15	9,600.00	48%
Berlin Township Senior Citizens Group	2,550.00	4,940.00	52%
Lake Erie Transportation Commission	8,708.00	15,625.00	56%
Frenchtown Adult Day Services	4,259.00	7,626.00	56%
MCOP-Resource Advocacy	6,140.00	9,430.00	65%
MCOP-Specialized Transportation	5,614.00	8,000.00	70%
Monroe Family YMCA Enhanced Fitness	687.27	918.00	75%
MCOP-Opportunity Center at ALCC	5,849.00	7,800.00	75%
Ash Senior Citizens	1,963.00	2,553.00	77%
Milan Seniors Meals on Wheels	3,583.00	4,591.00	78%
MCOP-Volunteer Caregiver Program	306.00	375.00	82%
Health Van	2,247.00	2,700.00	83%
RSVP	46,344.66	55,556.00	83%
Living Independence for Everyone	117,862.00	140,014.00	84%
Monroe Senior Citizens Center	63,985.25	74,956.00	85%
Bedford Senior Community Center	35,203.24	40,014.00	88%
Dundee Area Senior Citizens Center	29,354.00	31,950.00	92%
MCOP-Food Assistance Program	290,141.25	314,285.00	92%
MCOP-Home Care	6,529.25	7,000.00	93%
Milan Seniors Transportation	562.00	600.00	94%
MCOP-Home Injury Control	6,433.01	6,500.00	99%
MCOP-Unmet Emergency Needs	8,696.25	8,500.00	102%
MCOP-Home Chore	4,409.00	4,300.00	103%
Monroe County Senior Legal Services	2,208.80	1,995.00	111%
MCOP-Utility Assistance Program	18,499.44	15,000.00	123%
Frenchtown Senior Citizens Center	31,162.25	23,345.00	133%

Table B.

Unduplicated Clients Served vs. Anticipated Clients Served

(Goal is to be at least 70%)

As of: September

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
MCOP-Volunteer Caregiver Program	2	10	20%
Memory Lane Care Services	4	10	40%
Frenchtown Adult Day Services	15	35	43%
Monroe Family YMCA Enhanced Fitness	176	400	44%
Lake Erie Transportation Commission	371	750	49%
Milan Seniors for Healthy Living	125	250	50%
United Way Project Ramp of MC	10	20	50%
Ash Senior Citizens	71	120	59%
Health Van	117	175	67%
MCOP-Resource Advocacy	1,277	1,800	71%
MCOP-Opportunity Center at ALCC	64	90	71%
RSVP	258	350	74%
Bedford Senior Community Center	855	1,150	74%
Monroe Senior Citizens Center	1,257	1,600	79%
MCOP-Utility Assistance Program	33	41	80%
MCOP-Specialized Transportation	173	210	82%
MCOP-Home Chore	362	430	84%
Berlin Township Senior Citizens Group	111	130	85%
Living Independence for Everyone	1,070	1,200	89%
MCOP-Home Care	137	143	96%
MCOP-Food Assistance Program	1,325	1,350	98%
MCOP-Unmet Emergency Needs	19	19	100%
Monroe County Senior Legal Services	750	737	102%
Self and Family Behavioral Healthcare	26	25	104%
MCOP-Home Injury Control	90	85	106%
Milan Seniors Transportation	25	20	125%
Frenchtown Senior Citizens Center	1,275	1,000	128%
Dundee Area Senior Citizens Center	462	350	132%
Milan Seniors Meals on Wheels	29	20	145%

Table C.**Actual Expenditures vs. Total Budget**

(Goal is to be between 70% - 80%)

As of: September

Provider/Program	Actual Expenditures	Total Budget	Percentage
United Way Project Ramp of MC	\$48,261.22	\$144,766.84	33%
Self and Family Behavioral Healthcare	\$35,515.00	\$84,206.00	42%
Memory Lane Care Services	\$19,014.32	\$42,587.61	45%
Berlin Township Senior Citizens Group	\$28,815.00	\$48,605.00	59%
MCOP-Utility Assistance Program	\$18,641.16	\$30,924.88	60%
MCOP-Specialized Transportation	\$277,794.07	\$450,269.77	62%
Milan Seniors for Healthy Living	\$63,305.50	\$101,252.00	63%
Ash Senior Citizens	\$26,494.37	\$39,925.00	66%
Bedford Senior Community Center	\$253,350.00	\$380,484.00	67%
Frenchtown Senior Citizens Center	\$217,276.00	\$323,805.00	67%
Monroe County Senior Legal Services	\$229,245.96	\$331,304.00	69%
Monroe Family YMCA Enhanced Fitness	\$29,011.06	\$41,469.00	70%
RSVP	\$121,033.50	\$171,442.00	71%
Milan Seniors Transportation	\$82,561.34	\$115,719.00	71%
Milan Seniors Meals on Wheels	\$59,290.79	\$82,394.00	72%
Monroe Senior Citizens Center	\$452,651.66	\$617,176.00	73%
MCOP-Resource Advocacy	\$173,501.96	\$233,886.46	74%
Health Van	\$186,484.00	\$247,186.00	75%
Living Independence for Everyone	\$1,028,212.74	\$1,288,670.25	80%
Dundee Area Senior Citizens Center	\$265,791.96	\$323,180.00	82%
Lake Erie Transportation Commission	\$494,766.53	\$596,260.00	83%
MCOP-Volunteer Caregiver Program	\$20,330.30	\$24,165.08	84%
MCOP-Home Chore	\$175,000.61	\$205,424.39	85%
MCOP-Opportunity Center at ALCC	\$51,648.95	\$60,618.00	85%
Frenchtown Adult Day Services	\$165,713.00	\$192,014.00	86%
MCOP-Home Injury Control	\$16,186.52	\$18,525.96	87%
MCOP-Unmet Emergency Needs	\$9,997.38	\$10,674.88	94%
MCOP-Home Care	\$248,221.93	\$258,063.08	96%
MCOP-Food Assistance Program	\$264,882.94	\$247,876.19	107%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: September

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Self and Family Behavioral Healthcare	\$35,515.00	26	\$1,365.96	\$84,206.00	25	\$3,368.24	41%
Milan Seniors Meals on Wheels	\$59,290.79	29	\$2,044.51	\$82,394.00	20	\$4,119.70	50%
Milan Seniors Transportation	\$82,561.34	25	\$3,302.45	\$115,719.00	20	\$5,785.95	57%
Dundee Area Senior Citizens Center	\$265,791.96	462	\$575.31	\$323,180.00	350	\$923.37	62%
United Way Project Ramp of MC	\$48,261.22	10	\$4,826.12	\$144,766.84	20	\$7,238.34	67%
Monroe County Senior Legal Services	\$229,245.96	750	\$305.66	\$331,304.00	737	\$449.53	68%
Berlin Township Senior Citizens Group	\$28,815.00	111	\$259.59	\$48,605.00	130	\$373.88	69%
MCOP-Specialized Transportation	\$277,794.07	173	\$1,605.75	\$450,269.77	210	\$2,144.14	75%
MCOP-Utility Assistance Program	\$18,641.16	33	\$564.88	\$30,924.88	41	\$754.27	75%
MCOP-Home Injury Control	\$16,186.52	90	\$179.85	\$18,525.96	85	\$217.95	83%
Frenchtown Senior Citizens Center	\$346,648.00	1,275	\$271.88	\$323,805.00	1,000	\$323.81	84%
Living Independence for Everyone	\$1,028,212.74	1,070	\$960.95	\$1,288,670.25	1,200	\$1,073.89	89%
Bedford Senior Community Center	\$253,350.00	855	\$296.32	\$380,484.00	1,150	\$330.86	90%
Monroe Senior Citizens Center	\$452,651.66	1,257	\$360.10	\$617,176.00	1,600	\$385.74	93%
MCOP-Unmet Emergency Needs	\$9,997.38	19	\$526.18	\$10,674.88	19	\$561.84	94%
RSVP	\$121,033.50	258	\$469.12	\$171,442.00	350	\$489.83	96%
MCOP-Home Care	\$248,221.93	137	\$1,811.84	\$258,063.08	143	\$1,804.64	100%
MCOP-Home Chore	\$175,000.61	362	\$483.43	\$205,424.39	430	\$477.73	101%
MCOP-Resource Advocacy	\$173,501.96	1,277	\$135.87	\$233,886.46	1,800	\$129.94	105%
MCOP-Food Assistance Program	\$264,882.94	1,325	\$199.91	\$247,876.19	1,350	\$183.61	109%
Memory Lane Care Services	\$19,014.32	4	\$4,753.58	\$42,587.61	10	\$4,258.76	112%
Ash Senior Citizens	\$26,494.37	71	\$373.16	\$39,925.00	120	\$332.71	112%
Health Van	\$186,484.00	117	\$1,593.88	\$247,186.00	175	\$1,412.49	113%
MCOP-Opportunity Center at ALCC	\$51,648.95	64	\$807.01	\$60,618.00	90	\$673.53	120%
Milan Seniors for Healthy Living	\$63,305.50	125	\$506.44	\$101,252.00	250	\$405.01	125%
Monroe Family YMCA Enhanced Fitness	\$29,011.06	176	\$164.84	\$41,469.00	400	\$103.67	159%
Lake Erie Transportation Commission	\$494,766.53	371	\$1,333.60	\$596,260.00	750	\$795.01	168%
Frenchtown Adult Day Services	\$165,713.00	15	\$11,047.53	\$192,014.00	35	\$5,486.11	201%
MCOP-Volunteer Caregiver Program	\$20,330.30	2	\$10,165.15	\$24,165.08	10	\$2,416.51	421%

Table E.**Actual Revenue vs. Total Budget**

(Goal is to be between 70% - 80%)

As of: September

Provider/Program	Actual Revenue	Total Budget	Percentage
Self and Family Behavioral Healthcare	\$12,697.00	\$84,206.00	15%
United Way Project Ramp of MC	\$22,981.09	\$144,766.84	16%
Memory Lane Care Services	\$8,248.58	\$42,587.61	19%
Monroe Family YMCA Enhanced Fitness	\$10,604.52	\$41,469.00	26%
MCOP-Utility Assistance Program	\$11,062.75	\$30,924.88	36%
Milan Seniors Transportation	\$56,133.44	\$115,719.00	49%
Milan Seniors for Healthy Living	\$49,566.99	\$101,252.00	49%
MCOP-Specialized Transportation	\$244,802.86	\$450,269.77	54%
MCOP-Resource Advocacy	\$131,612.13	\$233,886.46	56%
Berlin Township Senior Citizens Group	\$27,742.16	\$48,605.00	57%
Lake Erie Transportation Commission	\$358,003.76	\$596,260.00	60%
MCOP-Opportunity Center at ALCC	\$37,931.90	\$60,618.00	63%
MCOP-Unmet Emergency Needs	\$7,668.48	\$10,674.88	72%
RSVP	\$132,587.40	\$171,442.00	77%
Bedford Senior Community Center	\$299,054.00	\$380,484.00	79%
Monroe Senior Citizens Center	\$499,231.01	\$617,176.00	81%
Ash Senior Citizens	\$32,981.00	\$39,925.00	83%
MCOP-Volunteer Caregiver Program	\$20,022.00	\$24,165.08	83%
MCOP-Food Assistance Program	\$206,577.81	\$247,876.19	83%
Living Independence for Everyone	\$1,085,169.80	\$1,288,670.25	84%
Health Van	\$209,942.00	\$247,186.00	85%
MCOP-Home Injury Control	\$16,217.19	\$18,525.96	88%
MCOP-Home Chore	\$180,913.62	\$205,424.39	88%
MCOP-Home Care	\$236,935.47	\$258,063.08	92%
Monroe County Senior Legal Services	\$310,892.43	\$331,304.00	94%
Frenchtown Adult Day Services	\$183,485.00	\$192,014.00	96%
Dundee Area Senior Citizens Center	\$311,591.68	\$323,180.00	96%
Milan Seniors Meals on Wheels	\$84,520.99	\$82,394.00	103%
Frenchtown Senior Citizens Center	\$346,648.00	\$323,805.00	107%

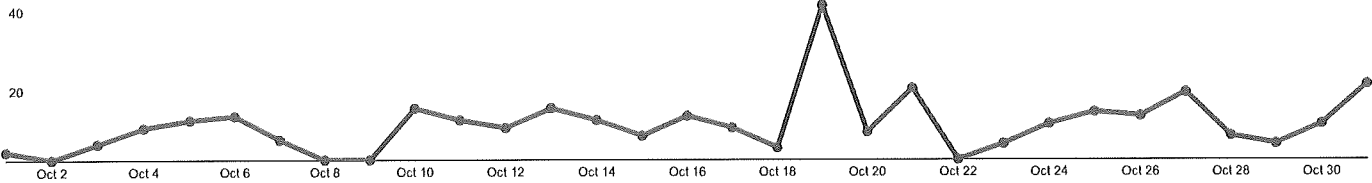
Commission On Aging

Oct 1, 2022 - Oct 31, 2022

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6. /197/Multi-Purpose-Senior-Centers
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11. /205/Volunteer-Services
12. /182/By-Laws-Policies
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14. /193/Adult-Day-Services
15. /187/Former-Members
16. /201/Senior-Groups
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15 (5.42%)	11 (5.67%)
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14 (5.05%)	10 (5.15%)
11 (3.97%)	7 (3.61%)
8 (2.89%)	8 (4.12%)
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6 (2.17%)	6 (3.09%)
4 (1.44%)	3 (1.55%)
3 (1.08%)	3 (1.55%)
2 (0.72%)	2 (1.03%)
1 (0.36%)	1 (0.52%)
1 (0.36%)	1 (0.52%)
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Rows 1 - 18 of 18



Commission On Aging

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Wayne Meehan

Paul Simonton

Donald Spencer

To: Commission on Aging Board Members

From: Jeff McBee

Date: November 1, 2022

RE: Waitlist/Requested Service Not Provided- October 2022

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided from September 25th of 2022 through October 25th of 2022:

United Way Project Ramp

- There are currently 29 reported seniors awaiting a ramp.



MONROE COUNTY

FINANCE DEPARTMENT

125 East Second Street · Monroe, Michigan 48161-2197

Telephone: (734) 240-7250 · Fax (734) 240-7266

October 19, 2022

Mr. Randy Richardville, Chairman
Operations Committee
Monroe County Board of Commissioners
125 East Second Street
Monroe, MI 48161

Re: Succession\Staffing Plan for Central Office

Dear Mr. Richardville and Committee Members:

During recent performance evaluations of the undersigned, we discussed the value of preparing the organization for leadership transition. Our goal was to act in an orderly and planned manner with sufficient time to ensure a good outcome. We recognize a successful transition takes time and when implemented well, it will assist the organization for effective continuity of operations. While focusing on the chief administrative officer as key to a smooth transition, there are other important leadership roles that cascade under this succession plan. We incorporate these considerations in our approach. Our plan begins with ensuring adequate staffing is in place to transfer knowledge, vision, and values, and then prepare these individuals for continuity of leadership.

Preparing for the next generation of leaders involves a commitment from the Board and from individuals identified to step into these roles. For the Board, expressing its confidence in the next Administrator/Chief Financial Officer will be a key element in the initial phase of a leadership transition. That person will be making additional commitments and become responsible for more span of operations and should do so with the full support of the Board. As noted, this transition will impact a couple levels of organizational hierarchy as other actions will be required to both backfill and expand the support team under new leadership.

Our outline includes a multi-year schedule and a gradual transition that will proceed with benchmarked milestones as a new team is developed with requisite insight and capabilities. These individuals will have different leadership styles and that should be expected. But regardless of styles and approaches, our goal and expectation is for continuity of our organizational outcomes. These results are highly probable by applying a phased transition as we prepare a new team to lead. Our plan contemplates three (3) key phases of transition over the next 3 to 7 years.

The plan is based on the practice of elevating leaders within the organization who have years of experience, a long track record of dedicated performance and have delivered outcomes with positive impacts. It is a model employed extensively in the private sector and the undersigned is a product of this same model. Using this approach leverages both past and ongoing commitments by these leaders and assures a level of confidence in their capacities to continue in the same manner.

Here are the main points with respect to the outline of our succession/staffing plan:

Phase 1-Effective January 3, 2023:

A Deputy County Administrator/Chief Financial Officer position is created with an effective date of January 3, 2023. Most of our comparable counties in Michigan have a deputy or assistant administrator (see Exhibit). Having the position within the organizational chart itself provides for a formal and structured administrative/leadership succession during absences or leaves while creating a sound promotional path. Organizationally, it condenses the line of direct reporting as noted on the attached chart as we lead the administrative units with direct reports to the Administrator/CFO and Deputy Administrator/CFO. The current Director, Human Resources will be the Deputy Administrator/CFO.

Cost of Phase 1:
2023-\$6,813
2024-\$14,520

Phase 2:

Part A-Effective July 1, 2023:

A new Human Resources Director will be employed once the incumbent moves into the Deputy Administrator role in Phase 1 above and is prepared to begin the backfill transition. With this plan, we mitigate risks as the succession plan keeps the talent within the Central Office as these individuals transition and share insights, work product, strategies, approaches, etc. with backfill replacements. We think this method best prepares these leaders for their new roles to be successful while strengthening our overall administrative team. The current Director, Planning & Community Engagement will become the Director, Human Resources.

Part B-Effective October 1, 2023:

A Fiscal Manager position is created to support financial/accounting functions. The goal of this position is to strengthen our internal control, compliance and financial reporting with an additional focus supporting other financial operations that are decentralized across the organization. One of our strategic initiatives includes the replacement of the enterprise-wide financial management and operating system. This position will lead this project initiative and it will be time and effort intensive. With our current staff resources, we simply do not have adequate staff to take on that task and expect a successful implementation. Once a new financial management and accounting system is implemented, this position will be the database administrator and lead the training effort on financial management across the organization.

Finally, we expect this person to move into the finance leadership position upon retirement of the current Director, Fiscal Services within this plan's time horizon. As financial management of the County continues to increase in complexity and with it the associated time and effort, this approach will provide finance staff with time to prepare the organization to respond to and comply with new and more complex demands.

Cost of Phase 2A & 2B:
2023-\$64,832 to \$71,889
2024-\$254,955 to \$273,877

Phase 3-Effective January 2, 2024:

Once the Human Resources Director position is backfilled, we will recruit and hire a Planning and Community Engagement Director to lead the departments of Planning and Community Engagement, Commission on Aging and Veteran's Affairs. The timing of this would be incorporated into the 2024 budget.

Cost of Phase 3:
2024-Savings of \$10,442

The cost ranges presented above in Phases 2A & 2B are due to the unknown of internal or external hires for backfilled positions and placement on compensation/benefit plans.

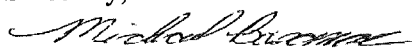
Funding:

As we move into the final phase of developing the 2023 budget and projections for 2024, we can assure the Board of the capacity to incorporate these plans within the Recommended Budget as outlined above. It is also noted, the phasing involves these leaders filling roles in both their new positions and former ones for six (6) months.

We request your approval and to recommend the same to the full Board of Commissioners and authorize the undersigned to begin implementing this leadership succession/staffing plan for the central administrative function of the County. Supporting this communication please find enclosed the worksheets used to calculate the plan costs and the other exhibits to the plan.

I will be available to explain the request further or answer questions from members of the committee.

Sincerely,



Michael Bosanac
Administrator/Chief Financial Officer



Commission On Aging

www.co.monroe.mi.us/commonaging

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Policy #: MCCOA 11-07

Title: *Service Recipients Grievance Procedure*

Adopted: 05-09-2007

Revised: 10-11-2017

The following serves as the official procedure for grievances from service recipients of all Monroe County Commission on Aging funded agencies:

Service Recipients Grievance Procedure for All Agencies

I. Right to Grieve

- A. Any older adult or his/her representative, who has been denied service, has had service terminated, or perceives unfair treatment by a Monroe County Commission on Aging funded service Agency, may file a complaint or grievance with the organization in question, in accordance with that Agency's established procedure.
- B. Should the matter be unresolved through the service agencies grievance procedure, a grievance may be filed with the Monroe County Commission on Aging. The complainant must submit a written statement of the grievance within ten (10) calendar days of completion of the final step of the service agencies grievance procedure. The statement must include; the date of the incident, the agency/personnel involved in the incident, and an explanation of the incident which led to the complaint.
- C. A grievance filed against a provider of legal services while the complainant's legal case is still open, will be held until the legal case is closed by entry of a final judgment or dismissal with prejudice and the expiration of all appeal periods. In this case, the service agency will be instructed to inform the Monroe County Commission on Aging immediately upon the closure of the case.

II. Grievance Process Informal Inquiry:

1. The Monroe County Commission on Aging staff will meet with the older adult or his/her representative, and a representative of the service agency involved, within ten (10) calendar days of receipt of the written grievance statement, to discuss the issues involved in the complaint. Information on which the grieved action was based will be reviewed at this time, in an effort to resolve the complaint.
2. Should the complaint be unresolved through the informal inquiry, the Director will contact the Chairperson of the Commission on Aging to appoint a three member Grievance Committee for review and recommendation. The Committee must be appointed within 30 calendar days.

III. Formal Complaint Grievance Procedure:

A. Meeting of the Grievance Committee



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Three members of the Commission on Aging (COA), appointed by the Chairperson, will sit on the committee.

B. Investigation of All Written Complaints

1. Copies of the complaint will be provided to this committee.
2. The committee will initiate an investigation as follows:
 - a. Make necessary contact with the complainant
 - b. Make necessary contact with the agency/personnel involved in the complaint
 - c. Document the findings and make a recommendation within 30 calendar days
 - d. Provide a written report of the findings to the Chairperson for action at the next regular scheduled meeting

C. Action of the COA Following the Investigation

1. The written report and recommendation will be reviewed by the COA at their next regular scheduled meeting
2. A decision will be made by roll call vote of the COA
3. The vote of the COA will be final



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To: Cheryl Rivard, Commission on Aging Chair

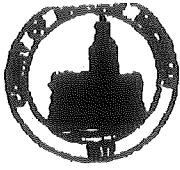
From: Jeff McBee, Monroe County Commission on Aging Director

Date: October 24, 2022

RE: Grievance Committee Report

On October 24, 2022, a Grievance Committee composed of Commission on Aging Board members Cheryl Rivard and Martin Kaufman (Paul Simonton was unable to attend) convened at 1:00pm at the Monroe County Commission on Aging office to review a grievance filed against Monroe County Senior Legal Services. The basis for the grievance was that Monroe County Senior Legal Services would not accept the Monroe County address given by the claimant as their current residence. It is Monroe County Senior Legal Services contention that the claimant has provided no evidence that they are a resident of Monroe County.

Following an in-depth review of all materials submitted by the claimant and Monroe County Senior Legal Services, the Grievance Committee came to unanimous agreement that no evidence of the claimant's Monroe County residency was provided and to recommend upholding the decision of Monroe County Senior Legal Services to not provide service. As per policy MCCOA 11-07, this report and recommendation are to be reviewed by the Commission on Aging at the November 9th Regular Board meeting for a roll call vote and final disposition.



Commission On Aging

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Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

To: Cheryl Rivard, Commission on Aging Chair
From: Jeff McBee, Monroe County Commission on Aging Director

Date: October 24, 2022

RE: Grievance Committee Report

COPY

On October 24, 2022, a Grievance Committee composed of Commission on Aging Board members Cheryl River and Martin Kaufman (Paul Simonton was unable to attend) convened at 1:00pm at the Monroe County Commission on Aging office to review a grievance filed against Monroe County Senior Legal Services. The basis for the grievance was that Monroe County Senior Legal Services would not accept the Monroe County address given by the claimant as their current residence. It is Monroe County Legal Services contention that the claimant has provided no evidence that they are a resident of Monroe County.

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*The Above upholding
remains in dispute by
the Claimant, in the
light of its surrounding
circumstances regarding the
Monroe County property & care
address issue. Therefore,
the Above is unacceptable
by the Claimant.*

Page 2 of 2

*Typed and
dated to the
Above on
October 25, 2022*

Sharon Taylor

MONROE COUNTY SENIOR LEGAL SERVICES

1126 South Telegraph Road
Monroe, Michigan 48161



KATHRINE WEBER
PROGRAM DIRECTOR/ATTORNEY AT LAW

PHONE: (734) 241-7644
FAX: (734) 241-8394

September 16, 2022

Ms. Sharon Taylor
PO Box 505
Carleton, MI 48117

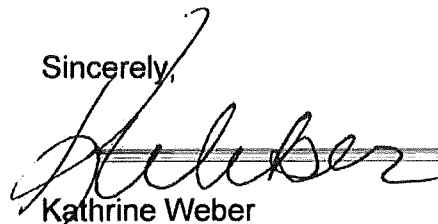
Dear Ms. Taylor:

This will confirm the decision made on September 15, 2022 by the Monroe County Senior Legal Services Board of Directors, denying your appeal of my refusal to provide you legal services.

After reviewing your faxed documents, the Board voted unanimously to deny your appeal as result of having no evidence that you are currently residing in Monroe County.

If you wish to appeal further, you have the grievance procedures for our funding agencies which I sent to you previously.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kathrine Weber', written over a horizontal line.

Kathrine Weber
Executive Director/Attorney at Law



MONROE COUNTY SENIOR LEGAL SERVICES
MONTHLY BOARD MEETING
September 15th, 2022

Roll Call:

The meeting was called to order at 5:29 pm

In Attendance: Tina Mullins, Charles Maenle, Eric Weber, Steve Jedinak, Kathrine Weber.

Proxies From: Dave Grenn, Tony Brescol.

Absent: Kim Tuttle

Public Time:

NONE

Approval of Minutes:

Motion to Approve minutes from August 18, 2022 meeting by Eric Weber

Seconded by Charles Maenle

Motion Carried

Director's Report:

- (1) COA: Funding approved at last year's level.
- (2) United Way Funding campaign starts 9/16, fall health checks are coming up.
- (3) Justice Server case management implementation has started, expected to be fully in place by end of year.
- (4) Bingo/Raffle Fundraiser on Saturday, November 19, 2022.

Old Business:

NONE

New Business:

- 1) Abuse Policy: Board reviewed the revised Abuse policy, which adds language necessary to keep MCSLS in compliance with federal and state grant funding requirements.

Motion to approve policy as revised by: Steven Jedinak,
Seconded by Eric Weber,
Motion Carried.

2) Sharon Taylor Appeal: Board reviewed and discussed the following documents:

- May 21, 2021 and August 10, 2021 letters to Sharon Taylor
- Fax of Sharon Taylor (8/12/22) and MCSLS response (8/12/22)
- Fax of Sharon Taylor (8/23/22) and MCSLS response (8/29/22)
- Fax of Sharon Taylor (9/9/22) and MCSLS response (9/9/22)
- Fax of Sharon Taylor (9/14/22)
- Fax of Sharon Taylor (9/15/22)
- Property Tax record and definitions from Shelby County, Ohio.

Motion to deny Sharon Taylor's appeal on the basis that she provided insufficient proof of residing in Monroe County to the Board as of the meeting date, by Steven Jedinak.

Seconded by Charles Maenle

Motion carried

Payment of Bills:

Motion to Approve Payment of Bills for checks #22533 to check #22567 by Eric Weber,

Seconded by Steven Jedinak.

Motion Carried.

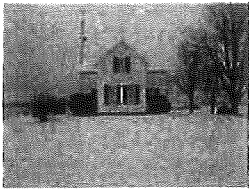
Public Time:

NONE

Motion to Adjourn meeting by Charles Maenle,

Seconded by Eric Weber

Motion Carried. Meeting Adjourned at 6:28pm.



Parcel: 32-0432100.007

Year: 2021

AMY L. BERNING

Shelby County Auditor | Shelby County, Ohio

**SUMMARY**

Deeded Name	TAYLOR SHARON	Taxpayer	TAYLOR SHARON
Owner	TAYLOR SHARON PO BOX 118 MINSTER OH 45865-0118		PO BOX 118 MINSTER OH 45865-0118
Tax District	32-MCLEAN TWP MINSTER SD LAD LFD	Land Use	101-CASH-GRAIN OR GENERAL FARM
School District	MINSTER LSD	Subdivision	
Neighborhood	00000-N/A	Legal	R05 T07 S32 PT W 1/2 NW QR 250-04-32-100-007 PLAT V28 P243
Location	6036 ST RT 119		
CD Year		Routing Number	
Acres	2.1950	Sales Amount	0.00
Map Number			
	Sold		

VALUE

District	32-MCLEAN TWP MINSTER SD LAD LFD
Land Use	101-CASH-GRAIN OR GENERAL FARM

CURRENT CHARGES

Full Rate	68.170000
Effective Rate	39.962492
Qualifying Rate	35.306248

	Appraised	Assessed
Land	30,680	10,740
Improvement	107,700	37,700
Total	138,380	48,440
CAUV N	0	0
Homestead N	0	0
OOC Y	123,830	43,340
Taxable	138,380	48,440

	Prior	First	Second
Tax	0.00	863.25	863.25
Special	0.00	0.50	0.50
Total	0.00	863.75	863.75
Paid	0.00	863.75	863.75
Due	0.00	0.00	0.00

FUTURE CHARGES

Type	Description	Amount
Special Assessments	464 MIAMI CONSERVANCY DIST	1.00

TRANSFER HISTORY

Date	Buyer	Conveyance	Deed Type	Sales Amount	Valid	# of Properties
11/07/2013	TAYLOR SHARON	683	WARRANTY DEED	\$0.00	N	1
10/08/2009	TAYLOR SHARON	589	WARRANTY DEED	\$106,000.00	Y	1
09/30/2005	SCHULZE JAMES	1032	WARRANTY DEED	\$132,000.00	Y	1
03/26/2001	BECKMAN DANIEL	225	WARRANTY DEED	\$120,000.00	Y	1
Unknown	BERNARD MERLIN		???	\$0.00	N	1

LAND

Type	Dimensions	Description	Value
HS-HOME SITE	1.0000	Acres	26,000
RD-ROAD	0.2900	Acres	0
SA-SMALL ACREAGE	0.9000	Acres	4,680
		Total	30,680

DWELLING

Card 1					
Style	1-CONVENTIONAL	Family Rooms	0	Heating	Y
Stories	1.50	Dining Rooms	0	Cooling	N
Rec Room Area	0	Year Built	1905	Grade	C
Finished Basement	0	Year Remodeled		Fireplace Openings	0
Rooms	7	Full Baths	1	Fireplace Stacks	0
Bed Rooms	3	Half Baths	0	Living Area	2,184
		Other Fixtures	0	Total Area	3,656
				Value	97,830

OTHER IMPROVEMENT

ooc = owner occupied credit

X

GO

Search...

Homestead > General Information

Homestead Exemption and Owner Occupancy Credit

The Homestead Exemption

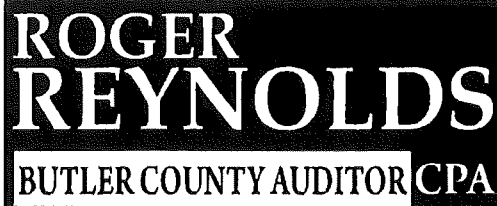
The Homestead Exemption is a property tax reduction available by application to seniors (age 65 or older) and the disabled (permanent/total). In 1970, Ohio voters approved a constitutional amendment permitting this exemption that reduced property taxes for eligible lower income home owners. In 2007, the General Assembly expanded the program to include all seniors, regardless of income. In 2013, the General Assembly again applied an income limit to determine those eligible. However, homeowners enrolled in the program for tax year 2013 (2014 for manufactured homes) remain exempt from income verification even if they move and owner-occupy another home in Ohio.

In 2015, 100% disabled Veterans, regardless of income, qualified for up to twice the savings. New in 2016, disabled Veterans that have a total (100%) disability rating for compensation by the VA may qualify for the double benefit.

Read more details by clicking on the Who Qualifies and Disabled Veterans links at left. Application forms are also available at left.

Owner Occupancy Credit

To receive up to a 2.5% tax reduction on an owner-occupied home in Ohio, you must own and occupy that home as your principal place of residence (domicile) on January 1 of the year you file for the reduction. A homeowner and spouse are entitled to this credit on only one home.



Butler County Auditor

130 High Street

Hamilton, OH 45011

Map Location

Board of Commissioners

Office Hours

8:00 AM - 4:30 PM, Mon. - Fri.

Conveyance Desk

closes daily at 3:30 PM

Phone: 513-887-3154

FACSIMILE

TO: M.C.S.R. Director Jeff McBee
FROM: Claimant, Shanon Taylor
DATE: September 15, 2022
RE: Deer County Property address agreement
No. of pages including cover sheet: Two (2) pages

MESSAGE

Dear Mr. McBee,
Please take notice, as you
are aware of the September 15, 2022,
M.C.S.R. Board of Directors Meeting 5:15 P.M.,
you were not in attendance of the 9/17
M.C.S.R. Board of Directors Meeting, per
your agreement to attend, I would
please request you attend today's
meeting in support of 13486 Armstrong
Road, North Kalamazoo, Michigan 48179,
as this fact cannot be dismissed,
as the Claimant has repeatedly
conferred to the M.C.S.R. and its

Officiates.

A copy of this letter is being
faxed to M.C.S.L.S. and to M.C.S.L.S.
Board of Directors

as a reminder to you, Mr. McBe, the
Claimant can hold the
evidence of your agreement.

Mr. McBe, please respond via fax,
as to whether, or not you plan to
attend today's M.C.S.L.S. Board of Directors
Meeting in support.

Telephone 419-628-0187

Faxsimile 419-628-0187

Sincerely,
Sharon Taylor

FAX COVER SHEET

TO Monroe County Senior Legal Services
 COMPANY Board of Directors

FAX NUMBER (341) 391-8394

FROM Complaint Sharen Taylor

DATE September 14, 2022

RE M.C.S.L.S. Manager of Legal Services

COVER MESSAGE

I hereby notify the

M.C.S.L.S. and Director Kathleen Weber,
 the Claimant will not be present
 at the September 15, 2022 Board
 of Directors meeting. Statement of
 Facts is that Robert and Sharen
 Taylor are the record title holders
 of the Monroe County Property, located
 at 13486 Armstrong Road, North Rockham, FL
 We repeatedly conferred to you.
 This all could have been prevented
 in 2016 had the M.C.S.L.S. and
 their Affiliates, taken steps to
 prevent further detriment to
 the Claimant. Had the Assn

Commenced to prevent the
illegal foreclosure, which led
to the illegal public Auction
of the said property, by exercising
Reasonable Care, and Diligence,
this all could have been
prevented, and Resolved today.

Please see Claimants Written
letter, to the Board of Directors,
up for discussion, at the
September 15, 2022, Board of Directors
Meeting.

The Claimant Respectfully
Requests of the Board of Directors
to Dispense With M.C.S. & L.
Directors, Mrs. Kathrine Weber,
Argument, of Monroe County address,
and proceed, without further
delay in this matter.

Should Mrs. Kathrine Weber, or
the Board of Directors, have any
question, please contact the
Claimant. As a reminder, please
send to the Claimant, via fax machine,
Sincerely,
3 Sharon Taylor

MONROE COUNTY SENIOR LEGAL SERVICES

1126 South Telegraph Road

Monroe, Michigan 48161



KATHRINE WEBER

PROGRAM DIRECTOR/ATTORNEY AT LAW

PHONE: (734) 241-7644

FAX: (734) 241-8394

September 9, 2022

Ms. Sharon Taylor

PO Box 505

Carleton, MI 48117

(by mail and facsimile 419-628-0187)

Dear Ms. Taylor:

In response to your facsimile correspondence on September 9, 2022 please note the previous letters I have sent you reminding you that the issue regarding using the Armstrong Road address as your "residency" to obtain services through our agency was resolved last year after you exhausted all of your appeals. If you have moved back into Monroe County since you last requested services, you need to provide the information requested in my August 29, 2022 letter. If you are continuing to rely upon the Armstrong address, the previous determination that you are not entitled to legal services remains in effect.

If you wish to again appeal my denial of services to you, I enclose for your information a copy of our residency requirement in our Coverage Policy, and the procedures required for an appeal.

Our next regularly scheduled Board of Directors meeting is September 15, 2022 at 5:15pm at our office address above. Please notify me in writing if you intend to appear at that time to appeal my decision.

I enclose for your information the grievance procedures for our funding agencies.

Sincerely,



Kathrine Weber

Executive Director/Attorney at Law

Cc: Jeff McBee, Commission on Aging



FACSIMILE

TO: McC.C.A. Director Jeffrey McBee
 FROM: Complainant, Charles Super
 DATE: September 9, 2022
 RE: Appeal of the McC.C.A. denial of legal review
 No. of pages including cover sheet: Three (3) pages

MESSAGE

This Case 22-145042 CK is incorporated to the pre-existing, ongoing Case that remains with the McC.C.A. unresolved, from 2016 to date, regarding Complainant's legal ownership of Monroe County property that was illegally seized in 2016. This Case, but include the McC.C.A. Mersey judgment of \$248,000.00. This judgment is not incorporated into the above, but still remains unresolved with both the McC.C.A. and with the McC.C.A. Director Jeffrey McBee.

and Affiliates. The Complainant
has acted accordingly, regarding
the step-by-step grievance /
complaint procedure, the M.C.S.H.,
that the M.C.S.H. Board of Directors
have not complied. This Appeal
is in support of Mr. Weber, of your
request that 13486 Armstrong Road
South Lakewood, Michigan 48179, is the
valid address of residence, in
Macomb County.

All written Correspondence Must

Must be via fax machine,
for reason beyond the Complaints
Control.

Should you have any questions,
please contact the complainant
between the hours of 10:30am to 1:00pm
most days.

Sincerely,
Sharon Taylor

Copy faxed to D.C. & S.H.
Harris County Senior Legal Services

3

MONROE COUNTY SENIOR LEGAL SERVICES

1126 South Telegraph Road
Monroe, Michigan 48161



KATHRINE WEBER
PROGRAM DIRECTOR/ATTORNEY AT LAW

PHONE: (734) 241-7644

FAX: (734) 241-8394

August 29, 2022

Ms. Sharon Taylor
PO Box 505
Carleton, MI 48117

Dear Ms. Taylor:

Regarding your facsimile dated August 23, 2022, you state that "the Complainant is within in the jurisdiction" of our policies.

If you have begun residing in Monroe County since your last request for services, please provide your current residence address in writing along with proof of your residency (such as a lease agreement, deed, utility bill). No further action will be taken until you provide that information.

Sincerely,

COPY

Kathrine Weber
Executive Director/Attorney at Law



FACSIMILE

TO:

FROM:

DATE:

RE:

No. of pages including cover sheet

W.C.S.S. Director Gregory L. Hines
Complainant, Sharon Taylor
August 23, 2022
Denial of Legal Services
(Two) (2)

MESSAGE

Grievance/Complaint against the W.C.S.S.
There is a discrepancy in the
W.C.S.S. letter, dated August 12, 2022,
regarding denial of legal services to
the Complainant. The discrepancy
in the W.C.S.S. August 12, 2022 letter is
in contradiction to the W.C.S.S.
written policy. The Complainant is
within the jurisdiction of that policy,
as agreed by the Director of W.C.S.S.
of the W.C.C.O.A. The W.C.S.S. letter,
dated August 12, 2022, does not apply.

to the terms of the policy.
The purpose of this Complaint
is in an effort to resolve
the Complaint

Sincerely,

Complainant, Karen Taylor

Copy saved to M. C. S. S.,
Nightingale Attorney, Kathleen Weber
The first step of the grievance
procedure. Please respond within ten days.

Please take notice that all
related material, to this Complaint
must also be saved to the
Complainant for reason beyond Complaint
Control. Ref No, 449-628-8187
J

MONROE COUNTY SENIOR LEGAL SERVICES
1126 South Telegraph Road
Monroe, Michigan 48161



KATHRINE WEBER
PROGRAM DIRECTOR/ATTORNEY AT LAW

PHONE: (734) 241-7644
FAX: (734) 241-8394

August 12, 2022

Ms. Sharon Taylor
PO Box 505
Carleton, MI 48117

Dear Ms. Taylor:

Regarding your request for legal services made by telephone on August 11, 2022 and by facsimile August 12, 2022, I remind you that you are not entitled to legal services at our agency unless and until you move your residence into Monroe County. I enclose a copy of the letter I sent you in August of 2021 explaining our agency's residency requirement.

You have already exhausted your appeals on the residency issue and you are not eligible for services through MCSLS at this time. Therefore if you need legal advice or representation you will have to retain an attorney outside of our agency.

Sincerely,

COPY

Kathrine Weber
Executive Director/Attorney at Law



FACSIMILE

TO:

FROM:

DATE:

RE:

No. of pages including cover sheet:

Worcester County Senior Legal Services
Sharon Taylor
August 12, 2022
M.C.C. Case # 22-14-5042 CK dl.
One page (1)

MESSAGE

The Worcester County Senior Legal Services was contacted yesterday, August 11, 2022 regarding a legal matter with the Worcester County Circuit Court, Arne Case Number. On August 11, 2022, a brief description of the legal matter was provided to this office by Taylor, who is seeking legal service from P.C.S.L.S. as soon as possible regarding the Arne referenced Case Number. Please respond, in writing, within five (5) days. Sincerely,
Sharon Taylor

MONROE COUNTY SENIOR LEGAL SERVICES

1126 South Telegraph Road
Monroe, Michigan 48161



KATHRINE WEBER
PROGRAM DIRECTOR/ATTORNEY AT LAW

PHONE: (734) 241-7644
FAX: (734) 241-8394

August 10, 2021

Ms. Sharon Taylor
PO Box 505
Carleton, MI 48117

COPY

Dear Ms. Taylor:

Regarding your request for legal services made by telephone on August 9, 2021, I remind you that you are not entitled to legal services at our agency unless and until you move your residence into Monroe County. "Residence" cannot be a post office box or a home you wish to live in someday in the future. As I explained, "residence" requires you to be personally staying in the county, having a physical address of a place where you dwell, sleep, spend your time, keep your personal belongings.

You appealed the denial of service on this issue in May to the MCSLS Board of Directors, who upheld the denial of service based on residency. You then filed a grievance with the Monroe County Commission on Aging, who in July also upheld the denial of services based on residency.

I enclose copies of the May 21, 2021 and July 14, 2021 letters again for you. Your appeal is concluded and you are not eligible for services through MCSLS at this time. Therefore if you need legal advice or representation you will have to retain an attorney outside of our agency.

Sincerely,

Kathrine Weber
Executive Director/Attorney at Law



MONROE COUNTY SENIOR LEGAL SERVICES

1126 South Telegraph Road

Monroe, Michigan 48161



KATHRINE WEBER

PROGRAM DIRECTOR/ATTORNEY AT LAW

PHONE: (734) 241-7644

FAX: (734) 241-8394

May 21, 2021

Ms. Sharon Taylor
PO Box 505
Carleton, MI 48117

Dear Ms. Taylor:

This will confirm the decision made May 20, 2021 by Monroe County Senior Legal Services Board of Directors, denying your appeal of my refusal to provide you legal services.

As you heard, the Board voted unanimously to deny your appeal as result of having no evidence that you are currently residing in Monroe County.

If you wish to appeal further, you have the grievance procedures for our funding agencies which I sent to you previously.

Sincerely,

COPY

Kathrine Weber
Executive Director/Attorney at Law





Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Pam LaPan
Secretary

Larry Gramlich

Wayne Meehean

Kathy Vanderbush

Cynthia McIlvain

Paul Simonton

Mary Ann
Wertenberger

July 14, 2021

Ms. Sharon Taylor
PO Box 505
Carleton, MI 48117

Dear Ms. Taylor,

I am contacting you to inform you that at the July 14, 2021 meeting of the Monroe County Commission on Aging, the Commission unanimously voted to uphold the decision of Monroe County Senior Legal Services to deny your request for services due to a lack of proof that you are a resident of Monroe County.

Sincerely,

Jeff McBee
Monroe County Commission on Aging Director

COPY



Commission On Aging

www.co.monroe.mi.us/commonaglng

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

Notice of:

The Commission on Aging **2023** Meeting Schedule

All meetings begin at 1:00 p.m. on the second Wednesday of the month,
at the Monroe County Commission on Aging office, 965 South Raisinville
Road, Monroe, MI 48161, unless otherwise noted:

January 11

February 8

March 8

April 12

May 10

June 14

July 12

August 9

September 13

October 11

November 8

December 13