



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
Monroe, MI 48161
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Jeff McBee
Director

Cheryl Rivard
Chairman

Martin Kaufman
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantzios

Larry Gramlich

Cynthia McIlvain

Wayne Meehean

Paul Simonton

Donald Spencer

Monroe County Commission on Aging

Regular Board Meeting Minutes

November 09, 2022

Commission on Aging Conference Room

Chairperson Cheryl Rivard called the meeting to order at 1:01 p.m.

Members present

Cheryl Rivard, Cynthia McIlvain, Larry Gramlich, Martin Kaufman, Mary Gantzios, Don Spencer, Paul Simonton and Mary Ann Wertenberger

Members excused:

Wayne Meehean.

Approval of the Agenda:

Don Spencer made a motion to approve the November 9, 2022, Regular Board Meeting Agenda as presented. Support by Cynthia McIlvain. **Motion carried.**

Public Comment:

Beth Berlin, RSVP attended a Veteran Service Fair. There were approximately 60 people in attendance and was informative.

Special Presentations: None.

Consent Agenda:

- A. Approval of the Minutes of the October 12, 2022 Regular Meeting.
- B. Strategic Planning Committee Notes of November 3, 2022 – no meeting was held
- C. Finance Reports
- D. Correspondence – None
- E. Formal Agency Reports – None

Larry Gramlich approved the Consent Agenda as presented and place on file. Supported by Mary Ann Wertenberger - **Motion carried.**

Directors' Report:

Jeff McBee reported the following:

➤ **Common Measures Report**

The September 2022 Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the category most visited. During October 2022, 121 individuals visited the site.



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➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from September 25, 2022, through October 25, 2022, there are 29 reported seniors on the Project Ramp waitlist.

- **Central Office Succession Plan:** Jeff McBee will become the new Monroe County Human Resources Director in July 2023. He will continue to serve as the Director of the Commission on Aging through 2023.

Old Business: None.

New Business:

A. Monroe County Senior Legal Services Grievance Disposition

Paul Simonton made a motion to approve Monroe County Senior Legal Services grievance disposition. Supported by Cynthia McIlvain.

Roll Call.

Mary Ann Wertenberger– Yes	Larry Gramlich - Yes	Cheryl Rivard - Yes
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantzog – Yes
Donald Spencer – Yes		Cynthia McIlvain – Yes
Wayne Meehean - Excused		

Motion Carried

B. 2023 Regular Board Meeting Schedule Approved

Motion by Cheryl Rivard. Supported by Mary Ann Wertenberger.

Roll Call.

Mary Ann Wertenberger– Yes	Larry Gramlich - Yes	Cheryl Rivard - Yes
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantzog – Yes
Donald Spencer – Yes		Cynthia McIlvain – Yes
Wayne Meehean - Excused		

Motion Carried

Public Comment: Senior Legal Services stated that the minimum wage will increase to \$12.00 per hour in February 2023. Stated that Providers may need increased funding for wages from the COA in the future.

Commission Members Comments: Martin Kaufman stated that the Grievance Policy should be re-written and the Board may need a meeting to adjust policies. Larry Gramlich asked if the Board needs to be sworn in by the County Clerk. Jeff McBee stated that will happen once all members are appointed by County Commissioners.



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Adjournment:

Motion to adjourn by Cheryl Rivard and supported by Mary Ann Wertenberger.

Voice Vote: Motion Carried

Chairperson Cheryl Rivard adjourned the meeting at 1:31 p.m.

The next Regular Board meeting takes place on Wednesday, December 14, 2022, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary