



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertemberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

**Monroe County Commission on Aging
Regular Board Meeting
December 14, 2022
Monroe County Commission on Aging Board Room
1:00 p.m.**

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Approval of Agenda
6. Public Comment
7. Special Presentations- None
8. Consent Agenda
 - A. Approval of the Minutes of the November 9, 2022 Regular Meeting
 - B. Strategic Planning Committee Notes of December 1, 2022
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
9. Director's Report
10. Old Business
11. New Business
 - A. Milan Transportation Request for Additional 2022 Funding
 - B. Request to Adjust Frenchtown Senior Center 2023 Units and Unit Rate
12. Public Comment
13. Commission Members' Comments
14. Adjournment

The next Regular Board meeting is scheduled for Wednesday, January 11, 2023, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following: Human Resources
125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDY (734) 240-7301



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Monroe County Commission on Aging

Regular Board Meeting Minutes

November 09, 2022

Commission on Aging Conference Room

Chairperson Cheryl Rivard called the meeting to order at 1:01 p.m.

Members present

Cheryl Rivard, Cynthia McIlvain, Larry Gramlich,
Martin Kaufman, Mary Gantzog, Don Spencer, Paul Simonton and
Mary Ann Wertenberger

Members excused:

Wayne Meehean.

Approval of the Agenda:

Don Spencer made a motion to approve the November 9, 2022, Regular Board Meeting Agenda as presented. Support by Cynthia McIlvain. **Motion carried.**

Public Comment:

Beth Berlin, RSVP attended a Veteran Service Fair. There were approximately 60 people in attendance and was informative.

Special Presentations: None.

Consent Agenda:

- A. Approval of the Minutes of the October 12, 2022 Regular Meeting.
- B. Strategic Planning Committee Notes of November 3, 2022 – no meeting was held
- C. Finance Reports
- D. Correspondence – None
- E. Formal Agency Reports – None

Larry Gramlich approved the Consent Agenda as presented and place on file. Supported by Mary Ann Wertenberger - **Motion carried.**

Directors' Report:

Jeff McBee reported the following:

➤ Common Measures Report

The September 2022 Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ COA Website Views

The monthly analytics snapshot shows how many hits the COA website received and the category most visited. During October 2022, 121 individuals visited the site.



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➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from September 25, 2022, through October 25, 2022, there are 29 reported seniors on the Project Ramp waitlist.

- **Central Office Succession Plan:** Jeff McBee will become the new Monroe County Human Resources Director in July 2023. He will continue to serve as the Director of the Commission on Aging through 2023.

Old Business: None.

New Business:

A. Monroe County Senior Legal Services Grievance Disposition

Paul Simonton made a motion to approve Monroe County Senior Legal Services grievance disposition. Supported by Cynthia McIlvain.

Roll Call.

Mary Ann Wertenberger – Yes	Larry Gramlich – Yes	Cheryl Rivard – Yes
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantzogs – Yes
Donald Spencer – Yes		Cynthia McIlvain – Yes
Wayne Meehean – Excused		

Motion Carried

B. 2023 Regular Board Meeting Schedule Approved

Motion by Cheryl Rivard. Supported by Mary Ann Wertenberger.

Roll Call.

Mary Ann Wertenberger – Yes	Larry Gramlich – Yes	Cheryl Rivard – Yes
Martin Kaufman – Yes	Paul Simonton – Yes	Mary Gantzogs – Yes
Donald Spencer – Yes		Cynthia McIlvain – Yes
Wayne Meehean – Excused		

Motion Carried

Public Comment: Senior Legal Services stated that the minimum wage will increase to \$12.00 per hour in February 2023. Stated that Providers may need increased funding for wages from the COA in the future.

Commission Members Comments: Martin Kaufman stated that the Grievance Policy should be re-written and the Board may need a meeting to adjust policies. Larry Gramlich asked if the Board needs to be sworn in by the County Clerk. Jeff McBee stated that will happen once all members are appointed by County Commissioners.



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Paul Simonton

Donald Spencer

Adjournment:

Motion to adjourn by Cheryl Rivard and supported by Mary Ann Wertenberger.

Voice Vote: Motion Carried

Chairperson Cheryl Rivard adjourned the meeting at 1:31 p.m.

The next Regular Board meeting takes place on Wednesday, December 14, 2022, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary

Monroe County Commission on Aging Strategic Planning Committee Meeting Notes

December 1, 2022

Present: Cynthia McIlvain, Martin Kaufman, Cheryl Rivard, Paul Simonton, Ramona Hall and Jeff McBee.

Cynthia McIlvain began the meeting at 2:01 p.m.

1. MCCOA Policy 11-01 Revision Discussion:

The Committee reviewed Jeff McBee's suggestion to add the language "Changes to the number of units and/or unit rate indicated in an agencies application must be approved by the Commission on Aging." The Committee came to the consensus to recommend the additional language.

The Committee reviewed the "Year End Reporting" section of the policy, as Jeff McBee indicated that the actions included in the section are completed on a monthly basis and inquired as to whether the language should be removed. There was concern that the current monthly practices are/would be included in policy. The Committee requested that Jeff McBee review and follow-up as to the need to add monthly practices into policy and revisit this issue next month.

2. Frenchtown Senior Center 2023 Unit Rate/Units Change:

The Committee reviewed the proposed change that would reduce the Center's unit rate and increase the number of units. The Committee recommends approval by the full Board.

3. Milan Senior Center Transportation Additional Funding Request:

The Committee reviewed the request and recommends approval to the full Board. Jeff McBee indicated the Milan Senior Center has more than enough remaining funding to allow for a transfer of the \$2,700 to the Transportation program.

4. MCCOA Policy 11-0 Revision Discussion:

The Committee discussed the appropriateness of updating the policy to include a clause that would limit ability of a person to file grievance for the same issue multiple times. The Committee came to the consensus that this would not be appropriate and the policy should remain as written.

The meeting adjourned at 2:20 p.m.

The next meeting is scheduled for January 5, 2022 at 2:00 p.m. at the Commission on Aging.

Jeff McBee, Recording Secretary

RUN DATE: 12/01/22 13:16
APPR

County of Monroe
Appropriation Report

PAGE: 00186
FISCAL DATE: 11/30/22 22/NOV

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
280-97000-965141	ALZHEIMER PROGRAM	22,848.00	0.00	0.00	306.00	2,312.00	20,536.00	10.12
280-97000-965165	MONROE SENIOR CITIZEN	412,690.00	0.00	0.00	44,046.51	396,681.95	16,008.05	96.12
280-97000-965175	ARTHUR LESLOW COMMUNIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965185	FOSTER GRANDPARENT TRP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965186	AREA AGENCY ON AGING-M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965181	DEAF & HEARING IMPAIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965201	MILAN SENIOR MEALS ON	20,661.00	0.00	0.00	1,323.00	17,446.50	3,214.50	84.44
280-97000-965205	EMERGENCY FUEL	15,000.00	0.00	0.00	4,710.92	15,000.00	0.00	100.00
280-97000-965215	MILAN SENIOR CENTER	48,000.00	0.00	0.00	3,101.25	26,700.00	21,300.00	55.63
280-97000-965216	MILAN SENIOR TRANSIT	8,100.00	0.00	0.00	513.00	8,100.00	0.00	100.00
280-97000-965220	MILAN SENIOR RESOURCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965225	ADULT DAY CARE SERVICE	61,165.00	0.00	0.00	6,374.48	47,370.46	13,794.54	77.45
280-97000-965340	YMCA CANCER SURVIVOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965380	YMCA	37,795.00	0.00	0.00	0.00	28,294.75	9,500.25	74.86
280-97000-965390	MCOP VOLUNTEER CAREGIV	3,000.00	0.00	0.00	490.00	2,682.00	318.00	89.40
280-97000-965400	AREA AG ON AGING-PURCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER		3,382,602.00	0.00	0.00	253,164.91	2,900,178.95	482,423.05	85.74
97001 EC 1-PUBLIC HEALTH								
280-97001-965261	MONROE HOUSING COMMISS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EC 1-PUBLIC HEALTH		0.00	0.00	0.00	0.00	0.00	0.00	0.00
97500 SPECIAL APPROP TO OTHER FUNDS								
280-97500-999101	TRANSFER OUT - GENERAL	231,995.00	0.00	0.00	0.00	159,957.37	72,037.63	68.95
TOTAL SPECIAL APPROP TO OTHE		231,995.00	0.00	0.00	0.00	159,957.37	72,037.63	68.95
TOTAL 280 SENIOR CITIZENS FUND		3,615,056.00	0.00	0.00	253,164.91	3,060,136.32	554,919.68	84.65

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APPR

County of Monroe
Appropriation Report

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FISCAL DATE: 11/30/22 22/NOV

** 101 GENERAL FUND 67200 COMMISSION ON AGING

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
101-67200-705000	SALARIES AND WAGES	86,968.00	0.00	0.00	6,460.00	81,368.74	5,599.26	93.56
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/AUTH PER DIEM	6,000.00	0.00	0.00	575.00	3,025.00	2,975.00	50.42
101-67200-715000	SOCIAL SECURITY	7,112.00	0.00	0.00	522.27	6,218.15	893.85	87.43
101-67200-716000	EMPLOYERS-RETIREMENT	26,525.00	0.00	0.00	1,970.30	24,105.54	2,419.46	90.88
101-67200-716001	DC RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716010	EMPLOYERS-RET HEALTH C	24,814.00	0.00	0.00	0.00	6,157.31	18,656.69	24.81
101-67200-716012	EMPLOYER-HCS	764.00	0.00	0.00	129.20	1,338.46	-574.46	175.19
101-67200-717000	UNEMPLOYMENT INSURANCE	93.00	0.00	0.00	7.11	82.50	10.50	88.71
101-67200-718000	WORKERS COMPENSATION I	60.00	0.00	0.00	4.56	52.75	7.25	87.92
101-67200-719000	HEALTH INSURANCE	17,878.00	0.00	0.00	10.94	10,493.90	7,384.10	58.70
101-67200-720000	LIFE INSURANCE	143.00	0.00	0.00	10.94	132.52	10.48	92.67
101-67200-721000	OPTICAL INSURANCE	122.00	0.00	0.00	4.62	70.33	51.67	57.65
101-67200-722000	DENTAL INSURANCE	842.00	0.00	0.00	40.26	561.80	280.20	66.72
101-67200-723000	DISABILITY INSURANCE	797.00	0.00	0.00	59.18	724.08	72.92	90.85
101-67200-725000	ACCURED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	2,000.00	0.00	0.00	177.44	810.59	1,189.41	40.53
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	11.90	38.49	1,461.51	2.57
101-67200-731000	COMPUTER & DATA PROC S	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	288.52	1,524.10	1,725.90	46.90
101-67200-814015	SOFTWARE LICENSE FEE	20,651.00	0.00	0.00	0.00	19,380.57	1,270.43	93.85
101-67200-814016	PAYROLL SERVICES	815.00	0.00	0.00	26.81	887.24	-72.24	108.86
101-67200-826000	LEGAL AND PROFESSIONAL	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0.00
101-67200-830000	ASSOCIATION & MEMBERSH	225.00	0.00	0.00	0.00	87.50	137.50	38.89
101-67200-851000	TELEPHONE	515.00	0.00	0.00	16.79	670.50	-155.50	130.19
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,478.00	0.00	0.00	109.74	1,342.72	135.28	90.85
101-67200-921000	ELECTRICITY	1,500.00	0.00	0.00	72.08	1,708.84	-208.84	113.92
101-67200-922000	WATER AND SEWAGE	200.00	0.00	0.00	10.04	512.92	-312.92	256.46
101-67200-923000	HEATING FUEL	600.00	0.00	0.00	31.06	503.15	96.85	83.86
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-942000	COPIER EXPENSE/LEASE	2,000.00	0.00	0.00	51.11	777.39	1,222.61	38.87
101-67200-963000	CENTRAL SERVICES/INDIR	19,193.00	0.00	0.00	0.00	19,193.00	0.00	100.00
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMISSION ON AGING		231,995.00	0.00	0.00	11,276.19	181,768.09	50,226.91	78.35

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REVEN

County of Monroe
Revenue Report

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** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800 FUND BALANCE CARRYFORWARD						
280-89800-695001 FUND BALANCE CARRYFORWARD-REV		-429,548.00	0.00	0.00	-429,548.00	0.00
TOTAL FUND BALANCE CARRYFORWARD		-429,548.00	0.00	0.00	-429,548.00	0.00
97000 SPECIAL EXP/REV-OTHER AGENCIES						
280-97000-402000 CURRENT PROPERTY TAXES		-3,082,508.00	0.00	-2,892,108.35	-190,399.65	93.82
280-97000-415000 PRIOR YEAR TAX ADJUSTMENTS		22,750.00	-5.14	1,065.74	21,684.26	4.68
280-97000-420000 DELINQUENT PERSONAL PROP TAXES		-3,500.00	-2.50	-5,742.56	2,242.56	164.07
280-97000-434020 OTH TAXES-PYMT IN LIEU OF TAX		-7,500.00	0.00	-7,936.70	436.70	105.82
280-97000-437000 INDUSTRIAL FACILITY TAX		-11,500.00	0.00	-11,819.93	319.93	102.78
280-97000-445000 TAXES-PENALTIES & INT ON TAXES		-250.00	0.00	-154.50	-95.50	61.80
280-97000-573000 LC STABIL SHARE TAX 2014 PA80		-100,000.00	0.00	-118,862.35	18,862.35	118.86
280-97000-576000 STATE GRANT-REIMB INV LOSS		0.00	0.00	0.00	0.00	0.00
280-97000-665000 INTEREST INCOME		-2,000.00	0.00	-9,491.60	7,491.60	474.58
280-97000-676070 SPECIAL REVENUE-REIMBURSEMENT		-1,000.00	0.00	0.00	-1,000.00	0.00
280-97000-677000 OTHER REVENUE-MISCELLANEOUS		0.00	0.00	0.00	0.00	0.00
280-97000-687030 REBATES-PRESCRIPTION		0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER AGENCIES		-3,185,508.00	-7.64	-3,045,050.25	-140,457.75	95.59
99999 FUND LEVEL						
280-99999-688000 DEFAULT DISCOUNT		0.00	0.00	0.00	0.00	0.00
TOTAL FUND LEVEL		0.00	0.00	0.00	0.00	0.00
TOTAL 280 SENIOR CITIZENS FUND		-3,615,056.00	-7.64	-3,045,050.25	-570,005.75	84.23

COA Director's Report Items (12/14/22)

1. Common Measures Reports – Included in Packet
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet

Table A.
Cumulative Units Reported vs. Unit Maximum
 (Goal is to be between 78% - 88%)

As of: October

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Memory Lane Care Services	34.00	336.00	10%
United Way Project Ramp of MC	32,540.61	122,382.00	27%
Self and Family Behavioral Healthcare	73.50	180.00	41%
Milan Seniors for Healthy Living	5,261.40	9,600.00	55%
Berlin Township Senior Citizens Group	2,825.00	4,940.00	57%
Frenchtown Adult Day Services	4,719.25	7,626.00	62%
Lake Erie Transportation Commission	9,789.00	15,625.00	63%
MCOP-Resource Advocacy	7,270.50	9,430.00	77%
MCOP-Specialized Transportation	6,197.00	8,000.00	77%
Monroe Family YMCA Enhanced Fitness	764.27	918.00	83%
MCOP-Opportunity Center at ALCC	6,517.50	7,800.00	84%
MCOP-Unmet Emergency Needs	8,376.28	10,000.00	84%
MCOP-Home Care	7,153.25	8,500.00	84%
Milan Seniors Meals on Wheels	3,877.00	4,591.00	84%
Ash Senior Citizens	2,221.00	2,553.00	87%
MCOP-Food Assistance Program	322,788.00	369,285.00	87%
Health Van	2,413.00	2,700.00	89%
MCOP-Volunteer Caregiver Program	335.25	375.00	89%
Living Independence for Everyone	131,183.00	140,014.00	94%
RSVP	52,143.06	55,556.00	94%
Monroe Senior Citizens Center	72,066.00	74,956.00	96%
Bedford Senior Community Center	39,577.99	40,014.00	99%
MCOP-Utility Assistance Program	15,000.00	15,000.00	100%
MCOP-Home Injury Control	6,539.86	6,500.00	101%
MCOP-Home Chore	4,407.00	4,300.00	102%
Dundee Area Senior Citizens Center	33,047.50	31,950.00	103%
Milan Seniors Transportation	650.00	600.00	108%
Monroe County Senior Legal Services	2,426.60	1,995.00	122%
Frenchtown Senior Citizens Center	35,026.75	23,345.00	150%

Table B.

Unduplicated Clients Served vs. Anticipated Clients Served

(Goal is to be at least 78%)

As of: October

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
Dundee Area Senior Citizens Center	28	350	8%
MCOP-Volunteer Caregiver Program	2	10	20%
Frenchtown Adult Day Services	15	35	43%
Monroe Family YMCA Enhanced Fitness	183	400	46%
Memory Lane Care Services	5	10	50%
Milan Seniors for Healthy Living	127	250	51%
Lake Erie Transportation Commission	396	750	53%
United Way Project Ramp of MC	11	20	55%
Ash Senior Citizens	71	120	59%
Health Van	123	175	70%
MCOP-Opportunity Center at ALCC	64	90	71%
RSVP	262	350	75%
Bedford Senior Community Center	886	1,150	77%
MCOP-Resource Advocacy	1,398	1,800	78%
MCOP-Utility Assistance Program	33	41	80%
Monroe Senior Citizens Center	1,292	1,600	81%
MCOP-Home Chore	362	430	84%
Berlin Township Senior Citizens Group	111	130	85%
MCOP-Specialized Transportation	188	210	90%
Living Independence for Everyone	1,114	1,200	93%
MCOP-Home Care	138	143	97%
MCOP-Unmet Emergency Needs	19	19	100%
MCOP-Food Assistance Program	1,380	1,350	102%
Self and Family Behavioral Healthcare	26	25	104%
MCOP-Home Injury Control	93	85	109%
Monroe County Senior Legal Services	817	737	111%
Frenchtown Senior Citizens Center	1,296	1,000	130%
Milan Seniors Transportation	28	20	140%
Milan Seniors Meals on Wheels	30	20	150%

Table C.

Actual Expenditures vs. Total Budget

(Goal is to be between 78% - 88%)

As of: October

Provider/Program	Actual Expenditures	Total Budget	Percentage
United Way Project Ramp of MC	\$55,364.35	\$144,766.84	38%
Self and Family Behavioral Healthcare	\$40,671.00	\$84,206.00	48%
Memory Lane Care Services	\$21,643.29	\$42,587.61	51%
Berlin Township Senior Citizens Group	\$31,589.00	\$48,605.00	65%
MCOP-Specialized Transportation	\$307,457.10	\$450,269.77	68%
MCOP-Utility Assistance Program	\$21,729.40	\$30,924.88	70%
Milan Seniors for Healthy Living	\$72,324.43	\$101,252.00	71%
Milan Seniors Meals on Wheels	\$67,236.71	\$93,155.00	72%
Frenchtown Senior Citizens Center	\$238,355.00	\$323,805.00	74%
Bedford Senior Community Center	\$281,947.00	\$380,484.00	74%
Ash Senior Citizens	\$30,029.64	\$39,925.00	75%
Monroe County Senior Legal Services	\$263,756.32	\$331,304.00	80%
Monroe Family YMCA Enhanced Fitness	\$33,071.48	\$41,469.00	80%
RSVP	\$137,233.79	\$171,442.00	80%
Milan Seniors Transportation	\$92,759.81	\$115,719.00	80%
Health Van	\$199,907.00	\$247,186.00	81%
Monroe Senior Citizens Center	\$509,050.54	\$617,176.00	82%
MCOP-Resource Advocacy	\$193,262.35	\$233,886.46	83%
MCOP-Unmet Emergency Needs	\$10,188.68	\$12,174.88	84%
MCOP-Volunteer Caregiver Program	\$21,700.03	\$24,165.08	90%
Living Independence for Everyone	\$1,157,285.18	\$1,288,670.25	90%
Dundee Area Senior Citizens Center	\$293,559.45	\$323,180.00	91%
Frenchtown Adult Day Services	\$175,896.00	\$192,014.00	92%
MCOP-Home Chore	\$192,287.19	\$205,424.39	94%
MCOP-Opportunity Center at ALCC	\$56,787.60	\$60,618.00	94%
MCOP-Home Injury Control	\$17,357.25	\$18,525.96	94%
Lake Erie Transportation Commission	\$561,531.53	\$596,260.00	94%
MCOP-Home Care	\$274,273.44	\$284,913.08	96%
MCOP-Food Assistance Program	\$291,209.76	\$267,126.19	109%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: October

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Self and Family Behavioral Healthcare	\$40,671.00	26	\$1,564.27	\$84,206.00	25	\$3,368.24	46%
Milan Seniors Meals on Wheels	\$67,236.71	30	\$2,241.22	\$82,394.00	20	\$4,119.70	54%
Frenchtown Senior Citizens Center	\$238,355.00	1,296	\$183.92	\$323,805.00	1,000	\$323.81	57%
Milan Seniors Transportation	\$92,759.81	28	\$3,312.85	\$115,719.00	20	\$5,785.95	57%
Dundee Area Senior Citizens Center	\$293,559.45	490	\$599.10	\$323,180.00	350	\$923.37	65%
United Way Project Ramp of MC	\$55,364.35	11	\$5,033.12	\$144,766.84	20	\$7,238.34	70%
Monroe County Senior Legal Services	\$263,756.32	817	\$322.84	\$331,304.00	737	\$449.53	72%
Berlin Township Senior Citizens Group	\$31,589.00	111	\$284.59	\$48,605.00	130	\$373.88	76%
MCOP-Specialized Transportation	\$307,457.10	188	\$1,635.41	\$450,269.77	210	\$2,144.14	76%
MCOP-Unmet Emergency Needs	\$10,188.68	19	\$536.25	\$12,174.88	19	\$640.78	84%
MCOP-Home Injury Control	\$17,357.25	93	\$186.64	\$18,525.96	85	\$217.95	86%
MCOP-Utility Assistance Program	\$21,729.40	33	\$658.47	\$30,924.88	41	\$754.27	87%
Bedford Senior Community Center	\$281,947.00	886	\$318.22	\$380,484.00	1,150	\$330.86	96%
Living Independence for Everyone	\$1,157,285.18	1,114	\$1,038.86	\$1,288,670.25	1,200	\$1,073.89	97%
MCOP-Home Care	\$274,273.44	138	\$1,987.49	\$284,913.08	143	\$1,992.40	100%
Memory Lane Care Services	\$21,643.29	5	\$4,328.66	\$42,587.61	10	\$4,258.76	102%
Monroe Senior Citizens Center	\$509,050.54	1,292	\$394.00	\$617,176.00	1,600	\$385.74	102%
MCOP-Resource Advocacy	\$193,262.35	1,398	\$138.24	\$233,886.46	1,800	\$129.94	106%
MCOP-Food Assistance Program	\$291,209.76	1,380	\$211.02	\$267,126.19	1,350	\$197.87	107%
RSVP	\$137,233.79	262	\$523.79	\$171,442.00	350	\$489.83	107%
MCOP-Home Chore	\$192,287.19	362	\$531.18	\$205,424.39	430	\$477.73	111%
Health Van	\$199,907.00	123	\$1,625.26	\$247,186.00	175	\$1,412.49	115%
Ash Senior Citizens	\$30,029.64	71	\$422.95	\$39,925.00	120	\$332.71	127%
MCOP-Opportunity Center at ALCC	\$56,787.60	64	\$887.31	\$60,618.00	90	\$673.53	132%
Milan Seniors for Healthy Living	\$72,324.43	127	\$569.48	\$101,252.00	250	\$405.01	141%
Monroe Family YMCA Enhanced Fitness	\$33,071.48	183	\$180.72	\$41,469.00	400	\$103.67	174%
Lake Erie Transportation Commission	\$561,531.53	396	\$1,418.01	\$596,260.00	750	\$795.01	178%
Frenchtown Adult Day Services	\$175,896.00	15	\$11,726.40	\$192,014.00	35	\$5,486.11	214%
MCOP-Volunteer Caregiver Program	\$21,700.03	2	\$10,850.01	\$24,165.08	10	\$2,416.51	449%

Table E.

Actual Revenue vs. Total Budget

(Goal is to be between 78% - 88%)

As of: October

Provider/Program	Actual Revenue	Total Budget	Percentage
Self and Family Behavioral Healthcare	\$13,631.00	\$84,206.00	16%
United Way Project Ramp of MC	\$26,280.09	\$144,766.84	18%
Memory Lane Care Services	\$8,500.65	\$42,587.61	20%
MCOP-Utility Assistance Program	\$16,646.00	\$30,924.88	54%
Milan Seniors Transportation	\$71,560.06	\$115,719.00	62%
MCOP-Specialized Transportation	\$278,845.25	\$450,269.77	62%
MCOP-Resource Advocacy	\$145,595.84	\$233,886.46	62%
Berlin Township Senior Citizens Group	\$30,584.68	\$48,605.00	63%
Milan Seniors for Healthy Living	\$66,647.36	\$101,252.00	66%
Lake Erie Transportation Commission	\$401,278.84	\$596,260.00	67%
MCOP-Opportunity Center at ALCC	\$47,651.38	\$60,618.00	79%
MCOP-Unmet Emergency Needs	\$10,007.44	\$12,174.88	82%
RSVP	\$143,424.26	\$171,442.00	84%
MCOP-Volunteer Caregiver Program	\$20,252.00	\$24,165.08	84%
MCOP-Food Assistance Program	\$225,063.31	\$267,126.19	84%
Monroe Family YMCA Enhanced Fitness	\$35,749.00	\$41,469.00	86%
Bedford Senior Community Center	\$333,528.00	\$380,484.00	88%
Ash Senior Citizens	\$35,856.39	\$39,925.00	90%
Monroe Senior Citizens Center	\$554,989.94	\$617,176.00	90%
MCOP-Home Injury Control	\$16,926.37	\$18,525.96	91%
Living Independence for Everyone	\$1,190,204.27	\$1,288,670.25	92%
Health Van	\$231,570.00	\$247,186.00	94%
MCOP-Home Care	\$267,945.59	\$284,913.08	94%
Monroe County Senior Legal Services	\$325,284.93	\$331,304.00	98%
MCOP-Home Chore	\$202,392.37	\$205,424.39	99%
Frenchtown Adult Day Services	\$196,052.00	\$192,014.00	102%
Dundee Area Senior Citizens Center	\$342,900.68	\$323,180.00	106%
Frenchtown Senior Citizens Center	\$351,178.00	\$323,805.00	108%
Milan Seniors Meals on Wheels	\$96,492.49	\$93,155.00	104%

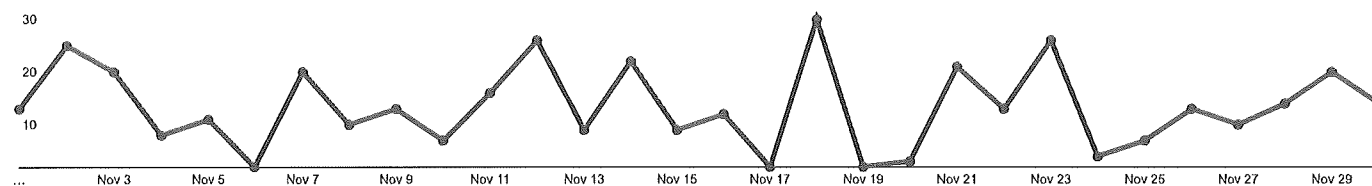
Commission On Aging

Nov 1, 2022 - Nov 30, 2022

All Users
0.39% Pageviews

Report Tab

Pageviews



Page

	Pageviews ↓	Users
	342	124
	% of Total: 0.39% (87,386)	% of Total: 0.45% (27,490)
1. /180/Commission-on-Aging	92 (26.90%)	56 (25.45%)
2. /192/Services	45 (13.16%)	26 (11.82%)
3. /200/Senior-Counseling-Services	34 (9.94%)	22 (10.00%)
4. /204/Transportation-Services	32 (9.36%)	21 (9.55%)
5. /195/In-Home-Services	28 (8.19%)	16 (7.27%)
6. /194/Health-Nutrition-Services	17 (4.97%)	8 (3.64%)
7. /197/Multi-Purpose-Senior-Centers	16 (4.68%)	10 (4.55%)
8. /199/Resource-Advocacy	12 (3.51%)	10 (4.55%)
9. /182/By-Laws-Policies	8 (2.34%)	7 (3.18%)
10. /187/Former-Members	7 (2.05%)	7 (3.18%)
11. /191/Service-Definitions	7 (2.05%)	7 (3.18%)
12. /193/Adult-Day-Services	7 (2.05%)	4 (1.82%)
13. /201/Senior-Groups	7 (2.05%)	6 (2.73%)
14. /203/Senior-Legal-Services	7 (2.05%)	4 (1.82%)
15. /205/Volunteer-Services	6 (1.75%)	4 (1.82%)
16. /604/Commission-on-Aging	5 (1.46%)	4 (1.82%)
17. /409/Elections?fbclid=IwAR1fcs3DzL5VtvKj1yh199V7XVL6ySfGwR1huYqfOD_q4Z4KG3NBxfLugXM	3 (0.88%)	1 (0.45%)
18. /Dir_2017.pdf	2 (0.58%)	1 (0.45%)
19. /MyAccount/?from=url&url=/180/Commission-on-Aging&dn=www.co.monroe.ml.us	2 (0.58%)	1 (0.45%)
20. /409/Elections?fbclid=IwAR04IU8ulazQ6dV-JFZACCDn-DloglNekFBWO9y191uKK2JzhPB6Uj1lBVU	1 (0.29%)	1 (0.45%)
21. /409/Elections?fbclid=IwAR0mpvNLATLOUee14mMLxdaV201az-HZBtHqqxR-JArrVPQ2nwxSB4K2pOY	1 (0.29%)	1 (0.45%)
22. /409/Elections?fbclid=IwAR1TjTlqoVC2vY6VSAZAMQP7bDQvxW194DFqH5MRzoqmSR4wZ-NuAUMjlo	1 (0.29%)	1 (0.45%)
23. /Dir_2016.pdf	1 (0.29%)	1 (0.45%)
24. /officials_and_departments/departments/health_department/environmental_health/solid_waste_management.php?fbclid=IwAR3_zKL849shDSD7POqTiyIq7201BGOIQK0-FL6xpz1YkyzLjWWE9K1vBc	1 (0.29%)	1 (0.45%)

Rows 1 - 24 of 24



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

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Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

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Wertemberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

To: Commission on Aging Board Members

From: Jeff McBee

Date: November 30, 2022

RE: Waitlist/Requested Service Not Provided- November 2022

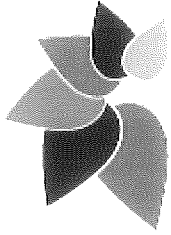
The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided from October 25th of 2022 through November 25th of 2022:

United Way Project Ramp

- There are currently 29 reported seniors awaiting a ramp.

The Retired & Senior Volunteer Program

- Reported 2 seniors were not provided a ride because it was not considered essential transportation (1 senior) or the service request was not able to be accommodated (1 senior).



Milan Seniors for Healthy Living

empowering healthy aging & enhancing quality of life

11/23/2022

Dear Monroe County Commission on Aging Commissioners,

Thank you for this opportunity to submit Milan Seniors For Healthy Living's request for additional funding for our 2022 Transportation Service. As you know, access to transportation services is a key component to aging in place. That need is all the more keenly felt when living in a rural area such as the northern portion of Monroe County. MSHL has been able to serve 28 Monroe County seniors with over 650 rides this year. That is 140% of our anticipated clients. Many of these rides are to live-sustaining destinations such as dialysis and grocery shopping as well as life-enriching destinations such as getting a haircut and even to our Wellness Center for that all-important social connectedness.

We exhausted our allocated number of units mid-October. This is great news as it indicates our seniors are obtaining access to the places they wish to go to maintain their independence. Based upon projected needs for the remainder of 2022 **we are requesting an additional 200 units at the same unit rate of \$13.50 for \$2700.**

Attached is an updated budget sheet indicating we too have been impacted by the unforeseeable raise in consumer costs such as gasoline and supplies. While managing to maintain efficient employee costs/schedules even in the face of increased service, our deficit /need/request for additional funds will offset the raised costs primarily in gasoline and supplies.

Thank you for this opportunity to present our request to you. And thank you even more for your partnership in serving our Monroe County seniors.

Sincerely,

MaryAnn Opal

MaryAnn Opal
Milan Seniors for Healthy Living
Executive Director

Proposed Operations Budget for Calendar Year 2022

Provider: Milan Seniors for Healthy Living

Program: Transportation Service

Operations	2021	2022	Difference	Revised 2022	Revised Difference
Advertising	\$100.00	\$165.00	\$65.00	\$230.00	\$65.00
Central Services/Indirect Cost		\$665.00	\$665.00	\$700.00	\$35.00
Client Program Supplies					
Client Transportation					
Conference/Training	\$100.00	\$330.00	\$230.00	\$425.00	\$95.00
Contracted Services	\$650.00	\$2,640.00	\$1,990.00	\$2,640.00	
Direct Financial Assistance					
Dues/Fees/License	\$125.00	\$99.00	(\$26.00)	\$100.00	\$1.00
Duplication/Printing					
Electric					
Employee/Volunteer Expenses					
Equipment Lease/Purchase	\$100.00	\$4,950.00	\$4,850.00	\$4,950.00	
Equipment Maintenance					
Facility Maintenance Contracts					
Food Purchase					
Fundraising Activities	\$260.00	\$1,320.00	\$1,060.00	\$1,320.00	
Gas (Facility)					
Home Modification Supplies/Equipment					
Internet	\$150.00	\$2,310.00	\$2,160.00	\$2,310.00	
Janitorial Supplies		\$50.00	\$50.00	\$100.00	\$50.00
Kitchen Supplies/disposables					
Liability Insurance	\$400.00	\$1,485.00	\$1,085.00	\$1,606.00	\$121.00
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies	\$300.00	\$825.00	\$525.00	\$825.00	
Postage	\$45.00	\$250.00	\$205.00	\$300.00	\$50.00
Rent					
Staff travel					
Subscriptions/Manuals					
Telephone		\$750.00	\$750.00	\$752.00	\$2.00
Trash/Lawn/Snow Care					
Vehicle Gas and Oil	\$2,310.00	\$3,500.00	\$1,190.00	\$5,000.00	\$1,500.00
Vehicle Insurance	\$4,000.00	\$8,100.00	\$4,100.00	\$8,103.00	\$3.00
Vehicle Lease/Purchase					
Vehicle Maintenance	\$1,155.00	\$1,050.00	(\$105.00)	\$1,828.00	\$778.00
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water					
Total Operations	\$9,695.00	\$28,489.00	\$18,794.00	\$31,189.00	\$2,700.00

Proposed Annual Wages/Benefits Budget for Calendar Year 2022

Provider: Milan Seniors for Healthy Living

Program: Transportation Service

Positions	2021	2022	Difference	Revised 2022	Revised Difference
Admin Director		\$13,616.00	\$13,616.00	\$13,616.00	
Executive Director		\$18,243.00	\$18,243.00	\$18,243.00	
Drivers	\$17,520.00	\$45,279.00	\$27,759.00	\$45,279.00	
Sub Driver		\$8,058.00	\$8,058.00	\$8,058.00	
Dispatcher		\$2,034.00	\$2,034.00	\$2,034.00	
Total Wages & Benefits	\$17,520.00	\$87,230.00	\$69,710.00	\$87,230.00	
Total Budget	\$27,215.00	\$115,719.00	\$88,504.00	\$118,419.00	\$2,700.00

Revenue Sources for Calendar Year 2022

Provider: Milan Seniors for Healthy Living

Program: Transportation Service

Revenue Sources	2021	2022	Difference	Revised 2022	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share					
Commission on Aging (COA)	\$8,100.00	\$8,100.00		\$10,800.00	\$2,700.00
Commodities Supplemental Food Prog					
Community Mental Health					
Community Service Block Grant					
Corporate Sponsorship	\$750.00	\$2,160.00	\$1,410.00	\$2,160.00	
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations	\$1,320.00	\$9,000.00	\$7,680.00	\$9,000.00	
Dues					
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares	\$6,270.00	\$14,780.00	\$8,510.00	\$14,780.00	
Federal Section 5311					
Funds Raised	\$765.00	\$2,400.00	\$1,635.00	\$2,400.00	
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way					
Units of Government					
Van Fees					
Enter other funding source below					
Local Grants & Misc		\$16,520.00	\$16,520.00	\$16,520.00	
Milan Senior Millage	\$6,510.00	\$35,280.00	\$28,770.00	\$35,280.00	
MDOT Funding	\$3,500.00	\$27,479.00	\$23,979.00	\$27,479.00	
Total Revenue	\$27,215.00	\$115,719.00	\$88,504.00	\$118,419.00	\$352,557.00
In-kind Description:				In-Kind Amount:	



Commission On Aging

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A Division of the Monroe County
Community Planning & Engagement Department

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Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

To: Commission on Aging Board Members

From: Jeff McBee

Date: 12/8/2022

RE: Frenchtown Senior Center 2023 Unit Number and Unit Rate Change Request

Due to the significantly higher number of units provided by the Frenchtown Senior Center than the number projected at the time of approval of their 2023 funding application, I am requesting the following change in the number of units and unit rate for 2023:

Original Units Approved: 27,634

Original Unit Rate: \$10.00

Requested Units: 34,500

Requested Unit Rate: \$8.01

The total available funding will remain the \$276,405 originally approved.

As indicated in the included email correspondence, the Center's Director, Paul Iacoangeli, is in agreement with this requested change.



Jeff McBee <jeff_mcbee@monroemi.org>

2023 Units

1 message

piacoangeli@frenchtownsenior.com <piacoangeli@frenchtownsenior.com>

Fri, Nov 11, 2022 at 10:09 AM

To: jeff_mcbee@monroemi.org

Morning Jeff,

Looking at things and using our 2020 projection, I feel comfortable raising the unit request for 2023 to 34,500 from the 27,634 that were approved. So whenever the county budget gets approved, and you make out the contracts feel free to use the new projection.

Thanks

Paul

1. Number of Units Requested

27,634.00

2. Requested Unit Rate

\$10.00

3. Total Designation Requested (#1 x #2)

\$276,404.94

Explain any increases or decreases in number of units requested (#1) and/or requested unit rate (#2) from prior year (Limit response to space provided).

We are comfortable proposing 27,634 units for 2023. Attendance is still lagging but seems to be steadily increasing. Using our original 2020 projection of 34,543 units, we anticipated serving 70 percent of those units in 2022. Reviewing the prior two months, we appear to be on target of meeting or hopefully exceeding the estimate. As encouraging as this data is, many variables are still being factored in. It is difficult to predict how soon people will begin to accept the new normal and when they will return. For 2023 we are using 80 percent of our 2020 projection, hence the 27,634, provides them an opportunity to make those adjustments.

Explain any increases or decreases in funding requested for salaries and/or operations from prior year (Limit response to space provided).

Thankfully participation in activities has started to increase, while it may not be dramatic it has provided some flexibility to increase our unit count and reduce our unit rate. Our lunch program has been well accepted and is reflected in our revenue projections for 2023. As a result, our funding request for 2023 will remain the same as our current allocation for 2022.

Check the appropriate "Unit of Service"

One Day

One Dollar

One Hour

One Meal

One Pound of Food

1 - One-Way-Trip

X

What is the total cost to you to provide one unit of this service?

\$12.00

I assure the Monroe County Commission on Aging that all the information provided herein is current and accurate, and any Senior Millage Funds designated will be used expressly for the purposes requested, and that all services and activities will be operated in accordance with State and Federal Laws, Monroe County Commission on Aging Regulations, Policies and Procedures.

Paul Iacoangeli

Print Name

Executive Director

Title



Signature

February 28, 2022

Date

1. Number of Units Requested

34,500.00

2. Requested Unit Rate

\$8.01

3. Total Designation Requested (#1 x #2)

\$276,345.00

Explain any increases or decreases in number of units requested (#1) and/or requested unit rate (#2) from prior year (Limit response to space provided).

We are comfortable proposing 27,634 units for 2023. Attendance is still lagging but seems to be steadily increasing. Using our original 2020 projection of 34,543 units, we anticipated serving 70 percent of those units in 2022. Reviewing the prior two months, we appear to be on target of meeting or hopefully exceeding the estimate. As encouraging as this data is, many variables are still being factored in. It is difficult to predict how soon people will begin to accept the new normal and when they will return. For 2023 we are using 80 percent of our 2020 projection, hence the 27,634, provides them an opportunity to make those adjustments.

Explain any increases or decreases in funding requested for salaries and/or operations from prior year (Limit response to space provided).

Thankfully participation in activities has started to increase, while it may not be dramatic it has provided some flexibility to increase our unit count and reduce our unit rate. Our lunch program has been well accepted and is reflected in our revenue projections for 2023. As a result, our funding request for 2023 will remain the same as our current allocation for 2022.

Check the appropriate "Unit of Service"

One Day

One Dollar

One Hour

One Meal

One Pound of Food

1 - One-Way-Trip

X

What is the total cost to you to provide one unit of this service?

\$12.00

I assure the Monroe County Commission on Aging that all the information provided herein is current and accurate, and any Senior Millage Funds designated will be used expressly for the purposes requested, and that all services and activities will be operated in accordance with State and Federal Laws, Monroe County Commission on Aging Regulations, Policies and Procedures.

Paul Iacoangeli

Print Name

Executive Director

Title



Signature

February 28, 2022

Date