



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
Monroe, MI 48161
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Jeff McBee
Director

Cheryl Rivard
Chairman

Martin Kaufman
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantzoz

Larry Gramlich

Cynthia McIlvain

Wayne Meehean

Paul Simonton

Donald Spencer

Monroe County Commission on Aging

Regular Board Meeting Minutes

April 12, 2023

Commission on Aging Conference Room

Cheryl Rivard called the meeting to order at 1:02 p.m.

Members present

Cheryl Rivard, Martin Kaufman, Mary Ann Wertenberger,
Cynthia McIlvain, Wayne Meehean, Paul Simonton,
Donald Spencer

Members excused:

Larry Gramlich, Mary Gantzoz

Approval of the Agenda:

Martin Kaufman made a motion to amend the agenda to move the Frenchtown Senior Center Adult Day Services and Center Operations to items B-1 and B-2. Motion was not supported.

Wayne Meehean made a motion to approve the April 12, 2023, Regular Board Meeting Agenda as presented. Supported by Donald Spencer.

Motion carried.

Public Comment: None

Special Presentations: None.

Consent Agenda:

- A. Approval of the Minutes of the February 8, 2023 Regular Meeting and the April 5, 2023 Budget Workshop.
- B. Strategic Planning Committee Notes of April 4, 2023
- C. Finance Reports
- D. Correspondence – Invitation from Monroe Center for Healthy Aging.
- E. Formal Agency Reports – None

Motion to approve by: Don Spencer

Supported by: Cynthia McIlvain

Motion carried

Directors' Report:

Jeff McBee reported the following:

➤ **Common Measures Report**

The February Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients



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Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the category most visited. During March 2023, 328 individuals visited the site with 620 views.

➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from February 25, 2023, through March 25, 2023, there are 37 reported seniors on the Project Ramp waitlist.

Old Business: None.

New Business:

A. 2022 Annual Report Review and Approval

Motion by Mary Ann Wertenberger to approve the 2022 Annual Report as presented.

Supported by: Wayne Meehean

Motion carried

B. 2024 Funding Application Reviews:

- 1) YMCA Blood Pressure Self-Monitoring
- 2) Bedford Veterans Center Food Pantry
- 3) Bedford Veterans Center Van
- 4) MemoryLane Adult Day Service
- 5) MemoryLane Respite
- 6) MemoryLane Information, Referral, & Assistance
- 7) MemoryLane Care Coaching
- 8) Frenchtown Senior Center Adult Day Service
- 9) Frenchtown Senior Center Operations

C. 2023 Millage Recommendation for Budget Year 2024

Motion to approve requesting the County Board of Commissioners levy 2023 Senior Millage for budget year 2024 in the amount of \$3,843,481.00.

Motion by: Paul Simonton

Supported by: Wayne Meehean

Roll Call Vote Taken:



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Mary Ann Wertenberger – Yes
Wayne Meehean – Yes
Martin Kaufman – Yes
Paul Siminton – Yes
Cheryl Rivard - Yes
Motion Passed

Larry Gramlich – Excused
Mary Gantzoz – Excused
Cynthia McIlvain – Yes
Don Spencer – Yes

Public Comment: None.

Commission Members Comments:

Martin Kaufman requested a copy of a Wayne State University Senior Needs Study. He would like this to be shared with all Board Members.

Mary Ann Wertenberger thanked the Area Agency on Aging for participating in the Board Meeting.

Adjournment:

Motion to adjourn by Wayne Meehean and supported by Cheryl Rivard

Motion Carried

Cheryl Rivard adjourned the meeting at 3:23 p.m.

The next Regular Board meeting takes place on Wednesday, May 10, 2023, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary