



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantzios

Larry Gramlich

Cynthia McIlvain

Wayne Meehean

Paul Simonton

Donald Spencer

Monroe County Commission on Aging Regular Board Meeting June 14, 2023

Monroe County Commission on Aging Board Room
1:00 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Approval of Agenda
6. Public Comment
7. Special Presentations- MCOP Programs Update
8. Consent Agenda
 - A. Approval of the Minutes of the April 12, 2023 Regular Meeting.
 - B. Strategic Planning Committee Notes- No meeting held
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
9. Director's Report
10. Old Business
11. New Business
 - A. MCOP Request for Additional Unmet Needs Program Funding
 - B. County of Monroe Spark Grant Letter of Support Request
12. Public Comment
13. Commission Members' Comments
14. Adjournment

The next Regular Board meeting is scheduled for Wednesday, July 12, 2023, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following: Human Resources
125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDY (734) 240-7301



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Monroe County Commission on Aging

Regular Board Meeting Minutes

April 12, 2023

Commission on Aging Conference Room

Cheryl Rivard called the meeting to order at 1:02 p.m.

Members present

Cheryl Rivard, Martin Kaufman, Mary Ann Wertenberger,
Cynthia McIlvain, Wayne Meehan, Paul Simonton,
Donald Spencer

Members excused:

Larry Gramlich, Mary Gantz

Approval of the Agenda:

Martin Kaufman made a motion to amend the agenda to move the Frenchtown Senior Center Adult Day Services and Center Operations to items B-1 and B-2. Motion was not supported.

Wayne Meehan made a motion to approve the April 12, 2023, Regular Board Meeting Agenda as presented. Supported by Donald Spencer.

Motion carried.

Public Comment: None

Special Presentations: None.

Consent Agenda:

- A. Approval of the Minutes of the February 8, 2023 Regular Meeting and the April 5, 2023 Budget Workshop.
- B. Strategic Planning Committee Notes of April 4, 2023
- C. Finance Reports
- D. Correspondence – Invitation from Monroe Center for Healthy Aging.
- E. Formal Agency Reports – None

Motion to approve by: Don Spencer

Supported by: Cynthia McIlvain

Motion carried

Directors' Report:

Jeff McBee reported the following:

➤ Common Measures Report

The February Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients



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Paul Simonton

Donald Spencer

Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the category most visited. During March 2023, 328 individuals visited the site with 620 views.

➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from February 25, 2023, through March 25, 2023, there are 37 reported seniors on the Project Ramp waitlist.

Old Business: None.

New Business:

A. 2022 Annual Report Review and Approval

Motion by Mary Ann Wertenberger to approve the 2022 Annual Report as presented.

Supported by: Wayne Meehan

Motion carried

B. 2024 Funding Application Reviews:

- 1) YMCA Blood Pressure Self-Monitoring
- 2) Bedford Veterans Center Food Pantry
- 3) Bedford Veterans Center Van
- 4) MemoryLane Adult Day Service
- 5) MemoryLane Respite
- 6) MemoryLane Information, Referral, & Assistance
- 7) MemoryLane Care Coaching
- 8) Frenchtown Senior Center Adult Day Service
- 9) Frenchtown Senior Center Operations

C. 2023 Millage Recommendation for Budget Year 2024

Motion to approve requesting the County Board of Commissioners levy 2023 Senior Millage for budget year 2024 in the amount of \$3,843,481.00.

Motion by: Paul Simonton

Supported by: Wayne Meehan

Roll Call Vote Taken:



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Wayne Meehan

Paul Simonton

Donald Spencer

Mary Ann Wertenberger – Yes
Wayne Meehan – Yes
Martin Kaufman – Yes
Paul Simonton – Yes
Cheryl Rivard - Yes
Motion Passed

Larry Gramlich – Excused
Mary Gantz – Excused
Cynthia McIlvain – Yes
Don Spencer – Yes

Public Comment: None.

Commission Members Comments:

Martin Kaufman requested a copy of a Wayne State University Senior Needs Study. He would like this to be shared with all Board Members.

Mary Ann Wertenberger thanked the Area Agency on Aging for participating in the Board Meeting.

Adjournment:

Motion to adjourn by Wayne Meehan and supported by Cheryl Rivard

Motion Carried

Cheryl Rivard adjourned the meeting at 3:23 p.m.

The next Regular Board meeting takes place on Wednesday, May 10, 2023, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary

RUN DATE: 06/01/23 12:25
APPR

County of Monroe
Appropriation Report

PAGE: 00188
FISCAL DATE: 05/31/23 23/MAY

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
280-97000-965141	ALZHEIMER PROGRAM	17,760.00	0.00	0.00	1,147.00	4,514.00	13,246.00	25.42
280-97000-965165	MONROE SENIOR CITIZEN	420,958.00	0.00	0.00	38,590.00	155,232.50	263,725.50	36.88
280-97000-965175	ARTHUR LESLOW COMMUNIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965185	FOSTER GRANDPARENT TRP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965186	AREA AGENCY ON AGING-M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965191	DEAF & HEARING IMPAIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965201	MILAN SENIOR MEALS ON	12,100.00	0.00	0.00	1,974.50	6,748.50	5,351.50	55.77
280-97000-965203	EMERGENCY FUEL	15,000.00	0.00	0.00	3,228.30	6,323.59	8,676.41	42.16
280-97000-965215	MILAN SENIOR CENTER	45,408.00	0.00	0.00	4,087.12	13,963.14	31,444.86	30.75
280-97000-965216	MILAN SENIOR TRANSIT	10,790.00	0.00	0.00	1,833.00	7,514.00	3,276.00	69.64
280-97000-965220	MILAN SENIOR RESOURCE	10,500.00	0.00	0.00	0.00	0.00	10,500.00	0.00
280-97000-965225	ADULT DAY CARE SERVICE	100,255.00	0.00	0.00	2,810.84	15,974.04	84,280.96	15.93
280-97000-965340	YMCA CANCER SURVIVOR	5,760.00	0.00	0.00	720.00	2,160.00	3,600.00	37.50
280-97000-965380	YMCA	37,795.00	0.00	0.00	3,136.34	13,599.95	24,195.05	35.98
280-97000-965390	MCOP VOLUNTEER CAREGIV	3,000.00	0.00	0.00	562.00	1,050.00	1,950.00	35.00
280-97000-965400	AREA AG ON AGING-PURCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER		3,484,341.00	0.00	0.00	356,711.58	1,261,140.92	2,223,200.08	36.19
97500 SPECIAL APPROP TO OTHER FUNDS								
280-97500-999101	TRANSFER OUT - GENERAL	171,319.00	0.00	0.00	0.00	58,908.47	112,410.53	34.39
TOTAL SPECIAL APPROP TO OTHE		171,319.00	0.00	0.00	0.00	58,908.47	112,410.53	34.39
TOTAL 280 SENIOR CITIZENS FUND		3,769,564.00	0.00	0.00	356,711.58	1,320,049.39	2,449,514.61	35.02

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APPR

County of Monroe
Appropriation Report

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** 101 GENERAL FUND 67200 COMMISSION ON AGING

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
101-67200-705000	SALARIES AND WAGES	68,917.00	0.00	0.00	6,871.22	37,399.54	31,517.46	54.27
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/AUTH PER DIEM	6,000.00	0.00	0.00	450.00	1,500.00	4,500.00	25.00
101-67200-715000	SOCIAL SECURITY	5,732.00	0.00	0.00	543.13	2,883.23	2,848.77	50.30
101-67200-716000	EMPLOYERS-RETIREMENT	22,323.00	0.00	0.00	2,225.60	12,113.74	10,209.26	54.27
101-67200-716001	DC RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716010	EMPLOYERS-RET HEALTH C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716012	EMPLOYER-HCS	1,379.00	0.00	0.00	137.42	747.97	631.03	54.24
101-67200-717000	UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	7.35	39.02	35.98	52.03
101-67200-718000	WORKERS COMPENSATION I	57.00	0.00	0.00	5.50	29.18	27.82	51.19
101-67200-719000	HEALTH INSURANCE	7,902.00	0.00	0.00	729.36	4,017.56	3,884.44	50.84
101-67200-720000	LIFE INSURANCE	119.00	0.00	0.00	10.94	60.27	58.73	50.65
101-67200-721000	OPTICAL INSURANCE	34.00	0.00	0.00	4.92	27.10	26.90	50.19
101-67200-722000	DENTAL INSURANCE	414.00	0.00	0.00	38.14	210.07	203.93	50.74
101-67200-723000	DISABILITY INSURANCE	665.00	0.00	0.00	33.12	360.57	304.43	54.22
101-67200-725000	ACCRUED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	2,000.00	0.00	14.87	0.00	194.34	1,790.79	10.46
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	0.00	3.61	1,496.39	0.24
101-67200-731000	COMPUTER EQUIP & SUPPL	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	255.71	845.08	2,404.92	26.00
101-67200-814015	SOFTWARE LICENSE FEE	20,651.00	0.00	0.00	199.90	19,426.03	1,224.97	94.07
101-67200-814016	PAYROLL SERVICES	897.00	0.00	0.00	84.96	383.29	513.71	42.73
101-67200-826000	LEGAL AND PROFESSIONAL	2,400.00	0.00	0.00	0.00	0.00	2,400.00	0.00
101-67200-830000	ASSOCIATION & MEMBERSH	225.00	0.00	0.00	0.00	0.00	225.00	0.00
101-67200-851000	TELEPHONE	515.00	0.00	0.00	24.24	297.26	217.74	57.72
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	120.00	180.00	40.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,171.00	0.00	0.00	116.74	633.43	533.57	54.26
101-67200-921000	ELECTRICITY	1,500.00	0.00	0.00	187.95	901.54	598.46	60.10
101-67200-922000	WATER AND SEWAGE	200.00	0.00	0.00	22.87	97.78	102.22	48.89
101-67200-923000	HEATING FUEL	600.00	0.00	0.00	17.18	253.64	346.36	42.27
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-942000	COPIER EXPENSE/LEASE	2,000.00	0.00	0.00	90.07	212.41	1,787.59	10.62
101-67200-963000	CENTRAL SERVICES/INDIR	17,223.00	0.00	0.00	0.00	0.00	17,223.00	0.00
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMISSION ON AGING		171,319.00	0.00	14.87	12,056.32	82,906.16	88,397.97	48.40

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County of Monroe

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REVEN

Revenue Report

FISCAL DATE: 05/31/23

23/MAY

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800	FUND BALANCE CARRYFORWARD					
280-89800-695001	FUND BALANCE CARRYFORWARD-REV	0.00	0.00	0.00	0.00	0.00
TOTAL FUND BALANCE CARRYFORWARD		0.00	0.00	0.00	0.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES					
280-97000-402000	CURRENT PROPERTY TAXES	-3,666,564.00	-120,653.68	-3,347,376.42	-319,187.58	91.29
280-97000-415000	PRIOR YEAR TAX ADJUSTMENTS	22,750.00	124.06	2,233.29	20,516.71	9.82
280-97000-420000	DELINQUENT PERSONAL PROP TAXES	-3,500.00	-311.78	-1,000.98	-2,499.02	28.60
280-97000-434020	OTH TAXES-PYMT IN LIEU OF TAX	-7,500.00	0.00	-5,464.94	-2,035.06	72.87
280-97000-437000	INDUSTRIAL FACILITY TAX	-11,500.00	-1,127.04	-14,524.45	3,024.45	126.30
280-97000-445000	TAXES-PENALTIES & INT ON TAXES	-250.00	-3.03	-50.58	-199.42	20.23
280-97000-573000	IC STABIL SHARE TAX 2014 PA80	-100,000.00	-127,255.17	-198,154.91	98,154.91	198.15
280-97000-576000	STATE GRANT-REIMB INV LOSS	0.00	0.00	0.00	0.00	0.00
280-97000-665000	INTEREST INCOME	-2,000.00	0.00	-9,713.53	7,713.53	485.68
280-97000-676070	SPECIAL REVENUE-REIMBURSEMENT	-1,000.00	0.00	0.00	-1,000.00	0.00
280-97000-677000	OTHER REVENUE-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
280-97000-687030	REBATES-PRESCRIPTION	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER AGENCIES		-3,769,564.00	-249,226.64	-3,574,052.52	-195,511.48	94.81
99999	FUND LEVEL					
280-99999-688000	DEFAULT DISCOUNT	0.00	0.00	0.00	0.00	0.00
TOTAL FUND LEVEL		0.00	0.00	0.00	0.00	0.00
TOTAL 280 SENIOR CITIZENS FUND		-3,769,564.00	-249,226.64	-3,574,052.52	-195,511.48	94.81

COA Director's Report Items (6/14/23)

1. Common Measures Reports – Included in Packet
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet
4. Senior Millage Approval Notice- Included in Packet
5. Contractor Compliance Evaluations Policy and Schedule – Included in Packet

Table A.
Cumulative Units Reported vs. Unit Maximum
 (Goal is to be between 28% - 38%)

As of: April

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Milan Seniors for Healthy Living - Resource	0	500.00	0%
Pure Psychiatry	7.25	145.00	5%
Frenchtown Adult Day Services	1,214.75	7,626.00	16%
United Way Project Ramp of MC	25,492.07	122,382.00	21%
Berlin Township Senior Citizens Group	1,079.00	4,940.00	22%
MCOP-Home Chore	984.25	4,300.00	23%
Memory Lane Care Services	61.00	240.00	25%
MCOP-Specialized Transportation	2,319.00	8,000.00	29%
MCOP-Resource Advocacy	2,781.50	9,450.00	29%
RSVP	17,748.34	58,330.00	30%
Milan Seniors for Healthy Living	2,951.75	9,600.00	31%
MCOP-Home Care	2,502.75	8,000.00	31%
Lake Erie Transportation Commission	3,808.00	12,000.00	32%
MCOP-Home Injury Control	2,121.66	6,500.00	33%
Monroe Family YMCA Enhanced Fitness	312.85	918.00	34%
Health Van	873.00	2,500.00	35%
MCOP-Volunteer Caregiver Program	131.25	375.00	35%
Living Independence for Everyone	50,358.00	140,000.00	36%
Monroe Senior Citizens Center	31,046.31	84,191.00	37%
Ash Senior Citizens	970.00	2,553.00	38%
MCOP-Food Assistance Program	132,587.00	344,285.00	39%
Bedford Senior Community Center	16,322.80	41,000.00	40%
MCOP-Opportunity Center at ALCC	3,586.75	8,760.00	41%
MCOP-Utility Assistance Program	6,323.59	15,000.00	42%
Dundee Area Senior Citizens Center	14,603.75	31,950.00	46%
Monroe Family YMCA Cancer Survivorship	48.00	96.00	50%
Monroe County Senior Legal Services	1,074.10	2,100.00	51%
Frenchtown Senior Citizens Center	18,949.75	34,500.00	55%
Milan Seniors Meals on Wheels	1,227.00	2,200.00	56%
MCOP-Unmet Emergency Needs	5,675.50	8,500.00	67%
Milan Seniors Transportation	578.00	830.00	70%

Table B.**Unduplicated Clients Served vs. Anticipated Clients Served**

(Goal is to be at least 28%)

As of: April

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
Milan Seniors for Healthy Living - Resource	0	15	0%
Pure Psychiatry	10	200	5%
United Way Project Ramp of MC	3	20	15%
Memory Lane Care Services	3	20	15%
MCOP-Utility Assistance Program	13	41	32%
Frenchtown Adult Day Services	12	35	34%
MCOP-Home Injury Control	31	90	34%
Health Van	67	175	38%
MCOP-Resource Advocacy	716	1,800	40%
MCOP-Volunteer Caregiver Program	4	10	40%
Lake Erie Transportation Commission	307	750	41%
MCOP-Unmet Emergency Needs	9	19	47%
Monroe Family YMCA Cancer Survivorship	6	12	50%
Monroe County Senior Legal Services	464	800	58%
Milan Seniors for Healthy Living	151	250	60%
Ash Senior Citizens	74	120	62%
Bedford Senior Community Center	793	1,200	66%
RSVP	222	330	67%
Living Independence for Everyone	814	1,200	68%
Milan Seniors Transportation	21	30	70%
MCOP-Home Chore	308	430	72%
MCOP-Specialized Transportation	152	210	72%
MCOP-Home Care	106	145	73%
MCOP-Opportunity Center at ALCC	74	100	74%
Berlin Township Senior Citizens Group	101	130	78%
Monroe Senior Citizens Center	1,196	1,500	80%
Dundee Area Senior Citizens Center	360	450	80%
MCOP-Food Assistance Program	1,109	1,350	82%
Monroe Family YMCA Enhanced Fitness	172	200	86%
Milan Seniors Meals on Wheels	22	25	88%
Frenchtown Senior Citizens Center	1,117	1,000	112%

Table C.**Actual Expenditures vs. Total Budget**

(Goal is to be between 28% - 38%)

As of: April

Provider/Program	Actual Expenditures	Total Budget	Percentage
Pure Psychiatry	\$24,938.00	\$727,465.00	3%
Milan Seniors for Healthy Living - Resource	\$11,275.38	\$62,591.00	18%
Berlin Township Senior Citizens Group	\$12,906.00	\$64,548.00	20%
Memory Lane Care Services	\$14,513.17	\$68,950.00	21%
United Way Project Ramp of MC	\$33,944.17	\$142,700.00	24%
Monroe Family YMCA Cancer Survivorship	\$3,360.00	\$13,260.00	25%
MCOP-Volunteer Caregiver Program	\$6,396.66	\$24,165.00	26%
Health Van	\$65,593.00	\$247,742.00	26%
MCOP-Home Chore	\$57,896.46	\$208,978.00	28%
MCOP-Specialized Transportation	\$130,821.55	\$466,692.00	28%
Lake Erie Transportation Commission	\$210,707.00	\$725,512.00	29%
Frenchtown Adult Day Services	\$70,995.00	\$240,320.00	30%
Milan Seniors Meals on Wheels	\$25,139.58	\$82,437.00	30%
RSVP	\$59,120.49	\$183,937.00	32%
Ash Senior Citizens	\$12,836.06	\$39,925.00	32%
Monroe Senior Citizens Center	\$221,721.79	\$667,747.00	33%
Dundee Area Senior Citizens Center	\$120,047.54	\$350,027.00	34%
Bedford Senior Community Center	\$135,933.57	\$392,869.00	35%
Monroe County Senior Legal Services	\$116,098.91	\$334,715.00	35%
Milan Seniors Transportation	\$39,525.39	\$112,913.00	35%
Living Independence for Everyone	\$478,980.71	\$1,338,944.00	36%
Frenchtown Senior Citizens Center	\$119,276.00	\$331,705.00	36%
MCOP-Resource Advocacy	\$91,243.31	\$238,208.00	38%
Monroe Family YMCA Enhanced Fitness	\$16,290.00	\$41,469.00	39%
MCOP-Food Assistance Program	\$106,485.47	\$261,194.00	41%
MCOP-Home Care	\$127,041.38	\$310,333.00	41%
MCOP-Opportunity Center at ALCC	\$31,812.63	\$76,735.00	41%
Milan Seniors for Healthy Living	\$32,920.25	\$74,126.00	44%
MCOP-Utility Assistance Program	\$14,166.86	\$30,968.00	46%
MCOP-Home Injury Control	\$10,738.04	\$18,616.00	58%
MCOP-Unmet Emergency Needs	\$6,417.98	\$10,718.00	60%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: April

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Milan Seniors for Healthy Living - Resource	\$11,275.38	0	#DIV/0!	\$62,591.00	15	\$4,172.73	0%
Berlin Township Senior Citizens Group	\$12,906.00	101	\$127.78	\$64,548.00	130	\$496.52	26%
Frenchtown Senior Citizens Center	\$119,276.00	1,117	\$106.78	\$331,705.00	1,000	\$331.71	32%
Milan Seniors Meals on Wheels	\$25,139.58	22	\$1,142.71	\$82,437.00	25	\$3,297.48	35%
MCOP-Home Chore	\$57,896.46	308	\$187.98	\$208,978.00	430	\$486.00	39%
MCOP-Specialized Transportation	\$130,821.55	152	\$860.67	\$466,692.00	210	\$2,222.34	39%
Monroe Senior Citizens Center	\$221,721.79	1,196	\$185.39	\$667,747.00	1,500	\$445.16	42%
Dundee Area Senior Citizens Center	\$120,047.54	360	\$333.47	\$350,027.00	450	\$777.84	43%
Monroe Family YMCA Enhanced Fitness	\$16,290.00	172	\$94.71	\$41,469.00	200	\$207.35	46%
RSVP	\$59,120.49	222	\$266.31	\$183,937.00	330	\$557.38	48%
MCOP-Food Assistance Program	\$106,485.47	1,109	\$96.02	\$261,194.00	1,350	\$193.48	50%
Milan Seniors Transportation	\$39,525.39	21	\$1,882.16	\$112,913.00	30	\$3,763.77	50%
Monroe Family YMCA Cancer Survivorship	\$3,360.00	6	\$560.00	\$13,260.00	12	\$1,105.00	51%
Ash Senior Citizens	\$12,836.06	74	\$173.46	\$39,925.00	120	\$332.71	52%
Bedford Senior Community Center	\$135,933.57	793	\$171.42	\$392,869.00	1,200	\$327.39	52%
Living Independence for Everyone	\$478,980.71	814	\$588.43	\$1,338,944.00	1,200	\$1,115.79	53%
MCOP-Home Care	\$127,041.38	106	\$1,198.50	\$310,333.00	145	\$2,140.23	56%
MCOP-Opportunity Center at ALCC	\$31,812.63	74	\$429.90	\$76,735.00	100	\$767.35	56%
Monroe County Senior Legal Services	\$116,098.91	464	\$250.21	\$334,715.00	800	\$418.39	60%
MCOP-Volunteer Caregiver Program	\$6,396.66	4	\$1,599.17	\$24,165.00	10	\$2,416.50	66%
Pure Psychiatry	\$24,938.00	10	\$2,493.80	\$727,465.00	200	\$3,637.33	69%
Health Van	\$65,593.00	67	\$979.00	\$247,742.00	175	\$1,415.67	69%
Lake Erie Transportation Commission	\$210,707.00	307	\$686.34	\$725,512.00	750	\$967.35	71%
Milan Seniors for Healthy Living	\$32,920.25	151	\$218.01	\$74,126.00	250	\$296.50	74%
Frenchtown Adult Day Services	\$70,995.00	12	\$5,916.25	\$240,320.00	35	\$6,866.29	86%
MCOP-Resource Advocacy	\$91,243.31	716	\$127.43	\$238,208.00	1,800	\$132.34	96%
MCOP-Unmet Emergency Needs	\$6,417.98	9	\$713.11	\$10,718.00	19	\$564.11	126%
Memory Lane Care Services	\$14,513.17	3	\$4,837.72	\$68,950.00	20	\$3,447.50	140%
MCOP-Utility Assistance Program	\$14,166.86	13	\$1,089.76	\$30,968.00	41	\$755.32	144%
United Way Project Ramp of MC	\$33,944.17	3	\$11,314.72	\$142,700.00	20	\$7,135.00	159%
MCOP-Home Injury Control	\$10,738.04	31	\$346.39	\$18,616.00	90	\$206.84	167%

Table E.**Actual Revenue vs. Total Budget**

(Goal is to be between 28% - 38%)

As of: April

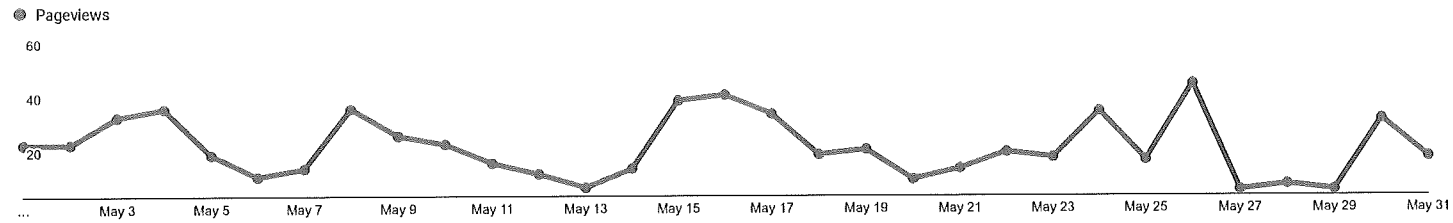
Provider/Program	Actual Revenue	Total Budget	Percentage
United Way Project Ramp of MC	\$0.00	\$142,700.00	0%
Pure Psychiatry	\$2,557.00	\$727,465.00	0%
Monroe Family YMCA Enhanced Fitness	\$891.68	\$41,469.00	2%
Berlin Township Senior Citizens Group	\$5,635.00	\$64,548.00	9%
Memory Lane Care Services	\$6,853.73	\$68,950.00	10%
Milan Seniors for Healthy Living - Resource	\$7,334.99	\$62,591.00	12%
Milan Seniors Transportation	\$21,137.54	\$112,913.00	19%
MCOP-Opportunity Center at ALCC	\$14,851.71	\$76,735.00	19%
MCOP-Volunteer Caregiver Program	\$4,914.00	\$24,165.00	20%
MCOP-Resource Advocacy	\$49,110.38	\$238,208.00	21%
MCOP-Home Chore	\$43,370.34	\$208,978.00	21%
Health Van	\$54,208.00	\$247,742.00	22%
Monroe Family YMCA Cancer Survivorship	\$3,000.00	\$13,260.00	23%
Lake Erie Transportation Commission	\$181,319.32	\$725,512.00	25%
MCOP-Specialized Transportation	\$128,449.26	\$466,692.00	28%
Frenchtown Adult Day Services	\$74,271.00	\$240,320.00	31%
Living Independence for Everyone	\$441,198.97	\$1,338,944.00	33%
Monroe Senior Citizens Center	\$222,243.02	\$667,747.00	33%
Milan Seniors Meals on Wheels	\$28,350.42	\$82,437.00	34%
MCOP-Utility Assistance Program	\$11,059.11	\$30,968.00	36%
Bedford Senior Community Center	\$141,084.00	\$392,869.00	36%
MCOP-Food Assistance Program	\$98,755.21	\$261,194.00	38%
Dundee Area Senior Citizens Center	\$132,615.94	\$350,027.00	38%
Ash Senior Citizens	\$15,296.00	\$39,925.00	38%
Milan Seniors for Healthy Living	\$28,456.22	\$74,126.00	38%
MCOP-Home Care	\$121,851.70	\$310,333.00	39%
MCOP-Unmet Emergency Needs	\$4,296.08	\$10,718.00	40%
Monroe County Senior Legal Services	\$135,483.64	\$334,715.00	40%
RSVP	\$75,295.26	\$183,937.00	41%
MCOP-Home Injury Control	\$10,079.16	\$18,616.00	54%
Frenchtown Senior Citizens Center	\$186,530.00	\$331,705.00	56%

Commission On Aging

May 1, 2023 - May 31, 2023

All Users
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Report Tab



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17. /Drain Commission/Sanitary Sewer Specifications Sanitary_Sewer_Specifications_Revised_March_2012.pdf
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2 (0.36%)	2 (0.48%)
2 (0.36%)	2 (0.48%)
1 (0.18%)	1 (0.24%)
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0 (0.00%)	4 (0.95%)
0 (0.00%)	3 (0.71%)
0 (0.00%)	4 (0.95%)



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

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Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantzios

Larry Gramlich

Cynthia McIlvain

Wayne Meehean

Paul Simonton

Donald Spencer

To: Commission on Aging Board Members

From: Jeff McBee

Date: June 6, 2023

RE: Waitlist/Requested Service Not Provided- May 2023

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided from April 25th of 2023 through May 25th of 2023:

United Way Project Ramp

- At the time of last report, there were 37 seniors awaiting a ramp.

RSVP

- 1 senior was unable to be provided a ride on May 3rd, due to no driver being available.



Monroe County
Board of Commissioners

Monroe County Courthouse

125 East Second Street — Monroe, Michigan 48161-2197

Telephone: 734.240.7003 – Fax: 734.240.7004

Mark Brant, Chairman – Randy Richardville, Vice-Chairman

Lisa Sanders, Deputy Clerk/Administrative Assistant

May 3, 2023

Via Electronic Mail Transmission

Mr. Jeff McBee
Monroe County Community Planning & Engagement Director
Monroe, MI 48161

Dear Mr. McBee:

At a Regular Meeting of the Monroe County Board of Commissioners held on May 2, 2023, the Board approved the recommendation on millage rates for the 2023 Senior Millage.

Sincerely,

Lisa E. Sanders
Deputy Clerk/Administrative Assistant
Monroe County Board of Commissioners



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Policy #: MCCOA 15-03

Title: Program Compliance Evaluation

Adopted: 07-08-2015

Revised: 06-12-2019

The following procedure will be used to annually evaluate the compliance of COA funded programs regarding supporting documentation for the billing of services.

1. COA staff will determine and utilize a process to randomly select five percent of the clients served by each program and a service billed to the COA for each client selected.
2. The COA Director or his designee will conduct an evaluation requesting that each agency provide agency documentation verifying the following information for each client and service selected:
 - A. The date the service was provided
 - B. The amount of service provided
 - C. The type of service provided
3. Following the evaluation, COA staff will issue a report to the agency evaluated, indicating any instances where billing information was not supported by the agency's documentation, referred to as "findings."
4. Upon issuance of the report, the agency will be given 30 days to offer a "Response" that either A) disputes any findings in the report or B) provides a plan to address any findings in the report. Failure to respond will result in further action.
5. The original COA report and response from the agency will be submitted to the COA Board for review and disposition if necessary.
6. Any findings that result in an unauthorized payment to the agency require re-imbursement to the COA within 30 days of notice.

2023 Compliance Evaluation Dates

June 20 – June 22

1. The Health Van
2. MCOP HIC
3. MCOP Volunteer Caregiver
4. MCOP Opportunity Center
5. Senior Legal Services

June 27 – June 29

1. Frenchtown Senior Center
2. Frenchtown Adult Day Services
3. MCOP Resource Advocacy
4. MCOP Specialized Transportation
5. Dundee Senior Center

July 11 – July 13

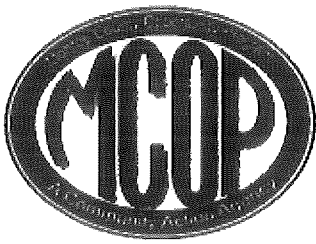
1. Milan Senior Center
2. Milan Transportation
3. Milan Meals on Wheels
4. MCOP Home Care

July 18 – July 20

1. MCOP Home Chore
2. LIFE
3. RSVP
4. Monroe Senior Center

July 25 – July 27

1. Bedford Senior Center
2. Lake Erie Transit
3. MemoryLane Care Services
4. MCOP Food



May 26, 2023

Cheryl Rivard, Chairwoman
Jeff McBee, Director
Monroe County Commission on Aging
965 South Raisinville Road
Monroe, MI 48161

Dear Chairwoman Rivard & Mr. McBee:

We are writing to request that MCOP be placed on the agenda for the June 14, 2023 meeting of the Commission on Aging to request additional funding for Unmet Emergency Needs.

This fiscal year, the Unmet Emergency Needs program has seen a sharp increase in requests from our seniors in need of assistance for emergency needs.

As of this date, the program currently has a remaining balance of \$921.50 with additional requests being processed.

We anticipate our original allocation of \$8,500 to be fully spent when we process these remaining requests.

The amount requested for Unmet Emergency Needs program.

- Unmet Emergency Needs additional 5000 units for a total of \$5,000.

Thank you for your consideration of this request.

Sincerely,

Stephanie Zorn Kasprzak
Executive Director

Margaret Shipman
Associate Director/Aging Services Director



PROGRAM: Unmet Emergency Needs

[illegible]

PROGRAM: Unmet Emergency Needs

[illegible]

2023 COA MONTHLY EXPENDITURE AND REVENUE REPORT
PROGRAM: Unmet Emergency Needs

[illegible]



Commission On Aging

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Wayne Meehan

Paul Simonton

Donald Spencer

To: Commission on Aging Board Members

From: Jeff McBee

Date: June 9, 2023

RE: Requested Letter of Support for County Grant Application

The Michigan Department of Natural Resources is now accepting applications for the *Michigan Spark Grants* program and the County will likely be applying for these funds later this month. These grants are intended to “support projects that provide safe, accessible, public recreation facilities and spaces to improve people’s health, introduce new recreation experiences, build on existing park infrastructure and make it easier for people to enjoy both indoor and outdoor recreation.” Eligible entities may apply for funding for projects ranging from \$100,000 to \$1,000,000.

The recently donated proposed property located at the Southwest corner of North Custer and Raisinville Roads would be a prime location for the utilization of these funds if received. This project would function as an excellent supplement to the *Monroe County Loop Trail*. The property is located immediately adjacent to the NorthWestern portion of the Loop Trail and would consist of a canoe/kayak launch, a rest area and parking for the pedestrians and cyclists, as well as landscaping to promote the beautification of the area. The requested funding for this project will be \$471,687.50.

I have prepared the attached draft letter of support for this grant application on your behalf. Should you be inclined to approve the submission of this letter, it will be submitted with the grant application.



Commission On Aging

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Wayne Meehean

Paul Simonton

Donald Spencer

DRAFT

June 14, 2023

Michigan Department of Natural Resources
Grants Management Section
Lansing, MI 48909-7925

Re: Spark Grant Letter of Support for Monroe County

To Whom It May Concern,

On behalf of the Monroe County Commission on Aging, I am writing to convey their support for the County of Monroe's application for funding from the Michigan Spark Grant Program for the Brant's Landing Project. This project would provide many benefits for the older adult residents of Monroe County.

Monroe County is home to approximately 40,000 residents that are 60 years of age or above. Many of these individuals maintain a very active life style that includes participation in a variety of outdoor activities including walking, running, bicycling, and kayaking. The proposed project would provide an additional and much needed means of access to these activities for this population.

The Monroe County Commission on Aging works closely with providers of direct services to older adults that enhance the quality of their lives in a number of ways. The awarding of this grant and successful completion of this project would go a long way toward furthering that goal for many of Monroe County's senior citizens.

Sincerely,

Jeff McBee, Director
Monroe County Commission on Aging

BRANT'S LANDING PROPOSED COUNTY OF MONROE PARK

