



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
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Jeff McBee
Director

Cheryl Rivard
Chairman

Martin Kaufman
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantzog

Larry Gramlich

Cynthia McIlvain

Wayne Meehean

Paul Simonton

Donald Spencer

Monroe County Commission on Aging

Regular Board Meeting Minutes

November 08, 2023

Commission on Aging Conference Room

Cheryl Rivard called the meeting to order at 1:03 p.m.

Members present Cheryl Rivard, Martin Kaufman, Mary Ann Wertenberger, Paul Simonton, Wayne Meehean, Larry Gramlich, Cynthia McIlvain

Members excused: Mary Gantzog, Don Spencer

Approval of the Agenda:

Mary Ann Wertenberger made a motion to approve the November 08, 2023 Regular Board Meeting Agenda as presented. Supported by Larry Gramlich.

Motion carried.

Public Comment: Sandie Pierce, Executive Director of Monroe Center for Healthy Aging presented the Board with two updated senior brochures which focus on exercise and programs available at the senior centers in Monroe County.

Special Presentations:

Lake Erie Transit: J.T. Hensley, Assistant to the General Manager, spoke on senior statistics. They have served 440 customers this year. The cost is \$1.00 for one-way travel, and a monthly bus pass is \$30.00. Seniors are able bring an Aide with them on the bus.

Consent Agenda:

- A. Approval of the Minutes of the September 13, 2023 Regular Meeting.
- B. Strategic Planning Committee notes of November 02, 2023.
- C. Finance Reports
- D. Correspondence – None.
- E. Formal Agency Reports – None

Motion to approve by: Wayne Meehean **Supported by:** Mary Ann Wertenberger

Motion Carried

Directors' Report:



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Jeff McBee reported the following:

➤ **Common Measures Report**

The July Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. Transportation was the most viewed. During October 2023 there were 441 views.

➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from September 25, 2023, through October 25, 2023, there are 28 reported seniors on the Project Ramp waitlist.

➤ **Community Planning & Engagement Director Position**

Jason Berry, has been named the new Community Planning and Engagement Director. He will begin his duties on January 3, 2024. Mr. McBee reported that he will assist with the transition for a few months.

Old Business: None

New Business:

A. Approval of 2024 Board Meeting Schedule

Will discuss the final dates at the next SPC Meeting.

B. MCOP Opportunity Center Request for Additional 2023 Funding

Stephanie Kasprzak and Manuel Hoskins stated that all units have been exhausted for 2023. Requested a unit increase of 2,176.5 units resulting in an \$18,500.25 budget increase.

Motion by Paul Simonton to approve the request, seconded by Wayne Meehean.

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes
Wayne Meehean – Yes
Cheryl Rivard – Yes
Cynthia McIlvain - Yes

Larry Gramlich – Yes
Martin Kaufman – Yes
Paul Simonton – Yes

Motion carried



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C. MCOP Food Program Request for Additional 2023 Funding

Stephanie Kasprzak requested an additional \$21,000.00 of funding for the Food Program for 2023.

Motion by Larry Gramlich to table the request until the December meeting, supported by Cynthia McIlvain.

Voice vote taken. Motion Passed.

D. MCOP Request to Transfer Funding from the Utility Assistance Program to the Unmet Needs Program

Stephanie Kasprzak and Cheyenne Amadi requested a \$1,500.00 transfer from the Utility Assistance Program to the Unmet Needs Program.

Motion by Paul Simonton to approve the request, seconded by Cynthia McIlvain.

Voice vote taken. Motion Passed.

E. Frenchtown Adult Day Service Program Discussion

Paul Iacoangeli, Executive Director, addressed questions regarding the programmatic and financial aspects of the Adult Day program. Paul Simonton suggested to form a committee to prepare an action plan to assist in the determination of goals for the program.

Chairperson Rivard appointed Don Spencer, Paul Simonton, and Maryann Wertenberger to sit on the ad hoc committee.

Public Comment: None.

Commission Members Comment:

Larry Gramlich would like to wish everyone a Happy Thanksgiving.

Cynthia McIlvain and Cheryl Rivard would like to welcome Jason Berry, the new Community Planning and Engagement Director.

Adjournment:

Motion by: Wayne Meehan

Supported by: Paul Simonton



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Motion Carried

Cheryl Rivard adjourned the meeting at 2:16 p.m.

The next Regular Board meeting takes place on Wednesday, December 13, 2023, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary