



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

**Monroe County Commission on Aging
Regular Board Meeting
December 13, 2023
Monroe County Commission on Aging Board Room
1:00 p.m.**

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Approval of Agenda
6. Public Comment
7. Special Presentations- Monroe County Senior Legal Services
8. Consent Agenda
 - A. Approval of the Minutes of the November 8, 2023 Regular Meeting
 - B. Strategic Planning Committee Notes of December 7, 2023
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
9. Director's Report
10. Old Business
 - A. MCOP Food Program Request for an Additional \$21,000.00 of 2023 Funding
 - B. Update from Frenchtown Adult Day Service Ad Hoc Committee
 - C. 2024 COA Board Meeting Schedule Approval
11. New Business
 - A. MemoryLane Request for an Additional \$8,800.00 of 2023 Funding
 - B. Monroe Center for Healthy Aging Request for a Revised 2024 Unit Rate
 - C. Milan Meals on Wheels Request for an Additional \$6,039.00 of 2023 Funding
 - D. 2024 Budget Calendar Approval
12. Public Comment
13. Commission Members' Comments
14. Adjournment

The next Regular Board meeting is scheduled for Wednesday, January 10, 2024, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following: Human Resources
125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDY (734) 240-7301



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Monroe County Commission on Aging

Regular Board Meeting Minutes

November 08, 2023

Commission on Aging Conference Room

Cheryl Rivard called the meeting to order at 1:03 p.m.

Members present Cheryl Rivard, Martin Kaufman, Mary Ann Wertenberger, Paul Simonton, Wayne Meehean, Larry Gramlich, Cynthia McIlvain

Members excused: Mary Gantzog, Don Spencer

Approval of the Agenda:

Mary Ann Wertenberger made a motion to approve the November 08, 2023 Regular Board Meeting Agenda as presented. Supported by Larry Gramlich.

Motion carried.

Public Comment: Sandie Pierce, Executive Director of Monroe Center for Healthy Aging presented the Board with two updated senior brochures which focus on exercise and programs available at the senior centers in Monroe County.

Special Presentations:

Lake Erie Transit: J.T. Hensley, Assistant to the General Manager, spoke on senior statistics. They have served 440 customers this year. The cost is \$1.00 for one-way travel, and a monthly bus pass is \$30.00. Seniors are able bring an Aide with them on the bus.

Consent Agenda:

- A. Approval of the Minutes of the September 13, 2023 Regular Meeting.
- B. Strategic Planning Committee notes of November 02, 2023.
- C. Finance Reports
- D. Correspondence – None.
- E. Formal Agency Reports – None

Motion to approve by: Wayne Meehean **Supported by:** Mary Ann Wertenberger

Motion Carried

Directors' Report:



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Jeff McBee reported the following:

➤ **Common Measures Report**

The July Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. Transportation was the most viewed. During October 2023 there were 441 views.

➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from September 25, 2023, through October 25, 2023, there are 28 reported seniors on the Project Ramp waitlist.

➤ **Community Planning & Engagement Director Position**

Jason Berry, has been named the new Community Planning and Engagement Director. He will begin his duties on January 3, 2024. Mr. McBee reported that he will assist with the transition for a few months.

Old Business: None

New Business:

A. Approval of 2024 Board Meeting Schedule

Will discuss the final dates at the next SPC Meeting.

B. MCOP Opportunity Center Request for Additional 2023 Funding

Stephanie Kasprzak and Manuel Hoskins stated that all units have been exhausted for 2023. Requested a unit increase of 2,176.5 units resulting in an \$18,500.25 budget increase.

Motion by Paul Simonton to approve the request, seconded by Wayne Meehean.

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes
Wayne Meehean – Yes
Cheryl Rivard – Yes
Cynthia McIlvain – Yes

Larry Gramlich – Yes
Martin Kaufman – Yes
Paul Simonton – Yes

Motion carried



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Donald Spencer

C. MCOP Food Program Request for Additional 2023 Funding

Stephanie Kasprzak requested an additional \$21,000.00 of funding for the Food Program for 2023.

Motion by Larry Gramlich to table the request until the December meeting, supported by Cynthia McIlvain.

Voice vote taken. Motion Passed.

D. MCOP Request to Transfer Funding from the Utility Assistance Program to the Unmet Needs Program

Stephanie Kasprzak and Cheyenne Amadi requested a \$1,500.00 transfer from the Utility Assistance Program to the Unmet Needs Program.

Motion by Paul Simonton to approve the request, seconded by Cynthia McIlvain.

Voice vote taken. Motion Passed.

E. Frenchtown Adult Day Service Program Discussion

Paul Iacoangeli, Executive Director, addressed questions regarding the programmatic and financial aspects of the Adult Day program. Paul Simonton suggested to form a committee to prepare an action plan to assist in the determination of goals for the program.

Chairperson Rivard appointed Don Spencer, Paul Simonton, and Maryann Wertenberger to sit on the ad hoc committee.

Public Comment: None.

Commission Members Comment:

Larry Gramlich would like to wish everyone a Happy Thanksgiving.

Cynthia McIlvain and Cheryl Rivard would like to welcome Jason Berry, the new Community Planning and Engagement Director.

Adjournment:

Motion by: Wayne Meehan **Supported by:** Paul Simonton



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Motion Carried

Cheryl Rivard adjourned the meeting at 2:16 p.m.

The next Regular Board meeting takes place on Wednesday, December 13, 2023, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary

Monroe County Commission on Aging Strategic Planning Committee Meeting Notes

December 7, 2023

Present: Cynthia McIlvain, Mary Ann Wertenberger, Martin Kaufman, Paul Simonton, Ramona Hall and Jeff McBee.

Cynthia McIlvain began the meeting at 1:59 p.m.

1. **MemoryLane Request for Additional 2023 Funding:**
The Committee reviewed the request as well as the budget spreadsheets and recommends approval to the full Board.
2. **MCOP Food Program Request for Additional 2023 Funding:**
The Committee reviewed the updated budget spreadsheets and recommends approval to the full Board.
3. **2024 Board Meeting Schedule Discussion:**
The Committee reviewed the proposed schedule and recommends approval to the full Board.
4. **2024 Budget Calendar Discussion:**
The Committee reviewed Proposal A which starts March 1st and Proposal B which starts February 1st. The Committee came to the consensus that Proposal A worked well last year and recommends approval to the full Board.
5. **Frenchtown Adult Day Service Program Ad Hoc Committee Update:**
Paul Simonton and Mary Ann Wertenberger provided an update on the 2 meetings held and indicated that Don Spencer will provide an update to the full Board at the Regular meeting.
6. **Revised Adult Day Service Service Definition Discussion:**
Jeff McBee indicated that the State has updated the Adult Day Service service definition. He suggested working with the new COA Director in January to begin the process of updating the COA's service definition so they are consistent. The Committee agreed that this would be an appropriate course of action.
7. **Monroe Center for Healthy Aging Request for a Revised Unit Rate for 2024:**
The Committee reviewed the request and recommends approval to the full Board.
8. **Milan Meals on Wheels Request for Additional 2023 Funding:**
The Committee reviewed the request and recommends approval to the full Board.

9. **Potential Bedford Senior Center Grievance:**

Jeff McBee indicated that he received a complaint from a Bedford Senior Center member. An “Informal Inquiry” is scheduled for Tuesday, December 12th with the complainant, the Senior Center Director, the Senior Center Board Chair, and Mr. McBee. If there is no resolution, a Grievance Committee will need to be established to proceed based on the COA Grievance Policy.

The meeting adjourned at 2:29 p.m.

The next meeting is scheduled for January 4, 2024 at 2:00 p.m. at the Commission on Aging.

Jeff McBee, Recording Secretary

RUN DATE: 12/01/23 12:02
APPR

County of Monroe
Appropriation Report

PAGE: 00207
FISCAL DATE: 11/30/23 23/NOV

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
280-97000-965141	ALZHEIMER PROGRAM	17,760.00	0.00	0.00	2,146.00	17,760.00	0.00	100.00
280-97000-965165	MONROE SENIOR CITIZEN	420,955.00	0.00	0.00	35,376.00	386,450.50	32,507.50	92.28
280-97000-965175	ARTHUR LESLOW COMMUNIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965185	FOSTER GRANDPARENT TRP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965186	AREA AGENCY ON AGING-M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965191	DEAF & HEARING IMPAIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965201	MILAN SENIOR MEALS ON	12,100.00	0.00	0.00	0.00	12,100.00	0.00	100.00
280-97000-965205	EMERGENCY FUEL	12,500.00	0.00	0.00	343.16	11,820.92	1,679.08	87.56
280-97000-965215	MILAN SENIOR CENTER	45,408.00	0.00	0.00	3,365.43	36,178.35	9,229.65	79.67
280-97000-965216	MILAN SENIOR TRANSIT	22,048.00	0.00	0.00	1,534.00	17,277.00	4,771.00	78.36
280-97000-965220	MILAN SENIOR RESOURCE	10,500.00	0.00	0.00	262.50	693.00	9,807.00	6.60
280-97000-965225	ADULT DAY CARE SERVICE	100,255.00	0.00	0.00	10,784.82	65,055.60	35,199.40	64.89
280-97000-965340	YMCA CANCER SURVIVOR	5,760.00	0.00	0.00	720.00	5,040.00	720.00	87.50
280-97000-965380	YMCA	37,795.00	0.00	0.00	3,707.81	34,842.07	2,952.93	92.19
280-97000-965390	MCOP VOLUNTEER CAREGIV	3,000.00	0.00	0.00	168.00	2,688.00	312.00	89.60
280-97000-965400	AREA AG ON AGING-PURCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER		3,534,099.25	0.00	0.00	223,221.55	3,201,300.32	332,798.93	90.58
97500 SPECIAL APPROP TO OTHER FUNDS								
280-97500-999101	TRANSFER OUT - GENERAL	171,319.00	0.00	0.00	0.00	135,450.47	35,868.53	79.06
TOTAL SPECIAL APPROP TO OTHE		171,319.00	0.00	0.00	0.00	135,450.47	35,868.53	79.06
TOTAL 280 SENIOR CITIZENS FUND		3,769,564.00	0.00	0.00	223,221.55	3,336,750.79	432,813.21	88.52

RUN DATE: 12/01/23 12:02
APPR

County of Monroe
Appropriation Report

PAGE: 00060
FISCAL DATE: 11/30/23 23/NOV

** 101 GENERAL FUND 67200 COMMISSION ON AGING

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	Exp
101-67200-705000	SALARIES AND WAGES	68,917.00	0.00	0.00	3,739.20	66,402.35	2,514.65	96.35
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/AUTH PER DIEM	6,000.00	0.00	0.00	275.00	2,475.00	3,525.00	41.25
101-67200-715000	SOCIAL SECURITY	5,732.00	0.00	0.00	297.08	5,101.08	5,101.92	88.99
101-67200-716000	EMPLOYERS-RETIREMENT	22,323.00	0.00	0.00	1,211.12	21,507.72	815.28	96.35
101-67200-716001	DC RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716012	EMPLOYERS-RET HEALTH C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-717000	EMPLOYER-HCS	1,379.00	0.00	0.00	74.78	1,328.00	51.00	96.30
101-67200-718000	UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	4.03	69.12	5.88	92.16
101-67200-718000	WORKERS COMPENSATION I	57.00	0.00	0.00	3.77	52.42	4.58	91.96
101-67200-719000	HEALTH INSURANCE	7,902.00	0.00	0.00	486.24	7,542.80	359.20	95.45
101-67200-720000	LIFE INSURANCE	119.00	0.00	0.00	7.30	113.18	5.82	95.11
101-67200-721000	OPTICAL INSURANCE	54.00	0.00	0.00	3.28	50.88	3.12	94.22
101-67200-722000	DENTAL INSURANCE	414.00	0.00	0.00	25.42	394.38	19.62	95.26
101-67200-723000	DISABILITY INSURANCE	665.00	0.00	0.00	36.04	640.13	24.87	96.26
101-67200-725000	ACCROED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	1,102.00	0.00	0.00	0.00	421.52	680.48	38.25
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	0.00	19.84	1,480.16	1.32
101-67200-731000	COMPUTER EQUIP & SUPPL	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	158.38	1,399.87	1,850.13	43.07
101-67200-814015	SOFTWARE LICENSE FEE	22,651.00	0.00	0.00	0.00	22,255.23	395.77	98.25
101-67200-814016	PAYROLL SERVICES	897.00	0.00	0.00	18.65	747.19	149.81	83.30
101-67200-826000	LEGAL AND PROFESSIONAL	400.00	0.00	0.00	0.00	0.00	400.00	0.00
101-67200-830000	ASSOCIATION & MEMBERSH	225.00	0.00	0.00	0.00	222.50	2.50	98.89
101-67200-851000	TELEPHONE	515.00	0.00	0.00	19.99	408.83	106.17	79.38
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	120.00	180.00	40.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,171.00	0.00	0.00	63.52	1,128.14	42.86	96.34
101-67200-921000	ELECTRICITY	2,398.00	0.00	0.00	123.62	2,130.24	267.76	88.83
101-67200-922000	WATER AND SEWAGE	200.00	0.00	0.00	8.80	53.93	146.07	73.04
101-67200-923000	HEATING FUEL	600.00	0.00	0.00	26.80	316.58	283.42	52.76
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-942000	COPIER EXPENSE/LEASE	2,000.00	0.00	0.00	0.00	882.95	1,117.05	44.15
101-67200-963000	CENTRAL SERVICES/INDIR	17,223.00	0.00	0.00	0.00	17,223.00	0.00	100.00
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMISSION ON AGING		171,319.00	0.00	0.00	6,583.02	153,099.02	18,219.98	89.36

RUN DATE: 12/01/23 12:04
REVEN

County of Monroe
Revenue Report

PAGE: 00078
FISCAL DATE: 11/30/23 23/NOV

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800 FUND BALANCE CARRYFORWARD						
280-89800-695001 FUND BALANCE CARRYFORWARD-REV		0.00	0.00	0.00	0.00	0.00
TOTAL FUND BALANCE CARRYFORWARD		0.00	0.00	0.00	0.00	0.00
97000 SPECIAL EXP/REV-OTHER AGENCIES						
280-97000-402000 CURRENT PROPERTY TAXES		-3,666,564.00	0.00	-3,347,376.42	-319,187.58	91.29
280-97000-415000 PRIOR YEAR TAX ADJUSTMENTS		22,750.00	-11.53	2,714.06	20,035.94	11.93
280-97000-420000 DELINQUENT PERSONAL PROP TAXES		-3,500.00	-73.46	-7,479.73	3,979.73	213.71
280-97000-434020 OTH TAXES-PYMT IN LIEU OF TAX		-7,500.00	0.00	-10,123.64	2,623.64	134.98
280-97000-437000 INDUSTRIAL FACILITY TAX		-11,500.00	0.00	-14,524.45	3,024.45	126.30
280-97000-445000 TAXES-PENALTIES & INT ON TAXES		-250.00	-0.12	-257.45	7.45	102.98
280-97000-573000 IC STABIL SHARE TAX 2014 PA80		-100,000.00	0.00	-198,154.91	98,154.91	198.15
280-97000-576000 STATE GRANT-REIMB INV LOSS		0.00	0.00	0.00	0.00	0.00
280-97000-665000 INTEREST INCOME		-2,000.00	0.00	-53,329.60	51,329.60	666.48
280-97000-676070 SPECIAL REVENUE-REIMBURSEMENT		-1,000.00	0.00	-50.00	-950.00	5.00
280-97000-677000 OTHER REVENUE-MISCELLANEOUS		0.00	0.00	0.00	0.00	0.00
280-97000-687030 REBATES-PRESCRIPTION		0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER AGENCIES		-3,769,564.00	-87.11	-3,628,582.14	-140,981.86	96.26
99999 FUND LEVEL						
280-99999-688000 DEFAULT DISCOUNT		0.00	0.00	0.00	0.00	0.00
TOTAL FUND LEVEL		0.00	0.00	0.00	0.00	0.00
TOTAL 280 SENIOR CITIZENS FUND		-3,769,564.00	-87.11	-3,628,582.14	-140,981.86	96.26

COA Director's Report Items (12/13/23)

1. Common Measures Reports – Included in Packet
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet

Table A.

Cumulative Units Reported vs. Unit Maximum

(Goal is to be between 78% - 88%)

As of: October

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Milan Seniors for Healthy Living - Resource	33.00	500.00	7%
Frenchtown Adult Day Services	3,259.25	7,626.00	43%
Berlin Township Senior Citizens Group	2,672.00	4,940.00	54%
Pure Psychiatry	84.25	145.00	58%
MCOP-Resource Advocacy	6,307.50	9,450.00	67%
MCOP-Specialized Transportation	6,214.00	8,000.00	78%
Milan Seniors Transportation	1,329.00	1,696.00	78%
Milan Seniors for Healthy Living	7,648.25	9,600.00	80%
Lake Erie Transportation Commission	9,664.00	12,000.00	81%
MCOP-Home Care	6,571.50	8,000.00	82%
RSVP	49,007.94	58,330.00	84%
Health Van	2,111.00	2,500.00	84%
MCOP-Utility Assistance Program	11,820.92	13,500.00	88%
MCOP-Opportunity Center at ALCC	9,707.50	10,936.50	89%
MCOP-Unmet Emergency Needs	13,327.89	15,000.00	89%
MCOP-Volunteer Caregiver Program	336.00	375.00	90%
Monroe Family YMCA Enhanced Fitness	828.81	918.00	90%
Monroe Senior Citizens Center	83,033.31	91,159.47	91%
United Way Project Ramp of MC	128,676.46	137,382.00	94%
Ash Senior Citizens	2,465.00	2,553.00	97%
Living Independence for Everyone	135,810.00	140,000.00	97%
Monroe Family YMCA Cancer Survivorship	96.00	96.00	100%
MCOP-Home Injury Control	6,650.43	6,500.00	102%
MCOP-Food Assistance Program	356,567.25	344,285.00	104%
MCOP-Home Chore	4,472.75	4,300.00	104%
Bedford Senior Community Center	44,380.48	41,000.00	108%
Memory Lane Care Services	265.50	240.00	111%
Monroe County Senior Legal Services	2,426.50	2,100.00	116%
Dundee Area Senior Citizens Center	37,224.25	31,950.00	117%
Milan Seniors Meals on Wheels	2,661.00	2,200.00	121%
Frenchtown Senior Citizens Center	47,485.95	34,500.00	138%

Table B.

Unduplicated Clients Served vs. Anticipated Clients Served

(Goal is to be at least 78%)

As of: October

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
Pure Psychiatry	41	200	21%
Memory Lane Care Services	9	20	45%
Frenchtown Adult Day Services	17	35	49%
MCOP-Volunteer Caregiver Program	5	10	50%
MCOP-Utility Assistance Program	24	41	59%
Lake Erie Transportation Commission	460	750	61%
MCOP-Resource Advocacy	1,197	1,800	67%
Milan Seniors for Healthy Living	177	250	71%
Ash Senior Citizens	88	120	73%
MCOP-Home Chore	360	430	84%
Bedford Senior Community Center	1,009	1,200	84%
RSVP	282	330	85%
Berlin Township Senior Citizens Group	117	130	90%
Monroe Family YMCA Cancer Survivorship	11	12	92%
Living Independence for Everyone	1,102	1,200	92%
MCOP-Home Care	135	145	93%
Health Van	165	175	94%
Monroe Senior Citizens Center	1,430	1,500	95%
Milan Seniors Transportation	29	30	97%
MCOP-Home Injury Control	88	90	98%
United Way Project Ramp of MC	21	20	105%
Monroe Family YMCA Enhanced Fitness	215	200	108%
Milan Seniors Meals on Wheels	27	25	108%
Dundee Area Senior Citizens Center	501	450	111%
Monroe County Senior Legal Services	893	800	112%
MCOP-Food Assistance Program	1,521	1,350	113%
MCOP-Unmet Emergency Needs	23	19	121%
MCOP-Specialized Transportation	259	210	123%
Frenchtown Senior Citizens Center	1,330	1,000	133%
Milan Seniors for Healthy Living - Resource	22	15	147%
MCOP-Opportunity Center at ALCC	284	100	284%

Table C.

Actual Expenditures vs. Total Budget

(Goal is to be between 78% - 88%)

As of: October

Provider/Program	Actual Expenditures	Total Budget	Percentage
Pure Psychiatry	\$21,607.00	\$50,923.00	42%
Berlin Township Senior Citizens Group	\$30,116.00	\$64,548.00	47%
Milan Seniors for Healthy Living - Resource	\$36,439.97	\$62,591.00	58%
Monroe Family YMCA Cancer Survivorship	\$8,290.00	\$13,260.00	63%
MCOP-Utility Assistance Program	\$21,050.80	\$29,468.00	71%
Memory Lane Care Services	\$34,812.94	\$47,950.00	73%
Lake Erie Transportation Commission	\$540,354.00	\$725,512.00	74%
Health Van	\$184,920.00	\$247,742.00	75%
MCOP-Specialized Transportation	\$352,828.50	\$466,692.00	76%
MCOP-Volunteer Caregiver Program	\$18,663.79	\$24,165.00	77%
Frenchtown Adult Day Services	\$194,211.00	\$240,320.00	81%
MCOP-Opportunity Center at ALCC	\$77,154.55	\$95,235.25	81%
Monroe County Senior Legal Services	\$275,314.16	\$334,715.00	82%
Ash Senior Citizens	\$33,214.26	\$39,925.00	83%
RSVP	\$154,688.09	\$183,937.00	84%
Milan Seniors Meals on Wheels	\$69,864.81	\$82,437.00	85%
Milan Seniors Transportation	\$96,089.90	\$112,913.00	85%
MCOP-Unmet Emergency Needs	\$14,924.79	\$17,218.00	87%
Bedford Senior Community Center	\$342,828.65	\$392,869.00	87%
Monroe Senior Citizens Center	\$586,591.55	\$667,747.00	88%
MCOP-Resource Advocacy	\$211,778.00	\$238,208.00	89%
Monroe Family YMCA Enhanced Fitness	\$37,392.00	\$41,469.00	90%
Frenchtown Senior Citizens Center	\$302,349.00	\$331,705.00	91%
United Way Project Ramp of MC	\$145,595.12	\$157,700.00	92%
Dundee Area Senior Citizens Center	\$323,323.81	\$350,027.00	92%
Living Independence for Everyone	\$1,273,044.70	\$1,338,944.00	95%
MCOP-Home Care	\$306,368.09	\$310,333.00	99%
MCOP-Home Chore	\$209,580.11	\$208,978.00	100%
MCOP-Home Injury Control	\$20,010.34	\$18,616.00	107%
Milan Seniors for Healthy Living	\$80,438.66	\$74,126.00	109%
MCOP-Food Assistance Program	\$290,730.27	\$261,194.00	111%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: October

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
MCOP-Opportunity Center at ALCC	\$77,154.55	284	\$271.67	\$95,235.25	100	\$952.35	29%
Milan Seniors for Healthy Living - Resource	\$36,439.97	22	\$1,656.36	\$62,591.00	15	\$4,172.73	40%
Berlin Township Senior Citizens Group	\$30,116.00	117	\$257.40	\$64,548.00	130	\$496.52	52%
MCOP-Specialized Transportation	\$352,828.50	259	\$1,362.27	\$466,692.00	210	\$2,222.34	61%
Monroe Family YMCA Cancer Survivorship	\$8,290.00	11	\$753.64	\$13,260.00	12	\$1,105.00	68%
Frenchtown Senior Citizens Center	\$302,349.00	1,330	\$227.33	\$331,705.00	1,000	\$331.71	69%
MCOP-Unmet Emergency Needs	\$14,924.79	23	\$648.90	\$17,218.00	19	\$906.21	72%
Monroe County Senior Legal Services	\$275,314.16	893	\$308.30	\$334,715.00	800	\$418.39	74%
Milan Seniors Meals on Wheels	\$69,864.81	27	\$2,587.59	\$82,437.00	25	\$3,297.48	78%
Health Van	\$184,920.00	165	\$1,120.73	\$247,742.00	175	\$1,415.67	79%
Dundee Area Senior Citizens Center	\$323,323.81	501	\$645.36	\$350,027.00	450	\$777.84	83%
Monroe Family YMCA Enhanced Fitness	\$37,392.00	215	\$173.92	\$41,469.00	200	\$207.35	84%
United Way Project Ramp of MC	\$145,595.12	21	\$6,933.10	\$157,700.00	20	\$7,885.00	88%
Milan Seniors Transportation	\$96,089.90	29	\$3,313.44	\$112,913.00	30	\$3,763.77	88%
Monroe Senior Citizens Center	\$586,591.55	1,430	\$410.20	\$667,747.00	1,500	\$445.16	92%
RSVP	\$154,688.09	282	\$548.54	\$183,937.00	330	\$557.38	98%
MCOP-Food Assistance Program	\$290,730.27	1,521	\$191.14	\$261,194.00	1,350	\$193.48	99%
Living Independence for Everyone	\$1,273,044.70	1,102	\$1,155.21	\$1,338,944.00	1,200	\$1,115.79	104%
Bedford Senior Community Center	\$342,828.65	1,009	\$339.77	\$392,869.00	1,200	\$327.39	104%
MCOP-Home Care	\$306,368.09	135	\$2,269.39	\$310,333.00	145	\$2,140.23	106%
MCOP-Home Injury Control	\$20,010.34	88	\$227.39	\$18,616.00	90	\$206.84	110%
Ash Senior Citizens	\$33,214.26	88	\$377.43	\$39,925.00	120	\$332.71	113%
MCOP-Home Chore	\$209,580.11	360	\$582.17	\$208,978.00	430	\$486.00	120%
Lake Erie Transportation Commission	\$540,354.00	460	\$1,174.68	\$725,512.00	750	\$967.35	121%
MCOP-Utility Assistance Program	\$21,050.80	24	\$877.12	\$29,468.00	41	\$718.73	122%
MCOP-Resource Advocacy	\$211,778.00	1,197	\$176.92	\$238,208.00	1,800	\$132.34	134%
Milan Seniors for Healthy Living	\$80,438.66	177	\$454.46	\$74,126.00	250	\$296.50	153%
MCOP-Volunteer Caregiver Program	\$18,663.79	5	\$3,732.76	\$24,165.00	10	\$2,416.50	154%
Memory Lane Care Services	\$34,812.94	9	\$3,868.10	\$47,950.00	20	\$2,397.50	161%
Frenchtown Adult Day Services	\$194,211.00	17	\$11,424.18	\$240,320.00	35	\$6,866.29	166%
Pure Psychiatry	\$21,607.00	41	\$527.00	\$50,923.00	200	\$254.62	207%

Table E.

Actual Revenue vs. Total Budget

(Goal is to be between 78% - 88%)

As of: October

Provider/Program	Actual Revenue	Total Budget	Percentage
Berlin Township Senior Citizens Group	\$36,672.48	\$64,548.00	57%
Pure Psychiatry	\$29,698.00	\$50,923.00	58%
Lake Erie Transportation Commission	\$437,212.80	\$725,512.00	60%
Memory Lane Care Services	\$29,901.30	\$47,950.00	62%
MCOP-Specialized Transportation	\$306,162.94	\$466,692.00	66%
Health Van	\$165,327.02	\$247,742.00	67%
MCOP-Utility Assistance Program	\$19,675.96	\$29,468.00	67%
MCOP-Volunteer Caregiver Program	\$16,284.00	\$24,165.00	67%
MCOP-Resource Advocacy	\$162,058.97	\$238,208.00	68%
United Way Project Ramp of MC	\$109,100.06	\$157,700.00	69%
MCOP-Unmet Emergency Needs	\$13,601.59	\$17,218.00	79%
MCOP-Opportunity Center at ALCC	\$76,507.44	\$95,235.25	80%
Milan Seniors Transportation	\$93,142.12	\$112,913.00	82%
RSVP	\$163,350.05	\$183,937.00	89%
MCOP-Home Care	\$278,581.58	\$310,333.00	90%
Monroe Senior Citizens Center	\$602,614.77	\$667,747.00	90%
MCOP-Food Assistance Program	\$236,487.85	\$261,194.00	91%
Monroe Family YMCA Enhanced Fitness	\$38,351.20	\$41,469.00	92%
Frenchtown Adult Day Services	\$224,257.00	\$240,320.00	93%
Ash Senior Citizens	\$37,285.28	\$39,925.00	93%
Milan Seniors Meals on Wheels	\$77,441.80	\$82,437.00	94%
Living Independence for Everyone	\$1,278,177.06	\$1,338,944.00	95%
Milan Seniors for Healthy Living - Resource	\$60,055.40	\$62,591.00	96%
MCOP-Home Chore	\$202,942.88	\$208,978.00	97%
Monroe County Senior Legal Services	\$332,665.72	\$334,715.00	99%
Bedford Senior Community Center	\$403,442.00	\$392,869.00	103%
Dundee Area Senior Citizens Center	\$373,194.24	\$350,027.00	107%
Monroe Family YMCA Cancer Survivorship	\$14,260.00	\$13,260.00	108%
Frenchtown Senior Citizens Center	\$359,833.00	\$331,705.00	108%
Milan Seniors for Healthy Living	\$85,607.00	\$74,126.00	115%
MCOP-Home Injury Control	\$21,652.12	\$18,616.00	116%

Page location

Views

↓ Views

Totals

501

100.0% of total

501

100.0% of total

1	https://www.co.monroe.mi.us/204/Transportation-Services	165	165
2	https://www.co.monroe.mi.us/180/Commission-on-Aging	136	136
3	https://www.co.monroe.mi.us/192/Services	46	46
4	https://www.co.monroe.mi.us/195/In-Home-Services	35	35
5	https://www.co.monroe.mi.us/200/Senior-Counseling-Services	27	27
6	https://www.co.monroe.mi.us/201/Senior-Groups	23	23
7	https://www.co.monroe.mi.us/205/Volunteer-Services	22	22
8	https://www.co.monroe.mi.us/193/Adult-Day-Services	14	14
9	https://www.co.monroe.mi.us/199/Resource-Advocacy	12	12
10	https://www.co.monroe.mi.us/194/Health-Nutrition-Services	8	8



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
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734-240-3290

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Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

To: Commission on Aging Board Members

From: Jeff McBee

Date: December 6, 2023

RE: Waitlist/Requested Service Not Provided- November 2023

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided from October 25th of 2023 through November 25th of 2023:

United Way Project Ramp

- At the time of last report, there were 28 seniors awaiting a ramp.



October 25, 2023

Cheryl Rivard, Chairwoman
Jeff McBee, Director
Monroe County Commission on Aging
965 South Raisinville Road
Monroe, MI 48161

Dear Chairwoman Rivard & Mr. McBee:

We are writing to request that MCOP be placed on the agenda for the November 8th meeting of the Commission on Aging to request additional funding for the Food Assistance Program for seniors.

We know that food is the top need in Monroe County based on decades of Community Needs Assessments completed by our agency. We also know that food is a basic need that no one should go without. That is why MCOP provides emergency and supplemental food as a huge part of our mission. For many seniors living on a limited income, having the senior food program is a life saver for the "in between times" when food is not available and benefits have been exhausted. That is where MCOP steps in! We have had an increase in food assistance program units for our seniors this year and we must request additional funds to get us to the end of the year.

Therefore, we are requesting an additional **60,000 units at .35 cents per unit** of food with the additional funding request being **\$21,000**. This increased funding would allow us to continue these services through December 2023.

Thank you for consideration of this request.

Sincerely,

Stephanie Kasprzak

Stephanie Zorn Kasprzak
Executive Director

Tamara Courts-Butts

Tamara Courts-Butts
Director, Food Programs



Proposed Operations Budget for Calendar Year 2023

Provider: Monroe County Opportunity Program

Program: Food Assistance Program

Operations	2022	2023	Difference	Revised 2023	Revised Difference
Advertising					
Central Services/Indirect Cost					
Client Program Supplies					
Client Transportation					
Conference/Training	\$200.00	\$500.00	\$300.00	\$500.00	
Contracted Services	\$5,934.40	\$6,000.00	\$65.60	\$4,500.00	(\$1,500.00)
Direct Financial Assistance					
Dues/Fees/License	\$100.00	\$100.00		\$100.00	
Duplication/Printing	\$1,200.00	\$975.00	(\$225.00)	\$300.00	(\$675.00)
Electric	\$2,000.00	\$2,500.00	\$500.00	\$4,300.00	\$1,800.00
Employee/Volunteer Expenses					
Equipment Lease/Purchase					
Equipment Maintenance	\$3,000.00	\$3,250.00	\$250.00	\$1,000.00	(\$2,250.00)
Facility Maintenance Contracts					
Food Purchase	\$12,000.00	\$12,000.00		\$33,000.00	\$21,000.00
Fundraising Activities					
Gas (Facility)	\$2,000.00	\$2,500.00	\$500.00	\$4,200.00	\$1,700.00
Home Modification Supplies/Equipment					
Internet					
Janitorial Supplies	\$3,000.00	\$4,000.00	\$1,000.00	\$8,000.00	\$4,000.00
Kitchen Supplies/disposables					
Liability Insurance	\$3,250.00	\$5,000.00	\$1,750.00	\$5,000.00	
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies	\$800.00	\$3,000.00	\$2,200.00	\$1,500.00	(\$1,500.00)
Postage	\$100.00	\$100.00		\$100.00	
Rent	\$30,000.00	\$30,000.00		\$30,000.00	
Staff travel	\$100.00	\$100.00		\$700.00	\$600.00
Subscriptions/Manuals					
Telephone	\$750.00	\$900.00	\$150.00	\$900.00	
Trash/Lawn/Snow Care					
Vehicle Gas and Oil	\$1,200.00	\$1,200.00		\$750.00	(\$450.00)
Vehicle Insurance	\$3,000.00	\$3,000.00		\$4,700.00	\$1,700.00
Vehicle Lease/Purchase					
Vehicle Maintenance	\$4,000.00	\$4,000.00		\$500.00	(\$3,500.00)
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water	\$200.00	\$500.00	\$300.00	\$500.00	
Total Operations	\$72,834.40	\$79,625.00	\$6,790.60	\$100,550.00	\$20,925.00

Proposed Annual Wages/Benefits Budget for Calendar Year 2023

Provider: Monroe County Opportunity Program

Program: Food Assistance Program

Positions	2022	2023	Difference	Revised 2023	Revised Difference
Program Director	\$24,859.70	\$25,356.92	\$497.22	\$29,077.14	\$3,720.22
Food Program Manager	\$45,299.11		(\$45,299.11)		
Food Warehouse Coordinator (2)	\$39,110.74	\$39,892.95	\$782.21	\$46,055.00	\$6,162.05
Food Coordinator	\$24,909.62	\$25,407.81	\$498.19	\$29,332.00	\$3,924.19
Food Coordinator		\$25,407.81	\$25,407.81	\$29,000.00	\$3,592.19
Food Program Specialist		\$23,823.65	\$23,823.65	\$27,000.00	\$3,176.35
HR Representative	\$12,491.31	\$12,741.13	\$249.82	\$12,741.13	
Executive Director	\$9,550.26	\$9,741.26	\$191.00	\$9,741.26	
Finance Director	\$9,659.57	\$9,852.76	\$193.19	\$9,852.76	
Fiscal Coordinator	\$9,161.49	\$9,344.71	\$183.22	\$9,344.71	
Total Wages & Benefits	\$175,041.79	\$181,569.00	\$6,527.21	\$202,144.00	\$20,575.00
Total Budget	\$247,876.19	\$261,194.00	\$13,317.81	\$302,694.00	\$41,500.00

Provider: Monroe County Opportunity Program

Program: Food Assistance Program

Revenue Sources	2022	2023	Difference	Revised 2023	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share					
Commission on Aging (COA)	\$110,000.00	\$120,500.00	\$10,500.00	\$141,500.00	\$21,000.00
Commodities Supplemental Food Prog	\$38,282.19	\$40,000.00	\$1,717.81	\$40,000.00	
Community Mental Heath					
Community Service Block Grant	\$28,400.00	\$28,400.00		\$28,400.00	
Corporate Sponsorship					
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations					
Dues					
Emergency Food Assistance Program	\$28,900.00	\$28,900.00		\$28,900.00	
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised					
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way	\$12,000.00	\$12,000.00		\$12,000.00	
Units of Government					
Van Fees					
Enter other funding source below					
Gleaners	\$23,894.00	\$23,894.00		\$23,894.00	
Family Medical Center	\$6,400.00	\$7,500.00	\$1,100.00	\$28,000.00	\$20,500.00
				\$302,694.00	\$41,500.00
Total Revenue	\$247,876.19	\$261,194.00	\$13,317.81		\$261,194.00
In-kind Description:	Value of donated food			In-Kind Amount:	\$300,000.00



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
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965 South Raisinville Rd.
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Jeff McBee
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantzios

Larry Gramlich

Cynthia McIlvain

Wayne Meehean

Paul Simonton

Donald Spencer

Notice of:

The Commission on Aging **2024** Meeting Schedule

All meetings begin at 1:00 p.m. on the second Wednesday of the month,
at the Monroe County Commission on Aging office, 965 South Raisinville
Road, Monroe, MI 48161, unless otherwise noted:

January 10

February 14

March 13

April 10

May 8

June 12

July 10

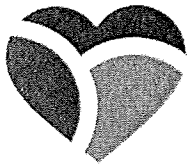
August 14

September 11

October 9

November 13

December 11



MemoryLane
CARE SERVICES

November 6, 2023

Mr. Jeff McBee
Director
County of Monroe Michigan
Commission on Aging
965 South Raisinville Road
Monroe, Michigan 48161

Dear Mr. McBee:

On behalf of MemoryLane Care Services, we are respectfully requesting an additional 120 units for service to be used to provide adult day services to Monroe County, MI residents who attend our adult day center. These additional units of service would be expended between October 1, 2023 – December 31, 2023. We are experiencing an increased number of individuals participating in our program on an ongoing basis.

These additional funds would be of great assistance and support to families who use adult day services. This proposed request was reviewed at the MemoryLane Care Services, Board of Directors, October 19, 2023 meeting. We are grateful for the support from the Monroe County Commission on Aging and for the opportunity to work together in serving older adults and their family caregivers.

Thank you so much for your time and consideration. If you need additional information or would like to discuss this request further, please contact me at 419-720-4940 or sbollin@alzcareservices.org.

Sincerely,

Salli Bollin

Salli Bollin
Executive Director

Help • Compassion • Hope

www.memorylanecareservices.org | 419.720.4940
2500 N. Reynolds Road | Toledo, OH 43615

Proposed Operations Budget for Calendar Year 2023

Provider: MemoryLane Care Services (aka Alzheimer's and Dementia)

Program: Adult Day Services and Short-Term Facility Respite

Operations	2022	2023	Difference	Revised 2023	Revised Difference
Advertising	\$300.00	\$300.00		\$375.00	\$75.00
Central Services/Indirect Cost					
Client Program Supplies	\$232.00	\$500.00	\$268.00	\$600.00	\$100.00
Client Transportation	\$11,040.00	\$8,820.00	(\$2,220.00)	\$8,820.00	
Conference/Training					
Contracted Services	\$250.00	\$300.00	\$50.00	\$375.00	\$75.00
Direct Financial Assistance					
Dues/Fees/License					
Duplication/Printing					
Electric	\$400.00	\$400.00		\$400.00	
Employee/Volunteer Expenses					
Equipment Lease/Purchase	\$175.00	\$175.00		\$175.00	
Equipment Maintenance	\$125.00	\$125.00		\$125.00	
Facility Maintenance Contracts	\$485.00	\$485.00		\$720.00	\$235.00
Food Purchase	\$2,440.00	\$2,000.00	(\$440.00)	\$2,600.00	\$600.00
Fundraising Activities					
Gas (Facility)	\$150.00	\$150.00		\$150.00	
Home Modification Supplies/Equipment					
Internet	\$225.00	\$225.00		\$225.00	
Janitorial Supplies	\$210.00	\$300.00	\$90.00	\$400.00	\$100.00
Kitchen Supplies/disposables	\$100.00	\$200.00	\$100.00	\$300.00	\$100.00
Liability Insurance	\$325.00	\$400.00	\$75.00	\$400.00	
Newsletter Expense					
Office Equip. Repair & Maint.	\$125.00	\$125.00		\$125.00	
Office Supplies					
Postage	\$63.00	\$63.00		\$93.00	\$30.00
Rent	\$3,675.60	\$3,675.60		\$3,675.60	
Staff travel	\$120.00	\$120.00		\$120.00	
Subscriptions/Manuals					
Telephone	\$108.00	\$108.00		\$108.00	
Trash/Lawn/Snow Care					
Vehicle Gas and Oil					
Vehicle Insurance					
Vehicle Lease/Purchase					
Vehicle Maintenance					
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water	\$250.00	\$250.00		\$250.00	
Total Operations	\$20,798.60	\$18,721.60	(\$2,077.00)	\$20,036.60	\$1,315.00

Provider: MemoryLane Care Services (aka Alzheimer's and Dementia)

Program: Adult Day Services and Short-Term Facility Respite

Revenue Sources for Calendar Year 2023
Page 2 of 3

Provider: MemoryLane Care Services (aka Alzheimer's and Dementia)
Program: Adult Day Services and Short-Term Facility Respite

Revenue Sources	2022	2023	Difference	Revised 2023	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share	\$9,048.48	\$9,500.00	\$451.52	\$10,500.00	\$1,000.00
Commission on Aging (COA)	\$22,848.00	\$17,760.00	(\$5,088.00)	\$26,640.00	\$8,880.00
Commodities Supplemental Food Prog					
Community Mental Health					
Community Service Block Grant					
Corporate Sponsorship					
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations	\$9,991.13	\$10,000.00	\$8.87	\$15,000.00	\$5,000.00
Dues					
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised					
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way					
Units of Government					
Van Fees					
Enter other funding source below					
Ash TWP					
Grants	\$700.00	\$8,589.57	\$7,889.57	\$10,689.57	\$2,100.00
Total Revenue		\$45,849.57	\$45,849.57	\$62,829.57	\$16,980.00
Total Revenue	\$42,587.61		\$49,111.53		
In-kind Description:				In-Kind Amount:	



Jeff McBee <jeff_mcbee@monroemi.org>

Revised 2024 Budget for the Monroe Center

Sandie Pierce <sandie@monroectr.org>

Tue, Nov 28, 2023 at 1:22 PM

To: "jeff_mcbee@monroemi.org" <jeff_mcbee@monroemi.org>

Commission on Aging Members,

The Monroe Center for Healthy Aging is requesting time on your December 13 meeting agenda to present a request for approval of our revised 2024 budget, which includes an increase in the number of projected units and revised unit rate.

Original total budget: \$710,492 Revised total budget: \$734,105

Original approved units: 90,000 Revised requested units: 100,000

Original unit rate: \$5.00 per unit Revised unit rate: \$4.50

Our approved 2024 allocation from the COA of \$450,000 remains unchanged.

Attached is a copy of our revised budget. Please let me know if you have any questions.

Thanks,

- Sandie Pierce

2 attachments



2024 Senior Millage Funding Application Monroe Center Revised Nov. 2023.xls
488K



Revised 2024 Budget request to COA 12.13.2023.pdf
4700K



2024 Senior Millage Funding

Monroe Senior Citizens Center, Inc.

Official Agency Name

Monroe Center for Healthy Aging

Program/Service

2024 Senior Millage Funding Application

Monroe Senior Citizens Center, Inc. March 24, 2023

Official Agency Name **Date of Application**

Multi-Purpose Senior Citizens Center 734.241.0404

Program Type: **Phone Number**

15275 South Dixie Highway Monroe 48161

Mailing Address **City** **Zip**

Sandra M. Pierce Executive Director

Primary Contact Person **Title**

Date organization was established: 1960

Which option below describes your organization?

For-Profit _____ Non-Profit X Government _____

Days and hours of service: Sun 10:00-2:00 M-Tu-Wed-Th 8:00-7:00 Friday 8:00-4:00 Sat. 8:00-2:00

Number of paid employees Full time 8 Part time 5

Officers Information:		
Name	Title	County of Residence
Mark S. Braunlich	Chairperson	Monroe
Michelle LaVoy	Vice Chairperson	Monroe
Jaime McDonald	Treasurer	Monroe
Peggy Barton	Secretary	Monroe
David Swartout	Jennifer Sell / Kevin Hemry	Troy Goodnough
Hobby Nels	Kassie Nipper	Sr. Janet Ryan
William Barcarella	Diane Kamprath	Richard Janssens

2024 Program Summary

1. Describe the program for which funds are requested (Limit response to space provided):

The Monroe Center for Healthy Aging is a multi-purpose senior citizens center that serves older adult residents of Monroe County. The Center's mission focuses on the promotion of health and wellness. In 2022, the Center provided 86,864 hours of service to 1,376 residents of Monroe County who were 60 years of age or older. This is up from 69,299 in 2021. In 2023, the Center projects to provide 84,191 hours of service (revised to 91,000), and in 2024, the Monroe Center is now projecting to provide 100,000 hours (up from 90,000 hours of service). The Monroe Center is open 365 days a year (as allowed) and provides the following services: Breakfast, Lunch, Supper, Exercise, Socialization, Recreation, Educational Programs, Exercise Machines, Pool, Computer Stations and assistance, Line Dancing, and special events.

2. Explain the need for your program and its relevance to improving the quality of life for Monroe County seniors (Limit response to space provided):

While 82% of the older adults surveyed in the Wayne State Needs Assessment stated that maintaining a healthy diet was not a problem, the 2022 Community Health Assessment found that 79% of people age 65 and over in Monroe County are overweight or obese. This is up from 76% in the 2018 Study. The Monroe Center's Nutrition and Health Education Programs strives to help address this issue by offering nutritious meals at affordable costs and by providing health education programs that help to improve the health and quality of life. Meals are cooked from scratch using quality food. Meals are offered seven days a week. The Wayne State study also found that 37% of older adults have had problems getting enough exercise. The Center offers exercise classes five days per week, and exercise equipment is available seven days per week. In the Wayne State study, 13% of the respondents reported having problems finding opportunities to interact with other people, and 21% reported feeling lonely. The Monroe Center works diligently to offer activities that appeal to different segments of the population. In 2022, the Center provided 13 educational presentations on health and another on Government Cell Phones. These programs bring in people who may not attend the Center's other programming and are reported as one of the most important services that we provide. Studies find that people who are connected to others are healthier and have higher quality of lives. The Center's outreach efforts through the Sunshine Program facilitate companionship and medical and non-medical transportation. While companionship numbers are low, requests for transportation assistance continue to increase.

2024 Program Summary Continued

3. What measures will you use to evaluate the success of your program (Limit response to space provided)?

One measure of success is the increasing number of units of service that the Monroe Center had been experiencing. In 2022, we provided 86,864 hours of service. In 2023, we project to serve 84,191 hours of service (revised to 91,000), and 100,000 hours (originally 90,000 hours) in 2024. The Monroe Center gathers information from its clientele formally through the county-wide survey. In 2023, 91.3% reported that they were satisfied with the services, and 87.3% reported that their lives improved since coming to the Center. In 2022, 96.2% of respondents reported that they were satisfied or very satisfied with our services, and 87.3% reported that their lives improved since coming to the Center. The results of these surveys are shared with the membership and Board of Directors. In addition to the survey forms, older adults are regularly asked for feedback through regular interaction with staff, through the suggestion box, and by having member representation on the Board of Directors. In 2018, the Center was re-accredited through the National Council on Aging which signifies that the Center met all of the national standards. The Center was again re-accredited in 2023. The Center has an outside audit conducted each year by Cooley Hehl Sabo & Calkins, CPAs. We consistently have had no findings or disallowed costs. In 2022, the Center ended the year \$10,307 in the black due to generous donations received from members.

4. Do you charge a mandatory direct fee to clients for your services? If yes, please provide details including fee amount (Limit response to space provided).

We charge for our meal program. The cost of the main choice at lunch is \$3.00. Individuals who have a demonstrated need are provided with meals. Membership dues are \$20 per year for those 55 years of age and older who are Monroe County residents. Members receive meals at the \$3.00 rate (non-members pay \$1.00 more). Membership is not required to attend the Center or participate in any of the Center's activities.

5. Indicate how many "COA" unduplicated clients you expect to serve in 2024?

1,650.00

6. How many seniors did you have to place on a wait list or were unable to serve in 2022 due to lack of resources? (documentation may be requested for verification purposes)

0

7. How much reserve funding (i.e. "fund balance" or "rainy day funds") do you have available for this program at this time?

\$57,347.00

8. How much did the 2022 actual revenue exceed (or fall short of) the 2022 actual expenditures for this program?

\$10,307.00

2024 Request

1. Number of Units Requested

100,000.00

2. Requested Unit Rate

\$4.50

3. Total Designation Requested (#1 x #2)

\$450,000.00

Explain any increases or decreases in number of units requested (#1) and/or requested unit rate (#2) from prior year (Limit response to space provided).

In 2023, we requested 84,191 units of service at \$5.00 per unit, which was revised in August 2023 to 91,000 at \$4.00 per unit. In 2024, we are requesting 100,000 units of service at \$4.50 per unit. This is a 6.8% increase projected as a result of fully returning after the pandemic and increase in the older adult population. The revised total cost to provide one unit of service is \$7.34 which is less than the \$7.89 originally projected and which is down from \$7.93 in 2023).

Explain any increases or decreases in funding requested for salaries and/or operations from prior year (Limit response to space provided).

The revised 2024 budget includes salary adjustments for staff. Our funding request from the Commission on Aging is also a 6% increase. This increase will help us cover the cost of the ever-increasing cost of food and disposables, as well as increases in office and janitorial supplies, and other operating expenses. We are anticipating that we will be able to generate corporate sponsorships and hold three major fundraisers to generate the total projected income.

Check the appropriate "Unit of Service"

One Day

One Dollar

One Hour

One Meal

One Pound of Food

1 - One-Way-Trip

X

What is the total cost to you to provide one unit of this service?

\$7.34

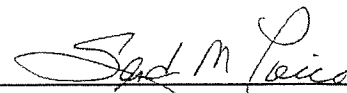
I assure the Monroe County Commission on Aging that all the information provided herein is current and accurate, and any Senior Millage Funds designated will be used expressly for the purposes requested, and that all services and activities will be operated in accordance with State and Federal Laws, Monroe County Commission on Aging Regulations, Policies and Procedures.

Sandra M. Pierce

Print Name

Executive Director

Title



Signature

March 24, 2023

Date

Proposed Operations Budget for Calendar Year 2024

Provider: Monroe Senior Citizens Center, Inc.

Program: Monroe Center for Healthy Aging

Operations	2023	2024	Difference	Revised 2024	Revised Difference
Advertising	\$800.00	\$800.00		\$1,200.00	\$400.00
Central Services/Indirect Cost	\$42,300.00	\$45,600.00	\$3,300.00	\$51,000.00	\$5,400.00
Client Program Supplies					
Client Transportation					
Conference/Training	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	
Contracted Services					
Direct Financial Assistance					
Dues/Fees/License	\$4,000.00	\$5,000.00	\$1,000.00	\$5,000.00	
Duplication/Printing	\$500.00	\$1,000.00	\$500.00	\$1,500.00	\$500.00
Electric					
Employee/Volunteer Expenses					
Equipment Lease/Purchase	\$7,510.00	\$8,000.00	\$490.00	\$8,000.00	
Equipment Maintenance					
Facility Maintenance Contracts	\$4,500.00	\$4,500.00		\$6,000.00	\$1,500.00
Food Purchase	\$111,000.00	\$128,000.00	\$17,000.00	\$130,250.00	\$2,250.00
Fundraising Activities	\$2,000.00	\$3,000.00	\$1,000.00	\$3,000.00	
Gas (Facility)					
Home Modification Supplies/Equipment					
Internet	\$3,400.00	\$3,600.00	\$200.00	\$3,800.00	\$200.00
Janitorial Supplies	\$3,000.00	\$4,000.00	\$1,000.00	\$4,500.00	\$500.00
Kitchen Supplies/disposables	\$14,000.00	\$16,000.00	\$2,000.00	\$18,000.00	\$2,000.00
Liability Insurance	\$9,100.00	\$9,100.00		\$9,100.00	
Newsletter Expense	\$1,000.00	\$1,200.00	\$200.00	\$1,200.00	
Office Equip. Repair & Maint.	\$1,200.00	\$2,000.00	\$800.00	\$4,000.00	\$2,000.00
Office Supplies	\$5,000.00	\$6,000.00	\$1,000.00	\$6,000.00	
Postage	\$3,200.00	\$3,600.00	\$400.00	\$3,600.00	
Rent					
Staff travel	\$2,289.00	\$2,400.00	\$111.00	\$2,400.00	
Subscriptions/Manuals	\$500.00	\$600.00	\$100.00	\$600.00	
Telephone	\$3,060.00	\$3,060.00		\$3,060.00	
Trash/Lawn/Snow Care	\$3,174.00	\$3,400.00	\$226.00	\$3,600.00	\$200.00
Vehicle Gas and Oil					
Vehicle Insurance					
Vehicle Lease/Purchase					
Vehicle Maintenance					
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition	\$2,000.00	\$2,000.00		\$2,000.00	
Volunteer Transport/Stipend Reimburse.					
Water					
Total Operations	\$224,533.00	\$254,860.00	\$30,327.00	\$269,810.00	\$14,950.00

Program: Monroe Center for Healthy Aging

Positions	2023	2024	Difference	Revised 2024	Revised Difference
Executive Director	\$58,723.00	\$59,910.00	\$1,187.00	\$59,910.00	
Program Manager	\$58,130.00	\$59,283.00	\$1,153.00	\$61,013.08	\$1,730.08
Operations Manager	\$44,880.00	\$43,849.00	(\$1,031.00)	\$26,604.95	(\$17,244.05)
Full Time Cook	\$49,369.00	\$51,744.00	\$2,375.00	\$55,304.76	\$3,560.76
34-Hour Cook	\$31,732.00	\$34,640.00	\$2,908.00	\$38,913.98	\$4,273.98
30 Hour Cook	\$27,111.00	\$28,002.00	\$891.00	\$30,672.58	\$2,670.58
Accounting Clerk	\$55,918.00	\$56,867.00	\$949.00	\$58,291.97	\$1,424.97
40 hour Cook	\$46,830.00	\$48,017.00	\$1,187.00	\$51,815.64	\$3,798.64
22 Hour Cook - revised to 8 hours	\$16,775.00	\$17,391.00	\$616.00	\$9,081.48	(\$8,309.52)
Front Desk Rept.	\$14,693.00	\$14,900.00	\$207.00	\$15,939.23	\$1,039.23
Volunteer Coordinator	\$17,921.00	\$18,506.00	\$585.00	\$18,799.16	\$293.16
Program Aide	\$9,840.00	\$10,632.00	\$792.00	\$11,334.50	\$702.50
14 Hour Cook - revised to 8 hours	\$11,292.00	\$11,891.00	\$599.00	\$9,106.48	(\$2,784.52)
Kitchen Assistant at 8 hours week				\$9,122.42	\$9,122.42
Balance Instructor				\$8,384.77	\$8,384.77
Total Wages & Benefits	\$443,214.00	\$455,632.00	\$12,418.00	\$464,295.00	\$8,663.00
Total Budget	\$667,747.00	\$710,492.00	\$42,745.00	\$734,105.00	\$23,613.00

Revenue Sources for Calendar Year 2024

Provider: Monroe Senior Citizens Center, Inc.

Program: Monroe Center for Healthy Aging

Revenue Sources	2023	2024	Difference	Revised 2024	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share					
Commission on Aging (COA)	\$420,958.00	\$450,000.00	\$29,042.00	\$450,000.00	
Commodities Supplemental Food Prog					
Community Mental Heath					
Community Service Block Grant					
Corporate Sponsorship	\$10,207.00	\$13,000.00	\$2,793.00	\$13,000.00	
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations	\$26,000.00	\$30,000.00	\$4,000.00	\$30,000.00	
Dues	\$17,000.00	\$18,000.00	\$1,000.00	\$19,000.00	\$1,000.00
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised	\$31,630.00	\$33,692.00	\$2,062.00	\$37,593.00	\$3,901.00
Hope Network					
Office of Services to the Aging					
Private Pay	\$161,352.00	\$165,200.00	\$3,848.00	\$183,912.00	\$18,712.00
Public Act 51					
SMART					
United Way					
Units of Government	\$600.00	\$600.00		\$600.00	
Van Fees					
Enter other funding source below					
Total Revenue	\$667,747.00	\$710,492.00	\$42,745.00	\$734,105.00	\$23,613.00
In-kind Description:	Rent, utilities, value of volunteer and community service time.			In-Kind Amount:	\$350,000.00

Proposed Wages/Benefits Budget for Calendar Year 2024

Provider Monroe Senior Citizens Center, Inc.

Program Monroe Center for Healthy Aging

Current Budget (2023)						Proposed Budget (2024)				
Position	Mandatory Benefits **	Discretionary Benefits ***	Benefits Total	Annual Wages	Wages and Benefits Total*	Mandatory Benefits **	Discretionary Benefits ***	Benefits Total	Annual Wages	Wages and Benefits Total*
Executive Director	\$4,198.00	\$3,565.00	\$7,763.00	\$50,960.00	\$58,723.00	\$4,278.00	\$3,632.00	\$7,910.00	\$52,000.00	\$59,910.00
Program Manager	\$3,602.00	\$11,368.00	\$14,970.00	\$43,160.00	\$58,130.00	\$3,681.00	\$11,402.00	\$15,083.00	\$44,200.00	\$59,283.00
Operations Manager	\$3,515.00		\$3,515.00	\$41,366.00	\$44,881.00	\$3,410.00	\$1,751.00	\$5,161.00	\$38,688.00	\$43,849.00
Full Time Cook	\$3,075.00	\$11,973.00	\$15,048.00	\$34,320.00	\$49,368.00	\$3,235.00	\$12,109.00	\$15,344.00	\$36,400.00	\$51,744.00
36-Hour Cook	\$2,546.00	\$1,781.00	\$4,327.00	\$27,404.00	\$31,731.00	\$2,741.00	\$1,947.00	\$4,688.00	\$29,952.00	\$34,640.00
30 Hour Cook	\$2,190.00	\$1,521.00	\$3,711.00	\$23,400.00	\$27,111.00	\$2,250.00	\$1,572.00	\$3,822.00	\$24,180.00	\$28,002.00
Accounting Clerk	\$2,891.00	\$18,498.00	\$21,389.00	\$34,528.00	\$55,917.00	\$2,955.00	\$18,552.00	\$21,507.00	\$35,360.00	\$56,867.00
40 hour Cook	\$2,446.00	\$13,392.00	\$15,838.00	\$30,992.00	\$46,830.00	\$2,526.00	\$13,459.00	\$15,985.00	\$32,032.00	\$48,017.00
22 Hour Cook	\$1,331.00		\$1,331.00	\$15,444.00	\$16,775.00	\$1,375.00	\$1,041.00	\$2,416.00	\$14,975.00	\$17,391.00
Front Desk Rept.	\$1,125.00	\$828.00	\$1,953.00	\$12,740.00	\$14,693.00	\$1,138.00	\$840.00	\$1,978.00	\$12,922.00	\$14,900.00
Volunteer Coordinator	\$1,288.00	\$773.00	\$2,061.00	\$15,860.00	\$17,921.00	\$1,328.00	\$798.00	\$2,126.00	\$16,380.00	\$18,506.00
Program Aide	\$792.00		\$792.00	\$9,048.00	\$9,840.00	\$816.00	\$456.00	\$1,272.00	\$9,360.00	\$10,632.00
14 Hour Cook	\$918.61		\$918.61	\$10,374.00	\$11,292.61	\$961.00		\$961.00	\$10,930.00	\$11,891.00
ORIGINAL 2024 TOTAL						\$30,694.00	\$67,559.00	\$98,253.00	\$357,379.00	\$455,632.00
Executive Director						\$4,278.00	\$3,632.00	\$7,910.00	\$52,000.00	\$59,910.00
Program Manager						\$3,800.64	\$11,452.44	\$15,253.08	\$45,760.00	\$61,013.08
Operations Manager						\$2,016.23	\$1,500.72	\$3,516.95	\$23,088.00	\$26,604.95
Full Time Cook						\$3,473.28	\$12,311.48	\$15,784.76	\$39,520.00	\$55,304.76
34-Hour Cook						\$3,027.74	\$2,190.24	\$5,217.98	\$33,696.00	\$38,913.98
30 Hour Cook						\$2,428.78	\$1,723.80	\$4,152.58	\$26,520.00	\$30,672.58
Accounting Clerk						\$3,050.51	\$18,533.46	\$21,583.97	\$36,608.00	\$58,191.97
40 hour Cook						\$2,780.04	\$13,675.60	\$16,455.64	\$35,360.00	\$51,815.64
22 Hour Cook - revised to 8 hours						\$761.48		\$761.48	\$8,320.00	\$9,081.48
Front Desk Rept.						\$1,208.15	\$899.08	\$2,107.23	\$13,832.00	\$15,939.23
Volunteer Coordinator						\$1,347.96	\$811.20	\$2,159.16	\$16,640.00	\$18,799.16
Program Aide						\$863.78	\$486.72	\$1,350.50	\$9,984.00	\$11,334.50
14 Hour Cook - revised to 8 hours						\$786.48		\$786.48	\$8,320.00	\$9,106.48
Kitchen Assistant at 8 hours week						\$704.66	\$513.76	\$1,218.42	\$7,904.00	\$9,122.42
Balance Instructor						\$688.77		\$688.77	\$7,696.00	\$8,384.77
REVISED 2024 Total						\$31,216.47	\$67,830.50	\$99,046.97	\$365,248.00	\$464,294.97
Total	\$29,917.61	\$63,699.00	\$93,616.61	\$349,596.00	\$443,212.61	\$123,820.97	\$270,679.00	\$394,499.97	\$1,445,254.00	\$1,899,753.97
*Wages and Benefits Total (column F, row 36) must equal Total Expenses (column B, row 83) of the Proposed Annual Wages/Benefits Worksheet						*Wages and Benefits Total (column L, row 36) must equal Total Expenses (column C, row 83) of the Proposed Annual Wages/Benefits Worksheet				
** Mandatory Benefits Include: FICA, Medicare, Social Security, Worker Comp, and Unemployment Insurance						*** Discretionary Benefits Include: Pension, Retirement, 401K, Health, Dental, Optical, RX Insurance, Long-Term/Short-Term Disability Ins. and Others				



Jeff McBee <jeff_mcbree@monroemi.org>

requesting additional units

1 message

MaryAnn Opal <maryanno@milanseniors.org>
To: Jeff McBee <jeff_mcbree@monroemi.org>

Thu, Nov 30, 2023 at 2:21 PM

Dear Monroe County Commission on Aging Commissioners.

Thank you for this opportunity to submit Milan Seniors For Healthy Living's request for additional funding for our 2023 Meals on Wheels Service.

Beginning in September, we exhausted our allotted MCCOA funding for our Meals on Wheels service for our Monroe County clients.

The fact that we are serving a higher number of meals than projected is indicative of the trends we have been seeing since the COVID pandemic - needs are growing. And it also indicates that our Monroe County seniors are accessing food/nutritional security services which is great news.

Based upon projected needs for the remainder of 2023 **we are requesting an additional 1098 units at the same unit rate of \$5.50 for an additional \$6039**

Thank you for this opportunity to present our request to you. And thank you even more for your partnership in serving our Monroe County seniors.

MaryAnn Opal

Executive Director

Milan Seniors for Healthy Living - MSHL

45 Neckel Court

Milan, MI 48160

734-508-6229

www.milanseniors.org

Facebook: Milan Seniors for Healthy Living

Proposed Operations Budget for Calendar Year 2023

Provider: Milan Seniors for Healthy Living

Program: Home Delivered Meals

Operations	2022	2023	Difference	Revised 2023	Revised Difference
Advertising	\$165.00		(\$165.00)		
Central Services/Indirect Cost	\$665.00	\$29,123.00	\$28,458.00	\$37,000.00	\$7,877.00
Client Program Supplies					
Client Transportation					
Conference/Training	\$330.00	\$300.00	(\$30.00)	\$165.00	(\$135.00)
Contracted Services	\$2,640.00		(\$2,640.00)		
Direct Financial Assistance					
Dues/Fees/License	\$99.00		(\$99.00)		
Duplication/Printing					
Electric					
Employee/Volunteer Expenses					
Equipment Lease/Purchase	\$4,950.00	\$1,000.00	(\$3,950.00)	\$95.00	(\$905.00)
Equipment Maintenance					
Facility Maintenance Contracts					
Food Purchase					
Fundraising Activities	\$1,320.00		(\$1,320.00)		
Gas (Facility)					
Home Modification Supplies/Equipment					
Internet	\$2,310.00		(\$2,310.00)		
Janitorial Supplies	\$200.00	\$200.00		\$190.00	(\$10.00)
Kitchen Supplies/disposables	\$10,000.00	\$20,000.00	\$10,000.00	\$15,430.00	(\$4,570.00)
Liability Insurance	\$1,485.00	\$1,500.00	\$15.00	\$1,259.00	(\$241.00)
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies	\$825.00		(\$825.00)		
Postage	\$400.00		(\$400.00)		
Rent					
Staff travel					
Subscriptions/Manuals					
Telephone	\$1,200.00		(\$1,200.00)		
Trash/Lawn/Snow Care					
Vehicle Gas and Oil	\$1,000.00		(\$1,000.00)		
Vehicle Insurance	\$2,400.00		(\$2,400.00)		
Vehicle Lease/Purchase					
Vehicle Maintenance	\$300.00		(\$300.00)		
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water					
Total Operations	\$30,289.00	\$52,123.00	\$21,834.00	\$54,139.00	\$2,016.00

Provider: Milan Seniors for Healthy Living

Program: Home Delivered Meals

Revenue Sources for Calendar Year 2023
Page 2 of 3

Provider: Milan Seniors for Healthy Living

Program: Home Delivered Meals

Revenue Sources	2022	2023	Difference	Revised 2023	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share	\$18,406.00	\$22,500.00	\$4,094.00	\$25,000.00	\$2,500.00
Commission on Aging (COA)	\$9,020.00	\$12,100.00	\$3,080.00	\$18,139.00	\$6,039.00
Commodities Supplemental Food Prog					
Community Mental Health					
Community Service Block Grant					
Corporate Sponsorship	\$1,800.00		(\$1,800.00)		
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations	\$6,398.00	\$2,000.00	(\$4,398.00)	\$1,000.00	(\$1,000.00)
Dues					
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised	\$1,800.00		(\$1,800.00)	\$1,000.00	\$1,000.00
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way					
Units of Government					
Van Fees					
Enter other funding source below					
Other #1: foundation grants	\$8,030.00	\$10,000.00	\$1,970.00	\$17,000.00	\$7,000.00
Other #2: cost allocated revenues		\$35,000.00	\$35,000.00	\$20,000.00	(\$15,000.00)
2022's "Others"	\$34,560.00		(\$34,560.00)		
Total Revenue	\$80,014.00	\$81,600.00	\$1,586.00	\$82,139.00	\$539.00
In-kind Description:				In-Kind Amount:	



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

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Chair

Martin Kaufman
Vice-Chair

Mary Gantzios

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Cynthia McIlvain

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Donald Spencer

Mary Ann
Wertenberger

Proposal A The Monroe County Commission on Aging 2024 Budget Calendar for *Budget Year 2025*

Budget Applications Available

Friday, March 1, 2024

Budget Applications Due

Friday, March 29, 2024 by 4:00 p.m.

COA Budget Workshop

Wednesday, April 3, 2024

COA Conference Room 1:00 p.m.

COA Regular Board Meeting/Initial Budget Recommendations

Wednesday, April 10, 2024

COA Conference Room 1:00 p.m.

Hearings/Deliberations/Final Recommendations

*Tuesday, April 16, 2024

COA Conference Room 1:00 p.m.

*Wednesday, April 17, 2024

COA Conference Room 1:00 p.m.

*Thursday, April 18, 2024

COA Conference Room 1:00 p.m.

*Only to be held if needed



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Proposal B The Monroe County Commission on Aging 2024 Budget Calendar for *Budget Year 2025*

Budget Applications Available

Thursday, February 1, 2024

Budget Applications Due

Thursday, February 29, 2024 by 4:00 p.m.

COA Budget Workshop

Wednesday, March 6, 2024 COA Conference Room 1:00 p.m.

COA Regular Board Meeting/Initial Budget Recommendations

Wednesday, March 13, 2024 COA Conference Room 1:00 p.m.

Hearing Dates

*Wednesday, March 20, 2024 COA Conference Room 1:00 p.m.

*Thursday, March 21, 2024 COA Conference Room 1:00 p.m.

COA Budget Deliberation and/or Initial Recommendations

*Wednesday, March 27, 2024 COA Conference Room 1:00 p.m.

*Thursday, March 28, 2024 COA Conference Room 1:00 p.m.

Appeal Hearing(s) and/or Final Recommendations

*Wednesday, April 3, 2024 COA Conference Room 1:00 p.m.

*Thursday, April 4, 2024 COA Conference Room 1:00 p.m.

*Only to be held if needed