



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jeff McBee
Director

Cheryl Rivard
Chairman

Martin Kaufman
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

Monroe County Commission on Aging

Regular Board Meeting Minutes

December 13, 2023

Commission on Aging Conference Room

Martin Kaufman called the meeting to order at 1:02 p.m.

Members present Martin Kaufman, Mary Ann Wertenberger,
Paul Simonton, Wayne Meehan, Larry Gramlich, Cynthia
McIlvain, Don Spencer

Members excused: Cheryl Rivard, Mary Gantz

Approval of the Agenda:

Larry Gramlich made a motion to approve the December 13, 2023 Regular Board Meeting Agenda as presented. Supported by Mary Ann Wertenberger.

Motion carried.

Public Comment: Sandie Pierce, Monroe Center for Healthy Aging, requested the Commission consider the proposed budget calendar that begins on March 1, 2024.

Special Presentations:

Kate Weber, Monroe County Senior Legal Services stated that they are having a terrific year. All units for the 2023 calendar year have been used. There were 985 clients and 2,700 hours. The percentage of clients under the poverty level is 53%.

Consent Agenda:

- A. Approval of the Minutes of the November 8, 2023 Regular Meeting.
- B. Strategic Planning Committee notes of December 7, 2023.
- C. Finance Reports
- D. Correspondence – None.
- E. Formal Agency Reports – None

Motion to approve by: Don Spencer **Supported by:** Wayne Meehan
Motion Carried.

Directors' Report:

Jeff McBee reported the following:

➤ **Common Measures Report**

The November Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients



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Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. Transportation was the most viewed at 165. During November 2023 there were 501 views.

➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from October 25, 2023, through November 25, 2023, there are 28 reported seniors on the Project Ramp waitlist.

Old Business:

A. MCOP Food Program Request for an Additional \$21,000.00 of 2023 Funding

Motion to approve by: Cynthia McIlvain **Supported by:** Paul Simonton

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes	Larry Gramlich – Yes
Wayne Meehean – Yes	Martin Kaufman – Yes
Paul Simonton – Yes	Don Spencer - Yes
Cynthia McIlvain - Yes	

Motion carried

B. Update from Frenchtown Adult Day Service Ad Hoc Committee

Don Spencer indicated that the Committee met and visited with Paul Iacoangeli and the staff of the Frenchtown Adult Day Service program on November 30th. They will meet again on January 17, 2024. There will be an update in February.

C. 2024 COA Board Meeting Schedule Approval

Motion by Paul Simonton to approve the proposed schedule, seconded by Larry Gramlich

Voice Vote: Motion Carried.

New Business:

A. Memory Lane Request for an additional \$8,800 of 2023 Funding

Motion by: Cynthia McIlvain **Supported by:** Mary Ann Wertenberger

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes	Larry Gramlich – Yes
Wayne Meehean – Yes	Martin Kaufman – Yes
Paul Simonton – Yes	Don Spencer - Yes
Cynthia McIlvain - Yes	

Motion carried.



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B. Monroe Center for Healthy Aging Request for a Revised 2024 Unit Rate Of \$4.50

Motion by: Paul Simonton **Supported by:** Larry Gramlich

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes

Wayne Meehean – Yes

Paul Simonton – Yes

Cynthia McIlvain - Yes

Larry Gramlich – Yes

Martin Kaufman – Yes

Don Spencer - Yes

Motion carried.

C. Motion to move \$6,039 to the 2023 Milan Meals on Wheels Account from the Contingency Fund

Motion by: Paul Simonton

Supported by: Cynthia McIlvain

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes

Wayne Meehean – Yes

Paul Simonton – Yes

Cynthia McIlvain - Yes

Larry Gramlich – Yes

Martin Kaufman – Yes

Don Spencer - Yes

Motion carried.

Public Comment: Beth Berlin, RSVP stated that there will be a special Martin Luther King Jr service and a Food Drive in January 2024.

Commission Members Comment:

Larry Gramlich would like to wish everyone a Happy Holiday.

Cynthia McIlvain stated that kindness is free.

Wayne Meehan, Don Spencer and Mary Ann Wertenberger wish everyone a Merry Christmas

Adjournment:

Motion by: Wayne Meehean **Supported by:** Cynthia McIlvain

Motion Carried

Martin Kaufman adjourned the meeting at 1:53 p.m.

The next Regular Board meeting takes place on Wednesday, January 10, 2024, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary