



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantzios

Larry Gramlich

Cynthia McIlvain

Wayne Meehean

Paul Simonton

Donald Spencer

**Monroe County Commission on Aging
Regular Board Meeting
January 10, 2024
Monroe County Commission on Aging Board Room
1:00 p.m.**

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Review of Organizational Meeting Procedures- Jason Berry, Director
6. Election of Chairperson
7. Election of Vice Chairperson
8. Election of Secretary
9. Approval of Agenda
10. Public Comment
11. Special Presentations- Monroe Center for Healthy Aging and Project Ramp
12. Consent Agenda
 - A. Approval of Minutes of December 13, 2023 Regular Meeting
 - B. Strategic Planning Committee Notes of January 4, 2024
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
13. Director's Report
14. Old Business
 - A. Milan Meals on Wheels Request for \$6039.00 in additional 2023 funding
15. New Business
 - A. Pure Psychiatry Refusal of 2024 Service Contract
16. Public Comment
17. Commission Members' Comments
18. Adjournment

The next Regular Board meeting will be on Wednesday, February 14, 2024, in the Monroe County Commission on Aging Board Room.



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The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following:

Human Resources

125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDY (734) 240-7301



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Policy #: MCCOA 15-01

Title: *Organizational Meeting Procedures*

Adopted: *04-08-2015*

Revised: *N/A*

For its Organizational Meeting, The Monroe County Commission on Aging shall meet on the second Wednesday of January that is not designated a County holiday, or at another reasonable day and time fixed by the Commission on Aging Director, the Commission on Aging Assistant, or any Commission on Aging Board member.

The purpose of the Organizational Meeting shall be to elect a Chairperson, Vice-Chairperson, and any other designated officers, and administer oaths if necessary. The Board may also transact any other business properly brought before it.

The Director or Assistant shall act as the moderator of the Organizational Meeting until such time as the Chairperson of the Board is elected, after which time, the Chairperson shall preside at said meeting. If the Chairperson is not present, then the Vice-Chairperson shall preside after being elected.

The Organizational Meeting shall be held in the Commission on Aging Board Room, unless otherwise notified per the requirements of the Open Meetings Act, and shall be held in accordance with the Open Meetings Act.

The following process shall be used for the election of Commission on Aging officers:

1. The Director, Assistant, or Chairperson (following election) will call for nominations to be made by any Board member.
2. The Director, Assistant, or Chairperson will close the nominations after all Board members have had an opportunity to present their nominations.
3. If only one Board member is nominated, the Director, Assistant, or Chairperson will call for a motion to declare that person to be elected, and if a majority of the Board members are in favor of the motion, that one person nominated shall become the Chairperson, Vice-Chairperson, or other designated officer.
4. If more than one Board member is nominated for a designated office, the Director, Assistant, or Chairperson will call the roll of all Board members, in any order that the Director, Assistant, or Chairperson determines, where each Board member shall, by a public voice vote, declare his or her preference for the designated office being considered, and if one of the nominees receives five (5) affirmative roll call votes, that person shall immediately be declared that designated officer by the Director, Assistant, or Chairperson and no further motion or vote shall be necessary.



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5. If there are three or more nominees and the first roll call vote does not produce one nominee getting at least five (5) affirmative roll call votes, the Director, Assistant, or Chairperson will call for a second roll call vote for the top two vote getters only, and the one of those two who receives five (5) affirmative roll call votes shall immediately be declared the designated officer by the Director, Assistant, or Chairperson. If because of tied votes, there are more than two nominees who are the top two vote getters, then all said nominees who were the top two vote getters shall continue to be nominees, and all of those nominees that do not qualify as being the top two vote getters shall be eliminated. Roll call votes shall be continued until one nominee receives at least five (5) affirmative roll call votes.



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Monroe County Commission on Aging

Regular Board Meeting Minutes

December 13, 2023

Commission on Aging Conference Room

Martin Kaufman called the meeting to order at 1:02 p.m.

Members present Martin Kaufman, Mary Ann Wertenberger,
Paul Simonton, Wayne Meehean, Larry Gramlich, Cynthia
McIlvain, Don Spencer

Members excused: Cheryl Rivard, Mary Gantzoz

Approval of the Agenda:

Larry Gramlich made a motion to approve the December 13, 2023 Regular Board Meeting Agenda as presented. Supported by Mary Ann Wertenberger.

Motion carried.

Public Comment: Sandie Pierce, Monroe Center for Healthy Aging, requested the Commission consider the proposed budget calendar that begins on March 1, 2024.

Special Presentations:

Kate Weber, Monroe County Senior Legal Services stated that they are having a terrific year. All units for the 2023 calendar year have been used. There were 985 clients and 2,700 hours. The percentage of clients under the poverty level is 53%.

Consent Agenda:

- A. Approval of the Minutes of the November 8, 2023 Regular Meeting.
- B. Strategic Planning Committee notes of December 7, 2023.
- C. Finance Reports
- D. Correspondence – None.
- E. Formal Agency Reports – None

Motion to approve by: Don Spencer **Supported by:** Wayne Meehean
Motion Carried.

Directors' Report:

Jeff McBee reported the following:

➤ **Common Measures Report**

The November Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients



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Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. Transportation was the most viewed at 165. During November 2023 there were 501 views.

➤ **Waitlist/Service Not Provided Summary**

Mr. McBee reported that from October 25, 2023, through November 25, 2023, there are 28 reported seniors on the Project Ramp waitlist.

Old Business:

A. MCOP Food Program Request for an Additional \$21,000.00 of 2023 Funding

Motion to approve by: Cynthia McIlvain **Supported by:** Paul Simonton

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes	Larry Gramlich – Yes
Wayne Meehean – Yes	Martin Kaufman – Yes
Paul Simonton – Yes	
Cynthia McIlvain – Yes	

Motion carried

B. Update from Frenchtown Adult Day Service Ad Hoc Committee

Don Spencer indicated that the Committee met and visited with Paul Iacoangeli and the staff of the Frenchtown Adult Day Service program on November 30th. They will meet again on January 17, 2024. There will be an update in February.

C. 2024 COA Board Meeting Schedule Approval

Motion by Paul Simonton to approve the proposed schedule, seconded by Larry Gramlich

Voice Vote: Motion Carried.

New Business:

A. Memory Lane Request for an additional \$8,800 of 2023 Funding

Motion by: Cynthia McIlvain **Supported by:** Mary Ann Wertenberger

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes	Larry Gramlich – Yes
Wayne Meehean – Yes	Martin Kaufman – Yes
Paul Simonton – Yes	
Cynthia McIlvain – Yes	

Motion carried.



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B. Monroe Center for Healthy Aging Request for a Revised 2024 Unit Rate Of \$4.50

Motion by: Paul Simonton **Supported by:** Larry Gramlich

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes	Larry Gramlich – Yes
Wayne Meehan – Yes	Martin Kaufman – Yes
Paul Simonton – Yes	
Cynthia McIlvain – Yes	

Motion carried.

C. Motion to move \$6,039 to the 2023 Milan Meals on Wheels Account from the Contingency Fund

Motion by: Paul Simonton **Supported by:** Cynthia McIlvain

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes	Larry Gramlich – Yes
Wayne Meehan – Yes	Martin Kaufman – Yes
Paul Simonton – Yes	
Cynthia McIlvain – Yes	

Motion carried.

Public Comment: Beth Berlin, RSVP stated that there will be a special Martin Luther King Jr service and a Food Drive in January 2024.

Commission Members Comment:

Larry Gramlich would like to wish everyone a Happy Holiday.

Cynthia McIlvain stated that kindness is free.

Wayne Meehan, Don Spencer and Mary Ann Wertenberger wish everyone a Merry Christmas

Adjournment:

Motion by: Wayne Meehan **Supported by:** Cynthia McIlvain
Motion Carried

Martin Kaufman adjourned the meeting at 1:53 p.m.

The next Regular Board meeting takes place on Wednesday, January 10, 2024, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary

Monroe County Commission on Aging Strategic Planning Committee Meeting Notes

January 4, 2024

Present: Cynthia McIlvain, Mary Ann Wertenberger, Martin Kaufman, Cheryl Rivard, Ramona Hall, Jason Berry, and Jeff McBee.

Cynthia McIlvain began the meeting at 02:01 p.m.

1. **Organization Meeting Procedures Review:**

The Committee reviewed the organizational meeting procedures.

2. **Pure Psychiatry 2024 Contractual Denial:**

The Committee reviewed the correspondence from Pure Psychiatry indicating they will not be accepting 2024 funding. The committee came to the consensus to recommend to the full board \$10,150.00 be transferred to the contingency account.

3. **Milan Meals on Wheels Request for Additional 2023 Funding:**

The committee reviewed the request and recommends to the full board to approve \$6039.00

The meeting adjourned at 2:29 p.m.

The next meeting is scheduled for February 6, 2024 at 2:25 p.m. at the Commission on Aging.

Jason Berry, Recording Secretary

RUN DATE: 01/03/24 10:29
APPR

County of Monroe
Appropriation Report

PAGE: 00208
FISCAL DATE: 12/30/23 23/DEC

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	\$ Exp
89000 CONTINGENCIES								
280-89000-969001	CONTINGENCY-RESTRICTED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-89000-969002	CONTINGENCY	28,306.75	0.00	0.00	0.00	0.00	28,306.75	0.00
TOTAL CONTINGENCIES		28,306.75	0.00	0.00	0.00	0.00	28,306.75	0.00
89800 FUND BALANCE CARRYFORWARD								
280-89800-969501	FUND BALANCE CARRYFORW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FUND BALANCE CARRYFORW		0.00	0.00	0.00	0.00	0.00	0.00	0.00
97000 SPECIAL EXP/REV-OTHER AGENCIES								
280-97000-801280	CONTRACT SERV-OLDER NE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-830060	BOARD PROECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-963000	CENTRAL SERVICES/INDIR	23,329.00	0.00	0.00	0.00	23,329.00	0.00	100.00
280-97000-963005	ASH SENIOR CITIZENS CE	24,331.00	0.00	0.00	839.55	24,331.00	0.00	100.00
280-97000-965015	RETIRE SENIOR VOLUNTE	87,495.00	0.00	0.00	8,070.79	81,583.22	5,911.78	93.24
280-97000-965025	AREA AGENCY ON AGING 1	13,216.00	0.00	0.00	1,101.33	12,114.63	1,101.37	91.67
280-97000-965031	BEDFORD TRANSPORTATION	54,650.00	0.00	0.00	5,530.58	51,677.04	2,972.96	94.56
280-97000-965035	BEDFORD SENIOR CITIZEN	248,870.00	0.00	0.00	0.00	248,870.00	0.00	100.00
280-97000-965045	BERLIN SENIOR CITIZEN	42,433.00	0.00	0.00	2,087.37	25,039.85	17,395.15	59.01
280-97000-965055	CATHOLIC SOCIAL SERVIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965065	DUNDEE SENIOR CITIZEN	219,177.00	0.00	0.00	0.00	219,177.00	0.00	100.00
280-97000-965071	EMERGENCY NEEDS	15,000.00	0.00	0.00	0.00	13,327.98	1,672.02	88.85
280-97000-965075	FRENCHTOWN SR CITIZEN	276,405.00	0.00	0.00	0.00	276,405.00	0.00	100.00
280-97000-965085	LAKE ERIE TRANSIT	200,040.00	0.00	0.00	16,686.67	177,785.55	22,254.45	88.88
280-97000-965087	MILAN PUBLIC TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965088	THE OPPORTUNITY CENTER	92,960.25	0.00	0.00	10,445.18	92,960.24	0.01	100.00
280-97000-965091	SENIOR LEGAL SERVICES	253,365.00	0.00	0.00	0.00	253,365.00	0.00	100.00
280-97000-965098	PURE PSYCHIATRY OF MIC	10,150.00	0.00	0.00	945.00	6,842.50	3,307.50	67.41
280-97000-965105	M.C.O.P. HOME CARE SER	144,000.00	0.00	0.00	12,181.50	130,477.50	13,522.50	90.61
280-97000-965106	RAMP PROGRAM	137,382.00	0.00	0.00	0.00	128,676.46	8,705.54	93.66
280-97000-965115	M.C.O.P. HOME CHORE	102,125.00	0.00	0.00	0.00	102,125.00	0.00	100.00
280-97000-965121	M.C.O.P. SEC TRANSPOR	148,000.00	0.00	0.00	13,042.50	127,936.75	20,063.25	86.44
280-97000-965122	M.C.O.P. HOME INJURY C	6,500.00	0.00	0.00	0.00	6,500.00	0.00	100.00
280-97000-965123	M.C.O.P. FOOD DISTRIBU	141,500.00	0.00	0.00	18,355.32	138,855.32	2,644.68	98.13
280-97000-965125	M.C.O.P. RESOURCE ADVO	163,500.00	0.00	0.00	31,832.68	140,960.41	22,539.59	86.21
280-97000-965135	LIFE NUTRITION PROGRAM	461,585.00	0.00	0.00	13,411.10	461,585.00	0.00	100.00
280-97000-965136	CARING ALTERNATIVES-ME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965137	HOME INSTEAD SENIOR CA	26,560.00	0.00	0.00	0.00	23,865.00	2,695.00	89.85
280-97000-965141	ALZHEIMER PROGRAM	420,958.00	0.00	0.00	6,105.00	420,958.00	0.00	100.00
280-97000-965165	MONROE SENIOR CITIZEN	0.00	0.00	0.00	32,507.50	0.00	0.00	0.00
280-97000-965175	ARTHUR LESLOW COMMUNIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965185	FOSTER GRANDPARENT TRP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965186	AREA AGENCY ON AGING-M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965191	DEAF & HEARING IMPAIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965201	MILAN SENIOR MEALS ON	18,139.00	0.00	0.00	0.00	12,100.00	6,039.00	66.71
280-97000-965205	EMERGENCY FEEL	13,500.00	0.00	0.00	0.00	12,437.03	1,062.97	92.13
280-97000-965215	MILAN SENIOR CENTER	45,408.00	0.00	0.00	616.11	36,178.33	9,229.65	79.57
280-97000-965216	MILAN SENIOR TRANSIT	22,048.00	0.00	0.00	1,807.00	19,084.00	2,964.00	86.56
280-97000-965220	MILAN SENIOR RESOURCE	10,500.00	0.00	0.00	278.25	971.25	9,528.75	9.25

280-97000-965225 ADULT DAY CARE SERVICE	100,255.00	0.00	0.00	7,422.28	72,477.88	27,777.12	72.29
280-97000-965340 YMCA CANCER SURVIVOR	5,760.00	0.00	0.00	0.00	5,040.00	720.00	87.50
280-97000-965380 YMCA	37,795.00	0.00	0.00	3,672.93	38,515.00	-720.00	101.91
280-97000-965390 MCOF VOLUNTEER CAREGIV	3,000.00	0.00	0.00	0.00	2,688.00	312.00	89.60
280-97000-965400 AREA AG ON AGING-PORCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER	3,569,938.25	0.00	0.00	186,938.64	3,388,238.96	181,699.29	94.91
97500 SPECIAL APPROP TO OTHER FUNDS							
280-97500-999101 TRANSFER OUT - GENERAL	171,319.00	0.00	0.00	0.00	135,450.47	35,868.53	79.06
TOTAL SPECIAL APPROP TO OTHE	171,319.00	0.00	0.00	0.00	135,450.47	35,868.53	79.06
TOTAL 280 SENIOR CITIZENS FUND	3,769,564.00	0.00	0.00	186,938.64	3,523,689.43	245,874.57	93.48

APPR

** 101 GENERAL FUND 67200 COMMISSION ON AGING

Appropriation Report

FISCAL DATE: 12/30/23

23/DEC

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
101-67200-705000	SALARIES AND WAGES	68,917.00	0.00	0.00	3,739.20	70,141.55	-1,224.55	101.78
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/AUTH PER DIEM	6,000.00	0.00	0.00	275.00	2,750.00	3,250.00	45.83
101-67200-715000	SOCIAL SECURITY	5,732.00	0.00	0.00	297.08	5,398.16	333.84	94.18
101-67200-716000	EMPLOYERS-RETIREMENT	22,322.00	0.00	0.00	1,211.12	22,718.84	-395.84	101.77
101-67200-716001	DC RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716010	EMPLOYERS-RET HEALTH C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716012	EMPLOYER-HCS	1,379.00	0.00	0.00	74.78	1,402.78	-23.78	101.72
101-67200-717000	UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	4.03	73.15	1.85	97.53
101-67200-718000	WORKERS COMPENSATION I	57.00	0.00	0.00	3.77	56.19	0.81	98.58
101-67200-719000	HEALTH INSURANCE	7,902.00	0.00	0.00	486.24	8,029.04	-127.04	101.61
101-67200-720000	LIFE INSURANCE	119.00	0.00	0.00	7.30	120.48	-1.48	101.24
101-67200-721000	OPTICAL INSURANCE	54.00	0.00	0.00	3.28	54.16	-0.16	100.30
101-67200-722000	DENTAL INSURANCE	414.00	0.00	0.00	25.42	419.80	-5.80	101.40
101-67200-723000	DISABILITY INSURANCE	665.00	0.00	0.00	36.04	676.17	-11.17	101.68
101-67200-725000	ACCRUED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	1,102.00	0.00	0.00	0.00	421.52	680.48	38.25
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	0.00	19.84	1,480.16	1.32
101-67200-731000	COMPUTER EQUIP & SUPPL	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	90.50	90.50	-90.50	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	152.09	1,551.96	1,698.04	47.75
101-67200-814015	SOFTWARE LICENSE FEE	22,651.00	0.00	0.00	0.00	22,235.23	395.77	98.25
101-67200-814016	PAYROLL SERVICES	897.00	0.00	0.00	72.38	819.57	77.43	91.37
101-67200-826000	LEGAL AND PROFESSIONAL	400.00	0.00	0.00	0.00	0.00	400.00	0.00
101-67200-830000	ASSOCIATION & MEMBERSH	225.00	0.00	0.00	0.00	222.50	2.50	98.89
101-67200-851000	TELEPHONE	515.00	0.00	0.00	18.79	427.62	87.38	83.03
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	120.00	180.00	40.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,171.00	0.00	0.00	63.52	1,191.66	-20.66	101.76
101-67200-922000	WATER AND SEWAGE	1,200.00	0.00	0.00	20.66	33.27	1,166.73	83.37
101-67200-923000	HEATING FUEL	600.00	0.00	0.00	0.00	316.58	283.42	52.76
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-942000	COPIER EXPENSE/LEASE	2,000.00	0.00	0.00	72.90	955.85	1,044.15	47.79
101-67200-963000	CENTRAL SERVICES/INDIR	17,223.00	0.00	0.00	0.00	17,223.00	0.00	100.00
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-921000	ELECTRICITY	2,398.00	0.00	0.00	101.58	2,231.82	166.18	93.07
TOTAL COMMISSION ON AGING		171,319.00	0.00	0.00	6,755.68	159,854.70	11,464.30	93.31

RUN DATE: 01/03/24 10:31
REVEN

County of Monroe
Revenue Report

PAGE: 00078
FISCAL DATE: 12/30/23 23/DEC

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800	FUND BALANCE CARRYFORWARD					
280-89800-695001	FUND BALANCE CARRYFORWARD-REV	0.00	0.00	0.00	0.00	0.00
TOTAL FUND BALANCE CARRYFORWARD		0.00	0.00	0.00	0.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES					
280-97000-402000	CURRENT PROPERTY TAXES	-3,666,564.00	-137,442.70	-3,484,819.12	-181,744.88	95.04
280-97000-415000	PRIOR YEAR TAX ADJUSTMENTS	22,750.00	0.00	2,714.06	20,035.94	11.93
280-97000-420000	DELINQUENT PERSONAL PROP TAXES	-3,500.00	-154.32	-7,634.05	4,134.05	218.12
280-97000-434020	OTH TAXES-PYMT IN LIEU OF TAX	-7,500.00	-250.17	-10,373.81	2,873.81	138.32
280-97000-437000	INDUSTRIAL FACILITY TAX	-11,500.00	0.00	-14,524.45	3,024.45	126.30
280-97000-445000	TAXES-PENALTIES & INT ON TAXES	-250.00	-11.24	-268.69	18.69	107.48
280-97000-573000	LC STABIL SHARE TAX 2014 PA80	-100,000.00	0.00	-198,154.91	98,154.91	198.15
280-97000-576000	STATE GRANT-REIMB INV LOSS	0.00	0.00	0.00	0.00	0.00
280-97000-665000	INTEREST INCOME	-2,000.00	0.00	-56,301.08	54,301.08	815.05
280-97000-676070	SPECIAL REVENUE-REIMBURSEMENT	-1,000.00	0.00	-50.00	-950.00	5.00
280-97000-677000	OTHER REVENUE-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
280-97000-687030	REBATES-PRESCRIPTION	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER AGENCIES		-3,769,564.00	-137,858.43	-3,769,412.05	-151.95	100.00
99999	FUND LEVEL					
280-99999-688000	DEFAULT DISCOUNT	0.00	0.00	0.00	0.00	0.00
TOTAL FUND LEVEL		0.00	0.00	0.00	0.00	0.00
TOTAL 280 SENIOR CITIZENS FUND		-3,769,564.00	-137,858.43	-3,769,412.05	-151.95	100.00

COA Director's Report Items (1/4/24)

1. Common Measures Reports – Included in Packet
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet

Table A.
Cumulative Units Reported vs. Unit Maximum

(Goal is to be between 86% - 96%)

As of: November

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Milan Seniors for Healthy Living - Resource	46.25	500.00	9%
Frenchtown Adult Day Services	3,514.75	7,626.00	46%
Berlin Township Senior Citizens Group	2,915.00	4,940.00	59%
Pure Psychiatry	97.75	145.00	67%
MCOP-Utility Assistance Program	12,437.03	15,000.00	83%
MCOP-Resource Advocacy	7,942.25	9,450.00	84%
MCOP-Specialized Transportation	6,919.00	8,000.00	86%
Milan Seniors Transportation	1,468.00	1,696.00	87%
Milan Seniors for Healthy Living	8,398.75	9,600.00	87%
MCOP-Unmet Emergency Needs	13,327.89	15,000.00	89%
Lake Erie Transportation Commission	10,665.00	12,000.00	89%
Memory Lane Care Services	322.50	360.00	90%
MCOP-Home Care	7,248.25	8,000.00	91%
RSVP	54,388.44	58,330.00	93%
Health Van	2,364.00	2,500.00	95%
MCOP-Volunteer Caregiver Program	363.00	375.00	97%
MCOP-Food Assistance Program	396,716.75	404,285.00	98%
Monroe Family YMCA Cancer Survivorship	96.00	96.00	100%
Monroe Family YMCA Enhanced Fitness	918.83	918.00	100%
MCOP-Home Injury Control	6,650.43	6,500.00	102%
MCOP-Home Chore	4,472.75	4,300.00	104%
Ash Senior Citizens	2,678.00	2,553.00	105%
United Way Project Ramp of MC	128,676.46	122,382.00	105%
Living Independence for Everyone	148,517.00	140,000.00	106%
Monroe Senior Citizens Center	91,127.56	84,191.00	108%
Bedford Senior Community Center	49,037.93	41,000.00	120%
Monroe County Senior Legal Services	2,611.30	2,100.00	124%
MCOP-Opportunity Center at ALCC	11,006.50	8,760.00	126%
Dundee Area Senior Citizens Center	41,038.75	31,950.00	128%
Milan Seniors Meals on Wheels	2,923.00	2,200.00	133%
Frenchtown Senior Citizens Center	52,145.20	34,500.00	151%

Table B.
Unduplicated Clients Served vs. Anticipated Clients Served
(Goal is to be at least 86%)

As of: November

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
Pure Psychiatry	44	200	22%
Frenchtown Adult Day Services	17	35	49%
MCOP-Volunteer Caregiver Program	5	10	50%
Memory Lane Care Services	10	20	50%
MCOP-Utility Assistance Program	25	41	61%
Lake Erie Transportation Commission	481	750	64%
Milan Seniors for Healthy Living	183	250	73%
Ash Senior Citizens	88	120	73%
MCOP-Resource Advocacy	1,381	1,800	77%
MCOP-Home Chore	360	430	84%
Bedford Senior Community Center	1,038	1,200	87%
RSVP	288	330	87%
Berlin Township Senior Citizens Group	119	130	92%
Monroe Family YMCA Cancer Survivorship	11	12	92%
Living Independence for Everyone	1,130	1,200	94%
MCOP-Home Care	139	145	96%
MCOP-Home Injury Control	88	90	98%
Monroe Senior Citizens Center	1,494	1,500	100%
Milan Seniors Transportation	31	30	103%
Health Van	181	175	103%
United Way Project Ramp of MC	21	20	105%
Monroe Family YMCA Enhanced Fitness	218	200	109%
Milan Seniors Meals on Wheels	28	25	112%
Dundee Area Senior Citizens Center	518	450	115%
MCOP-Food Assistance Program	1,593	1,350	118%
Monroe County Senior Legal Services	952	800	119%
MCOP-Unmet Emergency Needs	23	19	121%
MCOP-Specialized Transportation	278	210	132%
Frenchtown Senior Citizens Center	1,355	1,000	136%
Milan Seniors for Healthy Living - Resource	37	15	247%
MCOP-Opportunity Center at ALCC	286	100	286%

Table C.**Actual Expenditures vs. Total Budget**

(Goal is to be between 86% - 96%)

As of: November

Provider/Program	Actual Expenditures	Total Budget	Percentage
Pure Psychiatry	\$24,733.00	\$50,923.00	49%
Berlin Township Senior Citizens Group	\$32,757.00	\$64,548.00	51%
Milan Seniors for Healthy Living - Resource	\$41,295.83	\$62,591.00	66%
Memory Lane Care Services	\$38,073.74	\$55,950.00	68%
MCOP-Utility Assistance Program	\$22,194.94	\$30,968.00	72%
Health Van	\$203,088.00	\$247,742.00	82%
MCOP-Volunteer Caregiver Program	\$19,847.06	\$24,165.00	82%
Lake Erie Transportation Commission	\$607,903.00	\$725,512.00	84%
MCOP-Specialized Transportation	\$400,537.73	\$466,692.00	86%
Frenchtown Adult Day Services	\$209,763.00	\$240,320.00	87%
MCOP-Unmet Emergency Needs	\$15,361.55	\$17,218.00	89%
Milan Seniors Transportation	\$102,679.86	\$112,913.00	91%
Ash Senior Citizens	\$36,850.19	\$39,925.00	92%
RSVP	\$170,559.23	\$183,937.00	93%
Monroe County Senior Legal Services	\$312,849.88	\$334,715.00	93%
Bedford Senior Community Center	\$372,898.65	\$392,869.00	95%
Milan Seniors Meals on Wheels	\$79,770.32	\$82,437.00	97%
Monroe Senior Citizens Center	\$649,432.88	\$667,747.00	97%
Monroe Family YMCA Cancer Survivorship	\$13,260.00	\$13,260.00	100%
Monroe Family YMCA Enhanced Fitness	\$41,554.00	\$41,469.00	100%
MCOP-Resource Advocacy	\$240,735.60	\$238,208.00	101%
Dundee Area Senior Citizens Center	\$356,075.25	\$350,027.00	102%
United Way Project Ramp of MC	\$145,595.12	\$142,700.00	102%
MCOP-Home Chore	\$217,028.22	\$208,978.00	104%
Living Independence for Everyone	\$1,403,534.53	\$1,338,944.00	105%
MCOP-Home Care	\$338,642.76	\$310,333.00	109%
MCOP-Opportunity Center at ALCC	\$84,092.63	\$76,735.00	110%
Frenchtown Senior Citizens Center	\$376,147.00	\$331,705.00	113%
MCOP-Food Assistance Program	\$328,907.08	\$282,194.00	117%
Milan Seniors for Healthy Living	\$87,099.57	\$74,126.00	118%
MCOP-Home Injury Control	\$24,087.35	\$18,616.00	129%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: November

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Milan Seniors for Healthy Living - Resource	\$41,295.83	37	\$1,116.10	\$62,591.00	15	\$4,172.73	27%
MCOP-Opportunity Center at ALCC	\$84,092.63	286	\$294.03	\$76,735.00	100	\$767.35	38%
Berlin Township Senior Citizens Group	\$32,757.00	119	\$275.27	\$64,548.00	130	\$496.52	55%
MCOP-Specialized Transportation	\$400,537.73	278	\$1,440.78	\$466,692.00	210	\$2,222.34	65%
MCOP-Unmet Emergency Needs	\$15,361.55	23	\$667.89	\$17,218.00	19	\$906.21	74%
Monroe County Senior Legal Services	\$312,849.88	952	\$328.62	\$334,715.00	800	\$418.39	79%
Health Van	\$203,088.00	181	\$1,122.03	\$247,742.00	175	\$1,415.67	79%
Frenchtown Senior Citizens Center	\$376,147.00	1,355	\$277.60	\$331,705.00	1,000	\$331.71	84%
Milan Seniors Meals on Wheels	\$79,770.32	28	\$2,848.94	\$82,437.00	25	\$3,297.48	86%
Milan Seniors Transportation	\$102,679.86	31	\$3,312.25	\$112,913.00	30	\$3,763.77	88%
Dundee Area Senior Citizens Center	\$356,075.25	518	\$687.40	\$350,027.00	450	\$777.84	88%
Monroe Family YMCA Enhanced Fitness	\$41,554.00	218	\$190.61	\$41,469.00	200	\$207.35	92%
United Way Project Ramp of MC	\$145,595.12	21	\$6,933.10	\$142,700.00	20	\$7,135.00	97%
Monroe Senior Citizens Center	\$649,432.88	1,494	\$434.69	\$667,747.00	1,500	\$445.16	98%
MCOP-Food Assistance Program	\$328,907.08	1,593	\$206.47	\$282,194.00	1,350	\$209.03	99%
RSVP	\$170,559.23	288	\$592.22	\$183,937.00	330	\$557.38	106%
Monroe Family YMCA Cancer Survivorship	\$13,260.00	11	\$1,205.45	\$13,260.00	12	\$1,105.00	109%
Bedford Senior Community Center	\$372,898.65	1,038	\$359.25	\$392,869.00	1,200	\$327.39	110%
Living Independence for Everyone	\$1,403,534.53	1,130	\$1,242.07	\$1,338,944.00	1,200	\$1,115.79	111%
MCOP-Home Care	\$338,642.76	139	\$2,436.28	\$310,333.00	145	\$2,140.23	114%
MCOP-Utility Assistance Program	\$22,194.94	25	\$887.80	\$30,968.00	41	\$755.32	118%
MCOP-Home Chore	\$217,028.22	360	\$602.86	\$208,978.00	430	\$486.00	124%
Ash Senior Citizens	\$36,850.19	88	\$418.75	\$39,925.00	120	\$332.71	126%
Lake Erie Transportation Commission	\$607,903.00	481	\$1,263.83	\$725,512.00	750	\$967.35	131%
MCOP-Resource Advocacy	\$240,735.60	1,381	\$174.32	\$238,208.00	1,800	\$132.34	132%
MCOP-Home Injury Control	\$24,087.35	88	\$273.72	\$18,616.00	90	\$206.84	132%
Memory Lane Care Services	\$38,073.74	10	\$3,807.37	\$55,950.00	20	\$2,797.50	136%
Milan Seniors for Healthy Living	\$87,099.57	183	\$475.95	\$74,126.00	250	\$296.50	161%
MCOP-Volunteer Caregiver Program	\$19,847.06	5	\$3,969.41	\$24,165.00	10	\$2,416.50	164%
Frenchtown Adult Day Services	\$209,763.00	17	\$12,339.00	\$240,320.00	35	\$6,866.29	180%
Pure Psychiatry	\$24,733.00	44	\$562.11	\$50,923.00	200	\$254.62	221%

Table E.**Actual Revenue vs. Total Budget**

(Goal is to be between 86% - 96%)

As of: November

Provider/Program	Actual Revenue	Total Budget	Percentage
Memory Lane Care Services	\$33,456.16	\$55,950.00	60%
Berlin Township Senior Citizens Group	\$40,739.85	\$64,548.00	63%
Lake Erie Transportation Commission	\$479,228.88	\$725,512.00	66%
MCOP-Utility Assistance Program	\$21,578.83	\$30,968.00	70%
Pure Psychiatry	\$35,825.00	\$50,923.00	70%
MCOP-Specialized Transportation	\$329,587.36	\$466,692.00	71%
Health Van	\$175,676.02	\$247,742.00	71%
MCOP-Volunteer Caregiver Program	\$17,597.00	\$24,165.00	73%
United Way Project Ramp of MC	\$109,100.06	\$142,700.00	76%
MCOP-Resource Advocacy	\$194,497.36	\$238,208.00	82%
MCOP-Unmet Emergency Needs	\$15,361.55	\$17,218.00	89%
Milan Seniors Transportation	\$104,380.05	\$112,913.00	92%
RSVP	\$173,403.36	\$183,937.00	94%
MCOP-Food Assistance Program	\$268,198.21	\$282,194.00	95%
MCOP-Home Care	\$295,732.08	\$310,333.00	95%
Milan Seniors for Healthy Living - Resource	\$60,989.07	\$62,591.00	97%
Monroe Senior Citizens Center	\$664,398.07	\$667,747.00	99%
Milan Seniors Meals on Wheels	\$82,589.72	\$82,437.00	100%
Ash Senior Citizens	\$40,001.83	\$39,925.00	100%
Frenchtown Adult Day Services	\$243,429.00	\$240,320.00	101%
Monroe Family YMCA Enhanced Fitness	\$42,122.05	\$41,469.00	102%
MCOP-Home Chore	\$212,795.46	\$208,978.00	102%
Monroe County Senior Legal Services	\$348,113.72	\$334,715.00	104%
Living Independence for Everyone	\$1,407,708.26	\$1,338,944.00	105%
Bedford Senior Community Center	\$421,065.00	\$392,869.00	107%
Monroe Family YMCA Cancer Survivorship	\$14,260.00	\$13,260.00	108%
Dundee Area Senior Citizens Center	\$407,184.66	\$350,027.00	116%
MCOP-Home Injury Control	\$22,443.79	\$18,616.00	121%
Milan Seniors for Healthy Living	\$90,117.96	\$74,126.00	122%
MCOP-Opportunity Center at ALCC	\$93,715.69	\$76,735.00	122%
Frenchtown Senior Citizens Center	\$418,541.00	\$331,705.00	126%

Date
Dec 1, 2023 - Dec 31, 2023

 Free form 1

 

Segment	Page location	Untitled segment		Totals	
		Views	↓ Views		
Totals		483 100% of total	483 100% of total		
1	https://www.co.monroe.mi.us/204/Transportation-Services	145	145		
2	https://www.co.monroe.mi.us/180/Commission-on-Aging	111	111		
3	https://www.co.monroe.mi.us/195/In-Home-Services	43	43		
4	https://www.co.monroe.mi.us/192/Services	39	39		
5	https://www.co.monroe.mi.us/201/Senior-Groups	27	27		
6	https://www.co.monroe.mi.us/205/Volunteer-Services	24	24		
7	https://www.co.monroe.mi.us/200/Senior-Counseling-Services	23	23		
8	https://www.co.monroe.mi.us/194/Health-Nutrition-Services	22	22		
9	https://www.co.monroe.mi.us/197/Multi-Purpose-Senior-Centers	13	13		
10	https://www.co.monroe.mi.us/203/Senior-Legal-Services	10	10		



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

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Jason Berry
Director

Cheryl Rivard
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Donald Spencer

To: Commission on Aging Board Members

From: Jason Berry

Date: January 4, 2024

RE: Waitlist/Requested Service Not Provided- December 2023

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided from November 25th of 2023 through December 25th of 2023:

United Way Project Ramp

- At the time of last report, there were 28 seniors awaiting a ramp.



Milan Seniors for Healthy Living

empowering healthy aging & enhancing quality of life

12/26/2023

Dear Monroe County Commission on Aging Commissioners.

Thank you for this opportunity to submit Milan Seniors For Healthy Living's request for additional funding for our 2023 Meals on Wheels Service.

Beginning in September, we exhausted our allotted MCCOA funding for our Meals on Wheels service for our Monroe County clients.

The fact that we are serving a higher number of meals than projected is indicative of the trends we have been seeing since the COVID pandemic - needs are growing. And it also indicates that our Monroe County seniors are accessing food/nutritional security services which is great news.

Based upon projected needs for the remainder of 2023 **we are requesting an additional 1098 units at the same unit rate of \$5.50 for an additional \$6039**

Attached is an updated budget sheet.

Thank you for this opportunity to present our request to you. And thank you even more for your partnership in serving our Monroe County seniors.

Sincerely,

MaryAnn Opal

MaryAnn Opal
Milan Seniors for Healthy Living
Executive Director

Proposed Operations Budget for Calendar Year 2023

Provider: Milan Seniors for Healthy Living

Program: Home Delivered Meals

Operations	2022	2023	Difference	Revised 2023	Revised Difference
Advertising	\$165.00		(\$165.00)		
Central Services/Indirect Cost	\$665.00	\$29,123.00	\$28,458.00	\$37,000.00	\$7,877.00
Client Program Supplies					
Client Transportation					
Conference/Training	\$330.00	\$300.00	(\$30.00)	\$165.00	(\$135.00)
Contracted Services	\$2,640.00		(\$2,640.00)		
Direct Financial Assistance					
Dues/Fees/License	\$99.00		(\$99.00)		
Duplication/Printing					
Electric					
Employee/Volunteer Expenses					
Equipment Lease/Purchase	\$4,950.00	\$1,000.00	(\$3,950.00)	\$95.00	(\$905.00)
Equipment Maintenance					
Facility Maintenance Contracts					
Food Purchase					
Fundraising Activities	\$1,320.00		(\$1,320.00)		
Gas (Facility)					
Home Modification Supplies/Equipment					
Internet	\$2,310.00		(\$2,310.00)		
Janitorial Supplies	\$200.00	\$200.00		\$190.00	(\$10.00)
Kitchen Supplies/disposables	\$10,000.00	\$20,000.00	\$10,000.00	\$15,430.00	(\$4,570.00)
Liability Insurance	\$1,485.00	\$1,500.00	\$15.00	\$1,259.00	(\$241.00)
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies	\$825.00		(\$825.00)		
Postage	\$400.00		(\$400.00)		
Rent					
Staff travel					
Subscriptions/Manuals					
Telephone	\$1,200.00		(\$1,200.00)		
Trash/Lawn/Snow Care					
Vehicle Gas and Oil	\$1,000.00		(\$1,000.00)		
Vehicle Insurance	\$2,400.00		(\$2,400.00)		
Vehicle Lease/Purchase					
Vehicle Maintenance	\$300.00		(\$300.00)		
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water					
Total Operations	\$30,289.00	\$52,123.00	\$21,834.00	\$54,139.00	\$2,016.00

Proposed Annual Wages/Benefits Budget for Calendar Year 2023

Provider: Milan Seniors for Healthy Living

Program: Home Delivered Meals

Positions	2022	2023	Difference	Revised 2023	Revised Difference
SNP Coordinator	\$15,696.00	\$30,314.00	\$14,618.00	\$27,000.00	(\$3,314.00)
SNP Administrator	\$13,616.00		(\$13,616.00)		
Executive Director	\$18,243.00		(\$18,243.00)		
support staff	\$4,550.00		(\$4,550.00)	\$1,000.00	\$1,000.00
Total Wages & Benefits	\$52,105.00	\$30,314.00	(\$21,791.00)	\$28,000.00	(\$2,314.00)

Total Budget	\$82,394.00	\$82,437.00	\$43.00	\$82,139.00	(\$298.00)
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Revenue Sources for Calendar Year 2023

Provider: Milan Seniors for Healthy Living

Program: Home Delivered Meals

Revenue Sources	2022	2023	Difference	Revised 2023	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share	\$18,406.00	\$22,500.00	\$4,094.00	\$25,000.00	\$2,500.00
Commission on Aging (COA)	\$9,020.00	\$12,100.00	\$3,080.00	\$18,139.00	\$6,039.00
Commodities Supplemental Food Prog					
Community Mental Health					
Community Service Block Grant					
Corporate Sponsorship	\$1,800.00		(\$1,800.00)		
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations	\$6,398.00	\$2,000.00	(\$4,398.00)	\$1,000.00	(\$1,000.00)
Dues					
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised	\$1,800.00		(\$1,800.00)	\$1,000.00	\$1,000.00
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way					
Units of Government					
Van Fees					
Enter other funding source below					
Other #1: foundation grants	\$8,030.00	\$10,000.00	\$1,970.00	\$17,000.00	\$7,000.00
Other #2: cost allocated revenues		\$35,000.00	\$35,000.00	\$20,000.00	(\$15,000.00)
2022's "Others"	\$34,560.00		(\$34,560.00)		
Total Revenue	\$80,014.00	\$81,600.00	\$1,586.00	\$82,139.00	\$539.00



Jeff McBee <jeff_mcbee@monroemi.org>

Re: 2024 COA Contract

1 message

Phil Anderson <phila@purepsychmi.com>

Fri, Dec 29, 2023 at 3:24 PM

To: Jeff McBee <jeff_mcbee@monroemi.org>

Cc: "Sarang Patel, PA-C" <sarangp@purepsychmi.com>, "Taylor Hennrick, PA-C" <taylorh@purepsychmi.com>, Danielle Timmis <daniellet@purepsychmi.com>

Hello Jeff,

Sorry for the delayed response. Your message was sent to my spam folder. For some reason, I thought the agreement was through the end of February, but I believe I am just relating it to when we initially met with the COA board. As an organization, we remain committed to assisting the elderly of Monroe, but we have made the difficult decision to not renew our contract for the coming year.

We will contact all patients that utilized these funds this year starting next week to ensure they are aware of the change and to ensure their care is not disrupted. We may reconsider our application for the following year, but at this moment the time is not right for us to continue.

I appreciate your patience and help this year. I hope that you enjoy your weekend.

Best regards,

Phil

Phil Anderson
Chief Operations Officer
Pure Psychiatry of Michigan
phila@purepsychmi.com
(574) 226-5895



On Fri, Dec 8, 2023 at 3:59 PM Jeff McBee <jeff_mcbee@monroemi.org> wrote:

Good afternoon,

Your 2024 Commission on Aging Contract for Services is attached. Please carefully review, sign, and return to me. Just let me know if you have any questions. Thank you.

--

Jeff McBee, Director
Monroe County Human Resources Department
Email: jeff_mcbee@monroemi.org
Phone: (734) 240-7251
125 East Second Street, Monroe, MI, 48161