



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chairman

Martin Kaufman
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Cheryl Rivard

Monroe County Commission on Aging

Regular Board Meeting Minutes

January 10, 2024

Commission on Aging Conference Room

Martin Kaufman called the meeting to order at 1:01 p.m.

Members present Cheryl Rivard, Martin Kaufman, Mary Ann Wertenberger, Paul Simonton, Wayne Meehan, Larry Gramlich, Cynthia McIlvain, Don Spencer

Members excused: Mary Gantz

Approval of the Agenda:

Martin Kaufman made a motion to approve the January 10, 2024 Regular Board Meeting Agenda as presented. Supported by Wayne Meehan.

Motion carried.

Public Comment: None.

Election of Chairperson – Don Spencer

Nominated by: Cheryl Rivard

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes	Larry Gramlich – Yes
Wayne Meehan – Yes	Martin Kaufman – Yes
Paul Simonton – Yes	Don Spencer - Yes
Cynthia McIlvain - Yes	Cheryl Rivard - Yes

Motion carried.

Election of Vice Chairperson – Martin Kaufman

Nominated by: Wayne Meehan

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes	Larry Gramlich – Yes
Wayne Meehan – Yes	Martin Kaufman – Abstained
Paul Simonton – Yes	Don Spencer - Yes
Cynthia McIlvain - Yes	Cheryl Rivard - Yes

Motion carried.

Election of Secretary – Mary Ann Wertenberger

Nominated by: Cynthia McIlvain, Wayne Meehan



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Cheryl Rivard

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes
Wayne Meehan – Yes
Paul Simonton – Yes
Cynthia McIlvain - Yes

Larry Gramlich – Yes
Martin Kaufman – Yes
Don Spencer - Yes
Cheryl Rivard - Yes

Motion carried.

Motion to add Don Spencer as having voted on the December 13, 2023 Board Meeting Minutes

Motion by: Larry Gramlich
Motion Carried.

Supported by: Cheryl Rivard

Special Presentations:

Sandie Pierce, Monroe Center for Healthy Aging presented. A 2023 Year in Review packet was given to each Board Member. 2023 was a good year. All programs are doing well. Meals have exceeded 2019 pre-pandemic numbers. There were 24,631 noon meals and 658 Un-duplicated clients in 2023.

Collin Keehn, United Way Project Ramp presented. Since the inception of the program in 1989, 319 ramps have been built. 41% of the Ramps have been constructed within the last 5 years. The average total cost of a Ramp is \$6,100. Project Ramp would like to decrease the wait time for construction.

Consent Agenda:

- A. Approval of the Minutes of the December 13, 2023 Regular Meeting.
 - 1. Approval was made upon record correction.
- B. Strategic Planning Committee notes of January 4, 2024.
- C. Finance Reports
- D. Correspondence – None.
- E. Formal Agency Reports – None

Motion to approve by: Larry Gramlich **Supported by:** Cynthia McIlvain
Motion Carried.

Directors' Report:

Jason Berry reported the following:

➤ **Common Measures Report**

The December Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients



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Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. Transportation was the most viewed at 145. During December 2023 there were 483 views.

➤ **Waitlist/Service Not Provided Summary**

Mr. Berry reported that from November 25, 2023, through December 25, 2023, there are 28 reported seniors on the Project Ramp waitlist.

SPC Committee Members 2024: Cynthia McIlvain (Chair), Paul Simonton, Martin Kaufman, Don Spencer, Mary Ann Wertenberger (Alternate), Cheryl Rivard (Alternate)

Old Business:

A. Milan Meals on Wheels Request for \$6,039.00 in additional 2023 Funding

Motion to approve by: Paul Simonton **Supported by:** Wayne Meehan

Roll Call Vote Taken:

Mary Ann Wertenberger – Yes	Larry Gramlich – Yes
Wayne Meehan – Yes	Martin Kaufman – Yes
Paul Simonton – Yes	Don Spencer - Yes
Cynthia McIlvain - Yes	Cheryl Rivard - Yes

Motion carried.

New Business:

A. Pure Psychiatry Refusal of 2024 Service Contract

Jason Berry will look for new Agencies willing to be providers

Public Comment: None.

Commission Members Comments:

Cynthia McIlvain welcomed Jason Berry. Jeff McBee will be missed.

Cheryl Rivard stated that the meeting went well.

Wayne Meehan and Don Spencer suggested a possible luncheon by the February 14, 2024 Board Meeting.



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Adjournment:

Motion by: Wayne Meehean **Supported by:** Cynthia McIlvain

Motion Carried.

Wayne Meehean and Cheryl Rivard adjourned the meeting at 1:58 p.m.

The next Regular Board meeting takes place on Wednesday, February 14, 2024, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary