



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
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Jason Berry
Director

Donald Spencer
Chairman

Martin Kaufman
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantzoz

Larry Gramlich

Cynthia McIlvain

Wayne Meehean

Paul Simonton

Cheryl Rivard

Monroe County Commission on Aging

Regular Board Meeting Minutes

April 10, 2024

Commission on Aging Conference Room

Don Spencer called the meeting to order at 1:01 p.m.

Members present Don Spencer, Martin Kaufman, Paul Simonton,
Cynthia McIlvain, Larry Gramlich,
Mary Ann Wertenberger, Wayne Meehean

Members excused: Mary Gantzoz, Cheryl Rivard (Vacant)

Approval of the Agenda:

Motion to approve the April 10, 2024 Regular Board Meeting Agenda as presented.

Motion by: Don Spencer

Supported by: Wayne Meehean

Motion carried.

Public Comment: Beth Berlin, RSVP

Would like to congratulate Kristin Irwin, Executive Director of the Monroe YMCA on her accomplishments with G.R.O.W. Monroe.

Special Presentations:

Bedford Veterans Center Presented by: Nancy Schiffer

Nancy would like to thank Commission on Aging staff for helping to set up the Veteran Center programs. She provided a brochure which outlines transportation and food pantry statistics.

The food program is going well. During the first quarter, 13.4% of units were used. The transportation program requested 250 units and have only used 6 (2.4%) The Veterans Center my replace the current van with a smaller vehicle. They will also investigate current transportation needs.



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Consent Agenda:

- A. Approval of the Minutes of the March 13, 2024 Regular Meeting.
- B. Strategic Planning Committee notes of April 4, 2024.
- C. Finance Reports
- D. Correspondence – None.
- E. Formal Agency Reports – None

Motion to approve by: Cynthia McIlvain
Motion Carried.

Supported by: Martin Kaufman

Directors' Report:

Jason Berry reported the following:

All Budget Requests are in. Providers are on target with goals.

➤ **Common Measures Report**

The March Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. Transportation was the most viewed at 141. During March 2024 there were 578 views.

➤ **Waitlist/Service Not Provided Summary**

Mr. Berry reported that from February 25, 2024, through March 25, 2024, there are 40 reported seniors on the Project Ramp waitlist. Surrounding counties have a much higher waitlist.

Old Business:

A. Frenchtown Senior Citizens Adult Day Services Program Probation Update

A letter was reviewed by the committee that describes the progress made during the probationary period by the Frenchtown Senior Center Adult Day Service. An invitation to present at the next COA Board Meeting was recommended.



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New Business:

A. 2024 Budget Calendar Update

Motion to approve the 2024 Budget Calendar - April 16,17,18 and 24

Motion by: Wayne Meehan

Supported by: Mary Ann Wertenberger

Motion Carried

B. COA Provider Director's Request for 2025 Older Adult Needs Assessment

A request by the COA Provider Directors for a new older adult needs assessment was discussed. An invitation to present at the next COA Board Meeting was recommended.

Public Comment: Kristen Irwin, YMCA

Would like to thank Kate Weber and Sandie Pierce for speaking for other ***

Commission Members Comments: None

Adjournment:

Motion by: Wayne Meehan

Supported by: Cynthia McIlvain

Motion Carried.

The meeting was adjourned at 3:21 p.m.

The next Regular Board meeting takes place on Wednesday, May 8, 2024, at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary