



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Dave Emmerich

**Monroe County Commission on Aging
Regular Board Meeting
September 11, 2024
Monroe County Commission on Aging Board Room
1:00 p.m.**

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Approval of Agenda
6. Public Comment
7. Special Presentations- Ash Senior Citizens
8. Consent Agenda
 - A. Approval of the Minutes of the August 14, 2024 Regular Meeting
 - B. Strategic Planning Committee Notes of September 5, 2024
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
9. Director's Report
10. Old Business
 1. Frenchtown Center for Active Adults
 - a. Request for documentation for expenditures for calendar years 2018-2024 by Commission on Aging
 - i. Motion to give the supporting documentation submitted to the Commission on Aging by the Frenchtown Center for Active Adults on September 3, 2024 to Monroe County Administration for review and further recommendations.
11. New Business
 - A. Monroe County Opportunity Center
 - a. Request for additional funds: Unmet Needs Program
 - i. \$5,600
 - b. Request for additional funds: Senior Activities at the Opportunity Center
 - i. 6,000 Units/\$54,000
12. Public Comment
13. Commission Members' Comments
14. Adjournment

The next Regular Board meeting is scheduled for Wednesday, October 9, 2024, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following: Human Resources
125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDY (734) 240-7301



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Monroe County Commission on Aging

Regular Board Meeting Minutes

August 14, 2024

Commission on Aging Conference Room

Don Spencer called the meeting to order at 1:02 p.m.

Members present Don Spencer, Martin Kaufman, Dave Emmerich,
Mary Ann Wertenberger, Wayne Meehean,
Paul Simonton, Mary Gantzoz, Larry Gramlich

Members excused: Cynthia McIlvain

Approval of the Agenda:

Motion to approve the August 14, 2024 Regular Board Meeting Agenda as presented.

Motion by: Wayne Meehean **Supported by:** Mary Ann Wertenberger
Motion carried.

Public Comment: Sandie Pierce, Monroe Senior Center:

Distributed an Every 9th American Committee sheet indicating election results for the August 6, 2024 senior millage with a breakdown of responses by Township/ Municipality.

Special Presentations:

Berlin Senior Center: Michael Bomia, Executive Director and Wanda Bomia

There are approximately 70 seniors in attendance per week, with some coming from out of county. Michael and Wanda Bomia set up and clean up the Center. Lunch is served at noon each day. Out of county member fees pay for the caterer. Member take-out meals can be ordered for home. Euchre games are held on Tuesday each week.

There is a need for under 80 year old volunteers in the kitchen.
The Berlin Center can be rented for funerals for \$100.00

Milan Seniors for Healthy Living: Mary Ann Opal, Executive Director

The 2023 Annual Report and the August 2024 newsletter were distributed. Milan has an 8 person team consisting of 5 full-time and 3 part-time employees. There is also a 10 member Board of Directors. There are approximately 300 members with 100 of those being Lifetime Members.

There were 12,306 meals delivered in 2023. Milan transportation traveled nearly 30,000 miles and provided 3,7798 rides. Bingo games and Euchre tournaments are



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held at the Center. Support services include: transportation, meals, Aging in Action, acupuncture, podiatry service. Memory service and memory testing are available by appointment.

Milan has received a grant from the Glacier Hills Legacy Fund and the Ann Arbor Area Community Foundation to implement the Aging in Action program. This program supports older adults' efforts to age in place in their homes and communities safely. The program assisted 70 clients in the first six months of operation.

Consent Agenda:

- A. Approval of the Minutes of the July 10, 2024 Regular Meeting.
- B. Strategic Planning Committee notes of August 1, 2024.
- C. Finance Reports
- D. Correspondence – None.
- E. Formal Agency Reports – None

Motion to approve by: Wayne Meehean Supported by: Mary Gantzoz
Motion Carried.

Directors' Report:

Jason Berry reported the following:

➤ **Common Measures Report**

The July Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. Transportation and In-Home Services were the most viewed. During July 2024 there were 598 total views.

➤ **Waitlist/Service Not Provided Summary**

Mr. Berry reported that from June 25, 2024, through July 25, 2024, there are 32 reported seniors on the Project Ramp waitlist.

Old Business: None

New Business:



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A. Frenchtown Center for Active Adults:

- a. Darla Myers, Chairman of the Frenchtown Center for Active Adults Board, provided a presentation on the current status of their Adult Day Services program and the board's intent to reapply for funds for the program.
- b. Commission on Aging board members Paul Simonton and Donald Spencer cited a previous request for supporting documentation from Frenchtown Senior Citizens, Inc. Center Operations and Frenchtown Senior Citizens, Inc. Adult Day Service Program for expenditures from calendar years 2018-2024 in the following expense categories funded by the Commission on Aging: Conference/Training and Dues/Fees/License.

Public Comment:

Al Vanwasshenova: The Senior program at Frenchtown is working well in Monroe County.

Commission Members Comments:

Martin Kaufman: more County contacts are needed.

Adjournment:

Motion by: Wayne Meehean

Supported by: Paul Simonton

Motion Carried.

The meeting was adjourned at 2:40 p.m.

The next Regular Board meeting takes place on Wednesday, September 11, 2024 at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary



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Paul Simonton

Commission on Aging Strategic Planning Committee Agenda September 5, 2024 2p.m. Commission on Aging Office

1. Frenchtown Center for Active Adults
 - i. Expense documents submitted on September 3, 2024
 - ii. Strategic Planning Committee recommends the documentation submitted by the Frenchtown Center for Active Adults be given to Monroe County Administration for review and further recommendations.
2. Monroe County Opportunity Program
 - a. Request for additional funds: Senior Activities at the **Opportunity Center**
 - i. 6,000 Units/\$54,000
 - ii. Strategic Planning Committee recommends the Commission on Aging board request additional information to clarify budget line items before approving funds.
 - b. Request for additional funds: **Unmet Needs Program**
 - i. \$5,600
 - ii. Strategic Planning Committee recommends the Commission on Aging board approve the funds requested.

RUN DATE: 08/19/24 07:40

REVEN

County of Monroe

Revenue Report

PAGE: 00082

FISCAL DATE: 07/31/24 24/JUL

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800	FUND BALANCE CARRYFORWARD					
280-89800-695001	FUND BALANCE CARRYFORWARD-REV	-544,539.00	0.00	0.00	-544,539.00	0.00
TOTAL FUND BALANCE CARRYFORWARD		-544,539.00	0.00	0.00	-544,539.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES					
280-97000-402000	CURRENT PROPERTY TAXES	-3,600,988.00	0.00	-3,707,899.24	106,911.24	102.97
280-97000-415000	PRIOR YEAR TAX ADJUSTMENTS	22,750.00	90.92	2,333.87	20,416.13	10.26
280-97000-420000	DELINQUENT PERSONAL PROP TAXES	-3,500.00	-180.45	-3,962.20	3,462.20	113.21
280-97000-434020	OTH TAXES-PYMT IN LIEU OF TAX	-7,500.00	-3,990.72	-10,879.83	3,379.83	143.06
280-97000-437000	INDUSTRIAL FACILITY TAX	-11,500.00	0.00	-14,998.45	3,498.45	130.42
280-97000-445000	TAXES-PENALTIES & INT ON TAXES	-250.00	0.00	-48.34	-201.66	19.34
280-97000-573000	LC STABIL SHARE TAX 2014 PA80	-100,000.00	0.00	-182,411.64	82,411.64	182.41
280-97000-576000	STATE GRANT-REIMB INV LOSS	0.00	0.00	0.00	0.00	0.00
280-97000-665000	INTEREST INCOME	-2,000.00	-11,922.68	-68,832.46	66,832.46	441.62
280-97000-676070	SPECIAL REVENUE-REIMBURSEMENT	-1,000.00	0.00	0.00	-1,000.00	0.00
280-97000-677000	OTHER REVENUE-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
280-97000-687030	REBATES-PRESCRIPTION	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER AGENCIES		-3,703,988.00	-16,002.93	-3,986,698.29	282,710.29	107.63
99999	FUND LEVEL					
280-99999-688000	DEFAULT DISCOUNT	0.00	0.00	0.00	0.00	0.00
TOTAL FUND LEVEL		0.00	0.00	0.00	0.00	0.00
TOTAL 280 SENIOR CITIZENS FUND		-4,248,527.00	-16,002.93	-3,986,698.29	-261,828.71	93.84

RUN DATE: 08/19/24 07:38

APPR

** 101 GENERAL FUND

County of Monroe

Appropriation Report

PAGE: 00062

FISCAL DATE: 07/31/24 24/JUL

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
67200	COMMISSION ON AGING							
101-67200-705000	SALARIES AND WAGES	93,374.00	0.00	0.00	7,175.20	51,584.88	41,789.12	55.25
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/AUTH PER DIEM	6,000.00	0.00	0.00	625.00	2,850.00	3,150.00	47.50
101-67200-715000	SOCIAL SECURITY	7,603.00	0.00	0.00	561.78	3,934.33	3,668.67	51.75
101-67200-716000	EMPLOYERS-RETIREMENT	17,752.00	0.00	0.00	1,370.48	10,165.89	7,586.11	57.27
101-67200-716001	DC RETIREMENT	2,487.00	0.00	0.00	189.94	1,310.58	1,176.42	52.70
101-67200-716010	EMPLOYERS-RET HEALTH C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716012	EMPLOYER-HCS	1,868.00	0.00	0.00	143.52	1,031.78	836.22	55.23
101-67200-717000	UNEMPLOYMENT INSURANCE	100.00	0.00	0.00	7.78	54.42	45.58	54.42
101-67200-718000	WORKERS COMPENSATION I	80.00	0.00	0.00	6.24	43.96	36.04	54.95
101-67200-719000	HEALTH INSURANCE	14,825.00	0.00	0.00	1,330.26	8,572.21	6,252.79	57.82
101-67200-720000	LIFE INSURANCE	143.00	0.00	0.00	11.17	77.06	65.94	53.89
101-67200-721000	OPTICAL INSURANCE	143.00	0.00	0.00	12.79	82.13	60.87	57.43
101-67200-722000	DENTAL INSURANCE	633.00	0.00	0.00	67.80	433.72	199.28	68.52
101-67200-723000	DISABILITY INSURANCE	937.00	0.00	0.00	71.98	425.36	511.64	45.40
101-67200-725000	ACCURED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	1,755.00	0.00	0.00	149.31	488.46	1,266.54	27.83
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	0.00	0.00	1,498.75	0.08
101-67200-731000	COMPUTER EQUIP & SUPPL	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	367.44	1,593.83	1,656.17	49.04
101-67200-814015	SOFTWARE LICENSE FEE	25,651.00	0.00	0.00	105.13	18,155.97	7,495.03	70.78
101-67200-814016	PAYROLL SERVICES	945.00	0.00	0.00	43.43	549.44	395.56	58.14
101-67200-826000	LEGAL AND PROFESSIONAL	2,400.00	0.00	0.00	0.00	745.42	1,654.58	31.06
101-67200-830000	ASSOCIATION & MEMBERSH	375.00	0.00	0.00	0.00	210.00	165.00	56.00
101-67200-851000	TELEPHONE	675.00	0.00	0.00	24.62	436.19	238.81	64.62
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,587.00	0.00	0.00	121.90	876.37	710.63	55.22
101-67200-921000	ELECTRICITY	1,652.00	0.00	0.00	212.22	1,067.53	584.47	64.62
101-67200-922000	WATER AND SEWAGE	193.00	0.00	0.00	18.31	62.31	130.69	32.29
101-67200-923000	HEATING FUEL	550.00	0.00	0.00	8.59	231.36	318.64	42.07
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-942000	COPIER EXPENSE/LEASE	2,000.00	0.00	0.00	466.47	1,462.85	537.15	73.14
101-67200-963000	CENTRAL SERVICES/INDIR	15,950.00	0.00	0.00	0.00	15,950.00	0.00	100.00
101-67200-975000	C.O.-BUILDING IMPROVEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-975300	C.O.-BUILDINGS AND GRO	13,628.00	0.00	0.00	13,628.00	13,628.00	0.00	100.00
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL COMMISSION ON AGING	221,606.00	0.00	0.00	26,719.36	136,025.30	85,880.70	61.38

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
89000	CONTINGENCIES							
280-89000-969001	CONTINGENCY-RESTRICTED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-89000-969002	CONTINGENCY	131,462.00	0.00	0.00	0.00	0.00	131,462.00	0.00
	TOTAL CONTINGENCIES	131,462.00	0.00	0.00	0.00	0.00	131,462.00	0.00
89800	FUND BALANCE CARRYFORWARD							
280-89800-969501	FUND BALANCE CARRYFORW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FUND BALANCE CARRYFORW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES							
280-97000-801280	CONTRACT SERV-OLDER NE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-830060	BOARD PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-963000	CENTRAL SERVICES/INDIR	24,076.00	0.00	0.00	0.00	24,076.00	0.00	100.00
280-97000-965015	ASH SENIOR CITIZENS CE	24,331.00	0.00	0.00	0.00	13,942.39	10,388.61	57.30
280-97000-965020	RETIRED SENIOR VOLUNTE	81,000.00	0.00	0.00	0.00	39,508.51	41,491.49	48.53
280-97000-965025	AREA AGENCY ON AGING I	13,614.00	0.00	0.00	0.00	6,807.00	6,807.00	50.00
280-97000-965031	BEDFORD TRANSPORTATION	54,650.00	0.00	0.00	0.00	29,357.98	25,292.02	53.72
280-97000-965035	BEDFORD SENIOR CITIZEN	277,498.00	0.00	0.00	0.00	175,807.27	101,690.73	63.35
280-97000-965041	BEDFORD VET CENTER PAN	4,396.00	0.00	0.00	0.00	1,017.12	3,378.88	23.14
280-97000-965042	BEDFORD VET CENTER VAN	13,250.00	0.00	0.00	0.00	106.06	12,826.00	3.20
280-97000-965045	BERLIN SENIOR CITIZEN	49,796.00	0.00	0.00	0.00	2,278.08	35,653.76	28.40
280-97000-965055	CATHOLIC SOCIAL SERVIC	245,705.00	0.00	0.00	0.00	148,303.37	97,401.63	60.36
280-97000-965065	DUNDEE SENIOR CITIZEN	8,500.00	0.00	0.00	0.00	5,016.58	3,483.42	59.02
280-97000-965071	EMERGENCY NEEDS	334,799.00	0.00	0.00	0.00	263,946.70	70,852.30	78.84
280-97000-965075	FRENCHTOWN SR CITIZEN	239,200.00	0.00	0.00	0.00	111,444.00	128,156.00	46.42
280-97000-965085	LAKE ERIE TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965087	MILAN PUBLIC TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965088	THE OPPORTUNITY CENTER	81,000.00	0.00	0.00	0.00	81,000.00	0.00	100.00
280-97000-965091	SENIOR LEGAL SERVICES	261,560.00	0.00	0.00	0.00	145,880.06	115,679.94	55.77
280-97000-965097	CHOICES COUNSELING SOL	10,050.00	0.00	0.00	0.00	0.00	10,050.00	0.00
280-97000-965098	PURE PSYCHIATRY OF MIC	100.00	0.00	0.00	0.00	3,600.00	-3,500.00	600.00
280-97000-965105	M.C.O.P. HOME CARE SER	148,000.00	0.00	0.00	0.00	21,187.18	80,234.19	45.79
280-97000-965106	RAMP PROGRAM	122,500.00	0.00	0.00	0.00	6,471.88	65,183.53	46.79
280-97000-965115	M.C.O.P. HOME CHORE	103,200.00	0.00	0.00	0.00	67,722.00	19,170.00	81.42
280-97000-965121	M.C.O.P. SPEC TRANSPOR	148,000.00	0.00	0.00	0.00	19,209.00	82,241.00	44.43
280-97000-965122	M.C.O.P. HOME INJURY C	6,500.00	0.00	0.00	0.00	2,795.64	546.66	91.59
280-97000-965123	M.C.O.P. FOOD DISTRIBU	150,000.00	0.00	0.00	0.00	16,270.40	49,213.60	67.19
280-97000-965125	M.C.O.P. RESOURCE ADVO	171,000.00	0.00	0.00	0.00	19,638.00	102,337.50	39.80
280-97000-965135	LIFE NUTRITION PROGRAM	530,062.00	0.00	0.00	0.00	47,832.54	228,053.44	56.98
280-97000-965136	CARING ALTERNATIVES-ME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965137	HOME INSTEAD SENIOR CA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965141	ALZHEIMER PROGRAM	41,800.00	0.00	0.00	0.00	22,838.00	18,962.00	54.64
280-97000-965145	MONROE SENIOR CITIZEN	450,000.00	0.00	0.00	0.00	35,371.74	225,211.95	49.95
280-97000-965175	ARTHUR LESLOW COMMUNIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965185	FOSTER GRANDPARENT TRP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965186	AREA AGENCY ON AGING-M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965191	DEAF & HEARING IMPAIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965201	MILAN SENIOR MEALS ON	25,300.00	0.00	0.00	0.00	1,204.50	16,401.00	35.17
280-97000-965205	EMERGENCY FUEL	15,000.00	0.00	0.00	0.00	1,775.49	7,597.22	49.35

280-97000-965215 MILAN SENIOR CENTER	40,000.00	0.00	0.00	3,750.00	25,747.50	14,252.50	64.37
280-97000-965216 MILAN SENIOR TRANSIT	15,200.00	0.00	0.00	1,648.00	12,400.00	2,800.00	81.58
280-97000-965220 MILAN SENIOR RESOURCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965225 ADULT DAY CARE SERVICE	159,785.00	0.00	0.00	10,643.63	55,547.35	104,237.65	34.76
280-97000-965340 YMCA CANCER SURVIVOR	5,760.00	0.00	0.00	720.00	4,320.00	1,440.00	75.00
280-97000-965380 YMCA	37,795.00	0.00	0.00	3,420.43	20,805.92	16,989.98	55.05
280-97000-965390 MCOP VOLUNTEER CAREGIV	3,000.00	0.00	0.00	232.00	780.00	2,220.00	26.00
280-97000-965400 AREA AG ON AGING-PURCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER	3,896,427.00	0.00	0.00	442,556.67	2,198,883.00	1,697,544.00	56.43
97500 SPECIAL APPROP TO OTHER FUNDS							
280-97500-999101 TRANSFER OUT - GENERAL	220,638.00	0.00	0.00	0.00	109,305.94	111,332.06	49.54
TOTAL SPECIAL APPROP TO OTHE	220,638.00	0.00	0.00	0.00	109,305.94	111,332.06	49.54
TOTAL 280 SENIOR CITIZENS FUND	4,248,527.00	0.00	0.00	442,556.67	2,308,188.94	1,940,338.06	54.33

COA Director's Report Items (9/11/24)

1. Common Measures Reports – Included in Packet
 - a. Providers Total as of July 2024:
 - i. Unduplicated Clients: 10,647
 - ii. Anticipated Clients: 13,241
 - iii. Actual Expenditures: \$4,546,713.18
 - iv. Budget: \$7,872,865.20
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet

Table A.
Cumulative Units Reported vs. Unit Maximum

(Goal is to be between 53% - 63%)

As of: July

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Ash Senior Citizens	1,805.00	2,553.00	71%
Bedford Senior Community Center	34,342.20	45,000.00	76%
Bedford Twp. Veterans Center Pantry	3,697.74	1,320.00	280%
Bedford Twp. Veterans Center Van	9.00	250.00	4%
Berlin Township Senior Citizens Group	1,706.00	4,940.00	35%
Choices Counseling Solutions	54.25	238.00	23%
Dundee Area Senior Citizens Center	27,806.50	39,250.00	71%
Frenchtown Adult Day Services	2,648.25	4,500.00	59%
Frenchtown Senior Citizens Center	36,622.75	42,000.00	87%
Health Van	1,542.00	2,500.00	62%
Lake Erie Transportation Commission	6,980.00	13,000.00	54%
Living Independence for Everyone	96,288.00	145,000.00	66%
MCOP-Food Assistance Program	298,630.25	375,000.00	80%
MCOP-Home Care	4,295.75	8,000.00	54%
MCOP-Home Chore	4,246.50	4,300.00	99%
MCOP-Home Injury Control	6,086.84	6,500.00	94%
MCOP-Opportunity Center at ALCC	11,179.50	9,000.00	124%
MCOP-Resource Advocacy	4,342.25	9,500.00	46%
MCOP-Specialized Transportation	3,921.00	7,789.00	50%
MCOP-Unmet Emergency Needs	7,533.39	8,500.00	89%
MCOP-Utility Assistance Program	9,424.22	15,000.00	63%
MCOP-Volunteer Caregiver Program	97.50	375.00	26%
Memory Lane Care Services	356.00	550.00	65%
Milan Seniors for Healthy Living	6,109.50	8,000.00	76%
Milan Seniors Meals on Wheels	1,909.00	4,600.00	42%
Milan Seniors Transportation	877.00	950.00	92%
Monroe County Senior Legal Services	1,720.50	2,600.00	66%
Monroe Family YMCA Cancer Survivorship	72.00	96.00	75%
Monroe Family YMCA Enhanced Fitness	586.06	918.00	64%
Monroe Senior Citizens Center	59,039.25	100,000.00	59%
RSVP	33,834.00	60,000.00	56%
United Way Project Ramp of MC	70,777.52	122,500.00	58%

Table B.
Unduplicated Clients Served vs. Anticipated Clients Served
(Goal is to be at least 53%)

As of: July

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
Ash Senior Citizens	91	120	76%
Bedford Senior Community Center	987	1,200	82%
Bedford Twp. Veterans Center Pantry	35	37	95%
Bedford Twp. Veterans Center Van	4	21	19%
Berlin Township Senior Citizens Group	102	130	78%
Choices Counseling Solutions	11	8	138%
Dundee Area Senior Citizens Center	477	425	112%
Frenchtown Adult Day Services	19	20	95%
Frenchtown Senior Citizens Center	1,422	1,150	124%
Health Van	112	175	64%
Lake Erie Transportation Commission	381	750	51%
Living Independence for Everyone	938	1,200	78%
MCOP-Food Assistance Program	1,442	1,400	103%
MCOP-Home Care	120	155	77%
MCOP-Home Chore	377	430	88%
MCOP-Home Injury Control	55	90	61%
MCOP-Opportunity Center at ALCC	80	300	27%
MCOP-Resource Advocacy	970	1,800	54%
MCOP-Specialized Transportation	172	210	82%
MCOP-Unmet Emergency Needs	13	19	68%
MCOP-Utility Assistance Program	20	41	49%
MCOP-Volunteer Caregiver Program	2	8	25%
Memory Lane Care Services	11	20	55%
Milan Seniors for Healthy Living	162	250	65%
Milan Seniors Meals on Wheels	48	40	120%
Milan Seniors Transportation	24	30	80%
Monroe County Senior Legal Services	745	1,000	75%
Monroe Family YMCA Cancer Survivorship	5	12	42%
Monroe Family YMCA Enhanced Fitness	204	200	102%
Monroe Senior Citizens Center	1,324	1,650	80%
RSVP	280	330	85%
United Way Project Ramp of MC	14	20	70%

Table C.**Actual Expenditures vs. Total Budget**

(Goal is to be between 53% - 63%)

As of: July

Provider/Program	Actual Expenditures	Total Budget	Percentage
Ash Senior Citizens	\$31,205.59	\$39,925.00	78%
Bedford Senior Community Center	\$272,722.15	\$431,223.00	63%
Bedford Twp. Veterans Center Pantry	\$4,519.83	\$4,396.00	103%
Bedford Twp. Veterans Center Van	\$2,302.43	\$13,250.00	17%
Berlin Township Senior Citizens Group	\$22,604.05	\$71,046.00	32%
Choices Counseling Solutions	\$55,191.40	\$198,248.20	28%
Dundee Area Senior Citizens Center	\$269,968.32	\$384,555.00	70%
Frenchtown Adult Day Services	\$116,468.00	\$207,850.00	56%
Frenchtown Senior Citizens Center	\$230,595.00	\$398,499.00	58%
Health Van	\$122,650.00	\$298,489.00	41%
Lake Erie Transportation Commission	\$463,995.00	\$859,787.00	54%
Living Independence for Everyone	\$894,575.00	\$1,416,941.00	63%
MCOP-Food Assistance Program	\$209,735.96	\$261,194.00	80%
MCOP-Home Care	\$190,914.44	\$376,239.00	51%
MCOP-Home Chore	\$171,417.28	\$221,078.00	78%
MCOP-Home Injury Control	\$14,237.59	\$22,990.00	62%
MCOP-Opportunity Center at ALCC	\$61,810.17	\$83,275.00	74%
MCOP-Resource Advocacy	\$148,331.37	\$249,886.00	59%
MCOP-Specialized Transportation	\$221,986.58	\$484,441.00	46%
MCOP-Unmet Emergency Needs	\$9,773.40	\$10,785.00	91%
MCOP-Utility Assistance Program	\$11,965.90	\$31,035.00	39%
MCOP-Volunteer Caregiver Program	\$12,479.54	\$21,808.00	57%
Memory Lane Care Services	\$14,443.30	\$76,515.00	19%
Milan Seniors for Healthy Living	\$44,528.02	\$86,458.00	52%
Milan Seniors Meals on Wheels	\$56,407.07	\$87,816.00	64%
Milan Seniors Transportation	\$79,278.76	\$110,913.00	71%
Monroe County Senior Legal Services	\$179,374.74	\$359,060.00	50%
Monroe Family YMCA Cancer Survivorship	\$3,690.00	\$13,260.00	28%
Monroe Family YMCA Enhanced Fitness	\$27,974.00	\$41,469.00	67%
Monroe Senior Citizens Center	\$429,131.38	\$710,492.00	60%
RSVP	\$101,714.40	\$177,442.00	57%
United Way Project Ramp of MC	\$70,722.52	\$122,500.00	58%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: July

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Ash Senior Citizens	\$31,205.59	91	\$342.92	\$39,925.00	120	\$332.71	103%
Bedford Senior Community C	\$272,722.15	987	\$276.31	\$431,223.00	1,200	\$359.35	77%
Bedford Twp. Veterans Cent	\$4,519.83	35	\$129.14	\$4,396.00	37	\$118.81	109%
Bedford Twp. Veterans Cente	\$2,302.43	4	\$575.61	\$13,250.00	21	\$630.95	91%
Berlin Township Senior Citize	\$22,604.05	102	\$221.61	\$71,046.00	130	\$546.51	41%
Choices Counseling Solutions	\$55,191.40	11	\$5,017.40	\$198,248.20	8	\$24,781.03	20%
Dundee Area Senior Citizens	\$269,968.32	477	\$565.97	\$384,555.00	425	\$904.84	63%
Frenchtown Adult Day Servic	\$116,468.00	19	\$6,129.89	\$207,850.00	20	\$10,392.50	59%
Frenchtown Senior Citizens C	\$230,595.00	1,422	\$162.16	\$398,499.00	1,150	\$346.52	47%
Health Van	\$122,650.00	112	\$1,095.09	\$298,489.00	175	\$1,705.65	64%
Lake Erie Transportation Com	\$463,995.00	381	\$1,217.83	\$859,787.00	750	\$1,146.38	106%
Living Independence for Ever	\$894,575.00	938	\$953.70	\$1,416,941.00	1,200	\$1,180.78	81%
MCOP-Food Assistance Progr	\$209,735.96	1,442	\$145.45	\$261,194.00	1,400	\$186.57	78%
MCOP-Home Care	\$190,914.44	120	\$1,590.95	\$376,239.00	155	\$2,427.35	66%
MCOP-Home Chore	\$171,417.28	377	\$454.69	\$221,078.00	430	\$514.13	88%
MCOP-Home Injury Control	\$14,237.59	55	\$258.87	\$22,990.00	90	\$255.44	101%
MCOP-Opportunity Center at	\$61,810.17	80	\$772.63	\$83,275.00	300	\$277.58	278%
MCOP-Resource Advocacy	\$148,331.37	970	\$152.92	\$249,886.00	1,800	\$138.83	110%
MCOP-Specialized Transporta	\$221,986.58	172	\$1,290.62	\$484,441.00	210	\$2,306.86	56%
MCOP-Unmet Emergency Ne	\$9,773.40	13	\$751.80	\$10,785.00	19	\$567.63	132%
MCOP-Utility Assistance Prog	\$11,965.90	20	\$598.30	\$31,035.00	41	\$756.95	79%
MCOP-Volunteer Caregiver P	\$12,479.54	2	\$6,239.77	\$21,808.00	8	\$2,726.00	229%
Memory Lane Care Services	\$14,443.30	11	\$1,313.03	\$76,515.00	20	\$3,825.75	34%
Milan Seniors for Healthy Liv	\$44,528.02	162	\$274.86	\$86,458.00	250	\$345.83	79%
Milan Seniors Meals on Whee	\$56,407.07	48	\$1,175.15	\$87,816.00	40	\$2,195.40	54%
Milan Seniors Transportation	\$79,278.76	24	\$3,303.28	\$110,913.00	30	\$3,697.10	89%
Monroe County Senior Legal	\$179,374.74	745	\$240.77	\$359,060.00	1,000	\$359.06	67%
Monroe Family YMCA Cancer	\$3,690.00	5	\$738.00	\$13,260.00	12	\$1,105.00	67%
Monroe Family YMCA Enhanc	\$27,974.00	204	\$137.13	\$41,469.00	200	\$207.35	66%
Monroe Senior Citizens Cente	\$429,131.38	1,324	\$324.12	\$710,492.00	1,650	\$430.60	75%
RSVP	\$101,714.40	280	\$363.27	\$177,442.00	330	\$537.70	68%
United Way Project Ramp of	\$70,722.52	14	\$5,051.61	\$122,500.00	20	\$6,125.00	82%

Table E.**Actual Revenue vs. Total Budget**

(Goal is to be between 53% - 63%)

As of: July

Provider/Program	Actual Revenue	Total Budget	Percentage
Ash Senior Citizens	\$30,867.94	\$39,925.00	77%
Bedford Senior Community Center	\$286,708.82	\$431,223.00	66%
Bedford Twp. Veterans Center Pantry	\$3,571.92	\$4,396.00	81%
Bedford Twp. Veterans Center Van	\$918.00	\$13,250.00	7%
Berlin Township Senior Citizens Group	\$24,863.83	\$71,046.00	35%
Choices Counseling Solutions	\$7,350.00	\$198,248.20	4%
Dundee Area Senior Citizens Center	\$331,747.29	\$384,555.00	86%
Frenchtown Adult Day Services	\$151,966.00	\$207,850.00	73%
Frenchtown Senior Citizens Center	\$379,447.00	\$398,499.00	95%
Health Van	\$150,829.00	\$298,489.00	51%
Lake Erie Transportation Commission	\$308,840.96	\$859,787.00	36%
Living Independence for Everyone	\$890,916.06	\$1,416,941.00	63%
MCOP-Food Assistance Program	\$203,933.83	\$261,194.00	78%
MCOP-Home Care	\$178,193.20	\$376,239.00	47%
MCOP-Home Chore	\$116,247.73	\$221,078.00	53%
MCOP-Home Injury Control	\$15,640.02	\$22,990.00	68%
MCOP-Opportunity Center at ALCC	\$101,752.50	\$83,275.00	122%
MCOP-Resource Advocacy	\$119,995.11	\$249,886.00	48%
MCOP-Specialized Transportation	\$213,953.24	\$484,441.00	44%
MCOP-Unmet Emergency Needs	\$7,180.46	\$10,785.00	67%
MCOP-Utility Assistance Program	\$8,922.33	\$31,035.00	29%
MCOP-Volunteer Caregiver Program	\$12,132.00	\$21,808.00	56%
Memory Lane Care Services	\$56,503.40	\$76,515.00	74%
Milan Seniors for Healthy Living	\$78,089.93	\$86,458.00	90%
Milan Seniors Meals on Wheels	\$35,457.85	\$87,816.00	40%
Milan Seniors Transportation	\$74,815.53	\$110,913.00	67%
Monroe County Senior Legal Services	\$193,411.66	\$359,060.00	54%
Monroe Family YMCA Cancer Survivorship	\$8,070.00	\$13,260.00	61%
Monroe Family YMCA Enhanced Fitness	\$24,813.71	\$41,469.00	60%
Monroe Senior Citizens Center	\$453,618.87	\$710,492.00	64%
RSVP	\$114,690.49	\$177,442.00	65%
United Way Project Ramp of MC	\$79,920.65	\$122,500.00	65%

Totals		563 100.0% of total
1	https://www.co.monroe.mi.us/204/Transportation-Services	139
2	https://www.co.monroe.mi.us/180/Commission-on-Aging	118
3	https://www.co.monroe.mi.us/194/Health-Nutrition-Services	67
4	https://www.co.monroe.mi.us/195/In-Home-Services	61
5	https://www.co.monroe.mi.us/201/Senior-Groups	46
6	https://www.co.monroe.mi.us/205/Volunteer-Services	27
7	https://www.co.monroe.mi.us/192/Services	25
8	https://www.co.monroe.mi.us/193/Adult-Day-Services	20
9	https://www.co.monroe.mi.us/197/Multi-Purpose-Senior-Centers	14
10	https://www.co.monroe.mi.us/199/Resource-Advocacy	14
11	https://www.co.monroe.mi.us/203/Senior-Legal-Services	11
12	https://www.co.monroe.mi.us/200/Senior-Counseling-Services	8
13	https://www.co.monroe.mi.us/187/Former-Members	5
14	https://www.co.monroe.mi.us/182/By-Laws-Policies	4
15	https://www.co.monroe.mi.us/191/Service-Definitions	4



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

To: Commission on Aging Board Members

From: Jason Berry

Date: September 11, 2024

RE: Waitlist/Requested Service Not Provided- July/August 2024

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided from July 25th of 2024 through August 25th of 2024: 34

United Way Project Ramp

- At the time of last report, there were 3 ramps built and there were 34 seniors awaiting a ramp.



Commission On Aging

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Wayne Meehan

Paul Simonton

Dave Emmerich

September 3, 2024

Mr. Paul Iacoangeli
Frenchtown Senior Citizens Center
2786 Vivian Rd
Monroe, MI 48162

Dear Mr. Iacoangeli:

The letter is an official request from the Monroe County Commission on Aging requesting supporting documentation from Frenchtown Senior Citizens, Inc. Center Operations and Frenchtown Senior Citizens, Inc. Adult Day Service Program. The request covers expenditures from calendar years 2018-2024 for expenditure detail in the following expense categories funded by the Commission on Aging: Conference/Training and Dues/Fees/License.

During the Commission on Aging Board of Director's meeting on Wednesday, August 14, 2024, the Commission made a request for the aforementioned supporting documentation to Ms. Darla Myers, Chairwoman of the board of directors for the Frenchtown Center for Active Adults. An explanation of this request was made by myself to you on August 15, 2024 and this is the follow-up written request.

In regard to the Frenchtown Senior Citizens, Inc. Center Operations, please provide supporting documentation for the total reported expenses of \$2,561.00 for Conferences/Trainings and \$15,236.00 for Dues/Fees/License from 2018 to June of 2024. The support must include the vendor invoices and employee expense reimbursement detail including receipts that total the amount reported.

In reference to the Frenchtown Senior Citizens, Inc. Adult Day Service Program, please provide supporting documentation for the total reported expenses of \$2,444.00 for Conferences/Trainings and \$9,556.00 for Dues/Fees/License from 2018 to June of 2024. The support must include the vendor invoices and employee expense reimbursement detail including receipts that total the amount reported.

Documentation of the requested information should be submitted by September 10, 2024 via email or in-person to:

jason_berry@monroemi.org

(734) 240-3288

965 South Raisinville Rd., Monroe, MI 48161

Regards,

Jason Berry
Monroe County Community Planning and Engagement Director

Proposed Operations Budget for Calendar Year 2024

Provider: Monroe County Opportunity Program

Program: Senior Activities at The Opportunity Center

Operations	2023	2024	Difference	Revised 2024	Revised Difference
Advertising					
Central Services/Indirect Cost					
Client Program Supplies	\$1,550.00	\$4,000.00	\$2,450.00	\$7,000.00	\$3,000.00
Client Transportation					
Conference/Training					
Contracted Services	\$1,200.00	\$1,500.00	\$300.00	\$3,000.00	\$1,500.00
Direct Financial Assistance					
Dues/Fees/License					
Duplication/Printing	\$100.00	\$250.00	\$150.00	\$250.00	
Electric				\$1,000.00	\$1,000.00
Employee/Volunteer Expenses					
Equipment Lease/Purchase					
Equipment Maintenance					
Facility Maintenance Contracts				\$3,000.00	\$3,000.00
Food Purchase	\$15,000.00	\$16,000.00	\$1,000.00	\$20,000.00	\$4,000.00
Fundraising Activities					
Gas (Facility)				\$1,000.00	\$1,000.00
Home Modification Supplies/Equipment					
Internet					
Janitorial Supplies					
Kitchen Supplies/disposables	\$2,000.00	\$1,827.00	(\$173.00)	\$1,827.00	
Liability Insurance	\$1,500.00	\$1,500.00		\$1,500.00	
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies					
Postage	\$100.00	\$600.00	\$500.00	\$600.00	
Rent					
Staff travel	\$500.00	\$400.00	(\$100.00)	\$400.00	
Subscriptions/Manuals					
Telephone	\$800.00	\$300.00	(\$500.00)	\$300.00	
Trash/Lawn/Snow Care					
Vehicle Gas and Oil	\$600.00	\$500.00	(\$100.00)	\$500.00	
Vehicle Insurance	\$1,500.00	\$1,400.00	(\$100.00)	\$1,400.00	
Vehicle Lease/Purchase					
Vehicle Maintenance	\$500.00	\$500.00		\$500.00	
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water				\$200.00	\$200.00
Total Operations	\$25,350.00	\$28,777.00	\$3,427.00	\$42,477.00	\$13,700.00

Provider:	Monroe County Opportunity Program
Program:	Senior Activities at The Opportunity Center

Revenue Sources for Calendar Year 2024
Page 2 of 3

Provider: Monroe County Opportunity Program
Program: Senior Activities at The Opportunity Center

Revenue Sources	2023	2024	Difference	Revised 2024	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share					
Commission on Aging (COA)	\$74,460.00	\$81,000.00	\$6,540.00	\$135,000.00	\$54,000.00
Commodities Supplemental Food Prog					
Community Mental Heath					
Community Service Block Grant					
Corporate Sponsorship					
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations					
Dues					
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised	\$775.00	\$775.00		\$775.00	
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way					
Units of Government					
Van Fees					
Enter other funding source below					
City of Monroe	\$1,500.00	\$1,500.00		\$1,500.00	
Total Revenue	\$76,735.00	\$83,275.00	\$6,540.00	\$137,275.00	\$54,000.00
In-kind Description:				In-Kind Amount:	

Proposed Operations Budget for Calendar Year 2024

Provider: Monroe County Opportunity Program

Program: Unmet Emergency Needs

Operations	2023	2024	Difference	Revised 2024	Revised Difference
Advertising					
Central Services/Indirect Cost					
Client Program Supplies					
Client Transportation					
Conference/Training					
Contracted Services					
Direct Financial Assistance	\$8,500.00	\$8,500.00		\$14,100.00	\$5,600.00
Dues/Fees/License					
Duplication/Printing					
Electric					
Employee/Volunteer Expenses					
Equipment Lease/Purchase					
Equipment Maintenance					
Facility Maintenance Contracts					
Food Purchase					
Fundraising Activities					
Gas (Facility)					
Home Modification Supplies/Equipment					
Internet					
Janitorial Supplies					
Kitchen Supplies/disposables					
Liability Insurance					
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies					
Postage					
Rent					
Staff travel					
Subscriptions/Manuals					
Telephone					
Trash/Lawn/Snow Care					
Vehicle Gas and Oil					
Vehicle Insurance					
Vehicle Lease/Purchase					
Vehicle Maintenance					
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water					
Total Operations	\$8,500.00	\$8,500.00		\$14,100.00	\$5,600.00

Provider: Monroe County Opportunity Program

Program: Unmet Emergency Needs

Revenue Sources for Calendar Year 2024
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Provider: Monroe County Opportunity Program
Program: Unmet Emergency Needs

Revenue Sources	2023	2024	Difference	Revised 2024	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share					
Commission on Aging (COA)	\$8,500.00	\$8,500.00		\$14,100.00	\$5,600.00
Commodities Supplemental Food Prog					
Community Mental Heath					
Community Service Block Grant	\$2,218.38	\$2,284.93	\$66.55	\$2,284.93	
Corporate Sponsorship					
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations					
Dues					
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised					
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way					
Units of Government					
Van Fees					
Enter other funding source below					
Total Revenue	\$10,718.38	\$10,784.93	\$66.55	\$16,384.93	\$5,600.00
In-kind Description:				In-Kind Amount:	