



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Dave Emmerich

Monroe County Commission on Aging Regular Board Meeting October 9, 2024

Monroe County Commission on Aging Board Room
1:00 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Approval of Agenda
6. Public Comment
7. Special Presentations- Lake Erie Transit
8. Consent Agenda
 - A. Approval of the Minutes of the September 11, 2024 Regular Meeting
 - B. Strategic Planning Committee Notes of October 3, 2024
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
9. Director's Report
10. Old Business
 - A. Frenchtown Center for Active Adults
 - a. Audit Report, 9/20/24
 - B. Monroe County Opportunity Center
 - a. Request for additional funds: Senior Activities at the Opportunity Center
 - i. \$25,020.00=2,780 units/hours of service
 - ii. 2024 COA allocation: \$81,000.00
 - iii. 2025 COA allocation: \$117,000.00
11. New Business
 - C. Choices Counseling Solutions
 - a. Request for additional funds:
 - i. \$6,000.00=40 units/hours of service
 - D. Milan Senior for Healthy Living-Aging in Action Program
 - a. 2024 request for funds:
 - i. \$15,750.00=750.00 units/hours of service
 - b. 2025 request for additional funds:
 - i. \$21,840.00=1,040.00 units/hours of service
12. Public Comment
13. Commission Members' Comments
14. Adjournment

The next Regular Board meeting is scheduled for Wednesday, November 13, 2024, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following: Human Resources 125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDD (734) 240-7301



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Monroe County Commission on Aging

Regular Board Meeting Minutes

September 11, 2024

Commission on Aging Conference Room

Don Spencer called the meeting to order at 1:02 p.m.

Members present Don Spencer, Martin Kaufman, Dave Emmerich,
Mary Ann Wertenberger, Paul Simonton,
Larry Gramlich, Cynthia McIlvain

Members excused: Mary Gantz, Wayne Meehan

Approval of the Agenda:

Motion to approve the September 11, 2024 Regular Board Meeting Agenda as presented.

Motion by: Paul Simonton **Supported by:** Larry Gramlich
Motion carried.

Public Comment: Sandie Pierce, Monroe Senior Center:

An Over 90 Celebration was held at the Monroe Center on August 30, 2024.

RSVP had a Day of Service in which volunteers distributed baked good baskets to Monroe County firefighters, EMS and law enforcement in the County to thank them for their service. There were 35-40 baskets delivered to each station.

Special Presentations:

Ash Senior Center: Agnes Guterrez, Treasurer

Ash Senior Citizens meet every Monday from 10:00 am to 3 pm at the Carleton VFW Hall. Lunch is served at 12pm. The catering service does a good job. Membership is \$15 per year. Most of the senior membership is 69 or older. Bingo, Euchre and Bunko are some of the activities provided. Birthdays, holidays and extra events are celebrated.

Consent Agenda:

- A. Approval of the Minutes of the August 14, 2024 Regular Meeting.
- B. Strategic Planning Committee notes of September 5, 2024.
- C. Finance Reports
- D. Correspondence – None.
- E. Formal Agency Reports – None



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Wayne Meehean

Paul Simonton

Dave Emmerich

Motion to approve by: Cynthia McIlvain Supported by: Mary Ann Wertenberger
Motion Carried.

Directors' Report:

Jason Berry reported the following:

➤ **Common Measures Report**

The August Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ **COA Website Views**

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. Transportation was the most viewed. During August 2024 there were 563 total views.

➤ **Waitlist/Service Not Provided Summary**

Mr. Berry reported that from July 25, 2024, through August 25, 2024, there were 3 ramps built and 34 seniors are on the Project Ramp waitlist.

Old Business:

1. Motion to give the supporting documentation submitted to the Commission on Aging by the Frenchtown Center for Active Adults on September 3, 2024 to the Monroe County Administration for review and further recommendations.

Motion to approve by: Paul Simonton Supported by: Martin Kaufman
Motion Carried.

11. New Business:

1. Monroe County Opportunity Center

- a. Request for additional funds for the Unmet Needs Program in the amount of \$5,600.00

Motion to approve by: Paul Simonton Supported by: Martin Kaufman

Roll Call Vote Taken:

Martin Kaufman - Yes
Wayne Meehean - Excused
Mary Ann Wertenberger - Yes
Dave Emmerich - Yes

Mary Gantzoz - Excused
Dave Emmerich - Yes
Cynthia McIlvain - Yes
Larry Gramlich - Yes

Motion Carried.



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- b. Request for additional funding for Senior Activities at the Opportunity Center in the amount of 6,000 units equaling \$54,000.00

Motion Tabled.

Public Comment:

None.

Commission Members Comments:

Cynthia McIlvain: Reminds us that this is an infamous day in our nation's history.

Martin Kaufman: Would like to meet at the MCOP Opportunity Center.

Paul Simonton: Expressed his concerns that the small meeting rooms at the MCOP Opportunity Center and the long drive for some Board Members could be an inconvenience.

Dave Emmerich: Berlin Senior Center is incredible.

Don Spencer: Thanks to all for the questions at this public meeting.

Mary Ann Wertenberger: Appreciates the Providers and their service to the community.

Adjournment:

Motion by: Paul Simonton **Supported by:** Larry Gramlich
Motion Carried.

The meeting was adjourned at 2:11 p.m.

The next Regular Board meeting takes place on Wednesday, October 9, 2024 at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary



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Commission on Aging Strategic Planning Committee Agenda October 3, 2024 2p.m. Commission on Aging Office

1. Monroe County Opportunity Center
 - a. Request for additional funds: Senior Activities at the Opportunity Center
 - i. \$25,020.00=2,780 units/hours of service
 - ii. 2024 COA allocation: \$81,000.00
 - iii. 2025 COA allocation: \$117,000.00

Recommendation: The Strategic Planning Committee recommends the Commission on Aging board request additional information before making a decision.

2. Choices Counseling Solutions
 - a. Request for additional funds:
 - i. \$6,000.00=40 units/hours of service

Recommendation: The Strategic Planning Committee recommends the Commission on Aging board approve this request.

3. Milan Senior for Healthy Living-Aging in Action Program
 - a. 2024 request for funds:
 - i. \$15,750.00=750.00 units/hours of service
 - b. 2025 request for additional funds:
 - i. \$21,840.00=1,040.00 units/hours of service

Recommendation: The Strategic Planning Committee recommends the Commission on Aging board approve this request.

4. Frenchtown Center for Active Adults
 - a. Audit of Documents 9/20/24

Recommendation: The Strategic Planning Committee has no recommendations regarding this matter.

RUN DATE: 09/16/24 07:29

REVEN

** 280 SENIOR CITIZENS FUND

County of Monroe
Revenue Report

PAGE: 00083
FISCAL DATE: 08/31/24 24/AUG

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800 FUND BALANCE CARRYFORWARD						
280-89800-695001	FUND BALANCE CARRYFORWARD-REV	-544,539.00	0.00	0.00	-544,539.00	0.00
TOTAL FUND BALANCE CARRYFORWARD						
		-544,539.00	0.00	0.00	-544,539.00	0.00
97000 SPECIAL EXP/REV-OTHER AGENCIES						
280-97000-402000	CURRENT PROPERTY TAXES	-3,600,988.00	0.00	-3,707,899.24	106,911.24	102.97
280-97000-415000	PRIOR YEAR TAX ADJUSTMENTS	22,750.00	209.49	2,543.36	20,206.64	11.18
280-97000-420000	DELINQUENT PERSONAL PROP TAXES	-3,500.00	-280.20	-4,242.40	742.40	121.21
280-97000-434020	OTH TAXES-PYMT IN LIEU OF TAX	-7,500.00	0.00	-10,879.83	3,379.83	145.06
280-97000-437000	INDUSTRIAL FACILITY TAX	-11,500.00	0.00	-14,998.45	3,498.45	130.42
280-97000-445000	TAXES-PENALTIES & INT ON TAXES	-250.00	-61.22	-109.56	-140.44	43.82
280-97000-573000	LOC COMM STABILIZATION SHARE	-100,000.00	0.00	-182,411.64	82,411.64	182.41
280-97000-576000	STATE GRANT-REIMB INV LOSS	0.00	0.00	0.00	0.00	0.00
280-97000-665000	INTEREST INCOME	-2,000.00	-11,376.09	-80,208.55	78,208.55	010.43
280-97000-676070	SPECIAL REVENUE-REIMBURSEMENT	-1,000.00	-87.44	-87.44	-912.56	8.74
280-97000-677000	OTHER REVENUE-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
280-97000-687030	REBATES-PRESCRIPTION	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER AGENCIES						
		-3,703,988.00	-11,595.46	-3,998,293.75	294,305.75	107.95
99999 FUND LEVEL						
280-99999-688000	DEFAULT DISCOUNT	0.00	0.00	0.00	0.00	0.00
TOTAL FUND LEVEL						
		0.00	0.00	0.00	0.00	0.00
TOTAL 280 SENIOR CITIZENS FUND						
		-4,248,527.00	-11,595.46	-3,998,293.75	-250,233.25	94.11

** 101 GENERAL FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
67200	COMMISSION ON AGING							
101-67200-705000	SALARIES AND WAGES	93,374.00	0.00	0.00	10,762.80	62,347.68	31,026.32	66.77
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/AUTH PER DIEM	6,000.00	0.00	0.00	300.00	3,150.00	2,850.00	52.50
101-67200-715000	SOCIAL SECURITY	7,603.00	0.00	0.00	793.89	4,728.22	2,874.78	62.19
101-67200-716000	EMPLOYERS-RETIREMENT	17,752.00	0.00	0.00	2,055.72	12,221.61	5,530.39	68.85
101-67200-718001	DC RETIREMENT	2,487.00	0.00	0.00	284.91	1,595.49	891.51	64.15
101-67200-718010	EMPLOYERS-RET HEALTH C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-718012	EMPLOYER-HCS	1,868.00	0.00	0.00	215.28	1,247.06	620.94	66.76
101-67200-717000	UNEMPLOYMENT INSURANCE	100.00	0.00	0.00	11.04	65.46	34.54	65.46
101-67200-718000	WORKERS COMPENSATION I	80.00	0.00	0.00	8.85	52.81	27.19	66.01
101-67200-719000	HEALTH INSURANCE	14,825.00	0.00	0.00	1,971.57	10,543.78	4,281.22	71.12
101-67200-720000	LIFE INSURANCE	143.00	0.00	0.00	16.65	93.71	49.29	65.53
101-67200-721000	OPTICAL INSURANCE	143.00	0.00	0.00	18.96	101.09	41.91	70.69
101-67200-722000	DENTAL INSURANCE	633.00	0.00	0.00	100.43	534.15	98.85	84.38
101-67200-723000	DISABILITY INSURANCE	937.00	0.00	0.00	107.97	533.33	403.67	56.92
101-67200-725000	ACCURED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	1,755.00	0.00	78.73	0.00	488.46	1,187.81	32.32
101-67200-730000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	0.00	1.25	1,498.75	0.08
101-67200-731000	COMPUTER EQUIP & SUPPL	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	160.54	1,754.37	1,495.63	53.98
101-67200-814015	SOFTWARE LICENSE FEE	25,651.00	0.00	0.00	110.48	18,155.97	7,495.03	70.78
101-67200-814016	PAYROLL SERVICES	945.00	0.00	0.00	659.92	659.92	285.08	69.83
101-67200-826000	LEGAL AND PROFESSIONAL	2,400.00	0.00	0.00	0.00	745.42	1,654.58	31.06
101-67200-830000	ASSOCIATION & MEMBERSH	375.00	0.00	0.00	0.00	210.00	165.00	56.00
101-67200-851000	TELEPHONE	675.00	0.00	0.00	25.09	461.28	213.72	68.34
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,587.00	0.00	0.00	182.85	1,059.22	527.78	66.74
101-67200-921000	ELECTRICITY	1,652.00	0.00	0.00	166.49	1,234.02	417.98	74.70
101-67200-922000	WATER AND SEWAGE	193.00	0.00	0.00	33.17	95.48	97.52	49.47
101-67200-923000	HEATING FUEL	550.00	0.00	0.00	6.96	238.32	311.68	43.33
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	53.70	1,516.55	100.00	0.00
101-67200-942000	COPPER EXPENSE/LEASE	2,000.00	0.00	0.00	0.00	15,950.00	483.45	75.83
101-67200-963000	CENTRAL SERVICES/INDIR	15,950.00	0.00	0.00	0.00	0.00	0.00	100.00
101-67200-975000	C.O.-BUILDING IMPROVEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-975300	C.O.-BUILDINGS AND GRO	13,628.00	0.00	0.00	0.00	13,628.00	0.00	100.00
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL COMMISSION ON AGING	221,606.00	0.00	78.73	17,387.35	153,412.65	68,114.62	69.26

APPR

Appropriation Report

FISCAL DATE: 08/31/24 24/AUG

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
89000	CONTINGENCIES							
280-89000-969001	CONTINGENCY-RESTRICTED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-89000-969002	CONTINGENCY	125,862.00	0.00	0.00	0.00	0.00	125,862.00	0.00
	TOTAL CONTINGENCIES	125,862.00	0.00	0.00	0.00	0.00	125,862.00	0.00
89800	FUND BALANCE CARRYFORWARD							
280-89800-969501	FUND BALANCE CARRYFORW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FUND BALANCE CARRYFORW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES							
280-97000-801280	CONTRACT SERV-OLDER NE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-830060	BOARD PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-963000	CENTRAL SERVICES/INDIR	24,076.00	0.00	0.00	0.00	24,076.00	0.00	100.00
280-97000-965015	ASH SENIOR CITIZENS CE	24,331.00	0.00	0.00	0.00	17,201.65	7,129.35	70.70
280-97000-965020	RETIRED SENIOR VOLUNTE	81,000.00	0.00	0.00	3,259.26	45,677.02	35,322.98	56.39
280-97000-965025	AREA AGENCY ON AGING I	13,614.00	0.00	0.00	6,368.51	7,941.50	5,672.50	58.33
280-97000-965031	BEDFORD TRANSPORTATION	54,650.00	0.00	0.00	1,134.50	33,708.12	20,941.88	61.68
280-97000-965035	BEDFORD SENIOR CITIZEN	277,498.00	0.00	0.00	4,350.14	211,892.08	65,605.92	76.36
280-97000-965041	BEDFORD VET CENTER PAN	4,396.00	0.00	0.00	36,084.81	1,220.44	3,175.56	27.76
280-97000-965042	BEDFORD VET CENTER VAN	13,250.00	0.00	0.00	203.32	477.00	12,773.00	3.60
280-97000-965045	BERLIN SENIOR CITIZEN	49,796.00	0.00	0.00	53.00	17,196.48	32,599.52	34.53
280-97000-965055	CATHOLIC SOCIAL SERVIC	245,705.00	0.00	0.00	3,054.24	0.00	0.00	0.00
280-97000-965065	DONDEE SENIOR CITIZEN	14,100.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965071	EMERGENCY NEEDS	334,799.00	0.00	0.00	25,768.03	174,071.40	71,633.60	70.85
280-97000-965075	FRENCHTOWN SR CITIZEN	239,200.00	0.00	0.00	2,516.81	7,533.39	6,566.61	53.43
280-97000-965085	LAKE ERIE TRANSIT	0.00	0.00	0.00	43,359.27	307,305.39	27,493.03	91.79
280-97000-965087	MILAN PUBLIC TRANSIT	0.00	0.00	0.00	17,388.00	128,432.00	110,768.00	53.63
280-97000-965088	THE OPPORTUNITY CENTER	81,000.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965091	SENIOR LEGAL SERVICES	261,560.00	0.00	0.00	0.00	81,000.00	88,477.70	100.00
280-97000-965097	CHOICES COUNSELING SOL	10,050.00	0.00	0.00	27,202.24	173,082.30	10,050.00	66.17
280-97000-965098	PURE PSYCHIATRY OF MIC	100.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965105	M.C.O.P. HOME CARE SER	148,000.00	0.00	0.00	2,250.00	5,850.00	-5,750.00	850.00
280-97000-965106	RAMP PROGRAM	122,500.00	0.00	0.00	11,705.88	79,471.69	68,528.31	53.70
280-97000-965115	M.C.O.P. HOME CHORE	103,200.00	0.00	0.00	13,461.05	70,777.52	51,722.48	57.78
280-97000-965121	M.C.O.P. SPEC TRANSPOR	148,000.00	0.00	0.00	17,886.00	101,916.00	1,284.00	98.76
280-97000-965122	M.C.O.P. HOME INJURY C	6,500.00	0.00	0.00	8,740.00	74,499.00	73,501.00	50.34
280-97000-965123	M.C.O.P. FOOD DISTRIBU	150,000.00	0.00	0.00	133.50	6,086.84	413.16	93.64
280-97000-965125	M.C.O.P. RESOURCE ADVO	171,000.00	0.00	0.00	18,705.70	119,492.10	30,507.90	79.66
280-97000-965135	LIFE NUTRITION PROGRAM	530,062.00	0.00	0.00	10,098.00	78,160.50	92,839.50	45.71
280-97000-965136	CARING ALTERNATIVES-ME	0.00	0.00	0.00	4,183.38	306,191.94	223,870.06	57.77
280-97000-965137	HOME INSTEAD SENIOR CA	41,800.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965141	ALZHEIMER PROGRAM	450,000.00	0.00	0.00	4,218.00	27,056.00	14,744.00	64.73
280-97000-965165	MONROE SENIOR CITIZEN	0.00	0.00	0.00	40,940.15	265,728.20	184,271.80	59.05
280-97000-965175	ARTHUR LESLOW COMMUNIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965185	FOSTER GRANDPARENT TEP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965186	AREA AGENCY ON AGING-M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965191	DEAF & HEARING IMPAIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965201	MILAN SENIOR MEALS ON	25,300.00	0.00	0.00	1,600.50	10,499.50	14,800.50	41.50
280-97000-965205	EMERGENCY FUEL	15,000.00	0.00	0.00	2,021.44	9,424.22	5,575.78	62.83

280-97000-965215 MILAN SENIOR CENTER	40,000.00	0.00	0.00	4,800.00	30,547.50	9,452.50	76.37
280-97000-965216 MILAN SENIOR TRANSIT	15,200.00	0.00	0.00	1,632.00	14,032.00	1,168.00	92.32
280-97000-965220 MILAN SENIOR RESOURCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965225 ADULT DAY CARE SERVICE	159,785.00	0.00	0.00	4,488.72	60,036.07	99,748.93	37.57
280-97000-965340 YMCA CANCER SURVIVOR	5,760.00	0.00	0.00	0.00	4,320.00	1,440.00	75.00
280-97000-965380 YMCA	37,795.00	0.00	0.00	3,323.23	24,128.25	13,666.75	63.84
280-97000-965390 MCOP VOLUNTEER CAREGIV	3,000.00	0.00	0.00	0.00	780.00	2,220.00	26.00
280-97000-965400 AREA AG ON AGING-PURCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER	3,902,027.00	0.00	0.00	320,929.68	2,519,812.68	1,382,214.32	64.58
97500 SPECIAL APPROP TO OTHER FUNDS							
280-97500-999101 TRANSFER OUT - GENERAL	220,638.00	0.00	0.00	0.00	109,305.94	111,332.06	49.54
TOTAL SPECIAL APPROP TO OTHE	220,638.00	0.00	0.00	0.00	109,305.94	111,332.06	49.54
TOTAL 280 SENIOR CITIZENS FUND	4,248,527.00	0.00	0.00	320,929.68	2,629,118.62	1,619,408.38	61.88

COA Director's Report Items (10/09/24)

1. Common Measures Reports – Included in Packet
 - a. As of 10/03/24, 8,296 individuals have received services in 2024
 - b. As of 10/03/24, 5,056 individuals have received more than one service in 2024
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet

Table A.**Cumulative Units Reported vs. Unit Maximum**

(Goal is to be between 61% - 71%)

As of: August

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Ash Senior Citizens	2,084.00	2,553.00	82%
Bedford Senior Community Center	39,809.40	45,000.00	88%
Bedford Twp. Veterans Center Pantry	3,697.74	1,320.00	280%
Bedford Twp. Veterans Center Van	10.00	250.00	4%
Berlin Township Senior Citizens Group	1,940.00	4,940.00	39%
Choices Counseling Solutions	54.25	238.00	23%
Dundee Area Senior Citizens Center	32,011.00	39,250.00	82%
Frenchtown Adult Day Services	2,648.25	4,500.00	59%
Frenchtown Senior Citizens Center	42,113.00	42,000.00	100%
Health Van	1,779.00	2,500.00	71%
Lake Erie Transportation Commission	7,914.00	13,000.00	61%
Living Independence for Everyone	110,280.00	145,000.00	76%
MCOP-Food Assistance Program	333,726.00	375,000.00	89%
MCOP-Home Care	4,985.25	8,000.00	62%
MCOP-Home Chore	4,930.25	4,300.00	115%
MCOP-Home Injury Control	10,940.79	6,500.00	168%
MCOP-Opportunity Center at ALCC	12,990.50	9,000.00	144%
MCOP-Resource Advocacy	4,963.00	9,500.00	52%
MCOP-Specialized Transportation	4,311.00	7,789.00	55%
MCOP-Unmet Emergency Needs	7,533.39	14,100.00	53%
MCOP-Utility Assistance Program	13,387.91	15,000.00	89%
MCOP-Volunteer Caregiver Program	97.50	375.00	26%
Memory Lane Care Services	414.00	550.00	75%
Milan Seniors for Healthy Living	6,953.00	8,000.00	87%
Milan Seniors Meals on Wheels	2,200.00	4,600.00	48%
Milan Seniors Transportation	963.00	950.00	101%
Monroe County Senior Legal Services	1,986.50	2,600.00	76%
Monroe Family YMCA Cancer Survivorship	72.00	96.00	75%
Monroe Family YMCA Enhanced Fitness	668.93	918.00	73%
Monroe Senior Citizens Center	68,377.25	100,000.00	68%
RSVP	38,421.00	60,000.00	64%
United Way Project Ramp of MC	91,004.46	122,500.00	74%

Table B.
Unduplicated Clients Served vs. Anticipated Clients Served
(Goal is to be at least 61%)

As of: August

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
Ash Senior Citizens	94	120	78%
Bedford Senior Community Center	1,001	1,200	83%
Bedford Twp. Veterans Center Pantry	35	37	95%
Bedford Twp. Veterans Center Van	5	21	24%
Berlin Township Senior Citizens Group	106	130	82%
Choices Counseling Solutions	11	8	138%
Dundee Area Senior Citizens Center	502	425	118%
Frenchtown Adult Day Services	19	20	95%
Frenchtown Senior Citizens Center	1,494	1,150	130%
Health Van	119	175	68%
Lake Erie Transportation Commission	406	750	54%
Living Independence for Everyone	971	1,200	81%
MCOP-Food Assistance Program	1,521	1,400	109%
MCOP-Home Care	131	155	85%
MCOP-Home Chore	386	430	90%
MCOP-Home Injury Control	110	90	122%
MCOP-Opportunity Center at ALCC	82	300	27%
MCOP-Resource Advocacy	1,058	1,800	59%
MCOP-Specialized Transportation	179	210	85%
MCOP-Unmet Emergency Needs	13	19	68%
MCOP-Utility Assistance Program	29	41	71%
MCOP-Volunteer Caregiver Program	2	8	25%
Memory Lane Care Services	11	20	55%
Milan Seniors for Healthy Living	165	250	66%
Milan Seniors Meals on Wheels	49	40	123%
Milan Seniors Transportation	27	30	90%
Monroe County Senior Legal Services	823	1,000	82%
Monroe Family YMCA Cancer Survivors	5	12	42%
Monroe Family YMCA Enhanced Fitness	208	200	104%
Monroe Senior Citizens Center	1,369	1,650	83%
RSVP	287	330	87%
United Way Project Ramp of MC	17	20	85%

Table C.**Actual Expenditures vs. Total Budget**

(Goal is to be between 61% - 71%)

As of: August

Provider/Program	Actual Expenditures	Total Budget	Percentage
Ash Senior Citizens	\$34,544.00	\$39,925.00	87%
Bedford Senior Community Center	\$313,874.15	\$431,223.00	73%
Bedford Twp. Veterans Center Pantry	\$4,749.69	\$4,396.00	108%
Bedford Twp. Veterans Center Van	\$2,791.54	\$13,250.00	21%
Berlin Township Senior Citizens Group	\$25,710.05	\$71,046.00	36%
Choices Counseling Solutions	\$55,191.40	\$198,248.20	28%
Dundee Area Senior Citizens Center	\$303,895.22	\$384,555.00	79%
Frenchtown Adult Day Services	\$116,468.00	\$207,850.00	56%
Frenchtown Senior Citizens Center	\$261,287.00	\$398,499.00	66%
Health Van	\$163,715.00	\$298,489.00	55%
Lake Erie Transportation Commission	\$556,905.00	\$859,787.00	19%
Living Independence for Everyone	\$973,435.85	\$1,416,941.00	69%
MCOP-Food Assistance Program	\$241,399.92	\$261,194.00	92%
MCOP-Home Care	\$223,797.38	\$376,239.00	59%
MCOP-Home Chore	\$198,966.36	\$221,078.00	90%
MCOP-Home Injury Control	\$18,566.23	\$22,990.00	81%
MCOP-Opportunity Center at ALCC	\$84,689.53	\$83,275.00	102%
MCOP-Resource Advocacy	\$171,154.84	\$249,886.00	68%
MCOP-Specialized Transportation	\$259,124.56	\$484,441.00	53%
MCOP-Unmet Emergency Needs	\$9,963.81	\$16,385.00	61%
MCOP-Utility Assistance Program	\$17,311.24	\$31,035.00	56%
MCOP-Volunteer Caregiver Program	\$14,225.55	\$21,808.00	65%
Memory Lane Care Services	\$16,448.82	\$76,515.00	21%
Milan Seniors for Healthy Living	\$50,288.35	\$86,458.00	58%
Milan Seniors Meals on Wheels	\$64,674.65	\$87,816.00	74%
Milan Seniors Transportation	\$89,041.19	\$110,913.00	80%
Monroe County Senior Legal Services	\$214,432.34	\$359,060.00	60%
Monroe Family YMCA Cancer Survivorship	\$3,690.00	\$13,260.00	28%
Monroe Family YMCA Enhanced Fitness	\$31,483.62	\$41,469.00	9%
Monroe Senior Citizens Center	\$486,010.53	\$710,492.00	68%
RSVP	\$114,526.94	\$177,442.00	65%
United Way Project Ramp of MC	\$90,949.46	\$122,500.00	74%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: August

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Ash Senior Citizens	\$34,544.00	94	\$367.49	\$39,925.00	120	\$332.71	110%
Bedford Senior Comm	\$313,874.15	1,001	\$313.56	\$431,223.00	1,200	\$359.35	87%
Bedford Twp. Veteran	\$4,749.69	35	\$135.71	\$4,396.00	37	\$118.81	114%
Bedford Twp. Veteran	\$2,791.54	5	\$558.31	\$13,250.00	21	\$630.95	88%
Berlin Township Senic	\$25,710.05	106	\$242.55	\$71,046.00	130	\$546.51	44%
Choices Counseling Sc	\$55,191.40	11	\$5,017.40	\$198,248.20	8	\$24,781.03	20%
Dundee Area Senior C	\$303,895.22	502	\$605.37	\$384,555.00	425	\$904.84	67%
Frenchtown Adult Day	\$116,468.00	19	\$6,129.89	\$207,850.00	20	\$10,392.50	59%
Frenchtown Senior Cit	\$261,287.00	1,494	\$174.89	\$398,499.00	1,150	\$346.52	50%
Health Van	\$163,715.00	119	\$1,371.69	\$298,489.00	175	\$1,705.65	80%
Lake Erie Transportati	\$556,905.00	406	\$1,371.69	\$859,787.00	750	\$1,146.38	120%
Living Independence f	\$973,435.85	971	\$1,002.51	\$1,416,941.00	1,200	\$1,180.78	85%
MCOP-Food Assistanc	\$241,399.92	1,521	\$158.71	\$261,194.00	1,400	\$186.57	85%
MCOP-Home Care	\$223,797.38	131	\$1,708.38	\$376,239.00	155	\$2,427.35	70%
MCOP-Home Chore	\$198,966.36	386	\$515.46	\$221,078.00	430	\$514.13	100%
MCOP-Home Injury Co	\$18,566.23	110	\$168.78	\$22,990.00	90	\$255.44	66%
MCOP-Opportunity Ce	\$84,689.53	82	\$1,032.80	\$83,275.00	300	\$277.58	372%
MCOP-Resource Advo	\$171,154.84	1,058	\$161.77	\$249,886.00	1,800	\$138.83	117%
MCOP-Specialized Tra	\$259,124.56	179	\$1,447.62	\$484,441.00	210	\$2,306.86	63%
MCOP-Unmet Emerge	\$9,963.81	13	\$766.45	\$16,385.00	19	\$862.37	89%
MCOP-Utility Assistan	\$17,311.24	29	\$596.94	\$31,035.00	41	\$756.95	79%
MCOP-Volunteer Care	\$14,225.55	2	\$7,112.78	\$21,808.00	8	\$2,726.00	261%
Memory Lane Care Se	\$16,448.82	11	\$1,495.35	\$76,515.00	20	\$3,825.75	39%
Milan Seniors for Hea	\$50,288.35	165	\$304.78	\$86,458.00	250	\$345.83	88%
Milan Seniors Meals o	\$64,674.65	49	\$1,319.89	\$87,816.00	40	\$2,195.40	60%
Milan Seniors Transpo	\$89,041.19	27	\$3,297.82	\$110,913.00	30	\$3,697.10	89%
Monroe County Senio	\$214,432.34	823	\$260.55	\$359,060.00	1,000	\$359.06	73%
Monroe Family YMCA	\$3,690.00	5	\$738.00	\$13,260.00	12	\$1,105.00	67%
Monroe Family YMCA	\$31,483.62	208	\$151.36	\$41,469.00	200	\$207.35	73%
Monroe Senior Citizen	\$486,010.53	1,369	\$355.01	\$710,492.00	1,650	\$430.60	82%
RSVP	\$114,526.94	287	\$399.05	\$177,442.00	330	\$537.70	74%
United Way Project R	\$90,949.46	17	\$5,349.97	\$122,500.00	20	\$6,125.00	87%

Table E.**Actual Revenue vs. Total Budget**

(Goal is to be between 61% - 71%)

As of: August

Provider/Program	Actual Revenue	Total Budget	Percentage
Ash Senior Citizens	\$35,233.81	\$39,925.00	88%
Bedford Senior Community Center	\$335,055.82	\$431,223.00	78%
Bedford Twp. Veterans Center Pantry	\$3,571.92	\$4,396.00	81%
Bedford Twp. Veterans Center Van	\$971.00	\$13,250.00	7%
Berlin Township Senior Citizens Group	\$29,133.07	\$71,046.00	41%
Choices Counseling Solutions	\$7,350.00	\$198,248.20	4%
Dundee Area Senior Citizens Center	\$363,579.05	\$384,555.00	95%
Frenchtown Adult Day Services	\$151,966.00	\$207,850.00	73%
Frenchtown Senior Citizens Center	\$427,961.00	\$398,499.00	107%
Health Van	\$175,451.00	\$298,489.00	59%
Lake Erie Transportation Commission	\$351,914.04	\$859,787.00	41%
Living Independence for Everyone	\$1,062,281.32	\$1,416,941.00	75%
MCOP-Food Assistance Program	\$230,664.82	\$261,194.00	88%
MCOP-Home Care	\$210,359.47	\$376,239.00	56%
MCOP-Home Chore	\$167,840.27	\$221,078.00	76%
MCOP-Home Injury Control	\$15,854.57	\$22,990.00	69%
MCOP-Opportunity Center at ALCC	\$111,018.00	\$83,275.00	133%
MCOP-Resource Advocacy	\$133,289.34	\$249,886.00	53%
MCOP-Specialized Transportation	\$235,508.69	\$484,441.00	49%
MCOP-Unmet Emergency Needs	\$8,081.86	\$16,385.00	49%
MCOP-Utility Assistance Program	\$13,066.55	\$31,035.00	42%
MCOP-Volunteer Caregiver Program	\$12,737.00	\$21,808.00	58%
Memory Lane Care Services	\$62,337.10	\$76,515.00	81%
Milan Seniors for Healthy Living	\$85,187.01	\$86,458.00	99%
Milan Seniors Meals on Wheels	\$38,672.47	\$87,816.00	44%
Milan Seniors Transportation	\$78,654.54	\$110,913.00	71%
Monroe County Senior Legal Services	\$226,736.90	\$359,060.00	63%
Monroe Family YMCA Cancer Survivorship	\$8,070.00	\$13,260.00	63%
Monroe Family YMCA Enhanced Fitness	\$28,234.86	\$41,469.00	19%
Monroe Senior Citizens Center	\$517,547.33	\$710,492.00	73%
RSVP	\$125,190.47	\$177,442.00	71%
United Way Project Ramp of MC	\$93,381.70	\$122,500.00	76%

Page location		Views	↓ Views
Totals		649 100.0% of total	649 100.0% of total
1	https://www.co.monroe.mi.us/204/Transportation-Services	155	155
2	https://www.co.monroe.mi.us/180/Commission-on-Aging	127	127
3	https://www.co.monroe.mi.us/195/In-Home-Services	60	60
4	https://www.co.monroe.mi.us/194/Health-Nutrition-Services	50	50
5	https://www.co.monroe.mi.us/192/Services	43	43
6	https://www.co.monroe.mi.us/193/Adult-Day-Services	38	38
7	https://www.co.monroe.mi.us/205/Volunteer-Services	31	31
8	https://www.co.monroe.mi.us/200/Senior-Counseling-Services	30	30
9	https://www.co.monroe.mi.us/199/Resource-Advocacy	29	29
10	https://www.co.monroe.mi.us/201/Senior-Groups	22	22
11	https://www.co.monroe.mi.us/187/Former-Members	20	20
12	https://www.co.monroe.mi.us/182/By-Laws-Policies	15	15
13	https://www.co.monroe.mi.us/203/Senior-Legal-Services	14	14
14	https://www.co.monroe.mi.us/197/Multi-Purpose-Senior-Centers	11	11
15	https://www.co.monroe.mi.us/191/Service-Definitions	4	4



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

To: Commission on Aging Board Members

From: Jason Berry

Date: October 9, 2024

RE: Waitlist/Requested Service Not Provided- August/September 2024

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided from August 25th of 2024 through September 25th of 2024: 31

United Way Project Ramp

- At the time of last report, there were 4 ramps built and there were 31 seniors awaiting a ramp.
- Monroe City - 12
- Monroe Township - 4
- Frenchtown Township - 5
- Dundee - 2
- Petersburg - 1
- Bedford - 3
- Carleton - 1
- Milan - 1
- Erie - 1
- Ida - 1



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Dave Emmerich

Monroe County COA Audit Report

Agency: Frenchtown Center for Active Adults

Program: Center Operations and Dementia Adult Day Care

Date: 9/20/2024

On September 3, 2024 the Commission on Aging requested supporting documentation from the Frenchtown Senior Citizens, Inc. Center Operations for the total reported expenses of \$2,561.00 for Conferences/Trainings and \$15,236.00 for Dues/Fees/License from 2018 to June of 2024. Additionally, the Commission on Aging requested supporting documentation from the Frenchtown Senior Citizens, Inc. Adult Day Service Program for the total reported expenses of \$2,444.00 for Conferences/Trainings and \$9,556.00 for Dues/Fees/License from 2018 to June of 2024. Paul Iacoangeli, executive director of Frenchtown Center for Active Adults, submitted accounting documentation for the expenses without the vendor invoices or receipts that total the amount reported. Due to the volume of the documentation, Mr. Iacoangeli requested an onsite review of the invoices and receipts.

On September 20, 2024, the Commission on Aging director, Jason Berry, completed an external audit on the documentation for both programs aforementioned and operated by the Frenchtown Center for Active Adults. The audit consisted of a review of the expenditures from calendar years 2018-2024 for expenditure detail in the following expense categories funded by the Commission on Aging: Conference/Training and Dues/Fees/License. Below is the evaluation results of the audit.



Commission On Aging

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Audit Results:

Based on this evaluation, all the reported services reviewed were supported by appropriate documentation with the following exceptions:

Finding #1:

Frenchtown Senior Citizens, Inc. Center Operations:

No supporting documentation for claims:

- 01/08/2020 State of Michigan License \$15.00
- 10/31/2020 State of Michigan Tax Fees \$24.80

Finding #2:

Frenchtown Senior Citizens, Inc. Adult Day Service Program:

No reported claim made for supporting documentation:

- 05/04/2022 Monroe Aging Consortium \$12.50

Finding #3:

Frenchtown Senior Citizens, Inc. Adult Day Service Program:

Discrepancies in reported expenditures v. actual expenditures

	Reported	Actual	Difference
2018	\$1,297.00	\$1,297.36	-\$0.36
2019	\$1,312.00	\$1,312.66	-\$0.66
2020	\$1,940.00	\$1,998.02	-\$58.02
2021	\$2,090.00	\$2,089.61	\$0.39
2022	\$1,250.00	\$1,249.98	-\$0.02

Finding #4:

Frenchtown Senior Citizens, Inc. Center Operations and Adult Day Service Program: Numerous Dues/Fees/License expense items from calendar years 2018-2024 are listed as Charter Communications or Internet and Cable TV.

Audit conclusion:

This audit consisted of a thorough review of invoices and receipts for reported Conference/Training and Dues/Fees/License expenses from calendar years 2018 to June of 2024 from the Frenchtown Senior Citizens, Inc. Center Operations and Adult Day Service Program. The reported claims in finding 1 are missing the documents needed to support these expenses for the Frenchtown Senior Citizens, Inc. Center Operations. The discrepancies listed in findings 2 and 3 represent a total net loss of \$71.17 for the Frenchtown Senior Citizens, Inc. Adult Day Service Program. In finding 4, internet and cable expenses are incorrectly assigned to Dues/Fees/Licenses in the expense report. Apart from the above mentioned monetary inconsistencies, all reported expenses from this audit were substantiated with supporting documents provided by Paul Iacoangeli and the finance personnel at the Frenchtown Center for Active Adults.



Jason Berry <jason_berry@monroemi.org>

MCOP/Opportunity Center Revised Additional Request

Stephanie Kasprzak <skasprzak@monroecountyop.org>

Thu, Sep 19, 2024 at 9:49 AM

To: Jason Berry <jason_berry@monroemi.org>, Ramona Hall <ramona_hall@monroemi.org>

Cc: Manuel Hoskins <mhoskins@monroecountyop.org>

Good morning –

Attached please find the revised budget increase request from MCOP for senior activities at The Opportunity Center @ ALCC. We are respectfully requesting to be on the October 9th COA Board agenda for consideration of this request, which totals an additional 2,780 units at \$25,020. This prioritizes core senior activities including bingo, cards, ceramics, lunch, and digital literacy class until the end of December 2024. It is also important to note that MCOP received a grant of \$10,000 from the Michigan Fitness Foundation in September to help pay for the Health Hub Specialist so that COA does not pay for that position. We will also be submitting a grant to the Community Foundation of Monroe to assist with our senior activities at The Center.

Thank you – please let me know if there are any additional questions.

Stephanie

Stephanie Zorn Kasprzak

(Pronouns: She/her/hers)

Executive Director

MCOP & The Opportunity Center @ ALCC

(734) 241-2775, ext. 206



REVISED Increase request OPPORTUNITY CENTER 2024 September.pdf

466K

Proposed Operations Budget for Calendar Year 2024

Provider: Monroe County Opportunity Program

Program: Senior Activities at The Opportunity Center

Operations	2023	2024	Difference	Revised 2024	Revised Difference
Advertising					
Central Services/Indirect Cost					
Client Program Supplies	\$1,550.00	\$4,000.00	\$2,450.00	\$7,000.00	\$3,000.00
Client Transportation					
Conference/Training					
Contracted Services	\$1,200.00	\$1,500.00	\$300.00	\$2,000.00	\$500.00
Direct Financial Assistance					
Dues/Fees/License					
Duplication/Printing	\$100.00	\$250.00	\$150.00	\$250.00	
Electric				\$1,500.00	\$1,500.00
Employee/Volunteer Expenses					
Equipment Lease/Purchase					
Equipment Maintenance					
Facility Maintenance Contracts				\$3,000.00	\$3,000.00
Food Purchase	\$15,000.00	\$16,000.00	\$1,000.00	\$20,000.00	\$4,000.00
Fundraising Activities					
Gas (Facility)				\$1,500.00	\$1,500.00
Home Modification Supplies/Equipment					
Internet					
Janitorial Supplies					
Kitchen Supplies/disposables	\$2,000.00	\$1,827.00	(\$173.00)	\$1,827.00	
Liability Insurance	\$1,500.00	\$1,500.00		\$1,500.00	
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies					
Postage	\$100.00	\$600.00	\$500.00	\$600.00	
Rent					
Staff travel	\$500.00	\$400.00	(\$100.00)	\$400.00	
Subscriptions/Manuals					
Telephone	\$800.00	\$300.00	(\$500.00)	\$300.00	
Trash/Lawn/Snow Care					
Vehicle Gas and Oil	\$600.00	\$500.00	(\$100.00)	\$500.00	
Vehicle Insurance	\$1,500.00	\$1,400.00	(\$100.00)	\$1,400.00	
Vehicle Lease/Purchase					
Vehicle Maintenance	\$500.00	\$500.00		\$500.00	
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water				\$200.00	\$200.00
Total Operations	\$25,350.00	\$28,777.00	\$3,427.00	\$42,477.00	\$13,700.00

Provider:	Monroe County Opportunity Program
Program:	Senior Activities at The Opportunity Center

Revenue Sources for Calendar Year 2024
Page 2 of 3

Provider: Monroe County Opportunity Program
Program: Senior Activities at The Opportunity Center

Revenue Sources	2023	2024	Difference	Revised 2024	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share					
Commission on Aging (COA)	\$74,460.00	\$81,000.00	\$6,540.00	\$106,020.00	\$25,020.00
Commodities Supplemental Food Prog					
Community Mental Heath					
Community Service Block Grant					
Corporate Sponsorship					
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations					
Dues					
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised	\$775.00	\$775.00		\$775.00	
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way					
Units of Government					
Van Fees					
Enter other funding source below					
City of Monroe	\$1,500.00	\$1,500.00		\$6,500.00	\$5,000.00
Michigan Fitness Foundation				\$10,000.00	\$10,000.00
Total Revenue	\$76,735.00	\$83,275.00	\$6,540.00	\$123,295.00	\$40,020.00
In-kind Description:				In-Kind Amount:	

Choices Counseling Solutions
15366 S. Dixie Hwy.
Monroe, MI 48161
734-210-1071



Commission on Aging
965 S Raisinville Road
Monroe, MI 48161

Mr. Berry,

I am writing to submit our request to present our application and interest in being a continued provider for Senior Mental Health through the COA. We would like to be in attendance and present for the board meeting on October 9th. We will be requesting additional funds of \$6000.00 to meet the needs of residents through 2024 year end.

Thank you in advance for your kind consideration.

Regards,

Audrey Schroeder, LMSW, CTC-SW

2024 COA MONTHLY EXPENDITURE AND REVENUE REPORT
PROGRAM: Choices Counseling Solutions

PROGRAM: Choices Counseling Solutions														
EXPENSE	BUDGET	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Advertising				\$106.00	\$445.00	\$100.00	\$287.00	\$132.00						\$1,070.00
Central Services/Indirect Cost														\$0.00
Client Program Supplies				\$32.00	\$38.00	\$47.86	\$58.34	\$37.00						\$213.20
Client Transportation														\$0.00
Conference/Training														\$0.00
Contracted Services														\$0.00
Direct Financial Assistance														\$0.00
Dues/Fees/License				\$1,093.89	\$1,114.96	\$1,178.44	\$1,304.95	\$1,081.29						\$5,773.53
Duplication/Printing				\$14.83	\$14.83	\$14.83	\$14.83	\$23.31						\$82.63
Electric														\$0.00
Employee/Volunteer Expenses														\$0.00
Equipment Lease/Purchase														\$0.00
Equipment Maintenance														\$0.00
Facility Maintenance Contracts														\$0.00
Food Purchase														\$0.00
Fundraising Activities														\$0.00
Gas (Facility)														\$0.00
Home Modification Supplies/Equipment														\$0.00
Internet				\$65.00	\$65.00	\$65.00	\$65.00	\$65.00						\$325.00
Janitorial Supplies				\$210.00	\$105.00	\$280.00	\$210.00	\$210.00						\$1,015.00
Kitchen Supplies/disposables				\$20.00	\$18.00	\$22.00	\$34.00	\$48.00						\$142.00
Liability Insurance														\$0.00
Newsletter Expense														\$0.00
Office Equip. Repair & Maint.														\$0.00
Office Supplies				\$136.75	\$139.60	\$157.35	\$124.05	\$113.92						\$671.67
Postage				\$13.60										\$13.60
Rent				\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00						\$6,000.00
Staff travel														\$0.00
Subscriptions/Manuals														\$0.00
Telephone				\$100.46	\$100.46	\$100.46	\$100.46	\$100.46						\$502.30
Trash/Lawn/Snow Care														\$0.00
Vehicle Gas and Oil														\$0.00
Vehicle Insurance														\$0.00
Vehicle Lease/Purchase														\$0.00
Vehicle Maintenance														\$0.00
Volunteer Insurance														\$0.00
Volunteer Meal Reimbursement														\$0.00
Volunteer Recognition														\$0.00
Volunteer Transport/Stipend Reimburse.														\$0.00
Water				\$20.00	\$28.00	\$23.00	\$23.00	\$23.00						\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$3,012.53	\$3,268.85	\$3,188.94	\$3,421.63	\$3,033.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,925.93



Milan Seniors for Healthy Living

empowering healthy aging & enhancing quality of life

09/20/2024

Jason Berry/Senior Millage Funding
Monroe County Community Planning & Engagement Director
965 South Raisinville Road
Monroe, MI 48161

I write to you with great humility and a sense of responsibility. As someone who has been in my current position for two years, I must acknowledge the challenges I have faced in navigating certain processes, particularly funding applications. Unfortunately, due to a lack of detailed information from my predecessor and my own inexperience, I missed the opportunity to apply for the 2024(\$15,750) and 2025(\$21,840) *Aging in Action Senior Millage Funding*. Crazy thing is, we have been reporting units in Peer Place because we thought we had applied.

This was not due to negligence, but rather a series of unfortunate events that led to this oversight. I deeply regret this mistake; especially given the importance of this program for the community we serve. Please refer to *Program Summary* in the application for a detailed description of the Aging in Action program. Therefore, I kindly request that you still consider funding the Aging in Action program for 2024 and 2025, as it is vital to our mission. Your support would not only rectify this oversight but also ensure the continuation of essential services for our aging population.

These monies were included in our budget in anticipation of receipt of the funds. It wasn't until we had to dip into our contingency fund that we realized the significant oversight in our planning. This situation has highlighted the importance of thorough budget reviews and accurate forecasting to ensure we can adequately meet the needs of the community we serve. Moving forward, we are implementing more rigorous checks to avoid similar oversights in the future.

I understand that MCOP offers similar services, and I am appreciative on behalf of the general senior community in the County. However, our AIA program, while similar in many respects, largely draws its clientele from our Meals on Wheels and Transportation programs, specifically those with extremely limited mobility. The majority of individuals are without vehicles and some are even homeless, making it difficult, if not impossible, for them to access resources outside of their immediate Milan area. They urgently require basic necessities such as food and shelter, as well as assistance in navigating life while these essentials are being secured. I believe our services are not duplicating, but rather augmenting, MCOP as our clients are unable to leave their community to access resources.

Thank you for your time and understanding. I am more than willing to discuss this matter further if needed.

Sincerely,

MaryAnn Opal

MaryAnn Opal
Milan Seniors for Healthy Living
Executive Director



2024 Senior Millage Funding

Milan Seniors for Healthy Living

Official Agency Name

Aging in Action

Program/Service

2024 Senior Millage Funding Application

Milan Seniors for Healthy Living

September 23, 2024

Official Agency Name

Date of Application

Aging in Action/Resource Advocacy, Acquisition and
Support

Program Type:

734-508-6229

Phone Number

45 Neckel Ct

Mailing Address

Milan

City

48160

Zip

Beverly Robinson

Primary Contact Person

AIA Director

Title

Date organization was established:

July 1, 2010

Which option below describes your organization?

For-Profit

Non-Profit X

Government

Days and hours of service:

Monday - Thursday 8am - 3pm

Number of paid employees

Full time 2

Part time 6

Officers Information:

Name

Title

County of Residence

Steve Barney

President/Chair

Washtenaw

Matt West

Vice President/Chair

Monroe

Diane London

Secretary

Washtenaw

John Schauer

Treasurer

Monroe

Chris Wetzler

Washtenaw

Terry Dollhoff

Washtenaw

James Giordani

Washtenaw

Josh Kofflin

Monroe

2024 Program Summary

1. Describe the program for which funds are requested (Limit response to space provided):

Milan Seniors for Healthy Living (MSHL) is committed to empowering healthy aging with independence and dignity & enhancing quality of life for seniors and their support networks through programs and services in the Milan, Michigan area. MSHL has expanded our resource advocacy program, Aging in Action (AIA). Aging in Action will continue to build upon the existing services currently provided at MSHL. The last 1.5 years AIA has been offering resource advocacy and support to over 200 clients. This service pairs older adults and caregivers with a knowledgeable advocate who conducts a needs assessment, helps to connect people to resources and support services, as well as provides follow-up care to ensure the client's well-being. This program has been a powerful Quality of Life determinant for participants. By its very nature, AIA clients are the most vulnerable: frail physically, mentally, economically, and/or socially. To be eligible for AIA services, clients typically fall into one of the following categories: 50+ years old; an MSHL participant of Meals on Wheels, Transportation and/or Activity Center; reside in the Milan zip code 48160, and as capacity allows, expand further to outlying Monroe and Washtenaw County residents. This service area covers more than 140 square miles. Homebound clients, clients with financial hardship (incomes at or below 200% federal poverty level), and clients in crisis will be prioritized. In the last 1.5 years of this program we have served 216 clients in various capacities, including but not limited to: food insecurity, housing, homelessness, home care, home maintenance, medical supplies, and credit card debt to name a few. Service begins ideally with an in-person initial assessment for approximately 1 hour held at MSHL or in the client's home, ending with a client-centered plan of action. If an in-person assessment is unrealistic, MSHL is prepared to modify our modality to a phone or virtual assessment. AIA is run by Beverly Robinson, the Senior Life Navigator and who manages volunteer Resource Advocates as well as builds aging internship opportunities with collegiate programs (social work, gerontology, RN, etc). The Senior Life Navigator builds relationships with appropriate business partners, like but not limited to housing and food acquisition services, Elder Law attorneys, home care agencies, tech supports services. We have retained an LMSW to oversee the direction and integrity of the program who works closely with our Senior Life Navigator.

2. Explain the need for your program and its relevance to improving the quality of life for Monroe County seniors (Limit response to space provided):

Rural Milan straddles Washtenaw and Monroe counties, with more than 40% of Aging in Action's service area being Monroe County, covers approx. 140 square miles (96 square miles being rural), and includes at least 2 subsidized housing apartment complexes and at least 3 mobile home communities. The senior population 50 years old and older in Monroe County was reported to be between 28,000 and 40,000 in 2021. Five percent of those older adults live in poverty. 1 in 3 older adults live alone. In a Monroe County Older Adults Needs Assessment, a notable finding is a low level of service awareness among older adults in Monroe County. The assessment also recommended funding system navigators and funding rural services. (<https://monroecountyop.org/community-needs-assessment.html>)

Our AIA Senior Life Navigator, seeks to improve quality of life by strengthening access to resources and assisting in navigating a senior network which can be frightening and/or overwhelming for many.

With MSHL's reputation and network, AIA reaches many local seniors who need assistance. Examples of services rendered: locating home chore assistance, home maintenance, home healthcare, transportation, snow removal/lawn care, tech support, accessing Social Security and health portals, home safety, wound care, and counseling. Many older adults are unsure how to look for services that they need to age independently, but they trust MSHL to help navigate it. Investments into this program provides resources to expand wrap-around services that will enhance our older community members' ability to not only survive, but thrive as they age in the setting of their choosing. The program offers security and an enhanced emotional, social and mental well-being. The ROI for funding this type of program translates to healthcare savings and supports the value of community services to healthcare systems, individuals, and families.

2024 Program Summary Continued

3. What measures will you use to evaluate the success of your program (Limit response to space provided)?

This program addresses one of MSHL's Growth Goals identified as a community need in our 2022-2027 Strategic Plan. This goal is to improve access to supports and services designed to enhance aging in the right place. One of our strategies to do so is a case management component to MSHL's services to address health-related social needs for high-need adults. We expect (and will use as our evaluation) that seniors receiving this wrap-around service will exhibit improvements in their mental health, be less lonely, feel more connected and less isolated, and most importantly, feel more confident about living independently in their own home. Through the course of this program we have come to realize that to shift aging adults from not just surviving but thriving, we need to educate and start assisting at a much earlier age than previously thought.

4. Do you charge a mandatory direct fee to clients for your services? If yes, please provide details including fee amount (Limit response to space provided).

This service is geared towards the most vulnerable/frail and therefore our expectations of client cost share are commensurate with that reality - most will not be able to cognitively or economically contribute. That being said, at the outset of receiving services, the concept that they will be presented with an opportunity to donate towards the service based upon their usage will be clearly communicated in a multitude of ways (verbal, print, electronic, etc). The client will be invited to donate as they are able.

5. Indicate how many "COA" unduplicated clients you expect to serve in 2024? 175.00

6. How many seniors did you have to place on a wait list or were unable to serve in 2023 due to lack of resources? (documentation may be requested for verification purposes) 0

7. How much reserve funding (i.e. "fund balance" or "rainy day funds") do you have available for this program at this time? \$15,000.00

8. How much did the 2022 actual revenue exceed (or fall short of) the 2022 actual expenditures for this program? NA

2024 Request

1. Number of Units Requested 750.00

2. Requested Unit Rate \$21.00

3. Total Designation Requested (#1 x #2) \$15,750.00

Explain any increases or decreases in number of units requested (#1) and/or requested unit rate (#2) from prior year (Limit response to space provided).

The program was just getting up and running in 2023 (July). There has been a significantly higher need for assistance through this program than expected originally. When originally applied we were estimating serving 15 clients and YTD for 2024 we have served 145 clients. Serving this many additional clients is exactly why we created this program however it takes a lot of resources to serve this many clients.

Explain any increases or decreases in funding requested for salaries and/or operations from prior year (Limit response to space provided).

Increased funding request due to significant increase in need versus what we were expecting.

Check the appropriate "Unit of Service"

One Day

One Dollar

One Hour

One Meal

One Pound of Food

1 - One-Way-Trip

X

What is the total cost to you to provide one unit of this service?

\$40.00

I assure the Monroe County Commission on Aging that all the information provided herein is current and accurate, and any Senior Millage Funds designated will be used expressly for the purposes requested, and that all services and activities will be operated in accordance with State and Federal Laws, Monroe County Commission on Aging Regulations, Policies and Procedures.

MaryAnn Opal

Print Name

Executive Director

Title

MaryAnn Opal

Signature

9-20-2024

Date

Proposed Operations Budget for Calendar Year 2024

Provider: MSHL

Program: Aging in Action

Operations	2023	2024	Difference	Revised 2024	Revised Difference
Advertising	\$116.59	\$425.00	\$308.41		
Central Services/Indirect Cost	\$11,235.50	\$22,471.00	\$11,235.50		
Client Program Supplies			\$0.00		
Client Transportation			\$0.00		
Conference/Training		\$1,800.00	\$1,800.00		
Contracted Services	\$168.75	\$2,500.00	\$2,331.25		
Direct Financial Assistance	\$65.97	\$2,500.00	\$2,434.03		
Dues/Fees/License	\$262.50	\$500.00	\$237.50		
Duplication/Printing			\$0.00		
Electric			\$0.00		
Employee/Volunteer Expenses	\$23,747.00	\$46,110.00	\$22,363.00		
Equipment Lease/Purchase			\$0.00		
Equipment Maintenance			\$0.00		
Facility Maintenance Contracts			\$0.00		
Food Purchase			\$0.00		
Fundraising Activities		\$500.00	\$500.00		
Gas (Facility)			\$0.00		
Home Modification Supplies/Equipment		\$2,500.00	\$2,500.00		
Internet			\$0.00		
Janitorial Supplies			\$0.00		
Kitchen Supplies/disposables			\$0.00		
Liability Insurance			\$0.00		
Newsletter Expense		\$500.00	\$500.00		
Office Equip. Repair & Maint.			\$0.00		
Office Supplies	\$353.48	\$750.00	\$396.52		
Postage			\$0.00		
Rent			\$0.00		
Staff travel			\$0.00		
Subscriptions/Manuals			\$0.00		
Telephone			\$0.00		
Trash/Lawn/Snow Care			\$0.00		
Vehicle Gas and Oil			\$0.00		
Vehicle Insurance			\$0.00		
Vehicle Lease/Purchase			\$0.00		
Vehicle Maintenance			\$0.00		
Volunteer Insurance			\$0.00		
Volunteer Meal Reimbursement			\$0.00		
Volunteer Recognition			\$0.00		
Volunteer Transport/Stipend Reimburse.			\$0.00		
Water			\$0.00		
Total Operations	\$35,949.79	\$80,556.00	\$44,606.21	\$0.00	\$0.00

Proposed Annual Wages/Benefits Budget for Calendar Year 2024

MSHL

Aging in Action

Revenue Sources for Calendar Year 2024

MSHL

Aging in Action

Revenue Sources	2023	2024	Difference	Revised 2024	Revised Difference
Area Agency on Aging 1-B			\$0.00		\$0.00
Client Cost Share			\$0.00		

Commission on Aging (COA)	\$10,500.00	\$15,750.00	\$5,250.00		
Commodities Supplemental Food Prog			\$0.00		
Community Mental Health			\$0.00		
Community Service Block Grant			\$0.00		
Corporate Sponsorship	\$2,000.00	\$2,000.00	\$0.00		
Corporation National & Community Serv.			\$0.00		
Department of Agriculture			\$0.00		
Department of Human Services			\$0.00		
Donations	\$3,000.00	\$3,000.00	\$0.00		
Dues			\$0.00		
Emergency Food Assistance Program			\$0.00		
Employee Ins. Cost share			\$0.00		
Fares			\$0.00		
Federal Section 5311			\$0.00		
Funds Raised			\$0.00		
Hope Network			\$0.00		
Office of Services to the Aging			\$0.00		
Private Pay			\$0.00		
Public Act 51			\$0.00		
SMART			\$0.00		
United Way			\$0.00		
Units of Government			\$0.00		
Van Fees			\$0.00		
Enter other funding source below					
AAACF Grant	\$39,500.00	\$39,500.00	\$0.00		
			\$0.00		
			\$0.00		
Total Revenue	\$55,000.00	\$60,250.00	\$5,250.00	\$0.00	
In-kind Description:				In-Kind Amount:	

MSHL

Aging in Action

[illegible]



2025 Senior Millage Funding

Milan Seniors for Healthy Living

Official Agency Name

Aging in Action

Program/Service

2025 Senior Millage Funding Application

Milan Seniors for Healthy Living

September 23, 2024

Official Agency Name Date of Application

Aging in Action/Resource Advocacy, Acquisition and
Support

734-508-6229

Program Type:

Phone Number

45 Neckel Ct

Milan

48160

Mailing Address

City

Zip

Beverly Robinson

AIA Director

Primary Contact Person

Title

Date organization was established:

July 1, 2010

Which option below describes your organization?

For-Profit _____

Non-Profit X

Government _____

Days and hours of service:

Monday - Thursday 8am - 3pm

Number of paid employees

Full time 2

Part time 6

Officers Information:		
Name	Title	County of Residence

Steve Barney

President/Chair

Washtenaw

Matt West

Vice President/Chair

Monroe

Diane London

Secretary

Washtenaw

John Schauer

Treasurer

Monroe

Chris Wetzler

Washtenaw

Terry Dollhoff

washtenaw

James Giordani

Washtenaw

Josh Kofflin

Monroe

2025 Program Summary

1. Describe the program for which funds are requested (Limit response to space provided):

Milan Seniors for Healthy Living (MSHL) is committed to empowering healthy aging with independence and dignity & enhancing quality of life for seniors and their support networks through programs and services in the Milan, Michigan area. MSHL has expanded our resource advocacy program, Aging in Action (AIA). Aging in Action will continue to build upon the existing services currently provided at MSHL. The last 1.5 years AIA has been offering resource advocacy and support to over 200 clients. This service pairs older adults and caregivers with a knowledgeable advocate who conducts a needs assessment, helps to connect people to resources and support services, as well as provides follow-up care to ensure the client's well-being. This program has been a powerful Quality of Life determinant for participants. By its very nature, AIA clients are the most vulnerable: frail physically, mentally, economically, and/or socially. To be eligible for AIA services, clients typically fall into one of the following categories: 50+ years old; an MSHL participant of Meals on Wheels, Transportation and/or Activity Center; reside in the Milan zip code 48160, and as capacity allows, expand further to outlying Monroe and Washtenaw County residents. This service area covers more than 140 square miles. Homebound clients, clients with financial hardship (incomes at or below 200% federal poverty level), and clients in crisis will be prioritized. In the last 1.5 years of this program we have served 216 clients in various capacities, including but not limited to: food insecurity, housing, homelessness, home care, home maintenance, medical supplies, and credit card debt to name a few. Service begins ideally with an in-person initial assessment for approximately 1 hour held at MSHL or in the client's home, ending with a client-centered plan of action. If an in-person assessment is unrealistic, MSHL is prepared to modify our modality to a phone or virtual assessment. AIA is run by Beverly Robinson, the Senior Life Navigator and who manages volunteer Resource Advocates as well as builds aging internship opportunities with collegiate programs (social work, gerontology, RN, etc). The Senior Life Navigator builds relationships with appropriate business partners, like but not limited to housing and food acquisition services, Elder Law attorneys, home care agencies, tech supports services. We have retained an LMSW to oversee the direction and integrity of the program who works closely with our Senior Life Navigator.

2. Explain the need for your program and its relevance to improving the quality of life for Monroe County seniors (Limit response to space provided):

Rural Milan straddles Washtenaw and Monroe counties, with more than 40% of Aging in Action's service area being Monroe County, covers approx. 140 square miles (96 square miles being rural), and includes at least 2 subsidized housing apartment complexes and at least 3 mobile home communities. The senior population 50 years old and older in Monroe County was reported to be between 28,000 and 40,000 in 2021. Five percent of those older adults live in poverty. 1 in 3 older adults live alone. In a Monroe County Older Adults Needs Assessment, a notable finding is a low level of service awareness among older adults in Monroe County. The assessment also recommended funding system navigators and funding rural services. (<https://monroecountyop.org/community-needs-assessment.html>)

Our AIA Senior Life Navigator, seeks to improve quality of life by strengthening access to resources and assisting in navigating a senior network which can be frightening and/or overwhelming for many.

With MSHL's reputation and network, AIA reaches many local seniors who need assistance. Examples of services rendered: locating home chore assistance, home maintenance, home healthcare, transportation, snow removal/lawn care, tech support, accessing Social Security and health portals, home safety, wound care, and counseling. Many older adults are unsure how to look for services that they need to age independently, but they trust MSHL to help navigate it. Investments into this program provides resources to expand wrap-around services that will enhance our older community members' ability to not only survive, but thrive as they age in the setting of their choosing. The program offers security and an enhanced emotional, social and mental well-being. The ROI for funding this type of program translates to healthcare savings and supports the value of community services to healthcare systems, individuals, and families.

2025 Program Summary Continued

3. What measures will you use to evaluate the success of your program (Limit response to space provided)?

This program addresses one of MSHL's Growth Goals identified as a community need in our 2022-2027 Strategic Plan. This goal is to improve access to supports and services designed to enhance aging in the right place. One of our strategies to do so is a case management component to MSHL's services to address health-related social needs for high-need adults. We expect (and will use as our evaluation) that seniors receiving this wrap-around service will exhibit improvements in their mental health, be less lonely, feel more connected and less isolated, and most importantly, feel more confident about living independently in their own home. Through the course of this program we have come to realize that to shift aging adults from not just surviving but thriving, we need to educate and start assisting at a much earlier age than previously thought.

4. Do you charge a mandatory direct fee to clients for your services? If yes, please provide details including fee amount (Limit response to space provided).

This service is geared towards the most vulnerable/frail and therefore our expectations of client cost share are commensurate with that reality - most will not be able to cognitively or economically contribute. That being said, at the outset of receiving services, the concept that they will be presented with an opportunity to donate towards the service based upon their usage will be clearly communicated in a multitude of ways (verbal, print, electronic, etc). The client will be invited to donate as they are able.

5. Indicate how many "COA" unduplicated clients you expect to serve in 2025? 200.00

6. How many seniors did you have to place on a wait list or were unable to serve in 2023 due to lack of resources? (documentation may be requested for verification purposes) 0

7. How much reserve funding (i.e. "fund balance" or "rainy day funds") do you have available for this program at this time? \$15,000.00

8. How much did the 2023 actual revenue exceed (or fall short of) the 2023 actual expenditures for this program? \$2,746.00

2025 Request

1. Number of Units Requested 1,040.00

2. Requested Unit Rate \$21.00

3. Total Designation Requested (#1 x #2) \$21,840.00

Explain any increases or decreases in number of units requested (#1) and/or requested unit rate (#2) from prior year (Limit response to space provided).

The program was just getting up and running in 2023 (July). There has been a significantly higher need for assistance through this program than expected originally. When originally applied we were estimating serving 15 clients and YTD for 2024 we have served 145 clients. Serving this many additional clients is exactly why we created this program however it takes a lot of resources to serve this many more clients. As of September 2024, we have hired a Client Service Aide for approximately 10 hrs per week, to assist in adequately serving the needs of our clients.

Explain any increases or decreases in funding requested for salaries and/or operations from prior year (Limit response to space provided).

Increased funding request due to significant increase in need versus what we were expecting. To date the Senior Life Navigator was concerned about spending resources however there is definitely a need for additional direct client assistance as well as home modification supplies/equipment.

Check the appropriate "Unit of Service"

One Day

One Dollar

One Hour

One Meal

One Pound of Food

1 - One-Way-Trip

_____ X _____

What is the total cost to you to provide one unit of this service?

_____ \$40.00 _____

I assure the Monroe County Commission on Aging that all the information provided herein is current and accurate, and any Senior Millage Funds designated will be used expressly for the purposes requested, and that all services and activities will be operated in accordance with State and Federal Laws, Monroe County Commission on Aging Regulations, Policies and Procedures.

MaryAnn Opal
Print Name

MaryAnn Opal
Signature

Executive Director
Title

9-20-2024
Date

Proposed Operations Budget for Calendar Year 2025

Provider:

MSHL

Program:

Aging in Action

Operations	2024	2025	Difference	Revised 2025	Revised Difference
Advertising	\$285.23	\$500.00	\$214.77		
Central Services/Indirect Cost	\$22,471.00	\$23,146.00	\$675.00		
Client Program Supplies	\$86.32		(\$86.32)		
Client Transportation			\$0.00		
Conference/Training		\$1,854.00	\$1,854.00		
Contracted Services	\$375.00	\$2,575.00	\$2,200.00		
Direct Financial Assistance		\$2,575.00	\$2,575.00		
Dues/Fees/License	\$166.16	\$515.00	\$348.84		
Duplication/Printing			\$0.00		
Electric			\$0.00		
Employee/Volunteer Expenses	\$49,411.00	\$57,798.00	\$8,387.00		
Equipment Lease/Purchase			\$0.00		
Equipment Maintenance			\$0.00		
Facility Maintenance Contracts			\$0.00		
Food Purchase			\$0.00		
Fundraising Activities		\$515.00	\$515.00		
Gas (Facility)			\$0.00		
Home Modification Supplies/Equipment	\$381.58	\$2,575.00	\$2,193.42		
Internet			\$0.00		
Janitorial Supplies			\$0.00		
Kitchen Supplies/disposables			\$0.00		
Liability Insurance			\$0.00		
Newsletter Expense			\$0.00		
Office Equip. Repair & Maint.			\$0.00		

Office Supplies				\$0.00		
Postage		\$8.05		(\$8.05)		
Rent				\$0.00		
Staff travel				\$0.00		
Subscriptions/Manuals				\$0.00		
Telephone				\$0.00		
Trash/Lawn/Snow Care				\$0.00		
Vehicle Gas and Oil				\$0.00		
Vehicle Insurance				\$0.00		
Vehicle Lease/Purchase				\$0.00		
Vehicle Maintenance				\$0.00		
Volunteer Insurance				\$0.00		
Volunteer Meal Reimbursement				\$0.00		
Volunteer Recognition				\$0.00		
Volunteer Transport/Stipend Reimburse.				\$0.00		
Water				\$0.00		
Total Operations		\$73,184.34	\$92,053.00	\$18,868.66	\$0.00	\$0.00

Proposed Annual Wages/Benefits Budget for Calendar Year 2025

Provider:

MSHL

Program:

Aging in Action

Positions	2024	2025	Difference	Revised 2025	Revised Difference
AIA Director	\$43,500.00	\$47,700.00	\$4,200.00		
Client Service Aide	\$3,301.00	\$10,098.00	\$6,797.00		
			\$0.00		
			\$0.00		

[illegible]

Total Wages & Benefits	\$46,801.00	\$57,798.00	\$10,997.00	\$0.00	\$0.00
Total Budget	\$119,985.34	\$149,851.00	\$29,865.66	\$0.00	\$0.00

Revenue Sources for Calendar Year 2025

Provider:

MSHL

Program:

Aging in Action

Revenue Sources	2024	2025	Difference	Revised 2025	Revised Difference
Area Agency on Aging 1-B			\$0.00		\$0.00
Client Cost Share			\$0.00		
Commission on Aging (COA)	\$10,500.00	\$10,500.00	\$0.00		
Commodities Supplemental Food Prog			\$0.00		
Community Mental Health			\$0.00		
Community Service Block Grant			\$0.00		
Corporate Sponsorship	\$2,000.00	\$2,000.00	\$0.00		
Corporation National & Community Serv.			\$0.00		
Department of Agriculture			\$0.00		
Department of Human Services			\$0.00		
Donations	\$3,000.00	\$3,000.00	\$0.00		
Dues			\$0.00		
Emergency Food Assistance Program			\$0.00		
Employee Ins. Cost share			\$0.00		
Fares			\$0.00		

Federal Section 5311				\$0.00		
Funds Raised				\$0.00		
Hope Network				\$0.00		
Office of Services to the Aging				\$0.00		
Private Pay				\$0.00		
Public Act 51				\$0.00		
SMART				\$0.00		
United Way				\$0.00		
Units of Government				\$0.00		
Van Fees				\$0.00		
Enter other funding source below						
AAACF Grant	\$39,500.00	\$0.00		(\$39,500.00)		
				\$0.00		
				\$0.00		
Total Revenue	\$55,000.00	\$15,500.00		(\$39,500.00)	\$0.00	
In-kind Description:					In-Kind Amount:	

MSHL

Aging in Action

Page 1 of 1

				\$0.00			\$0.00			\$0.00
				\$0.00			\$0.00			\$0.00
				\$0.00			\$0.00			\$0.00
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				\$0.00			\$0.00			\$0.00
				\$0.00			\$0.00			\$0.00
				\$0.00			\$0.00			\$0.00
				\$0.00			\$0.00			\$0.00
Total		\$1,399.00	\$1,398.00	\$2,797.00	\$46,614.00	\$49,411.00	\$3,272.00	\$1,636.00	\$54,526.00	\$57,798.00
*Wages and Benefits Total (column F, row 36) must equal Total Expenses (column E, row 83) of the Proposed Annual Wages/Benefits Worksheet										
** Mandatory Benefits include: FICA, Medicare, Social Security, Worker Comp, and Unemployment Insurance										
*** Discretionary Benefits include: Pension, Retirement, 401k, Health, Dental, Optical, RX Insurance, Long-Term/Short-Term Disability Ins. and Others										