



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantzios

Larry Gramlich

Cynthia McIlvain

Wayne Meehean

Paul Simonton

Dave Emmerich

Monroe County Commission on Aging Regular Board Meeting November 13, 2024

Monroe County Commission on Aging Board Room
1:00 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Approval of Agenda
6. Public Comment
7. Special Presentations- Frenchtown Center for Active Adults & Monroe Senior Legal Services
8. Consent Agenda
 - A. Approval of the Minutes of the October 9, 2024 Regular Meeting
 - B. Strategic Planning Committee Notes of November 7, 2024
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
9. Director's Report
10. Old Business: None
11. New Business:
 - A. Choices Counseling Solutions
 - a. Request for additional funds:
 - i. \$10,000.00=66.66 units/hours of service
 - B. Monroe County Opportunity Program
 - a. Request to transfer funds from Specialized Transportation to Food Program
 - i. \$20,000.00 total
 - C. Commission on Aging Board Member Resignation
 - a. Dave Emmerich-District 3
 - i. Effective December 12, 2024
12. Public Comment
13. Commission Members' Comments
14. Adjournment

The next Regular Board meeting is scheduled for Wednesday, December 11, 2024, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following: Human Resources 125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDY (734) 240-7301



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Monroe County Commission on Aging Regular Board Meeting Minutes

October 9, 2024

Commission on Aging Conference Room

Don Spencer called the meeting to order at 1:03 p.m.

Members present Don Spencer, Martin Kaufman, Dave Emmerich,
Mary Ann Wertenberger, Paul Simonton,
Larry Gramlich, Cynthia McIlvain, Wayne Meehan

Members excused: Mary Gantz

Approval of the Agenda:

Motion to approve the October 9, 2024 Regular Board Meeting Agenda as presented.

Motion by: Wayne Meehan **Supported by:** Mary Ann Wertenberger
Motion carried.

Public Comment: Tearra Minnifield, Cornerstone Caregiving

Cornerstone Caregiving is located in Maumee, OH. They also provide care in Monroe County. Services include Respite Care, 24-hour home care, hospice and palliative care, dementia and Alzheimer care and hospital recovery care. There is a fully funded VA program to provide quality care to veterans in their own home.

Special Presentations:

Lake Erie Transit: Mark Wagner, Assistant to General Manager

Lake Erie Transit provides door-to-door essential transportation to seniors 60 years of age and up. There are 6 ADA Compliant busses for seniors. Ride appointments can be called one day, or up to 2 weeks in advance.

Seniors can bring an aide to accompany them to appointments. A Bus Buddy can accompany new riders (LET staff member). Prices are \$30.00 for a monthly bus pass or \$1.00 per ride. There were 11,579 rides given in 2023 and 6,889 trips in 2024 to date. Challenges include providing rides to service clients in outlying areas.

Consent Agenda:

- A. Approval of the Minutes of the September 11, 2024 Regular Meeting.
- B. Strategic Planning Committee notes of October 3, 2024.
- C. Finance Reports
- D. Correspondence – None.



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E. Formal Agency Reports – None

**Motion to approve by: Wayne Meehan Supported by: Cynthia McIlvain
Motion Carried.**

Directors' Report:

Jason Berry reported the following:

➤ Common Measures Report

The September Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

As of 10/03/2024, 8,296 individuals have received services in 2024.

As of 10/03/2024, 5,046 individuals have received more than one service in 2024.

➤ COA Website Views

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. Transportation was the most viewed. During September 2024 there were 649 total views, which is a 13% increase.

➤ Waitlist/Service Not Provided Summary

Mr. Berry reported that from August 25, 2024, through September 25, 2024, there were 4 ramps built. There are 31 seniors are on the Project Ramp waitlist.

Old Business:

Motion to request additional 2024 funding for Senior Activities at the MCOP Opportunity Center in the amount of \$25,020.00 equaling 2,780 units/hours of service

Motion to deny: Paul Simonton

Supported by: Martin Kaufman

Roll Call Vote Taken

Martin Kaufman - No

Mary Gantz - Excused

Wayne Meehan - No

Don Spencer - No

Mary Ann Wertenberger - Yes

Cynthia McIlvain - Yes

Dave Emmerich - No

Larry Gramlich - Yes

Paul Simonton – Yes

Motion Did Not Pass.

AMENDED MOTION

1a. Motion to approve requests with direction given to MCOP to develop membership, diversify funding and create a cost share with an amended budget by the end of the year. The MCOP will come to the Board for budget consideration for line items.



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Mary Gantzog - Excused

Larry Gramlich - Yes

C

Wayne Meehean - Yes

Paul Simonton - Yes

Dave Emmerich - Yes

Motion to approve by: Paul Simonton Supported by: Martin Kaufman

Roll Call Vote Taken

Martin Kaufman - Yes
Wayne Meehean - Yes
Mary Ann Wertenberger - Yes
Dave Emmerich - Yes
Don Spencer - Yes

Mary Gantzog - Excused
Dave Emmerich - Yes
Cynthia McIlVain - Yes
Larry Gramlich - Yes

Motion Carried.

11. New Business:

Motion to request additional funding for Choices Counseling Solutions in the Amount of \$6,000.00 equaling 40 units/hours of service.

Motion to approve: Paul Simonton Supported by: Cynthia McIlVain

Roll Call Vote Taken:

Martin Kaufman - Yes
Wayne Meehean - Yes
Mary Ann Wertenberger - Yes
Dave Emmerich - Yes
Don Spencer - Yes

Mary Gantzog - Excused
Dave Emmerich - Yes
Cynthia McIlVain - Yes
Larry Gramlich - Yes

Motion Carried.

Motion to approve a 2024 request from the Milan Senior Healthy Living -Aging In Action program for funding in the amount of \$15,750.00 equaling 750 units/ Hours of service

Motion to approve by: Paul Simonton Supported by: Cynthia McIlVain

Roll Call Vote Taken:

Martin Kaufman - Yes
Wayne Meehean - Yes
Mary Ann Wertenberger - Yes
Don Spencer - Yes
Paul Simonton - Yes

Mary Gantzog - Excused
Dave Emmerich - Yes
Cynthia McIlVain - Yes
Larry Gramlich - Yes

Motion Carried.

Motion to approve a 2025 request from the Milan Senior Healthy Living -Aging in Action for additional funding of \$21,840.00 equaling 1,040 units/hours of service.

Motion to approve by: Paul Simonton Supported by: Cynthia McIlVain

Roll Call Vote Taken:

Martin Kaufman - Yes
Wayne Meehean - Yes
Mary Ann Wertenberger - Yes

Mary Gantzog - Excused
Dave Emmerich - Yes
Cynthia McIlVain - Yes



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Dave Emmerich

Don Spencer - Yes

Paul Simonton - Yes

Motion Carried.

Larry Gramlich - Yes

Public Comment:

Sandie Pierce, Monroe Center for Healthy Aging:

LET service is wonderful. Choices Counseling Solutions is great.

Celia Apodaca, Bedford Senior Center:

The Bedford Senior Center is wrapping up the kitchen renovation which should be in operation by the first week in December.

Kristen, Monroe Family YMCA:

Congratulations to Colin Keehn of the United Way Ramp Program regarding the Campaign Kick-Off Breakfast and Golf Outing.

Commission Members Comments:

Cynthia McIlvain: Acknowledged the Memorial Wall featuring Chery Rivard.

Dave Emmerich: Attended a YMCA senior exercise activity. He will also utilize the tennis program.

Adjournment:

Motion by: Dave Emmerich

Supported by: Paul Simonton

Motion Carried.

The meeting was adjourned at 2:38 p.m.

**The next Regular Board meeting takes place on Wednesday,
November 13, 2024 at 1:00 p.m. at the Monroe County Commission on Aging,
965 South Raisinville Road, Monroe, MI 48161.**

Ramona Hall, Recording Secretary



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Commission on Aging Strategic Planning Committee Notes November 7, 2024 2p.m. Commission on Aging Office

1. United Way Project Ramp
 - a. Line Item Budget Amendment Request
 - i. \$1,000.00 total

Recommendation: The Strategic Planning Committee recommends to the full Commission on Aging board denying the line item transfer request as presented. It is recommended the provider request a specific amount of funds requested for equipment lease/purchase, with supporting documentation to justify the need, to the Commission on Aging Board, if desired.

2. Choices Counseling Solutions
 - a. Request for additional funds:
 - i. \$5,000.00=33.33 units/hours of service

Recommendation: The Strategic Planning Committee recommends to the full Commission on Aging board approve this request as presented.

3. Monroe County Opportunity Program
 - a. Request to transfer funds from Specialized Transportation to Food Program
 - i. \$20,000.00 total

Recommendation: The Strategic Planning Committee recommends denying the request to transfer \$20,000 from the Specialized Transportation program to the Food program. It is recommended the provider request a specific amount for the food program, which includes supporting documentation to substantiate each projected line item needed in the revised 2024 budget, to the full Commission on Aging Board.

RUN DATE: 11/01/24 11:39

REVEN

** 280 SENIOR CITIZENS FUND

County of Monroe

Revenue Report

PAGE: 00083

FISCAL DATE: 09/30/24 24/SEP

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800	FUND BALANCE CARRYFORWARD					
280-89800-695001	FUND BALANCE CARRYFORWARD-REV	-544,539.00	0.00	0.00	-544,539.00	0.00
	TOTAL FUND BALANCE CARRYFORWARD	-544,539.00	0.00	0.00	-544,539.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES					
280-97000-402000	CURRENT PROPERTY TAXES	-3,600,988.00	0.00	-3,707,899.24	106,911.24	102.97
280-97000-415000	PRIOR YEAR TAX ADJUSTMENTS	22,750.00	9.22	2,552.58	20,197.42	11.22
280-97000-420000	DELINQUENT PERSONAL PROP TAXES	-3,500.00	-10.78	-4,253.18	753.18	121.52
280-97000-434020	OTH TAXES-PYMT IN LIEU OF TAX	-7,500.00	0.00	-10,879.83	3,379.83	145.06
280-97000-437000	INDUSTRIAL FACILITY TAX	-11,500.00	0.00	-14,998.45	3,498.45	130.42
280-97000-445000	TAXES-PENALTIES & INT ON TAXES	-250.00	0.00	-109.56	-140.44	43.82
280-97000-573000	LOC COMM STABILIZATION SHARE	-100,000.00	0.00	-182,411.64	82,411.64	182.41
280-97000-576000	STATE GRANT-REIMB INV LOSS	0.00	0.00	0.00	0.00	0.00
280-97000-665000	INTEREST INCOME	-2,000.00	-11,732.51	-91,941.06	89,941.06	597.05
280-97000-676070	SPECIAL REVENUE-REIMBURSEMENT	-1,000.00	0.00	-87.44	-912.56	8.74
280-97000-677000	OTHER REVENUE-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
280-97000-687030	REBATES-PRESCRIPTION	0.00	0.00	0.00	0.00	0.00
	TOTAL SPECIAL EXP/REV-OTHER AGENCIES	-3,703,988.00	-11,734.07	-4,010,027.82	306,039.82	108.26
99999	FUND LEVEL					
280-99999-688000	DEFAULT DISCOUNT	0.00	0.00	0.00	0.00	0.00
	TOTAL FUND LEVEL	0.00	0.00	0.00	0.00	0.00
	TOTAL 280 SENIOR CITIZENS FUND	-4,248,527.00	-11,734.07	-4,010,027.82	-238,499.18	94.39

RUN DATE: 11/01/24 11:37

APPR

County of Monroe
Appropriation Report

FISCAL DATE: 09/30/24 24/SEP
PAGE: 00063

** 101 GENERAL FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
101-67200-705000	SALARIES AND WAGES	93,374.00	0.00	0.00	7,175.20	69,522.88	23,851.12	74.46
101-67200-708500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/AUTH PER DIEM	6,000.00	0.00	0.00	275.00	3,425.00	2,575.00	57.08
101-67200-715000	SOCIAL SECURITY	7,603.00	0.00	0.00	535.00	5,263.22	2,339.78	69.23
101-67200-716000	EMPLOYERS-RETIREMENT	17,752.00	0.00	0.00	1,370.48	13,592.09	4,159.51	76.57
101-67200-716001	DC RETIREMENT	2,487.00	0.00	0.00	189.94	1,785.43	701.57	71.79
101-67200-716010	EMPLOYERS-RET HEALTH C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716012	EMPLOYER-HCS	1,868.00	0.00	0.00	143.52	1,390.58	477.42	74.44
101-67200-717000	UNEMPLOYMENT INSURANCE	100.00	0.00	0.00	7.42	27.12	72.88	72.88
101-67200-718000	WORKERS COMPENSATION I	80.00	0.00	0.00	5.96	21.23	73.45	73.45
101-67200-719000	HEALTH INSURANCE	14,825.00	0.00	0.00	1,282.64	11,826.42	2,998.58	79.77
101-67200-720000	LIFE INSURANCE	143.00	0.00	0.00	10.94	104.65	38.35	73.18
101-67200-721000	OPTICAL INSURANCE	143.00	0.00	0.00	12.32	113.41	29.59	79.31
101-67200-722000	DENTAL INSURANCE	633.00	0.00	0.00	65.26	33.59	599.41	94.69
101-67200-723000	DISABILITY INSURANCE	937.00	0.00	0.00	71.98	605.31	331.69	64.60
101-67200-725000	ACCURED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	1,755.00	0.00	0.00	51.72	540.18	1,214.82	30.78
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	0.00	1.25	1,498.75	0.08
101-67200-731000	COMPUTER EQUIP & SUPPL	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	149.95	1,904.32	1,345.68	58.59
101-67200-814015	SOFTWARE LICENSE FEE	25,651.00	0.00	0.00	72.00	18,227.97	7,423.03	71.06
101-67200-814016	PAYROLL SERVICES	945.00	0.00	0.00	113.05	772.97	172.03	81.80
101-67200-826000	LEGAL AND PROFESSIONAL	2,400.00	0.00	0.00	0.00	745.42	1,654.58	31.06
101-67200-830000	ASSOCIATION & MEMBERSH	375.00	0.00	0.00	0.00	210.00	165.00	56.00
101-67200-851000	TELEPHONE	675.00	0.00	0.00	23.45	484.73	190.27	71.81
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,587.00	0.00	0.00	121.90	1,181.12	405.88	74.42
101-67200-921000	ELECTRICITY	1,652.00	0.00	0.00	167.75	1,401.77	250.23	84.85
101-67200-922000	WATER AND SEWAGE	193.00	0.00	0.00	0.00	95.48	97.52	49.47
101-67200-923000	HEATING FUEL	550.00	0.00	0.00	7.47	245.79	304.21	44.69
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-942000	COPIER EXPENSE/LEASE	2,000.00	0.00	0.00	0.00	1,516.55	483.45	75.83
101-67200-963000	CENTRAL SERVICES/INDIR	15,950.00	0.00	0.00	0.00	15,950.00	0.00	100.00
101-67200-975000	C.O.-BUILDING IMPROVEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-975300	C.O.-BUILDINGS AND GRO	13,628.00	0.00	0.00	0.00	13,628.00	0.00	100.00
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMISSION ON AGING		221,606.00	0.00	0.00	11,852.95	165,265.60	56,340.40	74.58

RUN DATE: 11/01/24 11:37

County of Monroe

PAGE: 00224

APPR

Appropriation Report

FISCAL DATE: 09/30/24 24/SEP

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
89000	CONTINGENCIES							
280-89000-969001	CONTINGENCY-RESTRICTED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-89000-969002	CONTINGENCY	79,092.00	0.00	0.00	0.00	0.00	79,092.00	0.00
	TOTAL CONTINGENCIES	79,092.00	0.00	0.00	0.00	0.00	79,092.00	0.00
89800	FUND BALANCE CARRYFORWARD							
280-89800-969501	FUND BALANCE CARRYFORW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FUND BALANCE CARRYFORW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES							
280-97000-801280	CONTRACT SERV-OLDER NE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-830060	BOARD PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-963000	CENTRAL SERVICES/INDIR	24,076.00	0.00	0.00	0.00	24,076.00	0.00	100.00
280-97000-965015	ASH SENIOR CITIZENS CE	24,331.00	0.00	0.00	2,658.87	19,860.52	4,470.48	81.63
280-97000-965020	RETIRED SENIOR VOLUNTE	81,000.00	0.00	0.00	6,192.71	51,869.73	29,130.27	64.04
280-97000-965025	AREA AGENCY ON AGING I	13,614.00	0.00	0.00	1,134.50	9,076.00	4,538.00	66.67
280-97000-965031	BEDFORD TRANSPORTATION	54,650.00	0.00	0.00	5,180.82	38,888.94	15,761.06	71.16
280-97000-965035	BEDFORD SENIOR CITIZEN	277,498.00	0.00	0.00	33,733.21	245,625.29	31,872.71	88.51
280-97000-965041	BEDFORD VET CENTER PAN	4,396.00	0.00	0.00	0.00	1,220.44	3,175.56	27.76
280-97000-965042	BEDFORD VET CENTER VAN	13,250.00	0.00	0.00	0.00	1,477.00	12,773.00	3.60
280-97000-965045	BERLIN SENIOR CITIZEN	49,796.00	0.00	0.00	2,358.72	19,555.20	30,240.80	39.27
280-97000-965055	CATHOLIC SOCIAL SERVIC	245,705.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965065	DUNDEE SENIOR CITIZEN	14,100.00	0.00	0.00	0.00	174,071.40	71,633.60	70.85
280-97000-965071	EMERGENCY NEEDS	334,799.00	0.00	0.00	0.00	7,533.39	6,566.61	53.43
280-97000-965075	FRENCHTOWN SR CITIZEN	239,200.00	0.00	0.00	45,123.53	352,429.50	-17,630.50	105.27
280-97000-965085	LAKE ERIE TRANSIT	0.00	0.00	0.00	0.00	128,432.00	110,768.00	53.69
280-97000-965087	MILAN PUBLIC TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965088	THE OPPORTUNITY CENTER	106,020.00	0.00	0.00	0.00	81,000.00	25,020.00	76.40
280-97000-965091	SENIOR LEGAL SERVICES	261,560.00	0.00	0.00	26,759.60	199,841.90	61,718.10	76.40
280-97000-965097	CHOICES COUNSELING SOL	16,050.00	0.00	0.00	0.00	0.00	16,050.00	0.00
280-97000-965098	PURE PSYCHIATRY OF MIC	100.00	0.00	0.00	2,287.50	8,137.50	-8,037.50	137.50
280-97000-965105	M.C.O.P. HOME CARE SER	148,000.00	0.00	0.00	0.00	79,471.69	68,528.31	53.70
280-97000-965106	RAMP PROGRAM	122,500.00	0.00	0.00	0.00	70,777.52	51,722.48	57.78
280-97000-965115	M.C.O.P. HOME CHORE	103,200.00	0.00	0.00	0.00	101,916.00	1,284.00	98.76
280-97000-965121	M.C.O.P. SPEC TRANSPOR	148,000.00	0.00	0.00	0.00	74,499.00	73,501.00	50.34
280-97000-965122	M.C.O.P. HOME INJURY C	6,500.00	0.00	0.00	0.00	6,086.84	413.16	93.64
280-97000-965123	M.C.O.P. FOOD DISTRIBU	150,000.00	0.00	0.00	14,038.30	133,530.40	16,469.60	89.02
280-97000-965125	M.C.O.P. RESOURCE ADVO	171,000.00	0.00	0.00	0.00	78,160.50	92,839.50	45.71
280-97000-965135	LIFE NUTRITION PROGRAM	530,062.00	0.00	0.00	97,432.86	403,624.80	126,437.20	76.15
280-97000-965136	CARING ALTERNATIVES-ME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965137	HOME INSTEAD SENIOR CA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965141	ALZHEIMER PROGRAM	41,800.00	0.00	0.00	0.00	27,056.00	14,744.00	64.73
280-97000-965165	MONROE SENIOR CITIZEN	450,000.00	0.00	0.00	42,028.25	307,756.45	142,243.55	68.39
280-97000-965175	ARTHUR LESLOW COMMUNIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965185	FOSTER GRANDPARENT TRP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965186	AREA AGENCY ON AGING-M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965191	DEAF & HEARING IMPAIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965201	MILAN SENIOR MEALS ON	25,300.00	0.00	0.00	1,600.50	12,100.00	13,200.00	47.83
280-97000-965205	EMERGENCY FUEL	15,000.00	0.00	0.00	0.00	9,424.22	5,575.78	62.83

280-97000-965215 MILAN SENIOR CENTER	40,000.00	0.00	0.00	4,217.50	34,765.00	5,235.00	86.91
280-97000-965216 MILAN SENIOR TRANSIT	15,200.00	0.00	0.00	1,168.00	15,200.00	0.00	100.00
280-97000-965220 MILAN SENIOR RESOURCE	15,750.00	0.00	0.00	0.00	0.00	15,750.00	0.00
280-97000-965225 ADULT DAY CARE SERVICE	159,785.00	0.00	0.00	0.00	60,036.07	99,748.93	37.57
280-97000-965340 YMCA CANCER SURVIVOR	5,760.00	0.00	0.00	0.00	4,320.00	1,440.00	75.00
280-97000-965380 YMCA	37,795.00	0.00	0.00	3,411.70	27,539.95	10,255.05	72.87
280-97000-965390 MCOP VOLUNTEER CAREGIV	3,000.00	0.00	0.00	0.00	780.00	2,220.00	26.00
280-97000-965400 AREA AG ON AGING-PURCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER	3,948,797.00	0.00	0.00	289,326.57	2,809,139.25	1,139,657.75	71.14
97500 SPECIAL APPROP TO OTHER FUNDS							
280-97500-999101 TRANSFER OUT - GENERAL	220,638.00	0.00	0.00	55,959.66	165,265.60	55,372.40	74.90
TOTAL SPECIAL APPROP TO OTHE	220,638.00	0.00	0.00	55,959.66	165,265.60	55,372.40	74.90
TOTAL 280 SENIOR CITIZENS FUND	4,248,527.00	0.00	0.00	345,286.23	2,974,404.85	1,274,122.15	70.01

COA Director's Report Items (10/09/24)

1. Common Measures Reports – Included in Packet
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet

Table A.

Cumulative Units Reported vs. Unit Maximum

(Goal is to be between 70% - 80%)

As of: September

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Ash Senior Citizens	2,344.00	2,553.00	92%
Bedford Senior Community Center	44,926.55	45,000.00	100%
Bedford Twp. Veterans Center Pantry	3,966.49	1,320.00	300%
Bedford Twp. Veterans Center Van	11.00	250.00	4%
Berlin Township Senior Citizens Group	2,177.00	4,940.00	44%
Choices Counseling Solutions	90.25	278.00	32%
Dundee Area Senior Citizens Center	36,117.75	39,250.00	92%
Frenchtown Senior Citizens Center	47,927.25	42,000.00	114%
Health Van	2,028.00	2,500.00	81%
Lake Erie Transportation Commission	8,861.00	13,000.00	68%
Living Independence for Everyone	123,077.00	145,000.00	85%
MCOP-Food Assistance Program	382,968.50	375,000.00	102%
MCOP-Home Care	5,590.75	8,000.00	70%
MCOP-Home Chore	5,292.50	4,300.00	123%
MCOP-Home Injury Control	12,148.60	6,500.00	187%
MCOP-Opportunity Center at ALCC	14,530.00	11,780.00	123%
MCOP-Resource Advocacy	5,464.75	9,500.00	58%
MCOP-Specialized Transportation	4,674.00	7,789.00	60%
MCOP-Unmet Emergency Needs	10,358.42	14,100.00	73%
MCOP-Utility Assistance Program	13,791.19	15,000.00	92%
MCOP-Volunteer Caregiver Program	97.50	375.00	26%
Memory Lane Care Services	470.00	550.00	85%
Milan Seniors for Healthy Living	7,815.25	8,000.00	98%
Milan Seniors Meals on Wheels	2,446.00	4,600.00	53%
Milan Seniors Transportation	1,057.00	950.00	111%
Milan Aging in Action - Resource	231.00	750.00	31%
Monroe County Senior Legal Services	2,252.70	2,600.00	87%
Monroe Family YMCA Cancer Survivorship	84.00	96.00	88%
Monroe Family YMCA Enhanced Fitness	752.01	918.00	82%
Monroe Senior Citizens Center	77,218.00	100,000.00	77%
RSVP	43,430.75	60,000.00	72%
United Way Project Ramp of MC	102,337.21	122,500.00	84%

Table B.
Unduplicated Clients Served vs. Anticipated Clients Served

(Goal is to be at least 70%)

As of: September

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
Ash Senior Citizens	94	120	78%
Bedford Senior Community Center	1,042	1,200	87%
Bedford Twp. Veterans Center Pantry	35	37	95%
Bedford Twp. Veterans Center Van	6	21	29%
Berlin Township Senior Citizens Group	107	130	82%
Choices Counseling Solutions	15	8	188%
Dundee Area Senior Citizens Center	528	425	124%
Frenchtown Senior Citizens Center	1,494	1,150	130%
Health Van	130	175	74%
Lake Erie Transportation Commission	432	750	58%
Living Independence for Everyone	1,000	1,200	83%
MCOP-Food Assistance Program	1,565	1,400	112%
MCOP-Home Care	135	155	87%
MCOP-Home Chore	392	430	91%
MCOP-Home Injury Control	128	90	142%
MCOP-Opportunity Center at ALCC	82	300	27%
MCOP-Resource Advocacy	1,226	1,800	68%
MCOP-Specialized Transportation	187	210	89%
MCOP-Unmet Emergency Needs	17	19	89%
MCOP-Utility Assistance Program	31	41	76%
MCOP-Volunteer Caregiver Program	2	8	25%
Memory Lane Care Services	12	20	60%
Milan Seniors for Healthy Living	169	250	68%
Milan Seniors Meals on Wheels	51	40	128%
Milan Seniors Transportation	28	30	93%
Milan Aging in Action - Resource	84	175	48%
Monroe County Senior Legal Services	900	1,000	90%
Monroe Family YMCA Cancer Survivorship	8	12	67%
Monroe Family YMCA Enhanced Fitness	213	200	107%
Monroe Senior Citizens Center	1,400	1,650	85%
RSVP	293	330	89%
United Way Project Ramp of MC	19	20	95%

Table C.**Actual Expenditures vs. Total Budget**

(Goal is to be between 70% - 80%)

As of: September

Provider/Program	Actual Expenditures	Total Budget	Percentage
Ash Senior Citizens	\$37,684.46	\$39,925.00	94%
Bedford Senior Community Center	\$349,068.15	\$431,223.00	81%
Bedford Twp. Veterans Center Pantry	\$5,810.62	\$4,396.00	132%
Bedford Twp. Veterans Center Van	\$3,508.45	\$13,250.00	26%
Berlin Township Senior Citizens Group	\$29,892.55	\$71,046.00	42%
Choices Counseling Solutions	\$87,372.16	\$204,248.20	43%
Dundee Area Senior Citizens Center	\$333,365.55	\$384,555.00	87%
Frenchtown Senior Citizens Center	\$293,365.00	\$398,499.00	74%
Health Van	\$180,882.00	\$298,489.00	61%
Lake Erie Transportation Commission	\$620,887.00	\$859,787.00	72%
Living Independence for Everyone	\$1,120,716.88	\$1,416,941.00	79%
MCOP-Food Assistance Program	\$291,619.31	\$261,194.00	112%
MCOP-Home Care	\$245,306.68	\$376,239.00	65%
MCOP-Home Chore	\$214,244.87	\$221,078.00	97%
MCOP-Home Injury Control	\$19,397.57	\$22,990.00	84%
MCOP-Opportunity Center at ALCC	\$100,694.75	\$108,295.00	93%
MCOP-Resource Advocacy	\$202,563.03	\$249,886.00	81%
MCOP-Specialized Transportation	\$303,541.02	\$484,441.00	63%
MCOP-Unmet Emergency Needs	\$12,979.25	\$16,385.00	79%
MCOP-Utility Assistance Program	\$22,829.04	\$31,035.00	74%
MCOP-Volunteer Caregiver Program	\$15,670.73	\$21,808.00	72%
Memory Lane Care Services	\$31,660.24	\$76,515.00	41%
Milan Seniors for Healthy Living	\$56,113.54	\$86,458.00	65%
Milan Seniors Meals on Wheels	\$73,256.73	\$87,816.00	83%
Milan Seniors Transportation	\$95,055.13	\$110,913.00	86%
Milan Aging in Action - Resource	\$0.00	\$126,666.00	0%
Monroe County Senior Legal Services	\$237,524.93	\$359,060.00	66%
Monroe Family YMCA Cancer Survivorship	\$3,890.00	\$13,260.00	29%
Monroe Family YMCA Enhanced Fitness	\$35,500.62	\$41,469.00	86%
Monroe Senior Citizens Center	\$544,086.90	\$710,492.00	77%
RSVP	\$126,274.91	\$177,442.00	71%
United Way Project Ramp of MC	\$102,282.21	\$122,500.00	83%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: September

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Ash Senior Citizens	\$37,684.46	94	\$400.90	\$39,925.00	120	\$332.71	120%
Bedford Senior Community Center	\$349,068.15	1,042	\$335.00	\$431,223.00	1,200	\$359.35	93%
Bedford Twp. Veterans Center Pantry	\$5,810.62	35	\$166.02	\$4,396.00	37	\$118.81	140%
Bedford Twp. Veterans Center Van	\$3,508.45	6	\$584.74	\$13,250.00	21	\$630.95	93%
Berlin Township Senior Citizens Group	\$29,892.55	107	\$279.37	\$71,046.00	130	\$546.51	51%
Choices Counseling Solutions	\$87,372.16	15	\$5,824.81	\$204,248.20	8	\$25,531.03	23%
Dundee Area Senior Citizens Center	\$333,365.55	528	\$631.37	\$384,555.00	425	\$904.84	70%
Frenchtown Senior Citizens Center	\$293,365.00	1,494	\$196.36	\$398,499.00	1,150	\$346.52	57%
Health Van	\$180,882.00	130	\$1,391.40	\$298,489.00	175	\$1,705.65	82%
Lake Erie Transportation Commission	\$620,887.00	432	\$1,437.24	\$859,787.00	750	\$1,146.38	125%
Living Independence for Everyone	\$1,120,716.88	1,000	\$1,120.72	\$1,416,941.00	1,200	\$1,180.78	95%
MCOP-Food Assistance Program	\$291,619.31	1,565	\$186.34	\$261,194.00	1,400	\$186.57	100%
MCOP-Home Care	\$245,306.68	135	\$1,817.09	\$376,239.00	155	\$2,427.35	75%
MCOP-Home Chore	\$214,244.87	392	\$546.54	\$221,078.00	430	\$514.13	106%
MCOP-Home Injury Control	\$19,397.57	128	\$151.54	\$22,990.00	90	\$255.44	59%
MCOP-Opportunity Center at ALCC	\$100,694.75	82	\$1,227.98	\$108,295.00	300	\$360.98	340%
MCOP-Resource Advocacy	\$202,563.03	1,226	\$165.22	\$249,886.00	1,800	\$138.83	119%
MCOP-Specialized Transportation	\$303,541.02	187	\$1,623.21	\$484,441.00	210	\$2,306.86	70%
MCOP-Unmet Emergency Needs	\$12,979.25	17	\$763.49	\$16,385.00	19	\$862.37	89%
MCOP-Utility Assistance Program	\$22,829.04	31	\$736.42	\$31,035.00	41	\$756.95	97%
MCOP-Volunteer Caregiver Program	\$15,670.73	2	\$7,835.37	\$21,808.00	8	\$2,726.00	287%
Memory Lane Care Services	\$31,660.24	12	\$2,638.35	\$76,515.00	20	\$3,825.75	69%
Milan Seniors for Healthy Living	\$56,113.54	169	\$332.03	\$86,458.00	250	\$345.83	96%
Milan Seniors Meals on Wheels	\$73,256.73	51	\$1,436.41	\$87,816.00	40	\$2,195.40	65%
Milan Seniors Transportation	\$95,055.13	28	\$3,394.83	\$110,913.00	30	\$3,697.10	92%
Milan Aging in Action - Resource	\$0.00	84	\$0.00	\$126,666.00	175	\$723.81	0%
Monroe County Senior Legal Services	\$237,524.93	900	\$263.92	\$359,060.00	1,000	\$359.06	74%
Monroe Family YMCA Cancer Survivorship	\$3,890.00	8	\$486.25	\$13,260.00	12	\$1,105.00	44%
Monroe Family YMCA Enhanced Fitness	\$35,500.62	213	\$166.67	\$41,469.00	200	\$207.35	80%
Monroe Senior Citizens Center	\$544,086.90	1,400	\$388.63	\$710,492.00	1,650	\$430.60	90%
RSVP	\$126,274.91	293	\$430.97	\$177,442.00	330	\$537.70	80%
United Way Project Ramp of MC	\$102,282.21	19	\$5,383.27	\$122,500.00	20	\$6,125.00	88%

Table E.**Actual Revenue vs. Total Budget**

(Goal is to be between 70% - 80%)

As of: September

Provider/Program	Actual Revenue	Total Budget	Percentage
Ash Senior Citizens	\$42,817.96	\$39,925.00	107%
Bedford Senior Community Center	\$383,448.03	\$431,223.00	89%
Bedford Twp. Veterans Center Pantry	\$4,050.62	\$4,396.00	92%
Bedford Twp. Veterans Center Van	\$1,084.00	\$13,250.00	8%
Berlin Township Senior Citizens Group	\$32,691.79	\$71,046.00	46%
Choices Counseling Solutions	\$13,537.50	\$204,248.20	7%
Dundee Area Senior Citizens Center	\$404,499.30	\$384,555.00	105%
Frenchtown Senior Citizens Center	\$436,415.00	\$398,499.00	110%
Health Van	\$192,554.00	\$298,489.00	65%
Lake Erie Transportation Commission	\$395,929.12	\$859,787.00	46%
Living Independence for Everyone	\$1,181,358.83	\$1,416,941.00	83%
MCOP-Food Assistance Program	\$279,993.88	\$261,194.00	107%
MCOP-Home Care	\$229,968.07	\$376,239.00	61%
MCOP-Home Chore	\$201,851.81	\$221,078.00	91%
MCOP-Home Injury Control	\$20,088.24	\$22,990.00	87%
MCOP-Opportunity Center at ALCC	\$115,018.00	\$108,295.00	106%
MCOP-Resource Advocacy	\$157,002.57	\$249,886.00	63%
MCOP-Specialized Transportation	\$256,196.97	\$484,441.00	53%
MCOP-Unmet Emergency Needs	\$14,521.25	\$16,385.00	89%
MCOP-Utility Assistance Program	\$24,483.53	\$31,035.00	79%
MCOP-Volunteer Caregiver Program	\$14,781.00	\$21,808.00	68%
Memory Lane Care Services	\$82,418.30	\$76,515.00	108%
Milan Seniors for Healthy Living	\$94,594.55	\$86,458.00	109%
Milan Seniors Meals on Wheels	\$42,513.50	\$87,816.00	48%
Milan Seniors Transportation	\$88,106.55	\$110,913.00	79%
Milan Aging in Action - Resource	\$4,851.00	\$126,666.00	4%
Monroe County Senior Legal Services	\$263,619.50	\$359,060.00	73%
Monroe Family YMCA Cancer Survivorship	\$9,415.00	\$13,260.00	71%
Monroe Family YMCA Enhanced Fitness	\$31,753.18	\$41,469.00	77%
Monroe Senior Citizens Center	\$579,292.44	\$710,492.00	82%
RSVP	\$135,216.27	\$177,442.00	76%
United Way Project Ramp of MC	\$113,608.64	\$122,500.00	93%

Page location		Views
Totals		700 100.0% of total
1	https://www.co.monroe.mi.us/204/Transportation-Services	159
2	https://www.co.monroe.mi.us/180/Commission-on-Aging	153
3	https://www.co.monroe.mi.us/195/In-Home-Services	70
4	https://www.co.monroe.mi.us/192/Services	65
5	https://www.co.monroe.mi.us/194/Health-Nutrition-Services	53
6	https://www.co.monroe.mi.us/205/Volunteer-Services	33
7	https://www.co.monroe.mi.us/201/Senior-Groups	29
8	https://www.co.monroe.mi.us/197/Multi-Purpose-Senior-Centers	24
9	https://www.co.monroe.mi.us/199/Resource-Advocacy	24
10	https://www.co.monroe.mi.us/200/Senior-Counseling-Services	22
11	https://www.co.monroe.mi.us/193/Adult-Day-Services	20
12	https://www.co.monroe.mi.us/182/By-Laws-Policies	18
13	https://www.co.monroe.mi.us/187/Former-Members	12
14	https://www.co.monroe.mi.us/203/Senior-Legal-Services	10
15	https://www.co.monroe.mi.us/191/Service-Definitions	8



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

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Jason Berry
Director

Donald Spencer
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Dave Emmerich

To: Commission on Aging Board Members

From: Jason Berry

Date: November 13, 2024

RE: Waitlist/Requested Service Not Provided- September/October 2024

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided from September 25th of 2024 through October 25th of 2024: 29

United Way Project Ramp

- At the time of last report, there were 2 ramps built and there were 29 Monroe County Senior citizens awaiting a ramp.

Choices Counseling Solutions
15366 S. Dixie Hwy.
Monroe, MI 48161
734-210-1071



Commission on Aging
965 S Raisinville Road
Monroe, MI 48161

Mr. Berry,

I am writing to submit our request to present our application and interest in being a continued provider for Senior Mental Health through the COA. We would like to be in attendance and present for the board meeting on November 13th. We will be requesting additional funds of \$5,000 to meet the needs of residents through 2024 year end.

Thank you in advance for your kind consideration.

Regards,

Audrey Schroeder, LMSW, CTC-SW

2024 COA MONTHLY EXPENDITURE AND REVENUE REPORT														
PROGRAM: Choices Counseling Solutions														
EXPENSE	BUDGET	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Advertising				\$106.00	\$445.00	\$100.00	\$287.00	\$132.00	\$75.00	\$0.00	\$0.00			\$1,145.00
Central Services/Indirect Cost														\$0.00
Client Program Supplies														\$315.20
Client Transportation				\$32.00	\$38.00	\$47.86	\$58.34	\$37.00	\$42.00	\$48.00	\$12.00			\$0.00
Conference/Training														\$0.00
Contracted Services														\$0.00
Direct Financial Assistance														\$0.00
Dues/Fees/Licence				\$1,093.89	\$1,114.96	\$1,178.44	\$1,304.95	\$1,081.29	\$1,062.15	\$1,153.33	\$1,047.74			\$9,036.75
Duplication/Printing				\$14.83	\$14.83	\$14.83	\$14.83	\$23.31	\$22.25	\$22.25	\$22.25			\$149.38
Electric														\$0.00
Employee/Volunteer Expenses														\$0.00
Equipment Lease/Purchase														\$0.00
Equipment Maintenance														\$0.00
Facility Maintenance Contracts														\$0.00
Food Purchase														\$0.00
Fundraising Activities														\$0.00
Gas (Facility)														\$0.00
Home Modification Supplies/Equipment														\$0.00
Internet				\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	\$650.00
Janitorial Supplies				\$210.00	\$105.00	\$280.00	\$210.00	\$210.00	\$210.00	\$210.00	\$210.00			\$1,645.00
Kitchen Supplies/disposables				\$20.00	\$18.00	\$22.00	\$34.00	\$48.00	\$57.00	\$42.00	\$23.00			\$264.00
Liability Insurance														\$0.00
Newsletter Expense														\$0.00
Office Equip. Repair & Maint.														\$0.00
Office Supplies				\$136.75	\$139.60	\$157.35	\$124.05	\$113.92	\$136.28	\$80.00	\$37.00			\$924.95
Postage				\$13.60										\$13.60
Rent				\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$12,000.00
Staff travel														\$0.00
Subscriptions/Manuals														\$0.00
Telephone				\$100.46	\$100.46	\$100.46	\$100.46	\$100.46	\$100.46	\$100.46	\$100.46	\$100.46	\$100.46	\$1,004.60
Trash/Lawn/Snow Care														\$0.00
Vehicle Gas and Oil														\$0.00
Vehicle Insurance														\$0.00
Vehicle Lease/Purchase														\$0.00
Vehicle Maintenance														\$0.00
Volunteer Insurance														\$0.00
Volunteer Meal Reimbursement														\$0.00
Volunteer Recognition														\$0.00
Volunteer Transport/Stipend Reimburse.														\$0.00
Water														\$0.00
TOTAL	\$0.00	\$0.00	\$0.00	\$20.00	\$3,268.85	\$3,188.94	\$3,421.63	\$3,033.98	\$2,993.14	\$2,944.04	\$2,740.45	\$23.00	\$1,388.46	\$27,380.48

Commission on Aging 2024

Date	Client	Clinician	Units	Fee	Paid
4/4/2024	CM	Kelly	1	\$150.00	Ck #579025
4/17/2024	BG	Kelly	1	\$150.00	Ck #579025
4/18/2024	PR	Kelly	1	\$150.00	Ck #579025
4/18/2024	LD	Kelly	1	\$150.00	Ck #579025
4/18/2024	CM	Kelly	1	\$150.00	Ck #579834
5/1/2024	BG	Kelly	1	\$150.00	Ck #579834
5/2/2024	PR	Kelly	1	\$150.00	Ck #579834
5/2/2024	CM	Kelly	1	\$150.00	Ck #579834
5/9/2024	PR	Kelly	1	\$150.00	Ck #579834
5/13/2024	LM	Jerri	1	\$150.00	Ck #579834
5/15/2024	BG	Kelly	1	\$150.00	Ck #579834
5/16/2024	CM	Kelly	1	\$150.00	Ck #579834
5/21/2024	LD	Kelly	1	\$150.00	Ck #579834
5/23/2024	LM	Jerri	1	\$150.00	Ck #579834
5/29/2024	BG	Kelly	1	\$150.00	Ck #580987
5/30/2024	PR	Kelly	1	\$150.00	Ck #580987
5/30/2024	CM	Kelly	1	\$150.00	Ck #580987
6/4/2024	LM	Jerri	1	\$150.00	Ck #580987
6/6/2024	CM	Kelly	1	\$150.00	Ck #580987
6/11/2024	LG	Kelly	1	\$150.00	Ck #580987
6/18/2024	LD	Kelly	1	\$150.00	Ck #580987
6/25/2024	LM	Jerri	1	\$150.00	Ck #580987
6/26/2024	LG	Kelly	1	\$150.00	Ck #580987
6/26/2024	SW	Kelly	1	\$150.00	Ck #580987
6/27/2024	CM	Kelly	1	\$150.00	Ck #581698
7/2/2024	PR	Kelly	1	\$150.00	Ck #581698
7/9/2024	LM	Jerri	1	\$150.00	Ck #581698
7/10/2024	LG	Kelly	1	\$150.00	Ck #581698
7/11/2024	CM	Kelly	1	\$150.00	Ck #581698
7/11/2024	LC	Kelly	1	\$150.00	Ck #581698
7/16/2024	PR	Kelly	1	\$150.00	Ck #581698
7/18/2024	PW	Kelly	1	\$150.00	Ck #581698
7/18/2024	GW	Alyssa	1	\$150.00	Ck #581698
7/22/2024	PR	Kelly	1	\$150.00	Ck #581698
7/22/2024	LC	Kelly	1	\$150.00	Ck #581698
7/22/2024	LD	Kelly	1	\$150.00	Ck #581698
7/23/2024	LM	Jerri	1	\$150.00	Ck #581698
7/23/2024	LG	Kelly	1	\$150.00	Ck #581698
7/23/2024	CM	Kelly	1	\$150.00	Ck #581698
7/29/2024	PR	Kelly	1.25	\$187.50	Ck # 582364
7/31/2024	RK	Kelly	1	\$150.00	Ck # 582364

7/31/2024	GW	Alyssa	1	\$150.00	Ck # 582364		
7/31/2024	PW	Kelly	1	\$150.00	Ck # 582364		
8/6/2024	LM	Jerri	1	\$150.00	Ck # 582364		
8/8/2024	CM	Kelly	1	\$150.00	Ck # 582364		
8/14/2024	LG	Kelly	1	\$150.00	Ck # 582364		
8/14/2024	PR	Kelly	1	\$150.00	Ck # 582364		
8/14/2024	GW	Alyssa	1	\$150.00	Ck # 582364		
8/14/2024	PW	Kelly	1	\$150.00	Ck # 582364		
8/19/2024	LD	Kelly	1	\$150.00	Ck # 582364		
8/19/2024	LC	Kelly	1	\$150.00	Ck #581698		
8/20/2024	CH	Kelly	1	\$150.00	Ck # 582364		
8/20/2024	LM	Jerri	1	\$150.00	Ck # 582364		
8/21/2024	GW	Alyssa	1	\$150.00	Ck # 582364		
8/21/2024	PW	Kelly	1	\$150.00	Ck # 582364		
8/28/2024	LG	Kelly	1	\$150.00			
8/28/2024	CM	Kelly	1	\$150.00			
8/29/2024	CH	Kelly	1	\$150.00			
8/29/2024	RK	Kelly	1	\$150.00			
8/29/2024	KL	Jerri	1	\$150.00			
9/4/2024	PW	Kelly	1	\$150.00			
9/4/2024	GW	Alyssa	1	\$150.00			
9/5/2024	CM	Kelly	1	\$150.00			
9/10/2024	CH	Kelly	1	\$150.00			
9/10/2024	LM	Jerri	1	\$150.00			
9/11/2024	LG	Kelly	1	\$150.00			
9/11/2024	KL	Jerri	1	\$150.00			
9/12/2024	PR	Kelly	1	\$150.00			
9/17/2024	KL	Kelly	1	\$150.00			
9/18/2024	RK	Kelly	1	\$150.00			
9/19/2024	CM	Kelly	1	\$150.00			
9/19/2024	DB	Kelly	1	\$150.00			
9/19/2024	LD	Kelly	1	\$150.00			
9/19/2024	LB	Kelly	1	\$150.00			
9/23/2024	LB	Kelly	1	\$150.00			
9/24/2024	PR	Kelly	1	\$150.00			
9/24/2024	CH	Kelly	1	\$150.00			
9/25/2024	KB	Jerri	1	\$150.00			
9/25/2024	LG	Kelly	1	\$150.00			
9/25/2024	PW	Kelly	1	\$150.00			
9/25/2024	GW	Alyssa	1	\$150.00			
9/26/2024	DB	Kelly	1	\$150.00			
9/30/2024	LB	Kelly	1	\$150.00			
10/01/2024	LM	Jerri	1	\$150.00			

10/03/2024	CM	Kelly	1	\$150.00			
10/14/2024	CH	Kelly	1	\$150.00			
10/16/2024	LG	Kelly	1	\$150.00			
10/17/2024	CH	Kelly	1	\$150.00			
10/22/2024	PR	Kelly	1	\$150.00			
10/22/2024	LM	Jerri	1	\$150.00			
10/24/2024	LD	Kelly	1	\$150.00			
10/29/2024	CH	Kelly	1	\$150.00			
10/29/2024	GW	Alyssa	1	\$150.00			
10/29/2024	PW	Kelly	1	\$150.00			
10/31/2024	CM	Kelly	1	\$150.00			
11/4/2024	LB	Kelly	1	\$150.00			
11/4/2024	JG	Kelly	1	\$150.00			
11/5/2024	LM	Jerri	1	\$150.00			
11/6/2024	LG	Kelly	1	\$150.00			
11/11/2024	LB	Kelly	1	\$150.00			
11/11/2024	JG	Kelly	1	\$150.00			
11/12/2024	PW	Kelly	1	\$150.00			
11/12/2024	GW	Alyssa	1	\$150.00			
11/14/2024	KB	Jerri	1	\$150.00			
11/14/2024	CM	Kelly	1	\$150.00			
11/18/2024	CH	Kelly	1	\$150.00			
11/19/2024	PR	Kelly	1	\$150.00			
11/21/2024	LD	Kelly	1	\$150.00			
11/25/2024	LB	Kelly	1	\$150.00			
11/25/2024	JG	Kelly	1	\$150.00			
11/26/2024	LM	Jerri	1	\$150.00			
11/26/2024	PW	Kelly	1	\$150.00			
11/26/2024	GW	Alyssa	1	\$150.00			
11/27/2024	KB	Jerri	1	\$150.00			
12/3/2024	CH	Kelly	1	\$150.00			
12/9/2024	LB	Kelly	1	\$150.00			
12/9/2024	JG	Kelly	1	\$150.00			
12/10/2024	PW	Kelly	1	\$150.00			
12/10/2024	GW	Alyssa	1	\$150.00			
12/11/2024	KB	Jerri	1	\$150.00			
12/12/2024	CM	Kelly	1	\$150.00			
12/17/2024	LM	Jerri	1	\$150.00			
12/17/2024	CH	Kelly	1	\$150.00			
12/18/2024	PR	Kelly	1	\$150.00			
12/23/2024	KB	Jerri	1	\$150.00			
12/23/2024	LB	Kelly	1	\$150.00			
12/23/2024	JG	Kelly	1	\$150.00			

12/23/2024	LD	Kelly	1	\$150.00			
12/23/2024	CM	Kelly	1	\$150.00			
				Year end total	Units not yet entered		
				\$19,387.50	\$5,700.00		
Potentially adding 2 more clients, bi-weekly sessions through the end of the year						\$1,200	



Jason Berry <jason_berry@monroemi.org>

MCOP Request to Transfer Funds

1 message

Stephanie Kasprzak <skasprzak@monroecountyop.org>

Mon, Oct 28, 2024 at 8:51 AM

To: Jason Berry <jason_berry@monroemi.org>, Ramona Hall <ramona_hall@monroemi.org>

Good morning Jason – I am writing today to request to be on the November 13th COA agenda to ask for a transfer of funding out of our Specialized Transportation Program and into our Food Program. The need for food from our low income seniors has increased consistently throughout the year, which led to us being out of units. Due to the fire this summer at Fresenius (dialysis provider in the Kroger Plaza) our Specialized Transportation units are down. Therefore, we are requesting to move \$20,000 out of the Specialized Transportation budget and put it into the Food Program budget for the current year. Both revised budgets are attached for your consideration.

Thank you – please let me know if you have any questions.

Stephanie

Stephanie Zorn Kasprzak

(Pronouns: She/her/hers)

Executive Director

MCOP & The Opportunity Center @ ALCC

(734) 241-2775, ext. 206



2 attachments

Increase request FOOD 2024 +20000.pdf
470K

Decrease request TRANSPORTATION 2024 -20000.pdf
470K

Commission on Aging Presentation – 11/13/2024

Food Assistance Program

History of Pounds of Food Distributed:

2021 = 2,226,750 pounds of food

2022 = 2,430,955 pounds of food

2023 = 2,746,521 pounds of food

2024 = 3,099,047 pounds of food

2024 COA Units for the Food Assistance Program:

COA Approved (2024) – 375,000 units x .40/unit = \$150,000

January 2024	33,293 units
February 2024	40,556 units
March 2024	43,781.50 units
April 2024	45,432.25 units
May 2024	48,227.25 units
June 2024	40,676 units
July 2024	46,764.25 units
August 2024	35,095.75 units
September 2024	49,242.50 units/Completed 383,068.50 units
PROJECTED October 2024	35,000 units
PROJECTED November 2024	35,000 units
PROJECTED December 2024	35,000 units*

MCOP Additional Request = \$20,000 (50,000 units x .40/unit = \$20,000)

*Remaining units will be covered by other funding sources

Line item increases:

\$16,779.92 – Food Costs (food prices have increased)

\$2,800 – Gasoline for Vehicles (more food procurement = higher gas prices)

\$500 – Office Supplies (more food distribution = more packaging)

\$20,079.92 (\$20,000 increase from COA will be used in this way)

Remaining increases to be covered by USDA/MDE Commodity Supplemental Food Program (as listed in revised budget) – Gas, Electric, Water, and Staff Travel.

Proposed Operations Budget for Calendar Year 2024

Provider: Monroe County Opportunity Program

Program: Specialized Transportation

Operations	2023	2024	Difference	Revised 2024	Revised Difference
Advertising					
Central Services/Indirect Cost					
Client Program Supplies					
Client Transportation					
Conference/Training	\$2,500.00	\$3,000.00	\$500.00	\$3,000.00	
Contracted Services	\$4,000.00	\$4,000.00		\$4,000.00	
Direct Financial Assistance					
Dues/Fees/License					
Duplication/Printing	\$400.00	\$400.00		\$400.00	
Electric	\$500.00	\$500.00		\$500.00	
Employee/Volunteer Expenses					
Equipment Lease/Purchase					
Equipment Maintenance					
Facility Maintenance Contracts					
Food Purchase					
Fundraising Activities					
Gas (Facility)	\$500.00	\$500.00		\$500.00	
Home Modification Supplies/Equipment					
Internet					
Janitorial Supplies	\$1,750.00	\$3,000.00	\$1,250.00	\$3,000.00	
Kitchen Supplies/disposables					
Liability Insurance	\$5,000.00	\$6,000.00	\$1,000.00	\$8,000.00	\$2,000.00
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies					
Postage	\$200.00	\$200.00		\$200.00	
Rent	\$2,750.00	\$2,750.00		\$2,750.00	
Staff travel					
Subscriptions/Manuals					
Telephone	\$3,800.00	\$2,500.00	(\$1,300.00)	\$2,500.00	
Trash/Lawn/Snow Care					
Vehicle Gas and Oil	\$45,000.00	\$45,000.00		\$30,000.00	(\$15,000.00)
Vehicle Insurance	\$17,000.00	\$20,000.00	\$3,000.00	\$23,000.00	\$3,000.00
Vehicle Lease/Purchase					
Vehicle Maintenance	\$20,000.00	\$20,000.00		\$35,000.00	\$15,000.00
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water		\$55.00	\$55.00	\$55.00	
Total Operations	\$103,400.00	\$107,905.00	\$4,505.00	\$112,905.00	\$5,000.00

Program: Specialized Transportation

Revenue Sources for Calendar Year 2024
Page 2 of 3

Provider: Monroe County Opportunity Program
Program: Specialized Transportation

Revenue Sources	2023	2024	Difference	Revised 2024	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share	\$45,000.00	\$45,000.00		\$35,000.00	(\$10,000.00)
Commission on Aging (COA)	\$148,000.00	\$148,000.00		\$128,000.00	(\$20,000.00)
Commodities Supplemental Food Prog					
Community Mental Heath					
Community Service Block Grant	\$47,912.00	\$55,475.00	\$7,563.00	\$55,475.00	
Corporate Sponsorship					
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services	\$30,000.00	\$30,000.00		\$30,000.00	
Donations					
Dues					
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised	\$3,000.00	\$5,000.00	\$2,000.00	\$5,000.00	
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART	\$30,865.00	\$30,865.00		\$30,865.00	
United Way	\$30,000.00	\$35,000.00	\$5,000.00	\$35,000.00	
Units of Government					
Van Fees					
Enter other funding source below					
CSDD	\$25,000.00	\$25,000.00		\$20,000.00	(\$5,000.00)
NURSING HOMES & Access2Care	\$56,915.00	\$60,101.00	\$3,186.00	\$60,101.00	
LOGISTICARE/ Reach / Family Medical	\$50,000.00	\$50,000.00		\$50,000.00	
Total Revenue	\$466,692.00	\$484,441.00	\$17,749.00	\$449,441.00	(\$35,000.00)
In-kind Description:				In-Kind Amount:	

Proposed Operations Budget for Calendar Year 2024

Provider: Monroe County Opportunity Program

Program: Food Assistance Program

Operations	2023	2024	Difference	Revised 2024	Revised Difference
Advertising					
Central Services/Indirect Cost					
Client Program Supplies					
Client Transportation					
Conference/Training	\$500.00	\$500.00		\$500.00	
Contracted Services	\$6,000.00	\$6,000.00		\$6,000.00	
Direct Financial Assistance					
Dues/Fees/License	\$100.00	\$100.00		\$100.00	
Duplication/Printing	\$975.00	\$975.00		\$975.00	
Electric	\$2,500.00	\$3,000.00	\$500.00	\$5,000.00	\$2,000.00
Employee/Volunteer Expenses					
Equipment Lease/Purchase					
Equipment Maintenance	\$3,250.00	\$3,250.00		\$3,250.00	
Facility Maintenance Contracts					
Food Purchase	\$12,000.00	\$25,751.68	\$13,751.68	\$42,531.60	\$16,779.92
Fundraising Activities					
Gas (Facility)	\$2,500.00	\$3,000.00	\$500.00	\$5,000.00	\$2,000.00
Home Modification Supplies/Equipment					
Internet					
Janitorial Supplies	\$4,000.00	\$8,000.00	\$4,000.00	\$8,000.00	
Kitchen Supplies/disposables					
Liability Insurance	\$5,000.00	\$5,000.00		\$5,000.00	
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies	\$3,000.00	\$3,000.00		\$3,500.00	\$500.00
Postage	\$100.00	\$100.00		\$100.00	
Rent	\$30,000.00	\$30,000.00		\$30,000.00	
Staff travel	\$100.00	\$500.00	\$400.00	\$800.00	\$300.00
Subscriptions/Manuals					
Telephone	\$900.00	\$900.00		\$900.00	
Trash/Lawn/Snow Care					
Vehicle Gas and Oil	\$1,200.00	\$1,200.00		\$4,000.00	\$2,800.00
Vehicle Insurance	\$3,000.00	\$3,500.00	\$500.00	\$3,500.00	
Vehicle Lease/Purchase					
Vehicle Maintenance	\$4,000.00	\$4,000.00		\$4,000.00	
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water	\$500.00	\$500.00		\$1,000.00	\$500.00
Total Operations	\$79,625.00	\$99,276.68	\$19,651.68	\$124,156.60	\$24,879.92

Program: Food Assistance Program

Revenue Sources for Calendar Year 2024
Page 2 of 3

Provider: Monroe County Opportunity Program
 Program: Food Assistance Program

Revenue Sources	2023	2024	Difference	Revised 2024	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share					
Commission on Aging (COA)	\$120,500.00	\$150,000.00	\$29,500.00	\$170,000.00	\$20,000.00
Commodities Supplemental Food Prog	\$40,000.00	\$41,120.08	\$1,120.08	\$46,000.00	\$4,879.92
Community Mental Heath					
Community Service Block Grant	\$28,400.00	\$29,650.00	\$1,250.00	\$29,650.00	
Corporate Sponsorship					
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations					
Dues					
Emergency Food Assistance Program	\$28,900.00	\$32,864.59	\$3,964.59	\$32,864.59	
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised					
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way	\$12,000.00	\$12,000.00		\$12,000.00	
Units of Government					
Van Fees					
Enter other funding source below					
Gleaners	\$23,894.00	\$24,654.71	\$760.71	\$24,654.71	
Family Medical Center	\$7,500.00	\$15,000.00	\$7,500.00	\$15,000.00	
Total Revenue	\$261,194.00	\$305,289.38	\$44,095.38	\$330,169.30	\$24,879.92
In-kind Description:	Donate food			In-Kind Amount:	\$100,000.00