



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Monroe County Commission on Aging Regular Board Meeting January 8, 2025

Monroe County Commission on Aging Board Room

1:00 p.m.

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Review of Organizational Meeting Procedures- Jason Berry, Director
6. Election of Chairperson
7. Election of Vice Chairperson
8. Election of Secretary
9. Approval of Agenda
10. Public Comment
11. Special Presentations: None
12. Consent Agenda
 - A. Approval of Minutes of December 11, 2024 Regular Meeting
 - B. Strategic Planning Committee Notes of January 2, 2025
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
13. Director's Report
14. Old Business
 - A. None
15. New Business
 - A. Monroe Center for Healthy Agency - Sandie Peirce
 - a. Revised 2025 Budget (no cost increase)
 - B. RSVP - Beth Berlin
 - a. Revised 2025 Budget (cost increase \$8,460.00)
 - C. MCOP Opportunity Center - Stephanie Kasprzak
 - a. Revised Budget/Cost Share/Membership
16. Public Comment
17. Commission Members' Comments
18. Adjournment

The next Regular Board meeting will be on Wednesday, February 12, 2025, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following:

Human Resources

125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDY (734) 240-7301



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Policy #: MCCOA 15-01

Title: *Organizational Meeting Procedures*
Adopted: *04-08-2015*
Revised: *N/A*

For its Organizational Meeting, The Monroe County Commission on Aging shall meet on the second Wednesday of January that is not designated a County holiday, or at another reasonable day and time fixed by the Commission on Aging Director, the Commission on Aging Assistant, or any Commission on Aging Board member.

The purpose of the Organizational Meeting shall be to elect a Chairperson, Vice-Chairperson, and any other designated officers, and administer oaths if necessary. The Board may also transact any other business properly brought before it.

The Director or Assistant shall act as the moderator of the Organizational Meeting until such time as the Chairperson of the Board is elected, after which time, the Chairperson shall preside at said meeting. If the Chairperson is not present, then the Vice-Chairperson shall preside after being elected.

The Organizational Meeting shall be held in the Commission on Aging Board Room, unless otherwise notified per the requirements of the Open Meetings Act, and shall be held in accordance with the Open Meetings Act.

The following process shall be used for the election of Commission on Aging officers:

1. The Director, Assistant, or Chairperson (following election) will call for nominations to be made by any Board member.
2. The Director, Assistant, or Chairperson will close the nominations after all Board members have had an opportunity to present their nominations.
3. If only one Board member is nominated, the Director, Assistant, or Chairperson will call for a motion to declare that person to be elected, and if a majority of the Board members are in favor of the motion, that one person nominated shall become the Chairperson, Vice-Chairperson, or other designated officer.
4. If more than one Board member is nominated for a designated office, the Director, Assistant, or Chairperson will call the roll of all Board members, in any order that the Director, Assistant, or Chairperson determines, where each Board member shall, by a public voice vote, declare his or her preference for the designated office being considered, and if one of the nominees receives five (5) affirmative roll call votes, that person shall immediately be declared that designated officer by the Director, Assistant, or Chairperson and no further motion or vote shall be necessary.



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5. If there are three or more nominees and the first roll call vote does not produce one nominee getting at least five (5) affirmative roll call votes, the Director, Assistant, or Chairperson will call for a second roll call vote for the top two vote getters only, and the one of those two who receives five (5) affirmative roll call votes shall immediately be declared the designated officer by the Director, Assistant, or Chairperson. If because of tied votes, there are more than two nominees who are the top two vote getters, then all said nominees who were the top two vote getters shall continue to be nominees, and all of those nominees that do not qualify as being the top two vote getters shall be eliminated. Roll call votes shall be continued until one nominee receives at least five (5) affirmative roll call votes.



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Paul Simonton

Dave Emmerich

Monroe County Commission on Aging Regular Board Meeting Minutes

December 11, 2024

Commission on Aging Conference Room

Don Spencer called the meeting to order at 1:01 p.m.

Members present Don Spencer, Martin Kaufman, Dave Emmerich,
Mary Ann Wertenberger, Paul Simonton,
Cynthia McIlvain, Wayne Meehan,
Larry Gramlich

Members excused: None.

Approval of the Agenda:

Motion to approve the December 11, 2024 Regular Board Meeting Agenda as presented.

Motion by: Wayne Meehan **Supported by:** Mary Ann Wertenberger
Motion carried.

Public Comment: Stephanie Kasprzak, Director Monroe County Opportunity Program

Updates were provided. A groundbreaking ceremony was held last week at the Opportunity Center. A 9.3 million dollar program will remove and replace the Lillian Stewart Navarre Library. The Learning Bank of Monroe will be included in the renovation as well as air conditioning and 5/6 multi-purpose stations. This renovation is scheduled for a 2026 opening.

Senior activity in 2026 will remain as is. A grant from the Community Foundation of Monroe was received. The Opportunity Center will not turn away those seniors that can't pay away. Membership dues/cost sharing will be discussed.

Special Presentations:

Carrie Pitzen, Director Bedford Health Van

Carrie will retire soon. Becki Niemiec will be the new Director. Follow-up calls are being made with clients. There are no complaints. There are two new drivers for a total of eight. COA clients are a priority.

Consent Agenda:

- A. Approval of the Minutes of the November 18, 2024 Regular Meeting.
- B. Strategic Planning Committee notes of December 5, 2024.
- C. Finance Reports



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Wayne Meehean

Paul Simonton

Dave Emmerich

D. Correspondence – None.

E. Formal Agency Reports – None

**Motion to approve by: Cynthia McIlvain Supported by: Wayne Meehean
Motion Carried.**

Directors' Report:

Jason Berry reported the following:

➤ Common Measures Report

The November Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ COA Website Views

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. During November 2024 there were 740 total views. Transportation was the most viewed.

➤ Waitlist/Service Not Provided Summary

Mr. Berry reported that from October 25, 2024, through November 25, 2024, there were 2 ramps built. There are 30 seniors are on the Project Ramp waitlist. A total of 33 ramps were built in 2024. This includes 27 in Monroe County and 6 in Lenawee County.

Old Business: None.

New Business

A. COA Provider Directors

a. Monroe County Older Adult Needs Assessment

i. Progress Report 2024

Sandie Pierce, Director Monroe Senior Center distributed a booklet with a Progress Report regarding the Monroe County Senior Millage. In January, the Board will be asked if they want a local needs assessment (Wayne State University-Survey Monkey). The popular Senior Source booklet with continue to be distributed.

B. Motion to request additional units/funding for Memory Lane Care Services in the amount of \$8,360 equaling 110 units/hours of service at the rate of \$76.00 each.

Motion to Approve: Cynthia McIlvain

Supported by: Paul Simonton

Roll Call Vote Taken

Martin Kaufman - Yes

Mary Gantzoz - Excused



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Wayne Meehan - Yes
Mary Ann Wertenberger - Yes
Dave Emmerich - Yes
Paul Simonton – Yes

Don Spencer - Yes
Cynthia McIlvain - Yes
Larry Gramlich - Yes

Motion Carried.

Commission Members Comments:

Don Spencer: Satisfying to be serving as Chair. Merry Christmas!

Cynthia McIlvain: Happy Holidays!

Marty Kaufman: Merry Christmas!

Mary Ann Wertenberger: Merry Christmas!

Dave Emmerich: Had an eye-opening experience at the Opportunity Center.

Wayne Meehan: Merry Christmas!

Adjournment:

Motion by: Wayne Meehan

Supported by: Paul Simonton

Motion Carried.

The meeting was adjourned at 2:09 p.m.

**The next Regular Board meeting takes place on Wednesday,
January 8, 2025 at 1:00 p.m. at the Monroe County Commission on Aging, 965
South Raisinville Road, Monroe, MI 48161.**

Ramona Hall, Recording Secretary



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Commission on Aging Strategic Planning Committee Notes January 2, 2025 2p.m. Commission on Aging Office

1. Monroe Center for Healthy Aging
 - a. Revised Budget

Recommendation: The Strategic Planning Committee recommends approving the budget presented.

2. RSVP
 - a. Revised Budget

Recommendation: The Strategic Planning Committee advises not approving the request and budget presented.

3. MCOP-Opportunity Center Senior Cost Share/Membership

Recommendation: The Strategic Planning Committee recommends a cost share be implemented to the program.

4. Adult Day Service: Service Definition Updates

Recommendation: The Strategic Planning Committee advises proceeding with a revision to the service definitions of Adult Day Service.

5. 2026 Commission on Aging applications: budget revision

Recommendation: The Strategic Planning Committee advises proceeding with a revision of the 2026 application.

6. Commission on Aging additional funds request document

Recommendation: The Strategic Planning Committee recommends a form be created for providers to submit for additional funding requests.

RUN DATE: 01/02/25 13:38
REVEN

County of Monroe
Revenue Report

PAGE: 00083
FISCAL DATE: 12/30/24 24/DEC

280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800	FUND BALANCE CARRYFORWARD					
280-89800-695001	FUND BALANCE CARRYFORWARD-REV	-544,539.00	0.00	0.00	-544,539.00	0.00
TOTAL FUND BALANCE CARRYFORWARD		-544,539.00	0.00	0.00	-544,539.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES					
280-97000-402000	CURRENT PROPERTY TAXES	-3,600,988.00	-164,227.32	-3,872,043.62	271,055.62	107.53
280-97000-413000	PRIOR YEAR TAX ADJUSTMENTS	22,750.00	0.00	2,978.22	19,771.78	13.09
280-97000-420000	DELINQUENT PERSONAL PROP TAXES	-3,500.00	-925.39	-5,233.24	1,733.24	149.52
280-97000-434020	OTH TAXES-PYMT IN LIEU OF TAX	-7,500.00	-276.87	-11,156.70	3,656.70	148.76
280-97000-437000	INDUSTRIAL FACILITY TAX	-11,500.00	0.00	-14,998.45	3,498.45	130.42
280-97000-445000	TAXES-PENALTIES & INT ON TAXES	-250.00	-2.38	-112.52	-137.48	45.01
280-97000-573000	LOC COMM STABILIZATION SHARE	-100,000.00	0.00	-182,411.64	82,411.64	182.41
280-97000-576000	STATE GRANT-REIMB INV LOSS	0.00	0.00	0.00	0.00	0.00
280-97000-665000	INTEREST INCOME	-2,000.00	0.00	-103,788.21	101,788.21	189.41
280-97000-676070	SPECIAL REVENUE-REIMBURSEMENT	-1,000.00	0.00	-87.44	-912.56	8.74
280-97000-677000	OTHER REVENUE-MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
280-97000-687030	REBATES-PRESCRIPTION	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER AGENCIES		-3,703,988.00	-165,431.96	-4,186,853.60	482,865.60	113.04
99999	FUND LEVEL					
280-99999-688000	DEFAULT DISCOUNT	0.00	0.00	0.00	0.00	0.00
TOTAL FUND LEVEL		0.00	0.00	0.00	0.00	0.00
TOTAL 280 SENIOR CITIZENS FUND		-4,248,527.00	-165,431.96	-4,186,853.60	-61,673.40	98.55

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County of Monroe

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67200 COMMISSION ON AGING

101 GENERAL FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
101-67200-705000	SALARIES AND WAGES	93,374.00	0.00	0.00	7,175.20	91,048.48	2,325.52	97.51
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/AUTH PER DIEM	6,000.00	0.00	0.00	625.00	4,350.00	1,650.00	72.50
101-67200-715000	SOCIAL SECURITY	7,603.00	0.00	0.00	561.78	6,875.87	727.13	90.44
101-67200-716000	EMPLOYERS-RETIREMENT	17,752.00	0.00	0.00	1,370.48	17,703.53	48.47	99.73
101-67200-716001	DC RETIREMENT	2,487.00	0.00	0.00	189.94	2,355.25	131.75	94.70
101-67200-716010	EMPLOYERS-RET HEALTH C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716012	EMPLOYER-HCS	1,868.00	0.00	0.00	143.52	1,821.14	46.86	97.49
101-67200-717000	UNEMPLOYMENT INSURANCE	100.00	0.00	0.00	7.77	95.26	4.74	95.26
101-67200-718000	WORKERS COMPENSATION I	80.00	0.00	0.00	6.24	76.73	3.27	95.91
101-67200-719000	HEALTH INSURANCE	14,825.00	0.00	0.00	1,282.64	15,531.50	-706.50	104.77
101-67200-720000	LIFE INSURANCE	143.00	0.00	0.00	10.94	136.76	6.24	95.64
101-67200-721000	OPTICAL INSURANCE	143.00	0.00	0.00	12.32	148.94	-5.94	104.15
101-67200-722000	DENTAL INSURANCE	633.00	0.00	0.00	65.26	787.57	-154.57	124.42
101-67200-723000	DISABILITY INSURANCE	937.00	0.00	0.00	71.98	821.25	115.75	87.65
101-67200-725000	ACCURED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	1,755.00	0.00	0.00	0.00	605.23	1,149.77	34.49
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	0.00	1.25	1,498.75	0.08
101-67200-731000	COMPUTER EQUIP & SUPPL	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	361.95	2,439.54	810.46	75.06
101-67200-814015	SOFTWARE LICENSE FEE	25,651.00	0.00	0.00	0.00	18,227.97	7,423.03	71.06
101-67200-814016	PAYROLL SERVICES	945.00	0.00	0.00	0.00	977.57	-32.57	103.45
101-67200-826000	LEGAL AND PROFESSIONAL	2,400.00	0.00	0.00	0.00	745.42	1,654.58	31.06
101-67200-830000	ASSOCIATION & MEMBERSH	375.00	0.00	0.00	0.00	210.00	165.00	56.00
101-67200-851000	TELEPHONE	675.00	0.00	0.00	27.01	575.28	99.72	85.23
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,387.00	0.00	0.00	121.90	1,546.82	40.18	97.47
101-67200-921000	ELECTRICITY	1,652.00	0.00	0.00	137.04	1,814.57	-162.57	109.84
101-67200-922000	WATER AND SEWAGE	193.00	0.00	0.00	9.52	143.02	49.98	74.10
101-67200-923000	HEATING FUEL	550.00	0.00	0.00	62.88	343.11	206.89	62.38
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-942000	COPIER EXPENSE/LEASE	2,000.00	0.00	0.00	74.95	2,086.56	-86.56	104.33
101-67200-963000	CENTRAL SERVICES/INDIR	15,950.00	0.00	0.00	0.00	15,950.00	0.00	100.00
101-67200-975000	C.O.-BUILDING IMPROVEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-975300	C.O.-BUILDINGS AND GRO	13,628.00	0.00	0.00	0.00	13,628.00	0.00	100.00
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMISSION ON AGING		221,606.00	0.00	0.00	12,318.32	201,046.62	20,559.38	90.72

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County of Monroe

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APPR

Appropriation Report

FISCAL DATE: 12/30/24 24/DEC

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
280-89000-969001	CONTINGENCY-RESTRICTED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-89000-969002	CONTINGENCY	45,732.00	0.00	0.00	0.00	0.00	45,732.00	0.00
	TOTAL CONTINGENCIES	45,732.00	0.00	0.00	0.00	0.00	45,732.00	0.00
89800	FUND BALANCE CARRYFORWARD							
280-89800-969501	FUND BALANCE CARRYFORW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL FUND BALANCE CARRYFORW	0.00	0.00	0.00	0.00	0.00	0.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES							
280-97000-801280	CONTRACT SERV-OLDER NE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-830060	BOARD PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-963000	CENTRAL SERVICES/INDIR	24,076.00	0.00	0.00	0.00	24,076.00	0.00	100.00
280-97000-965015	ASH SENIOR CITIZENS CE	24,331.00	0.00	0.00	0.00	24,331.00	0.00	100.00
280-97000-965020	RETIRED SENIOR VOLUNTE	81,000.00	0.00	0.00	6,462.05	71,543.63	9,456.37	88.33
280-97000-965025	AREA AGENCY ON AGING 1	13,614.00	0.00	0.00	2,272.00	13,614.00	-3.00	100.02
280-97000-965031	BEDFORD TRANSPORTATION	54,650.00	0.00	0.00	4,153.40	54,650.00	0.00	100.00
280-97000-965035	BEDFORD SENIOR CITIZEN	277,498.00	0.00	0.00	247.64	277,498.00	0.00	100.00
280-97000-965041	BEDFORD VET CENTER PAN	4,396.00	0.00	0.00	106.00	1,666.91	2,729.09	37.92
280-97000-965042	BEDFORD VET CENTER VAN	13,250.00	0.00	0.00	848.00	12,402.00	6.40	100.00
280-97000-965045	BERLIN SENIOR CITIZEN	49,796.00	0.00	0.00	4,233.60	29,060.64	20,735.36	58.36
280-97000-965055	CATHOLIC SOCIAL SERVIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965065	DUNDEE SENIOR CITIZEN	245,705.00	0.00	0.00	0.00	245,705.00	0.00	100.00
280-97000-965071	EMERGENCY NEEDS	14,100.00	0.00	0.00	1,991.95	12,350.37	1,748.63	87.59
280-97000-965075	FRENCHTOWN SR CITIZEN	334,799.00	0.00	0.00	0.00	352,429.50	-17,630.50	105.27
280-97000-965085	LAKE ERIE TRANSIT	239,200.00	0.00	0.00	17,001.60	199,124.80	40,075.20	83.25
280-97000-965087	MILAN PUBLIC TRANSIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965088	THE OPPORTUNITY CENTER	106,020.00	0.00	0.00	0.00	106,020.00	0.00	100.00
280-97000-965091	SENIOR LEGAL SERVICES	261,560.00	0.00	0.00	3,893.22	261,560.00	0.00	100.00
280-97000-965097	CHOICES COUNSELING SOL	21,050.00	0.00	0.00	3,600.00	17,137.50	3,912.50	81.41
280-97000-965098	PURE PSYCHIATRY OF MIC	100.00	0.00	0.00	0.00	0.00	100.00	0.00
280-97000-965105	M.C.O.P. HOME CARE SER	148,000.00	0.00	0.00	22,713.43	126,142.65	21,857.35	85.23
280-97000-965106	RAMP PROGRAM	122,500.00	0.00	0.00	126.00	111,244.23	11,255.77	90.81
280-97000-965115	M.C.O.P. HOME CHORE	103,200.00	0.00	0.00	0.00	103,200.00	0.00	100.00
280-97000-965121	M.C.O.P. SPEC TRANSPOR	148,000.00	0.00	0.00	13,414.00	102,220.00	45,780.00	69.07
280-97000-965122	M.C.O.P. HOME INJURY C	6,500.00	0.00	0.00	0.00	6,500.00	0.00	100.00
280-97000-965123	M.C.O.P. FOOD DISTRIBU	170,000.00	0.00	0.00	14,923.90	187,512.60	-17,512.60	110.30
280-97000-965125	M.C.O.P. RESOURCE ADVO	171,000.00	0.00	0.00	36,936.00	135,301.50	35,698.50	79.12
280-97000-965135	LIFE NUTRITION PROGRAM	530,062.00	0.00	0.00	28,404.10	530,062.00	0.00	100.00
280-97000-965136	CARING ALTERNATIVES-ME	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965137	HOME INSTEAD SENIOR CA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965141	ALZHEIMER PROGRAM	50,160.00	0.00	0.00	5,700.00	47,158.00	3,002.00	94.02
280-97000-965165	MONROE SENIOR CITIZEN	450,000.00	0.00	0.00	35,919.91	425,005.52	24,994.48	94.45
280-97000-965175	ARTHUR LESLOW COMMUNIT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965185	FOSTER GRANDPARENT TRP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965186	AREA AGENCY ON AGING-M	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965191	DEAF & HEARING IMPAIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-97000-965201	MILAN SENIOR MEALS ON	25,300.00	0.00	0.00	902.00	15,521.00	9,779.00	61.35
280-97000-965205	EMERGENCY FUEL	15,000.00	0.00	0.00	1,208.81	15,000.00	0.00	100.00
280-97000-965215	MILAN SENIOR CENTER	40,000.00	0.00	0.00	0.00	40,000.00	0.00	100.00
280-97000-965216	MILAN SENIOR TRANSIT	15,200.00	0.00	0.00	2,079.00	15,200.00	0.00	100.00
280-97000-965220	MILAN SENIOR RESOURCE	15,750.00	0.00	0.00	0.00	11,224.50	4,525.50	71.27

280-97000-965225 ADULT DAY CARE SERVICE	159,785.00	0.00	0.00	0.00	0.00	60,036.07	99,748.93	37.57
280-97000-965340 YMCA CANCER SURVIVOR	5,760.00	0.00	0.00	0.00	0.00	5,760.00	0.00	100.00
280-97000-965380 YMCA	37,795.00	0.00	0.00	3,401.27	0.00	37,795.13	-0.13	100.00
280-97000-965390 MCOP VOLUNTEER CAREGIV	3,000.00	0.00	0.00	0.00	0.00	780.00	2,220.00	26.00
280-97000-965400 AREA AG ON AGING-PURCH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER	3,982,157.00	0.00	0.00	209,689.88	0.00	3,667,281.55	314,875.45	92.09
97500 SPECIAL APPROP TO OTHER FUNDS								
280-97500-999101 TRANSFER OUT - GENERAL	220,638.00	0.00	0.00	0.00	0.00	165,265.60	55,372.40	74.90
TOTAL SPECIAL APPROP TO OTHE	220,638.00	0.00	0.00	0.00	0.00	165,265.60	55,372.40	74.90
TOTAL 280 SENIOR CITIZENS FUND	4,248,527.00	0.00	0.00	209,689.88	0.00	3,832,547.15	415,979.85	90.21

COA Director's Report Items (1/8/25)

1. Common Measures Reports – Included in Packet
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet

Table A.
Cumulative Units Reported vs. Unit Maximum
(Goal is to be between 86% - 96%)

As of: November

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Ash Senior Citizens	2,913.00	2,553.00	114%
Bedford Senior Community Center	55,873.50	45,000.00	124%
Bedford Twp. Veterans Center Pantry	5,050.69	1,320.00	383%
Bedford Twp. Veterans Center Van	16.00	250.00	6%
Berlin Township Senior Citizens Group	2,693.00	4,940.00	55%
Choices Counseling Solutions	114.25	311.33	37%
Dundee Area Senior Citizens Center	41,761.00	39,250.00	106%
Frenchtown Senior Citizens Center	59,295.25	42,000.00	141%
Health Van	2,552.00	2,500.00	102%
Lake Erie Transportation Commission	10,822.00	13,000.00	83%
Living Independence for Everyone	148,531.00	145,000.00	102%
MCOP-Food Assistance Program	473,946.00	425,000.00	112%
MCOP-Home Care	6,818.50	8,000.00	85%
MCOP-Home Chore	5,719.00	4,300.00	133%
MCOP-Home Injury Control	14,366.00	6,500.00	221%
MCOP-Opportunity Center at ALCC	17,496.00	11,780.00	149%
MCOP-Resource Advocacy	7,549.25	9,500.00	79%
MCOP-Specialized Transportation	5,380.00	7,789.00	69%
MCOP-Unmet Emergency Needs	12,350.37	14,100.00	88%
MCOP-Utility Assistance Program	15,000.00	15,000.00	100%
MCOP-Volunteer Caregiver Program	97.50	375.00	26%
Memory Lane Care Services	620.50	660.00	94%
Milan Seniors for Healthy Living	9,429.50	8,000.00	118%
Milan Seniors Meals on Wheels	2,822.00	4,600.00	61%
Milan Seniors Transportation	1,268.00	950.00	133%
Milan Aging in Action - Resource	536.25	750.00	72%
Monroe County Senior Legal Services	2,774.40	2,600.00	107%
Monroe Family YMCA Cancer Survivorship	96.00	96.00	100%
Monroe Family YMCA Enhanced Fitness	918.61	918.00	100%
Monroe Senior Citizens Center	94,428.00	100,000.00	94%
RSVP	52,993.65	60,000.00	88%
United Way Project Ramp of MC	111,244.23	122,500.00	91%

Table B.
Unduplicated Clients Served vs. Anticipated Clients Served

(Goal is to be at least 86%)

As of: November

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
Ash Senior Citizens	99	120	83%
Bedford Senior Community Center	1,101	1,200	92%
Bedford Twp. Veterans Center Pantry	35	37	95%
Bedford Twp. Veterans Center Van	6	21	29%
Berlin Township Senior Citizens Group	111	130	85%
Choices Counseling Solutions	18	8	225%
Dundee Area Senior Citizens Center	542	425	128%
Frenchtown Senior Citizens Center	1,575	1,150	137%
Health Van	153	175	87%
Lake Erie Transportation Commission	456	750	61%
Living Independence for Everyone	1,053	1,200	88%
MCOP-Food Assistance Program	1,658	1,400	118%
MCOP-Home Care	139	155	90%
MCOP-Home Chore	411	430	96%
MCOP-Home Injury Control	155	90	172%
MCOP-Opportunity Center at ALCC	83	300	28%
MCOP-Resource Advocacy	1,556	1,800	86%
MCOP-Specialized Transportation	197	210	94%
MCOP-Unmet Emergency Needs	19	19	100%
MCOP-Utility Assistance Program	31	41	76%
MCOP-Volunteer Caregiver Program	2	8	25%
Memory Lane Care Services	16	20	80%
Milan Seniors for Healthy Living	174	250	70%
Milan Seniors Meals on Wheels	51	40	128%
Milan Seniors Transportation	28	30	93%
Milan Aging in Action - Resource	99	175	57%
Monroe County Senior Legal Services	1,043	1,000	104%
Monroe Family YMCA Cancer Survivorship	8	12	67%
Monroe Family YMCA Enhanced Fitness	222	200	111%
Monroe Senior Citizens Center	1,489	1,650	90%
RSVP	303	330	92%
United Way Project Ramp of MC	21	20	105%

Table C.**Actual Expenditures vs. Total Budget**

(Goal is to be between 86% - 96%)

As of: November

Provider/Program	Actual Expenditures	Total Budget	Percentage
Ash Senior Citizens	\$45,264.24	\$39,925.00	113%
Bedford Senior Community Center	\$430,908.15	\$431,223.00	100%
Bedford Twp. Veterans Center Pantry	\$6,674.08	\$4,396.00	152%
Bedford Twp. Veterans Center Van	\$5,816.09	\$13,250.00	44%
Berlin Township Senior Citizens Group	\$35,990.05	\$71,046.00	51%
Choices Counseling Solutions	\$87,372.16	\$209,248.20	42%
Dundee Area Senior Citizens Center	\$401,516.45	\$384,555.00	104%
Frenchtown Senior Citizens Center	\$418,504.00	\$398,499.00	105%
Health Van	\$215,083.00	\$298,489.00	72%
Lake Erie Transportation Commission	\$758,603.00	\$859,787.00	88%
Living Independence for Everyone	\$1,401,904.31	\$1,416,941.00	99%
MCOP-Food Assistance Program	\$342,762.30	\$281,194.00	122%
MCOP-Home Care	\$296,562.91	\$376,239.00	79%
MCOP-Home Chore	\$237,649.57	\$221,078.00	107%
MCOP-Home Injury Control	\$21,015.04	\$22,990.00	91%
MCOP-Opportunity Center at ALCC	\$130,190.31	\$108,295.00	120%
MCOP-Resource Advocacy	\$223,906.31	\$249,886.00	90%
MCOP-Specialized Transportation	\$357,597.31	\$484,441.00	74%
MCOP-Unmet Emergency Needs	\$14,444.88	\$16,385.00	88%
MCOP-Utility Assistance Program	\$32,687.24	\$31,035.00	105%
MCOP-Volunteer Caregiver Program	\$18,178.09	\$21,808.00	83%
Memory Lane Care Services	\$69,279.33	\$84,875.00	82%
Milan Seniors for Healthy Living	\$67,633.11	\$86,458.00	78%
Milan Seniors Meals on Wheels	\$90,252.86	\$87,816.00	103%
Milan Seniors Transportation	\$109,948.90	\$110,913.00	99%
Milan Aging In Action - Resource	\$6,109.52	\$126,666.00	5%
Monroe County Senior Legal Services	\$309,075.26	\$359,060.00	86%
Monroe Family YMCA Cancer Survivorship	\$4,490.00	\$13,260.00	34%
Monroe Family YMCA Enhanced Fitness	\$42,134.62	\$41,469.00	102%
Monroe Senior Citizens Center	\$696,024.68	\$710,492.00	98%
RSVP	\$154,482.59	\$177,442.00	87%
United Way Project Ramp of MC	\$111,189.23	\$122,500.00	91%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: November

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Ash Senior Citizens	\$45,264.24	99	\$457.21	\$39,925.00	120	\$332.71	137%
Bedford Senior Community Cen	\$430,908.15	1,101	\$391.38	\$431,223.00	1,200	\$359.35	109%
Bedford Twp. Veterans Center	\$6,674.08	35	\$190.69	\$4,396.00	37	\$118.81	160%
Bedford Twp. Veterans Center V	\$5,816.09	6	\$969.35	\$13,250.00	21	\$630.95	154%
Berlin Township Senior Citizens	\$35,990.05	111	\$324.23	\$71,046.00	130	\$546.51	59%
Choices Counseling Solutions	\$87,372.16	18	\$4,854.01	\$209,248.20	8	\$26,156.03	19%
Dundee Area Senior Citizens Ce	\$401,516.45	542	\$740.81	\$384,555.00	425	\$904.84	82%
Frenchtown Senior Citizens Cen	\$418,504.00	1,575	\$265.72	\$398,499.00	1,150	\$346.52	77%
Health Van	\$215,083.00	153	\$1,405.77	\$298,489.00	175	\$1,705.65	82%
Lake Erie Transportation Comm	\$758,603.00	456	\$1,663.60	\$859,787.00	750	\$1,146.38	145%
Living Independence for Everyo	\$1,401,904.31	1,053	\$1,331.34	\$1,416,941.00	1,200	\$1,180.78	113%
MCOP-Food Assistance Program	\$342,762.30	1,658	\$206.73	\$281,194.00	1,400	\$200.85	103%
MCOP-Home Care	\$296,562.91	139	\$2,133.55	\$376,239.00	155	\$2,427.35	88%
MCOP-Home Chore	\$237,649.57	411	\$578.22	\$221,078.00	430	\$514.13	112%
MCOP-Home Injury Control	\$21,015.04	155	\$135.58	\$22,990.00	90	\$255.44	53%
MCOP-Opportunity Center at Al	\$130,190.31	83	\$1,568.56	\$108,295.00	300	\$360.98	435%
MCOP-Resource Advocacy	\$223,906.31	1,556	\$143.90	\$249,886.00	1,800	\$138.83	104%
MCOP-Specialized Transportati	\$357,597.31	197	\$1,815.21	\$484,441.00	210	\$2,306.86	79%
MCOP-Unmet Emergency Need	\$14,444.88	19	\$760.26	\$16,385.00	19	\$862.37	88%
MCOP-Utility Assistance Program	\$32,687.24	31	\$1,054.43	\$31,035.00	41	\$756.95	139%
MCOP-Volunteer Caregiver Prog	\$18,178.09	2	\$9,089.05	\$21,808.00	8	\$2,726.00	333%
Memory Lane Care Services	\$69,279.33	16	\$4,329.96	\$84,875.00	20	\$4,243.75	102%
Milan Seniors for Healthy Living	\$67,633.11	174	\$388.70	\$86,458.00	250	\$345.83	112%
Milan Seniors Meals on Wheels	\$90,252.86	51	\$1,769.66	\$87,816.00	40	\$2,195.40	81%
Milan Seniors Transportation	\$109,948.90	28	\$3,926.75	\$110,913.00	30	\$3,697.10	106%
Milan Aging in Action - Resource	\$6,109.52	99	\$61.71	\$126,666.00	175	\$723.81	9%
Monroe County Senior Legal Se	\$309,075.26	1,043	\$296.33	\$359,060.00	1,000	\$359.06	83%
Monroe Family YMCA Cancer Su	\$4,490.00	8	\$561.25	\$13,260.00	12	\$1,105.00	51%
Monroe Family YMCA Enhanced	\$42,134.62	222	\$189.80	\$41,469.00	200	\$207.35	92%
Monroe Senior Citizens Center	\$696,024.68	1,489	\$467.44	\$710,492.00	1,650	\$430.60	109%
RSVP	\$154,482.59	303	\$509.84	\$177,442.00	330	\$537.70	95%
United Way Project Ramp of M	\$111,189.23	21	\$5,294.73	\$122,500.00	20	\$6,125.00	86%

Table E.**Actual Revenue vs. Total Budget**

(Goal is to be between 86% - 96%)

As of: November

Provider/Program	Actual Revenue	Total Budget	Percentage
Ash Senior Citizens	\$52,151.44	\$39,925.00	131%
Bedford Senior Community Center	\$441,069.03	\$431,223.00	102%
Bedford Twp. Veterans Center Pantry	\$5,509.39	\$4,396.00	125%
Bedford Twp. Veterans Center Van	\$1,349.00	\$13,250.00	10%
Berlin Township Senior Citizens Group	\$37,979.75	\$71,046.00	53%
Choices Counseling Solutions	\$13,537.50	\$209,248.20	6%
Dundee Area Senior Citizens Center	\$482,423.96	\$384,555.00	125%
Frenchtown Senior Citizens Center	\$515,485.00	\$398,499.00	129%
Health Van	\$247,275.00	\$298,489.00	83%
Lake Erie Transportation Commission	\$483,286.28	\$859,787.00	56%
Living Independence for Everyone	\$1,452,714.56	\$1,416,941.00	103%
MCOP-Food Assistance Program	\$340,728.18	\$281,194.00	121%
MCOP-Home Care	\$279,135.51	\$376,239.00	74%
MCOP-Home Chore	\$219,247.89	\$221,078.00	99%
MCOP-Home Injury Control	\$21,798.23	\$22,990.00	95%
MCOP-Opportunity Center at ALCC	\$148,488.00	\$108,295.00	137%
MCOP-Resource Advocacy	\$192,835.03	\$249,886.00	77%
MCOP-Specialized Transportation	\$292,627.90	\$484,441.00	60%
MCOP-Unmet Emergency Needs	\$16,894.02	\$16,385.00	103%
MCOP-Utility Assistance Program	\$35,550.54	\$31,035.00	115%
MCOP-Volunteer Caregiver Program	\$15,896.00	\$21,808.00	73%
Memory Lane Care Services	\$103,438.71	\$84,875.00	122%
Milan Seniors for Healthy Living	\$112,020.23	\$86,458.00	130%
Milan Seniors Meals on Wheels	\$55,389.38	\$87,816.00	63%
Milan Seniors Transportation	\$159,471.07	\$110,913.00	144%
Milan Aging in Action - Resource	\$59,689.50	\$126,666.00	47%
Monroe County Senior Legal Services	\$332,684.38	\$359,060.00	93%
Monroe Family YMCA Cancer Survivorship	\$11,385.00	\$13,260.00	86%
Monroe Family YMCA Enhanced Fitness	\$38,783.87	\$41,469.00	94%
Monroe Senior Citizens Center	\$725,588.89	\$710,492.00	102%
RSVP	\$157,724.17	\$177,442.00	89%
United Way Project Ramp of MC	\$133,782.41	\$122,500.00	109%

Commission on Aging Web Page Views

https://www.co.monroe.mi.us/204/Transportation-Services	150
https://www.co.monroe.mi.us/180/Commission-on-Aging	99
https://www.co.monroe.mi.us/194/Health-Nutrition-Services	73
https://www.co.monroe.mi.us/192/Services	57
https://www.co.monroe.mi.us/195/In-Home-Services	45
https://www.co.monroe.mi.us/197/Multi-Purpose-Senior-Centers	30
https://www.co.monroe.mi.us/201/Senior-Groups	24
https://www.co.monroe.mi.us/205/Volunteer-Services	22
https://www.co.monroe.mi.us/193/Adult-Day-Services	18
https://www.co.monroe.mi.us/199/Resource-Advocacy	13
https://www.co.monroe.mi.us/200/Senior-Counseling-Services	11
https://www.co.monroe.mi.us/187/Former-Members	7
https://www.co.monroe.mi.us/203/Senior-Legal-Services	7
https://www.co.monroe.mi.us/182/By-Laws-Policies	5
https://www.co.monroe.mi.us/191/Service-Definitions	3
Grand Total	564



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantzios

Larry Gramlich

Cynthia McIlvain

Wayne Meehean

Paul Simonton

To: Commission on Aging Board Members

From: Jason Berry

Date: January 8, 2025

RE: Waitlist/Requested Service Not Provided- November/December 2024

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided from November 25th of 2024 through December 25th of 2024: 30 Senior Citizens

United Way Project Ramp

- At the time of last report, there was 1 ramp built and there were 30 Monroe County Senior citizens awaiting a ramp.
- Total Waitlist: 30 seniors, 2 non seniors for a total of 32
- Ramps Built in 2024: 32
- Location of ramps built: 27 in Monroe County and 6 in Lenawee County
- Age information: 27 seniors and 2 non-seniors, 3 under 18
- Ramp Type: 22 wooden ramps and 10 Aluminum ramps
- Ramps by Month:
 - January - 1
 - February - 0
 - March - 2
 - April - 6
 - May - 5
 - June - 2
 - July - 2
 - August - 4
 - September - 4
 - October - 5
 - November - 1
 - December - 0



15275 South Dixie Highway • Monroe, MI 48161
734.241.0404 • FAX 734.241.5302
www.monroectr.org

December 19, 2024

Mr. Donald Spencer, Chairperson
Monroe County Commission on Aging Board
965 South Raisinville Road
Monroe, MI 48162

Dear Commissioners:

We are respectfully requesting time on your January 8th meeting agenda to present our revised 2025 budget. Changes are being made to reflect updated projections in expenditures, including:

- Salary Adjustments (\$7,915)
- Increase in health insurance (\$5,000)
- Increase in facility / equipment maintenance (\$2,500)
- Increase in food costs (\$3,000)
- Increase in liability insurance (\$650)
- Increase in trash removal (\$200)
- Decrease in kitchen disposables (- \$1,000)

These increases are being covered with projected increases in corporate sponsorships, donations, and program income from meals based on actual experience in 2024. Our funding request to the Commission on Aging and unit rate for 2025 remain unchanged.

Please let me know if you have any questions. Thanks in advance for your time.

In community service,

A handwritten signature in blue ink that reads "Sandra M. Pierce".

Sandra M. Pierce
Executive Director

*The Monroe Center for Healthy Aging
is committed to improving the quality of life
for older adults in Monroe County.*



2025 Senior Millage Funding

Revised Budget

Monroe Senior Citizens Center, Inc.

Official Agency Name

Multi-Purpose Senior Center

Program/Service

2025 Senior Millage Funding Application

Monroe Senior Citizens Center, Inc.

Official Agency Name

March 22, 2024

Date of Application

Multi-Purpose Senior Citizens Center

Program Type:

734-241-0404

Phone Number

15275 South Dixie Hwy.

Mailing Address

Monroe

City

48161

Zip

Sandra M. Pierce

Primary Contact Person

Director

Title

Date organization was established:

1960

Which option below describes your organization?

For-Profit

Non-Profit

X

Government

Days and hours of service:

Sun 10-2:00 M-Tu-Wed-Th 8:-7:00 Friday 8-4:00 Sat. 8-2:00

Number of paid employees

Full time

8

Part time

5

Officers Information:		
Name	Title	County of Residence
Michelle LaVoy	Chairperson	Monroe
Diane Kamprath	Vice Chairperson	Monroe
Jaime McDonald	Treasurer	Monroe
Mark S. Braunllich		Monroe
David Swartout	Jennifer Sell	Troy Goodnough
Hobby Nels	Kassie Nipper	Sr. Janet Ryan
William Barcarella	Kevin Hemry	Bonnie Thompson

2025 Request

1. Number of Units Requested	<u>103,000.00</u>
2. Requested Unit Rate	<u>\$4.50</u>
3. Total Designation Requested (#1 x #2)	<u>\$463,500.00</u>

Explain any increases or decreases in number of units requested (#1) and/or requested unit rate (#2) from prior year (Limit response to space provided).

The number of units is increased by 3% from 2024 to 2025. The units and unit rate remains remain unchanged from the original 2025 budget at \$4.50.

Explain any increases or decreases in funding requested for salaries and/or operations from prior year (Limit response to space provided).

In the revised budget, the personnel total increased from \$488,086 to \$501,000 to allow for payroll adjustments and to include the \$5,000 increase in health care coverage. Facility maintenance increased by \$2,500; food increased by \$3,000; liability insurance increased by \$650; and trash pick-up increased by \$200. These increases are being made to reflect updated costs. Kitchen disposables decreased by \$1,000 as a result of more people dining in as opposed to carrying out.

Check the appropriate "Unit of Service"

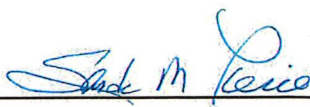
One Day	<u> </u>
One Dollar	<u> </u>
One Hour	<u> X </u>
One Meal	<u> </u>
One Pound of Food	<u> </u>
1 - One-Way-Trip	<u> </u>

What is the total cost to you to provide one unit of this service? \$7.35

I assure the Monroe County Commission on Aging that all the information provided herein is current and accurate, and any Senior Millage Funds designated will be used expressly for the purposes requested, and that all services and activities will be operated in accordance with State and Federal Laws, Monroe County Commission on Aging Regulations, Policies and Procedures.

Sandra M. Pierce
Print Name

Executive Director
Title


Signature

12-19-24
Date

Proposed Operations Budget for Calendar Year 2025

Provider: Monroe Senior Citizens Center, Inc.

Program: Monroe Center for Healthy Aging

Operations	2024	2025	Difference	Revised 2025	Revised Difference
Advertising	\$1,200.00	\$1,200.00		\$1,200.00	
Central Services/Indirect Cost	\$51,000.00	\$51,000.00		\$51,000.00	
Client Program Supplies					
Client Transportation					
Conference/Training	\$2,000.00	\$2,000.00		\$2,000.00	
Contracted Services					
Direct Financial Assistance					
Dues/Fees/License	\$5,000.00	\$4,000.00	(\$1,000.00)	\$4,000.00	
Duplication/Printing	\$1,500.00	\$1,000.00	(\$500.00)	\$1,000.00	
Electric					
Employee/Volunteer Expenses					
Equipment Lease/Purchase	\$8,000.00	\$8,000.00		\$8,000.00	
Equipment Maintenance					
Facility Maintenance Contracts	\$6,000.00	\$6,000.00		\$8,500.00	\$2,500.00
Food Purchase	\$130,250.00	\$130,250.00		\$133,250.00	\$3,000.00
Fundraising Activities	\$3,000.00	\$4,000.00	\$1,000.00	\$4,000.00	
Gas (Facility)					
Home Modification Supplies/Equipment					
Internet	\$3,800.00	\$3,800.00		\$3,800.00	
Janitorial Supplies	\$4,500.00	\$4,500.00		\$4,500.00	
Kitchen Supplies/disposables	\$18,000.00	\$18,000.00		\$17,000.00	(\$1,000.00)
Liability Insurance	\$9,100.00	\$9,100.00		\$9,750.00	\$650.00
Newsletter Expense	\$1,200.00	\$1,000.00	(\$200.00)	\$1,000.00	
Office Equip. Repair & Maint.	\$4,000.00	\$4,000.00		\$4,000.00	
Office Supplies	\$6,000.00	\$6,000.00		\$6,000.00	
Postage	\$3,600.00	\$3,600.00		\$3,600.00	
Rent					
Staff travel	\$2,400.00	\$2,000.00	(\$400.00)	\$2,000.00	
Subscriptions/Manuals	\$600.00	\$600.00		\$600.00	
Telephone	\$3,060.00	\$2,900.00	(\$160.00)	\$2,900.00	
Trash/Lawn/Snow Care	\$3,600.00	\$3,600.00		\$3,800.00	\$200.00
Vehicle Gas and Oil					
Vehicle Insurance					
Vehicle Lease/Purchase					
Vehicle Maintenance					
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition	\$2,000.00	\$2,000.00		\$2,000.00	
Volunteer Transport/Stipend Reimburse.					
Water					
Total Operations	\$269,810.00	\$268,550.00	(\$1,260.00)	\$273,900.00	\$5,350.00

Proposed Annual Wages/Benefits Budget for Calendar Year 2025

Provider: Monroe Senior Citizens Center, Inc.

Program: Monroe Center for Healthy Aging

Positions	2024	2025	Difference	Revised 2025	Revised Difference
Executive Director	\$59,910.00	\$64,658.00	\$4,748.00	\$67,033.00	\$2,375.00
Program Manager	\$61,013.00	\$62,166.00	\$1,153.00	\$62,558.00	\$392.00
Operations Manager / Cook	\$27,555.00	\$37,298.00	\$9,743.00	\$46,482.00	\$9,184.00
Full Time Cook	\$55,305.00	\$56,492.00	\$1,187.00	\$58,089.00	\$1,597.00
36-Hour Cook	\$38,914.00	\$39,982.00	\$1,068.00	\$39,982.00	
30 Hour Cook	\$30,673.00	\$31,563.00	\$890.00	\$31,563.00	
Accounting Clerk	\$58,292.00	\$59,241.00	\$949.00	\$59,524.00	\$283.00
35 hour Cook (hours reduced from 40 to 35)	\$51,816.00	\$53,003.00	\$1,187.00	\$49,148.00	(\$3,855.00)
22 Hour Cook - revised to12 and then 16 hou	\$9,080.00	\$9,221.00	\$141.00	\$14,903.00	\$5,682.00
Front Desk Rept.	\$15,939.00	\$16,355.00	\$416.00	\$16,770.00	\$415.00
Volunteer Coordinator / Balance Instructor	\$18,799.00	\$19,367.00	\$568.00	\$31,238.00	\$11,871.00
Program Aide	\$12,639.00	\$14,654.00	\$2,015.00	\$14,654.00	
14 Hour Cook - combined w/ Operations Mgr	\$7,315.00	\$7,427.00	\$112.00		(\$7,427.00)
Kltchen Assistant at 8 hours week	\$8,609.00	\$8,161.00	(\$448.00)	\$9,056.00	\$895.00
Balance Instructor (included with Vol. Coord.	\$8,385.00	\$8,497.00	\$112.00		(\$8,497.00)
Total Wages & Benefits	\$464,244.00	\$488,085.00	\$23,841.00	\$501,000.00	\$12,915.00
Total Budget	\$734,054.00	\$756,635.00	\$22,581.00	\$774,900.00	\$18,265.00

Revenue Sources for Calendar Year 2025

Provider: Monroe Senior Citizens Center, Inc.

Program: Monroe Center for Healthy Aging

Revenue Sources	2024	2025	Difference	Revised 2025	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share					
Commission on Aging (COA)	\$450,000.00	\$463,500.00	\$13,500.00	\$463,500.00	
Commodities Supplemental Food Prog					
Community Mental Health					
Community Service Block Grant					
Corporate Sponsorship	\$13,000.00	\$13,900.00	\$900.00	\$18,000.00	\$4,100.00
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations	\$30,000.00	\$30,000.00		\$35,000.00	\$5,000.00
Dues	\$19,000.00	\$20,000.00	\$1,000.00	\$20,000.00	
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised	\$37,593.00	\$44,236.00	\$6,643.00	\$43,400.00	(\$836.00)
Hope Network					
Office of Services to the Aging					
Private Pay	\$183,912.00	\$184,400.00	\$488.00	\$194,400.00	\$10,000.00
Public Act 51					
SMART					
United Way					
Units of Government	\$600.00	\$600.00		\$600.00	
Van Fees					
Enter other funding source below					
Total Revenue	\$734,105.00	\$756,636.00	\$22,531.00	\$774,900.00	\$18,265.00
In-kind Description:	Value of rent and utilities. Value of volunteer time.			In-Kind Amount:	\$99,000 rent \$326,316

Proposed Wages/Benefits Budget for Calendar Year 2025

Provider Monroe Senior Citizens Center, Inc.

Program Monroe Center for Healthy Aging

Current Budget (2024)						Proposed Budget (2025)				
Position	Mandatory Benefits **	Discretionary Benefits ***	Benefits Total	Annual Wages	Wages and Benefits Total*	Mandatory Benefits **	Discretionary Benefits ***	Benefits Total	Annual Wages	Wages and Benefits Total*
Executive Director	\$4,278.00	\$3,632.00	\$7,910.00	\$52,000.00	\$59,910.00	\$4,596.00	\$3,902.00	\$8,498.00	\$56,160.00	\$64,658.00
Program Manager	\$3,801.00	\$11,452.00	\$15,253.00	\$45,760.00	\$61,013.00	\$3,880.00	\$11,486.00	\$15,366.00	\$46,800.00	\$62,166.00
Oper. Mgr / Asst. Directo	\$2,080.00	\$1,555.00	\$3,635.00	\$23,920.00	\$27,555.00	\$2,080.00	\$11,298.00	\$13,378.00	\$23,920.00	\$37,298.00
Full Time Cook	\$3,473.00	\$12,311.00	\$15,784.00	\$39,520.00	\$55,304.00	\$3,553.00	\$12,379.00	\$15,932.00	\$40,560.00	\$56,492.00
36-Hour Cook	\$3,027.00	\$2,190.00	\$5,217.00	\$33,696.00	\$38,913.00	\$3,099.00	\$2,251.00	\$5,350.00	\$34,632.00	\$39,982.00
30 Hour Cook	\$2,429.00	\$1,724.00	\$4,153.00	\$26,520.00	\$30,673.00	\$2,488.00	\$1,775.00	\$4,263.00	\$27,300.00	\$31,563.00
Accounting Clerk	\$3,051.00	\$18,633.00	\$21,684.00	\$36,608.00	\$58,292.00	\$3,114.00	\$18,687.00	\$21,801.00	\$37,440.00	\$59,241.00
40 hour Cook	\$2,780.00	\$13,676.00	\$16,456.00	\$35,360.00	\$51,816.00	\$2,860.00	\$13,743.00	\$16,603.00	\$36,400.00	\$53,003.00
12 Hour Cook	\$762.00		\$762.00	\$8,320.00	\$9,082.00	\$771.00		\$771.00	\$8,450.00	\$9,221.00
Front Desk Rept.	\$1,208.00	\$899.00	\$2,107.00	\$13,832.00	\$15,939.00	\$1,236.00	\$923.00	\$2,159.00	\$14,196.00	\$16,355.00
Volunteer Coordinator	\$1,348.00	\$811.00	\$2,159.00	\$16,640.00	\$18,799.00	\$1,368.00	\$1,099.00	\$2,467.00	\$16,900.00	\$19,367.00
Program Aide	\$991.00		\$991.00	\$11,648.00	\$12,639.00	\$1,134.00		\$1,134.00	\$13,520.00	\$14,654.00
8 Hour Cook	\$659.00		\$659.00	\$6,656.00	\$7,315.00	\$667.00		\$667.00	\$6,760.00	\$7,427.00
Balance Instructor	\$689.00		\$689.00	\$7,696.00	\$8,385.00	\$697.00		\$697.00	\$7,800.00	\$8,497.00
8 hour Kitchen Asst.	\$705.00		\$705.00	\$7,904.00	\$8,609.00	\$673.00		\$673.00	\$7,488.00	\$8,161.00
					Total	32,216	75,543	109,599	378,326	488,885
2025 Budget						2025 Revised				
Executive Director	\$4,596.00	\$3,902.00	\$8,498.00	\$56,160.00	\$64,658.00	\$4,755.00	\$4,038.00	\$8,793.00	\$58,240.00	\$67,033.00
Program Manager	\$3,880.00	\$11,486.00	\$15,366.00	\$46,800.00	\$62,166.00	\$3,880.00	\$11,878.00	\$15,758.00	\$46,800.00	\$62,558.00
Oper. Mgt. / Cook	\$2,080.00	\$11,298.00	\$13,378.00	\$23,920.00	\$37,298.00	\$2,669.00	\$12,197.00	\$14,866.00	\$31,616.00	\$46,482.00
Full Time Cook	\$3,553.00	\$12,379.00	\$15,932.00	\$40,560.00	\$56,492.00	\$3,632.00	\$12,857.00	\$16,489.00	\$41,600.00	\$58,089.00
36-Hour Cook	\$3,099.00	\$2,251.00	\$5,350.00	\$34,632.00	\$39,982.00	\$3,099.00	\$2,251.00	\$5,350.00	\$34,632.00	\$39,982.00
30 Hour Cook	\$2,488.00	\$1,775.00	\$4,263.00	\$27,300.00	\$31,563.00	\$2,488.00	\$1,775.00	\$4,263.00	\$27,300.00	\$31,563.00
Accounting Clerk	\$3,114.00	\$18,687.00	\$21,801.00	\$37,440.00	\$59,241.00	\$3,294.00	\$18,790.00	\$22,084.00	\$37,440.00	\$59,524.00
35 Hour Cook	\$2,860.00	\$13,743.00	\$16,603.00	\$36,400.00	\$53,003.00	\$2,581.00	\$13,807.00	\$16,388.00	\$32,760.00	\$49,148.00
16 Hour Cook	\$771.00		\$771.00	\$8,450.00	\$9,221.00	\$1,175.00		\$1,175.00	\$13,728.00	\$14,903.00
Front Desk Recept.	\$1,236.00	\$923.00	\$2,159.00	\$14,196.00	\$16,355.00	\$1,264.00	\$946.00	\$2,210.00	\$14,560.00	\$16,770.00
Vol. Coord. / Balance	\$1,368.00	\$1,099.00	\$2,467.00	\$16,900.00	\$19,367.00	\$2,163.00	\$1,775.00	\$3,938.00	\$27,300.00	\$31,238.00
Program Aide	\$1,134.00	\$1,099.00	\$2,233.00	\$13,520.00	\$15,753.00	\$1,134.00		\$1,134.00	\$13,520.00	\$14,654.00
8 Hour Kitchen Asst.	\$673.00		\$673.00	\$7,488.00	\$8,161.00	\$736.00		\$736.00	\$8,320.00	\$9,056.00
Total	32,216.00	75,543.00	109,599.00	378,326.00	488,885.00	32,870.00	80,314.00	113,183.00	387,816.00	501,000.00
*Wages and Benefits Total (column F, row 36) must equal Total Expenses (column B, row 83) of the Proposed Annual Wages/Benefits Worksheet						*Wages and Benefits Total (column L, row 36) must equal Total Expenses (column C, row 83) of the Proposed Annual Wages/Benefits Worksheet				
** Mandatory Benefits Include: FICA, Medicare, Social Security, Worker Comp, and Unemployment Insurance						*** Discretionary Benefits Include: Pension, Retirement, 401K, Health, Dental, Optical, RX Insurance, Long-Term/Short-Term Disability Ins. and Others				

December 20, 2023

Monroe Commission on Aging
and Jason Berry, Director
965 South Raisinville Road
Monroe, MI 48161

RE: Request to Increase the Benefits Line Item and Adjust Units and Units Rate in the Monroe County RSVP 2025 Application

Dear Commissioners:

We would appreciate time at the Commission on Aging's January 8 meeting to formally present the following request. Monroe County RSVP Director, Beth Berlin, has been dependent on her spouse's insurance until this past fall. Beth is now being covered under the Monroe Center for Healthy Aging's insurance program, which will cost \$12,360 for 2025. Beth and Sandie Pierce have reviewed and compared the 2024 expenditures to the proposed 2025 budget and are requesting the following:

- Move \$3,900 from the Volunteer Transport/Stipend Reimbursement line item, reducing the budgeted amount from \$76,513 to \$72,613 and add this to the Discretionary Benefits line item
 - Current trends suggest we will not be shorting the 2025 Volunteer Travel expenses by moving \$3,900 from this bucket
- Increase the Discretionary Benefits line item for the Program Director from \$4,698 to \$13,158 to cover the remaining cost of the health insurance for Ms. Berlin (\$8,460)

RSVP would also like to request a change to our units and unit rate. We propose reducing the number of units requested for 2025 from 60,000 down to 57,000 and increase the Unit Rate from \$1.55 up to \$1.78, adjusting the Total Designation Requested from \$93,000 to \$101,460...an increase of \$8,460. This request is necessitated by the following circumstances:

- The \$8,460 increase is requested to cover the program director's health insurance
- The decrease in the number of units requested is due to the following observation of the RSVP program:
 - This year, RSVP decided to no longer accept volunteer hours worked from home, which was allowed during COVID. When comparing the units of these volunteers from 2022 (when working from home) to this year's numbers, units went down from 7,089 hours to 3,288 in 2024 – a loss of 3,801 hours

Thank you in advance for your consideration. Please let me know if you have any questions or need additional information.

Sincerely,



Beth Berlin
Monroe RSVP
Program Director
15275 S. Dixie Hwy
Monroe, MI 48161



2025 Senior Millage Funding

Revised Budget

Monroe Senior Citizens Center

Official Agency Name

Retired & Senior Volunteer Program

Program/Service

2025 Request

1. Number of Units Requested	57,000.00
2. Requested Unit Rate	\$1.78
3. Total Designation Requested (#1 x #2)	\$101,460.00

Explain any increases or decreases in number of units requested (#1) and/or requested unit rate (#2) from prior year (Limit response to space provided).

The number of units remains the same. The increase in the unit rate reflects the increase in volunteer mileage to reflect actual experience.

Explain any increases or decreases in funding requested for salaries and/or operations from prior year (Limit response to space provided).

The Program Director is now using the Monroe Center for Healthy Aging's health insurance benefit, with a cost of \$12,360/year. \$3,900 of this new expense can be pulled from the Volunteer Transport line item, but we request the additional \$8,460 to be added to the Total Designation Requested. The Number of Units Requested has been reduced because RSVP decided to no longer accept volunteer hours worked from home, which was allowed during COVID. As a result, units went down from 7,089 hours in 2022 to 3,288 in 2024 – a loss of 3,801 hours.

Check the appropriate "Unit of Service"

One Day	_____
One Dollar	_____
One Hour	X
One Meal	_____
One Pound of Food	_____
1 - One-Way-Trip	_____

What is the total cost to you to provide one unit of this service?

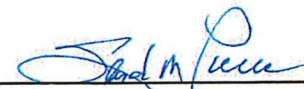
I assure the Monroe County Commission on Aging that all the information provided herein is current and accurate, and any Senior Millage Funds designated will be used expressly for the purposes requested, and that all services and activities will be operated in accordance with State and Federal Laws, Monroe County Commission on Aging Regulations, Policies and Procedures.

Sandra M. Pierce

Print Name

Executive Director

Title



Signature

12-20-24

Date

Proposed Operations Budget for Calendar Year 2025

Provider: Monroe Senior Citizens Center, Inc.

Program: Monroe Retired and Senior Volunteer Program

Operations	2024	2025	Difference	Revised 2025	Revised Difference
Advertising	\$200.00	\$200.00		\$200.00	
Central Services/Indirect Cost					
Client Program Supplies	\$1,718.00	\$1,718.00		\$1,718.00	
Client Transportation					
Conference/Training	\$4,298.00	\$5,798.00	\$1,500.00	\$5,798.00	
Contracted Services					
Direct Financial Assistance					
Dues/Fees/License					
Duplication/Printing	\$2,200.00	\$2,200.00		\$2,200.00	
Electric					
Employee/Volunteer Expenses					
Equipment Lease/Purchase					
Equipment Maintenance					
Facility Maintenance Contracts					
Food Purchase					
Fundraising Activities					
Gas (Facility)					
Home Modification Supplies/Equipment					
Internet					
Janitorial Supplies					
Kitchen Supplies/disposables					
Liability Insurance					
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies	\$1,560.00	\$1,650.00	\$90.00	\$1,650.00	
Postage	\$2,000.00	\$1,789.00	(\$211.00)	\$1,789.00	
Rent					
Staff travel	\$2,026.00	\$2,000.00	(\$26.00)	\$2,000.00	
Subscriptions/Manuals					
Telephone					
Trash/Lawn/Snow Care					
Vehicle Gas and Oil					
Vehicle Insurance					
Vehicle Lease/Purchase					
Vehicle Maintenance					
Volunteer Insurance	\$1,980.00	\$1,980.00		\$1,980.00	
Volunteer Meal Reimbursement	\$18,000.00	\$15,000.00	(\$3,000.00)	\$15,000.00	
Volunteer Recognition	\$4,875.00	\$5,800.00	\$925.00	\$5,800.00	
Volunteer Transport/Stipend Reimburse.	\$58,000.00	\$76,513.00	\$18,513.00	\$72,613.00	(\$3,900.00)
Water					
Total Operations	\$96,857.00	\$114,648.00	\$17,791.00	\$110,748.00	(\$3,900.00)

Provider:	Monroe Senior Citizens Center, Inc.
Program:	Monroe Retired and Senior Volunteer Program

Page 2 of 3

Revenue Sources for Calendar Year 2025

Provider: Monroe Senior Citizens Center, Inc.
 Program: Monroe Retired and Senior Volunteer Program

Revenue Sources	2024	2025	Difference	Revised 2025	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share					
Commission on Aging (COA)	\$81,000.00	\$93,000.00	\$12,000.00	\$101,460.00	\$8,460.00
Commodities Supplemental Food Prog					
Community Mental Health					
Community Service Block Grant					
Corporate Sponsorship					
Corporation National & Community Serv.	\$96,442.00	\$98,942.00	\$2,500.00	\$98,942.00	
Department of Agriculture					
Department of Human Services					
Donations					
Dues					
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised					
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way					
Units of Government					
Van Fees					
Enter other funding source below					
Total Revenue	\$177,442.00	\$191,942.00	\$14,500.00	\$200,402.00	\$ 8,460
In-Kind Description:				In-Kind Amount:	

Provider	<u>Monroe Senior Citizens Center, Inc.</u>
Program	<u>Monroe Retired and Senior Volunteer Pro</u>

Page 1 of 1

The Opportunity Center @ ALCC

Senior Activities

Added revenue categories as requested by Commission on Aging:

Membership

Cost Sharing

Grants

Fundraisers



Plan for implementation in 2025 (These will begin 1/6/25):

- A **membership fee** will begin in January of 2025. The membership will cost \$10 a year. The benefit of membership includes food and participation in activities.
- **Cost sharing** will be implemented for specific programs that have added costs: Canning, nutrition education, and digital literacy, at this point
- A number of **grants** will be applied for to supplement the cost of senior activities. These include:
 - Community Foundation of Monroe County: Chair yoga, lifestyle medicine
 - Promoting Active Communities: Walking program, lifestyle medicine, fitness class
 - Michigan Fitness Foundation: Wellness workshops
 - We will seek additional grants throughout the year as well
- The Center will host several **fundraisers** throughout the year to support our senior activities. The first one is planned for Saturday, February 8th – it is a bowling fundraiser at Monroe Sports Center from 6-9 pm - \$20 for 2 games of bowling, pizza, and shoes. We're also planning a dinner fundraiser and other ideas we'll inform you of throughout the year.





2025 Senior Millage Funding

Monroe County Opportunity Program

Official Agency Name

Senior Activities at The Opportunity
Center

Program/Service

2025 Senior Millage Funding Application

Monroe County Opportunity Program

Official Agency Name

March 27, 2024

Date of Application

Senior Activities at The Opportunity Center

Program Type:

734-241-2775

Phone Number

1140 S. Telegraph Road

Mailing Address

Monroe

City

48161

Zip

Stephanie Zorn Kasprzak

Primary Contact Person

Executive Director

Title

Date organization was established:

06-14-1965

Which option below describes your organization?

For-Profit

Non-Profit

x

Government

Days and hours of service:

Monday- Friday, 10 am - 6 pm, plus every other Saturday 12 noon - 4 pm

Number of paid employees

Full time

46

Part time

15

Officers Information:		
Name	Title	County of Residence
Larry VanWasshenova	Chair	Monroe
David Swartout	Vice Chair	Monroe
Edward Sell	Treasurer	Monroe
Steve Latondress	Secretary	Monroe

2025 Program Summary

1. Describe the program for which funds are requested (Limit response to space provided):

The Opportunity Center at ALCC offers a variety of senior activities that promote socialization, healthy living, and education. The Opportunity Center has ongoing programs including: bingo, card games, fitness classes, ceramics, digital literacy (computer/cell phone usage), senior salon (nails/hair), canning, lifestyle medicine (lecture series and culinary medicine), mental health services, blood sugar and blood pressure checks, food pantry, social security screening application day, and preventative screenings for local seniors who are age 60 and over. Senior surveys are completed to gather feedback and input on activities offered at The Opportunity Center. MCOP and The Opportunity Center staff have also met with a variety of community partners to grow and expand the offering to seniors, including: Promedica Monroe Regional Hospital, Family Medical Center of Michigan, Monroe Family YMCA, and Disability Network. The Opportunity Center is expanding offerings for seniors in response to input from the surveys with a focus on healthy living (chair yoga, dance, balance, swimming), lunch and learns to promote educational information in conjunction with local partners (MMAP Counselors, Family Medical Center, and Vibrant Life), as well as the regular ongoing activities. MCOP will also plan programs that encourage intergenerational gathering like Grandparents Day, Family Fun Nights, potlucks for recipe sharing, and computer/social media workshops. Finally, MCOP has also brought resource advocacy, MMAP counseling, and senior food programs on-site to The Opportunity Center. To this end, our units have increased resulting in a larger request.

2. Explain the need for your program and its relevance to improving the quality of life for Monroe County seniors (Limit response to space provided):

The City of Monroe, and specifically the Orchard East neighborhood, is the largest pocket of poverty in Monroe County. Therefore, it is critical that programs and services be provided in the City of Monroe for seniors who may have limited transportation. The Opportunity Center is uniquely situated in the Orchard East neighborhood and is easily accessible for most City residents. Having opportunities in the neighborhood for residents to socialize, receive food, obtain services, and have educational opportunities meets a need for seniors in the City of Monroe.

3. What measures will you use to evaluate the success of your program (Limit response to space provided)?

The most significant measure of success for senior activities at The Opportunity Center will be active and growing participation. Since October 2019, attendance has been strong and that will be a key indicator of success. By using feedback from surveys, MCOP and The Opportunity Center anticipate growing numbers of people served and units produced. In addition, MCOP has added a customer satisfaction survey tool to The Opportunity Center activities. We will track and trend these surveys to ensure high quality of service being provided. Finally, each month MCOP and The Opportunity Center staff will analyze common measures, budget expenditures, and quality improvement (as we do for all programs) to make sure we are on target to meet our goals and have a high level of success.

4. Do you charge a mandatory direct fee to clients for your services? If yes, please provide details including fee amount (Limit response to space provided).

No, there is no mandatory direct fees at The Opportunity Center to participate in senior activities.

5. Indicate how many "COA" unduplicated clients you expect to serve in 2025?	<u>350.00</u>
6. How many seniors did you have to place on a wait list or were unable to serve in 2023 due to lack of resources? (documentation may be requested for verification purposes)	<u>0</u>
7. How much reserve funding (i.e. "fund balance" or "rainy day funds") do you have available for this program at this time?	<u>\$0.00</u>
8. How much did the 2023 actual revenue exceed (or fall short of) the 2023 actual expenditures for this program?	<u>\$0.00</u>

2025 Request

1. Number of Units Requested	13,000.00
2. Requested Unit Rate	\$9.00
3. Total Designation Requested (#1 x #2)	\$117,000.00

Explain any increases or decreases in number of units requested (#1) and/or requested unit rate (#2) from prior year (Limit response to space provided).

MCOP is requesting more units due to increase in programming and additional senior activities being offered at The Opportunity Center. In 2023, we provided 11,956.50 units and are projecting serving over 12,000 units in 2024. The increased request in units is necessary to meet the continued growth of this program.

Explain any increases or decreases in funding requested for salaries and/or operations from prior year (Limit response to space provided).

MCOP is requesting an increase in operations and salaries with anticipation of serving additional clients and bringing additional activities to The Opportunity Center for the seniors to participate in.

Check the appropriate "Unit of Service"

One Day	_____
One Dollar	_____
One Hour	_____ X _____
One Meal	_____
One Pound of Food	_____
1 - One-Way-Trip	_____

What is the total cost to you to provide one unit of this service? \$12.32

I assure the Monroe County Commission on Aging that all the information provided herein is current and accurate, and any Senior Millage Funds designated will be used expressly for the purposes requested, and that all services and activities will be operated in accordance with State and Federal Laws, Monroe County Commission on Aging Regulations, Policies and Procedures.

Stephanie Zorn Kasprzak

Print Name

Executive Director

Title

Signature

March 27, 2024

Date

Proposed Operations Budget for Calendar Year 2025

Provider: Monroe County Opportunity Program

Program: Senior Activities at The Opportunity Center

Operations	2024	2025	Difference	Revised 2025	Revised Difference
Advertising					
Central Services/Indirect Cost					
Client Program Supplies	\$7,000.00	\$11,850.00	\$4,850.00		
Client Transportation					
Conference/Training					
Contracted Services	\$2,000.00	\$7,000.00	\$5,000.00		
Direct Financial Assistance					
Dues/Fees/License					
Duplication/Printing	\$250.00	\$250.00			
Electric	\$1,500.00	\$1,500.00			
Employee/Volunteer Expenses					
Equipment Lease/Purchase					
Equipment Maintenance					
Facility Maintenance Contracts	\$3,000.00	\$3,000.00			
Food Purchase	\$20,000.00	\$29,000.00	\$9,000.00		
Fundraising Activities					
Gas (Facility)	\$1,500.00	\$1,500.00			
Home Modification Supplies/Equipment					
Internet					
Janitorial Supplies					
Kitchen Supplies/disposables	\$1,827.00	\$1,827.00			
Liability Insurance	\$1,500.00	\$2,500.00	\$1,000.00		
Newsletter Expense					
Office Equip. Repair & Maint.					
Office Supplies					
Postage	\$600.00	\$600.00			
Rent					
Staff travel	\$400.00		(\$400.00)		
Subscriptions/Manuals					
Telephone	\$300.00	\$300.00			
Trash/Lawn/Snow Care					
Vehicle Gas and Oil	\$500.00	\$500.00			
Vehicle Insurance	\$1,400.00	\$2,000.00	\$600.00		
Vehicle Lease/Purchase					
Vehicle Maintenance	\$500.00	\$500.00			
Volunteer Insurance					
Volunteer Meal Reimbursement					
Volunteer Recognition					
Volunteer Transport/Stipend Reimburse.					
Water	\$200.00	\$280.46	\$80.46		
Total Operations	\$42,477.00	\$62,607.46	\$20,130.46		

Provider:	Monroe County Opportunity Program
Program:	Senior Activities at The Opportunity Center

Revenue Sources for Calendar Year 2025	
Provider:	Monroe County Opportunity Program
Program:	Senior Activities at The Opportunity Center

Revenue Sources	2024	2025	Difference	Revised 2025	Revised Difference
Area Agency on Aging 1-B					
Client Cost Share		\$250.00	\$250.00		
Commission on Aging (COA)	\$106,020.00	\$117,000.00	\$10,980.00		
Commodities Supplemental Food Prog					
Community Mental Heath					
Community Service Block Grant					
Corporate Sponsorship					
Corporation National & Community Serv.					
Department of Agriculture					
Department of Human Services					
Donations					
Dues		\$1,000.00	\$1,000.00		
Emergency Food Assistance Program					
Employee Ins. Cost share					
Fares					
Federal Section 5311					
Funds Raised	\$775.00	\$5,000.00	\$4,225.00		
Hope Network					
Office of Services to the Aging					
Private Pay					
Public Act 51					
SMART					
United Way					
Units of Government					
Van Fees					
Enter other funding source below					
City of Monroe	\$6,500.00	\$10,000.00	\$3,500.00		
Michigan Fitness Foundation	\$10,000.00	\$10,000.00			
Community Foundation of Monroe		\$4,600.00	\$4,600.00		
Total Revenue	\$123,295.00	\$147,850.00	\$24,555.00		
In-kind Description:	Volunteer time			In-Kind Amount:	\$250.00

Senior Activities at The Opportunity Cen

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