



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Mission Statement

The Monroe County Commission on Aging is charged with recommending the prudent spending of public dollars to promote the health, dignity, and independence of Monroe County residents sixty years of age and older.

Jason Berry
Director

Donald Spencer
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Larry Gramlich

Mary Gantz

Madonna Burkit

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Monroe County Commission on Aging

Regular Board Meeting

August 13, 2025 1:00 p.m.

Monroe County Commission on Aging Board Room

AGENDA

1. Call to Order
 2. Roll Call
 3. Pledge of Allegiance
 4. Silent Prayer
 5. Approval of Agenda
 6. Public Comment
 7. Special Presentations:
 - A. Choices Counseling Solutions
 - B. Memory Lane Care
 8. Consent Agenda
 - A. Approval of Minutes of May 14, 2025 Regular Meeting
 - B. Strategic Planning Committee Minutes of August 7, 2025
 - C. Finance Reports
 - D. Correspondence-None
 - E. Formal Agency Reports-None
 9. Director's Report
 10. Old Business
 - a. None
 11. New Business
 - A. Commission on Aging 2024 Annual Report
 - B. Choices Counseling Solutions (Audrey Schroeder)
 - a. Request for additional funds for 2025: \$40,000.00
 - i. 2025 Allocation: \$38,550.00
 1. Expended: \$30,240.00
 2. Remaining: \$8,310.00
 - ii. 2026 Allocation: \$99,000.00
 - C. Monroe County Opportunity Program-Specialized Transportation (Stephanie Kasprzak)
 - a. Request for Unit Rate Change
 - i. Current 2025 Unit Rate: \$20.00
 - ii. Requested 2025 Unit Rate: \$26.25
 - iii. 2026 Unit Rate: \$26.25
 12. Public Comment
 13. Commission Members' Comments
 14. Adjournment
- The next Regular Board meeting will be on Wednesday, September 10, 2025, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following:

Human Resources 125 East Second Street, Monroe, MI 48161, Voice (734) 240-7295, and TDY (734) 240-7301



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Monroe County Commission on Aging

Regular Board Meeting Minutes

May 14, 2025

Commission on Aging Conference Room

Don Spencer called the meeting to order at 1:04 p.m.

Members present Don Spencer, Martin Kaufman, Madonna Burkit,
Mary Ann Wertenberger, Wayne Meehan,
Cynthia McIlvain, Larry Gramlich

Members excused: Mary Gantz

Pledge of Allegiance

Silent Prayer

Approval of the Agenda:

Motion to approve the May 14, 2025 Regular Board Meeting Agenda as presented.

Motion by: Wayne Meehan **Supported by:** Mary Ann Wertenberger
Motion carried.

Public Comment: None.

Special Presentations:

Monroe Family YMCA: Kristin Irwin/Amanda Schmitz

LIVESTRONG Cancer Survivorship Program:

This program supports adult cancer survivors to reclaim health and well-being following a cancer diagnosis and supports the whole person.

The program meets twice per week for 30 minutes. Exercise methods ease participants back into fitness and helps maintain a healthy weight. The program also helps build muscle mass and strength, increases flexibility and endurance, improves confidence, self-esteem and teaches wellness and stress reduction techniques.

Gracie, a participant in the LIVESTRONG Cancer Survivorship Program spoke on her positive experience while participating in the program.

Enhanced Fitness Program:

The evidence-based fitness program is designed for senior adults, regardless of fitness level. The Enhanced Fitness Program supports independent living by encouraging participants to be active and energized.



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Walk with Ease Program:

The program began on April 1, 2025. This program was developed by the Arthritis Foundation. Participants move at their own pace, making it ideal for beginners and those managing chronic conditions.

Bedford Senior Community Center: Celia Apodaca:

The May/June Bedford Senior Community newsletter was distributed. The Enhanced Fitness Class and Chair Yoga class is offered at the Center every Monday from 9:15 am to 10:15 am. There is a new Move and Groove with Sue! Class being offered every Thursday from 12:30 pm to 1:30 pm.

The annual Strawberry Festival will be held on Saturday, June 14th 9am to 2pm. Strawberry shortcake deserts and hotdog combo meals are available for \$5.00 each.. There will also be a trash to treasure sale, bake sale, homemade pie auction, quilt raffle and live music.

Consent Agenda:

- A. Approval of the Minutes of the April 9, 2025 Regular Meeting.
- B. Budget Hearing Minutes of April 2, 15 and 22, 2025.
- C. Finance Reports
- D. Correspondence – None.
- E. Formal Agency Reports – None

Motion to approve by: Cynthia McIlvain Supported by: Larry Gramlich
Motion Carried.

Directors' Report:

Jason Berry reported the following:

➤ Common Measures Report

The April Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ COA Website Views

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. During April 2025 there were 565 total views. Transportation was the most viewed at 212..

➤ Waitlist/Service Not Provided Summary

Mr. Berry reported that from April 4, 2025, through May 2, 2025, there were 5 wheelchair ramps built. There are 34 seniors on the Project Ramp waitlist.



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Wayne Meehean

Paul Simonton

Old Business: None.

New Business:

- A. Motion to approve a \$5,000.00 request for an increase in funding to the MCOP Unmet Needs Program and a request for an increase in funding to the MCOP Utility Program for \$5,000.00**

Motion by: Paul Simonton

Supported by: Cynthia McIlvain

Roll Call Vote Taken:

Martin Kaufman - Yes

Larry Gramlich - Yes

Mary Ann Wertenberger - Yes

Madonna Burkit - Yes

Wayne Meehean - Yes

Motion Carried.

Cynthia McIlvain - Yes

Don Spencer - Yes

Public Comment:

Sandie Pierce distributed the Monroe Center for Healthy Aging Annual Report to the Community. She also provided a 2023 Aging Services Survey – Monroe County totals. There were 717 responses to the survey. Participants were the Monroe Center for Healthy Aging, Bedford Senior Center, Bedford Meals on Wheels, Dundee Community Center, LIFE and RSVP.

Commission Members Comments: None.

Adjournment:

Motion by: Don Spencer

Supported by: Wayne Meehean

Motion Carried.

The meeting was adjourned at 2:10 p.m.

The next Regular Board meeting takes place on Wednesday, June 11, 2025 at 1:00 p.m. at the Monroe County Commission on Aging, 965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary



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Madonna Burkit

Commission on Aging Strategic Planning Committee Notes July 3, 2025 2p.m. Commission on Aging Office

1. 2024 Commission on Aging Annual Report
 - a. Recommendations: The Strategic Planning Committee recommends accepting the 2024 COA Annual Report as presented and placing it on file.
2. MCOP Specialized Transportation
 - a. Request for unit rate change
 - i. Current 2025 Unit Rate: \$20.00
 - ii. Request 2025 Unit Rate: \$26.25
 - iii. 2026 Unit Rate: 26.25
 - b. Recommendations: The Strategic Planning Committee recommends denying the request and further deliberating this to the full Commission on Aging board.
3. Choices Counseling Solutions
 - a. Request for additional funds for 2025: \$40,000
 - i. 2025 Allocation: \$38,550
 1. 2025 Expended as of 7/25/25: \$30,240.00
 2. 2025 Remaining as of 7/25/25: \$8,310.00
 - ii. 2026 Allocation: \$99,000
 - b. Recommendations: The Strategic Planning Committee recommends approving the request for additional funds.

RUN DATE: 08/01/25 11:13
REVEN

County of Monroe
Revenue Report

PAGE: 00086
FISCAL DATE: 07/31/25 25/JUL

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800	FUND BALANCE CARRYFORWARD					
280-89800-695001	FUND BALANCE CARRYFORWARD-REV	-348,203.00	0.00	0.00	-348,203.00	0.00
TOTAL FUND BALANCE CARRYFORWARD		-348,203.00	0.00	0.00	-348,203.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES					
280-97000-402000	CURRENT PROPERTY TAXES	-3,899,708.00	0.00	-4,232,165.17	332,457.17	108.53
280-97000-415000	PRIOR YEAR TAX ADJUSTMENTS	27,077.00	0.00	356.82	26,720.18	1.32
280-97000-420000	DELINQUENT PERSONAL PROP TAXES	-3,500.00	-1,323.21	-3,090.53	-409.47	88.30
280-97000-434020	OTH TAXES-PYMT IN LIEU OF TAX	-7,500.00	-5,810.15	-11,574.00	4,074.00	154.32
280-97000-437000	INDUSTRIAL FACILITY TAX	-15,827.00	0.00	-28,177.21	12,350.21	178.03
280-97000-445000	TAXES-PENALTIES & INT'N TAXES	-250.00	-132.37	-142.33	-107.67	56.93
280-97000-573000	LOC COMM STABILIZATION SHARE	-175,000.00	0.00	-295,322.68	120,322.68	168.76
280-97000-576000	STATE GRANT-REIMB INV LOSS	0.00	0.00	0.00	0.00	0.00
280-97000-665000	INTEREST INCOME	-2,000.00	0.00	-63,068.51	61,068.51	153.43
280-97000-676070	SPECIAL REVENUE-REIMBURSEMENT	-1,000.00	0.00	-1,419.85	419.85	141.99
280-97000-677000	OTHER REVENUE-MISCELLANEOUS	0.00	0.00	-293.00	293.00	0.00
280-97000-687030	REBATES-PRESCRIPTION	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL EXP/REV-OTHER AGENCIES		-4,077,708.00	-7,265.73	-4,634,896.46	557,188.46	113.66
99999	FUND LEVEL					
280-99999-688000	DEFAULT DISCOUNT	0.00	0.00	0.00	0.00	0.00
TOTAL FUND LEVEL		0.00	0.00	0.00	0.00	0.00
TOTAL 280 SENIOR CITIZENS FUND		-4,425,911.00	-7,265.73	-4,634,896.46	208,985.46	104.72

RUN DATE: 08/01/25 11:10

County of Monroe

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APPR

Appropriation Report

FISCAL DATE: 07/31/25 25/JUL

67200 COMMISSION ON AGING

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
101-67200-705000	SALARIES AND WAGES	106,702.00	0.00	0.00	7,810.41	59,497.55	47,204.45	55.76
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	ED/COM/AUTH PER DIEM	6,000.00	0.00	0.00	200.00	1,725.00	4,275.00	28.75
101-67200-715000	SOCIAL SECURITY	8,622.00	0.00	0.00	566.76	4,339.14	4,282.86	50.33
101-67200-716000	EMPLOYERS-RETIREMENT	20,744.00	0.00	0.00	1,595.68	11,907.78	8,836.22	57.40
101-67200-716001	DC RETIREMENT	3,804.00	0.00	0.00	282.70	2,101.63	1,702.37	55.25
101-67200-716010	EMPLOYERS-RET HEALTH C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716012	EMPLOYER-HCS	3,095.00	0.00	0.00	234.30	1,745.46	1,349.54	56.40
101-67200-717000	UNEMPLOYMENT INSURANCE	110.00	0.00	0.00	8.06	59.92	50.08	54.47
101-67200-718000	WORKERS COMPENSATION I	17,874.00	0.00	0.00	5.64	42.12	34.88	54.70
101-67200-719000	HEALTH INSURANCE	125.00	0.00	0.00	1,374.88	10,352.09	7,521.91	57.92
101-67200-720000	LIFE INSURANCE	153.00	0.00	0.00	9.54	71.71	53.29	57.37
101-67200-721000	OPTICAL INSURANCE	882.00	0.00	0.00	11.72	88.26	64.74	57.69
101-67200-722000	DENTAL INSURANCE	695.00	0.00	0.00	73.94	556.87	325.13	63.14
101-67200-723000	DISABILITY INSURANCE	0.00	0.00	0.00	52.64	392.14	302.86	56.42
101-67200-725000	ACCURED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	1,755.00	0.00	0.00	0.00	180.13	1,574.87	10.26
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
101-67200-731000	COMPUTER EQUIP & SUPPL	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	128.94	1,093.68	2,156.32	33.65
101-67200-814015	SOFTWARE LICENSE FEE	25,651.00	0.00	0.00	52.02	20,352.83	5,298.17	79.35
101-67200-814016	PAYROLL SERVICES	1,380.00	0.00	0.00	43.19	448.85	931.15	32.53
101-67200-818020	REFUSE HAULING & JANIT	0.00	0.00	0.00	6.33	44.31	-44.31	0.00
101-67200-826000	LEGAL AND PROFESSIONAL	2,400.00	0.00	0.00	0.00	133.11	2,266.89	5.55
101-67200-830000	ASSOCIATION & MEMBERSH	375.00	0.00	0.00	0.00	220.00	155.00	58.67
101-67200-851000	TELEPHONE	675.00	0.00	0.00	20.16	504.76	170.24	74.78
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,753.00	0.00	0.00	132.70	988.57	764.43	56.39
101-67200-921000	ELECTRICITY	1,632.00	0.00	0.00	199.04	1,073.77	578.23	65.00
101-67200-922000	WATER AND SEWAGE	193.00	0.00	0.00	9.71	65.24	127.76	33.80
101-67200-923000	HEATING FUEL	550.00	0.00	0.00	7.59	320.60	229.40	58.29
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-942000	COPIER EXPENSE/LEASE	1,585.00	0.00	0.00	414.73	1,497.25	87.75	94.46
101-67200-963000	CENTRAL SERVICES/INDIR	15,854.00	0.00	0.00	0.00	15,854.00	0.00	100.00
101-67200-975000	C.O.-BUILDING IMPROVEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-975300	C.O.-BUILDINGS AND GRO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-981600	C.O.-FIXTURES,FURNITUR	14,000.00	0.00	0.00	0.00	0.00	14,000.00	0.00
TOTAL COMMISSION ON AGING		245,006.00	0.00	0.00	13,240.68	135,656.77	109,349.23	55.37

RUN DATE: 08/01/25 11.10

County of Monroe

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APPR

Appropriation Report

FISCAL DATE: 07/31/25 25/JUL

** 280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
89000	CONTINGENCIES							
280-89000-969002	CONTINGENCY	87,266.00	0.00	0.00	0.00	0.00	87,266.00	0.00
	TOTAL CONTINGENCIES	87,266.00	0.00	0.00	0.00	0.00	87,266.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES							
280-97000-963000	CENTRAL SERVICES/INDIR	35,517.00	0.00	0.00	0.00	35,517.00	0.00	100.00
280-97000-965015	ASH SENIOR CITIZENS CE	24,330.00	0.00	0.00	3,049.60	15,829.33	8,500.67	65.06
280-97000-965020	RETIRED SENIOR VOLUNTE	93,000.00	0.00	0.00	7,003.10	41,011.57	51,988.43	44.10
280-97000-965025	AREA AGENCY ON AGING 1	14,020.00	0.00	0.00	0.00	7,010.16	7,009.84	50.00
280-97000-965031	BEDFORD TRANSPORTATION	59,645.00	0.00	0.00	5,496.65	35,108.39	24,536.61	58.86
280-97000-965035	BEDFORD SENIOR CITIZEN	274,500.00	0.00	0.00	31,526.43	175,757.01	98,742.99	64.03
280-97000-965041	BEDFORD VET CENTER PAN	4,950.00	0.00	0.00	0.00	2,083.00	2,867.00	42.08
280-97000-965045	BERLIN SENIOR CITIZEN	57,353.00	0.00	0.00	0.00	15,580.62	41,772.38	27.17
280-97000-965065	DUNDEE SENIOR CITIZEN	265,200.00	0.00	0.00	24,037.50	140,359.50	124,840.50	52.93
280-97000-965071	EMERGENCY NEEDS	15,000.00	0.00	0.00	10,728.29	10,728.29	4,271.71	71.52
280-97000-965075	FRENCHTOWN SR CITIZEN	381,522.00	0.00	0.00	51,211.39	319,276.16	62,245.84	83.68
280-97000-965085	LAKE ERIE TRANSIT	243,100.00	0.00	0.00	19,672.40	116,276.60	126,823.40	47.83
280-97000-965088	THE OPPORTUNITY CENTER	117,000.00	0.00	0.00	10,368.00	64,755.00	52,245.00	55.35
280-97000-965091	SENIOR LEGAL SERVICES	270,614.00	0.00	0.00	23,771.78	144,521.96	126,092.04	53.41
280-97000-965097	CHOICES COUNSELING SOL	38,550.00	0.00	0.00	5,505.00	30,240.00	8,310.00	78.44
280-97000-965105	M.C.O.P. HOME CARE SER	148,000.00	0.00	0.00	10,595.88	60,670.81	87,329.19	40.99
280-97000-965106	RAMP PROGRAM	167,955.00	0.00	0.00	17,831.18	52,558.42	115,396.58	31.29
280-97000-965115	M.C.O.P. HOME CHORE	103,200.00	0.00	0.00	13,392.00	51,276.00	51,924.00	49.69
280-97000-965121	M.C.O.P. SPEC TRANSPOR	148,000.00	0.00	0.00	6,820.00	38,020.00	109,980.00	25.69
280-97000-965122	M.C.O.P. HOME INJURY C	6,500.00	0.00	0.00	1,404.62	6,459.19	55,542.70	66.22
280-97000-965123	M.C.O.P. FOOD DISTRIBU	164,406.00	0.00	0.00	17,053.30	108,863.30	88,591.81	49.86
280-97000-965125	M.C.O.P. RESOURCE ADVO	176,700.00	0.00	0.00	11,755.20	88,108.19	317,926.38	46.67
280-97000-965135	LIFE NUTRITION PROGRAM	596,204.00	0.00	0.00	45,403.84	278,277.62	10,880.00	71.67
280-97000-965141	ALZHEIMER PROGRAM	38,400.00	0.00	0.00	5,000.00	27,520.00	242,884.67	47.60
280-97000-965165	MONROE SENIOR CITIZEN	463,500.00	0.00	0.00	41,281.03	220,615.33	14,377.00	31.21
280-97000-965201	MILAN SENIOR MEALS ON	20,900.00	0.00	0.00	951.50	6,523.00	3,016.84	84.92
280-97000-965205	EMERGENCY FUEL	20,000.00	0.00	0.00	1,983.14	16,983.16	21,783.00	57.29
280-97000-965215	MILAN SENIOR CENTER	51,000.00	0.00	0.00	4,156.50	29,217.00	14,000.00	41.67
280-97000-965216	MILAN SENIOR TRANSIT	24,000.00	0.00	0.00	1,744.00	10,000.00	9,696.75	55.60
280-97000-965220	MILAN SENIOR RESOURCE	21,840.00	0.00	0.00	1,632.75	12,143.25	2,268.00	62.50
280-97000-965340	YMCA CANCER SURVIVOR	6,048.00	0.00	0.00	0.00	3,780.00	18,329.71	53.81
280-97000-965380	YMCA	39,685.00	0.00	0.00	3,674.48	21,355.29	2,820.00	6.00
280-97000-965390	MCOP VOLUNTEER CAREGIV	3,000.00	0.00	0.00	0.00	180.00	1,907,033.85	53.41
	TOTAL SPECIAL EXP/REV-OTHER	4,093,639.00	0.00	0.00	367,049.56	2,186,605.15	122,589.91	49.96
280-97500-999101	TRANSFER OUT - GENERAL	245,006.00	0.00	0.00	0.00	122,416.09	122,589.91	49.96
	TOTAL SPECIAL APPROP TO OTHE	245,006.00	0.00	0.00	0.00	122,416.09		
	TOTAL 280 SENIOR CITIZENS FUND	4,425,911.00	0.00	0.00	367,049.56	2,309,021.24	2,116,889.76	52.17

COA Director's Report Items (8/13/25)

1. Common Measures Reports – Included in Packet
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet

Table A.
Cumulative Units Reported vs. Unit Maximum
(Goal is to be between 45% - 55%)

As of: June

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Ash Senior Citizens	1,661.00	2,553.00	65%
Bedford Senior Community Center	32,013.55	50,000.00	64%
Bedford Twp. Veterans Center Pantry	3,016.70	4,950.12	61%
Berlin Township Senior Citizens Group	1,342.00	4,940.00	27%
Choices Counseling Solutions	201.60	257.00	78%
Dundee Area Senior Citizens Center	23,393.25	44,200.00	53%
Frenchtown Senior Citizens Center	35,547.76	42,500.00	84%
Health Van	1,501.00	2,550.00	59%
Lake Erie Transportation Commission	6,218.00	13,000.00	48%
Living Independence for Everyone	69,919.00	149,800.00	47%
MCOP-Food Assistance Program	272,158.25	411,015.00	66%
MCOP-Home Care	3,279.50	8,000.00	41%
MCOP-Home Chore	2,136.50	4,300.00	50%
MCOP-Home Injury Control	6,550.13	6,500.00	101%
MCOP-Opportunity Center at ALCC	7,195.00	13,000.00	55%
MCOP-Resource Advocacy	4,737.00	9,500.00	50%
MCOP-Specialized Transportation	1,901.00	7,400.00	26%
MCOP-Unmet Emergency Needs	10,728.29	15,000.00	72%
MCOP-Utility Assistance Program	16,983.16	20,000.00	85%
MCOP-Volunteer Caregiver Program	22.50	375.00	6%
Memory Lane Care Services	344.00	480.00	72%
Milan Seniors for Healthy Living	4,869.50	8,500.00	57%
Milan Seniors Meals on Wheels	1,186.00	3,800.00	31%
Milan Seniors Transportation	625.00	1,500.00	42%
Milan Aging in Action - Resource	580.25	1,040.00	56%
Monroe County Senior Legal Services	1,436.60	2,690.00	53%
Monroe Family YMCA Cancer Survivorship	60.00	96.00	63%
Monroe Family YMCA Enhanced Fitness	493.99	918.00	54%
Monroe Senior Citizens Center	49,015.75	103,000.00	48%
RSVP	25,160.16	57,000.00	44%
United Way Project Ramp of MC	52,558.42	122,500.00	43%

Table B.**Unduplicated Clients Served vs. Anticipated Clients Served**

(Goal is to be at least 45%)

As of: June

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
Ash Senior Citizens	89	120	74%
Bedford Senior Community Center	949	1,150	83%
Bedford Twp. Veterans Center Pantry	42	40	105%
Berlin Township Senior Citizens Group	94	130	72%
Choices Counseling Solutions	31	8	388%
Dundee Area Senior Citizens Center	404	425	95%
Frenchtown Senior Citizens Center	1,377	1,150	120%
Health Van	105	175	60%
Lake Erie Transportation Commission	354	550	64%
Living Independence for Everyone	883	1,160	76%
MCOP-Food Assistance Program	1,406	1,600	88%
MCOP-Home Care	103	150	69%
MCOP-Home Chore	325	430	76%
MCOP-Home Injury Control	70	90	78%
MCOP-Opportunity Center at ALCC	65	350	19%
MCOP-Resource Advocacy	1,065	1,800	59%
MCOP-Specialized Transportation	96	250	38%
MCOP-Unmet Emergency Needs	16	22	73%
MCOP-Utility Assistance Program	31	30	103%
MCOP-Volunteer Caregiver Program	2	8	25%
Memory Lane Care Services	10	18	56%
Milan Seniors for Healthy Living	117	250	47%
Milan Seniors Meals on Wheels	18	30	60%
Milan Seniors Transportation	29	20	145%
Milan Aging in Action - Resource	79	200	40%
Monroe County Senior Legal Services	618	1,097	56%
Monroe Family YMCA Cancer Survivorship	5	12	42%
Monroe Family YMCA Enhanced Fitness	214	200	107%
Monroe Senior Citizens Center	1,511	1,650	92%
RSVP	257	325	79%
United Way Project Ramp of MC	11	30	37%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: June

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Ash Senior Citizens	\$21,864.46	89	\$245.67	\$41,978.00	120	\$349.82	70%
Bedford Senior Community Center	\$230,937.11	949	\$243.35	\$452,536.00	1,150	\$393.51	62%
Bedford Twp. Veterans Center Pantry	\$4,042.43	42	\$96.25	\$4,950.12	40	\$123.75	78%
Berlin Township Senior Citizens Group	\$19,564.50	94	\$208.13	\$79,826.00	130	\$614.05	34%
Choices Counseling Solutions	\$28,247.33	31	\$911.20	\$261,354.29	8	\$32,669.29	3%
Dundee Area Senior Citizens Center	\$205,826.87	404	\$509.47	\$399,200.00	425	\$939.29	54%
Frenchtown Senior Citizens Center	\$192,338.00	1,377	\$139.68	\$451,221.97	1,150	\$392.37	36%
Health Van	\$120,469.53	105	\$1,147.33	\$261,844.08	175	\$1,496.25	77%
Lake Erie Transportation Commission	\$364,696.00	354	\$1,030.21	\$902,120.00	550	\$1,640.22	63%
Living Independence for Everyone	\$768,310.35	883	\$870.11	\$1,474,239.95	1,160	\$1,270.90	68%
MCOP-Food Assistance Program	\$211,843.56	1,406	\$546.45	\$332,064.85	1,600	\$207.54	263%
MCOP-Home Care	\$124,919.14	103	\$2,056.73	\$397,440.00	150	\$2,649.60	78%
MCOP-Home Chore	\$95,863.71	325	\$384.37	\$224,646.58	430	\$522.43	74%
MCOP-Home Injury Control	\$11,174.59	70	\$159.64	\$23,000.00	90	\$255.56	62%
MCOP-Opportunity Center at ALCC	\$68,960.27	65	\$1,685.87	\$121,000.00	350	\$345.71	488%
MCOP-Resource Advocacy	\$107,527.66	1,065	\$100.96	\$258,141.76	1,800	\$143.41	70%
MCOP-Specialized Transportation	\$181,791.58	96	\$1,893.66	\$484,441.00	250	\$1,937.76	98%
MCOP-Unmet Emergency Needs	\$11,708.89	16	\$731.81	\$17,353.48	22	\$788.79	93%
MCOP-Utility Assistance Program	\$18,413.94	31	\$594.00	\$36,103.48	30	\$1,203.45	49%
MCOP-Volunteer Caregiver Program	\$9,396.77	2	\$4,698.39	\$18,608.00	8	\$2,326.00	202%
Memory Lane Care Services	\$30,237.02	10	\$3,023.70	\$58,426.00	18	\$3,245.89	93%
Milan Seniors for Healthy Living	\$34,189.99	117	\$292.22	\$91,844.10	250	\$367.38	80%
Milan Seniors Meals on Wheels	\$39,230.57	18	\$2,179.48	\$89,744.00	30	\$2,991.47	36%
Milan Seniors Transportation	\$48,890.34	29	\$1,685.87	\$121,241.00	20	\$6,062.05	28%
Milan Aging in Action - Resource	\$47,306.80	79	\$598.82	\$149,851.00	200	\$749.26	80%
Monroe County Senior Legal Services	\$171,921.55	618	\$278.19	\$359,939.00	1,097	\$328.11	85%
Monroe Family YMCA Cancer Survivors	\$5,545.00	5	\$1,109.00	\$13,446.19	12	\$1,120.52	99%
Monroe Family YMCA Enhanced Fitness	\$26,048.00	214	\$121.72	\$46,308.50	200	\$231.54	53%
Monroe Senior Citizens Center	\$381,470.10	1,511	\$252.46	\$756,635.00	1,650	\$458.57	55%
RSVP	\$115,271.14	257	\$448.53	\$191,942.00	325	\$590.59	76%
United Way Project Ramp of MC	\$52,558.22	11	\$4,778.02	\$167,995.49	30	\$5,599.85	85.32%

Table E.**Actual Revenue vs. Total Budget**

(Goal is to be between 45% - 55%)

As of: June

Provider/Program	Actual Revenue	Total Budget	Percentage
Ash Senior Citizens	\$30,087.62	\$41,978.00	72%
Bedford Senior Community Center	\$273,484.68	\$452,536.00	60%
Bedford Twp. Veterans Center Pantry		\$4,950.12	0%
Berlin Township Senior Citizens Group	\$21,942.45	\$79,826.00	27%
Choices Counseling Solutions	\$34,905.00	\$261,354.29	13%
Dundee Area Senior Citizens Center	\$258,573.58	\$399,200.00	65%
Frenchtown Senior Citizens Center	\$374,915.00	\$451,221.97	83%
Health Van	\$144,347.66	\$261,844.08	55%
Lake Erie Transportation Commission	\$317,100.22	\$902,120.00	35%
Living Independence for Everyone	\$725,175.13	\$1,474,239.95	49%
MCOP-Food Assistance Program	\$224,943.78	\$332,064.85	68%
MCOP-Home Care	\$148,234.07	\$397,440.00	37%
MCOP-Home Chore	\$73,549.81	\$224,646.58	33%
MCOP-Home Injury Control	\$15,603.49	\$23,000.00	68%
MCOP-Opportunity Center at ALCC	\$81,756.96	\$121,000.00	68%
MCOP-Resource Advocacy	\$143,478.71	\$258,141.76	56%
MCOP-Specialized Transportation	\$132,985.92	\$484,441.00	27%
MCOP-Unmet Emergency Needs	\$15,901.70	\$17,353.48	92%
MCOP-Utility Assistance Program	\$26,741.77	\$36,103.48	74%
MCOP-Volunteer Caregiver Program	\$9,762.00	\$18,608.00	52%
Memory Lane Care Services	\$114,882.71	\$58,426.00	197%
Milan Seniors for Healthy Living	\$74,982.91	\$91,844.10	82%
Milan Seniors Meals on Wheels	\$51,102.52	\$89,744.00	57%
Milan Seniors Transportation	\$79,470.65	\$121,241.00	66%
Milan Aging in Action - Resource	\$43,389.19	\$149,851.00	29%
Monroe County Senior Legal Services	\$182,986.08	\$359,939.00	51%
Monroe Family YMCA Cancer Survivorship	\$6,845.00	\$13,446.19	51%
Monroe Family YMCA Enhanced Fitness	\$23,605.29	\$46,308.50	51%
Monroe Senior Citizens Center	\$373,612.88	\$756,635.00	49%
RSVP	\$131,830.49	\$191,942.00	69%
United Way Project Ramp of MC	74982.91	\$167,995.49	45%

Commission on Aging Web Page Views

Total Views

	548
https://www.co.monroe.mi.us/204/Transportation-Services	131
https://www.co.monroe.mi.us/180/Commission-on-Aging	119
https://www.co.monroe.mi.us/195/In-Home-Services	55
https://www.co.monroe.mi.us/194/Health-Nutrition-Services	44
https://www.co.monroe.mi.us/205/Volunteer-Services	39
https://www.co.monroe.mi.us/192/Services	37
https://www.co.monroe.mi.us/193/Adult-Day-Services	29
https://www.co.monroe.mi.us/201/Senior-Groups	23
https://www.co.monroe.mi.us/199/Resource-Advocacy	21
https://www.co.monroe.mi.us/200/Senior-Counseling-Services	19
https://www.co.monroe.mi.us/187/Former-Members	11
https://www.co.monroe.mi.us/197/Multi-Purpose-Senior-Centers	9
https://www.co.monroe.mi.us/203/Senior-Legal-Services	6
https://www.co.monroe.mi.us/182/By-Laws-Policies	3
https://www.co.monroe.mi.us/191/Service-Definitions	2



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mcco@monroemi.org

Jason Berry
Director

Donald Spencer
Chair

Martin Kaufman
Vice-Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Madonna Burkit

To: Commission on Aging Board Members
From: Jason Berry
Date: August 13, 2025
RE: Waitlist/Requested Service Not Provided- August 2025

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided in August of 2025: 24 Senior Citizens

United Way Project Ramp

- As of June 2025, there are 24 seniors awaiting a ramp. There were 17 wheelchair ramps built in 2025 for Monroe County senior citizens.

Choices Counseling Solutions
15366 S. Dixie Hwy.
Monroe, MI 48161
734-210-1071



Jun 5, 2025

Commission on Aging
965 S Raisinville Road
Monroe, MI 48161

Dear Mr. Jason Berry,

I am writing to submit our request to present our annual report and interest in being a continued provider for Senior Mental Health through the COA. We would like to present for the board meeting on July 9, 2025. We will be respectfully requesting additional funds of \$40,000.00 to meet the needs of our 60 and older residents through 2025 year end.

Thank you in advance for your kind consideration.

Sincerely,

Audrey Schroeder, LMSW, CTC-SW

Commission on Aging Additional Funding Request

Organization Name: Choices Counseling Solutions, LLC Date: 07/09/2025

Authorized Representative: Audrey Schroeder, LMSW Title: Owner, LMSW

Program Name: Senior Mental Health Outreach Program

Type of Request X Additional Money X Change in Units / Unit Rate
Yes Is this a one-time expense? Budget Revision (Same Amounts)

Dollar Amounts 38,500 Original Allocation 40,000 Additional Funding Requested

Contracted Units 257 Contracted Number of Units 523 New Number of Projected Units
150 Contracted Unit Rate 150 Proposed Unit Rate

Justification for the Request for Additional Funding: Why are the funds needed? What line items are expected to increase or decrease? Why is this happening? Budget: Attach current income and expense statement AND the COA Revised Budget Forms

Increase in unduplicated clients. We have increased service from 19 clients to currently treating 40. Funds are needed to continue to fund MH counseling for seniors. We are billing all applicable insurance sources when available and utilizing COA funds only in the event that a client needs assistance in covering copays, deductibles or full benefit. This has helped ease the burden on relying solely on COA monies to fund this program and allowing us to serve more county residents 60 and over.

Justification for a Change Why is a change of units needed? How many units have already been provided? What's

New year end projection will be 523 in order to stay within the budget. 33 units a month on average have been provided thus far. Since billing insurance providers we have been able to utilize less of a unit per client in many of the cases, covering only copays/deductibles rather than full sessions. However, the request for new services continues to increase which would leave us in a deficit despite our efforts to utilize less COA funds.

What Other Sources of Have other foundations or fund sources been approached for funding? If so, which ones? If

No other foundations or grants. We are a private practice and are not eligible to apply. I cannot fundraise as a private practice for my own services. As promised in our previous request we have assisted clients in gaining beneficial insurance to help cover cost or utilized their current coverage. This has helped reduce the amount of a unit used. Only covering copays and deductibles rather than a full session.

What Cost Sharing is How do individuals who participate in the service contribute to the program? Cost share?

We have built rapport with clients and educated them on how they can utilize their existing insurance coverage to pay for part of their treatment and how the COA grant can help cover the remaining cost which they cannot afford.

What Happens if the request What consequences are expected if the request is not granted?

The Senior Mental Health Outreach Program would be put on pause until the new year for those who are not covered by insurance plans. We could wave copays for those currently being served until 2026, but only for the clients who have some source of partial payment. All others would be put on pause and no other new clients could be seen at this time.

Proposed Operations Budget for Calendar Year 2025

Provider:

Choices Counseling Solutions

Program:

Operations	2024	2025	Difference	Revised 2025	Revised Difference
Advertising	\$875.00	\$1,006.25	\$131.25	\$1,006.25	\$0.00
Central Services/Indirect Cost			\$0.00		
Client Program Supplies			\$0.00		
Client Transportation			\$0.00		
Conference/Training	\$450.00	\$495.00	\$45.00	\$495.00	\$0.00
Contracted Services	\$1,631.28	\$1,875.92	\$244.64	\$1,875.92	\$0.00
Direct Financial Assistance			\$0.00		
Dues/Fees/License	\$7,364.03	\$8,836.84	\$1,472.81	\$8,836.84	\$0.00
Duplication/Printing	\$475.00	\$522.50	\$47.50	\$522.50	\$0.00
Electric			\$0.00		
Employee/Volunteer Expenses			\$0.00		
Equipment Lease/Purchase	\$309.72	\$356.18	\$46.46	\$356.18	\$0.00
Equipment Maintenance			\$0.00		
Facility Maintenance Contracts			\$0.00		
Food Purchase	\$650.00	\$747.50	\$97.50	\$747.50	\$0.00
Fundraising Activities			\$0.00		
Gas (Facility)			\$0.00		
Home Modification Supplies/Equipment			\$0.00		
Internet	\$500.00	\$560.00	\$60.00	\$560.00	\$0.00
Janitorial Supplies			\$0.00		
Kitchen Supplies/disposables			\$0.00		
Liability Insurance	\$117.00	\$128.70	\$11.70	\$128.70	\$0.00
Newsletter Expense			\$0.00		
Office Equip. Repair & Maint.			\$0.00		
Office Supplies	\$876.17	\$1,007.40	\$131.23	\$1,007.40	\$0.00
Postage	\$30.00	\$33.00	\$3.00	\$33.00	\$0.00
Rent	\$6,600.00	\$6,600.00	\$0.00	\$6,600.00	\$0.00
Staff travel			\$0.00		
Subscriptions/Manuals			\$0.00		
Telephone	\$350.00	\$385.00	\$35.00	\$385.00	\$0.00
Trash/Lawn/Snow Care			\$0.00		
Vehicle Gas and Oil			\$0.00		
Vehicle Insurance			\$0.00		
Vehicle Lease/Purchase			\$0.00		
Vehicle Maintenance			\$0.00		
Volunteer Insurance			\$0.00		
Volunteer Meal Reimbursement			\$0.00		
Volunteer Recognition			\$0.00		
Volunteer Transport/Stipend Reimburse.			\$0.00		
Water			\$0.00		
Total Operations	\$20,228.20	\$22,554.29	\$2,326.09	\$22,554.29	\$0.00

Proposed Annual Wages/Benefits Budget for Calendar Year 2025

Provider:

Choices Counseling Solutions

Program:

Positions	2024	2025	Difference	Revised 2025	Revised Difference
Office Manager	\$20,020.00	\$27,300.00	\$7,280.00	\$27,300.00	\$0.00
Clinical Therapist #1	\$40,000.00	\$50,000.00	\$10,000.00	\$50,000.00	\$0.00
Clinical Therapist #2	\$36,000.00	\$45,000.00	\$9,000.00	\$45,000.00	\$0.00
Clinical Therapist #3	\$12,000.00	\$14,000.00	\$2,000.00	\$14,000.00	\$0.00
Clinical Therapist #4	\$52,000.00	\$52,000.00	\$0.00	\$52,000.00	\$0.00
Office Biller	\$18,000.00	\$22,000.00	\$4,000.00	\$22,000.00	\$0.00
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Total Wages & Benefits	\$178,020.00	\$210,300.00	\$32,280.00	\$210,300.00	\$0.00
Total Budget	\$198,248.20	\$232,854.29	\$34,606.09	\$232,854.29	\$0.00

Revenue Sources for Calendar Year 2025

Provider:

Choices Counseling Solutions

Program:

Revenue Sources	2024	2025	Difference	Revised 2025	Revised Difference
Area Agency on Aging 1-B			\$0.00		\$0.00
Client Cost Share			\$0.00		
Commission on Aging (COA)	\$10,050.00	\$38,550.00	\$28,500.00	\$78,550.00	\$40,000.00
Commodities Supplemental Food Prog			\$0.00		
Community Mental Health			\$0.00		
Community Service Block Grant			\$0.00		
Corporate Sponsorship			\$0.00		
Corporation National & Community Serv.			\$0.00		
Department of Agriculture			\$0.00		
Department of Human Services			\$0.00		
Donations			\$0.00		
Dues			\$0.00		
Emergency Food Assistance Program			\$0.00		
Employee Ins. Cost share			\$0.00		
Fares			\$0.00		
Federal Section 5311			\$0.00		
Funds Raised			\$0.00		
Hope Network			\$0.00		
Office of Services to the Aging			\$0.00		
Private Pay			\$0.00		
Public Act 51			\$0.00		
SMART			\$0.00		
United Way			\$0.00		
Units of Government			\$0.00		
Van Fees			\$0.00		
Enter other funding source below					
Insurance	\$132,000.00	\$198,000.00	\$66,000.00	\$198,000.00	\$0.00
Client Payments	\$24,000.00	\$38,400.00	\$14,400.00	\$38,400.00	\$0.00
			\$0.00		
Total Revenue	\$166,050.00	\$274,950.00	\$108,900.00	\$314,950.00	\$40,000.00
In-kind Description:				In-Kind Amount:	

Choices Counseling Solutions

Program

[illegible]

From: Michelle Cote
Director of Specialized Transportation
Monroe County Opportunity Program
1140 South Telegraph Rd
Monroe MI 48161

To: Monroe County Commission on Aging
965 South Raisinville Road
Monroe, MI 48161

June 23, 2025

To The Monroe County Commission on Aging,

Please find enclosed our request for change in unit rate along with our revised budget for review by the Board on behalf of Monroe County Opportunity Program.

We are requesting an increase in unit rate for the Specialized Transportation program. Under this program, Monroe County senior residents can find reliable and consistent assistance with getting a ride to their medical and dental appointments. This ensures homebound seniors receive the continued support they need to remain safe and independent in their homes.

We appreciate your time reviewing our request and any consideration you apply. If you have any questions, please let us know.

Sincerely,

Michelle Cote
Director of Specialized Transportation

Commission on Aging Additional Funding Request

Organization Name: Monroe County Opportunity Program Date: 6/20/2025

Authorized Representative: Stephanie Kasprzak Title: Executive Director

Program Name: Specialized Transportation

Type of Request Additional Money X Change in Units / Unit Rate
Is this a one-time expense? Budget Revision (Same Amounts)

Dollar Amounts \$148,000.00 Original Allocation (-37,600) Additional Funding Requested

Contracted Units 7400 Contracted Number of Units 4200 New Number of Projected Units
\$ 20.00 Contracted Unit Rate \$ 26.25 Proposed Unit Rate

Justification for the Request for Additional Funding: Why are the funds needed? What line items are expected to increase or decrease? Why is this happening? Budget: Attach current income and expense statement AND the COA Revised Budget Forms

MCOP is not requesting additional funds for this program. We are requesting a budget and unit rate revision. With the unit levels being lower since the pandemic, adjustments need to be made to our 2025 budget to reflect our current situation. Over the past few years, our staffing levels have decreased and the cost of service has increased specifically due to rising costs of gas prices, vehicle maintenance, and vehicle insurance. The budget attached includes reduced staffing levels as well as some reductions in our operational costs to help cover the increase in our vehicle insurance.

Justification for a Change in the Number of Units and Unit Rate: Why is a change of units needed? How many units have already been provided? What's the new year-end projection? What is the average number of units provided?

MCOP is requesting fewer units and an increase in the unit rate just as we proposed for our 2026 program operating budget. Since the pandemic, our units have struggled to get back up to pre-pandemic rates. However, our costs in certain line items continue to increase. A change in our unit rate and units are necessary to continue serving seniors with our transportation services. Through May 2025 a total of 1563 units have been provided. The anticipated new year-end projection is planned to be 4200 at \$26.25 unit rate. The average number of units provided each month will be around 350 units.

What Other Sources of Funding has been attempted? Have other foundations or fund sources been approached for funding? If so, which ones? If not, why not? Have fundraising events been held? How well have fundraising events done?

Currently our transportation program continues to apply to other revenue sources as fundraising has become a dire part of the program model and is ongoing throughout the year. Additionally, clients are encouraged to utilize all local resources such as Lake Erie Transit when available.

What Cost Sharing is Included with this program? How do individuals who participate in the service contribute to the program? Cost share? Are services provided if the individual is unable to contribute?

There is not a mandatory fee for the service; However, we do encourage clients to cost share at a level they can afford. Those that are unable to contribute are still provided the service when possible, for example, times that we are able to double up on our buses or are in the area of the trip.

What Happens if the request is not granted? What consequences are expected if the request is not granted?

Our program will continue to downsize and will not be able to serve as many seniors.

Proposed Operations Budget for Calendar Year 2025

Provider: Monroe County Opportunity program

Program: Specialized Transportation

Operations	2024	2025	Difference	Revised 2025	Revised Difference
Advertising			\$0.00		
Central Services/Indirect Cost			\$0.00		
Client Program Supplies			\$0.00		
Client Transportation			\$0.00		
Conference/Training	\$3,000.00	\$3,000.00	\$0.00	\$0.00	(\$3,000.00)
Contracted Services	\$4,000.00	\$4,000.00	\$0.00	\$2,000.00	(\$2,000.00)
Direct Financial Assistance			\$0.00		
Dues/Fees/License			\$0.00		
Duplication/Printing	\$400.00	\$360.00	(\$40.00)	\$360.00	
Electric	\$500.00	\$500.00	\$0.00	\$500.00	
Employee/Volunteer Expenses			\$0.00		
Equipment Lease/Purchase			\$0.00		
			\$0.00		
Facility Maintenance Contracts			\$0.00		
Food Purchase			\$0.00		
Fundraising Activities			\$0.00		
Gas (Facility)	\$500.00	\$500.00	\$0.00	\$500.00	
Home Modification Supplies/Equipment			\$0.00		
Internet			\$0.00		
Janitorial Supplies	\$3,000.00	\$2,500.00	(\$500.00)	\$2,000.00	(\$500.00)
Kitchen Supplies/disposables			\$0.00		
Liability Insurance	\$6,000.00	\$8,145.00	\$2,145.00	\$8,145.00	
Newsletter Expense			\$0.00		
Office Equip. Repair & Maint.			\$0.00		
Office Supplies			\$0.00		
Postage	\$200.00	\$200.00	\$0.00	\$200.00	
Rent	\$2,750.00	\$2,750.00	\$0.00	\$1,500.00	(\$1,250.00)
Staff travel			\$0.00		
Subscriptions/Manuals			\$0.00		
Telephone	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	
Trash/Lawn/Snow Care			\$0.00		
Vehicle Gas and Oil	\$45,000.00	\$45,000.00	\$0.00	\$30,000.00	(\$15,000.00)
Vehicle Insurance	\$20,000.00	\$20,000.00	\$0.00	\$70,000.00	\$50,000.00
Vehicle Lease/Purchase			\$0.00		
Vehicle Maintenance	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	
Volunteer Insurance			\$0.00		
Volunteer Meal Reimbursement			\$0.00		
Volunteer Recognition			\$0.00		
Volunteer Transport/Stipend Reimburse.			\$0.00		
Water	\$55.00	\$20.00	(\$35.00)	\$20.00	
Total Operations	\$107,905.00	\$109,475.00	\$1,570.00	\$137,725.00	\$28,250.00

Proposed Annual Wages/Benefits Budget for Calendar Year 2025

Provider: Monroe County Opportunity program

Program: Specialized Transportation

Positions	2024	2025	Difference	Revised 2025	Revised Difference
Dispatch Billing Specialist	\$40,579.00	\$40,579.00	\$0.00	\$17,780.00	(\$22,799.00)
Drivers - FULL TIME	\$195,700.67	\$170,606.00	(\$25,094.67)	\$168,003.75	(\$2,602.25)
Drivers - PART TIME	\$46,177.99	\$57,137.73	\$10,959.74	\$11,750.00	(\$45,387.73)
Transportation Director	\$53,052.07	\$65,617.00	\$12,564.93	\$65,617.00	\$0.00
Executive Director	\$13,288.29	\$13,288.29	\$0.00	\$2,657.66	(\$10,630.63)
HR Representative	\$5,947.95	\$5,947.95	\$0.00	\$1,189.59	(\$4,758.36)
Finance Director	\$9,915.75	\$9,915.75	\$0.00	\$1,983.15	(\$7,932.60)
Fiscal Coordinator	\$9,874.27	\$9,874.27	\$0.00	\$1,974.85	(\$7,899.42)
Operations Director	\$2,000.00	\$2,000.00	\$0.00	\$400.00	(\$1,600.00)
			\$0.00		
			\$0.00		
			\$0.00		
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			\$0.00		
Total Wages & Benefits	\$376,536.00	\$374,966.00	(\$1,570.00)	\$271,356.00	(\$103,609.99)
Total Budget	\$484,441.00	\$484,441.00	\$0.00	\$409,081.00	(\$75,359.99)

Revenue Sources for Calendar Year 2025

Provider:

Monroe County Opportunity program

Program:

Specialized Transportation

Revenue Sources	2024	2025	Difference	Revised 2025	Revised Difference
Area Agency on Aging 1-B			\$0.00		
Client Cost Share	\$45,000.00	\$45,000.00	\$0.00	\$27,280.00	(\$17,720.00)
Commission on Aging (COA)	\$148,000.00	\$148,000.00	\$0.00	\$110,400.00	(\$37,600.00)
Commodities Supplemental Food Prog			\$0.00		
Community Mental Health			\$0.00		
Community Service Block Grant	\$55,475.00	\$65,617.00	\$10,142.00	\$70,500.00	\$4,883.00
Corporate Sponsorship			\$0.00		
Corporation National & Community Serv.			\$0.00		
Department of Agriculture			\$0.00		
Department of Human Services	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	
Donations			\$0.00		
Dues			\$0.00		
Emergency Food Assistance Program			\$0.00		
Employee Ins. Cost share			\$0.00		
Fares			\$0.00		
Federal Section 5311			\$0.00		
Funds Raised	\$5,000.00	\$5,000.00	\$0.00	\$60,000.00	\$55,000.00
Hope Network			\$0.00		
Office of Services to the Aging			\$0.00		
Private Pay			\$0.00		
Public Act 51			\$0.00		
SMART	\$30,865.00	\$36,588.00	\$5,723.00	\$39,240.00	\$2,652.00
United Way	\$35,000.00	\$35,000.00	\$0.00	\$22,043.00	(\$12,957.00)
Units of Government			\$0.00		
Van Fees			\$0.00		
Enter other funding source below					
CSD / CMH	\$25,000.00	\$20,000.00	(\$5,000.00)		(\$20,000.00)
NURSING HOMES & Access2Care	\$60,101.00	\$56,930.00	(\$3,171.00)	\$28,465.00	(\$28,465.00)
LOGISTICARE/ Reach / Family Medical	\$50,000.00	\$42,306.00	(\$7,694.00)	\$21,153.00	(\$21,153.00)
Total Revenue	\$484,441.00	\$484,441.00	\$0.00	\$409,081.00	(\$75,360.00)
In-kind Description:				In-Kind Amount:	

(\$0.00)

Cost of Diesel Fuel per gallon		
2021	\$	3.28
2024	\$	3.50
2025	\$	3.75
MOOP ACTUAL COSTS INCURRED Vehicle Insurance Costs		
January - December	2021	\$ 17,922.90
January - December	2022	\$ 21,094.77
January - December	2023	\$ 18,958.76
January - December	2024	\$ 22,752.87
First 5 months- Jan-May	Partial 2025	\$ 38,783.37
January- December 2025 Projection	2025 Projection	\$ 70,000.00
MOOP ACTUAL COSTS INCURRED Vehicle Maintenance Costs		
January - December	2021	\$ 21,384.77
January - December	2022	\$ 23,335.64
January - December	2023	\$ 24,465.62
January - December	2024	\$ 32,964.27
First 5 months- Jan-May	Partial 2025	\$ 17,439.41
January- December 2025 Projection	2025 Projection	\$ 35,000.00

	MCOP Specialized Transportation	
Monroe Destinations	Monroe County Destinations (excluding Monroe)	Out of County Destinations
Abdulmalik, Monroe MI	Athletico, Temperance MI	Ascension Hospital, Farmington Hills MI
Advanced Heart, Monroe MI	Dr Forche, Lambertville MI	Associated Retinal Consultants, Ypsilanti MI
AlRoney, Monroe MI	Dr Kantz, Dundee MI	City Medical, Southgate MI
Davita Dialysis Monroe MI	Beaumont Family Medicine, Newport MI	Corewell Health, Taylor MI
Davita Dialysis, Monroe MI	Corewell Health, Newport MI	Dr Ahmed, Taylor MI
DaVita Dialysis, Monroe, MI	Dr Sarosh, Carleton MI	Dr Amanda, Brownstown MI
Delisle Center, Monroe MI	Dr. Doyle, Carleton MI	Dr Amy, Brownstown MI
Deslisle Center Lab, Monroe MI	Dr. Patel, Carleton MI	Dr Amy, Wyandott MI
Dr Amin, Monroe MI	FMC Carleton	Dr Angell, Allen Park MI
Dr Bhurgri, Monroe MI	FMC Carleton MI	Dr Awan, Allen Park MI
Dr Charboneau, Monroe MI	FMC Temperance	Dr Callahan, Wyandotte MI
Dr Compean, Monroe MI	FMC, Carleton MI	Dr Halpern, Brownstown MI
Dr Gandhi, Monroe MI	FMC, Temperance, MI	Dr Kalata, Flatrock MI
Dr Gupta, Monroe MI	Fresenius Dundee	Dr Mazloum, Woodhaven MI
Dr Jain, Monroe MI	Fresenius Dundee MI	Dr Murshed, Taylor MI
Dr Kalenkiewica, Monroe MI	Lambertville Family Medical	Dr Pupp, Southfield MI
Dr Kasper, Monroe MI		Dr Reading, Wyandotte MI
Dr Majjhoo, Monroe MI		Dr Sable, Wyandotte MI
Dr Moosa, Monroe MI		Dr Shain, Brownstown, MI
Dr Nadhira, Monroe MI		Dr Syed, Taylor MI
Dr Nick, Monroe MI		Dr Vaclav, Riverview MI
Dr Peracha, Monroe MI		Dr Yalamanchi, Southgate MI
Dr Rapp, Monroe MI		Dr. Milose, Dearborn MI
Dr Rinker, Monroe MI		Eye Clinic, Brownstown MI
Dr Songco, Monroe MI		Henry Ford Hospital, Detroit MI
Dr Synmanski, Monroe MI		Henry Ford, Brownstown MI
Dr Tilson, Monroe MI		Henry Ford, Detroit MI
Dr Trivedi, Monroe MI		MI Heart, Ypsilanti MI
Dr Trott, Monroe MI		MI Institute of Urology, Dearborn MI
Dr Zekaj, Monroe MI		MI Retina Center, Ypsilanti MI
Dr. Abdulmalik, Monroe MI		Michigan Neuro, Taylor MI
Dr. Balog, Monroe MI		Nephrology Associates, Ypsilanti MI
Dr. Damiani, Monroe MI		Promedica Health and wellness, Sylvania OH
Dr. Jain, Monroe MI		Sita Medical, Wyandotte MI
Dr. peracha, Monroe MI		St. Joes, Ypsilanti MI
Dr. Owens, Monroe MI		Toledo Hospital
Dr. Qureshi, Monroe MI		Trinity Health, Ypsilanti MI
Dr. Rinker, Monroe MI		U of M, Ann Arbor MI
Dr. Zekaj, Monroe MI		VA Hospital, Ann Arbor MI
Eye Surgeons, Monroe MI		Ypsi Health Center
FMC Monroe		
Fresenius, Monroe MI		
Fresenius dialysis, Monroe MI		
Fresenius Monroe MI		
Fresenius Monroe, MI		
Fresenius, Monroe MI		
Great Expressions, Monroe MI		
Jain, Monroe MI		
Karpenko, Monroe MI		
Miller, Monroe MI		
Monroe Gastro		
New Era Dental, Monroe MI		
NP Kendall, Monroe MI		
Pain Management, Monroe MI		
Passion of Mind, Monroe MI		
Peracha, Monroe MI		
Physical Therapy, Monroe MI		
Promedica Monroe Regional, Monroe MI		
Promedica Physicians, Monroe MI		
Promedica Total Rehab, Monroe MI		
Qureshi, Monroe MI		
Rehab spc of Monroe, Monroe MI		
Rinker, Monroe MI		
SVS Vision, Monroe MI		
Total Rehab, Monroe MI		
Total: 65	Total: 16	Total: 40

NOTES:

1. List includes destinations used once or several times by clients
2. List does not include transportation offered from nursing/rehabilitation homes to place of residence
3. Specialized Transportation involves the use of wheelchair lift-equipped vehicles to provide transportation for non-emergency medical appointments.



Commission On Aging

www.co.monroe.mi.us/commonaging

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Service Name: Specialized Transportation

Date Adopted: 5/14/2014

Date Revised: 10/12/2016

Service Definition: The use of wheelchair lift-equipped vehicles to provide transportation for non-emergency medical appointments.

Unit of Service: One one-way trip

Minimum Requirements:

1. Programs must have a published fee schedule.
2. Programs must have a provision of service for those that cannot afford to pay the scheduled fees.
3. Services provided must be door to door.
4. Programs must have a means of communication on the driver/vehicle at all times.
5. Programs must have a protocol in place for return trip client pick-ups.
6. Transportation providers must comply with local, State and Federal transportation guidelines concerning the use of wheelchairs in lift-equipped vehicles.
7. Transportation for skilled nursing home residents or hospital patients that is required to be provided by the facility is not reimbursable with Senior Millage funds.