



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
Monroe, MI 48161
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Jason Berry
Director

Donald Spencer
Chairman

Martin Kaufman

Vice Chairman

Mary Ann Wertenberger
Secretary

Mary Gantzoz

Madonna Burkit

Cynthia McIlvain

Wayne Meehean

Paul Simonton

Monroe County Commission on Aging Regular Board Meeting Minutes

August 13, 2025

Commission on Aging Conference Room

Don Spencer called the meeting to order at 1:04 p.m.

Members present Don Spencer, Martin Kaufman, Madonna Burkit,
Mary Ann Wertenberger, Wayne Meehean,
Cynthia McIlvain, Larry Gramlich

Members excused: Mary Gantzoz, Paul Simonton

Pledge of Allegiance

Silent Prayer

Approval of the Agenda:

Motion to approve the August 13, 2025 Regular Board Meeting Agenda as presented.

Motion by: Wayne Meehean **Supported by:** Mary Ann Wertenberger
Motion carried.

Public Comment: None.

Special Presentations:

Choices Counseling Solutions: Audrey Schroeder, Monica Castillo-Gonzalez

A Handouts was provided.

This program provides mental health counseling for Monroe County residents 60+ who are uninsured or underinsured, at no cost.

Has a Health and Wellness program in which 17% are COA clients. Has some cost-sharing with insurance.

Medicare cost-share is limited to fully licensed therapists. There is a Limited Licensed Therapist. This is someone who has their Master's Degree in Social work, but has to be supervised under a fully licensed therapist.

Outreach cannot be cost-shared, unless client is 100% housebound.

Memory Lane Care Services: Cheryl Conley, Social Services Director

Every person diagnosed with dementia, and their families and caregivers, deserve a meaningful quality of life. Staff has extensive expertise in Alzheimer's disease and other forms of dementia caregiving. They provide unparalleled care and



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compassionate support to adults needing supervised assistance in a safe place outside the home during the day. The staff also provides compassionate support, guidance, and resources to family members to help them be more confident caregivers. Through our Adult Day Center, participants benefit from socialization, therapeutic activities, nursing, and personal care while caregivers receive a break enabling them to work or attend to their own needs."

Consent Agenda:

- A. Approval of the Minutes of the May 14, 2025 Regular Meeting
- B. Strategic Planning Committee Minutes of August 7, 2025
- C. Finance Reports – None.
- D. Correspondence – None.
- E. Formal Agency Reports – None

Motion to approve by: Larry Gramlich Supported by: Cynthia McIlvain
Motion Carried.

Directors' Report:

Jason Berry reported the following: The new audio system should be installed by late September/October 2025. Meetings will be recorded and each Board Member will have a microphone.

➤ Common Measures Report

The Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ COA Website Views

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. During July 2025 there were 548 total views. Transportation was the most viewed at 131.

➤ Waitlist/Service Not Provided Summary

Mr. Berry reported that from June 2025 through July 2025, there were 19 wheelchair ramps built. There are 22 seniors on the Project Ramp waitlist.

Old Business: None.

New Business:

- A. Commission on Aging 2024 Annual Report
- B. Choices Counseling Solutions – Audrey Schroeder



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Motion to approve a request from Choices Counseling Solutions for \$40,000.00 in additional funds for 2025

- i. 2025 Allocation: \$38,550.00
 - 1. Expended: \$30,240.00
 - 2. Remaining: \$8,310.00
- ii. 2026 Allocation: \$99,000.00

Motion by: Larry Gramlich

Supported by: Cynthia McIlvain

Roll Call Vote Taken:

Martin Kaufman- Yes
Larry Gramlich - Yes
Mary Ann Wertenberger - Yes
Madonna Burkit - Yes
Wayne Meehan - Yes

Cynthia McIlvain - Yes
Don Spencer - Yes

Motion Carried.

C. Motion to approve a rate change for the Monroe County Opportunity Program – Specialized Transportation (Stephanie Kasprzak)

- i. Current 2025 Unit Rate: \$20.00
- ii. Requested 2025 Unit Rate: \$26.25
- iii. 2026 Unit Rate: \$26.25

Motion: Motion failed.

*The Board would like to see cost-share guidelines in print. This information will be brought back to the next Board Meeting to look at possible alternatives, This action will provide clarity and more collaboration. Possible alternatives will be looked at to work more efficiently. The Board will check progress.

D. Motion to correct an error in the 2024 Annual Report

Motion by: Wayne Meehan
Motion Carried.

Supported by: Cynthia McIlvain

Public Comment: None

Commission Members Comments: None.

Adjournment:

Motion by: Wayne Meehan
Motion Carried.

Supported by: Cynthia McIlvain

The meeting was adjourned at 3:10 p.m.



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The next Regular Board meeting takes place on Wednesday,
September 10, 2025 at 1:00 p.m. at the Monroe County Commission on Aging,
965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary



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