



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mcco@monroemi.org

Jason Berry
Director

Donald Spencer
Chair

Mary Ann
Wertenberger
Secretary

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Paul Simonton

Madonna Burkit

Pamela Nadeau

**Monroe County Commission on Aging
Regular Board Meeting
September 10, 2025
Monroe County Commission on Aging Board Room
AGENDA
1:00 p.m.**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Silent Prayer
5. Review of Organizational Meeting Procedures (Jason Berry)
6. Election of Vice-Chairperson
7. Approval of Agenda
8. Public Comment
9. Special Presentations:
 1. Berlin Senior Group (Mike & Wanda Bomia)
 2. Ash Senior Citizens Group (Agnes Gutierrez)
 3. Bedford Health Van (Becki Niemiec)
10. Consent Agenda
 - A. Approval of Minutes of August 13, 2025 Regular Meeting
 - B. Strategic Planning Committee Notes of September 4, 2025
 - C. Finance Reports
 - D. Correspondence- None
 - E. Formal Agency Reports- None
11. Director's Report
12. Old Business
 - A. Commission on Aging Transportation Meeting on 8/29/25 Update (Jason Berry)
 - B. Monroe County Opportunity Program-Specialized Transportation (Stephanie Kasprzak)
 - a. Specialized Transportation Update
 - b. Request for Unit Rate Change
 - i. Current 2025 Unit Rate: \$20.00
 - ii. Requested 2025 Unit Rate: \$26.25
 - iii. 2026 Unit Rate: \$26.25
13. New Business
 - A. Recognition of Martin Kaufman for 29 Years of Commission on Aging Service (Don Spencer)
 - B. Strategic Planning Committee Member Appointment (Don Spencer)
 - C. Compliance Verification Evaluation for 2024 Update (Jason Berry)
 - D. Commission on Aging outreach efforts in Lambertville, Temperance, Ottawa Lake, Petersburg, and Riga (Jason Berry)
 - a. Requesting approval to expend up to \$2,500 for postcards and postage
 - E. Monroe County Opportunity Program-Food Assistance Program (Stephanie Kasprzak)
 - a. Additional Fund Request for \$20,000
 - a. 2025 Remaining balance as of 8/31/25: \$33,686.30
14. Public Comment



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15. Commission Members' Comments

16. Adjournment

The next Regular Board meeting will be on Wednesday, October 8, 2025, in the Monroe County Commission on Aging Board Room.

The County of Monroe will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon one week's notice to the County of Monroe. Individuals with disabilities requiring auxiliary aids or services should contact the County of Monroe by writing or calling the following: Human Resources 125 East Second Street, Monroe, MI 48161, (734) 240-7295.



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Monroe County Commission on Aging Regular Board Meeting Minutes

August 13, 2025

Commission on Aging Conference Room

Don Spencer called the meeting to order at 1:04 p.m.

Members present Don Spencer, Martin Kaufman, Madonna Burkit,
Mary Ann Wertenberger, Wayne Meehan,
Cynthia McIlvain, Larry Gramlich

Members excused: Mary Gantz, Paul Simonton

Pledge of Allegiance

Silent Prayer

Approval of the Agenda:

Motion to approve the August 13, 2025 Regular Board Meeting Agenda as presented.

Motion by: Wayne Meehan **Supported by:** Mary Ann Wertenberger
Motion carried.

Public Comment: None.

Special Presentations:

Choices Counseling Solutions: Audrey Schroeder, Monica Castillo-Gonzalez

A Handouts was provided.

This program provides mental health counseling for Monroe County residents 60+ who are uninsured or underinsured, at no cost.

Has a Health and Wellness program in which 17% are COA clients. Has some cost-sharing with insurance.

Medicare cost-share is limited to fully licensed therapists. There is a Limited Licensed Therapist. This is someone who has their Master's Degree in Social work, but has to be supervised under a fully licensed therapist.

Outreach cannot be cost-shared, unless client is 100% housebound.

Memory Lane Care Services: Cheryl Conley, Social Services Director

Every person diagnosed with dementia, and their families and caregivers, deserve a meaningful quality of life. Staff has extensive expertise in Alzheimer's disease and other forms of dementia caregiving. They provide unparalleled care and



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compassionate support to adults needing supervised assistance in a safe place outside the home during the day. The staff also provides compassionate support, guidance, and resources to family members to help them be more confident caregivers. Through our Adult Day Center, participants benefit from socialization, therapeutic activities, nursing, and personal care while caregivers receive a break enabling them to work or attend to their own needs."

Consent Agenda:

- A. Approval of the Minutes of the May 14, 2025 Regular Meeting
- B. Strategic Planning Committee Minutes of August 7, 2025
- C. Finance Reports – None.
- D. Correspondence – None.
- E. Formal Agency Reports – None

Motion to approve by: Larry Gramlich Supported by: Cynthia McIlvain
Motion Carried.

Directors' Report:

Jason Berry reported the following: The new audio system should be installed by late September/October 2025. Meetings will be recorded and each Board Member will have a microphone.

➤ Common Measures Report

The Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ COA Website Views

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. During July 2025 there were 548 total views. Transportation was the most viewed at 131.

➤ Waitlist/Service Not Provided Summary

Mr. Berry reported that from June 2025 through July 2025, there were 19 wheelchair ramps built. There are 22 seniors on the Project Ramp waitlist.

Old Business: None.

New Business:

- A. Commission on Aging 2024 Annual Report
- B. Choices Counseling Solutions – Audrey Schroeder



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Motion to approve a request from Choices Counseling Solutions for \$40,000.00 in additional funds for 2025

- i. 2025 Allocation: \$38,550.00
 - 1. Expended: \$30,240.00
 - 2. Remaining: \$8,310.00
- ii. 2026 Allocation: \$99,000.00

Motion by: Larry Gramlich

Supported by: Cynthia McIlvain

Roll Call Vote Taken:

Martin Kaufman- Yes
Larry Gramlich - Yes
Mary Ann Wertenberger - Yes
Madonna Burkit - Yes
Wayne Meehan - Yes

Cynthia McIlvain - Yes
Don Spencer - Yes

Motion Carried.

C. Motion to approve a rate change for the Monroe County Opportunity Program – Specialized Transportation (Stephanie Kasprzak)

- i. Current 2025 Unit Rate: \$20.00
- ii. Requested 2025 Unit Rate: \$26.25
- iii. 2026 Unit Rate: \$26.25

Motion by: Madonna Burkit

Supported by: No Support

Motion: Motion failed.

The Board would like to see cost-share guidelines in print. This information will be brought back to the next Board Meeting to look at possible alternatives. This action will provide clarity and more collaboration. Possible alternatives will be looked at to work more efficiently. The Board will check progress.

D. Motion to correct an error in the 2024 Annual Report

Motion by: Wayne Meehan

Supported by: Cynthia McIlvain

Motion Carried.

Public Comment: None

Commission Members Comments: None.

Adjournment:

Motion by: Wayne Meehan

Supported by: Cynthia McIlvain

Motion Carried.

The meeting was adjourned at 3:10 p.m.



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Paul Simonton

The next Regular Board meeting takes place on Wednesday,
September 10, 2025 at 1:00 p.m. at the Monroe County Commission on Aging,
965 South Raisinville Road, Monroe, MI 48161.

Ramona Hall, Recording Secretary



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Commission on Aging Strategic Planning Committee Notes September 4, 2025 2p.m. Commission on Aging Office

1. MCOP Food Assistance Program

- a. Request for \$20,000 from the Monroe County Opportunity Program, intended for additional food assistance.

Recommendation: Approval of the request is advised by the Strategic Planning Committee, contingent upon the submission of supporting documentation that demonstrates a request for funds from other funding sources.

2. MCOP Specialized Transportation

- a. Request for unit rate change
 - i. Current 2025 Unit Rate: \$20.00
 - ii. Request 2025 Unit Rate: \$26.25

Recommendation: The Strategic Planning Committee recommends approving the request, provided there's a commitment by MCOP to hold quarterly meetings with other senior millage-funded transportation programs. The purpose of these meetings is to coordinate care to ensure the provision of both cost-effective and high-quality services.

3. Assessment of areas of Monroe County where senior millage-funded services have been underutilized.

Recommendation: The Strategic Planning Committee has recommended that the necessary funds be approved to conduct outreach via postcards, informing residents of Lambertville, Temperance, Ottawa Lake, Petersburg, and Riga about senior millage-funded services. A sustainable countywide outreach plan will be explored in the future.

County of Monroe
Revenue Report

PAGE: 00087
FISCAL DATE: 08/31/25 25/AUG

280 SENIOR CITIZENS FUND

REVEN

Account #	Description	Amended Budget	MTD Receipts	YTD Receipts	Balance	% Coll
89800	FUND BALANCE CARRYFORWARD					
280-89800-695001	FUND BALANCE CARRYFORWARD-REV	-348,203.00	0.00	0.00	-348,203.00	0.00
	TOTAL FUND BALANCE CARRYFORWARD	-348,203.00	0.00	0.00	-348,203.00	0.00
97000	SPECIAL EXP/REV-OTHER AGENCIES					
280-97000-402000	CURRENT PROPERTY TAXES	-3,899,708.00	0.00	-4,232,165.17	332,457.17	108.53
280-97000-415000	PRIOR YEAR TAX ADJUSTMENTS	27,077.00	474.77	831.59	26,245.41	3.07
280-97000-420000	DELINQUENT PERSONAL PROP TAXES	-3,500.00	-934.58	-4,025.11	525.11	115.00
280-97000-434020	OTH TAXES-PYMT IN LIEU OF TAX	-7,500.00	0.00	-11,574.00	4,074.00	154.32
280-97000-437000	INDUSTRIAL FACILITY TAX	-15,827.00	0.00	-28,177.21	12,350.21	178.03
280-97000-445000	TAXES-PENALTIES & INT ON TAXES	-250.00	0.00	-142.33	-107.67	56.93
280-97000-573000	LOC COMM STABILIZATION SHARE	-175,000.00	0.00	-295,322.68	120,322.68	168.76
280-97000-576000	STATE GRANT-REIMB INV LOSS	0.00	0.00	0.00	0.00	0.00
280-97000-665000	INTEREST INCOME	-2,000.00	0.00	-74,802.37	72,802.37	740.12
280-97000-676070	SPECIAL REVENUE-REIMBURSEMENT	-1,000.00	0.00	-1,419.85	419.85	141.99
280-97000-677000	OTHER REVENUE-MISCELLANEOUS	0.00	0.00	-293.00	293.00	0.00
280-97000-687030	REBATES-PRESCRIPTION	0.00	0.00	0.00	0.00	0.00
	TOTAL SPECIAL EXP/REV-OTHER AGENCIES	-4,077,708.00	-459.81	-4,647,090.13	569,382.13	113.96
99999	FUND LEVEL					
280-99999-688000	DEFAULT DISCOUNT	0.00	0.00	0.00	0.00	0.00
	TOTAL FUND LEVEL	0.00	0.00	0.00	0.00	0.00
	TOTAL 280 SENIOR CITIZENS FUND	-4,425,911.00	-459.81	-4,647,090.13	221,179.13	105.00

County of Monroe
Appropriation Report

PAGE: 00064
FISCAL DATE: 08/31/25 25/AUG

APPR

101 GENERAL FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
67200	COMMISSION ON AGING							
101-67200-705000	SALARIES AND WAGES	106,702.00	0.00	0.00	11,715.62	71,213.17	35,488.83	66.74
101-67200-706500	SICK PAY BANK	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707100	PART TIME EMPLOYEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-707200	BD/COM/AUTH PER DIEM	6,000.00	0.00	0.00	375.00	2,100.00	3,900.00	35.00
101-67200-715000	SOCIAL SECURITY	8,622.00	0.00	0.00	855.87	5,195.01	3,426.99	60.25
101-67200-716000	EMPLOYERS-RETIREMENT	20,744.00	0.00	0.00	2,333.52	14,301.30	6,442.70	68.94
101-67200-716001	DC RETIREMENT	3,804.00	0.00	0.00	424.05	2,525.68	1,278.32	66.40
101-67200-716010	EMPLOYERS-RET HEALTH C	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-716012	EMPLOYER-HCS	3,095.00	0.00	0.00	351.45	2,096.91	998.09	67.75
101-67200-717000	UNEMPLOYMENT INSURANCE	110.00	0.00	0.00	12.14	72.06	37.94	65.51
101-67200-718000	WORKERS COMPENSATION I	77.00	0.00	0.00	8.52	50.64	26.36	65.77
101-67200-719000	HEALTH INSURANCE	17,874.00	0.00	0.00	2,062.32	12,414.41	5,459.59	69.46
101-67200-720000	LIFE INSURANCE	125.00	0.00	0.00	14.31	86.02	38.98	68.82
101-67200-721000	OPTICAL INSURANCE	153.00	0.00	0.00	17.58	105.84	47.16	69.18
101-67200-722000	DENTAL INSURANCE	882.00	0.00	0.00	110.91	667.78	214.22	75.71
101-67200-723000	DISABILITY INSURANCE	695.00	0.00	0.00	78.96	471.10	223.90	67.78
101-67200-725000	ACCURED WAGES AND FRIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-728000	OFFICE SUPPLIES	1,755.00	0.00	0.00	0.00	180.13	1,574.87	10.26
101-67200-729000	PRINTING AND IMAGING	600.00	0.00	0.00	0.00	0.00	600.00	0.00
101-67200-730000	POSTAGE AND MAILING FE	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
101-67200-731000	COMPUTER EQUIP & SUPPL	1,600.00	0.00	0.00	0.00	0.00	1,600.00	0.00
101-67200-803000	PRE-EMPLOYMENT PHYSICA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810000	BOARD PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-810020	BOARD MEMBERS TRAVEL	3,250.00	0.00	0.00	241.22	1,334.90	1,915.10	41.07
101-67200-814015	SOFTWARE LICENSE FEE	25,651.00	0.00	0.00	0.00	20,352.83	5,298.17	79.35
101-67200-814016	PAYROLL SERVICES	1,380.00	0.00	0.00	98.52	547.37	832.63	39.66
101-67200-818020	REFUSE HAULING & JANIT	0.00	0.00	0.00	6.33	50.64	-50.64	0.00
101-67200-826000	LEGAL AND PROFESSIONAL	2,400.00	0.00	0.00	0.00	133.11	2,266.89	5.55
101-67200-830000	ASSOCIATION & MEMBERSH	375.00	0.00	0.00	0.00	220.00	155.00	58.67
101-67200-851000	TELEPHONE	675.00	0.00	0.00	18.77	523.53	151.47	77.56
101-67200-861000	TRAVEL	850.00	0.00	0.00	0.00	0.00	850.00	0.00
101-67200-864000	CONFERENCE AND CONVENT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
101-67200-864080	CONF/CONVENTION BOARD	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-911000	GENERAL LIABILITY INSU	1,753.00	0.00	0.00	199.05	1,187.62	565.38	67.75
101-67200-921000	ELECTRICITY	1,652.00	0.00	0.00	293.73	1,367.50	284.50	82.78
101-67200-922000	WATER AND SEWAGE	193.00	0.00	0.00	9.71	74.95	118.05	38.83
101-67200-923000	HEATING FUEL	550.00	0.00	0.00	6.44	327.04	222.96	59.46
101-67200-933000	MAINT-OFFICE EQUIP AND	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-67200-942000	COPIER EXPENSE/LEASE	1,585.00	0.00	0.00	115.87	1,613.12	-28.12	101.77
101-67200-963000	CENTRAL SERVICES/INDIR	15,854.00	0.00	0.00	0.00	15,854.00	0.00	100.00
101-67200-975000	C.O.-BUILDING IMPROVEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-975300	C.O.-BUILDINGS AND GRO	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-980575	C.O.-COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-67200-981600	C.O.-FIXTURES, FURNITUR	14,000.00	0.00	0.00	2,559.97	2,559.97	11,440.03	18.29
	TOTAL COMMISSION ON AGING	245,006.00	0.00	0.00	21,969.86	157,626.63	87,379.37	64.34

County of Monroe
Appropriation Report

PAGE: 00240
FISCAL DATE: 08/31/25 25/AUG

APPR

280 SENIOR CITIZENS FUND

Account #	Description	Amended Budget	Committed	Encumbered	MTD Expenditures	YTD Expenditures	Balance	% Exp
89000 CONTINGENCIES								
280-89000-969001	CONTINGENCY-RESTRICTED	0.00	0.00	0.00	0.00	0.00	0.00	0.00
280-89000-969002	CONTINGENCY	47,266.00	0.00	0.00	0.00	0.00	47,266.00	0.00
	TOTAL CONTINGENCIES	47,266.00	0.00	0.00	0.00	0.00	47,266.00	0.00
97000 SPECIAL EXP/REV-OTHER AGENCIES								
280-97000-963000	CENTRAL SERVICES/INDIR	35,517.00	0.00	0.00	0.00	35,517.00	0.00	100.00
280-97000-965013	ASH SENIOR CITIZENS CE	24,330.00	0.00	0.00	2,982.89	18,812.22	5,517.78	77.32
280-97000-965020	RETIRED SENIOR VOLUNTE	93,000.00	0.00	0.00	7,179.19	48,190.76	44,809.24	51.82
280-97000-965025	AREA AGENCY ON AGING 1	14,020.00	0.00	0.00	2,336.72	9,346.88	4,673.12	66.67
280-97000-965031	BEDFORD TRANSPORTATION	59,645.00	0.00	0.00	6,479.03	41,587.42	18,057.58	69.72
280-97000-965035	BEDFORD SENIOR CITIZEN	274,500.00	0.00	0.00	33,001.51	208,738.52	65,761.48	76.05
280-97000-965041	BEDFORD VET CENTER PAN	4,950.00	0.00	0.00	2,173.44	2,256.44	2,693.56	45.58
280-97000-965045	BERLIN SENIOR CITIZEN	57,353.00	0.00	0.00	2,948.94	18,529.56	38,823.44	32.31
280-97000-965065	DUNDEE SENIOR CITIZEN	265,200.00	0.00	0.00	24,402.00	164,761.50	100,438.50	62.13
280-97000-965071	EMERGENCY NEEDS	15,000.00	0.00	0.00	744.47	11,472.76	3,527.24	76.49
280-97000-965075	FRENCHTOWN SR CITIZEN	381,522.00	0.00	0.00	52,071.61	371,347.77	10,174.23	97.33
280-97000-965085	LAKE ERIE TRANSIT	243,100.00	0.00	0.00	20,869.20	137,145.80	105,954.20	56.42
280-97000-965088	THE OPPORTUNITY CENTER	117,000.00	0.00	0.00	9,148.50	73,903.50	43,096.50	63.17
280-97000-965091	SENIOR LEGAL SERVICES	270,614.00	0.00	0.00	26,387.38	170,909.34	99,704.66	63.16
280-97000-965097	CHOICES COUNSELING SOL	78,550.00	0.00	0.00	6,489.00	36,729.00	41,821.00	46.76
280-97000-965105	M.C.O.P. HOME CARE SER	148,000.00	0.00	0.00	10,013.15	70,683.96	77,316.04	47.76
280-97000-965106	RAMP PROGRAM	167,955.00	0.00	0.00	21,109.45	73,287.87	94,667.13	43.86
280-97000-965115	M.C.O.P. HOME CHORE	103,200.00	0.00	0.00	16,308.00	67,584.00	35,616.00	65.49
280-97000-965121	M.C.O.P. SPEC TRANSPOR	148,000.00	0.00	0.00	4,800.00	42,820.00	105,180.00	28.93
280-97000-965122	M.C.O.P. HOME INJURY C	6,500.00	0.00	0.00	0.00	6,459.19	40.81	99.37
280-97000-965123	M.C.O.P. FOOD DISTRIBU	164,406.00	0.00	0.00	21,855.90	130,719.20	33,686.80	79.51
280-97000-965125	M.C.O.P. RESOURCE ADVO	176,700.00	0.00	0.00	13,410.60	101,518.79	75,181.21	57.45
280-97000-965135	LIFE NUTRITION PROGRAM	596,204.00	0.00	0.00	47,927.16	326,204.78	269,999.22	54.71
280-97000-965141	ALZHEIMER PROGRAM	38,400.00	0.00	0.00	5,800.00	33,320.00	5,080.00	86.77
280-97000-965165	MONROE SENIOR CITIZEN	463,500.00	0.00	0.00	43,179.71	263,795.04	199,704.96	56.91
280-97000-965201	MILAN SENIOR MEALS ON	20,900.00	0.00	0.00	1,221.00	7,744.00	13,156.00	37.05
280-97000-965205	EMERGENCY FUEL	20,000.00	0.00	0.00	1,265.47	18,248.63	1,751.37	91.24
280-97000-965215	MILAN SENIOR CENTER	51,000.00	0.00	0.00	4,551.00	33,768.00	17,232.00	66.21
280-97000-965216	MILAN SENIOR TRANSIT	24,000.00	0.00	0.00	2,160.00	12,160.00	11,840.00	50.67
280-97000-965220	MILAN SENIOR RESOURCE	21,840.00	0.00	0.00	2,399.25	14,542.50	7,297.50	66.59
280-97000-965340	YMCA CANCER SURVIVOR	6,048.00	0.00	0.00	0.00	3,780.00	2,268.00	62.50
280-97000-965380	YMCA	39,685.00	0.00	0.00	3,760.95	25,116.24	14,568.76	63.29
280-97000-965390	MCOOP VOLUNTEER CAREGIV	3,000.00	0.00	0.00	0.00	180.00	2,820.00	6.00
	TOTAL SPECIAL EXP/REV-OTHER	4,133,639.00	0.00	0.00	394,869.52	2,581,474.67	1,552,164.33	62.45
97500 SPECIAL APPROP TO OTHER FUNDS								
280-97500-999101	TRANSFER OUT - GENERAL	245,006.00	0.00	0.00	0.00	122,416.09	122,589.91	49.96
	TOTAL SPECIAL APPROP TO OTHER	245,006.00	0.00	0.00	0.00	122,416.09	122,589.91	49.96
TOTAL 280 SENIOR CITIZENS FUND								
		4,425,911.00	0.00	0.00	394,869.52	2,703,890.76	1,722,020.24	61.09

COA Director's Report Items (9/10/25)

1. Common Measures Reports – Included in Packet
2. COA Website Views – Included in Packet
3. Waitlist/Service not Provided Summary – Included in Packet

Table A.
Cumulative Units Reported vs. Unit Maximum
(Goal is to be between 53% - 63%)

As of: July

Provider/Program	Cumulative Units	Unit Maximum	Percentage
Ash Senior Citizens	1,974.00	2,553.00	77%
Bedford Senior Community Center	38,024.80	50,000.00	76%
Bedford Twp. Veterans Center Pantry	0.00	5,964.00	0%
Berlin Township Senior Citizens Group	1,596.00	4,940.00	32%
Choices Counseling Solutions	244.86	523.66	47%
Dundee Area Senior Citizens Center	27,460.25	44,200.00	62%
Frenchtown Senior Citizens Center	41,345.26	42,500.00	97%
Health Van	1,778.00	2,550.00	70%
Lake Erie Transportation Commission	7,334.00	13,000.00	56%
Living Independence for Everyone	81,961.00	149,800.00	55%
MCOP-Food Assistance Program	326,798.00	411,015.00	80%
MCOP-Home Care	3820.75	8,000.00	48%
MCOP-Home Chore	2816	4,300.00	65%
MCOP-Home Injury Control	8,139.05	6,500.00	125%
MCOP-Opportunity Center at ALCC	8,211.50	13,000.00	63%
MCOP-Resource Advocacy	5,458.00	9,500.00	57%
MCOP-Specialized Transportation	2,141.00	7,400.00	29%
MCOP-Unmet Emergency Needs	11,472.76	15,000.00	76%
MCOP-Utility Assistance Program	18,248.63	20,000.00	91%
MCOP-Volunteer Caregiver Program	22.50	375.00	6%
Memory Lane Care Services	416.50	480.00	87%
Milan Seniors for Healthy Living	5,628.00	8,500.00	66%
Milan Seniors Meals on Wheels	1,408.00	3,800.00	37%
Milan Seniors Transportation	760.00	1,500.00	51%
Milan Aging in Action - Resource	694.50	1,040.00	67%
Monroe County Senior Legal Services	1,698.90	2,690.00	63%
Monroe Family YMCA Cancer Survivorship	72.00	96.00	75%
Monroe Family YMCA Enhanced Fitness	580.99	918.00	63%
Monroe Senior Citizens Center	58,609.75	103,000.00	57%
RSVP	29,564.41	57,009.00	52%
United Way Project Ramp of MC	73,667.87	122,500.00	60%

Table B.
Unduplicated Clients Served vs. Anticipated Clients Served
(Goal is to be at least 53%)

As of: July

Provider/Program	Cumulative Unduplicated Clients	Anticipated Clients Served	Percentage
Ash Senior Citizens	92	120	77%
Bedford Senior Community Center	973	1,150	85%
Bedford Twp. Veterans Center Pantry	0	40	0%
Berlin Township Senior Citizens Group	95	130	73%
Choices Counseling Solutions	35	8	438%
Dundee Area Senior Citizens Center	410	425	96%
Frenchtown Senior Citizens Center	1,399	1,150	122%
Health Van	120	175	69%
Lake Erie Transportation Commission	385	550	70%
Living Independence for Everyone	922	1,160	79%
MCOP-Food Assistance Program	1,469	1,600	92%
MCOP-Home Care	108	150	72%
MCOP-Home Chore	344	430	80%
MCOP-Home Injury Control	87	90	97%
MCOP-Opportunity Center at ALCC	65	350	19%
MCOP-Resource Advocacy	1,154	1,800	64%
MCOP-Specialized Transportation	104	250	42%
MCOP-Unmet Emergency Needs	18	22	82%
MCOP-Utility Assistance Program	34	30	113%
MCOP-Volunteer Caregiver Program	2	8	25%
Memory Lane Care Services	10	18	56%
Milan Seniors for Healthy Living	118	250	47%
Milan Seniors Meals on Wheels	20	30	67%
Milan Seniors Transportation	32	20	160%
Milan Aging in Action - Resource	87	200	44%
Monroe County Senior Legal Services	696	1,097	63%
Monroe Family YMCA Cancer Survivorship	5	12	42%
Monroe Family YMCA Enhanced Fitness	218	200	109%
Monroe Senior Citizens Center	1,546	1,650	94%
RSVP	264	325	81%
United Way Project Ramp of MC	16	30	53%

Table C.**Actual Expenditures vs. Total Budget**

(Goal is to be between 53% - 63%)

As of: July

Provider/Program	Actual Expenditures	Total Budget	Percentage
Ash Senior Citizens	\$25,749.19	\$41,978.00	61%
Bedford Senior Community Center	\$269,401.11	\$452,536.00	60%
Bedford Twp. Veterans Center Pantry	\$0.00	\$4,950.12	0%
Berlin Township Senior Citizens Group	\$22,792.00	\$79,826.00	29%
Choices Counseling Solutions	\$34,228.96	\$301,354.29	11%
Dundee Area Senior Citizens Center	\$240,933.21	\$399,200.00	60%
Frenchtown Senior Citizens Center	\$241,478.00	\$451,221.97	54%
Health Van	\$136,621.66	\$261,844.08	52%
Lake Erie Transportation Commission	\$463,276.00	\$902,120.00	51%
Living Independence for Everyone	\$911,783.10	\$1,474,239.95	62%
MCOP-Food Assistance Program	\$249,729.17	\$332,064.85	64%
MCOP-Home Care	\$147,015.48	\$397,440.00	31%
MCOP-Home Chore	\$122,159.38	\$224,646.58	43%
MCOP-Home Injury Control	\$12,358.04	\$23,000.00	54%
MCOP-Opportunity Center at ALCC	\$76,432.02	\$121,000.00	63%
MCOP-Resource Advocacy	\$124,480.17	\$258,141.76	48%
MCOP-Specialized Transportation	\$202,009.41	\$484,441.00	42%
MCOP-Unmet Emergency Needs	\$12,125.54	\$17,353.48	70%
MCOP-Utility Assistance Program	\$19,875.53	\$36,103.48	55%
MCOP-Volunteer Caregiver Program	\$10,808.47	\$18,608.00	58%
Memory Lane Care Services	\$35,580.85	\$58,426.00	61%
Milan Seniors for Healthy Living	\$39,058.49	\$91,844.10	43%
Milan Seniors Meals on Wheels	\$42,966.65	\$89,744.00	48%
Milan Seniors Transportation	\$54,598.73	\$121,241.00	45%
Milan Aging in Action - Resource	\$53,749.24	\$149,851.00	36%
Monroe County Senior Legal Services	\$208,550.10	\$359,939.00	58%
Monroe Family YMCA Cancer Survivorship	\$5,545.00	\$13,446.19	41%
Monroe Family YMCA Enhanced Fitness	\$31,097.00	\$46,308.50	67%
Monroe Senior Citizens Center	\$441,156.90	\$756,635.00	58%
RSVP	\$128,563.86	\$191,942.00	67%
United Way Project Ramp of MC	73667.77	\$167,995.49	44%

Table D.

Total Cost Per Unduplicated Client (Year to Date)

(Goal is to be less than 110% at year end)

As of: July

Provider/Program	Actual Expenses	Y-T-D Unduplicated Clients Served	Cost Per Unduplicated Client	Total Budget	Anticipated Clients Served	Unduplicated Cost Goal	Percent
Ash Senior Citizens	\$25,749.19	92	\$279.88	\$41,978.00	120	\$349.82	80%
Bedford Senior Community Center	\$269,401.11	973	\$276.88	\$452,536.00	1,150	\$393.51	70%
Bedford Twp. Veterans Center Pantry	\$0.00	0	\$0.00	\$4,950.12	40	\$123.75	0%
Berlin Township Senior Citizens Group	\$22,792.00	95	\$239.92	\$79,826.00	130	\$614.05	39%
Choices Counseling Solutions	\$34,228.96	35	\$977.97	\$301,354.29	8	\$37,669.29	3%
Dundee Area Senior Citizens Center	\$240,933.21	410	\$587.64	\$399,200.00	425	\$939.29	63%
Frenchtown Senior Citizens Center	\$241,478.00	1,399	\$172.61	\$451,221.97	1,150	\$392.37	44%
Health Van	\$136,621.66	120	\$1,138.51	\$261,844.08	175	\$1,496.25	76%
Lake Erie Transportation Commission	\$463,276.00	385	\$1,203.31	\$902,120.00	550	\$1,640.22	73%
Living Independence for Everyone	\$911,783.10	922	\$988.92	\$1,474,239.95	1,160	\$1,270.90	78%
MCOP-Food Assistance Program	\$249,729.17	1,469	\$144.21	\$332,064.85	1,600	\$207.54	69%
MCOP-Home Care	\$147,015.48	108	\$1,156.66	\$397,440.00	150	\$2,649.60	44%
MCOP-Home Chore	\$122,159.38	344	\$278.67	\$224,646.58	430	\$522.43	53%
MCOP-Home Injury Control	\$12,358.04	87	\$142.05	\$23,000.00	90	\$255.56	56%
MCOP-Opportunity Center at ALCC	\$76,432.02	65	\$1,706.21	\$121,000.00	350	\$345.71	494%
MCOP-Resource Advocacy	\$124,480.17	1,154	\$107.87	\$258,141.76	1,800	\$143.41	75%
MCOP-Specialized Transportation	\$202,009.41	104	\$1,942.40	\$484,441.00	250	\$1,937.76	100%
MCOP-Unmet Emergency Needs	\$12,125.54	18	\$673.64	\$17,353.48	22	\$788.79	85%
MCOP-Utility Assistance Program	\$19,875.53	34	\$584.57	\$36,103.48	30	\$1,203.45	49%
MCOP-Volunteer Caregiver Program	\$10,808.47	2	\$5,404.24	\$18,608.00	8	\$2,326.00	232%
Memory Lane Care Services	\$35,580.85	10	\$3,558.09	\$58,426.00	18	\$3,245.89	110%
Milan Seniors for Healthy Living	\$39,058.49	118	\$331.00	\$91,844.10	250	\$367.38	90%
Milan Seniors Meals on Wheels	\$42,966.65	20	\$2,148.33	\$89,744.00	30	\$2,991.47	72%
Milan Seniors Transportation	\$54,598.73	32	\$1,706.21	\$121,241.00	20	\$6,062.05	28%
Milan Aging in Action - Resource	\$53,749.24	87	\$617.81	\$149,851.00	200	\$749.26	82%
Monroe County Senior Legal Services	\$208,550.10	696	\$299.64	\$359,939.00	1,097	\$328.11	91%
Monroe Family YMCA Cancer Survivorsh	\$5,545.00	5	\$1,109.00	\$13,446.19	12	\$1,120.52	99%
Monroe Family YMCA Enhanced Fitness	\$31,097.00	218	\$142.65	\$46,308.50	200	\$231.54	62%
Monroe Senior Citizens Center	\$441,156.90	1,546	\$285.35	\$756,635.00	1,650	\$458.57	62%
RSVP	\$128,563.86	264	\$486.98	\$191,942.00	325	\$590.59	82%
United Way Project Ramp of MC	73667.77	16	\$4,604.24	\$167,995.49	30	\$5,599.85	82%

Table E.**Actual Revenue vs. Total Budget**

(Goal is to be between 53% - 63%)

As of: July

Provider/Program	Actual Revenue	Total Budget	Percentage
Ash Senior Citizens	\$37,207.15	\$41,978.00	89%
Bedford Senior Community Center	\$337,548.68	\$452,536.00	75%
Bedford Twp. Veterans Center Pantry	\$0.00	\$4,950.12	0%
Berlin Township Senior Citizens Group	\$25,832.24	\$79,826.00	32%
Choices Counseling Solutions	\$42,405.00	\$301,354.29	14%
Dundee Area Senior Citizens Center	\$294,740.65	\$399,200.00	74%
Frenchtown Senior Citizens Center	\$431,891.00	\$451,221.97	96%
Health Van	\$168,279.02	\$261,844.08	64%
Lake Erie Transportation Commission	\$367,875.79	\$902,120.00	41%
Living Independence for Everyone	\$780,028.58	\$1,474,239.95	53%
MCOP-Food Assistance Program	\$257,968.66	\$332,064.85	68%
MCOP-Home Care	\$171,067.28	\$397,440.00	37%
MCOP-Home Chore	\$108,736.37	\$224,646.58	33%
MCOP-Home Injury Control	\$16,306.93	\$23,000.00	71%
MCOP-Opportunity Center at ALCC	\$105,470.12	\$121,000.00	87%
MCOP-Resource Advocacy	\$169,205.91	\$258,141.76	66%
MCOP-Specialized Transportation	\$168,154.85	\$484,441.00	35%
MCOP-Unmet Emergency Needs	\$16,826.11	\$17,353.48	97%
MCOP-Utility Assistance Program	\$29,671.03	\$36,103.48	82%
MCOP-Volunteer Caregiver Program	\$10,729.00	\$18,608.00	58%
Memory Lane Care Services	\$121,671.82	\$58,426.00	208%
Milan Seniors for Healthy Living	\$81,399.48	\$91,844.10	89%
Milan Seniors Meals on Wheels	\$56,084.10	\$89,744.00	62%
Milan Seniors Transportation	\$83,639.65	\$121,241.00	69%
Milan Aging in Action - Resource	\$46,500.48	\$149,851.00	31%
Monroe County Senior Legal Services	\$215,299.86	\$359,939.00	60%
Monroe Family YMCA Cancer Survivorship	\$7,601.00	\$13,446.19	57%
Monroe Family YMCA Enhanced Fitness	\$27,741.24	\$46,308.50	60%
Monroe Senior Citizens Center	\$436,313.67	\$756,635.00	58%
RSVP	\$146,580.49	\$191,942.00	76%
United Way Project Ramp of MC	76808.32	\$167,995.49	46%

Commission on Aging Page Views

	Totals Views
	638
https://www.co.monroe.mi.us/180/Commission-on-Aging	178
https://www.co.monroe.mi.us/204/Transportation-Services	172
https://www.co.monroe.mi.us/192/Services	50
https://www.co.monroe.mi.us/195/In-Home-Services	41
https://www.co.monroe.mi.us/193/Adult-Day-Services	40
https://www.co.monroe.mi.us/205/Volunteer-Services	36
https://www.co.monroe.mi.us/194/Health-Nutrition-Services	35
https://www.co.monroe.mi.us/197/Multi-Purpose-Senior-Centers	23
https://www.co.monroe.mi.us/201/Senior-Groups	20
https://www.co.monroe.mi.us/199/Resource-Advocacy	16
https://www.co.monroe.mi.us/187/Former-Members	8
https://www.co.monroe.mi.us/203/Senior-Legal-Services	7
https://www.co.monroe.mi.us/200/Senior-Counseling-Services	6
https://www.co.monroe.mi.us/182/By-Laws-Policies	4
https://www.co.monroe.mi.us/191/Service-Definitions	2



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement Department

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734-240-3290

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Donald Spencer
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Mary Ann
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Secretary

Paul Simonton

Mary Gantz

Larry Gramlich

Cynthia McIlvain

Wayne Meehan

Madonna Burkit

Pamela Nadeau

To: Commission on Aging Board Members

From: Jason Berry

Date: September 5, 2025

RE: Waitlist/Requested Service Not Provided- September 2025

The following is a summary of all reported seniors placed or remaining on a waitlist and seniors requesting service that was not provided in September of 2025: 27 Senior Citizens

United Way Project Ramp

- As of September 2025, there are 27 seniors awaiting a ramp. There were 4 wheelchair ramps built in August of 2025 for Monroe County senior citizens.



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Commission on Aging Senior Millage Funded Transportation Meeting Notes August 29, 2025 2p.m. Commission on Aging Office

On August 13, 2025, the Commission on Aging board members proposed a meeting to bring together representatives from the senior millage-funded transportation providers. The meeting's purpose was to better understand the various transportation programs, identify any gaps in service, and explore ways to collaborate. The ultimate goal was to ensure that transportation is both accessible and affordable for all senior citizens.

Attendees included representatives from:

- Monroe County Opportunity Program
- Bedford Health Van
- Lake Erie Transit
- Monroe Center for Healthy Aging
- Retired & Senior Volunteer Program
- Bedford Senior Community Center
- Dundee Area Senior Center
- Milan Seniors for Healthy Living

1. Senior Millage Funded Transportation Services

- a. Senior millage funded transportation programs provided:
 - i. Eligibility Requirements
 - ii. Hours of Service
 - iii. Service Areas of Monroe County
 - iv. Service Limitations/Restrictions

2. Gaps & Barriers to Services

- a. Specialized Transportation: The use of wheelchair lift-equipped vehicles to provide transportation for non-emergency medical appointments.
 - i. Monroe County Opportunity Program Specialized Transportation program offers this service. There were no gaps in service areas identified for Monroe County Senior Citizens.
- b. Transportation Service: The use of wheelchair lift-equipped vehicles to provide transportation.
 - i. Lake Erie Transit, Bedford Health Van, and Milan Seniors for Healthy Living offer transportation to senior citizens. There were no gaps in service areas identified for the Bedford Health Van.
- c. Volunteer Transportation: Management, recruitment, and matching of volunteers with older individuals and/or caregivers in need of companionship, assistance, transportation, and/or respite.
 - i. Volunteers from the Monroe Center for Healthy Aging Transportation program and the Retired & Senior Volunteer Program-Cancer Connection provide non-emergency transportation for medical and other essential appointments. This service is available to individuals with or without



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disabilities, with scheduling based on volunteer availability. There were no gaps in service areas identified for Monroe County Senior Citizens.

3. Collaboration Strategies & Plan

- a. All but one senior millage funded transportation providers has a required cost share for senior citizens, but this varies depending on the program. The limitations on services offered also varies depending on the program.
 - i. Monroe County Opportunity Program
 1. Cost-Share: No mandatory fee, \$25-\$50 depending on destination
 2. Limitations: Restricted to specialized transportation
 - ii. Bedford Health Van
 1. Cost-Share: One-way trip \$20, round trip \$40, Out of County additional \$1.15 per mile
 2. Limitations: No transportation barriers in Monroe County
 - iii. Lake Erie Transit
 1. Cost-Share: \$1 for each one-way ride
 2. Limitations: Restricted to Monroe City & Township, Frenchtown Township, and Bedford Township
 - iv. Milan Seniors for Healthy Living
 1. Cost-Share: \$2 for each ride in the city, \$2 a mile for rides outside of the city
 2. Limitations: Restricted to Milan and 20-mile radius, Monday-Thursday 8:00am-3:00pm
 - v. Monroe Center for Healthy Aging Transportation Program
 1. Cost-Share: There is no charge for services
 2. Limitations: No wheelchair lift-equipped vehicles
 - vi. Retired & Senior Volunteer Program-Cancer Connection
 1. Cost-Share: There is no charge for services
 2. Limitations: No wheelchair lift-equipped vehicles
- b. The senior transportation providers who receive millage funding have agreed to share information with each other. They will also refer seniors to other, more suitable programs when it's in the individual's best interest or is more cost-effective.
- c. The Retired & Senior Volunteer Program is updating its transportation brochure. To help with this, other transportation providers were asked to send their program details to the leadership at the Monroe Center for Healthy Aging and the Retired & Senior Volunteer Program. This information will be used to update the brochure and help with client referrals.

From: Michelle Cote
Director of Specialized Transportation
Monroe County Opportunity Program
1140 South Telegraph Rd
Monroe MI 48161

To: Monroe County Commission on Aging
965 South Raisinville Road
Monroe, MI 48161

June 23, 2025

To The Monroe County Commission on Aging,

Please find enclosed our request for change in unit rate along with our revised budget for review by the Board on behalf of Monroe County Opportunity Program.

We are requesting an increase in unit rate for the Specialized Transportation program. Under this program, Monroe County senior residents can find reliable and consistent assistance with getting a ride to their medical and dental appointments. This ensures homebound seniors receive the continued support they need to remain safe and independent in their homes.

We appreciate your time reviewing our request and any consideration you apply. If you have any questions, please let us know.

Sincerely,

Michelle Cote
Director of Specialized Transportation

Commission on Aging Additional Funding Request

Organization Name: Monroe County Opportunity Program Date: 6/20/2025

Authorized Representative: Stephanie Kasprzak Title: Executive Director

Program Name: Specialized Transportation

Type of Request Additional Money X Change in Units / Unit Rate
 Is this a one-time expense? Budget Revision (Same Amounts)

Dollar Amounts \$148,000.00 Original Allocation (-37,600) Additional Funding Requested

Contracted Units 7400 Contracted Number of Units 4200 New Number of Projected Units
 \$ 20.00 Contracted Unit Rate \$ 26.25 Proposed Unit Rate

Justification for the Request Why are the funds needed? What line items are expected to increase or decrease? Why is this
 for Additional Funding: happening? Budget: Attach current income and expense statement AND the COA Revised Budget
 Forms

MCOP is not requesting additional funds for this program. We are requesting a budget and unit rate revision. With the unit levels being lower since the pandemic, adjustments need to be made to our 2025 budget to reflect our current situation. Over the past few years, our staffing levels have decreased and the cost of service has increased specifically due to rising costs of gas prices, vehicle maintenance, and vehicle insurance. The budget attached includes reduced staffing levels as well as some reductions in our operational costs to help cover the increase in our vehicle insurance.

Justification for a Change Why is a change of units needed? How many units have already been provided? What's the new
 in the Number of Units and year-end projection? What is the average number of units provided?
 Unit Rate:

MCOP is requesting fewer units and an increase in the unit rate just as we proposed for our 2026 program operating budget. Since the pandemic, our units have struggled to get back up to pre-pandemic rates. However, our costs in certain line items continue to increase. A change in our unit rate and units are necessary to continue serving seniors with our transportation services. Through May 2025 a total of 1563 units have been provided. The anticipated new year-end projection is planned to be 4200 at \$26.25 unit rate. The average number of units provided each month will be around 350 units.

What Other Sources of Have other foundations or fund sources been approached for funding? If so, which ones? If not, why
 Funding has been attempted? not? Have fundraising events been held? How well have fundraising events done?

Currently our transportation program continues to apply to other revenue sources as fundraising has become a dire part of the program model and is ongoing throughout the year. Additionally, clients are encouraged to utilize all local resources such as Lake Erie Transit when available.

What Cost Sharing is How do individuals who participate in the service contribute to the program? Cost share? Are services
 included with this program? provided if the individual is unable to contribute?

There is not a mandatory fee for the service; However, we do encourage clients to cost share at a level they can afford. Those that are unable to contribute are still provided the service when possible, for example, times that we are able to double up on our buses or are in the area of the trip.

What Happens if the request What consequences are expected if the request is not granted?
 is not granted?

Our program will continue to downsize and will not be able to serve as many seniors.

Proposed Operations Budget for Calendar Year 2025

Provider: Monroe County Opportunity program
 Program: Specialized Transportation

Operations	2024	2025	Difference	Revised 2025	Revised Difference
Advertising			\$0.00		
Central Services/Indirect Cost			\$0.00		
Client Program Supplies			\$0.00		
Client Transportation			\$0.00		
Conference/Training	\$3,000.00	\$3,000.00	\$0.00	\$0.00	(\$3,000.00)
Contracted Services	\$4,000.00	\$4,000.00	\$0.00	\$2,000.00	(\$2,000.00)
Direct Financial Assistance			\$0.00		
Dues/Fees/License			\$0.00		
Duplication/Printing	\$400.00	\$360.00	(\$40.00)	\$360.00	
Electric	\$500.00	\$500.00	\$0.00	\$500.00	
Employee/Volunteer Expenses			\$0.00		
Equipment Lease/Purchase			\$0.00		
			\$0.00		
Facility Maintenance Contracts			\$0.00		
Food Purchase			\$0.00		
Fundraising Activities			\$0.00		
Gas (Facility)	\$500.00	\$500.00	\$0.00	\$500.00	
Home Modification Supplies/Equipment			\$0.00		
Internet			\$0.00		
Janitorial Supplies	\$3,000.00	\$2,500.00	(\$500.00)	\$2,000.00	(\$500.00)
Kitchen Supplies/disposables			\$0.00		
Liability Insurance	\$6,000.00	\$8,145.00	\$2,145.00	\$8,145.00	
Newsletter Expense			\$0.00		
Office Equip. Repair & Maint.			\$0.00		
Office Supplies			\$0.00		
Postage	\$200.00	\$200.00	\$0.00	\$200.00	
Rent	\$2,750.00	\$2,750.00	\$0.00	\$1,500.00	(\$1,250.00)
Staff travel			\$0.00		
Subscriptions/Manuals			\$0.00		
Telephone	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	
Trash/Lawn/Snow Care			\$0.00		
Vehicle Gas and Oil	\$45,000.00	\$45,000.00	\$0.00	\$30,000.00	(\$15,000.00)
Vehicle Insurance	\$20,000.00	\$20,000.00	\$0.00	\$70,000.00	\$50,000.00
Vehicle Lease/Purchase			\$0.00		
Vehicle Maintenance	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	
Volunteer Insurance			\$0.00		
Volunteer Meal Reimbursement			\$0.00		
Volunteer Recognition			\$0.00		
Volunteer Transport/Stipend Reimburse.			\$0.00		
Water	\$55.00	\$20.00	(\$35.00)	\$20.00	
Total Operations	\$107,905.00	\$109,475.00	\$1,570.00	\$137,725.00	\$28,250.00

Proposed Annual Wages/Benefits Budget for Calendar Year 2025

Provider: Monroe County Opportunity program

Program: Specialized Transportation

Positions	2024	2025	Difference	Revised 2025	Revised Difference
Dispatch Billing Specialist	\$40,579.00	\$40,579.00	\$0.00	\$17,780.00	(\$22,799.00)
Drivers - FULL TIME	\$195,700.67	\$170,606.00	(\$25,094.67)	\$168,003.75	(\$2,602.25)
Drivers - PART TIME	\$46,177.99	\$57,137.73	\$10,959.74	\$11,750.00	(\$45,387.73)
Transportation Director	\$53,052.07	\$65,617.00	\$12,564.93	\$65,617.00	\$0.00
Executive Director	\$13,288.29	\$13,288.29	\$0.00	\$2,657.66	(\$10,630.63)
HR Representative	\$5,947.95	\$5,947.95	\$0.00	\$1,189.59	(\$4,758.36)
Finance Director	\$9,915.75	\$9,915.75	\$0.00	\$1,983.15	(\$7,932.60)
Fiscal Coordinator	\$9,874.27	\$9,874.27	\$0.00	\$1,974.85	(\$7,899.42)
Operations Director	\$2,000.00	\$2,000.00	\$0.00	\$400.00	(\$1,600.00)
			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
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			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
Total Wages & Benefits	\$376,536.00	\$374,966.00	(\$1,570.00)	\$271,356.00	(\$103,609.99)
Total Budget	\$484,441.00	\$484,441.00	\$0.00	\$409,081.00	(\$75,359.99)

Revenue Sources for Calendar Year 2025

Provider: Monroe County Opportunity program
 Program: Specialized Transportation

Revenue Sources	2024	2025	Difference	Revised 2025	Revised Difference
Area Agency on Aging 1-B			\$0.00		
Client Cost Share	\$45,000.00	\$45,000.00	\$0.00	\$27,280.00	(\$17,720.00)
Commission on Aging (COA)	\$148,000.00	\$148,000.00	\$0.00	\$110,400.00	(\$37,600.00)
Commodities Supplemental Food Prog			\$0.00		
Community Mental Health			\$0.00		
Community Service Block Grant	\$55,475.00	\$65,617.00	\$10,142.00	\$70,500.00	\$4,883.00
Corporate Sponsorship			\$0.00		
Corporation National & Community Serv.			\$0.00		
Department of Agriculture			\$0.00		
Department of Human Services	\$30,000.00	\$30,000.00	\$0.00	\$30,000.00	
Donations			\$0.00		
Dues			\$0.00		
Emergency Food Assistance Program			\$0.00		
Employee Ins. Cost share			\$0.00		
Fares			\$0.00		
Federal Section 5311			\$0.00		
Funds Raised	\$5,000.00	\$5,000.00	\$0.00	\$60,000.00	\$55,000.00
Hope Network			\$0.00		
Office of Services to the Aging			\$0.00		
Private Pay			\$0.00		
Public Act 51			\$0.00		
SMART	\$30,865.00	\$36,588.00	\$5,723.00	\$39,240.00	\$2,652.00
United Way	\$35,000.00	\$35,000.00	\$0.00	\$22,043.00	(\$12,957.00)
Units of Government			\$0.00		
Van Fees			\$0.00		
Enter other funding source below					
CSDD / CMH	\$25,000.00	\$20,000.00	(\$5,000.00)		(\$20,000.00)
NURSING HOMES & Access2Care	\$60,101.00	\$56,930.00	(\$3,171.00)	\$28,465.00	(\$28,465.00)
LOGISTICARE/ Reach / Family Medical	\$50,000.00	\$42,306.00	(\$7,694.00)	\$21,153.00	(\$21,153.00)
Total Revenue	\$484,441.00	\$484,441.00	\$0.00	\$409,081.00	(\$75,360.00)
In-Kind Description:				In-Kind Amount:	

(\$0.00)

Cost of Diesel Fuel per gallon		
2021	\$	3.28
2024	\$	3.50
2025	\$	3.75
MOOP ACTUAL COSTS INCURRED Vehicle Insurance Costs		
January - December	2021	\$17,922.90
January - December	2022	\$21,094.77
January - December	2023	\$18,958.76
January - December	2024	\$22,752.87
First 5 months- Jan-May	Partial 2025	\$38,783.37
January- December 2025 Projection	2025 Projection	\$70,000.00
MOOP ACTUAL COSTS INCURRED Vehicle Maintenance Costs		
January - December	2021	\$21,384.77
January - December	2022	\$23,335.64
January - December	2023	\$24,465.62
January - December	2024	\$32,964.27
First 5 months- Jan-May	Partial 2025	\$17,439.41
January- December 2025 Projection	2025 Projection	\$35,000.00

District 9 Commission on Aging Outreach Action Plan

1. Municipal Leadership Direct Contact

a. Email Contact: August 20, 2025

- i. Whiteford Township
- ii. Petersburg Township
- iii. Summerfield Township
- iv. Riga Township
- v. Bedford Township

2. Senior Source Distribution & Phone Contact by Retired & Senior Volunteer Program (RSVP)

a. Municipal Buildings

- i. Bedford Township Government Center
8100 Jackman Rd.
Temperance, MI 48182
- ii. Whiteford Township Office
8000 Yankee Rd, Suite 100
Ottawa Lake, MI 49267
- iii. Summerfield Township Hall
15 E. Center St.
Petersburg, MI 49270
- iv. Petersburg City Hall
24 E. Center Street
P.O. Box 67
Petersburg, MI 49270
- v. Riga Township Municipal Building
7817 Riga Hwy
Riga, MI 49276

b. Libraries

- i. Bedford Branch Library
8575 Jackman Rd,
Temperance, MI 48182
- ii. Summerfield - Petersburg Branch Library
60 East Center St.
Petersburg, MI 49270

c. Activity Centers

- i. Bedford Senior Center
1653 Samaria Rd.
Temperance, MI 48182
- ii. Francis Family YMCA
2000 W Dean Rd,
Temperance, MI 48182

d. Senior Independent Housing Facilities

- i. Bedford Township Housing Commission
8745 Lewis Ave
Temperance, MI 48182
- ii. Hampton Manor of Bedford
3099 W Sterns Rd.
Lambertville, MI 48144
- iii. Eaglestone Village
7367 Eaglestone Dr.
Lambertville, MI 48144
- iv. Aspen Grove
7515 Secor Rd.
Lambertville, MI 48144
- v. Vibrant Life Senior Living
667 W Sterns Rd.
Temperance, MI 48182

3. Postcard Mailing

- a. Mailing List of Registered Voters Age 60 and older: 3079
- b. Cost for 3079 Post cards:
 - i. #60: \$358.01
 - ii. #67: \$399.20
 - iii. #80: \$467.49
 - iv. #100: \$1,249.73
 - v. Labor for Post Cards:
 - 1. \$20 per 15 minutes
- c. Postage:
 - i. \$0.61 each
 - 1. Total \$1,878.19

Commission on Aging Additional Funding Request

Organization Name: Monroe County Opportunity Program

Date: 8/19/2025

Authorized Representative: Stephanie Kasprzak

Title: Executive Director

Program Name: Food Assistance Program

Type of Request	<u>X</u>	Additional Money	<u>50,000</u>	Change in Units / Unit Rate
	<u>Yes</u>	Is this a one-time expense?		Budget Revision (Same Amounts)

Dollar Amounts	<u>\$164,406.00</u>	Original Allocation	<u>\$20,000</u>	Additional Funding Requested
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Contracted Units	<u>411,015</u>	Contracted Number of Units	<u>\$461,015</u>	New Number of Projected Units
	<u>\$ 0.40</u>	Contracted Unit Rate	<u>\$ 0.40</u>	Proposed Unit Rate

Justification for the Request for Additional Funding: Why are the funds needed? What line items are expected to increase or decrease? Why is this happening? Budget: Attach current income and expense statement AND the COA Revised Budget Forms

Additional funding is needed for our Food Assistance Programs due to an increase in food insecurity in our community. Federal program cut backs and uncertainty have increased the number of Monroe County residents seeking food assistance since the submission of the 2025 funding application.

Justification for a Change

in the Number of Units and Unit Rate: Why is a change of units needed? How many units have already been provided? What's the new year-end projection? What is the average number of units provided?

Additional units are needed to meet the increased need for food assistance. MCOP food programs have served 326,798 units to Monroe County seniors so far this year. Our program averages approximately 46,685 units per month. If this trend continues, we are projecting to have served approximately 560,223 units this calendar year.

What Other Sources of

Funding has been attempted? Have other foundations or fund sources been approached for funding? If so, which ones? If not, why not? Have fundraising events been held? How well have fundraising events done?

MCOP Food Programs requested an increase in funding from the United Way. Our agency was awarded funding, but the amount was less than we requested. We have submitted several grant applications. Some of them were not granted and a few are still waiting for a decision. The Lord's Harvest Food Pantry launched a shelf sponsorship fundraiser. This fundraiser has increased donations, however, it is not sufficient to meet the rapidly growing need of the community.

What Cost Sharing is included with this program? How do individuals who participate in the service contribute to the program? Cost share? Are services provided if the individual is unable to contribute?

Services are provided at no cost to the participants.

What Happens if the request

is not granted? What consequences are expected if the request is not granted?

If the request for additional funding is not granted, seniors who turn to our Food Assistance Programs for help will be provided less food than clients are currently receiving. Our senior clients would be at risk of not meeting their nutritional needs.

Proposed Operations Budget for Calendar Year 2025

Provider: Monroe County Opportunity program

Program: Food Assistance Program

Operations	2024	2025	Difference	Revised 2025	Revised Difference
Advertising			\$0.00		
Central Services/Indirect Cost			\$0.00		
Client Program Supplies			\$0.00		
Client Transportation			\$0.00		
Conference/Training	\$500.00	\$500.00	\$0.00	\$500.00	
Contracted Services	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	
Direct Financial Assistance			\$0.00		
Dues/Fees/License	\$100.00	\$0.00	(\$100.00)	\$0.00	
Duplication/Printing	\$975.00	\$300.00	(\$675.00)	\$300.00	
Electric	\$3,000.00	\$5,000.00	\$2,000.00	\$5,000.00	
Employee/Volunteer Expenses			\$0.00		
Equipment Lease/Purchase			\$0.00		
	\$3,250.00	\$3,250.00	\$0.00	\$3,250.00	
Facility Maintenance Contracts			\$0.00		
Food Purchase	\$25,751.68	\$40,121.77	\$14,370.09	\$60,121.77	\$20,000.00
Fundraising Activities			\$0.00		
Gas (Facility)	\$3,000.00	\$5,000.00	\$2,000.00	\$5,000.00	
Home Modification Supplies/Equipment			\$0.00		
Internet			\$0.00		
Janitorial Supplies	\$8,000.00	\$8,500.00	\$500.00	\$8,500.00	
Kitchen Supplies/disposables			\$0.00		
Liability Insurance	\$5,000.00	\$6,000.00	\$1,000.00	\$6,000.00	
Newsletter Expense			\$0.00		
Office Equip. Repair & Maint.			\$0.00		
Office Supplies	\$3,000.00	\$1,500.00	(\$1,500.00)	\$1,500.00	
Postage	\$100.00	\$100.00	\$0.00	\$100.00	
Rent	\$30,000.00	\$35,000.00	\$5,000.00	\$35,000.00	
Staff travel	\$500.00	\$500.00	\$0.00	\$500.00	
Subscriptions/Manuals			\$0.00		
Telephone	\$900.00	\$900.00	\$0.00	\$900.00	
Trash/Lawn/Snow Care			\$0.00		
Vehicle Gas and Oil	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	
Vehicle Insurance	\$3,500.00	\$4,500.00	\$1,000.00	\$4,500.00	
Vehicle Lease/Purchase			\$0.00		
Vehicle Maintenance	\$4,000.00	\$1,000.00	(\$3,000.00)	\$1,000.00	
Volunteer Insurance			\$0.00		
Volunteer Meal Reimbursement			\$0.00		
Volunteer Recognition			\$0.00		
Volunteer Transport/Stipend Reimburse.			\$0.00		
Water	\$500.00	\$500.00	\$0.00	\$500.00	
Total Operations	\$99,276.68	\$119,871.77	\$20,595.09	\$139,871.77	\$20,000.00

Provider:	Monroe County Opportunity program
Program:	Food Assistance Program

Positions	2024	2025	Difference	Revised 2025	Revised Difference
Program Director	\$26,117.60	\$26,901.13	\$783.53	\$26,901.13	
Food Whse Coordinator	\$38,836.25	\$40,001.34	\$1,165.09	\$40,001.34	
Food Coordinator	\$26,170.05	\$26,955.15	\$785.10	\$26,955.15	
Food Coordinator	\$26,170.04	\$26,955.15	\$785.10	\$26,955.15	
Food Program Specialist	\$24,538.36	\$25,274.51	\$736.15	\$25,274.51	
Food Coordinator	\$9,625.06	\$9,913.81	\$288.75	\$9,913.81	
Food Coordinator	\$9,625.06	\$9,913.81	\$288.75	\$9,913.81	
HR Representative	\$13,123.37	\$13,517.07	\$393.70	\$13,517.07	
Executive Director	\$10,033.51	\$10,334.51	\$301.01	\$10,334.51	
Finance Director	\$10,148.35	\$10,452.80	\$304.45	\$10,452.80	
Fiscal Coordinator	\$9,625.06	\$9,913.81	\$288.75	\$9,913.81	
Associate Director	\$2,000.00	\$2,060.00	\$60.00	\$2,060.00	
			\$0.00		
			\$0.00		
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			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
Total Wages & Benefits	\$206,012.70	\$212,193.08	\$6,180.38	\$212,193.08	\$0.00
Total Budget	\$305,289.38	\$332,064.85	\$26,775.47	\$352,064.85	\$20,000.00

Revenue Sources for Calendar Year 2025

Provider: Monroe County Opportunity program
Program: Food Assistance Program

Revenue Sources	2024	2025	Difference	Revised 2025	Revised Difference
Area Agency on Aging 1-B			\$0.00		
Client Cost Share			\$0.00		
Commission on Aging (COA)	\$150,000.00	\$164,406.00	\$14,406.00	\$184,406.00	\$20,000.00
Commodities Supplemental Food Prog	\$41,120.08	\$42,000.00	\$879.92	\$42,000.00	
Community Mental Heath			\$0.00		
Community Service Block Grant	\$29,650.00	\$31,264.50	\$1,614.50	\$31,264.50	
Corporate Sponsorship			\$0.00		
Corporation National & Community Serv.			\$0.00		
Department of Agriculture			\$0.00		
Department of Human Services			\$0.00		
Donations			\$0.00		
Dues			\$0.00		
Emergency Food Assistance Program	\$32,864.59	\$42,000.00	\$9,135.41	\$42,000.00	
Employee Ins. Cost share			\$0.00		
Fares			\$0.00		
Federal Section 5311			\$0.00		
Funds Raised			\$0.00		
Hope Network			\$0.00		
Office of Services to the Aging			\$0.00		
Private Pay			\$0.00		
Public Act 51			\$0.00		
SMART			\$0.00		
United Way	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00	
Units of Government			\$0.00		
Van Fees			\$0.00		
Enter other funding source below					
Gleaners	\$24,654.71	\$25,394.35	\$739.64	\$25,394.35	
Family Medical Center	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	
			\$0.00		
Total Revenue	\$305,289.38	\$332,064.85	\$26,775.47	\$352,064.85	\$20,000.00
In-kind Description:				In-Kind Amount:	\$400,000.00