



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
Monroe, MI 48161
734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chairman

Larry Gramlich
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantz

Madonna Burkit

Cynthia McIlvain

Wayne Meehan

Harry Grenawitzke

Pamela Nadeau

Monroe County Commission on Aging Regular Board Meeting Minutes

November 12, 2025

Commission on Aging Conference Room

Don Spencer called the meeting to order at 1:02 p.m.

Members present Don Spencer, Pamela Nadeau, Wayne Meehan, Cynthia McIlvain, Larry Gramlich, Harry Grenawitzke, Mary Ann Wertenberger, Mary Gantz, Madonna Burkit

Members excused: None.

Pledge of Allegiance

Silent Prayer

Approval of the Agenda:

Motion to approve the October 08, 2025 Regular Board Meeting Agenda as presented.

Motion by: Wayne Meehan
Motion carried.

Supported by: Mary Ann Wertenberger

Public Comment: None

Special Presentations:

A. Monroe County Legal Services: Kate Webber

Charts were distributed outlining data from October 1, 2024 to September 30, 2025. The Commission on Aging provides most of the funding the Monroe County Legal Services. In 2024, there were 1,050 clients served. The average age of clients are between 65 and 75 years old. Younger seniors have a higher income. Wills/ Estate (Probate) are the most requested services.

B. Frenchtown Senior Citizens: Paul Iacoangeli

Frenchtown Center for Active Adults was established in 1974. Most participants are between 70 and 74 years old. There are 1,580 members. Most members live in Frenchtown Township or the City of Monroe. There was a goal to attract more Baby Boomers and Generation X users. This goal has resulted in an increase in the number of users of the facility and outdoor amenities. Frenchtown Senior Center charges an annual \$20.00 membership fee.



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
Monroe, MI 48161

734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chairman

Larry Gramlich
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantz

Madonna Burkit

Cynthia McIlvain

Wayne Meehan

Harry Grenawitzke

Pamela Nadeau

Consent Agenda:

- A. Approval of the Minutes of the October 08, 2025 Regular Meeting
- B. Strategic Planning Committee Minutes of November 06, 2025
- C. Finance Reports – None.
- D. Correspondence – None.
- E. Formal Agency Reports – None

Motion to approve by: Larry Gramlich Supported by: Cynthia McIlvain
Motion Carried.

Directors' Report:

➤ Common Measures Report

The Common Measures Reports provide the Commission with the provider's Cumulative Units Reported vs. Maximum, Cumulative Unduplicated Clients Served vs. Anticipated, Actual Expenditures vs. Total Budget, Total Budget Cost per Unduplicated Client, and Actual Revenue vs. Budgeted Revenue.

➤ COA Website Views

The monthly analytics snapshot shows how many hits the COA website received and the categories most visited. During October 2025 there were 580 total views. Transportation was the most viewed at 157.

➤ Waitlist/Service Not Provided Summary

Mr. Berry reported that from September 2025 through October 2025, there were 7 wheelchair ramps built. There are 31 seniors on the Project Ramp waitlist.

Old Business: None.

New Business:

- A. Motion to approve the request for a Letter of Recognition to Paul Simonton. This acknowledges his 19 years of service (2006 – 2025) to the Commission on Aging Board**

Motion by: Don Spencer

Supported by: Wayne Meehan

Motion Carried.

- B. Monroe County Opportunity Program – Opportunity Center at ALCC**

- a. 2025 Total Clients Served/Cost per Unduplicated Clients - Stephanie Kasprzak**



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
Monroe, MI 48161

734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chairman

Larry Gramlich
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantzoz

Madonna Burkit

Cynthia McIlvain

Wayne Meehean

Harry Grenawitzke

Pamela Nadeau

There was a concern about the cost of Unduplicated Clients. Stephanie states that units for ALCC as of September 2025 are on target with a total of 10,344 units used per the Common Measures Report. The target for 2025 is 13,000 units. Even though the number of clients is lower they each are served on multiple days. Once construction is completed at ALCC in March 2026, they will be back in business as usual because there will be more building and parking space. In February and October 2025 there were two fundraisers held. Two grants were also written. A Newsletter was distributed in 2023 that attracted more clients.

C. Motion by Memory Lane Care Services to approve a request for an additional 200 units at \$80.00 per unit equaling \$16,000.00

Motion by: Madonna Burkit
Motion Carried.

Supported by: Wayne Meehean

Roll Call Vote Taken:

Pamela Nadeau- Yes
Larry Gramlich - Yes
Harry Grenawitzke - Yes
Mary Ann Wertenberger – Yes
Wayne Meehean - Yes

Cynthia McIlvain - Yes
Don Spencer - Yes
Mary Gantzoz - Yes
Madonna Burkit - Yes

D. Motion by Ash Senior Citizens to request an additional 851 units at \$9.53 each equaling \$8,110.03

Motion by: Larry Gramlich
Motion Carried.

Supported by: Wayne Meehean

Roll Call Vote Taken:

Pamela Nadeau- Yes
Larry Gramlich - Yes
Harry Grenawitzke - Yes
Mary Ann Wertenberger – Yes
Wayne Meehean - Yes

Cynthia McIlvain - Yes
Don Spencer - Yes
Mary Gantzoz - Yes
Madonna Burkit - Yes

E. Motion to appoint Mary Ann Wertenberger to the Strategic Planning Committee and Madonna Burkit as an alternate

Motion by: Cynthia McIlvain
Motion Carried.

Supported by: Larry Gramlich

F. Motion to accept the Milan Senior Healthy Living Compliance Verification Evaluation Reports for 2024

Motion by: Larry Gramlich
Motion Carried.

Supported by: Mary Ann Wertenberger



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
Monroe, MI 48161

734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chairman

Larry Gramlich
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantz

Madonna Burkit

Cynthia McIlvain

Wayne Meehan

Harry Grenawitzke

Pamela Nadeau

G. Summary of Monroe County AgeWays Community Needs Assessment Summary which was conducted June 2-17, 2025 by Mitchell Research and Communications

Public Comment: None.

Commission Members Comments:

Don Spencer: Welcome Harry

Pamela Nadeau: Wished she had known Paul Simonton longer

Larry Gramlich: Welcome Harry

Cynthia McIlvain: Welcome Harry. You have big shoes to fill.

Wayne Meehan: None.

Harry Grenawitzke: Thank you

Madonna Burkit: Welcome Harry,

Mary Ann Wertenberger: None.

Mary Gantz: Happy Thanksgiving

Adjournment:

Motion by: Wayne Meehan
Motion Carried.

Supported by: Cynthia McIlvain

The meeting was adjourned at 2:36 p.m.

**The next Regular Board meeting takes place on Wednesday,
December 10, 2025 at 1:00 p.m. at the Monroe County Commission on Aging,
965 South Raisinville Road, Monroe, MI 48161.**

Ramona Hall, Recording Secretary



Commission On Aging

www.co.monroe.mi.us/commonaging

A Division of the Monroe County
Community Planning & Engagement
Department

965 South Raisinville Rd.
Monroe, MI 48161

734-240-3290

Fax: 734-240-3286
mccoa@monroemi.org

Jason Berry
Director

Donald Spencer
Chairman

Larry Gramlich
Vice-Chairman

Mary Ann Wertenberger
Secretary

Mary Gantz

Madonna Burkit

Cynthia McIlvain

Wayne Meehan

Harry Grenawitzke

Pamela Nadeau