

Monroe County Community Corrections Advisory Board  
Tuesday, October 18, 2022 at 12:00 P.M.  
Meeting Minutes

- I. The Community Corrections Advisory Board held a meeting on Tuesday, October 18, 2022, in the Commissioner's Chambers. A quorum being present, Judge Nichols called the meeting to order (12:00pm).

PRESENT: Judge Nichols, Judge Brown, Commander Wall, Stacey Goans, Lori Lehmann, Jason Berry, and Michele Paled

ABSENT: Prosecutor Roehrig, Captain Massengill (excused), Commissioner Hoffman (excused), Judge Lohmeyer, John Deku and Bill Nolan

ALSO PRESENT: Holly Flint and Kim Faison

II. APPROVAL OF AGENDA

Commander Wall made a motion to approve the agenda for October 18, 2022. Supported by Lori Lehmann. Motion carried.

III. APPROVAL OF MINUTES

Commander Wall made a motion to approve the minutes from August 16, 2022. Supported by Lori Lehmann. Motion carried.

IV. APPROVAL OF EXPENDITURE REPORTS

Michele Paled made a motion to approve the expenditure reports for July and August 2022. Supported by Stacey Goans. Motion carried.

V. PUBLIC COMMENT

No public comment.

VI. COORDINATOR'S REPORT

(FY 2022 Budget) Overall, 85.1% of the authorized budget was utilized. Pretrial Services used 100%, MI Works – 75%, the Cognitive program – 91%, Intensive Outpatient – 81%, Hope, Healing and Recovery – 91.8%, CSC – 62.4% and Trauma, Recovery and Empowerment – 89.6%. At the beginning of August, the gas card incentive was changed to the amount of \$100 for MI Works participants who remained employed for more than 1 month, instead of the original amount of \$20. We also purchased tablets, cases and keyboards for program use. The set up cost was approximately \$550 apiece, totaling approximately \$5,350.

#### A. FY 2023 Contract

Contract funding total: \$318,435.00, the board approved acceptance of the proposal at the prior meeting. The contract language is the same as last year's contract with the only difference being the amount, which increased by \$13,810. The acceptance of the contract is on the Commissioner's meeting agenda (10/18/22).

Stacey Goans made a motion to accept the FY 2023 Contract in the amount of \$318,435.00. Supported by Michele Paled. Motion carried.

#### B. FY 2022 4<sup>th</sup> Quarter Report

The Cognitive Program met its projected enrollment of 50 and had 39 successfully complete. The IOP program finished the fiscal year at 72% of its projected enrollment, totaling 47 and had 36 successfully complete. The Hope, Healing and Recovery Program went over its projected enrollment by 8 participants and 24 successfully completed. The CSC program reached 50% of its projected enrollment with 6 participants for the year, 5 successfully completed. The TREM program finished at 67% of its projected enrollment, with an enrollment of 20 and 17 successfully completed. MI Works came close to its projected enrollment of 140, by enrolling 137, 109 successfully completed. Pretrial Services went over their projected enrollment of 300, with 542 defendants placed on supervision, 435 successfully completed. Approximately 70,400 jail bed days were saved for the fiscal year, which is nearly 200 bed days saved per day.

#### C. Program Update

The programs are up and running. Most are full with waiting lists, except for CSC. No one is currently enrolled in the sex offender treatment program but there was a recent sentencing that we're anticipating enrolling. The jail numbers appear to be stable.

Tablets - Kim and I met with the Providers to go over the use of the tablets and the new electronic fillable forms. All of the department's required forms are now accessible on the tablets. The enrollment form, the sign-in sheets and discharges are just a few. The Providers can now enter data into the new forms while in the classroom and send the forms as they are completed. The providers are making use of apps that come with the tablet and they are also able to access their online assessment software. The efficiency and effectiveness of the programs has greatly improved and we're very thankful for the technology.

#### D. FY 2023 Scheduled Meetings

The Commissioner's Chambers is reserved for our FY 2023 meetings to be held in January, April, August and October.

Commander Wall made a motion to accept the FY 2023 meeting dates. Supported by Lori Lehmann. Motion carried.

Michele Paled made a motion to approve the FY 2023 Quarterly Report. Supported by Commander Wall. Motion carried.

## VII. OTHER ITEMS FROM MEMBERS

Michele Paled – Great job moving forward!

Stacey Goans – There are a lot of jobs out there. If you know of someone who needs a job we can help them find one.

Jason Berry – Both OCC programs are running well and enrollment has increased in PRS. They recently held an open house that was well attended, covered the services available at SAHL and highlighted the numbers that they're seeing in regards to drug use. Therapeutics is leasing space and has joined them to provide MAT services which helps those leaving jail and entering into available community treatment.

Lori Lehmann – High number on probation. Working with MI Works, SAHL, OCC programs. COVID is still being used as an excuse to not attend court, programming and/or reporting to probation. Down approximately five in staff. Probationers are getting discharged a lot earlier than in the past except for domestics and sex offenders.

Judge Nichols – Circuit Court applied for a Drug Court Planning Grant. The grant was approved for \$20,000. He'd love to reach out and get input on the use of the money.

## VIII. ADJOURNMENT

Judge Brown made a motion to adjourn. Supported by Commander Wall. Motion carried.  
(12:24pm)